



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, MARCH 12, 2012

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
12C-0080.	Call to Order by Presiding Officer
12C-0081.	Roll Call
12C-0082.	Establishment of Quorum
12C-0083.	Pledge of Allegiance
12C-0084.	Reports of Standing Committees
12C-0085.	Citizens Comments <ul style="list-style-type: none">• Not to exceed 15 minutes as an agenda item• Not more than 3 minutes per speaker• No testimony on zoning items where a public hearing has been conducted

CONSENT AGENDA CA-5

ITEM	DESCRIPTION	PAGE
12C-0086.	Approval of the Minutes of the February 27, 2012 City Council Meeting	1-8
12C-0087.	Approval of 2012 Zoning Map	9
12C-0088.	Approval of 2012 Pool Hours, Rates and Wages	10-11
12C-0089.	Acceptance of January and February 2012 Financial Reports	--

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0090.	Second Reading and Possible Action on an Ordinance Amending Chapter 111 "Alcoholic Beverages" of the Code of Ordinances to Establish a License for Wine Packages at Hotels	12-14

ITEM	DESCRIPTION	PAGE
12C-0091.	Discussion and Possible Action on Request by Shaw Entertainment Group, Inc. for a Refund of their Liquor License Annual Fee and One-Time Fee	--
12C-0092.	Discussion and Possible Action on Request by Amelia Roth for a Tour Service License to Operate Amelia's Ghost Tours	--
12C-0093.	Discussion and Possible Action on Solar Project Bids	15-21
12C-0094.	Discussion and Possible Action on Establishing the Amount of the Refunding of Series 2003 Bonds	22-23

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0095.	First Reading of an Ordinance Rezoning 700 Spring Street from Low Density Residential to Neighborhood Commercial	24-25
12C-0096.	Discussion and Possible Action on the Purchase of a New Truck for the Water and Sewer Departments	26-28
12C-0097.	First Reading of an Ordinance Amending Chapter 51 of Code of Ordinances for Utility Billing Collection Procedures	29-33
12C-0098.	Discussion and Possible Action on the Purchase of Two Utility Vehicles for the Parks Department	34
12C-0099.	Presentation by the Galena-Jo Daviess County Historical Society and Museum Regarding Community Benefit and Funding Possibilities	--
12C-0100.	Warrants	35-42
12C-0101.	Alderspersons' Comments	
12C-0102.	City Administrator's Report	
12C-0103.	Mayor's Report	
12C-0104.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (2) – Collective negotiating matters and deliberations concerning salary schedules. • Section 2 (c) (21) Review of Executive Session Minutes 	

ITEM	DESCRIPTION	PAGE
12C-0105.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
City Council	Mon. March 12	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. March 14	6:30 P.M.	City Hall
Historic Preservation Comm.	Thurs. April 5	6:30 P.M.	City Hall

Posted: Thursday, March 8 at 4:30 p.m. Posted By: *Mary Beth Hyde*

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 27 FEBRUARY 2012

12C-0058 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 27 February 2012.

12C-0059 – ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Murphy, Painter and Renner

12C-0060 – ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

12C-0061 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

12C-0062 - REPORTS OF STANDING COMMITTEES

None.

12C-0063 – PUBLIC COMMENTS

Craig Brown, 757 Dewey Avenue – Brown urged the Council to reopen the Meeker Street pedestrian bridge as soon as possible.

Steve Coates, 304 Elk Street – On behalf of the Historical Society, Coates thanked the Council for their past support with the use of the building and direct financial support. The Historical Society has been working hard toward achieving financial sustainability. The Main Street location has been a success. The museum has had an increase of 17 percent in museum attendance. The museum has received national exposure in the Wall Street Journal and U.S. History magazine on the Grant soldier display.

Amelia Wilson Roth, 20 W. Apache Trail – Amelia Wilson Roth read a prepared statement urging the Council to consider opening discussion on tour licensing to either add an additional license for her business, Amelia's Ghost Tours, or add a specialty license for her tours.

Shannon Strobusch, Best Western Hotel – Strobusch questioned if their request for a liquor license for the hotel could fall under the same license as a Bed and Breakfast. They only intend to provide wine for the suites. She also informed the Council both the Freeport Journal Standard and the Telegraph Herald will be doing feature articles on their new suites.

CONSENT AGENDA CA-4

12C-0064 – APPROVAL OF THE MINUTES OF THE FEBRUARY 13, 2012 CITY COUNCIL MEETING

12C-0065 – APPROVAL OF THE BED AND BREAKFAST INNKEEPERS OF GALENA 2012 QUILT FEST, AUGUST 9-11, INCLUDING B & B PARLOR TOUR ON AUGUST 11 FROM 5:00 P.M. TO 8:00 P.M.

Motion: Greene moved, seconded by Murphy, to approve Consent Agenda CA-4.

Discussion: None.

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Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

12C-0041 – APPROVAL OF REQUEST BY THE GALENA LIONS CLUB TO CONDUCT "OKTOBERFEST" ON THE EASTSIDE RIVER FRONT (DEPOT PARK) FROM 11:00 A.M. TO 11:00 P.M. ON SEPTEMBER 22, 2012

Motion: Lincoln moved, seconded by Murphy, to approve the request by the Galena Lions Club to conduct "Oktoberfest" on the Eastside River Front (Depot Park) from 11:00 a.m. to 11:00 p.m. on September 22, 2012, item 12C-0041.

Discussion: Liquor sales will stop at 10:00 p.m.

Roll Call: AYES: Greene, Lincoln, Murphy, Painter, Cording, Fach, Renner
NAYS: None

The motion carried.

12C-0024 – DISCUSSION AND POSSIBLE ACTION ON THE INSTALLATION OF WARNING LIGHTS AT US 20 AND NORRIS LANE AND US 20 AND GOLF VIEW DRIVE

Motion: Painter moved, seconded by Lincoln, to approve the installation of warning lights at US 20 and Norris Lane and US 20 and Golf View Drive, item 12C-0024.

Discussion: The proposal is to install one light on each side of Norris Lane and one light in the East Bound lane near Golf View Drive. The hospital has donated two lights and Rawlins Township has agreed to reimburse the city for the third light. The City will purchase two batteries for the lights donated from the hospital.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0043 – FIRST READING OF AN ORDINANCE AMENDING CHAPTER 111 "ALCOHOLIC BEVERAGES" OF THE CODE OF ORDINANCES TO ESTABLISH A LICENSE FOR WINE PACKAGES AT HOTELS

Motion: Cording moved, seconded by Lincoln, to approve the First Reading of an ordinance amending Chapter 111, "Alcoholic Beverages" of the Code of Ordinances to establish a license for wine packages at hotels.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

12C-0046 – DISCUSSION AND POSSIBLE ACTION ON MEEKER STREET PEDESTRIAN BRIDGE COMMITTEE REPORT

Motion: Greene moved, seconded by Murphy, to open discussion on the Meeker Street Pedestrian Bridge.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

The motion carried.

Discussion: Greene recommended bringing in the Fire Department and EMT's for discussion on the bridge to find out what they are thinking in terms of a new car/pedestrian bridge. Council discussed the possibility of a car bridge. It was determined after looking at the options it would cheaper to build a walk bridge first and install a car bridge in another location out of the flood plain at a later date.

Some members were concerned the City already has two bridges and without a vehicle bridge a third walking bridge would not be necessary. Members felt building a walk bridge was a waste of money and felt, for the safety of the public, a car bridge is needed.

Painter questioned if the Fire Department currently has a backup plan for the East Side in the event of an emergency. If not, she felt a backup plan should be developed until such time as we can get another car bridge. She voiced concern that if the bridge were to be installed at Meeker Street, both entrances to the bridge would be located in the flood zone. She was also concerned about traffic issues on Park Avenue. She felt the City needs to evaluate the situation and not just determine a new car bridge is the only answer.

Painter pointed out the walk bridge is an important part of our bike trail system. The City has received significant grant money for the trail and is under agreement with the state to maintain all aspects of the trail. Fach concurred with Alderperson Painter.

Renner stated he was in favor of moving ahead with the walk bridge but doesn't want to lose site of the need for a single lane emergency bridge in the future.

Lincoln stated he would like to see some kind of one lane car bridge in the future. He is unsure if Meeker Street is the best place for it. Lincoln was in favor of installing a new walk bridge and recommended developing a backup plan for the emergency response teams.

Motion: Painter moved, seconded by Cording, to close discussion on the Meeker Street Pedestrian Bridge.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

Motion: Painter moved, seconded by Cording, to approve the purchase of the Meeker Street Pedestrian Bridge using the 8' Gator Bridge as described under Option B on the Replacement Comparison Chart presented by staff at the meeting (see attached).

Discussion: None.

Roll Call: AYES: Fach, Painter, Cording, Renner
NAYS: Greene, Murphy

The motion carried.

NEW BUSINESS

12C-0066 – MONTHLY REPORT FROM THE ENVIRONMENTAL MANAGEMENT CORPORATION (EMC)

Saylor reported things have been quite unbelievable this winter. They had only one water break in December and none in January. This gave them the opportunity to get in and do some sewer maintenance work in January. Cleaning was done in the downtown. They found the typical downtown grease from the streamline of restaurants. They try to clean these lines every couple of years.

Saylor stated he looks forward to the solar project and its completion.

12C-0067 – DISCUSSION AND POSSIBLE ACTION ON ZONING CALENDAR NO. 12A-01, A REQUEST BY ROSEAN AND JOHN WILSON TO REZONE 700 SPRING STREET FROM LOW DENSITY RESIDENTIAL TO NEIGHBORHOOD COMMERCIAL

Motion: Lincoln moved, seconded by Greene, to approve Zoning Calendar No. 12A-01, A request by Rosean and John Wilson to rezone 700 Spring Street from low density residential to neighborhood commercial.

