



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, AUGUST 13, 2012

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
12C-0321.	Call to Order by Presiding Officer
12C-0322.	Roll Call
12C-0323.	Establishment of Quorum
12C-0324.	Pledge of Allegiance
12C-0325.	Reports of Standing Committees
12C-0326.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

PUBLIC HEARING

ITEM	DESCRIPTION	PAGE
12C-0327.	Public Hearing on an Application by Deborah Daly, 407 S. High Street, to Vacate a Portion of an Unnamed Alley on Warren Street and Adjacent to 407 S. High Street	4-5

LIQUOR COMMISSION

ITEM	DESCRIPTION	PAGE
12C-0328.	Discussion and Possible Action on an Application for a Corporation Liquor License Manager Application by Margaret J. Saam for R&L Gas Mart, 9927 U.S. Route 20 West	6-8
12C-0329.	Discussion and Possible Action on an Application for a Class A Liquor License Application by Angie Hahn, 9351 Powder House Hill Road, Galena, Illinois, for the Gold Room, 249 N. Main Street	9-12

CONSENT AGENDA CA-15

ITEM	DESCRIPTION	PAGE
12C-0330.	Approval of the Minutes of the July 23, 2012 City Council Meeting	13-19
12C-0331.	Approval of a Request by the Galena Studio Tour Not-For-Profit for Three Studio Tour Events in May, July, and August 2013	20
12C-0332.	Acceptance of June 2012 Financial Report	--

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0311.	Discussion and Possible Action on Request by the Galena Area Chamber of Commerce for Halloween Parade Parking Restrictions and Street Closures for Vending	--

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0333.	Monthly Report from the Environmental Management Corporation (EMC)	--
12C-0334.	First Reading of an Ordinance Providing for the Vacation of a Portion of an Unnamed Alley Between S. High Street and S. Dodge Street	21-23
12C-0335.	First Reading of an Ordinance Establishing a Craft Distiller Liquor License	24-27
12C-0336.	Discussion and Possible Action on a Request by Tri-State Screen Printing and Embroidery for a Business Loan from the Economic Development Revolving Loan Fund	28-34
12C-0337.	Discussion and Possible Action on a Contract with Civil Contractors for the Paving of the Prospect Street Alley and the Intersection of Franklin Street at Hill Street	35
12C-0338.	Discussion and Possible Action on Request by Chris and Courtney Timp to Postpone Final Street Surfacing in Phase 2 of the Timp Subdivision Until Spring 2013	36-37
12C-0339.	Discussion and Possible Action on Contract with IIW for Final Engineering of Phase 3 of the Galena River Trail	38-39
12C-0340.	Discussion and Possible Action on a Contract for Painting the Railings on the Approaches of the Meeker Street Pedestrian Bridge	40

ITEM	DESCRIPTION	PAGE
12C-0341.	First Reading of an Ordinance Amending Chapter 114 of the Code of Ordinances to Require Tour Guide Businesses and Tour Service Businesses to State Whether the Information Provided in their Tours is Documented as Factual	41-42
12C-0342.	First Reading of an Ordinance Authorizing the Sale of Municipally Owned Surplus Property	43-44
12C-0343.	First Reading of an Ordinance for the Hiring of Part-Time Police Officers	45-48
12C-0344.	Warrants	49-58
12C-0345.	Alderspersons' Comments	
12C-0346.	City Administrator's Report	
12C-0347.	Mayor's Report	
12C-0348.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (11) – Pending, probable or imminent litigation. • Section 2 (c) (21) Review of Executive Session Minutes 	
12C-0349.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
City Council	Mon. August 27	6:30 P.M.	City Hall
Historic Preservation Comm.	Thurs. September 6	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. September 12	6:30 P.M.	City Hall

Posted: Thursday, August 9 at 4:30 p.m. Posted By:

