City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, JANUARY 23, 2012

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
12C-0015.	Call to Order by Presiding Officer
12C-0016.	Roll Call
12C-0017.	Establishment of Quorum
12C-0018.	Pledge of Allegiance
12C-0019.	Reports of Standing Committees
12C-0020.	Citizens Comments • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

CONSENT AGENDA CA-2

ITEM	DESCRIPTION	PAGE
11C-0021.	Approval of the Minutes of the January 9, 2012 City Council Meeting	1-3

UNFINISHED BUSINESS

None.

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0022.	Discussion and Possible Action on a Request by the Best Western Quiet House for the Creation of a New Liquor License for Restricted Wine Sales Associated with Room Rental	4
12C-0023.	First Reading of an Ordinance Amending Title VII, Chapter 75.11, Public Intoxication, of the Galena Code of Ordinances	5

ITEM	DESCRIPTION	PAGE
12C-0024.	Discussion and Possible Action on the Installation of Warning Lights at US 20 and Norris Lane and US 20 and Golf View Drive	6
12C-0025.	Discussion and Possible Action on a Contract with IIW Engineers and Surveyors for Design Services for Phase 3 of the Galena River Trail	7
12C-0026.	Discussion and Possible Action on the Capital Improvement Plan for Fiscal Years 2013-2017	8
12C-0027.	Warrants	9-15
12C-0028.	Alderpersons' Comments	
12C-0029.	City Administrator's Report	
12C-0030.	Mayor's Report	
12C-0031.	Motion for Executive Session Including: • Section 2 (c) (5) – Purchase or lease of real estate. • Section 2 (c) (21) Review of Executive Session Minutes	
12C-0032.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. February 2	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. February 8	6:30 P.M.	City Hall
City Council	Mon. February 13	6:30 P.M.	City Hall

Posted: Thursday, January 19 at 4:30 p.m. Posted By: Mary Beth Hyde

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 09 JANUARY 2012

12C-0001 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 09 January 2012.

12C-0002 – ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Murphy, Painter and Renner

12C-0003 – ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

12C-0004 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

12C-0005 - REPORTS OF STANDING COMMITTEES

None.

12C-0006 – PUBLIC COMMENTS

None.

CONSENT AGENDA CA-01

12C-0007 – APPROVAL OF THE MINUTES OF THE DECEMBER 27, 2011 CITY COUNCIL MEETING

Motion: Murphy moved, seconded by Painter, to approve Consent Agenda CA-01.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

12C-0519 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE AMENDING CHAPTER 153 "SUBDIVISIONS" OF THE GALENA CODE OF ORDINANCES TO REQUIRE ADDITIONAL SUSTAINABLE SUBDIVISION PRACTICES IN NEW SUBDIVISIONS

Motion: Greene moved, seconded by Fach, to approve the second reading of an ordinance amending Chapter 153 "Subdivisions" of the Galena Code of Ordinances to require additional sustainable subdivision practices in new subdivisions.

Discussion: None.

Roll Call: AYES: Greene, Lincoln, Murphy, Painter, Cording, Fach, Renner
NAYS: None

The motion carried.

NEW BUSINESS

12C-0008 – DISCUSSION AND POSSIBLE ACTION ON CONTRACTING WITH ROBERT W. BAIRD AND CHAPMAN AND CUTLER FOR BOND REFUNDING SERVICES

City Administrator, Mark Moran, advised the City has the opportunity to refinance the 2003 bond which could provide a good savings potential over the next ten or eleven years. Moran stated he has received some interest from other firms. After hearing some of the numbers, he feels a competitive bid may do quite a bit better for the city and the taxpayers. He recommended Council make a motion to competitively bid the underwriting of the refunding of the 2003 bonds.

Motion: Cording moved, seconded by Painter, to put out for bid refunding of bond services.

Discussion: Fach questioned if there is a true savings with the cost of $80,000 for refunding the bonds. Moran stated they expect interest rates to be significantly lower which should reduce total payments significantly enough to provide a good savings.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0009 – WARRANTS

Motion: Murphy moved, seconded by Fach, to approve the Warrants as presented.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

12C-0010 – ALDERPERSONS' COMMENTS

Website – Painter pointed out an article in the Illinois Municipal League magazine with regard to using websites to grow jobs and tax revenues. Since the City is in the market for someone new to take over the maintenance of or website, she feels this might be a good time to look at making some changes to the website such that it is more user friendly for attracting new businesses.

Electronic Agendas – Cording thanked Moran for the information on the possibility of paperless agendas. She feels it is an excellent idea. While not everyone may be comfortable with electronic media, she feels it is a very easy adaptation once trained on it. It will save a lot of money and will also support our efforts to go green. Lincoln agreed.

Andy Lewis – Cording wished Andy Lewis the best and thanked him for continuing to attend to the duties he was able to as he was recovering from his injury.

Sympathy – Fach expressed his sympathy to Eric Hefel for the damage he incurred. He wished to send him a word of thanks for being there for Galena.

12C-0011 – CITY ADMINISTRATOR'S REPORT

Discussion: Greene agreed with the installation of the lights but feels the City should be working in partnership to get it done without the city picking up the whole thing.

The lights will be solar powered. The cost per light would be $2,070.

Council was in favor of installing the lights and directed staff to work with other entities on the possibility of them sharing the cost with the City.

Motion: Murphy moved, seconded by Cording, to close discussion on the installation of warning lights at US 20 and Norris Lane and US 20 and Golf View Drive.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

Motion: Fach moved, seconded by Cording, to explore the possibility of Midwest Medical Center, Golf View Estates, the Galena Golf Course, Rawlins Township and Jo Daviess County putting forward some resources to help fund the installation of two warning lights.

Discussion: The City has permission for the installation of up to four lights. Council was in favor of seeking funding but didn't want to delay the installation. Council discussed adding a third light if funding is received from other entities.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

12C-0025 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT WITH IIW ENGINEERS AND SURVEYORS FOR DESIGN SERVICES FOR PHASE 3 OF THE GALENA RIVER TRAIL

Motion: Painter moved, seconded by Fach, to approve the action on a contract with IIW Engineers and Surveyors for design services for Phase 3 of the Galena River Trail at a cost of $17,600, part of which is already available for that purpose and the rest under a budget amendment.

Discussion: Moran advised this section requires structural engineering and cannot be done in house. One other proposal was received which was more than twice the price.

The money will come from the General Fund which currently has a surplus of approximately $21,000. There are sufficient funds to keep all funds in balance and make this expenditure.

Roll Call: AYES: Lincoln, Painter, Cording, Fach, Greene, Renner
NAYS: Murphy

The motion carried.

12C-0026 – DISCUSSION AND POSSIBLE ACTION ON THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2013-2017

Motion: Fach moved, seconded by Painter, to approve the First Draft of the Capital Improvement Plan for Fiscal Years 2013-2017, item 12C-0026.

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Best Western Designer Inn and Suites
9923 US 20 West
Galena, Illinois 61036

January 16th 2012

Dear Mayor Renner and Members of the City Council,

We are writing to you in an effort to get on the city council agenda for Monday January 23rd to apply for a restricted liquor license for Best Western Designer Inn and Suites. As you may be aware, Designer Inn and Suites is undergoing extensive renovations as we construct our Fantasy Suites, of which two are completed and our Crystal Cave is set to open in late February. These suites will serve as a romantic retreat for couples celebrating anniversaries, birthdays, weddings, and other special occasions. These rooms have always had a demand for extra romance packages, to add to the romantic experience our suites offer. Our packages include items such as local wine, chocolates, bath salts, sparkling juice, balloons, cookies, etc. and most of these items are purchased locally. We also frequently offer complimentary wine for special booking packages, both as a value added amenity as well as to provide local flavor to their stay. We also find that many of our guests will then visit the winery or candy shop where the items may have come from.

We feel that obtaining a form of restricted liquor license will be a benefit to all parties involved. It will allow us to meet a demand of our guests and provide additional revenue, it will bring business to local wineries and other local establishments where we purchase from, and when the guests then go to visit. It will also provide taxable income. At our other location we have done an additional $7,500.00 in basket sales in a calendar year. Given the scope of the suites we are constructing here, as well as economic factors, we feel very strongly that we can exceed this number.

Our intention is only to offer local wine for sale, and only with a stay in one of our rooms. We do hold a wine license with our location in Toledo, Iowa and have always operated in good standing. We are also planning to include some testimonials from businesses we have worked with, whom we have formed mutually beneficial relationships with.

Best Western Designer Inn and Suites asks you to consider us for a form of restricted liquor license, and we greatly appreciate you allowing us the opportunity to present our application.

Thank You

Shannon Strobusch
General Manager
Best Western Designer Inn and Suites

Ordinance #_____

AN ORDINANCE AMENDING TITLE VII, SECTION 75.11, PUBLIC INTOXICATION, OF THE CODE OF ORDINANCES OF THE CITY OF GALENA, ILLINOIS

WHEREAS, the Galena Code of Ordinances contains standards to insure the health, safety, morals and well being of the community, and

WHEREAS, it is the desire of the City Council to amend the public intoxication of the City of Galena Code of Ordinances.

THEREFORE, BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION 1: That Title VII, Section 75.11, entitled "PUBLIC INTOXICATION", of the Galena Code of Ordinances, passed and adopted on May 23, 2005, shall be amended to read as follows:

> "It shall be unlawful for any person who is in a state of intoxication or drunkenness to be or appear under any circumstances in any street or public place or in any place or premises open to public view within the city. It shall be unlawful for any such person to be or appear in any private house or place to the annoyance of any person."

SECTION II: This ordinance shall be in full force and effect upon its passage in lieu of publication.

SECTION III: All other previous sections of the ordinance shall remain in full force and effect.

SECTION IV: Passed on this _____ day of _____, A.D. 2012, in open session.

_____
TERRY RENNER, MAYOR

ATTEST:

_____

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CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner, City Council and Department Heads

FROM: Mark Moran, City Administrator

DATE: January 19, 2012

RE: Highway 20 Safety Lights

At a recent council meeting, we briefly discussed the possibility of installing flashing lights near the entrance to the hospital on US 20 at Norris Lane. Following a recent accident, the lights were suggested to improve safety at the intersection.

Our staff contacted the Illinois Department of Transportation (IDOT) and requested the IDOT install the lights. We worked with the Jo Daviess County Sheriff's Department and provided accident statistics for the past five years. According to the IDOT standards, the number of accidents at the Norris Lane and Golf View Drive intersections do not warrant warning lights. However, the City was invited to submit a permit application to install the lights at our own cost.

This week we obtained the permit from the IDOT to install up to four flashing lights. The lights could be installed on each side of both the Norris Lane and Golf View Drive intersections on the signs giving notice of the intersections. Each light would be solar powered, would flash 24 hours per day, and would cost $2,300. Our staff would install the lights and the City would be responsible for maintenance.

The expense to install one or more lights was not anticipated in the current budget. A budget amendment would be required to fund the purchase.

I look forward to you discussion and direction on this issue.

