



City of Galena, Illinois

AGENDA (AMENDED)

REGULAR CITY COUNCIL MEETING

MONDAY, MARCH 26, 2012

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
12C-0106.	Call to Order by Presiding Officer
12C-0107.	Roll Call
12C-0108.	Establishment of Quorum
12C-0109.	Pledge of Allegiance
12C-0110.	Reports of Standing Committees
12C-0111.	Citizens Comments <ul style="list-style-type: none">• Not to exceed 15 minutes as an agenda item• Not more than 3 minutes per speaker• No testimony on zoning items where a public hearing has been conducted

PUBLIC HEARING

ITEM	DESCRIPTION	PAGE
12C-0112.	Public Hearing on the Proposed 2012-13 Operating Budget for the City of Galena	1

LIQUOR LICENSES

ITEM	DESCRIPTION	PAGE
12C-0113.	Discussion and Possible Action on an Application for a Class M Liquor License by Donald J. Steffan and Susan R. Steffan, Barbann, Inc., DBA Farmer's Guest House Bed and Breakfast, 334 Spring Street	2-5
12C-0114.	Discussion and Possible Action on an Application for a Class D Liquor License by Joel C. Holland and Gregory J. Duerr, Galena Motel Receiver, Inc., DBA Ramada Galena, 11383 Hwy. 20 West	7-10
12C-0115.	Discussion and Possible Action on an Application for a Corporation Manager's Liquor License by Michael B. Scholz, for Ramada Galena, 11383 Hwy. 20 West	11-12

CONSENT AGENDA CA-6

ITEM	DESCRIPTION	PAGE
12C-0116.	Approval of the Minutes of the March 12, 2012 City Council Meeting and the Special City Council Meeting of March 19, 2012	13-21
12C-0117.	Approval of the Annual Agreement with the Galena Area Emergency Medical Services District for Ambulance Service	22-23
12C-0118.	Approval of a Contract with Jo Daviess County Country Fair Charities, Inc. for the Country Fair Event at Grant Park, October 4-7, 2012	24-26

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0091.	Discussion and Possible Action on Request by Shaw Entertainment Group, Inc. for a Refund of their Liquor License Annual Fee and One-Time Fee	--
12C-0095.	Second Reading and Possible Approval of an Ordinance Rezoning 700 Spring Street from Low Density Residential to Neighborhood Commercial	--
12C-0097.	Second Reading and Possible Approval of an Ordinance Amending Chapter 51 of Code of Ordinances for Utility Billing Collection Procedures	27-31

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0119.	First Reading of an Ordinance Amending Section 111.23 of the Galena Code of Ordinances, "Alcoholic Beverages Ordinance" to Clarify Liquor License Refunds	32
12C-0120.	First Reading of an Ordinance Amending Section 114 of the Galena Code of Ordinances, "Tour Operators Ordinance" to Add a Restricted Tour Operator License for Tours Between 7:45 P.M. and 10:00 P.M.	33-38
12C-0121.	Discussion and Possible Action on Request by Amelia Wilson-Roth for a Tour Service License to Operate Amelia's Ghost Tours	separate
12C-0122.	Discussion and Possible Action on a Request by Ryan Dies for a Festival Permit to Conduct the Galena Ramp Jam Skateboard Competition at Recreation Park, June 1-3, 2012	39-45

12C-0123.	Discussion and Possible Action on Request by Don Curley, 1001 Fourth Street, for the City to Install a Protective Guardrail on the Southwest Corner of U.S. 20 and Fourth Street	46-49
12C-0124.	Discussion and Possible Action on Contracting with Daryl Watson to Complete the Historic District Boundary Survey	50-53
12C-0125.	Discussion and Possible Action on Preliminary and Final Plat for Phase 2 of the Timp Subdivision	54
12C-0126.	Discussion of 2012-13 Operating Budget	—
12C-0127.	Warrants	55-60
12C-0128.	Alderspersons' Comments	
12C-0129.	City Administrator's Report	
12C-0130.	Mayor's Report	
12C-0131.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (5) – Purchase or lease of real estate. • Section 2 (c) (21) Review of Executive Session Minutes 	
12C-0132.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. April 5	6:30 P.M.	City Hall
City Council	Mon. April 9	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. April 11	6:30 P.M.	City Hall

Posted: Thursday, March 22 at 4:30 p.m. Posted By:



City of Galena, Illinois

APPLICATION FOR TOUR OPERATOR'S LICENSE

Tour Guide Business—A person, firm, corporation or other legal entity which provides a tour or sightseeing service for any form of remuneration, by providing personnel that step on a previously loaded bus or other vehicle owned, rented or leased by a different entity, and guide that vehicle *through* the City.

License—A license allowing a person, firm, corporation or other entity to operate a tour guide business within the City of Galena. Fee: **\$50.00** per license.

Tour Service Business—A person, firm, corporation or other legal entity, which provides a tour or sight seeing service for any form of remuneration through the use of or vehicles owned, rented or leased by that same entity.