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: August 3, 2012

RE: 407 S. High Street Vacation

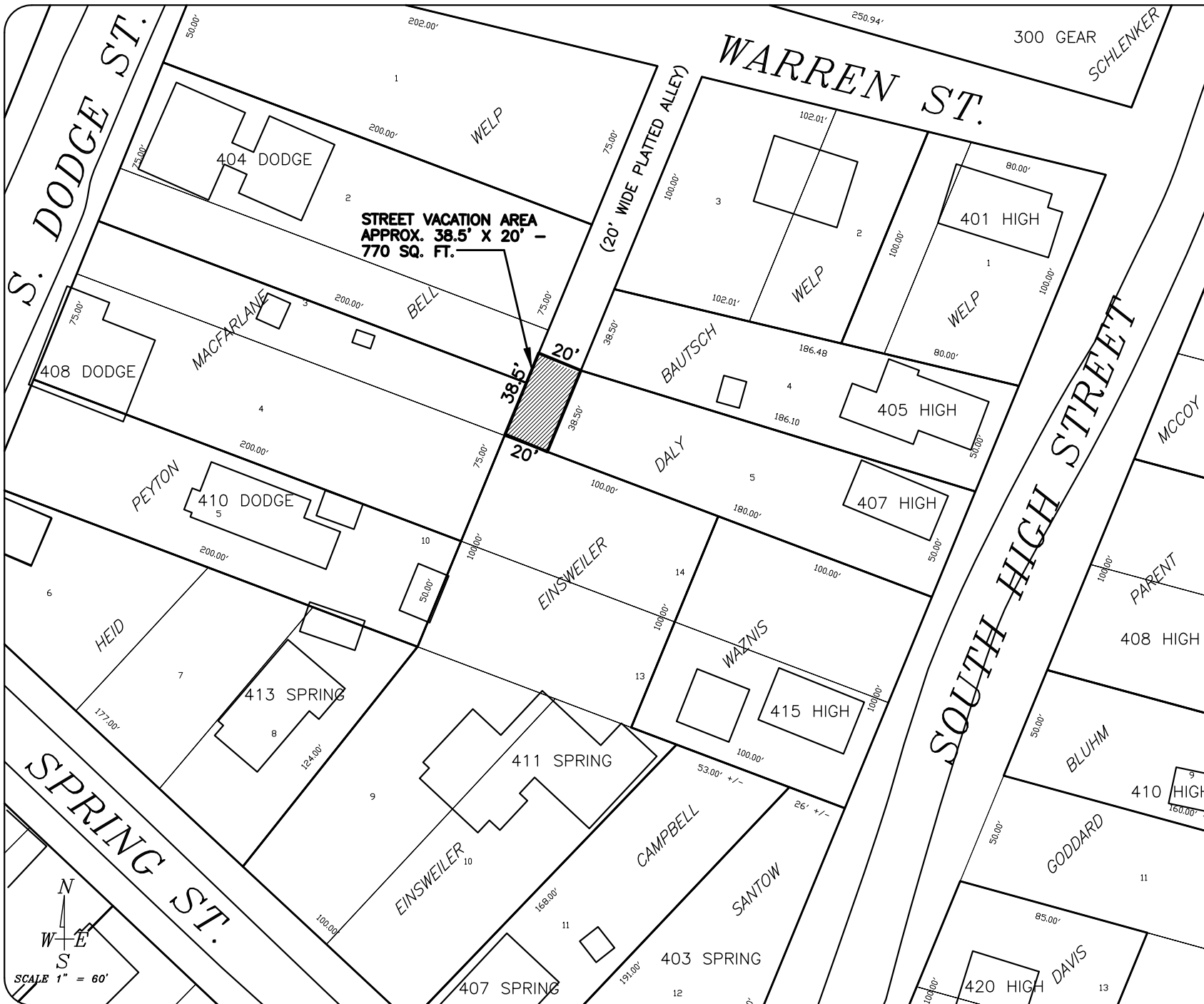
A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "DATE:" line of the memorandum.

Monday's meeting agenda includes a public hearing for an application by Deborah Daly, the owner of the property at 407 S. High Street, to vacate a small area of an unnamed alley at the rear of her property. The proposed vacation would convey a 38.5 feet by 20 feet area (770 square feet) to Daly. Our staff has reviewed the request and reached the following conclusions:

1. The subject area of the right-of-way is not improved for public purposes and not scheduled to be improved in the future.
2. The alley is not a through right-of-way and the area of the alley proposed for the vacation is the dead end.
3. All of the lots adjacent to the alley have access from other streets.
4. Once land is vacated, the city relinquishes the possibility of making public improvements, such as roads or trails, on the surface of the land. As in the case of all vacations, easement rights would be maintained on the property in order to permit the future installation of public utilities as may be needed. No permanent structures would be permitted on the easement.
5. The staff does not object to the proposed vacation.

According to our street vacation policy, in the event a vacation is approved, a certified appraisal of the property is required at the applicant's expense to determine the fair market value. Since this parcel is so small, I recommend using the October 2010 appraisal for the street vacation adjacent to 321 Hill Street. The appraised value for the right-of-way was a relatively high \$1.10 per square foot. Ms. Daly is agreeable to this value.

An ordinance to vacate the property is attached for your consideration. If adopted, the other two owners adjoining the alley would be contacted and given the opportunity to purchase the area adjacent to their property and to the center of the alley. Any area that the adjacent owners are not interested in purchasing would be sold to Daly.



CITY OF GALENA
322 N. MAIN ST.
GALENA, IL 61036

EXHIBIT A
STREET VACATION SKETCH
WARREN STREET ALLEY



To Serve and Protect

312 N. Main Street, Galena, IL 61036-2332

Chief of Police

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

DATE: July 27, 2012

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington *LH*

RE: Liquor License Corporation Manager Application –
Margaret J. Saam for R&L Gas Mart, 9927 U.S. 20
West, Galena, IL.

A name check of local, state, and federal criminal records reveals no information that would prohibit this applicant from holding the license for which she has applied.



City of Galena, Illinois

APPLICATION FOR MANAGER LIQUOR LICENSE

APPLICATION FEE: \$50.00

BACKGROUND CHECK FEE: \$75.00 per Background Check – All MANAGERS must be fingerprinted by the Jo Daviess County Sheriff's Department or the local Sheriff's Department in the area in which the officer or director resides.

Background checks are completed by the State of Illinois Police, this process can take up to eight (8) weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Corporation Manager Application is then placed on the next available City Council agenda for approval/denial.

Payment can be made by Check, Cash, Money Order or Credit Card; all background check fees must be paid at the time application is returned to City Hall.