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis - City Engineer

DATE: 19 January 2012

RE: Galena River Trail – Phase 3

At a previous meeting in October 2011 the city council approved a low bid from TSC Testing Services to complete geotechnical work for Phase 3 of the Galena River Trail, which will link Galena Junction to Aiken. This proposed project includes widening and installation of the trail, replacement of culverts and the installation of an elevated walkway and approach ramps at Galena Junction. City staff will complete the design plans and specification for all parts of the trail except the elevated walkway, as this is a complex structure and will need geotechnical and structural engineering.

TSC have completed the geotechnical investigation and provided a report on their findings and recommendations. We are now in a position to proceed with detailed structural design for the elevated walkway. City staff approached IIW Engineers to discuss the project and obtain costs for the proposed work. These are detailed as follows: preliminary engineering $9,800 and final engineering $7,800. As the city already has contracts with other engineers (Strand Associates, WHKS) for city projects we felt it was appropriate to use IIW Engineers. We have a good working relationship with IIW and they also have suitably qualified staff for this type of specialized structural engineering design.

The city has been allocated $573,000 in grant funding from IDOT for construction of this project. However, this funding can not be used for engineering design. To fund the engineering we plan to use budget items: facility repairs, park improvements and park benches which total $8,820 while the remaining $8,780 will be paid by adopting a budget amendment.

I recommend the city council approve a contract with IIW Engineers to complete preliminary and final design of the elevated walkway for a combined cost of $17,600. We are anxious to proceed with this project as quickly as possible because IDOT would like us to commence construction this year.

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CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: January 18, 2012

RE: 2012 Capital Improvement Plan

I am pleased to present for your review the proposed Capital Improvement Plan (CIP) for fiscal years 2013-17. The plan includes projects and purchases exceeding $10,000 for each department over the next five years. While the plan attempts to be realistic about available funding, completing the projects and funding the purchases would be subject to the availability of funding as determined through the annual budget process.

I am hopeful that the CIP could be approved at the January 23 or February 13 council meeting. The CIP is a very important component of the budget preparation process that will begin in February.

I look forward to your discussion about the CIP.

Telephone: 815-777-1050 • Facsimile: 815-777-3083 • www.cityofgalena.org

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Invoice No	Seq	Type	Description	Inv Date	Total Cost	PO No	GL Acct
AMERICAN WATER ENTERPRISES							
AMERICAN WATER ENTERPRISES			1005				
)7-20018033	1	Inv	WATER CONTRACT	01/01/2012	25,817.63		51.42.515.00
)7-20018033	2	Inv	SEWER CONTRACT	01/01/2012	25,817.64		52.43.515.01
Total AMERICAN WATER ENTERPRISES					51,635.27		
AT & T (LOCAL)							
AT & T (LOCAL)			103				
011512	1	Inv	POOL/PHONE	01/15/2012	24.13		59.55.552.00
011512	2	Inv	PUBLIC WORKS/PHONE	01/15/2012	38.44		01.41.552.00
011512	3	Inv	EMS/PHONE	01/15/2012	24.13		12.10.552.00
011512	4	Inv	POLICE/PHONE	01/15/2012	308.06		01.21.552.00
011512	5	Inv	FINANCE/PHONE	01/15/2012	328.58		01.13.552.00
011512	6	Inv	FLOOD CONTROL/PHONI	01/15/2012	24.13		20.25.515.00
Total AT & T (LOCAL)					747.47		
AT & T LONG DISTANCE							
AT & T LONG DISTANCE			119065				
011512	1	Inv	PUBLIC WORKS/LONG DI	01/15/2012	3.02		01.41.552.00
011512	2	Inv	FIRE DEPARTMENT/LON(	01/15/2012	1.81		22.22.552.00
011512	3	Inv	EMS/LONG DISTANCE	01/15/2012	.65		12.10.552.00
011512	4	Inv	POLICE/LONG DISTANCE	01/15/2012	36.05		01.21.552.00
011512	5	Inv	ADMINISTRATION/LONG I	01/15/2012	144.96		01.13.552.00
Total AT & T LONG DISTANCE					186.49		
AUTO GLASS CENTER, INC.							
AUTO GLASS CENTER, INC.			426				
011312	1	Inv	REPLACE WINDSHIELD S	01/13/2012	246.89		01.21.513.06
Total AUTO GLASS CENTER, INC.					246.89		
BONNELL INDUSTRIES INC.							
BONNELL INDUSTRIES INC.			854				
0138381	1	Inv	07 1-TON LIGHT	01/04/2012	28.31		01.41.613.15
138461	1	Inv	07 1 TON SPREADER LIG	01/06/2012	80.35		01.41.613.15
Total BONNELL INDUSTRIES INC.					108.66		
CARGILL, INC.							
CARGILL, INC.			119097				
2900348887	1	Inv	SALT	01/13/2012	3,367.80		01.41.614.07
2900348888	1	Inv	SALT	01/13/2012	1,714.15		01.41.614.07
2900348889	1	Inv	SALT	01/13/2012	1,718.90		01.41.614.07
Total CARGILL, INC.					6,800.85		
CIVIC SYSTEMS, LLC							
CIVIC SYSTEMS, LLC			865				
CVC8887	1	Inv	SEMI-ANNUAL SUPPORT	01/11/2012	854.00		13.44.532.00
CVC8887	2	Inv	SEMI-ANNUAL SUPPORT	01/11/2012	1,682.00		51.42.532.00
CVC8887	3	Inv	SEMI-ANNUAL SUPPORT	01/11/2012	2,072.00		52.43.532.00

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Invoice No	Seq	Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total CIVIC SYSTEMS, LLC						4,608.00		
COMELEC SERVICES INC.								
COMELEC SERVICES INC.				244				
0343036	1	Inv	MISCELLANEOUS		01/05/2012	420.00		01.41.614.04
Total COMELEC SERVICES INC.						420.00		
CONMAT, INC.								
CONMAT, INC.				1187				
77024	1	Inv	BIKE TRAIL		12/31/2011	863.07		01.41.929.00
77080	1	Inv	BIKE TRAIL		01/11/2012	1,870.11		01.41.929.00
Total CONMAT, INC.						2,733.18		
DOIG, KATHLEEN								
DOIG, KATHLEEN				119339				
512727	1	Inv	MARKET HOUSE RESTR(		01/17/2012	210.00		01.13.511.06
Total DOIG, KATHLEEN						210.00		
FIREHOUSE MAGAZINE								
FIREHOUSE MAGAZINE				149				
111682	1	Inv	PUBLICATION		12/16/2011	49.95		22.22.565.00
Total FIREHOUSE MAGAZINE						49.95		
FLEET SERVICES (CONOCO)								
FLEET SERVICES (CONOCO)				119657				
011512	1	Inv	BUILDING		01/15/2012	103.45		01.46.655.00
011512	2	Inv	PUBLIC WORKS/GAS		01/15/2012	774.65		01.41.655.00
011512	3	Inv	POLICE		01/15/2012	1,910.22		01.21.655.00
011512	4	Inv	PARKS/GAS		01/15/2012	136.10		17.52.655.03
011512	5	Inv	POLICE		01/15/2012	5.00		01.21.655.00
011512	6	Inv	PUBLIC WORKS/GAS		01/15/2012	5.00		01.41.655.00
Total FLEET SERVICES (CONOCO)						2,934.42		
FLEET SERVICES (MURPHY)								
FLEET SERVICES (MURPHY)				119102				
011512	1	Inv	PUBLIC WORKS/GAS		01/15/2012	1,213.56		01.41.655.00
011512	2	Inv	FIRE DEPARTMENT/GAS		01/15/2012	68.56		22.22.655.00
Total FLEET SERVICES (MURPHY)						1,282.12		
G & K SERVICES								
G & K SERVICES				532				
123111	1	Inv	UNIFORM SERVICES		12/31/2011	522.60		01.41.579.01
Total G & K SERVICES						522.60		
GALENA MIDDLE SCHOOL								
GALENA MIDDLE SCHOOL				119749				
101	1	Inv	WREATH DECORATING		01/04/2012	150.00		01.11.929.02

Invoice No	Seq	Type	Vendor Name / Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total GALENA MIDDLE SCHOOL						150.00		
GALENA PORTA-POTTY, INC								
GALENA PORTA-POTTY, INC				908				
3282	1	Inv	PORTA POTTY/BIKE TRAI		01/03/2012	90.00		17.52.579.01
Total GALENA PORTA-POTTY, INC						90.00		
GALENA STATE BANK								
GALENA STATE BANK				820				
010112	1	Inv	PHASE 7 LOAN		01/01/2012	3,944.69		60.01.710.09
010112	2	Inv	WINERY LOT LOAN PAYM		01/01/2012	3,129.14		60.01.710.08
Total GALENA STATE BANK						7,073.83		
GRANT EQUIPMENT CO								
GRANT EQUIPMENT CO				351				
105605	1	Inv	FILTERS, ETC.		01/03/2012	202.43		01.41.613.07
Total GRANT EQUIPMENT CO						202.43		
HEALTHCARE SERVICE CORPORATION								
HEALTHCARE SERVICE CORPORATIC				118931				
011512	1	Inv	HSA/FAMILY/EMPLOYEE		01/15/2012	2,319.00		01.218.0
011512	2	Inv	PPO/BLUE CROSS BLUE		01/15/2012	388.00		01.218.0
011512	3	Inv	HEALTH INSURANCE		01/15/2012	21,827.57		01.13.451.00
Total HEALTHCARE SERVICE CORPORATION						24,534.57		
HOLLAND HEATING, AIR COND								
HOLLAND HEATING, AIR COND				99				
34162	1	Inv	FIX FURNACE		01/10/2012	1,067.54		58.54.511.00
Total HOLLAND HEATING, AIR COND						1,067.54		
HYDE, MARY BETH								
HYDE, MARY BETH				101				
10590	1	Inv	BATTERY RECYCLING		01/05/1990	307.70		01.11.929.01
Total HYDE, MARY BETH						307.70		
IL FIRE CHIEFS ASSOCIATION								
IL FIRE CHIEFS ASSOCIATION				119748				
12-1327	1	Inv	IFCA DUES		01/03/2012	200.00		22.22.561.00
Total IL FIRE CHIEFS ASSOCIATION						200.00		
ILLINOIS FIRE STORE								
ILLINOIS FIRE STORE				119034				
24543	1	Inv	FLOOD CONTROL BOOTS		12/06/2011	542.99		01.41.652.02
Total ILLINOIS FIRE STORE						542.99		
INT'L ASSOC. CHIEFS OF POLICE								
INT'L ASSOC. CHIEFS OF POLICE				119489				