Discussion: Council agreed it was a good fit for the area.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0068 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY THE GALENA-JO DAVIESS COUNTY HISTORICAL SOCIETY AND MUSEUM TO BE CONSIDERED DURING THE UPCOMING BUDGET PROCESS

Motion: Cording moved, seconded by Painter, to approve the request by the Galena-Jo Daviess County Historical Society and Museum to be considered during the upcoming budget process.

Discussion: Council agreed it would be good to hear what their plans include.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

12C-0069 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY SHAW ENTERTAINMENT GROUP, INC. FOR A REFUND OF THEIR LIQUOR LICENSE ANNUAL FEE AND ONE TIME FEE

Council discussed the possibility of refunding the fees. The majority of members felt refunding them at this time would be in violation of the current ordinance. Council directed staff to make the necessary changes to the ordinance and bring it back to Council for approval.

Motion: Fach moved, seconded by Cording, to postpone action on item 12C-0069.

12C-0070 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY AMELIA ROTH FOR A TOUR SERVICE LICENSE TO OPERATE AMELIA'S GHOST TOURS

Motion: Fach moved, seconded by Murphy, to direct staff to revise Section 114.04 of the Galena Code of Ordinances to add a third Tour Operators License.

Discussion: Council discussed the possibility of adding a third license. Some concern was raised with invading neighborhoods at night and the use of a microphone or speaker system.

Roll Call: AYES: Murphy, Fach, Greene, Lincoln, Renner
NAYS: Painter, Cording

The motion carried.

12C-0071 – DISCUSSION AND POSSIBLE ACTION ON SOLAR PROJECT BIDS

Motion: Murphy moved, seconded by Fach, to defer action on the solar project bids to the next meeting.

12C-0072 – DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING THE AMOUNT OF THE REFUNDING OF SERIES 2003 BONDS

Motion: Fach moved, seconded by Murphy, to open discussion on establishing the amount of the refunding of the Series 2003 Bonds.

Discussion: None.

Roll Call: AYES: Greene, Lincoln, Murphy, Painter, Cording, Fach, Renner
NAYS: None

The motion carried.

Discussion: Moran explained the refinancing of the 2003 bonds and recommended tabling this item until such time as we have actual figures on the solar project.

Motion: Fach moved, seconded by Murphy, to close discussion on establishing the amount of the refunding of the Series 2003 Bonds.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

Motion: Murphy moved, seconded by Lincoln, to defer action on item 12C-0072 to the next meeting.

12C-0073 – DISCUSSION AND POSSIBLE ACTION ON PROPOSED CHANGES TO UTILITY BILLING COLLECTION POLICIES AND ORDINANCE

Motion: Painter moved, seconded by Lincoln, to approve the proposed changes to the Utility Billing Collection Policies and Ordinance.

Discussion: Painter thanked Deb Price for her work in analyzing some of these problems. With the success seen with delinquent charges on rental properties, Painter feels these seem to be appropriate changes to support all people with water and maximizes our return. The changes should save the city money in postage as well as other things.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

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The motion carried.

12C-00074 – WARRANTS

Motion: Murphy moved, seconded by Lincoln, to approve the Warrants as presented.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

12C-0075 – ALDERPERSONS' COMMENTS

Amendments – Lincoln stated he feels amendments to motions are getting out of hand. He stated if someone wants to make a motion they should speak up and do so.

Warning Lights – Cording stated she was happy to have the warning lights for Highway 20 approved. She thanked Rawlins Township for offering to fund one light and Midwest Medical Center for the donation of two lights. Fach concurred.

12C-0075 – CITY ADMINISTRATOR'S REPORT

Budget – Moran advised he hopes to have the first draft of the budget to present at the March 12, 2012 meeting. The first work session will be held on March 19th.

12C-0076 – MAYOR'S REPORT

No report.

11C-0056 – MOTION FOR EXECUTIVE SESSION

Motion: Murphy moved, seconded by Painter, to recess to Executive Session to discuss the following:

- Employee hiring, firing, compensation, discipline and performance, 2 (c) (1)
- Review of Executive Session Minutes, Section 2 (c) (21)

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

The meeting recessed at 7:52 p.m.

The meeting reconvened at 8:01 p.m.

12C-0057 - ADJOURNMENT

Motion: Murphy moved, seconded by Lincoln, to adjourn.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

The meeting adjourned at 8:01 p.m.

Respectfully submitted,



Mary Beth Hyde, CMC
City Clerk



Meeker Street Bridge Replacement Comparison of Options

ESTIMATED BASIC COST + INSTALLATION	\$336,000	\$349,000	\$6,900,000	\$4,410,000	\$2,362,500
BRIDGE MANUFACTURER	8 FT GATOR BRIDGE	8 FT GATOR BRIDGE	IRW (Rough Cost Est)	IRW (Rough Cost Est)	IRW (Rough Cost Est)
ITEMS					
Bridge Code	A	B	C	D	E
Bridge Material	Aluminum	Aluminum	Car Bridge	Car Bridge	CAR BRIDGE
Bridge Style	Cascade	Cascade 1 Bow/TiUse	N/A	N/A	N/A
Width	8	8	2 Lane/W Separate Bike Lane	1 Lane Emergency/W Separate Bike Lane	1 Lane Emergency
Bridge Structure Material	Aluminum	Aluminum	Concrete	Concrete	Concrete
Bridge Decking Material	Aluminum	Aluminum	N/A	N/A	N/A
Expected Level of Maintenance (high, medium or low)	Low	Low	N/A	N/A	N/A
Bridge Expected Life (Years)	50	50	Medium	Medium	Medium
Warranty	90 Days	90 Days	50	50	50
Estimated Basic Bridge Cost	\$219,000	\$216,000	N/A	N/A	N/A
Upgrade to a Bowstring Truss Bridge	\$0	\$13,400	\$6,500,000	\$4,410,000	\$2,362,500
Pier Retrofit Cost	\$70,000	\$70,000	\$0	\$0	\$0
Estimated Installation of New and Removal Old Bridge Cost	\$50,000	\$50,000	\$0	\$0	\$0
Estimated Total Bridge Cost	\$336,000	\$349,400	\$6,900,000	\$4,410,000	\$2,362,500
OPTIONS					
			23 Ft from top of track 37.5 Ft from edge of track Clearances from CNRR	23 Ft from top of track 37.5 Ft from edge of track Clearances from CNRR	23 Ft from top of track 37.5 Ft from edge of track Clearances from CNRR
IF PAINTED					
Painting Cost	\$70,000	\$73,500			
Estimated Total Bridge Cost When Painted	\$406,000	\$422,900	Cost to Build	Cost to Build	Cost to Build
			750 Ft Long X 42 Ft Wide	750 Ft Long X 28 Ft Wide	750 Ft Long X 15 Ft Wide
			\$175.00 a Sq. Ft	\$175.00 a Sq. Ft	\$175.00 a Sq. Ft
			Ramps 150 Ft long	Ramps 150 Ft long	Ramps 150 Ft long
			Cost from IRW	Cost from IRW	Cost from IRW
			Nathan Miller IRW	Nathan Miller IRW	Nathan Miller IRW

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



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MEMORANDUM

To: Honorable Mayor Renner, City Council and City Administrator
From: Nate Kieffer, Zoning Administrator *RNK*
Date: March 26, 2012
RE: 2012 Zoning Map

The following annexation and zoning updates have been included in the annual revision of the City of Galena Zoning Map:

1. According to Ordinance #O-11-24, 48.56 acres at 11357 US Route 20 West (Palace Campground and Lil' General Mini Golf properties) was annexed (annexation agreement) and was given the zoning of PUD - Planned Commercial.
2. According to Ordinance #O-11-30, 1.10 acres at 11420 West Chetlain Lane (former Tri State Christian School Preschool property) was rezoned from Planned Commercial to Neighborhood Office.
3. According to Ordinance #O-11-34, 1.10 acres at 11110 US Route 20 West (former Sproule Car Wash property) was rezoned from Planned Commercial to General Commercial.

Illinois State Statutes require that "The corporate authorities shall cause to be published no later than March 31 of each year a map clearly showing the existing zoning uses, divisions, restrictions, regulations and classifications of such municipality for the preceding calendar year. The map published by the corporate authorities shall be the official zoning map."

Per the State Statute, the updated zoning map is being presented to you for your approval.

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CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

To: Honorable Mayor & City Council

From: Craig Albaugh, Facilities Manager *RA*

Date: March 6, 2012

RE: Pool Hours, Rates and Wages

The following is a proposal of wages, admission rates and hours for the 2012 pool season. I seek your approval for each of the items.

SEASON

As school does not get out until May 30, 2012 I propose to open the pool on June 2, 2012 and close on August 19, 2012. School starts on August 21, 2012. This schedule gives us a couple days for shutdown and cleaning while we still have school aged employees.

WAGES

This year the state minimum wage is \$8.25 for 18 year and older employees and \$7.75 for employees ages 14 to 17. The lower dollar amount in the table below reflects the minimum wage law. The amounts between the lower and higher are those amounts paid to employees who have been with the pool two or more years. Wages differ depending on years of service.