PLEASE NOTE: The manager must reside within a 30 mile radius of Galena in order to qualify for a license.

Name MARGARET J. SAAM Date of Birth 09-02-1948

Present Address 11419 W. CROSS RD

Driver's License No. _____ Social Security No. _____

List of Places of Residences in the past ten (10) years (Use Back if Needed):

- 1. _____
- 2. WA
- 3. _____

List all arrests and dispositions (Use Back if Needed)

- 1. _____
- 2. WA
- 3. _____

Class of Liquor License you will be managing: Class B

Location of Premises you will be managing: ~~9927~~ Route 20 West
9927

Name of Establishment: WSB INC. dba R+L GAS MART
(AS IT APPEARS ON THE LIQUOR LICENSE)

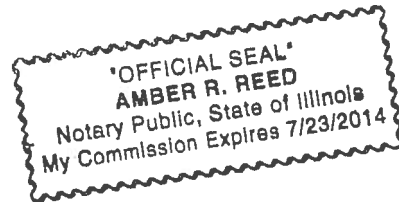
I HAVE NEVER BEEN CONVICTED OF A FELONY OR ANY MISDEMEANOR OPPOSED TO DECENCY AND MORALITY, AND I AM NOT DISQUALIFIED TO RECEIVE A LICENSE BY ANY REASON OF ANY MATTER OR THING CONTAINED IN THE GALENA MUNICIPAL CODE OR THE ILLINOIS LIQUOR CONTROL ACT. I WILL NOT VIOLATE ANY OF THE LAWS OF THE STATE OF ILLINOIS OR OF THE UNITED STATES IN THE CONDUCT OF MANAGING THIS PLACE OF BUSINESS. THE UNDERSIGNED FURTHER STATES THAT SHE/HE IS A PERSON OF GOOD MORAL CHARACTER AND THAT HE/SHE AGREES NOT TO VIOLATE ANY OF THE ORDINANCES OF THE CITY OF GALENA OR ANY LAWS OF THE UNITED STATES OR OF THE STATE OF ILLINOIS AND THAT IN THE EVENT ANY STATEMENT CONTAINED IN THIS APPLICATION IS NOT TRUE, ANY APPROVAL OF MANAGER MAY BE IMMEDIATELY SUSPENDED AND REVOKED.

I, MARGARET J. Soam, being duly sworn on oath, state that the facts set forth in the above application are true and correct.

Margaret J. Soam
(Signature of Applicant)

Subscribed and sworn to and before me this 10th day of June, 2012.

Amber R. Reed
(Notary Public)





To Serve and Protect

312 N. Main Street, Galena, IL 61036-2332

Chief of Police

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

DATE: August 7, 2012

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington 

RE: Application for Liquor License – Angela M. Hahn,
DBA The Gold Room, 249 N. Main Street, Galena, IL.

A check of federal, state, and local criminal records reveals no information which would prohibit this applicant from holding the license for which she has applied.



City of Galena, Illinois

LIQUOR LICENSE APPLICATION

The undersigned applicant, being duly sworn on oath, makes application for a Class (Check One) A B C D E F G H I J K M - Liquor License in the City of Galena for the term beginning _____, and ending _____, and hereby certifies to the following facts:

APPLICANT INFORMATION

- Application is for: Corporation Limited Liability Corporation Individual Partnership
(If a corporation, please attach a copy of corporate charter and a list of all names of owners of more than 5%. If a partnership attach a list of names of all owners of more than 5%)
- Name: (First) Angie, (Last) Hahn (MI) _____
Address: PO Box 68 City/State/Zip: Galena, IL 61036
Date of Birth: 4-18-1974 Place of Birth: DUBUQUE, IA
Phone: (815) 541-2959 E-Mail Address: angee80@hotmail.com

BUSINESS/PREMISE INFORMATION

- Name under which business is to be conducted: Gold Room
(MUST match name on State Liquor License)
- Exact Address of Business: 249 N. MAIN STREET Galena, Illinois 61036
- Telephone Number: 815-777-0819 Fax Number: _____
- The property is Owned Leased Lease Expires: _____ (Attach copy of lease)
- The Applicant has been in business since: _____
- The **Renewal Applicant** has applied for and been granted State Liquor License # _____
Expiration Date _____ (Attach copy of State License)
- The Applicant has registered with the Illinois Department of Revenue and has been assigned State Sales Tax No. _____ Expiration Date: _____ (Attach copy of Sales Tax Certificate)
- Liquor revenues for this business are specifically for the sale of (specify which one) Beer Beer and Wine Alcoholic Liquor Wine Only
- For consumption: On Premises Off Premises Both
- State principle type of business (i.e., Tavern, Restaurant, Etc.) Traven - Bar + grill
- How will employees be trained for liquor sales? ILLINOIS STATE LIQUOR COMMISSION CLASSES
- The general description, including approximate square footage, of the premises or place of business which is to be operated under the proposed license See attachment

(Attach a scaled drawing of the premises showing all ingress and egress locations, windows, and location of bar.)