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Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
1001010055	1	Inv	MEMBERSHIP RENEWAL		01/01/2012	120.00		01.21.561.00
Total INT'L ASSOC. CHIEFS OF POLICE						120.00		
JDWI								
JDWI				235				
37420	1	Inv	SENIOR TRANSPORTATI(		12/30/2011	830.00		01.13.542.00
Total JDWI						830.00		
JO CARROLL ENERGY, INC.								
JO CARROLL ENERGY, INC.				397				
011512	1	Inv	PUBLIC WORKS/ELECTR		01/15/2012	351.70		01.41.571.01
011512	2	Inv	PARKS/ELECTRIC		01/15/2012	226.75		17.52.571.01
011512	3	Inv	POOL/ELECTRIC		01/15/2012	532.54		59.55.571.01
011512	4	Inv	ELECTRIC		01/15/2012	567.38		15.41.572.00
Total JO CARROLL ENERGY, INC.						1,678.37		
JO DAVIESS CTY ANIMAL CONTROL								
JO DAVIESS CTY ANIMAL CONTROL				437				
010312	1	Inv	DOG PICK UP		01/03/2012	70.00		01.21.540.00
Total JO DAVIESS CTY ANIMAL CONTROL						70.00		
JO DAVIESS CTY CLERK/COLLECTOR								
JO DAVIESS CTY CLERK/COLLECTOR				393				
010412	1	Inv	PUBLISHING		01/04/2012	51.00		01.14.553.00
Total JO DAVIESS CTY CLERK/COLLECTOR						51.00		
JO DAVIESS CTY GIS DEPT								
JO DAVIESS CTY GIS DEPT				330				
011812	1	Inv	GEAR ST. RECONSTRUC		01/18/2012	270.00		01.45.532.01
Total JO DAVIESS CTY GIS DEPT						270.00		
JULIE, INC.								
JULIE, INC.				788				
2012-0621	1	Inv	JULIE LOCATES		01/09/2012	666.76		01.41.549.00
Total JULIE, INC.						666.76		
LAWSON PRODUCTS, INC.								
LAWSON PRODUCTS, INC.				627				
9300509742	1	Inv	SUPPLIES		01/10/2012	269.73		17.52.652.00
Total LAWSON PRODUCTS, INC.						269.73		
LEXISNEXIS RISK DATA MGMT. INC								
LEXISNEXIS RISK DATA MGMT. INC				376				
64-20111231	1	Inv	INVESTIGATIONS PROGF		12/31/2011	30.00		01.21.652.03
Total LEXISNEXIS RISK DATA MGMT. INC						30.00		
LW ALLEN, INC								

Invoice No	Seq	Type	Vendor Name / Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
LW ALLEN, INC				490				
091903	1	Inv	PUMP STATION SCADA		12/31/2011	4,985.00		52.43.850.08
Total LW ALLEN, INC						4,985.00		
MENARDS								
MENARDS				280				
76350	1	Inv	SIDEWALK MAINT.		01/10/2012	163.40		01.41.514.08
Total MENARDS						163.40		
MIDWEST BUSINESS PRODUCTS								
MIDWEST BUSINESS PRODUCTS				38				
213559	1	Inv	COPIER LEASE		01/09/2012	229.83		01.21.512.03
Total MIDWEST BUSINESS PRODUCTS						229.83		
MISSION CREATIVE								
MISSION CREATIVE				118879				
38612	1	Inv	WEBSITE HOSTING FEES		12/28/2011	60.00		01.13.512.05
38647	1	Inv	WEBSITE MAINTENANCE		12/31/2011	25.00		01.13.512.05
Total MISSION CREATIVE						85.00		
MORAN, MARK								
MORAN, MARK				922				
011512	1	Inv	TRAINING		01/15/2012	150.00		01.11.563.00
Total MORAN, MARK						150.00		
MOTION INDUSTRIES, INC								
MOTION INDUSTRIES, INC				596				
IA18-405917	1	Inv	FLOODGATE OPENER		01/05/2012	202.07		20.25.652.02
Total MOTION INDUSTRIES, INC						202.07		
NAPA AUTO PARTS								
NAPA AUTO PARTS				79				
011512	1	Inv	08 1 TON		01/15/2012	62.96		01.41.613.01
011512	2	Inv	2011 PICKUP		01/15/2012	101.48		01.41.613.02
011512	3	Inv	BACKHOE		01/15/2012	1.99		01.41.613.07
011512	4	Inv	CHAINSAWS		01/15/2012	111.74		01.41.613.12
011512	5	Inv	07 1 TON		01/15/2012	19.98		01.41.613.15
011512	6	Inv	EQUIPMENT		01/15/2012	.84		17.52.514.00
Total NAPA AUTO PARTS						298.99		
NATIONAL FIRE CODES								
NATIONAL FIRE CODES				119521				
011512	1	Inv	INSPECTION SERVICES		01/15/2012	855.00		22.22.539.00
Total NATIONAL FIRE CODES						855.00		
NICOR								
NICOR				151				
011512	1	Inv	GAS		01/15/2012	204.60		01.41.571.05

TC = Terms Code 9 = 1099 Purchase Type

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Invoice No	Seq	Type	Description	Vendor No / Inv Date	Total Cost	PO No	GL Acct
Total NICOR					204.60		
PETITGOUT CORPORATION							
PETITGOUT CORPORATION				689			
6457	1	Inv	BRIDGE LIGHTS REPAIR	12/27/2011	68.83		15.41.514.07
6473	1	Inv	JULIE LOCATE	01/12/2012	112.50		01.41.549.00
6474	1	Inv	BRIDGE LIGHT MAINTEN/	01/12/2012	68.83		15.41.514.07
Total PETITGOUT CORPORATION					250.16		
PETTY CASH/CITY HALL							
PETTY CASH/CITY HALL				161			
011912	1	Inv	POSTAGE	01/19/2012	25.25		01.13.551.00
011912	2	Inv	OFFICE SUPPLIES	01/19/2012	10.94		01.13.654.00
011912	3	Inv	OFFICE SUPPLIES	01/19/2012	8.97		01.13.651.02
011912	4	Inv	YEARBOOK AD	01/19/2012	40.00		01.11.929.01
011912	5	Inv	GAZETTE SUBSCRIPTION	01/19/2012	31.00		01.11.553.01
Total PETTY CASH/CITY HALL					116.16		
RUNDE CHEVROLET							
RUNDE CHEVROLET				420			
210298	1	Inv	08 1-TON	01/03/2012	57.85		01.41.613.01
Total RUNDE CHEVROLET					57.85		
SCHULTZ, MARLO							
SCHULTZ, MARLO				1252			
011012	1	Inv	STRAW	01/10/2012	60.00		01.11.929.02
Total SCHULTZ, MARLO					60.00		
STEPHENSON SERVICE CO.							
STEPHENSON SERVICE CO.				119230			
123111	1	Inv	FUEL	12/31/2011	812.11		01.41.655.00
Total STEPHENSON SERVICE CO.					812.11		
STRAND ASSOCIATES, INC.							
STRAND ASSOCIATES, INC.				954			
0089684	1	Inv	STORM WATER PUMP ST	01/12/2012	4,800.00		41.61.860.02
Total STRAND ASSOCIATES, INC.					4,800.00		
SUPERIOR WELDING SUPPLY							
SUPERIOR WELDING SUPPLY				181			
L3852038	1	Inv	WELDING SUPPLIES	01/02/2012	40.00		01.41.652.02
Total SUPERIOR WELDING SUPPLY					40.00		
TANDEM TIRE & AUTO SERVIC							
TANDEM TIRE & AUTO SERVIC				725			
M80993	1	Inv	TIRES	12/29/2011	38.60		01.41.652.01

Invoice No	Seq	Type	Vendor Name / Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total TANDEM TIRE & AUTO SERVIC						38.60		
TESTING SERVICE CORP.								
TESTING SERVICE CORP.				323				
086279	1	Inv	BIKE TRAIL		12/29/2011	9,400.00		01.11.929.02
Total TESTING SERVICE CORP.						9,400.00		
US BANK TRUST (BOND)								
US BANK TRUST (BOND)				577				
3021989	1	Inv	DEBT SERVICE FEES		12/23/2011	400.00		01.13.730.00
Total US BANK TRUST (BOND)						400.00		
WAL-MART #01-5044								
WAL-MART #01-5044				118836				
011512	1	Inv	OFFICE SUPPLIES		01/15/2012	75.15		01.13.651.02
011512	2	Inv	OFFICE SUPPLIES		01/15/2012	9.56		01.21.513.06
011512	3	Inv	OFFICE SUPPLIES		01/15/2012	96.22		01.21.651.00
011512	4	Inv	HOLIDAY GIVING PROGR		01/15/2012	1,689.57		01.21.919.01
011512	5	Inv	ST. LIGHT MAINTENANCE		01/15/2012	15.44		01.41.514.11
011512	6	Inv	OFFICE SUPPLIES		01/15/2012	17.00		01.41.651.00
Total WAL-MART #01-5044						1,902.94		
WEBER PAPER COMPANY								
WEBER PAPER COMPANY				40				
136334	1	Inv	SUPPLIES		01/12/2012	221.26		58.54.654.01
Total WEBER PAPER COMPANY						221.26		
WHITE, JUDY								
WHITE, JUDY				1204				
011512	1	Inv	CLEANING OF TURNER H		01/15/2012	350.00		58.54.536.00
Total WHITE, JUDY						350.00		
WHKS & CO.								
WHKS & CO.				119367				
011612	1	Inv	GIS UPDATES		01/16/2012	1,826.37		41.61.860.05
Total WHKS & CO.						1,826.37		
Grand Total:						138,090.16		

Vendor Number Hash:	2169845
Vendor Number Hash - Split:	4201834
Total Number of Invoices:	62
Total Number of Transactions:	100

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	138,090.16	138,090.16
	138,090.16	138,090.16

TC = Terms Code 9 = 1099 Purchase Type

City of Galena, Illinois

CAPITAL IMPROVEMENT PLAN

Fiscal Years 2013 – 2017

"Planned expenditures for systematically constructing, maintaining, upgrading and replacing the community's physical plant"

DRAFT 1
January 23, 2012

Mayor Terry Renner

Alderpersons:

Sue Cording
Charles Fach
Laverne Greene
Todd Lincoln
Terry Murphy
Emily Painter

City Administrator, Mark Moran

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THE CAPITAL IMPROVEMENT PLAN

A capital improvement plan (CIP) is a multi-year schedule of municipal improvements. The schedule usually covers a period of five or six years, but may extend to 10 years and beyond. The Galena CIP spans a five-year period beginning May 1, 2012 (fiscal year 2012-13). This plan sets forth the proposed expenditures for systematically constructing, maintaining, upgrading and replacing the community's physical plant or infrastructure, and includes vehicles and other mobile equipment. Capital improvement projects are typically major, infrequent expenditures, such as the construction of a new facility or rehabilitation or major repair of an existing facility. With the relatively small size of our community and budget, this CIP recognizes a project as small as $10,000 as a capital project. Individual projects from the adopted plan should become part of the capital budget for their respective departments.

In order to be useful as a tool for budgeting and sound financial management, the plan must be updated annually by reviewing existing projects, proposing new projects and extending the program by an additional year. This process should also consider the short term and long-term effects of the expenditures and any associated debt on fund balances and cash flow for operations. The CIP is considered essential for managing and coordinating the efficient expenditure of Galena's public resources.