Operations Manager	\$10.00 - \$14.50
Supervisor of Pool	\$9.00 - \$11.00
Supervisor of Concessions	\$9.00 - \$11.00
Certified Lifeguard	\$7.75 - \$10.00
Certified Lifeguard In Charge	\$1.00 an hour more
Cashier	\$7.75 - \$9.00
Concessions	\$7.75 - \$9.00
Swimming Lessons Coordinator	\$10.00 - \$14.50
Swimming Lessons Ass. Coordinator	\$ 9.00 - \$11.00
Swimming Lessons Instructor	\$7.75 - \$10.00

POOL RATES

I propose to keep the pool rates unchanged from 2011.

POOL ADMISSION	5 & UNDER	\$2.00
	6 – 18	\$3.00
	19 & OVER	\$4.00
SEASON PASS:	SINGLE PASS	\$55.00
	FAMILY PASS [UP TO 6]	\$95.00
	FAMILY ADDITIONAL PERSON	\$20.00
	SENIOR PASS [62 & OVER]	\$40.00
LESSONS:		
	Children 3 – 18	\$20.00
	Parent – Child Aquatics	\$10.00
	Adult	\$10.00

POOL HOURS

I propose to keep the hours unchanged from 2011.

**POOL HOURS
MONDAY – FRIDAY**

ADULT LAP SWIM	12:00 PM – 1:00 PM
OPEN SWIM	1:00 PM – 7:00 PM
FRIDAY NIGHTS	7:00 PM – 9:00 PM

SATURDAY & SUNDAY

ADULT LAP SWIM	11:00 AM – 12:00 PM
OPEN SWIM	12:00 PM – 7:00 PM

**Lesson Times
Monday - Friday**

Parent-Child Aquatics (4 days)	6:00 PM – 7:00 PM
Children's 3 – 18 (two Weeks)	9:00 AM – 11:55 AM
Adults (1 Week)	7:00 PM – 8:00 PM

MEMORANDUM

TO: Honorable Mayor Renner, City Council and Department Heads
FROM: Mark Moran, City Administrator
DATE: January 24, 2012
RE: Hotel Wine Package Liquor License

At the January 23 council meeting you directed staff to research options for offering a new liquor license that would permit hotels to include bottled wine as part of a room rental package. I am attaching the first draft of an ordinance that would create a new Class "N" Hotel Wine Package license to permit the sale of wine with the rental of a room.

I reviewed the existing licenses with the intent of expanding an existing class to permit wine sales by hotels. Since the proposed sale rules are so narrow, they do not easily fit into an existing license class. I believe a new license class is practical in this case.

The new license would permit a hotel to offer a single bottle of wine per room per night. Even if the wine is offered as "complimentary" it is considered a sale when packaged with a room rental. The wine could be consumed in the room of the guest or taken off premises by the guest.

Our staff recommends an annual fee of \$450 for the new Class "N" license. Currently, our most restrictive and lowest cost liquor license is the Class "M" that is offered to bed and breakfasts and small inns with less than eight guest rooms. The cost of the Class "M" is \$100 per year. The next lowest cost licenses are the Class "I" and Class "F", the packaged beer and ale only license and the microbrewery license for the production of beer. Both these licenses are \$625 per year.

Applicable to a minimum 25 guest rooms by definition, we believe the proposed Hotel Wine Package license has a greater potential for sales than the bed and breakfast license. The proposed license would not allow sales to the general public or distributors so the potential sales would be arguably less than with Class "I" or Class "F" businesses. Again, our staff recommends an annual fee of \$450 for the proposed Class "N" license.

In accordance with the current code, the initial one-time licensing fee for the new license would be five times the annual license fee. If the annual fee were set at \$450, the initial fee would be \$2,250.

Ordinance #-12-_____

**AN ORDINANCE AMENDING CHAPTER 111 "ALCOHOLIC BEVERAGES"
OF THE CODE OF ORDINANCES OF THE CITY OF GALENA
TO ESTABLISH A LICENSE FOR WINE PACKAGES AT HOTELS**

WHEREAS, the City of Galena is a municipal corporation operating under the laws of the State of Illinois; and

WHEREAS, Chapter 111 of the Galena Code of Ordinances regulates the sale and consumption of alcoholic beverages in the City of Galena, and

WHEREAS, Chapter 111.20 of the Galena Code of Ordinances establishes the classifications of liquor licenses and sets the fees for each classification of license; and

WHEREAS, the City Council of the City of Galena finds it in the best interest of the City of Galena to amend the Alcoholic Beverages code to add a license classification to permit the restricted sale of wine packages at hotels and to set the fee for said license,

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 111.20 of the Code of Ordinances shall be amended by adding the following paragraph:

(M) Class "N" license shall be known as the Hotel Wine Package license. It shall authorize the retail sale of wine by hotels as part of a hotel room nightly rental package. The wine shall be for consumption off the premises or on the premises only in the room of the guest. Wine sales shall be limited to 1.5 liters bottled per room per rental night. The Class "N" license shall be subject to the terms and restrictions of this and all other pertinent sections of this code. The annual license fee shall be set by the City Council from time to time.

SECTION II: In accordance with Chapter 111.20 (M), the fee for the Class "N" license shall be \$450 annually.

SECTION III: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

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SECTION IV: Passed on this _____ day of _____,
2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



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MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator

FROM: Andy Lewis, City Engineer *AL* - *W.M.*

DATE: 6 March 2012

RE: Solar Power to Wastewater Treatment Plant (WWTP)
Approval of Bid Contract

Bids for this project were sent to fifteen contractors and of these nine were returned to city hall on 21 February. These are summarized in the attached Table 1.

This project will install a 330 kW solar photovoltaic (PV) system at the wastewater treatment plant (WWTP), which will provide power to the plant equipment during daylight hours. Excess energy will be sold to Jo Carroll Energy through a net-metering agreement.

Bid information together with details of the size, type and cost of modules, inverters, support racking, web-monitoring system, warranties, maintenance and repair options and total equipment and labor costs were tabulated in a single spreadsheet (copy available upon request). We also worked closely with Andy Runde an electrical engineer with Strand Associates to determine the best value option for the city.

After extensive study and conversations with bidders and references we consider that Eagle Point Solar (EPS) is the best option, based on a number of reasons:

1. During the request for additional information after the bid opening, EPS confirmed they could increase the size of their PV array from their quoted 339.7 kW to 368 kW at no extra cost. If this increased size is considered with the base bid of \$1,211,017 it is equivalent to an installed cost per watt of \$3.29 (see table below). For the proposed 330 kW system this equates to a total of \$1,085,700 which is slightly higher than the second lowest bid of \$1,083,000 from Divane and \$38,669 higher than the lowest bid from Renewable Energy (RE) Alternatives.

Company	Base Bid (\$)	PV Array Size (W)	Cost per W (\$)	Cost for 330 kW System (\$)
Eagle Point Solar	1,211,017	368,000	3.29	1,085,700
RE Alternatives	1,045,430	330,000	3.17	1,045,430
Divane	1,083,000	330,000	3.28	1,083,000

2. EPS propose three inverters rather than a single inverter as specified by the majority of the other bidders. An inverter converts DC voltage from the solar panels to usable AC voltage. An advantage of three inverters is that if one fails then there are two remaining to generate power. Whereas if a single inverter fails then the system is down until repairs are made. Multiple inverters additionally allow for easier staging during repair/maintenance and greater ease of expanding the system when needed. Three inverters and linked web-monitoring will also help identify problems with the PV arrays (see following item). Having three inverters is an extra cost to using a single unit, and this was indicated in the bid pricing with EPS at \$163,037 while the two lowest bidders RE Alternatives and Divane were at \$106,100 and \$77,708 respectively for a single inverter. The differences in cost between these low bids and that from EPS are \$56,937 and \$85,329.
3. EPS has a web or internet-monitoring system with the same manufacturer as the inverter. By monitoring the three individual inverters it will be possible to detect changes in the PV arrays that will help indicate faults in the system and/or the need to clean the panels.
4. Solar World 255 Mono Plus PV panels offered by EPS are some of the most efficient panels on the market, with a watts per square foot rating of 13.7 which is the highest compared with all other bidders.
5. The ground mounting system proposed by EPS will use a concrete surrounded footing which will eliminate problems of possible corrosion due to unsuitable soil resistivity.
6. EPS had the third lowest labor cost of \$129,070 after Giese & Timmerman at \$118,650 and Divane at \$125,00. This indicates that proportionately more of their cost was for equipment.
7. EPS offered the third highest warranties compared with other bidders, including 25 years for PV panels, 10 for inverters and 5 for installation. They also offered an additional 20 warranty on the inverters for \$25,000.
8. EPS will use local labor and sub-contractors for all their work.
9. All the equipment supplied by EPS is manufactured in the USA. The majority of other bidders also included 100% made in the USA products.

Although EPS is not the lowest bidder, as indicated in Table 1, we suggest their proposal represents a better overall value system and together with the cost savings highlighted in items 1 and 2 above represents the most cost effective option.

In addition to the PV system costs we also need to include \$8,000 for electrical engineering with Strand Associates, also permit fees and interconnection with Dairyland Power at \$35,000 and Jo Carroll Energy at \$10,000 and an additional 20 year warranty on the inverters for \$25,000. All these costs can be incorporated in to the grant from Illinois Clean Energy Community Foundation (ICECF).

If the city council wishes to approve the bid from Eagle Point Solar the total project cost is estimated at \$1,290,417 which will be funded by the 60% ICECF grant with the remainder to be financed. The City administrator will have more information on the project funding at the council meeting.