15. Do you hold any other current Liquor License within the City of Galena? NO (If yes, please specify) _____

16. Please list all Officers, Directors, Stockholders, Members and/or Partners:

Name	Address	City, State, Zip	Date of Birth	Social Security #	Phone

MANAGER INFORMATION

17. Name: (First) _____, (Last) _____ (MI) _____

Address: _____ City _____, State _____ Zip _____

Date of Birth: _____ Social Security #: _____

Phone: (_____) _____ (Manager must complete manager application)

18. The Applicant, by signing this Application, agrees to or answers in the affirmative to the following statements:

- a. The applicant owns said place of business or has a lease on said place of business for the period which the license is issued **(IF LEASED, A COPY OF THE LEASE SHALL BE ATTACHED HERETO)**
- b. The Applicant will not allow gambling or other illegal activities on the premises.
- c. The Applicant has neither been convicted of a felony nor is disqualified to receive a license by reason of any requirement contained in the Liquor Control and Liquor Licensing Ordinance for the City of Galena, Jo Daviess County, Illinois, passed and approved in effect on the date of this Application, the laws of the State of Illinois, or the United States of America, or any other Ordinance of the City of Galena.
- d. Neither the Applicant, a corporation of which the applicant is a shareholder, officer, or director, or a partnership of which the applicant belongs, has had a liquor license revoked or suspended by any licensing body. If the license has either been revoked or suspended, the applicant shall explain on a separate sheet of paper, the circumstances, date and location of said suspension or revocation, and attach it to application as a part thereof.
- e. The Applicant will not, during the term of the license, violate any of the laws of the State of Illinois, or the United States of America, or any Ordinance of the City of Galena, in the conduct of the place of business described above.
- f. **The Applicant hereby files with this application a Certificate of Insurance by a company authorized to do business in the State of Illinois, certifying that the applicant has in force and effect the dram shop and other insurance coverage required by the City of Galena and agrees to maintain said insurance for the duration of this licensing period.**

19. The Applicant (including Manager in the case of a Corporation) States (strike through alternatives not applicable) agrees to the following:

- a. The applicant is a resident of the City of Galena
- b. The applicant is a citizen of the United States. If naturalized: Time _____ Place _____
- c. With reference to a Partnership Application, all members of said Applicant Partnership are qualified to obtain a license.
- d. With reference to a Corporation Application, no officer, manager director, stockholder, or stockholders owning in the aggregate more than five (5) per cent of the stock of the Applicant Corporation is disqualified from obtaining a license for any reason other than citizenship and residence within the City of Galena.
- e. The Applicant is of good character and reputation in the community.
- f. The Applicant has never been convicted of a felony under any Federal or State law.
- g. The Applicant has never been convicted of being a keeper, or is keeping, a house of ill fame.
- h. The Applicant has never been convicted of pandering or other crimes or misdemeanors opposed to decency or morality.
- i. The Applicant has never had a Liquor License revoked for any cause.
- j. The Applicant (Manager in the case of a corporation) has never been refused a liquor license by any liquor control authority.
- k. The Applicant has never been convicted of any Federal or State law concerning manufacture, possession, or sale of alcoholic liquor, nor has the Applicant ever forfeited bond to appear in court to answer charges for a violation of such Federal or State law.
- l. The Applicant is eligible for a State Retail Liquor Dealer's License.
- m. The Applicant is neither a Galena law enforcing public official nor does the Mayor or any member of the City Council of the City of Galena have any interest either directly or indirectly in the applicant business. The APPLICANT notes by his/her signature below that he/she has read and understands Chapter 111 (a copy can be obtained from the City Clerk or be viewed at www.cityofgalena.org). Further, it should be noted that there must be enough employees and supervision of personnel involved with the sale of liquor to satisfy the requirements within Chapter 111 of the Galena City Code of Ordinances. Also, the Applicant must recognize that the regulations of Chapter 111 that apply to the Licensee and Establishment also apply to any agents of the business involved with the sale of liquor.

(Application must be signed in the presence of a Notary)

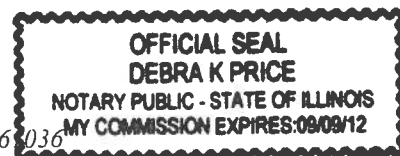
Signature of Applicant: Angie Hahn

Printed Name: Angie Hahn

Subscribed and sworn to before me this 30 day of July, A.D. 20 12.

Signature Notary Public: Debra K Price (Notary Stamp)

*First time applicants must pay a \$75.00 fee for a background check. Fingerprints must be provided by going to the Jo Daviess County Sheriff's Department to be processed. Background checks are completed by the State of Illinois Police. This process can take up to eight (8) weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Application will be placed on the next available City Council agenda for approval/denial. All fees must be paid prior to being placed on the agenda.



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 23 JULY 2012

12C-0298 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 23 July 2012.

12C-0299 – ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Murphy, Painter and Renner

12C-0300 – ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

12C-0301 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

12C-0302 - REPORTS OF STANDING COMMITTEES

None.

12C-0303 – PUBLIC COMMENTS

Drew Townsend, 10779 Dog Leg Ridge, Chairman of the Board for VisitGalena – Townsend stated, on behalf of the VisitGalena Board, they felt it was necessary to share their viewpoint on the council's recent decision with respect to the music downtown. Townsend read a prepared letter to council and requested to go on record requesting the City Council reconsider and/or overturn the decision made on June 25, 2012 that would eliminate street performers from entertaining our visitors in downtown Galena after May 1, 2013. The board would further urge the council to reconsider allowing restaurants with open air spaces to provide entertainment to their customers as well.