A CAPITAL IMPROVEMENT DEFINED

A capital improvement project is defined as a major expenditure that includes one or more of the following:

1. Any acquisition of land for a public purpose;

2. Any construction of a new facility (e.g., a public building, water lines, pavilion etc…) or an addition to, or extension of, such a facility;

3. A rehabilitation (i.e., something which is infrequent and would not be considered annual or other recurrent maintenance) or major repair of all or a part of a building, its grounds, or a facility, or of equipment, provided that the cost is $10,000 or more and the improvement will have a useful life of 10 years or more;

4. Purchase or major equipment (i.e., items with a cost – individually or in total – of $10,000 or more), which have a useful life of five years or more, including vehicles (rolling stock) if part of a systematic replacement plan;

5. Any planning, feasibility, engineering, or capital design study related to an individual capital improvement project or to a program that is implemented through individual capital improvement projects.

DEVELOPING THE GALENA CIP

The necessity of a CIP was identified in 1991 as a recommendation of the Galena Comprehensive Plan. The city's first CIP was developed in 1999 and has been largely implemented. In 2003, the Galena Comprehensive Plan called for the update of the CIP and in 2004 the city council identified the CIP update as one of the top priorities during the visioning and four-year goal setting process. The CIP was again updated in 2007 and each year since. The staff and administration have now made a commitment to updating the plan annually. This section generally describes the process of developing the 2012 Galena CIP and the components of the plan.

Staff Involvement

Developing the recommended capital improvement plan was a lengthy, multi-step process. The process began with each department head identifying the projects and major purchases that he or she would like to see completed over the next five years in his or her respective area(s) of responsibility. Department heads also estimated the cost of each project or purchase, described the relationship to other projects and assigned the projects a priority rating. More than 40 projects or purchases were submitted for the five year period. Each project is described in a narrative and the estimated cost is identified in the "***Attachment A: Individual Project Descriptions***".

Evaluating Projects

Two separate methods were utilized in an attempt to demonstrate the relative importance of each project or purchase. First, each project or purchase was reviewed against criterion ranging from health and safety to resource conservation. Each criterion used is described in detail in ***Figure 1, "Criteria for Evaluating Capital Improvement Requests"*** on the next page. The results of the evaluation are shown in ***Attachment B, "Evaluation of Projects Using Criteria"***. Second, each department head ranked each project as either a "high", "medium" or "low" priority. Combined, both methods of evaluation were useful for showing the relative importance or need of each project or purchase.

FIGURE 1. CRITERIA FOR EVALUATING CAPITAL IMPROVEMENT PROJECT REQUESTS

The following criteria were used to evaluate each of the proposed capital improvement projects or purchases. The results of the evaluation are shown as a matrix, ***"Table 2. Evaluation of Requests Using Criteria"***.

Risk to Public Safety or Health. To protect against a clear and possibly immediate risk to public safety or public health.
Deteriorated Facility. An investment that deals with a deteriorated facility or piece of equipment. The action taken may be either: 1) reconstruction or extensive rehabilitation to extend its useful life to avoid or to postpone replacing it with a new and more costly one; or 2) replacement of the facility or piece of equipment with a new one.
Systematic Replacement. An investment that replaces or upgrades a facility or piece of equipment as part of a systematic replacement program. This investment assumes the equipment will be replaced at approximately the same level of service. Some increase in size to allow for normal growth or increased demand is anticipated.
Improvement of Operating Efficiency. An investment that substantially and significantly improves the operating efficiency of a department. Or an expenditure that has a very favorable return on investment with a promise of reducing existing, or future, increases in operating expenses (e.g., introduction of a new or improved technology).
Coordination. 1) An expenditure that is necessary to insure coordination with another CIP project (e.g., scheduling a sewer project to coincide with a street reconstruction project so that the street is not dug up a year after it is completed); 2) A project that is necessary to comply with requirements imposed by others (e.g., a court order, a change in federal or state law, an agreement with another governmental jurisdiction or agency); or 3) A project that meets established goals or objectives of the City Council and Mayor.
Equitable Provision of Services, Facilities. 1) An investment that serves the special needs of a segment of the community's population identified by public policy as deserving of special attention (e.g., the handicapped, the elderly, or low- and moderate-income persons); or 2) An investment that, considering existing services or facilities, makes equivalent facilities or services available to neighborhoods or population groups that are now undeserved in comparison with residents generally.
Protection and Conservation of Resources. 1) A project that protects natural resources that are at risk of being reduced in amount or quality; or 2) A project that protects the investment in existing infrastructure against excessive demand or overload that threatens the capacity or useful life of a facility or piece of equipment.
New or Substantially Expanded Facility. Construction, or acquisition, of a new facility (including land) or new equipment, or major expansion thereof, that provides a service, or a level of service, not now available.

Revenue Sources and Projections

The Galena CIP is utilized for planning and budgeting purposes and not as a rigid purchasing plan nor project schedule. Therefore, the while the plan identifies likely revenue sources, it does not contain projections of available revenue for implementation of the plan. The CIP's prioritized projects should be evaluated for inclusion in the budget each fiscal year.

Abbreviations are used throughout the plan for both revenue sources and departments. The abbreviations are shown in Figures 2 and 3 below.

Figure 2.
Revenue Sources Abbreviations

Revenue Source	Abbreviation
General Fund Cash	GF
General Fund Financing	GFF
Motor Fuel Tax	MFT
Flood Control Cash	FC
Water Enterprise Cash	WTC
Water Enterprise Financing	WTF
Sewer Enterprise Cash	SWC
Sewer Enterprise Financing	SWF
Fire Department Cash	FD
Grants	GT

Figure 3.
Department Abbreviations

Department	Abbreviation
Public Works	DPW
Engineering	ENG
Turner Hall	TH
Administration	ADM
Flood Control	FLD
Water	WAT
Sewer	SEW
Parks	PAR
Police	POL
Fire	FD
Swimming Pool	SP

Recommended Plan

After identifying all the potential capital projects and purchases, describing them in detail and evaluating their importance, the final plan was developed. The plan is presented as ***"Attachment C: Recommended Capital Improvement Plan"***. The plan was recommended to the Mayor and City Council in January 2012 and approved on _____, 2012. The projects and purchases from the final plan should be incorporated into the annual operating budget as revenues permit.

Summary

The importance of implementing and updating the Capital Improvement Plan cannot be over-emphasized. Using the same process described herein, the Capital Improvement Plan will continue to be updated annually to span a full five year period. New capital improvement requests will be submitted by department heads for evaluation and inclusion in the updated plan. With guidance from the Fund Balance Policy, the Comprehensive Plan, and constituents, elected officials will decide which projects and purchases from the recommended Capital Improvement Plan will be included in the annual budget.

CIP PROPOSAL DESCRIPTIONS AND JUSTIFICATIONS OVERVIEW

In the following section, every CIP project that has been proposed by the various departments of the City is described in detail. Criteria, including the recommendations of the Galena Comprehensive Plan are applied to assess whether a particular project is justified. Each project is defined in the following format:

Project Title:	*Name of the project as used throughout the CIP.*
Department:	*Name of the department that proposed the project.*
Date Submitted:	*The date the project was proposed. (Nearly all the projects in this first year of the plan were also proposed this year.)*
Project Priority:	*The priority of the project relative to other projects within the department.*
Project Description:	*Description of the project.*
CIP Evaluation Criteria:	*A list of the applicable criterion from the following page, Figure 1, "Evaluation Criteria for Capital Budget Requests". The criteria are used to evaluate the importance of the project relative to other projects.*
Comprehensive Plan:	*A statement of whether or not the project can be directly justified by the Galena Comprehensive Plan and, if so, a page number and an excerpt from the plan.*
Multi-year:	*Identification of whether the project will take more than one year to complete.*
Coordination:	*Identification of whether the project is dependent on one or more other CIP projects and, if so, a description of the related project(s).*
Cost Estimate:	*The estimated cost of the project.*
Basis of Cost Estimate:	*Identification of how the cost estimate was derived.*
Funding Source:	*Identification of the proposed funding for the project. Possible funding sources include:*

- *General Fund Cash*
- *General Fund Financing*
- *Motor Fuel Tax*
- *Flood Control Cash*
- *Water Enterprise Cash*
- *Water Enterprise Financing*
- *Sewer Enterprise Cash*
- *Sewer Enterprise Financing*
- *Grants*
- *Other*

ATTACHMENT A. INDIVIDUAL PROJECT DESCRIPTIONS (FY 2013-2017)

PUBLIC WORKS

Project Title:	[illegible]
Department:	Public Works/Engineering
Date Submitted:	January 2012
Project Priority:	High
Project Description:	Includes all street improvement work planned for the five-year plan period. Projects to completed with the non-home rule sales tax revenues are listed in the 5-Year Street Improvement Plan and detailed in Appendix C.
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement, Equity Provision, Coordination, Operating Efficiency
Comprehensive Plan:	P. 108 "Budget for road improvements through the CIP process."
Multi-Year:	No
Coordination:	Yes. Projects are scheduled to coincide with underground utility work as much as possible.
Cost Estimate:	$1,652,250
Basis of Cost Estimate:	Cost of comparable projects and project specific estimates
Funding Source:	General Fund, Capital Projects Fund

Project Title:	**Downtown crosswalk replacement**
Department:	Public Works
Date Submitted:	December 2008
Project Priority:	High
Project Description:	Replace deteriorated concrete crosswalks in the downtown.
CIP Evaluation Criteria:	Deteriorated Facility, Public Safety, Systematic Replacement
Comprehensive Plan:	No direct reference
Multi-year:	Yes
Coordination:	No
Cost Estimate:	$60,000
Basis of Cost Estimate:	Engineer's estimate
Funding Source:	General Fund

Project Title:	**Replace Meeker Street pedestrian bridge**
Department:	Public Works
Date Submitted:	November 2006
Project Priority:	High
Project Description:	2006 bridge inspection revealed substantial deterioration with replacement recommended in 5-10 years. Bridge closed in late 2011. Committee studying options for replacement.
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement, Health Safety
Comprehensive Plan:	No direct reference.
Multi-year:	No
Coordination:	No
Cost Estimate:	$320,000
Basis of Cost Estimate:	Preliminary pricing for similar bridge
Funding Source:	General Fund, Grant Funding

Project Title:	**Paint Highway 20 bridge steps**
Department:	Public Works
Date Submitted:	January 2010
Project Priority:	Medium
Project Description:	The steel stairway from the Highway 20 Bridge to the Depot Parking lot requires painting to avoid deterioration.
CIP Evaluation Criteria:	Deteriorated Facility
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$18,000
Basis of Cost Estimate:	Preliminary estimate
Funding Source:	General Fund

New Projects are Indicated by a Shaded Project Title

Project Title:	[illegible]
Department:	Public Works
Date Submitted:	January 2012
Project Priority:	High
Project Description:	Replace deteriorated storm sewers. One is located in the valley south of Gear Street between High Street and Prospect Street. The other is located on Dodge Street between Gear Street and South Street.
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$22,000
Basis of Cost Estimate:	Engineer's estimate
Funding Source:	General Fund

Project Title:	**Replace Van Buren Street steps**
Department:	Public Works
Date Submitted:	December 2008
Project Priority:	Medium
Project Description:	Replace deteriorated concrete steps and adjoining sidewalks on Van Buren Street just east of Park Avenue. These step connect to the park and new steps north of Grant's Home.
CIP Evaluation Criteria:	Deteriorated Facility, Public Safety, Systematic Replacement
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$35,000
Basis of Cost Estimate:	2011 bid of $34,500 ($10,000 to be paid with grant from the Galena Foundation)
Funding Source:	General Fund