TABLE 1 - SOLAR PV 330 KW SYSTEM AT WASTEWATER TREATMENT PLANT - BID SUMMARY

Company	Base Bid (\$)	Cost per W (\$)	Alternate 1 (\$)	Alternate 2 (\$)	Alternate 3 (\$)	Alternate 4 (\$)	PV Module	Inverter	Racking
Solar Planet Dubuque IA	1,390,000	4.21	205,000	84,000	Not provided	15,925	Schott Poly 240	Solectria (1)	Unirac ISYS 2
Midwest Engineering Consultants, Ltd. Moline IL	1,346,118	4.08	86,981	203,079	NA	16,362	Sharp ND-240QCJ	Enphase Micro (1375)	Unirac ISYS 2
SoCore Energy, LLC Chicago IL	1,160,424	3.52	161,500	69,400	24,789	39,222	Trina TSM-PA05	Power One (1)	Unirac ISYS 2
Eagle Point Solar Dubuque IA	1,211,017 (368 kW)	3.29	167,500	67,000	NA	Not provided	Solar World 255 Mono	Advanced Energy (3)	Unirac ISYS 2
Giese Electric & Timmerman's Talents Dubuque & Platteville	1,303,311	3.95	176,000	70,400	135,000	24,300	Sharp ND-240QCT	PV Powered (2)	Unirac ISYS 2
Morse Group Beloit WI	1,528,915 (332 kW)	4.63	172,731	94,987	32,265	35,227	Universal Solar WXS290P	Solaron (1)	Solar Flex Rack
RE Alternatives LLC Northbrook IL	1,045,430	3.17	157,500	63,000	Not provided	13,200	Schott Poly 235	Solaron (1)	Unirac ISYS 2
Pieper Electric Inc. Milwaukee WI	1,183,459	3.39	185,000	74,000	Not provided	14,025	Helios 7T2 Series	Solectria (1)	Schletter FS System
Divane Bros Franklin Park IL	1,083,000	3.28	175,000	70,000	135,000	34,830	Suntech STP280	Satcon (1) Powergate	Unirac ISYS 2

Alternate Items:

1. Entire PV system as specification, but with increased capacity to an additional 50 kW
2. Entire PV system as specification, but with increased capacity to an additional 20 kW
3. Additional inverters (up to three) as alternate to single inverter
4. Placement of geotextile and 4 inches of clean stone beneath PV arrays
5. Discount item, if entire array has fixed tilt of 35 degrees. All bids were zero for this item.

Notes:

- All companies provided prices for a 330 kW PV system with exception of Eagle Point Solar at 368 kW and Morse Electric at 332 kW.
- Number of inverters is shown in brackets after inverter manufacturer.

City of Galena Solar PV Installation Synopsis

Site Address	1989 East Cross Road, Galena, IL	
System Size	368	kW
Turnkey System Cost	\$1,290,500	(\$3.51/Watt)
Solar System Incentives	\$774,300	IL Clean Energy Grant Revenue
City Cash In	\$190,000	Water and Sewer Funds
<hr/>		
Annual Energy Production	454,800	kWh
Savings Rate from Solar Installation ¹	\$0.078	cents/kWh
Assumed Annual Electricity Cost Escalation ²	3.50%	
Year 1 Energy Savings	\$35,429	
<hr/>		
Finance Amount	\$326,200	
Finance Rate	2.30%	
Finance Term (Years)	10	
Annual Principal and Interest Payment	\$36,887	

Renewal Energy Credits (REC's) Generated Annually⁴ 455

Notes:

¹ The Savings Rate from the Solar Installation is the average rate for electricity the City would have purchased in absence of solar production.

² Assumed Annual Electricity Cost Escalation is the estimated annual cost increase in electricity purchased from Jo Carroll Energy.

³ Total Cost Recovery occurs when all debt is repaid, the amount of City cash in the project is recovered, and the opportunity cost of the cash in is recovered—all through electricity cost savings resulting from the PV solar system.

⁴ Renewable Energy Credits (REC's) are tradable energy commodities that represent proof that 1 megawatt of electricity was generated from an eligible solar resource. The financial analysis assumes no value for the SREC's. The SREC's may have value and generate revenue during the life of the project.

Financial Analysis of Galena Solar Photovoltaic System

Income Breakdown & Cash Flow Forecast	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9
Revenue Calculation									
Energy Revenue	368	368	368	368	368	368	368	368	368
Array size (kw)	0.0%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Annual degradation	454,800	452,526	450,263	448,012	445,772	443,543	441,325	439,119	436,923
Generation (kwh)	\$0.078	\$0.081	\$0.083	\$0.086	\$0.089	\$0.093	\$0.096	\$0.099	\$0.103
Solar offset per kwh	\$35,400	\$36,486	\$37,574	\$38,694	\$39,848	\$41,037	\$42,261	\$43,521	\$44,819
Total energy revenue/savings	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
Per-kWh REC Price	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total REC Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
REC Revenue									
Total-incentive related revenue	\$774,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Revenue	\$35,400	\$36,486	\$37,574	\$38,694	\$39,848	\$41,037	\$42,261	\$43,521	\$44,819
Expense Calculation									
Operating Expenses									
General maintenance	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,575	\$2,652	\$2,732
Equipment replacement ¹	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total O & M expense	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,575	\$2,652	\$2,732
Total Project Expenses	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,575	\$2,652	\$2,732
PROJECT OPERATING INCOME									
Total Project Revenue	\$35,400	\$36,486	\$37,574	\$38,694	\$39,848	\$41,037	\$42,261	\$43,521	\$44,819
Total Project Expenses	\$0	\$0	\$0	\$0	\$0	\$2,500	\$2,575	\$2,652	\$2,732
PROJECT OPERATING INCOME	\$35,400	\$36,486	\$37,574	\$38,694	\$39,848	\$38,537	\$39,686	\$40,869	\$42,088
Return on Investment									
Total project size	\$1,290,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grant amount	\$774,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
City Cash In	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan amount	\$326,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Principal payments	\$29,384	\$30,060	\$30,752	\$31,459	\$32,183	\$32,923	\$33,680	\$34,455	\$35,247
Interest payments	\$7,503	\$6,827	\$6,135	\$5,428	\$4,705	\$3,964	\$3,207	\$2,432	\$1,640
Project Revenue/Savings less Expenses ²	\$35,400	\$36,486	\$37,574	\$38,694	\$39,848	\$38,537	\$39,686	\$40,869	\$42,088
Net Cash Flow	-\$1,487	-\$401	\$687	\$1,807	\$2,961	\$1,650	\$2,799	\$3,982	\$5,200
Opportunity Cost of Cash In	-\$192,850	-\$2,893	-\$2,936	-\$2,980	-\$3,025	-\$3,070	-\$3,116	-\$3,163	-\$3,211
Cumulative Net Present Value (NPV)	-\$194,337	-\$197,631	-\$199,881	-\$201,054	-\$201,117	-\$202,537	-\$202,855	-\$202,036	-\$200,046

Financial Analysis of Galena Sola

Income Breakdown & Cash Flow Forecast

	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15	Year 16	Year 17	Year 18	Year 19
Revenue Calculation										
Energy Revenue	368	368	368	368	368	368	368	368	368	368
Array size (kw)	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Annual degradation	434,739	432,565	430,402	428,250	426,109	423,978	421,858	419,749	417,650	415,562
Generation (kwh)	\$0.106	\$0.110	\$0.114	\$0.118	\$0.122	\$0.126	\$0.131	\$0.135	\$0.140	\$0.145
Solar offset per kwh	\$46,156	\$47,533	\$48,950	\$50,410	\$51,914	\$53,462	\$55,057	\$56,699	\$58,390	\$60,131
Total energy revenue/savings	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
Per-kWh REC Price	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total REC Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Incentive Revenue										
Total incentive related revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Revenue	\$46,156	\$47,533	\$48,950	\$50,410	\$51,914	\$53,462	\$55,057	\$56,699	\$58,390	\$60,131
Expense Calculation										
Operating Expenses	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262	\$3,360	\$3,461	\$3,564	\$3,671
General maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment replacement ¹	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262	\$3,360	\$3,461	\$3,564	\$3,671
Total O & M expense	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262	\$3,360	\$3,461	\$3,564	\$3,671
Total Project Expenses	\$2,814	\$2,898	\$2,985	\$3,075	\$3,167	\$3,262	\$3,360	\$3,461	\$3,564	\$3,671
PROJECT OPERATING INCOME										
Total project size	\$43,342	\$44,634	\$45,965	\$47,336	\$48,747	\$50,200	\$51,697	\$53,238	\$54,825	\$56,460
Grant amount	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
City Cash In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Loan amount	\$36,058	\$36,058	\$36,058	\$36,058	\$36,058	\$36,058	\$36,058	\$36,058	\$36,058	\$36,058
Principal payments	\$829	\$829	\$829	\$829	\$829	\$829	\$829	\$829	\$829	\$829
Interest payments	\$43,342	\$44,634	\$45,965	\$47,336	\$48,747	\$50,200	\$51,697	\$53,238	\$54,825	\$56,460
Project Revenue/savings less Expenses ²	\$6,455	\$6,455	\$6,455	\$6,455	\$6,455	\$6,455	\$6,455	\$6,455	\$6,455	\$6,455
Net Cash Flow	\$3,259	\$3,308	\$3,357	\$3,408	\$3,459	\$3,511	\$3,563	\$3,617	\$3,671	\$3,726
Opportunity Cost of Cash In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cumulative Net Present Value (NPV)	\$196,849	\$155,522	\$112,914	\$69,986	\$23,698	\$22,992	\$71,125	\$120,747	\$171,901	\$224,635