Leslie DuBois, 606 S. Prospect Street – On behalf of the Bed & Breakfast Innkeepers of Galena, DuBois read a prepared statement urging the council to reconsider the decision made on June 25, 2012 to eliminate street performers.

Dana Meadows, Honest John's Trading Post, President of the Downtown Business Association – Meadows advised he currently has four stores in the downtown. Meadows urged the council to reconsider the action to eliminate street performers. Tourists dance and support the musicians with money at no cost to the city.

Catherine Kouzmanoff, 219 S. Prospect Street – Kouzmanoff urged the council to promote professional busking on Main Street. She has great concern prohibiting it might be infringing on one's freedom of speech or freedom of expression. She agreed with all previous statements and asked those in the audience who supported the idea to stand. Kouzmanoff asked the Council to not confuse the busking issue with her right to use her patio as busking has nothing to do with the patio.

John Huschik, 805 Shadow Bluff – Huschik advised he contacted Mr. Moran requesting that the council consider naming the kiddie pool area at the Alice T. Virtue Memorial Pool in honor of Clint Sitzmann. He feels it would be a great tie in especially for the work he did with the kids. It would not only keep Clint's legacy going but would inspire other young people to do as he did.

Huschik also thanked Craig Albaugh for another great season at the pool. The staff is great. Everything is clean and all are doing an all-around nice job.

Jim Norris, 411 Park Avenue - Norris urged the Council to reconsider the recent action to eliminate street performers. Norris stated if the City is concerned about the noise, they should visit the downtown on a Saturday night and listen to the motorcycles. Norris also listed several cities that currently allow street performers.

Martin Raymon, 2904 W. Stagecoach Trail – Raymon stated as an active musician performing in Galena, he sees two problems with the ordinance. One is it is pretty well established that street performance is a protected right under the free speech laws of this country. Ordinances can allow certain restrictions but cannot place a blanket ban on them. Raymon advised he came to city hall to purchase a permit and was turned down. The issue he sees with that is that, as other street musicians have been allowed to purchase permits, you have an equal protection under the law issue. If you previously issued a permit, there is a problem with arbitrarily deciding no more permits can be issued.

James Wirth, 121 S. High Street – Wirth advised he was present should the council have any questions on item 12C-0312. On behalf of Steve Repp, Wirth advised Repp would like see the committee meet again to give them an opportunity to work out some of the fine points.

CONSENT AGENDA CA-14

12C-0304 – APPROVAL OF THE MINUTES OF THE JULY 09, 2012 CITY COUNCIL MEETING

12C-0305 – APPROVAL OF 2012 MOTOR FUEL TAX RESOLUTION

12C-0306 – APPROVAL OF A RESOLUTION REGARDING THE RELEASE OF EXECUTIVE SESSION MINUTES FOR PUBLIC INSPECTION

12C-0307 – ACCEPTANCE OF MAY 2012 FINANCIAL REPORT

Motion: Cording moved, seconded by Painter, to approve Consent Agenda CA-14.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

NEW BUSINESS

12C-0308 – FIRST READING OF AN ORDINANCE MODIFYING THE STREET PERFORMERS ORDINANCE, CHAPTER 110.39 OF THE GALENA CODE OF ORDINANCES

Motion: Greene moved, seconded by Lincoln, to deny the ordinance modifying the Street Performers Ordinance, Chapter 110.39 of the Galena Code of Ordinances.

Discussion: Greene stated a lot of people like the street performers and they don't hurt anything. The council can modify the ordinance to control them if necessary.

Council discussed the recent action and agreed to look at the ordinance in order to make meaningful changes that will continue to support the street performers in a way that is comfortable for those that live and work in the area.

Murphy preferred to leave the moratorium on the licenses until May 1.

Cording suggested forming a committee to look at the ordinance. Mayor Renner felt staff could look at the ordinance and make the necessary changes.

Roll Call: AYES: Greene, Lincoln, Murphy, Painter, Cording, Fach, Renner
NAYS: None

The motion carried.

12C-0309 – DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF OPEN SPACE LAND ACQUISITION AND DEVELOPMENT (OSLAD) GRANT FOR THE DEVELOPMENT OF GATEWAY PARK

Motion: Painter moved, seconded by Fach, to accept the Open Land Acquisition and Development (OSLAD) Grant for the development of Gateway Park, item 12C-0309.

Discussion: Murphy questioned if there would be any cost to the city. Moran advised it is a 50/50 matching grant. The City will receive \$73,900 from the grant and the Jo Daviess County Conservation Foundation will be funding the 50 percent match.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0310 – DISCUSSION AND POSSIBLE ACTION ON INITIATING ANNEXATION OF GATEWAY PARK

Motion: Cording moved, seconded by Painter, to initiate conversation about annexing the 100 acre property known as Gateway Park and the additional property known as the levy property.

Discussion: Cording feels this fits into our plan as a city to provide recreation and provides an opportunity for our visitors. Annexation will allow the city to provide the water and sewer facilities to this area. She also noted this will also include annexation of the Sullivan development because there is an agreement to that affect. This would bring extra revenue to the city with the real estate taxes.