Project Title:	**Additional parking at Recreation Park**
Department:	Public Works
Date Submitted:	January 2011
Project Priority:	Medium
Project Description:	Add diagonal or perpendicular parking on the east side of the entry road to the pool. Parking could start in front of the Public Works building and extend to the area across from the playground.
CIP Evaluation Criteria:	New, Expanded Facility
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$25,000
Basis of Cost Estimate:	Preliminary estimate
Funding Source:	General Fund

Project Title:	**Annual Sidewalk Replacement Program**
Department:	Public Works
Date Submitted:	January 1999
Project Priority:	Medium
Project Description:	Systematic replacement of deteriorated sidewalks throughout the community. The replacement schedule should be based on the results of the comprehensive inventory, condition assessment and prioritization.
CIP Evaluation Criteria:	Deteriorated Facility, Public Safety, Equitable Provision of Facilities, New Facilities
Comprehensive Plan:	P. 112 "Investigate the rehabilitation of sidewalks under the CIP process. This could include a discussion of possible financing mechanisms such as cost sharing or use of the assessment process."
Multi-year:	Yes
Coordination:	Yes. Initiate program after study/inventory is complete.
Cost Estimate:	$75,000
Basis of Cost Estimate:	Completed inventory of one ward.
Funding Source:	General Fund

New Projects are Indicated by a Shaded Project Title

Project Title:	**Replace Green Street steps (Main to Bench)**
Department:	Public Works
Date Submitted:	February 2008
Project Priority:	Medium
Project Description:	Replace deteriorated concrete steps between Main Street and Bench Street on Green Street. These steps were repaired in May 2008 in order to extend the useful life and delay replacement.
CIP Evaluation Criteria:	Deteriorated facility, Public Safety, Systematic Replacement
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$28,000
Basis of Cost Estimate:	Preliminary contractor estimate
Funding Source:	General Fund

Project Title:	**Relocate City Hall**
Department:	Public Works
Date Submitted:	January 2012
Project Priority:	Medium
Project Description:	Relocate City Hall to a new building. The relocation could be combined with the relocation of the Police
CIP Evaluation Criteria:	Deteriorated facility
Comprehensive Plan:	P. 116 "Relocate City Hall to a new facility."
Multi-year:	No
Coordination:	Yes. Possibly coordinate with Police Department relocation.
Cost Estimate:	$750,000
Basis of Cost Estimate:	Based on purchase of existing building with some renovation. Cost could vary greatly depending on location.
Funding Source:	General Fund

Project Title:	**Public Works Rolling Stock Plan (See Appendix D)**
Department:	Public Works
Date Submitted:	January 2011
Project Priority:	High
Project Description:	Systematic replacement of public works vehicles and equipment.
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement, Operating Efficiency
Comprehensive Plan:	No direct reference
Multi-year:	Yes
Coordination:	No
Cost Estimate:	$452,000
Basis of Cost Estimate:	Current cost of vehicles plus inflation factor
Funding Source:	General Fund, Water Fund, Sewer Fund, Flood Control

ENGINEERING

No current projects

FLOOD CONTROL

No current projects

WATER

Project Title:	**Refurbish well #6 pump**
Department:	Water, Sewer
Date Submitted:	December 2008
Project Priority:	High
Project Description:	Remove and refurbish motor and possibly pump on Well #6 (Gear Street). New pump should be considerably more efficient and cost effective.
CIP Evaluation Criteria:	Systematic Replacement, Deteriorated Facility, Operating Efficiency, Health Safety
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$15,000
Basis of Cost Estimate:	Preliminary estimate
Funding Source:	Water Fund

New Projects are Indicated by a Shaded Project Title

Project Title:	**Paint and upgrade water tower at Well #5 (Franklin Street)**
Department:	Water
Date Submitted:	November 2006
Project Priority:	Medium
Project Description:	In 2006, the water tower on Franklin Street was professionally inspected inside and out. Detailed recommendations were made for repairing, upgrading and painting the tower. Completing the work in the short term will be less expensive than if the facility continues to degrade, but funding availability will dictate timing.
CIP Evaluation Criteria:	Deteriorated Facility
Comprehensive Plan:	No direct reference.
Multi-year:	No.
Coordination:	No.
Cost Estimate:	$300,000
Basis of Cost Estimate:	Preliminary estimate from consulting engineer
Funding Source:	Water Fund

Project Title:	**Paint and upgrade Dodge Street standpipe**
Department:	Water
Date Submitted:	February 2008
Project Priority:	Low
Project Description:	Paint the exterior of the water tower and make exterior improvements to meet current life/safety code. Preventive maintenance/painting will be evaluated as an option to complete painting.
CIP Evaluation Criteria:	Deteriorated Facility, Health Safety
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$200,000
Basis of Cost Estimate:	Preliminary Estimate
Funding Source:	Water Fund

Project Title:	**Construct new well and pump house at Horseshoe Mound**
Department:	Water
Date Submitted:	October 2004
Project Priority:	Low
Project Description:	Construct a new well and pump house on the east side of the Galena River to provide a reliable source of water for the east side reservoir.
CIP Evaluation Criteria:	New Facility, Health Safety
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$800,000
Basis of Cost Estimate:	Estimate based on cost of Well #7 project
Funding Source:	Water Fund

Project Title:	**Water and Sewer Rolling Stock Plan (See Appendix G)**
Department:	Water and Sewer
Date Submitted:	January 2011
Project Priority:	Medium
Project Description:	Systematic replacement of water and sewer vehicles and rolling equipment.
CIP Evaluation Criteria:	Deteriorated Facilities, Systematic Replacement, Operating Efficiency
Comprehensive Plan:	No direct reference
Multi-year:	Yes
Coordination:	Yes. Coordinate with Public Works Rolling Stock Plan
Cost Estimate:	$110,000
Basis of Cost Estimate:	Current cost plus inflation factor
Funding Source:	Water and Sewer Funds

New Projects are Indicated by a Shaded Project Title

SEWER

Project Title:	**Inflow and infiltration study**
Department:	Sewer
Date Submitted:	January 2010
Project Priority:	High
Project Description:	Professional study to determine points of inflow and infiltration of water into the sewer system. Reducing inflow and infiltration can reduce operational costs, including electrical costs.
CIP Evaluation Criteria:	Operating Efficiency
Comprehensive Plan:	No direct reference
Multi-year:	Yes, implement recommendations in future year(s)
Coordination:	No
Cost Estimate:	$20,000
Basis of Cost Estimate:	Estimate
Funding Source:	Sewer Fund

Project Title:	**West end diversion sewer**
Department:	Sewer
Date Submitted:	January 2011
Project Priority:	High
Project Description:	Installation of a new sewer main near US 20 and Bartell Drive to divert the sewer flow from the west end to the Hughlett's sewer main. This diversion will remove considerable flow from the sewer main on Franklin Street in the area of the schools where sewer backups have repeatedly occurred during heavy rains.
CIP Evaluation Criteria:	Public Health and Safety, Operating Efficiency
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$60,000
Basis of Cost Estimate:	Estimate
Funding Source:	Sewer Fund

Project Title:	**Bouthillier Street lift station**
Department:	Sewer
Date Submitted:	January 2011
Project Priority:	High
Project Description:	Installation of pumps in the lift station chamber at the intersection of Bouthillier Street and Park Avenue. The operation of the lift station will allow approximately 12 properties to be removed from a combined sewer/storm sewer and connected to a sanitary sewer.
CIP Evaluation Criteria:	Operating Efficiency, Resource Conservation
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$25,000
Basis of Cost Estimate:	Estimate
Funding Source:	Sewer Fund

Project Title:	**Third and Rives sewer main extension**
Department:	Sewer
Date Submitted:	January 1999
Project Priority:	Medium
Project Description:	Install new sewer main in Third Street and Rives Street neighborhood to convert businesses and residences from septic to sewer.
CIP Evaluation Criteria:	Public Health and Safety, New Facility, Equitable Provision
Comprehensive Plan:	P. 113 "Where feasible, connect all residences not currently served with sanitary sewer and water to the
Multi-year:	No
Coordination:	No
Cost Estimate:	$250,000
Basis of Cost Estimate:	Engineer's estimate based on construction plans
Funding Source:	Sewer Fund, State Grant, Low Interest Loan

Project Title:	**Hughlett Creek sewer main replacement**
Department:	Sewer Fund
	October 2004
Project Priority:	Low
Project Description:	Replace under sized and deteriorated sewer main in the Hughlett Creek valley below Dewey Avenue.
CIP Evaluation Criteria:	Systematic Replacement, Expanded Facility
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$75,000
Basis of Cost Estimate:	Similar projects
Funding Source:	Sewer Fund

Project Title:	**Sewer lining program to refurbish old mains**
Department:	Sewer
Date Submitted:	October 2004
Project Priority:	Low
Project Description:	Line sewer mains that have been televised and determined to be of sufficient capacity but in poor structural condition.
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement, Health Safety
Comprehensive Plan:	P. 114 "Continue to implement the downtown redevelopment master plan, specifically with regards to
Multi-year:	No
Coordination:	Consider lining as an option during any major street improvement project.
Cost Estimate:	$50,000 This could be an ongoing project.
Basis of Cost Estimate:	Budget figure only
Funding Source:	Sewer Fund

Project Title:	**Madison and Fifth Street sewer main extension**
Department:	Sewer
Date Submitted:	October 2004
Project Priority:	Low
Project Description:	Install sanitary sewer main in the area of Madison Street and Fifth Street to convert eight homes from septic to public sewer. This is the largest cluster of septics within the city limits (excluding the Third and Rives neighborhood).
CIP Evaluation Criteria:	New Facility, Equitable Provision of Services
Comprehensive Plan:	P. 113 "Where feasible, connect all residences not currently served with sanitary sewer and water to the
Multi-year:	No
Coordination:	No
Cost Estimate:	$220,000
Basis of Cost Estimate:	Similar projects
Funding Source:	Sewer Fund

Project Title:	**PV solar installation**
Department:	Sewer
Date Submitted:	January 2012
Project Priority:	High
Project Description:	Installation of a PV solar system adjacent to the wastewater plant. The system will provide approximately 50% of the power needs of the treatment facility.
CIP Evaluation Criteria:	New Facility, Operating Efficiency, Resource Conservation
Comprehensive Plan:	No direct reference.
Multi-year:	No
Coordination:	No
Cost Estimate:	$1,500,000
Basis of Cost Estimate:	Preliminary bids.
Funding Source:	60% grant funded with remainder from the Sewer Fund.