Financial Analysis of Galena Sola

Income Breakdown & Cash Flow Forecast

	Year 20	Year 21	Year 22	Year 23	Year 24	Year 25
Revenue Calculation						
Energy Revenue						
Array size (kw)	368	368	368	368	368	368
Annual degradation	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%
Generation (kwh)	413,484	411,417	409,360	407,313	405,276	403,250
Solar offset per kwh	\$0.150	\$0.155	\$0.160	\$0.166	\$0.172	\$0.178
Total energy revenue/savings	\$61,925	\$63,771	\$65,673	\$67,632	\$69,649	\$71,727
REC Revenue						
Per-kWh REC Price	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000	\$0.000
Total REC Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Incentive Revenue						
Total-incentive related revenue	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Revenue	\$61,925	\$63,771	\$65,673	\$67,632	\$69,649	\$71,727
Expense Calculation						
Operating Expenses						
General maintenance	\$3,781	\$3,895	\$4,012	\$4,132	\$4,256	\$4,384
Equipment replacement ¹	\$0	\$80,000	\$0	\$0	\$0	\$0
Total O & M expense	\$3,781	\$83,895	\$4,012	\$4,132	\$4,256	\$4,384
Total Project Expenses	\$3,781	\$83,895	\$4,012	\$4,132	\$4,256	\$4,384
PROJECT OPERATING INCOME	\$58,143	-\$20,123	\$61,662	\$63,500	\$65,393	\$67,343
Return on Investment						
Total project size	\$0	\$0	\$0	\$0	\$0	\$0
Grant amount	\$0	\$0	\$0	\$0	\$0	\$0
City Cash In	\$0	\$0	\$0	\$0	\$0	\$0
Loan amount	\$0	\$0	\$0	\$0	\$0	\$0
Principal payments	\$0	\$0	\$0	\$0	\$0	\$0
Interest payments	\$0	\$0	\$0	\$0	\$0	\$0
Project Revenue/Savings less Expenses ²	\$58,143	-\$20,123	\$61,662	\$63,500	\$65,393	\$67,343
Net Cash Flow	\$58,143	-\$20,123	\$61,662	\$63,500	\$65,393	\$67,343
Opportunity Cost of Cash In	-\$3,782	-\$3,899	-\$3,896	-\$3,955	-\$4,014	-\$4,074
Cumulative Net Present Value (NPV)	\$278,996	\$255,034	\$312,800	\$372,345	\$433,725	\$496,994

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CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator *mm*

DATE: March 8, 2012

RE: Bond Refunding—Establishing Amount of Issue

At the February 13 meeting of the City Council, you selected Robert W. Baird & Co. (Baird) to serve as underwriter for the refunding of our Series 2003 Bonds. You also selected Chapman and Cutler as bond counsel for the refunding. The next step is to establish the amount to be financed.

The amount of the bonds to be refunded is \$2,645,000. Based on your recent decision to replace the Meeker Street bridge, the estimated cost for the downtown pump project, and the actual bids for the solar system, I would like to recommend the additional amounts to be financed.

I have summarized the 2003 projects to be refunded and included the recommended other project costs to be financed in Table 1 below. All the debt would be amortized over a ten year period.

Table 1. Bond Refunding Recommendation

Purpose	Repayment Fund	Expected Interest Rate	Amount to Borrow
2003 Bond		2.181%	\$2,645,000
<ul style="list-style-type: none"> • Downtown Project • Bike Trail • Swimming Pool • Public Works Building • Recreation Park 	General Fund Park Fund Pool Fund General Fund Park Fund		
Meeker Street Bridge	General Fund	2.181%	\$325,000
Downtown Flood Pumps	Sales Tax Fund	2.181%	\$275,000
PV Solar Project	Sewer/Water Fund	2.181%	\$326,200
TOTAL		2.181%	\$ 3,571,200

The proposed borrowing scenario assumes that we would pay approximately \$25,000 of the bridge cost with cash in reserve. The amount borrowed for the flood pump project is approximately one-half of the project cost with the remainder to be paid with Street Sales Tax revenue in reserve. In addition to the proposed borrowing for the solar project, \$774,300 of the project would be paid with grant funds and \$190,000 would be with cash in reserve in the Water and Sewer funds. All of the proposed cash expenses and debt payments are included in the proposed budget to be presented on Monday.

Once you approve the total amount of the issue, I will begin working with Baird and Chapman and Culter to bring the bonds to sale. There will be additional council action required, including the adoption of at least one ordinance, to complete the process.

Please contact me should you have any questions.

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Ordinance #O-12-___

**AN ORDINANCE AMENDING
THE ZONING MAP OF THE CITY OF GALENA**

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois as follows:

SECTION I: The official Zoning Map of the City of Galena shall hereby be amended to change the zoning on approximately 0.91 acres being Lots 11 thru 19 in Turney's Addition to the City of Galena, commonly known as 700 Spring Street, Galena, and described in "Exhibit A" attached hereto and made part of this ordinance, from the Low Density Residential District to the Neighborhood Commercial District.

SECTION II: All other provisions of the Zoning Ordinance and the Zoning Map shall remain in full force and effect.

SECTION III: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be in full force and effect within ten (10) days of its passage and legal publication.

SECTION V: Passed on this ___th day of _____, A.D. 20___, in open Council.

AYES:

NAYS:

ATTEST:

Terry Renner, Mayor

Mary Beth Hyde, City Clerk

EXHIBIT "A"

Tract I:

Lots 11, 12, 13, 14, 15, 16, 17, 18, and 19 in Nancy J. Turney's Addition to the City of Galena and being between Newhall, Cross, Division and Spring Streets in the City of Galena, on the West side of Galena River, in the City of Galena, County of Jo Daviess and State of Illinois as shown on the plat of subdivision thereof recorded in Plat Book A, page 10.

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CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator

FROM: Andy Lewis, City Engineer *AL*

DATE: 6 March 2012

RE: Water and Sewer Department
Approval of New Vehicle

I attach a letter from EMC recommending purchase of a new vehicle for the Water and Sewer Department. They propose a truck with utility box from Runde Auto Group for \$28,834 and a snow plow from Bonnell Industries for \$5,200, giving a combined total of \$34,034.

This vehicle was budgeted in item 51.42.831.01 which presently holds \$40,000. We also have an old truck which is no longer needed. This is worth between \$5,000 and \$10,000 and will be sold as excess property at a later date.

I recommend purchase of a new vehicle for EMC at a total cost of \$34,034.



AMERICAN WATER
Environmental Management
Corporation

1989 East Cross Road
P.O. Box 305
Galena, IL 61036

P 815.777.9315
F 815.777.0095

www.amwater.com/emc

March 7, 2012

Andy Lewis
City Engineer
312 ½ N. Main St
Galena, IL 61036

Re: Water/Sewer Dept. Truck Replacement

Dear Andy,

We have budgeted to replace the water/sewer department 2000 Ford F-250 pickup in this year's budget. I sent requests for proposals (RFP) for a 2012 year ¾ ton 4x4 cab/chassis to the local dealer Galena Chrysler and to Runde Auto Group an Illinois dealer that the Public Works department has worked with.

The truck will be equipped with a utility body and a snow plow. The RFP for the utility box and snow plow were sent to Monroe Truck Equipment and Bonnell Industries Inc.

In the RFP I stated that we would consider completed pickups with the utility box already installed.

We received two proposals for the cab/chassis, two proposals for the utility box and two proposals for the snow plow. We also received one proposal for a completed utility truck without a snow plow that meets the specifications. The pricing is tabulated below.

Dealer	Cab/Chassis	Utility Box	Truck/Utility Box	Snow Plow	Total
Galena Chrysler	\$27,965.00				\$27,965.00
Runde	\$23,633.00				\$23,633.00
Runde			\$28,834.00		\$28,834.00
Monroe Truck		\$5,618.00		\$5,911.00	\$11,529.00
Bonnell		\$6,200.00		\$5,200.00	\$11,200.00



Using the best pricing from above table it would cost \$29,251.00 (\$23,663 + \$5,618) to order a cab/chassis and have a utility box installed. We can purchase the 2012 Chevrolet pickup with the utility box already installed for \$28,834.00 from The Runde Auto Group. This truck exceeds our specifications and the utility box is the box we specified. With the snow plow from Bonnell installed the completed truck would cost \$34,034.00.

I would recommend that we purchase the completed truck from Runde Auto Group and have the Western 8"Pro Plus Snow Plow purchased and installed by Bonnell Industries.

Jeff Saylor
Area Manager
AWE-EMC - Galena

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



29

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator *mm*

DATE: March 8, 2012

RE: Water and Sewer Ordinance Changes

At the February 27 council meeting you approved a list of changes to water and sewer billing and collections policies. Some of the changes were policy modifications while others could not be implemented without amendments to the Code of Ordinances. I have prepared the attached ordinance that includes the proposed changes.

As was reported at the February 27 meeting, each user of the water and sewer system is charged a base fee for system maintenance and administration regardless of water usage. Many multi-unit buildings have individual meters for each unit and each unit is appropriately charged a monthly base fee. Other multi-unit buildings, both residential and commercial have a single meter and are charged only a single monthly base fee.

Under the proposed ordinance, when a single water meter serves multiple units the bill would reflect a monthly base fee for each unit served by the single meter. This would be intended to more accurately bill each user of the system and would correspond with our garbage billing policy.

Following the last meeting, our staff calculated that there are 320 units that are not currently being charged monthly base fees. Again, these units include both residential and commercial and are part of buildings with varying numbers of total units. For instance, they could be part of a two-unit building or a larger building like Franklin-McCoy Manor.