Fach asked for an explanation on the annexation of the levy. Moran advised in order to annex property into the city it must touch property already in the city. The railroad property between the city property and the property to be annexed is one exception to that rule. You are allowed by law to jump over railroad property.

Fach hopes the city can work diligently to get other properties already surrounded by the city along Route 20 within the corporate limits.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

The motion carried.

12C-0311 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE GALENA AREA CHAMBER OF COMMERCE FOR HALLOWEEN PARADE PARKING RESTRICTIONS AND STREET CLOSURES FOR VENDING

Motion: Cording moved, seconded by Fach, to table item 12C-0311.

Discussion: This item was tabled in order to receive more information from the Chamber of Commerce with regard to the parking, fees for floats/participants and the alcohol.

Roll Call: AYES: Fach, Greene, Murphy, Painter, Cording, Renner
NAYS: Lincoln

The motion carried.

12C-0312 – DISCUSSION AND POSSIBLE ACTION ON A RECOMMENDATION FROM THE COMMITTEE ON TOUR GUIDE ACCURACY

Motion: Cording moved, seconded by Painter, to approve the recommendations from the committee on tour guide accuracy that those who are providing tours in town indicate whether they are giving documented or undocumented tours.

Discussion: Cording reported there were some really good comments and good discussion at the meeting. This makes a good step towards solving the problem and will help move in the right direction of being accurate and honest in advertising when it comes to tours.

Painter questioned if it was necessary to have another meeting so all tour operators could be included. Cording stated she would be open to another meeting but felt it may just be a dialogue on the issue.

Fach questioned the mechanics and how this would work. Cording advised documented would simply mean the tour company has sources outside of themselves that support what they are saying.

Murphy questioned how we would know if they are documented or undocumented. Moran felt it would be voluntary and advised an ordinance change would be necessary to implement the change.

Roll Call: AYES: Greene, Painter, Cording, Fach
NAYS: Lincoln, Murphy

The motion carried.

12C-0313 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR BACKFLOW INSPECTION SERVICES

The following bids were received:

Firm	Cost/Device
Top Notch	\$50
GeoStar Mech./Backflow Specialists	\$45
Mechanical, Inc.	\$80
Nelson Carlson Mechanical Contr.	\$39

Motion: Cording moved, seconded by Painter, to accept the bid from Nelson Carlson Mechanical in the amount of \$39 for a 3 year contract, item 12C-0314.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0314 – FIRST READING OF AN ORDINANCE AMENDING CHAPTER 150.21, POOL BARRIERS REQUIRED

Motion: Fach moved, seconded by Greene, to approve the first reading of an ordinance amending Chapter 150.21, Pool Barriers Required and waive the second reading.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

12C-0315 – WARRANTS

Motion: Murphy moved, seconded by Fach, to approve the warrants as presented.

Discussion: Lincoln asked for an explanation on the software upgrade. Moran advised it will be the same system only 10 years later. The current software has had a lot of issues and quirks that are unexplainable.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

The motion carried.

12C-0316 – ALDERPERSONS’ COMMENTS

Decisions – Murphy reminded council it is important sit and think things over well before making decisions just because a few people call.

Tour Accuracy Committee – Lincoln advised he was not supportive of the Tour Operator Accuracy Committee. He doesn't think there has been a big problem with what has been going on in town and hates to see the city get involved with this.

Taxi – Lincoln advised he has noticed another taxi in town and questioned if the city has a taxi ordinance. He was advised we do not.

Flowers on Main – Painter pointed out, in spite of the drought, the flowers on Main Street look good. She added it is nice to see Ken out there in his "My Green Galena" shirt. It makes it clear who is taking care of those flowers.

Solar Project – Painter stated she hopes to hear more about the solar project under the City Administrator's report.

Tour Documentation – Cording advised the accuracy in tour documentation is not about deciding who is right. It is simply telling people which author you have your information from. It is being able to say this is legend or this has no written documentation whatsoever. It doesn't decide what information is right but where they are getting the information from.

Grass Watering – Cording advised she had a few calls about watering grass. She advised she has talked to Jeff Saylor. The City does indeed have plenty of water and watering the grass is not a problem. The city has a deep well and does not rely on rainfall.

Solar Project – Greene reported he has been down at the solar project. They are currently working on the last row. It is coming along well.

Dogs – Greene advised he received a call about dogs. Can you have a Doberman or Mastiff. He was advised they are allowed in town.

Power Pole – Fach questioned if the water leaking by the newly installed power pole is the fault of the City or the power company.

Junction Box – Fach voiced concern with the appearance of the foundation for the telephone junction box by the stoplight. He let it should fall within some kind of building material codes we have for the Highway 20 corridor.

12C-0317 – CITY ADMINISTRATOR’S REPORT

Solar Project – Moran reported they expect to have the panels installed by the end of the week, a total of 1,440 panels. It should take about three to four more weeks for the rest of the improvements. It should be operational by the end of August. Everything is on schedule.

Reusable Bags – Moran reported staff just sold last of the My Green Galena reusable bags. He may be looking at reordering more.