New Projects are Indicated by a Shaded Project Title

PUBLIC SAFETY

Project Title:	**Police Rolling Stock**
Department:	Police
Date Submitted:	January 2011
Project Priority:	High
Project Description:	Systematic plan to replace squad cars in the Police Department. Replacement plan should be based on operating cost per mile, disruption to operations resulting from repairs and safety of the vehicles.
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement, Operating Efficiency
Comprehensive Plan:	P. 115 "Identify grant funding and other outside sources that will aid in purchasing capital equipment and the
Multi-year:	No
Coordination:	No
Cost Estimate:	$158,584
Basis of Cost Estimate:	Estimate based on current costs of new vehicles plus inflation factor
Funding Source:	General Fund

Project Title:	**Relocate Police Department**
Department:	Police
Date Submitted:	February 2008
Project Priority:	Medium
Project Description:	Relocate or construct new police department. Current department is undersized and deteriorated.
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement
Comprehensive Plan:	P 116. "Relocate City Hall to a new facility".
Multi-year:	No.
Coordination:	Yes. Possibly coordinate with relocation of City Hall.
Cost Estimate:	$750,000
Basis of Cost Estimate:	Based on purchase of existing building with some renovation. Cost could vary greatly depending on location.
Funding Source:	General Fund

FIRE DEPARTMENT

Project Title:	**New SCBA turnout ensemble**
Department:	Fire
Date Submitted:	January 2012
Project Priority:	High
Project Description:	Purchase approximately 24 sets of self contained breathing apparatus (SCBA) to replace current sets that no longer meet National Fire Protection Association standards.
CIP Evaluation Criteria:	Health Safety, Deteriorated Facility, Systematic Replacement
Comprehensive Plan:	No direct reference.
Multi-year:	No
Coordination:	No
Cost Estimate:	$112,800
Basis of Cost Estimate:	Preliminary figure from vendor
Funding Source:	Fire Protection Fund

Project Title:	**Paint exterior of building**
Department:	Fire
Date Submitted:	January 2010
Project Priority:	Low
Project Description:	Paint exterior of Fire Station.
CIP Evaluation Criteria:	Deteriorated Facility
Comprehensive Plan:	No direct reference.
Multi-year:	No
Coordination:	No
Cost Estimate:	$15,000
Basis of Cost Estimate:	Estimate
Funding Source:	Fire Fund

New Projects are indicated by a Shaded Project Title

Project Title:	**Purchase property for training facility**
Department:	Fire
Date Submitted:	December 2008
Project Priority:	High
Project Description:	Purchase land and training containers for a new training facility that could include smoke training containers and a smoke/rope training tower. The facility should be appropriately cited to prevent disturbing residents and distracting motorists.
CIP Evaluation Criteria:	Operating Efficiency, New Facility, Health Safety
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$90,000
Basis of Cost Estimate:	Estimate
Funding Source:	Fire Fund

Project Title:	**Concrete Fire Department Driveways**
Department:	Fire
Date Submitted:	January 2010
Project Priority:	Medium
Project Description:	Replace blacktop driveways in front of garage bays with concrete.
CIP Evaluation Criteria:	Deteriorated Facility
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$15,000
Basis of Cost Estimate:	Preliminary estimate from contractor
Funding Source:	Fire Fund

Project Title:	**Upgrade office for emergency operations center use**
Department:	Fire
	January 2010
Project Priority:	High
Project Description:	Remodel office area to serve as emergency operations center. Includes three new computers and phone lines.
CIP Evaluation Criteria:	Operating Efficiency, New Facility, Health Safety
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$20,000
Basis of Cost Estimate:	Estimate
Funding Source:	Fire Fund

Project Title:	**Station addition**
Department:	Fire
Date Submitted:	January 2011
Project Priority:	Medium
Project Description:	Construct second story addition over garage bays to house fitness center and bunk rooms for possible paid-on call fire employees.
CIP Evaluation Criteria:	New/Expanded Facility
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$630,000
Basis of Cost Estimate:	Estimate
Funding Source:	Fire Fund

New Projects are Indicated by a Shaded Project Title

Project Title:	[illegible]
Department:	Fire
Date Submitted:	January 2011
Project Priority:	Medium
Project Description:	Systematic replacement of fire vehicles. (See Fire Department Rolling Stock Plan)
CIP Evaluation Criteria:	Deteriorated Facility, Systematic Replacement
Comprehensive Plan:	P. 115 "Develop a long term capital equipment and staffing plan for the Police and Fire Departments, based
Multi-year:	Yes
Coordination:	No
Cost Estimate:	$950,000
Basis of Cost Estimate:	Review of current costs plus inflation
Funding Source:	Fire Fund

PARKS AND RECREATION

Project Title:	**Grant Park sidewalk replacement**
Department:	Parks
Date Submitted:	February 2008
Project Priority:	High
Project Description:	Continuation of program to replace all deteriorated sidewalks Grant Park. This should be the final year of replacement.
CIP Evaluation Criteria:	Health Safety, Deteriorated Facility, Systematic Replacement
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$10,000
Basis of Cost Estimate:	Contractor estimate
Funding Source:	Park Fund

Project Title:	**Construction of Galena River Trail: Phase 3 to Aiken**
Department:	Parks
Date Submitted:	November 2006
Project Priority:	High
Project Description:	Construction of the final phase of the Galena River Trail. Includes trail building and fencing to separate the trail from the live railroad.
CIP Evaluation Criteria:	Expanded Facility
Comprehensive Plan:	P. 121 "Develop a bike route plan that connects the City's bike routes to external routes, such as the Grand Illinois Trail, and surrounding parks and natural areas."
Multi-year:	Yes
Coordination:	No
Cost Estimate:	$572,000
Basis of Cost Estimate:	Engineer's estimate
Funding Source:	IDOT Grant Funds

Project Title:	**Depot improvements for Amtrak**
Department:	Parks
Date Submitted:	January 2010
Project Priority:	High
Project Description:	Construct new platform and associated facilities for Amtrak passenger train service. Service is expected to be operational early in 2015.
CIP Evaluation Criteria:	Deteriorated Facility, Expanded Facility
Comprehensive Plan:	No direct reference.
Multi-year:	No
Coordination:	No
Cost Estimate:	$300,000
Basis of Cost Estimate:	Preliminary estimate based on similar platform projects
Funding Source:	General Fund, Grant Funds

New Projects are Indicated by a Shaded Project Title

Project Title:	**Install five period street lights in Cemetery Park**
Department:	Parks
Date Submitted:	October 2004
Project Priority:	Low
Project Description:	Improve lighting along sidewalk that cuts through Cemetery Park. Reuse old downtown period street lights.
CIP Evaluation Criteria:	New Facility
Comprehensive Plan:	No direct reference
Multi-year:	No
Coordination:	No
Cost Estimate:	$10,000
Basis of Cost Estimate:	Similar lighting projects
Funding Source:	Park Fund

Project Title:	**Replace Grant Park basketball court**
Department:	Parks
Date Submitted:	November 2006
Project Priority:	Low
Project Description:	Replace deteriorated concrete court in Grant Park.
CIP Evaluation Criteria:	Systematic Replacement, Health Safety, Deteriorated Facility
Comprehensive Plan:	P. 119 "Develop a comprehensive maintenance program for the parks. This program should be part of the regular Capital Improvement Plan."
Multi-year:	No
Coordination:	No
Cost Estimate:	$32,000
Basis of Cost Estimate:	Cost of similar projects
Funding Source:	Park Fund

Project Title:	**Repair and paint Grant Park gazebo**
Department:	Parks
Date Submitted:	January 2011
Project Priority:	Low
Project Description:	Replace deteriorated wood and paint gazebo in Grant Park
CIP Evaluation Criteria:	Systematic Replacement, Health Safety, Deteriorated Facility
Comprehensive Plan:	P. 119 "Develop a comprehensive maintenance program for the parks. This program should be part of the regular Capital Improvement Plan."
Multi-year:	No
Coordination:	No
Cost Estimate:	$12,000
Basis of Cost Estimate:	Cost of similar projects
Funding Source:	Park Fund

Project Title:	**Replace large water slide**
Department:	Parks
Date Submitted:	October 2004
Project Priority:	Low
Project Description:	Replace 23 year old water slide with new, higher slide. Current slide is very slow, but could continue to be utilized.
CIP Evaluation Criteria:	Expanded Facility, Deteriorated Facility
Comprehensive Plan:	P. 119 "Continue to include long term (park) maintenance items in the CIP."
Multi-year:	No
Coordination:	No
Cost Estimate:	$100,000
Basis of Cost Estimate:	Preliminary
Funding Source:	Pool Fund

New Projects are indicated by a Shaded Project Title

TURNER HALL

Project Title:	**Install storm windows at Turner Hall**
Department:	Turner Hall
Date Submitted:	January 2010
Project Priority:	Medium
Project Description:	Install custom made storm windows on Turner Hall windows. Project goal is to make the building more efficient to heat and cool. A professional energy audit will be conducted prior to making final decision about
CIP Evaluation Criteria:	Resource Conservation, Operating Efficiency
Comprehensive Plan:	P. 121 "Continue to better utilize Turner Hall."
Multi-year:	Yes, two year project
Coordination:	No
Cost Estimate:	$25,000
Basis of Cost Estimate:	Estimate from window company
Funding Source:	Turner Hall Fund

Project Title:	**Turner Hall kitchen renovation**
Department:	Turner Hall
Date Submitted:	January 2010
Project Priority:	Medium
Project Description:	Repair existing roof, add insulation, paint interior, replace sprinkler system, and install new kitchen addition.
CIP Evaluation Criteria:	Expanded Facility, Deteriorated Facility
Comprehensive Plan:	P. 121 "Continue to better utilize Turner Hall."
Multi-year:	No
Coordination:	No
Cost Estimate:	$450,000
Basis of Cost Estimate:	Preliminary estimate
Funding Source:	Turner Hall, Grants, Foundations, General Fund

ATTACHMENT B. EVALUATION OF PROJECTS USING CRITERIA (FY 2013-2017)

Dept.	Project Description	Criterion: Health/Safety Risk	Systematic Replacement	Deteriorated Facility	Equitable Provision	Operating Efficiency	Coordination	New/Expanded Facility	Resource Conservation
Public Works									
DPW	5-Year Street Improvement Program (See Appendix A)		X	X	X	X	X		
DPW	Downtown crosswalk replacement	X	X	X					
DPW	Replace Meeker Street pedestrian bridge	X	X	X					
DPW	Paint Highway 20 bridge steps			X					
DPW	Gear Street and Dodge Street storm sewer replacement		X	X		X			X
DPW	Replace Van Buren Street steps	X	X	X					
DPW	Additional parking at Recreation Park							X	
DPW	Annual Sidewalk Replacement Program	X		X	X			X	
DPW	Replace Green Street steps (Main to Bench)	X	X	X					
DPW	Public Works Rolling Stock Plan		X	X		X			
Engineering									
ENG	No current projects								
Flood Control									
FLD	No current projects								
Water									
WAT	Refurbish well #6 pump	X	X	X		X			
WAT	Paint and upgrade water tower at Well #5 (Franklin Street)			X					
WAT	Paint and upgrade Dodge Street standpipe	X		X					
WAT	Construct new well and pump house at Horseshoe Mound	X						X	
WAT	Water Rolling Stock Plan		X	X		X			
Sewer									
SEW	Inflow and infiltration study					X			
SEW	West end diversion sewer	X				X		X	
SEW	Bouthiller Street lift station					X			X
SEW	Third and Rives sewer main extension	X			X			X	
SEW	Hughlett Creek sewer main replacement		X					X	
SEW	Sewer lining program to refurbish old mains	X	X	X					
SEW	Madison and Fifth Street sewer main extension				X			X	
SEW	PV Solar Installation					X		X	X
SEW	Sewer Rolling Stock Plan		X	X		X			