The proposed ordinance would be effective May 1, 2012. At that time each of the building owners of the 320 units would be charged base fees of \$4.03 per month for water and \$7.30 per month for sewer—for each unit. I want to make sure the expected effect of the ordinance is clearly understood prior to adoption.

ATTACHMENT C

I proposed the following changes be adopted and become effective May 1, 2012.

1. Any customer who is sent a disconnect notice would be required to pay their account balance in full, instead of only the past due amount, by the disconnect date.
2. Any customer who is tagged for disconnect would be charged \$20. Currently, there is no fee for the time it takes our staff to tag the property for disconnect.
3. Any customer who is shut off for non-payment would be required to pay their entire account balance as well as a \$50 reinstatement or turn-on fee.
4. Each connection to the waterworks system shall have an operable and fully functioning shutoff valve and buffalo box on the water service between the main and the building. When the city becomes aware that any part of a service connection, including the service pipe, shutoff valve, or buffalo box, is not operable or functioning, the city shall provide written notice to the owner of the property ordering the repair. Said repair shall be completed within 30 days of notice from the city, or in the case the defect is discovered when the ground is frozen, not later than April 1. If the owner of the property fails to commence or complete the required repair within 30 days or by April 1, whichever the case may be, the city will complete the repair and the owner shall be liable to the city for the cost of the repair plus an administrative fee. In the event the city completes the required repair, the service shall not be turned on until the account balance and all repair costs and fees are paid in full. Failure to pay the account balance and all costs and fees shall constitute liens upon the real estate for which service is supplied.
5. In cases where a single water meter measures water use for more than one unit in a building with multiple units, a monthly base fee shall be charged for each unit, irrespective of whether the unit is occupied.

Changes 1, 4, and 5 would be adopted as amendments to the Galena Code of Ordinances at a future meeting. Changes 2 and 3 would be changes of policy.

Notification of these changes would be provided to all customers on the disconnect list not later than April 1.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 51, "COMBINED WATERWORKS AND SEWERAGE SYSTEMS" OF THE GALENA CODE OF ORDINANCES

WHEREAS, the City of Galena owns and operates a wastewater treatment facility and water treatment and distribution system, and

WHEREAS, the City is responsible for the monthly collection of charges to the customers of the system, and

WHEREAS, the policies and ordinances dictating operations, billing and collections are intended to be fair to all users of the system while facilitating efficient collection of customer charges, and

WHEREAS, the City has assessed the policies and ordinances dictating operations, billing and collections and determined that changes are needed to improve fairness and collection results.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GALENA, ILLINOIS, AS FOLLOWS:

SECTION I: The following paragraph shall be added to § 51.008 RATES AND CHARGES ESTABLISHED:

(E) Multiple users served by single meter. In cases where a single water meter measures water use for more than one unit in a building with multiple units, a monthly base fee shall be charged to the owner of the building for each unit, irrespective of the type of occupancy or whether the unit is occupied.

SECTION II: The following changes shall be made to § 51.009:

§ 51.009 OWNER AND OCCUPANT LIABLE FOR CHARGES.

The owner of the premises, ~~the occupant thereof and the user of the service~~ **shall make application to the city for service and** be jointly and severally liable to pay for the service on such premises and the service is furnished to the premises by the city only upon the condition that the owner of the premises, ~~occupant and user of the service are jointly and severally~~ **shall be** liable thereto to the city. **In no circumstance shall anyone other than the owner of the premises make application for service or be furnished service by the city.**

SECTION III: The following changes shall be made to § 51.011:

§ 51.011 DELINQUENT CHARGES; DISCONTINUATION OF SERVICE.

(A) *Lien.* In the event that such charges are not paid within 30 days after the date of the bill for such service, such charges shall be deemed and hereby are declared to be delinquent and, thereafter, such delinquencies shall constitute liens upon the real estate for which service is supplied. The city shall send to the owner or owners of record of the real estate, as referenced by the taxpayer's identification number: (i) a ~~copy of each delinquency notice sent to the person who is delinquent in paying the charges or rates or other notices~~ sufficient to inform the owner or owners of record, as referenced by the taxpayer's identification number, that the charges or rates have become delinquent and are due in full to prevent disconnection of service by the city, and (ii) a notice that failure to pay all unpaid account charges or rates may create a lien on the real estate under this section. Such lien shall be subject to the rights of any purchaser, mortgagee, judgment creditor, or other lien holder arising prior to the filing of the notice of such a lien in the office of the Recorder of Deeds of Jo Daviess County. This notice shall consist of a sworn statement setting out (1) a description of such real estate sufficient for the identification thereof, (2) the amount of money due for such service, and (3) the date when such amount became delinquent. The City Clerk shall send a copy of the notice of the lien to the owner or owners of record of the real estate, as referenced by the taxpayer's identification number by registered mail, return receipt requested. The city may foreclose this lien in the same manner and with the same effect as in the foreclosure of mortgages on real estate. The city may, from time to time, sue the owner of record or occupant or user of the real estate in a civil action to recover the money due for services rendered, plus a reasonable attorney's fee, to be fixed by the court. Whenever a judgment is entered in such a civil action the foregoing provisions in this section with respect to filing sworn statements of such delinquencies in the office of the Recorder and creating a lien against the real estate shall not be effective thereafter as to charges sued upon and no lien shall exist thereafter against the real estate for the delinquency. Judgment in such a civil action operates as a release and waiver of the lien for the amount of the judgment.

SECTION IV: The following changes shall be made to § 51.014:

§ 51.014 CONNECTIONS.

(4) Each connection to the waterworks system shall have an operable and fully functioning shutoff valve and buffalo box on the water service between the main and the building. When the city becomes aware that any part of a service connection, including the service pipe, shutoff valve, or buffalo box, are not operable or functioning, the city shall provide written notice to the owner of the property ordering the repair. Said repair shall be completed within 30 days of notice from the city, or in the case the defect is discovered when the ground is frozen, not later than April 1. If the owner of the property fails to commence or complete the required repair within 30

days or by April 1, whichever the applicable date may be, the city will complete the repair and the owner shall be liable to the city for the cost of the repair plus an administrative fee. In the event the city completes the required repair, the service shall not be turned on until the account balance and all repair costs and fees are paid in full. Failure to pay the account balance and all costs and fees shall constitute liens upon the real estate for which service is supplied in accordance with § 51.011 of this code.

(4) (5) The property owner shall pay for the labor and material required for installing, maintaining and replacing the water or sewer service (including the connection) from the main to the residence or premises including, but not limited to, any required valves, buffalo box, service line or other required materials or equipment in the manner prescribed by the city; however, the city shall furnish a water meter or equivalent credit. The property owner shall pay the cost of any new meter and remote read device installed after June 1, 2009.

SECTION III: This Ordinance shall be in full force and effect on May 1, 2012.

SECTION IV: Passed on this ____ day of March, A.D., 2012.

AYES:

NAYS:

Terry Renner, Mayor

Attest:

Mary Beth Hyde, City Clerk

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CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Mayor, City Council and City Administrator ^{no} Mark Moran

FROM: Craig Albaugh, Facility Manager and ^{Jim} Jim Rigdon Public Works Director

DATE: March 6, 2012

RE: Golf Cart Replacement

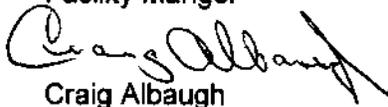
With spring on the way it is time to replace the golf carts that were lost in the July flood last year. Mr. Rigdon and myself have looked into the replacement of the two carts. After looking at different options we feel it would be more beneficial for the City to replace these with two new John Deere Gators. We feel the gators are heavier duty and will hold up better over time than the golf carts. Last year we found ourselves repairing the golf carts quite a lot. After looking at new and used gators and golf carts we felt that with the government discount and the better warranty that the gators were the ones to buy. With a government discount on the new gators there is only \$2,100 dollars difference in price between new golf carts and new gators. The cost of the Golf Carts would be \$11,600. The cost of the two gators will be \$13,700.

The two gators we are looking at are the C Series which will be used for the flower watering, trash pick up and parks clean up and the XUV Series 4Wheel Drive for parks and trail maintenance. The gators are heavier duty and made for what we are using them for. (Pictures will be available at the meeting)

The \$13,500 can be taken out of Public Works line item 01.41.890.02 Van Buren Steps and \$200 from Parks line item 17.52.820.06 Park Improvements.

If you have any questions please feel free to contact me or Jim Rigdon.