Hydrant Flushing – Moran reported hydrant flushing will be starting. EMC will be out opening the hydrants and flushing water. He anticipates we might get some calls about doing that during the drought. People should be advised the city’s water system works off of deep wells and not surface reservoirs. The hydrant flushing is important for water quality and the exercise of operating the hydrants.

12C-0318 – MAYOR’S REPORT

No report.

12C-0319 – MOTION FOR EXECUTIVE SESSION

Motion: Murphy moved, seconded by Painter, to recess to Executive Session to discuss the following:

- Purchase or lease of real estate, Section 2 (c) (5)
- Sale or lease of public property, Section 2 (c) (6)
- Employee hiring, firing, compensation, discipline and performance, Section 2 (c) (1)
- Review of Executive Session Minutes, Section 2 (c) (21)

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

The meeting recessed at 7:37 p.m.

The meeting reconvened at 8:27 p.m.

12C-0320 - ADJOURNMENT

Motion: Murphy moved, seconded by Lincoln, to adjourn.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

The meeting adjourned at 8:28 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Beth Hyde". The signature is written in a cursive style with a large, looped initial "M".

Mary Beth Hyde
City Clerk

Mayor and City Council,

The Galena Studio Tour (GST) non profit group would like to request to have 3 studio tour events for the year 2013.

The scheduled events would be held on the following dates:

May 25 & 26, 2013

Sat 10 am - 5 pm, Sun 10 am - 3 pm

July 20 & 21, 2013

Sat 10 am - 5 pm, Sun 10 am - 3 pm

August 31 - September 1, 2013

Sat 10 am - 5 pm, Sun 10 am - 3 pm

These art events will allow local artists to demonstrate their artwork techniques and show their artwork to the people of Galena and to the tourists coming to Galena. The GST will be posting a banner in the flood gate on 2 events and using directional yard signs for the studio locations inside the city of Galena.

If there are any questions, please contact me and view our website www.GalenaStudioTour.com

Thank you,
Joe

[Pinder Pottery](http://www.PinderPottery.com)
www.PinderPottery.com
815-776-0390

Ordinance #0-12-

**AN ORDINANCE PROVIDING FOR THE VACATION
OF A PORTION AN UNNAMED ALLEY BETWEEN
S. HIGH AND S. DODGE STREET**

WHEREAS, Deborah Daly, 407 S. High Street, Galena, Illinois 61036, is the owner of property abutting a 20 feet by 38.5 feet (770 square feet) portion of an unnamed alley adjacent to the westerly side of Lot 5 of Hempstead's Sub of Lots 15, 16, 17 and 18 Block 10 of the Original City of Galena, West Galena Township, Jo Daviess County, Illinois. This unopened section of alley lies between S. High Street and S. Dodge Street, and

WHEREAS, Deborah Daly petitioned the Galena City Council to vacate the aforementioned section of the alley; and

WHEREAS, the right-of-way subject to the vacation is fully described in Exhibit A, "Plat of Vacation", attached to and made a part hereof; and

WHEREAS, Deborah Daly desires to purchase the real property subject to the vacation; and

WHEREAS, surrounding property owners and the public at large were notified of the request to vacate and invited to a public hearing before the city council conducted on August 13, 2012; and

WHEREAS, the members of the City Council of the City of Galena deem it expedient for the public good to vacate said portion of the unnamed alley.

WHEREAS, the Galena City Council has established a fair market value of \$1.10 per square foot for the subject property; and

WHEREAS, the owners of property abutting the west side of the subject right-of-way (Lots 2, 3 and 4, of Hempstead's Sub of Lots 15, 16, 17 and 18 Block 10 of the Original City of Galena) are entitled to one-half of the right-of-way to be vacated and abutting their respective properties. These property owners shall be given written notice of the possibility of purchasing one-half of the right-of-way for a cost of \$1.10 per square foot. If full payment is not received by the City of Galena within 30 days of the written notice to purchase, Deborah Daly shall be entitled to purchase all of the right-of-way not purchased by one or more of the adjacent owners; and

WHEREAS, under no circumstances shall less than the entire 770 square feet in Exhibit A be vacated; and

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: All of that certain portion of real property situated in the City of Galena and being more particularly depicted in Exhibit A, "Plat of Vacation", IS HEREBY VACATED and offered for sale to the adjoining property owners as follows:

1. 135 square feet for \$148.50 to the owner of Lot 2 and one-half of Lot 3 of Block 10 of the Original City of Galena
2. 250 square feet for \$275.00 to the owner of Lot 4 and one-half of Lot 3 of Block 10 of the Original City of Galena
3. 385 square feet for \$423.50 to Deborah Daly, the owner of Lot 5 of Hempstead's Sub of Lots 15, 16, 17 and 18 Block 10 of the Original City of Galena

SECTION II: The two owners of the property adjacent to the west side of the subject right-of-way shall be given written notice of the possibility of purchasing one-half of the width of the right-of-way adjoining their property for a cost of \$1.10 per square foot. If full payment is not received by the City of Galena within 30 days of the written notice to purchase, Deborah Daly shall be entitled to purchase for \$1.10 per square foot all of the right-of-way not purchased by the adjacent owners.

SECTION III: The property interest in the right-of-way shall endure to each purchaser's successors or assigns.