Dept.	Project Description	Health/Safety Risk	Systematic Replacement	Deteriorated Facility	Equitable Provision	Operating Efficiency	Coordination	New/Expanded Facility	Resource Conservation
Public Safety									
POL	Police Rolling Stock Plan		X	X		X			
POL	Relocate Police Department		X	X					
Fire									
FD	New SCBA turnout systems	X	X	X					
FD	Paint exterior of building			X					
FD	Purchase property for training facility	X				X		X	
FD	Concrete Fire Department driveways			X					
FD	Upgrade office for emergency operations center use	X				X		X	
FD	Station addition							X	
FD	Fire Department Rolling Stock Plan		X	X					
Culture and Recreation									
PAR	Grant Park sidewalk replacement	X	X	X					
PAR	Construction of Galena River Trail: Phase 3 to Aiken							X	
PAR	Depot improvements for Amtrak			X				X	
PAR	Install five period street lights in Cemetery Park							X	
PAR	Replace Grant Park basketball court	X	X	X					
PAR	Repair and paint Grant Park gazebo	X	X	X					
SP	Replace large water slide			X				X	
TH	Install storm windows at Turner Hall					X			X
TH	Turner Hall kitchen renovation			X				X	

ATTACHMENT C. RECOMMENDED CAPITAL IMPROVEMENT PLAN (FY 2013-2017)

Dept.	Project Description	Estimated Cost	Priority High	Priority Medium	Priority Low	FY 12/13 Cost	FY 13/14 Cost	FY 14/15 Cost	FY 15/16 Cost	FY 16/17 Cost	Total CIP Cost
Public Works											
DPW	5-Year Street Improvement Program (See Appendix A)	$ 1,652,250	X			$ 540,750	$ 577,500	$ 393,000	$ 70,000	$ 71,000	$ 1,652,250
DPW	Downtown crosswalk replacement	$ 60,000	X			$ 15,000	$ 15,000	$ 15,000	$ 15,000		$ 60,000
DPW	Replace Meeker Street pedestrian bridge	$ 320,000	X			$ 320,000					$ 320,000
DPW	Paint Highway 20 bridge steps	$ 18,000	X			$ 18,000					$ 18,000
DPW	Gear Street and Dodge Street storm sewer replacement	$ 22,000	X			$ 22,000					$ 22,000
DPW	Replace Van Buren Street steps	$ 35,000		X		$ 35,000					$ 35,000
DPW	Additional parking at Recreation Park	$ 25,000		X				$ 25,000			$ 25,000
DPW	Annual Sidewalk Replacement Program	$ 75,000		X		$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 15,000	$ 75,000
DPW	Replace Green Street steps (Main to Bench)	$ 28,000			X			$ 28,000			$ 28,000
DPW	Relocate City Hall	$ 750,000		X		$ 750,000					$ 750,000
DPW	Public Works Rolling Stock Plan	$ 452,000		X		$ 82,000	$ 79,000	$ 80,000	$ 111,000	$ 100,000	$ 452,000
		$ 3,437,250				**$1,797,750**	**$ 686,500**	**$ 556,000**	**$ 211,000**	**$ 186,000**	**$ 3,437,250**
Engineering											
ENG	No current projects										
Flood Control											
FLD	See Appendix B, "Street Infrastructure Program" for Downtown Pump Upgrade in FY 12/13										
Water											
WAT	Refurbish well #6 pump	$ 15,000	X				$ 15,000				$ 15,000
WAT	Paint and upgrade water tower at Well #5 (Franklin Street)	$ 300,000		X				$ 300,000			$ 300,000
WAT	Paint and upgrade Dodge Street standpipe	$ 200,000			X						$ -
WAT	Construct new well and pump house at Horseshoe Mound	$ 800,000			X						$ -
WAT	Water Rolling Stock Plan	$ 55,000		X		$ -	$ -	$ -	$ 55,000	$ -	$ 55,000
		$ 1,355,000				**$ -**	**$ -**	**$ 300,000**	**$ 55,000**	**$ -**	**$ 355,000**
Sewer											
SEW	Inflow and infiltration study	$ 20,000	X			$ 20,000					$ 20,000
SEW	West end diversion sewer	$ 60,000	X			$ 60,000					$ 60,000
SEW	Bouthillier Street lift station	$ 25,000	X			$ 25,000					$ 25,000
SEW	Third and Rives sewer main extension	$ 250,000		X					$ 250,000		$ 250,000
SEW	Hughlett Creek sewer main replacement	$ 75,000			X						$ -
SEW	Sewer lining program to refurbish old mains	$ 50,000			X						$ -
SEW	Madison and Fifth Street sewer main extension	$ 220,000			X						$ -
SEW	PV solar installation	$ 1,500,000	X			$ 1,500,000					
SEW	Sewer Rolling Stock Plan	$ 55,000		X		$ -	$ -	$ -	$ 55,000	$ -	$ 55,000
		$ 2,255,000				**$1,605,000**	**$ -**	**$ -**	**$ 305,000**	**$ -**	**$ 1,910,000**

Dept.	Project Description	Estimated Cost	Priority High	Priority Medium	Priority Low	FY 12/13 Cost	FY 13/14 Cost	FY 14/15 Cost	FY 15/16 Cost	FY 16/17 Cost	Total CIP Cost
Public Safety											
POL	Police Rolling Stock Plan	$ 158,584	X			$ 29,870	$ 30,766	$ 31,689	$ 32,640	$ 33,619	$ 158,584
POL	Relocate Police Department	$ 750,000	X			$ 750,000					$ 750,000
		$ 908,584				**$ 779,870**	**$ 30,766**	**$ 31,689**	**$ 32,640**	**$ 33,619**	**$ 908,584**
Fire											
FD	New SCBA turnout systems	$ 112,800	X			$ 112,800					
FD	Paint exterior of building	$ 15,000			X	$ 15,000					$ 15,000
FD	Purchase property for training facility	$ 90,000	X			$ 90,000					$ 90,000
FD	Concrete Fire Department driveways	$ 15,000		X		$ 15,000					$ 15,000
FD	Upgrade office for emergency operations center use	$ 20,000		X				$ 20,000			$ 20,000
FD	Station addition	$ 630,000		X				$ 630,000			$ 630,000
FD	Fire Department Rolling Stock Plan	$ 950,000			X	$ -	$ -	$ -	$ -	$ 950,000	$ 950,000
		$ 1,832,800				**$ 232,800**	**$ -**	**$ 650,000**	**$ -**	**$ 950,000**	**$ 1,832,800**
Culture and Recreation											
PAR	Grant Park sidewalk replacement	$ 10,000	X			$ 10,000					$ 10,000
PAR	Construction of Galena River Trail: Phase 3 to Aiken	$ 572,000	X			$ 572,000					$ 572,000
PAR	Depot improvements for Amtrak	$ 300,000	X				$ 300,000				$ 300,000
PAR	Install five period street lights in Cemetery Park	$ 10,000			X	$ 10,000					$ 10,000
PAR	Replace Grant Park basketball court	$ 32,000			X		$ 32,000				$ 32,000
PAR	Repair and paint Grant Park gazebo	$ 12,000			X			$ 12,000			$ 12,000
SP	Replace large water slide	$ 100,000			X						$ -
		$ 1,036,000				**$ 592,000**	**$ 332,000**	**$ 12,000**	**$ -**	**$ -**	**$ 936,000**
TH	Install storm windows at Turner Hall	$ 25,000		X		$ 12,500	$ 12,500				$ 25,000
TH	Turner Hall kitchen renovation	$ 450,000		X							$ -
		$ 475,000				**$ 12,500**	**$ 12,500**	**$ -**	**$ -**	**$ -**	**$ 25,000**
	TOTAL	**$ 11,299,634**				**$5,019,920**	**$1,061,766**	**$1,549,689**	**$ 603,640**	**$ 1,169,619**	**$ 9,404,634**

APPENDIX A: 5-YEAR STREET IMPROVEMENT PROGRAM (FY 2013-2017)

Street	Location	FY12/13 Cost	FY13/14 Cost	FY14/15 Cost	FY 15/16 Cost	FY 16/17 Cost
Sales Tax Projects						
Gear Street	Utility replacement between S. Bench and West Street	$ 157,500				
Downtown Flood Pump Replacement	Water Street near Green Street	$ 362,250				
	Sales Tax Projects Total	**$ 519,750**				
Blacktop Overlay						
Gear Street sidewalk	Install new sidewalk with Gear Street roadway project	$ 150,000				
Prospect Street Alley	Green Street to Washington Street	$ 25,000				
	Blacktop Total	**$ 175,000**				
Sealcoat						
Park Avenue	Belvidere Mansion to south end	$ 15,000				
Boggess Street	East of Third Street to U.S. Route 20	$ 4,000				
Park Maintenance Building Yard	Meeker Street (Old Wastewater Treatment Plant Site)	$ 2,000				
	Sealcoat Total	**$ 21,000**				
	TOTAL FY 12/13	**$ 540,750**				
Sales Tax Projects						
Spring Street/U.S. 20	Replacement of City utilities in State right-of-way		$ 556,500			
	Sales Tax Projects Total		**$ 556,500**			
Blacktop Overlay						
No project this year						
	Blacktop Total		**$ -**			
Sealcoat						
West Street	Franklin to High Street Dead End		$ 6,000			
Division Street	Franklin to McBreams		$ 6,000			
Hickory Street	Franklin to Clinton		$ 4,500			
Clinton Street	West to Hickory		$ 4,500			
	Sealcoat Total		**$ 21,000**			
	TOTAL FY 13/14		**$ 577,500**			
Sales Tax Projects						
Park Avenue	U.S. Route 20 to Bouthillier			$ 252,000		
	Sales Tax Projects Total			**$ 252,000**		
Blacktop Overlay						
Field Street	Resurface from Meeker Street Bridge to Public Works building			$ 120,000		
	Blacktop Total			**$ 120,000**		
Sealcoat						
Dodge Street	U.S. Route 20 to Mars Avenue			$ 11,000		
Hickory Street	Elk Street to Ridge Street			$ 2,000		
Hickory Street	Ridge Street to U.S. Route 20			$ 8,000		
	Sealcoat Total			**$ 21,000**		
	TOTAL FY 14/15			**$ 393,000**		
Sales Tax Projects						
No project this year					$ -	
	Sales Tax Projects Total				**$ -**	
Blacktop Overlay						
Decision to be based on analysis of conditi	Unknown at this time				$ 50,000	
	Blacktop Total				**$ 50,000**	
Sealcoat						
All of School Section	Dodge, Turney, Bluff, Ridge, Muir, West, Donnegan				$ 21,000	
	Sealcoat Total				**$ 20,000**	
	TOTAL FY 15/16				**$ 70,000**	
Sales Tax Projects						
No project this year						$ -
	Sales Tax Projects Total					**$ -**
Blacktop Overlay						
Decision to be based on analysis of conditi	Unknown at this time					$ 50,000
	Blacktop Total					**$ 50,000**
Sealcoat						
South Bench Street	Gear to dead end					$ 6,300
Mississippi Street	South Bench to Dodge Street					$ 4,400
Dodge Street	Mississippi Street to South Street					$ 1,800
West Street	Gear Street to city limits					$ 8,500
	Sealcoat Total					**$ 21,000**
	TOTAL FY 16/17					**$ 71,000**