Facility Manger


Craig Albaugh

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
AT & T (LOCAL)							
AT & T (LOCAL)		103					
030112	1 Inv		PHONE	03/01/2012	156.75		01.21.552.00
Total AT & T (LOCAL)					156.75		
BLACKHAWK SPRINKLERS							
BLACKHAWK SPRINKLERS		616					
71495	1 Inv		YEARLY INSPECTION	02/24/2012	340.00		58.54.511.00
71496	1 Inv		ANNUAL INSPECTIONS	02/24/2012	225.00		22.22.929.00
Total BLACKHAWK SPRINKLERS					565.00		
CARGILL, INC.							
CARGILL, INC.		119097					
2900436787	1 Inv		SALT	02/28/2012	3,395.66		01.41.614.07
Total CARGILL, INC.					3,395.66		
CASCADE SUBSCRIP. SERVICE INC.							
CASCADE SUBSCRIP. SERVICE INC.		119756					
1175221	1 Inv		FIRE ENGINEERING SUB:	12/28/2011	33.00		22.22.565.00
Total CASCADE SUBSCRIP. SERVICE INC.					33.00		
COLE (JIM) CUSTOM PAINT							
COLE (JIM) CUSTOM PAINT		119417					
022312	1 Inv		ST. LIGHT MAINTENANCE	02/23/2012	400.00		01.41.514.11
Total COLE (JIM) CUSTOM PAINT					400.00		
DIXON, R. K. CO.							
DIXON, R. K. CO.		1					
650171	1 Inv		COPIES MADE	02/24/2012	154.92		01.13.579.00
Total DIXON, R. K. CO.					154.92		
DOIG, KATHLEEN							
DOIG, KATHLEEN		119339					
512743	1 Inv		MARKET HOUSE RESTRC	03/06/2012	225.00		01.13.511.06
Total DOIG, KATHLEEN					225.00		
EDCO							
EDCO		119298					
040312	1 Inv		ANNUAL SUPPORT	03/01/2012	783.00		01.14.684.00
Total EDCO					783.00		
FARMER'S GUEST HOUSE							
FARMER'S GUEST HOUSE		68					
030112	1 Inv		B & B LICENSE REFUND	03/01/2012	130.00		01.11.912.00
Total FARMER'S GUEST HOUSE					130.00		

FORT DEARBORN LIFE

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CITY OF GALENA

Invoice Register
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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
FORT DEARBORN LIFE						
		119500				
030112	1 Inv	EMPLOYEE LIFE INSURA	03/01/2012	262.66		01.13.452.00
Total FORT DEARBORN LIFE				262.66		
GALENA LAUN. & LINEN INC.						
GALENA LAUN. & LINEN INC. 84						
030112	1 Inv	FINANCE-LAUNDRY SER	03/01/2012	27.00		01.13.654.00
030112	2 Inv	FIRE DEPARTMENT	03/01/2012	42.50		22.22.538.01
030112	3 Inv	POLICE DEPARTMENT	03/01/2012	30.00		01.21.651.00
030112	4 Inv	TURNER HALL-RUG SER	03/01/2012	27.00		58.54.654.01
Total GALENA LAUN. & LINEN INC.				126.50		
GALENA LUMBER CO.						
GALENA LUMBER CO. 85						
030112	1 Inv	GARAGE	03/01/2012	186.48		01.41.511.00
030112	2 Inv	SLUDGE BARN	03/01/2012	249.76		01.41.840.01
030112	3 Inv	TURNER HALL MAINT.	03/01/2012	31.18		58.54.511.00
Total GALENA LUMBER CO.				467.42		
GALENA PORTA-POTTY, INC						
GALENA PORTA-POTTY, INC 908						
3359	1 Inv	BIKE TRAIL/POTA POTT	03/04/2012	90.00		17.52.579.01
Total GALENA PORTA-POTTY, INC				90.00		
GALENA PUBLIC LIBRARY						
GALENA PUBLIC LIBRARY 93						
030112	1 Inv	TIF REFUND	03/01/2012	3.91		01.11.912.00
Total GALENA PUBLIC LIBRARY				3.91		
GALENA SCHOOL DISTRICT						
GALENA SCHOOL DISTRICT 119759						
030112	1 Inv	TIF REFUND	03/01/2012	86.42		01.11.912.00
Total GALENA SCHOOL DISTRICT				86.42		
GASSER @ GALENA						
GASSER @ GALENA 24						
030112	1 Inv	MISC. SUPPLIES	03/01/2012	2.33		01.13.511.01
030112	2 Inv	MISC. SUPPLIES	03/01/2012	81.21		01.41.511.00
030112	3 Inv	MISC. SUPPLIES	03/01/2012	26.98		01.41.514.11
030112	4 Inv	MISC. SUPPLIES	03/01/2012	14.39		01.41.613.15
030112	5 Inv	MISC. SUPPLIES	03/01/2012	75.63		01.41.652.00
030112	6 Inv	MISC. SUPPLIES	03/01/2012	17.42		01.41.652.04
030112	7 Inv	MISC. SUPPLIES	03/01/2012	26.50		01.41.653.00
030112	8 Inv	MISC. SUPPLIES	03/01/2012	17.79		01.41.655.00
030112	9 Inv	MISC. SUPPLIES	03/01/2012	25.83		17.52.652.00
030112	10 Inv	MISC. SUPPLIES	03/01/2012	87.86		22.22.652.00
Total GASSER @ GALENA				375.94		

GUY'S TRUCK & TRACTOR SERVICE

TC = Terms Code 9 = 1099 Purchase Type

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
GUY'S TRUCK & TRACTOR SERVICE		119033					
120531	1 Inv		2007 1-TON	02/03/2012	40.65		01.41.613.15
Total GUY'S TRUCK & TRACTOR SERVICE					40.65		
HEALTHCARE SERVICE CORPORATION							
HEALTHCARE SERVICE CORPORATIC		118931					
020612	1 Inv		HSA/FAMILY/EMPLOYEE	02/06/2012	2,319.00		01.218.0
020612	2 Inv		PPO/BLUE CROSS BLUE	02/06/2012	388.00		01.218.0
020612	3 Inv		HEALTH INSURANCE	02/06/2012	21,827.57		01.13.451.00
Total HEALTHCARE SERVICE CORPORATION					24,534.57		
HERNANDEZ, JAMIE							
HERNANDEZ, JAMIE		119414					
030112	1 Inv		DEPOSIT REFUND	03/01/2012	100.00		58.54.929.00
Total HERNANDEZ, JAMIE					100.00		
HIGHLAND COMM. COLLEGE							
HIGHLAND COMM. COLLEGE		1143					
030112	1 Inv		TIF REFUND	03/01/2012	10.55		01.11.912.00
Total HIGHLAND COMM. COLLEGE					10.55		
HYDE, MARY BETH							
HYDE, MARY BETH		101					
022212	1 Inv		TRAVEL REIMBURSEMEN	02/22/2012	72.60		01.14.562.00
Total HYDE, MARY BETH					72.60		
IL DEPARTMENT OF CMS (CRF)							
IL DEPARTMENT OF CMS (CRF)		118967					
T1227209	1 Inv		IN-SQUAD COMPUTER CI	02/21/2012	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS (CRF)					232.60		
IL MUNICIPAL LEAGUE							
IL MUNICIPAL LEAGUE		112					
030112	1 Inv		PUBLICATIONS	03/01/2012	87.00		01.14.561.00
Total IL MUNICIPAL LEAGUE					87.00		
ILLINOIS FIRE STORE							
ILLINOIS FIRE STORE		119034					
25185	1 Inv		NEW EQUIPMENT	02/17/2012	500.00		22.22.840.00
Total ILLINOIS FIRE STORE					500.00		
ILLINOIS OFFICE SUPPLY							
ILLINOIS OFFICE SUPPLY		119392					
45106	1 Inv		STICKERS FOR LOCAL O	02/22/2012	197.75		01.21.549.00
Total ILLINOIS OFFICE SUPPLY					197.75		

INVENTORY TRADING COMPANY

TC = Terms Code 9 = 1099 Purchase Type

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
INVENTORY TRADING COMPANY						
223428	1 Inv	772 UNIFORMS/BILL S.	02/24/2012	138.00		01.21.471.15
Total INVENTORY TRADING COMPANY				138.00		
JDWI						
37572	1 Inv	235 SR CIT TRANSPORT	02/29/2012	830.00		01.13.542.00
Total JDWI				830.00		
JO CARROLL ENERGY, INC.						
JO CARROLL ENERGY, INC. 397						
030112	1 Inv	ADMINISTRATION/ELECT	03/01/2012	345.59		01.13.571.01
030112	2 Inv	POLICE/ELECTRIC	03/01/2012	492.32		01.21.571.01
030112	3 Inv	EMS/ELECTRIC	03/01/2012	108.46		12.10.571.01
030112	4 Inv	PARKS/ELECTRIC	03/01/2012	117.71		17.52.571.01
030112	5 Inv	FLOOD CONTROL/ELECT	03/01/2012	456.09		20.25.576.01
030112	6 Inv	FIRE DEPT./ELECTRIC	03/01/2012	290.92		22.22.576.01
030112	7 Inv	TURNER HALL/ELECTRIC	03/01/2012	736.87		58.54.571.01
030112	8 Inv	WELCOME SIGNS	03/01/2012	35.87		01.41.571.01
030112	9 Inv	ELECTRIC	03/01/2012	6,558.16		15.41.572.00
Total JO CARROLL ENERGY, INC.				9,141.99		
JO DAVIESS CTY ANIMAL CONTROL						
JO DAVIESS CTY ANIMAL CONTROL 437						
030212	1 Inv	DOG PICK UP	03/02/2012	70.00		01.21.540.00
Total JO DAVIESS CTY ANIMAL CONTROL				70.00		
JO DAVIESS CTY CLERK/COLLECTOR						
JO DAVIESS CTY CLERK/COLLECTOR 393						
021712	1 Inv	WATER LIEN	02/17/2012	51.00		01.45.532.01
Total JO DAVIESS CTY CLERK/COLLECTOR				51.00		
JO DAVIESS CTY COLLECTOR						
JO DAVIESS CTY COLLECTOR 563						
030112	1 Inv	TIF REFUNDS	03/01/2012	13.91		01.11.912.00
Total JO DAVIESS CTY COLLECTOR				13.91		
JO DAVIESS CTY SHERIFF						
JO DAVIESS CTY SHERIFF 116						
030112	1 Inv	RADIO SERVICE	03/01/2012	100.00		22.22.538.00
030112	2 Inv	CITY SHARE OF OFFICEF	03/01/2012	200.12		01.21.538.00
Total JO DAVIESS CTY SHERIFF				300.12		
KIEFFER BODY SHOP INC						
KIEFFER BODY SHOP INC 1267						
5822	1 Inv	FIX TRUCK	02/23/2012	550.00		01.41.840.01