Trolley Service License—A license allowing a person, firm, corporation or other legal entity to operate a tour service business. There shall be no limitation as to the number of Tour Service Vehicles each licensee may rent, own, or lease; provided, however, that each license may allow a tour service business to operate up to four (4) tour-service vehicles at any given point in time, and only on approved routes as listed in Attachment A. Notwithstanding the foregoing, each licensee may operate more than four (4) tour-service vehicles at any given point in time subject to the following limitations: (1) the operation of more than four (4) tour-service vehicles shall occur no more than twelve (12) days per year; (2) no less than three (3) days prior to operating more than four (4) tour-service vehicles, the licensee shall notify the police department in writing; and (3) departures and arrivals shall be staggered at least ten (10) minutes apart.

Horse Drawn Carriage Business—A business enterprise that provides or offers to the public for a fee the ability to ride in a horse drawn carriage.

Horse Drawn Carriage Business License—Horse drawn carriages shall be confined to the routes identified in Attachment B between the designated hours of 10:00 a.m. to 10:00 p.m. daily. Horse drawn carriages are prohibited from all other streets and areas within the city: There shall be no more than two (2) carriage operator licenses issued and outstanding at any time. A license to operate a horse drawn tour business shall enable the licensee to operate up to two (2) carriages at any given point in time on the approved routes.

- (1) **Fee.** The fee for each Tour Service Business License and each Horse Drawn Carriage Business License shall be **\$150.00**.
- (2) **Tour Guides.** Although tour guides employed by a tour service business do not need an individual tour guide business license, all tour guides employed by the tour service business shall comply with all other-tour guide regulations stipulated in the Tour Operators Ordinance. The tour service business shall be responsible for assuring that each tour guide in their employment will fully comply with all regulations as set forth herein.

Tour Service Business License and Horse Drawn Carriage Business License

Business Name Galena Ghost Tours
Business Address 20 W Apache Trail Galena IL
Business Phone No. 815 541 5400

(Please Note: No Tour Service/Horse Drawn Carriage Business shall maintain more than two (2) places of business within the City. The established place(s) of business shall be designated in the license application, and the licensee shall notify the City Clerk in writing of any change in the established place(s) of business at least seven (7) days prior to the changes in or additions to places of businesses.

Please list the vehicles/carriages owned by this Tour Service/Horse Drawn Carriage Business:

Vehicle(s) Make	Year	Weight	Length	License No. (If applicable)
<u>Ford E-450</u>	<u>2004</u>	<u>14,010</u>	<u>24ft</u>	<u>TBD</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Are these vehicles/carriages owned by the Tour Service Business? Yes No (Circle one)

If the vehicle(s) used in the Tour Service/Horse Drawn Carriage Business are rented or leased, a copy of the rental or lease agreement(s) shall accompany this application. Said lease or rental agreement shall extend throughout the entire licensing period.

Please list all drivers of these vehicles/carriages:

Name	Driver's License No. (motorized vehicles only)
_____	_____
_____	_____
_____	_____

Please List All Other Employees of This Business:

Name	Job Description
_____	_____
_____	_____
_____	_____

Route: All vehicles, either tour service vehicles, vehicles guided by tour guides, or carriages shall be

If you are applying for a **Tour Service Business License**, please turn to Page 4.

Tour Guide Business License

Business Name: Galena Ghost tours.

Business Address: 20 W Apache Trail Galena IL

Business Phone No.: (815) 541 5400

(Please Note: If any changes occur, said licensee shall notify the City Clerk in writing of any change in said address, at least seven (7) days prior to the change in address.)

Tour Guide Business Employees:

Name Amelia Wilson-Roth

Job Description owner / tour operator

Rest to be determined

(If more room is needed, please use an additional page and attach to this application.)

Please list all owners of this Tour Guide Business. (If more room is needed, please use an additional page and attach to this application.)

Name: Amelia Wilson-Roth D.L.#: W425-0127-7686

Address: 20 W Apache Trail Galena IL

Phone No.: (815) 541 5400 D.O.B.: 03/24/1977

Name: _____ D.L.#: _____

Address: _____

Phone No.: _____ D.O.B.: _____

restricted to the route or routes approved by the City Council on file at City Hall. The City Council may approve one route, or may approve various routes based on vehicle type, size, weight, and/or passenger loads.

Handicapped Accessibility:

Does your Tour Service Business comply with the Americans with Disabilities Act? Yes No (Circle one)

[You have finished filling out the application for a Tour Service or Horse Drawn Carriage Business License. Please sign and date this application.]

* * * * *

I understand that all licenses issued in accordance with the Tour Operators Ordinance or the Horse Drawn Carriage Business Ordinance are issued subject to the City's police power and subject to all other applicable codes, ordinances and regulations of the City of Galena and the State of Illinois. Licenses issued pursuant to this ordinance that are discovered to be issued in error shall be immediately revoked and the full license fee refunded by the City Collector. I understand I will be given a copy of this application for future reference and a copy of the current City Ordinance relating to same.

Applicant Signature: Amelia Weber-Roth Date: 2/21/12