TOTAL CIP COST $ 1,652,250

APPENDIX B: NON-HOME RULE SALES TAX (1/2%) STREET & INFRASTRUCTURE PROGRAM
Completed Projects and Estimated Project Costs

	Completed Projects						*Proposed Projects*						
	FY 2008-09	FY 2009-10	FY 2009-10	FY 2010-11	FY 2010-11	FY 2011-12	FY 2012-13	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	
Improvement	**Bouthiller Street**	**Dewey Avenue**	**Jackson Street**	**Pre-ERP & ERP**	**Main Street Meeker Street**		**Downtown Flood Pumps**	**Gear Street**	**Spring Street (US 20)**	**Park Avenue (20-**	**No Projects**	**No Projects**	**Total**
Street (Rating) Condition	3-4 (Poor-Fair)	3-4 (Poor-Fair)	2-3 (Very Poor - Poor)	2-3 (Very Poor - Poor)	4 (Fair)		4 (Fair)	4 (Fair)	4 (Fair)	3 (Poor)			
Street Construction									$ -	$ 85,000			$ 85,000
Curb & Gutter									$ -	$ 40,000			$ 40,000
Sidewalk								$ 75,000	$ 75,000	$ 25,000			$ 175,000
Water								$ 10,000	$ 225,000	$ 60,000			$ 295,000
Sanitary Sewer								$ 50,000	$ 200,000	$ 30,000			$ 280,000
Storm Sewer							$ 325,000			$ -			$ 325,000
Engineering							$ 20,000	$ 15,000	$ 30,000	$ -			$ 65,000
Construction Sub-Total							**$ 345,000**	**$ 150,000**	**$ 530,000**	**$ 240,000**			**$ 1,265,000**
Contingency (5%)							$ 17,250	$ 7,500	$ 26,500	$ 12,000			$ 63,250
CONSTRUCTION TOTAL	**$ 500,500**	**$ 388,068**	**$ 292,476**	**$ 502,521**	**$ 751,941**		**$ 362,250**	**$ 157,500**	**$ 556,500**	**$ 252,000**			**$ 3,773,756**
Interest Expense	$ 130,271	$ 97,079	$ 77,125	$ 51,444	$ 132,898			$ 158,952	$ 158,952	$ 59,982			$ 866,703
TOTAL PROJECT COST	**$ 630,771**	**$ 485,147**	**$ 369,601**	**$ 553,965**	**$ 884,838**		**$ 362,250**	**$ 316,452**	**$ 715,452**	**$ 311,982**			**$ 4,640,459**
AMOUNT FINANCED (P & I)	**$ 638,979**	**$ 502,498**	**$ 395,717**	**$ 553,965**	**$ 884,838**		**$ 362,250**	**$ 316,452**	**$ 715,452**	**$ 311,982**			**$ 4,682,133**

Notes:

1. Street Condition: Based on PASER rating system: 1 - Failed, 2 - Very Poor, 3 - Poor, 4 - Fair, 5 - Fair, 6 - Good, 7 - Good, 8 - Very Good, 9 - Excellent and 10 - Excellent
2. Street Surface: all streets to be blacktop unless otherwise noted
3. The IDOT has indicated that the Gear Street resurfacing will be included in the US 20 project. The surfacing cost is excluded from the Gear Street project cost.
4. Interest expense assumes borrowing at 4.85% interest for 10 years.
5. ERP = Emergency Street Repair grant from the Illinois Department of Transportation

APPENDIX C: NON-HOME RULE SALES TAX (1/2%) STREET PROGRAM
Recommended Plan: 2013-2017

Construction Year	Construction Project	Project Scope	Project Cost
2012-13	Downtown Pumping Station	Replace Pumps & Add Generator	$ 362,250
2012-13	Gear Street	US 20 to Bouthillier Street	$ 157,500
2013-14	Spring Street	S. Prospect to Gear	$ 556,500
2014-15	Park Avenue	US 20 to Bouthillier Street	$ 252,000
2015-16	No Project Planned		
2016-17	No Project Planned		

Total Cost $ 1,328,250

APPENDIX C1: STREET IMPROVEMENT SALES TAX FUND: PROJECTED YEAR-END FUND BALANCE

Fiscal Year

Beginning Fund Balance	2009-09*	2009-10*	2010-11*	2011-12	2012-13	2013-14	[illegible]	2015-16	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]
Fund Balance	$190,949	$268,873	$454,405	$519,564	$110,610	$149,862	$157,012	$164,161	$171,311	$178,439	$217,537	$333,496	$535,058	$777,310	$1,019,611	$1,334,540	$1,680,440	

Notes:
* Actual audited fund balance. All other years are projected based on proposed CIP expenditures.

APPENDIX D. PUBLIC WORKS DEPARTMENT ROLLING STOCK AND EQUIPMENT PLAN (FY 2013-2017)

Current Stock		Replacement Stock								
Year	Rolling Stock	Replace With	Priority	Total Cost	FY12/13 Cost	FY13/14 Cost	FY 14/15 Cost	FY 15/16 Cost	FY 16/17 Cost	Total CIP Cost
1961	Air Compressor									
1991	Brush Chipper									
2010	Articulating Boom Mower									
2008	Tymco Street Sweeper									
2011	International 2 1/2 Ton Dump w/ Plow/Spreader									
2007	Sterling 2 1/2 Ton Dump w/ Plow									
2007	3/4 Ton Chevy Pickup w/ Plow									
2007	Chevy 1 Ton with Plow/Spreader/Dump	Same	Low	$ 50,000			$ 50,000			$ 50,000
2011	Chevy 1 Ton Truck w/ Plow/Spreader	Same	Low	$ 60,000					$ 60,000	$ 60,000
2008	Chevy 1 Ton Truck w/ Plow/Spreader/Dump (Parks)	Same	Medium	$ 50,000		$ 50,000				$ 50,000
2002	Chevy 1 Ton Truck w/ Plow/Spreader/Dump	Same	High	$ 60,000	$ 60,000					$ 60,000
2000	3/4 Ton Truck (Parks)	Same	Medium	$ 22,000		$ 22,000				$ 22,000
2006	3/4 Ton Dodge Ram (Parks)	Same	Low	$ 23,000				$ 23,000		$ 23,000
2003	New Holland Utility Tractor	Same	Low	$ 40,000					$ 40,000	$ 40,000
2005	John Deere 410 Backhoe	Same	Low	$ 80,000				$ 80,000		$ 80,000
2010	Case 621 End loader w/ Backhoe	Same	High	$ 45,000	$ 22,000		$ 23,000			$ 45,000
2008	John Deere 320 Skid Loader									$ -
2007	748 John Deere Mower	Same	Medium	$ 7,000		$ 7,000				$ 7,000
2005	1445 John Deere Mower	Same	Low	$ 8,000				$ 8,000		$ 8,000
2008	2850A John Deere Z-Turn Mower	Same	Medium	$ 7,000			$ 7,000			$ 7,000
	TOTAL			$ 452,000	$ 82,000	$ 79,000	$ 80,000	$ 111,000	$ 100,000	$ 452,000

Priority	Description
High	A project that is so imperative that every effort should be made, including the development of a new funding source, to complete the project as soon as possible.
Medium	A project that should be completed when sufficient funds are available from established funding mechanisms.
Low	A project that would be desirable but would not address any health, safety, or other critical needs.

APPENDIX E. FIRE DEPARTMENT ROLLING STOCK PLAN (FY 2013-2017)

Rolling Stock	Priority	Total Cost	FY12/13 Cost	FY13/14 Cost	FY14/15 Cost	FY15/16 Cost	FY16/17 Cost	Total CIP Cost*
Replace Ladder Truck	High	$ 950,000					$ 950,000	$ 950,000
TOTAL		$ 950,000	$ -	$ -	$ -	$ -	$ 950,000	$ 950,000

Note:
* The cost of some vehicle purchases are shared with the Galena Rural Fire District.

Priority	Description
High	A project that is so imperative that every effort should be made, including the development of a new funding source, to complete the project as soon as possible.
Medium	A project that should be completed when sufficient funds are available from established
Low	A project that would be desirable but would not address any health, safety, or other critical

APPENDIX F. POLICE DEPARTMENT ROLLING STOCK PLAN (FY 2013-2017)

Rolling Stock	Priority	Total Cost	FY 12/13 Cost	FY13/14 Cost	FY14/15 Cost	FY15/16 Cost	FY16/17 Cost	Total CIP Cost
Replace oldest squad with new model	High	$ 29,870	$ 29,870					$ 29,870
Replace oldest squad with new model	High	$ 30,766		$ 30,766				$ 30,766
Replace oldest squad with new model	High	$ 31,689			$ 31,689			$ 31,689
Replace oldest squad with new model	High	$ 32,640				$ 32,640		$ 32,640
Replace oldest squad with new model	High	$ 33,619					$ 33,619	$ 33,619
TOTAL		$ 158,584	$ 29,870	$ 30,766	$ 31,689	$ 32,640	$ 33,619	$ 158,584

Notes:
1. An inflation factor of 3% per year has been applied.
2. All police vehicle costs are General Fund obligations.
3. Starting in FY 09, an estimated $4,000 per year from court fines would be dedicated to vehicle purchases.

Priority	Description
High	A project that is so imperative that every effort should be made, including the development of a new funding source, to complete the project as soon as possible.
Medium	A project that should be completed when sufficient funds are available from established funding
Low	A project that would be desirable but would not address any health, safety, or other critical needs.

APPENDIX G. WATER AND SEWER DEPARTMENT ROLLING STOCK PLAN (FY 2013-2017)

Current Stock		Replacement Stock								
Year	Rolling Stock	Replace With	Priority	Total Cost	FY12/13 Cost	FY13/14 Cost	FY14/15 Cost	FY15/16 Cost	FY16/17 Cost	Total CIP Cost*
1984	GMC Spreader Truck	Same	Medium	$ 110,000				$ 110,000		$ 110,000
2002	Chevy 3/4 ton w/ Utility Box	Same		$ 28,000						$ -
1997	Chevy 3/4 ton Pickup	Same		$ 26,860						$ -
1996	New Holland LX665 Skid Steer	Same		$ 20,000						$ -
2001	Sniper 747-4000R Trailer Jet	Same		$ 32,000						$ -
2000	Ford F-250 Pickup	3/4 Ton/plow/box		$ 40,000						$ -
	TOTAL			**$ 256,860**	**$ -**	**$ -**	**$ -**	**$110,000**	**$ -**	**$110,000**
	Water Cost (1/2 of TOTAL)			$ 128,430	$ -	$ -	$ -	$ 55,000	$ -	$ 55,000
	Sewer Cost (1/2 of TOTAL)			$ 128,430	$ -	$ -	$ -	$ 55,000	$ -	$ 55,000