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total KIEFFER BODY SHOP INC				550.00		
KIEFFER, RUSSEL N.						
KIEFFER, RUSSEL N. 119353						
030812	1 Inv	TRAVEL	03/08/2012	116.60		01.16.562.00
030812	2 Inv	TRAINING/TRAVEL	03/08/2012	30.00		01.13.563.00
Total KIEFFER, RUSSEL N.				146.60		
KIRST, LAURA						
KIRST, LAURA 119755						
030112	1 Inv	REFUND	03/01/2012	200.00		58.54.929.00
Total KIRST, LAURA				200.00		
LAWSON PRODUCTS, INC.						
LAWSON PRODUCTS, INC. 627						
9300636834	1 Inv	OPERATING SUPPLIES	02/22/2012	88.97		01.41.652.00
Total LAWSON PRODUCTS, INC.				88.97		
MCCOY INSURANCE SERVICE						
MCCOY INSURANCE SERVICE 98						
13730	1 Inv	INSPECTION SERVICES	03/01/2012	250.00		22.22.539.00
Total MCCOY INSURANCE SERVICE				250.00		
MCGREEVY WILLIAMS LAW OFFICE						
MCGREEVY WILLIAMS LAW OFFICE 119647						
137123	1 Inv	LEGAL EXPENSES	02/21/2012	2,194.34		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE				2,194.34		
MENARDS						
MENARDS 280						
86331	1 Inv	SLUDGE BARN CEILING	02/10/2012	4,253.42		01.41.840.01
92429	1 Inv	GARAGE	02/29/2012	263.88		01.41.511.00
Total MENARDS				4,517.30		
METLIFE SMALL BUSINESS CENTER						
METLIFE SMALL BUSINESS CENTER 775						
030112	1 Inv	DENTAL/LIFE INSURANCE	03/01/2012	1,861.60		01.13.451.01
Total METLIFE SMALL BUSINESS CENTER				1,861.60		
MILLER, AMY M.						
MILLER, AMY M. 119757						
022712	1 Inv	TOBACCO COMPLIANCE	02/27/2012	40.00		01.21.914.02
Total MILLER, AMY M.				40.00		
MORAN, MARK						
MORAN, MARK 922						
011912	1 Inv	CUPS FOR BAG IT PROG	01/19/2012	19.10		13.44.651.00

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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
022412	1 Inv	TRAVEL REIMBURSEMEN	02/24/2012	60.54		01.11.562.00
031212	1 Inv	WARNING LIGHT BATTEF	03/12/2012	168.30		01.41.652.00
Total MORAN, MARK				247.94		
MUCHOW, HOWARD						
MUCHOW, HOWARD 118993						
030112	1 Inv	PARK REFUND	03/01/2012	25.00		17.52.929.00
Total MUCHOW, HOWARD				25.00		
NAPA AUTO PARTS						
NAPA AUTO PARTS 79						
030112	1 Inv	FILTERS	03/01/2012	138.95		17.52.514.00
030112	2 Inv	MISC. EQUIPMENT REPA	03/01/2012	60.95		01.41.613.12
030112	3 Inv	TAILLIGHT	03/01/2012	29.99		01.41.613.15
030112	4 Inv	EQUIPMENT MAINTENAN	03/01/2012	40.21		17.52.514.00
Total NAPA AUTO PARTS				270.10		
NICOR						
NICOR 151						
030112	1 Inv	POOL-GAS	03/01/2012	83.31		59.55.571.02
030112	2 Inv	MARKETHOUSE RESTRO	03/01/2012	111.05		01.13.511.06
Total NICOR				194.36		
O'HERRON CO.INC., RAY						
O'HERRON CO.INC., RAY 548						
022912	1 Inv	TASERS/ACCESSORIES	02/29/2012	5,159.76		01.21.914.00
1205555	1 Inv	TARGETS	02/28/2012	79.68		01.21.652.02
1205555	2 Inv	UNIFORMS/BILL S.	02/28/2012	34.95		01.21.471.15
Total O'HERRON CO.INC., RAY				5,274.39		
ORKIN PEST CONTROL						
ORKIN PEST CONTROL 574						
030112	1 Inv	PEST CONTROL SERVI	03/01/2012	66.23		01.13.511.01
Total ORKIN PEST CONTROL				66.23		
PETTY CASH/POLICE DEPT.						
PETTY CASH/POLICE DEPT. 163						
030712	1 Inv	CAR WASH	03/07/2012	7.00		01.21.513.06
030712	2 Inv	MEAL/TRAINING	03/07/2012	35.59		01.21.562.00
Total PETTY CASH/POLICE DEPT.				42.59		
PROFESSIONAL ACCT. MANAGMENT						
PROFESSIONAL ACCT. MANAGMENT 119393						
0011633	1 Inv	CITATION PROCESSING I	02/29/2012	148.50		01.21.537.00
Total PROFESSIONAL ACCT. MANAGMENT				148.50		
RIVER CITY PAVING						
RIVER CITY PAVING 56						

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
4300007117	1 Inv	COLD PATCH	02/29/2012	608.25		15.41.614.00
Total RIVER CITY PAVING				608.25		
RUNDE CHEVROLET						
RUNDE CHEVROLET		420				
163574	1 Inv	SQUAD #2 REPAIR	11/11/2011	123.18		01.21.513.06
Total RUNDE CHEVROLET				123.18		
SPAN PUBLISHING, INC.						
SPAN PUBLISHING, INC.		119399				
0089395	1 Inv	NEW NATIONAL DIRECTK	02/29/2012	144.00		01.21.549.00
Total SPAN PUBLISHING, INC.				144.00		
STEPHENSON SERVICE CO.						
STEPHENSON SERVICE CO.		119230				
030112	1 Inv	FUEL	03/01/2012	236.80		01.41.655.00
030112	2 Inv	FUEL	03/01/2012	1,264.81		01.41.655.00
030112	3 Inv	FUEL	03/01/2012	9.69		01.41.655.00
030112	4 Inv	FUEL	03/01/2012	198.89		20.25.655.00
Total STEPHENSON SERVICE CO.				1,710.19		
TRI-STATE SCREEN PRINTING						
TRI-STATE SCREEN PRINTING		119187				
8384	1 Inv	BAG IT PROJECT BUTTOI	02/22/2012	75.00		01.11.553.00
8444	1 Inv	BAG IT PROJECT BUTTOI	02/27/2012	48.75		01.11.553.00
Total TRI-STATE SCREEN PRINTING				123.75		
US CELLULAR						
US CELLULAR		92				
030112	1 Inv	PUBLIC WORKS/CELL PH	03/01/2012	33.88		01.41.552.00
030112	2 Inv	ADMIN/CELL PHONE	03/01/2012	69.82		01.11.552.00
030112	3 Inv	FIRE DEPT./CELL PHONE	03/01/2012	67.75		22.22.552.00
030112	4 Inv	POLICE/CELL PHONES	03/01/2012	67.75		01.21.552.01
Total US CELLULAR				239.20		
US POSTAL SERVICE						
US POSTAL SERVICE		1076				
022912	1 Inv	PERMIT 82 ACCOUNT PO	02/29/2012	500.00		51.42.551.00
022912	2 Inv	PERMIT 82 ACCOUNT PO	02/29/2012	314.00		52.43.551.00
022912	3 Inv	PERMIT 82 ACCOUNT PO	02/29/2012	686.00		13.44.551.00
Total US POSTAL SERVICE				1,500.00		
WEBER PAPER COMPANY						
WEBER PAPER COMPANY		40				
141213	1 Inv	CLEANING SUPPLIES	02/23/2012	80.43		01.21.654.00
141214	1 Inv	JANITOR SUPPLIES	02/23/2012	83.71		01.13.654.00

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Invoice No	Vendor Name Seq Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total WEBER PAPER COMPANY					164.14		
WEST GALENA ROAD							
WEST GALENA ROAD			119760				
030112	1 Inv	TIF REFUND		03/01/2012	3.60		01.11.912.00
Total WEST GALENA ROAD					3.60		
WEST GALENA TOWNSHIP							
WEST GALENA TOWNSHIP			119758				
030112	1 Inv	TIF REFUND		03/01/2012	5.84		01.11.912.00
Total WEST GALENA TOWNSHIP					5.84		
WESTEMEIER, GERALD							
WESTEMEIER, GERALD			186				
030712	1 Inv	FUEL/TRAVEL		03/07/2012	47.50		01.21.655.00
Total WESTEMEIER, GERALD					47.50		
WHITE, JUDY							
WHITE, JUDY			1204				
030112	1 Inv	JANITOR SERVICES		03/01/2012	110.00		01.41.511.01
Total WHITE, JUDY					110.00		
WIZARD COMPUTERS INC							
WIZARD COMPUTERS INC			666				
12360	1 Inv	COMPUTER MAINTENAN		03/05/2012	185.00		01.13.512.04
12360	2 Inv	COMPUTER MAINTENAN		03/05/2012	470.00		01.45.684.00
Total WIZARD COMPUTERS INC					655.00		
ZARNOTH BRUSH WORKS INC.							
ZARNOTH BRUSH WORKS INC.			212				
0137526	1 Inv	SWEEPER		02/16/2012	256.50		01.41.613.11
Total ZARNOTH BRUSH WORKS INC.					256.50		
Grand Total:					65,385.99		

Vendor Number Hash: 3003371
 Vendor Number Hash - Split: 3726399
 Total Number of Invoices: 70
 Total Number of Transactions: 111

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	65,385.99	65,385.99
	65,385.99	65,385.99