SECTION IV: It is further directed that the street right-of-way described in Exhibit A be stricken from the City street plat upon purchase by the adjoining land owner(s) and recording of this ordinance in the Office of the Jo Daviess County Recorder.

SECTION V: It is further provided that the vacation of said parcel is subject to the rights of all public utilities in said parcel, rights-of-way and easements necessary or desirable for installing or continuing public service in said right-of-way and the person or parties requesting such vacation shall be responsible to said public utilities for any vacating, rearrangement or relocating costs in the event the same are necessary without any costs to the City of Galena, its successors or assigns. A utility easement shall be maintained upon the entire right-of-way. The easement shall be to the benefit of the City of Galena, and assignable by the City of Galena to other providers of utilities, for the installation of utilities either above or below grade. No permanent structures shall be located by the purchaser(s), their successors or assigns, on the easement.

SECTION VI: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION VII: Passed on this _____ day of _____, A.D., 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

Prepared by and Return to:
Joseph Nack, City Attorney
City of Galena Illinois
312 ½ N. Main St.
Galena, IL 61036

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: August 9, 2012

RE: Craft Distiller Liquor License

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

As described in the attached letter, brothers Matthew and Michael Blaum are prepared to bring a new business to Galena. They propose to open a craft distillery, producing handmade spirits with a Galena label.

The State of Illinois recently amended the Illinois Liquor Control Act to add a "craft distiller" license. In the terms of the law, the craft distiller is primarily differentiated from large-scale distilleries by the amount of spirits that may be produced annually. The craft distiller is limited to 15,000 gallons per year.

After meeting with Matthew Blaum, I believe his business represents an economic development opportunity for our community. The proposed business would fill a niche not presently occupied by any other business. With the business, the city would also welcome two new families.

In order to move forward with obtaining a State of Illinois liquor license, the applicants first need a local license. We do not have a license for any type of distillery. The attached ordinance would create a local craft distiller license and set the annual license fee as \$875. This fee would be the same as our local license for a wine-maker.

I expect Matthew to be present at the council meeting on Monday should you have any questions.

Date: August 6th, 2012

Terry J. Renner
Mayor
Galena City Hall
312 1/12 North Main Street
Galena, IL 61036

Honorable Mayor Terry Renner,

We write to you today with a great deal of excitement regarding a potential new business in Galena. For some time now, we have been planning to open a Craft Distillery where we will focus on premium quality, hand-made spirit products. As brothers and Illinois natives, we were quickly drawn to Galena's rich historical heritage and established tourism industry. Furthermore, we feel that this business would positively compliment Galena's established winery and micro-brewery attractions. As is the case with most Craft Distilleries, we will produce, age, and sell spirits on site, provide regular tours, and provide samples in our tasting room. In addition to selling our product directly out of the distillery, we will also reach a wider audience through regional and national distribution channels.

With the purchase of our distillery equipment pending, we are ready and willing to settle on Galena as our location of choice for this venture. To accomplish these ends, we kindly ask for your consideration in an amendment to the Galena Code of Ordinances to add a Craft Distiller License, which, in accordance with the State of Illinois Craft Distiller License, would enable us to execute, plans for a tasting room, retail store, and production capacity of up to 15,000 gallons annually.

We look forward to hearing from you!

Thank you for your time and consideration,

Matthew & Michael Blaum

Ordinance #-12-_____

AN ORDINANCE AMENDING CHAPTER 111 “ALCOHOLIC BEVERAGES” OF THE CODE OF ORDINANCES OF THE CITY OF GALENA TO ESTABLISH A CRAFT DISTILLER LICENSE

WHEREAS, the City of Galena is a municipal corporation operating under the laws of the State of Illinois; and

WHEREAS, Chapter 111 of the Galena Code of Ordinances regulates the sale and consumption of alcoholic beverages in the City of Galena, and

WHEREAS, Chapter 111.20 of the Galena Code of Ordinances establishes the classifications of liquor licenses and sets the fees for each classification of license; and

WHEREAS, the City Council of the City of Galena finds it in the best interest of the City of Galena to amend the Alcoholic Beverages code to add a license classification to permit the manufacture, sampling and retail sales of alcoholic spirits and to set the fee for said license,

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 111.01 of the Code of Ordinances, “Definitions”, shall be amended by adding the following paragraph:

DISTILLER. A distiller is a person who distills, ferments, brews, makes, mixes, concocts, processes, blends, bottles or fills an original package with any alcoholic liquor. A distiller may make sales and deliveries of alcoholic liquor to distillers, rectifiers, importing distributors, distributors, and non-beverage users and to no other licensees.

SECTION II: Chapter 111.20 of the Code of Ordinances shall be amended by adding the following paragraph:

N. Class “O” license shall be known as the craft distiller license. It shall authorize the manufacture by a distiller of up to 5,000 gallons of spirits by distillation per year and the storage of such spirits. A craft distiller license shall allow the licensee to sell to distributors, retailers and to non-licensees in accordance with the Liquor Control Act (or similar act) of the State of Illinois and offer for sale at retail in the premises specified in such license not more than 5,000 gallons of spirits per year for the use or consumption off the premises, but

not for consumption on the premises except for tasting of spirits for which no remuneration shall be received. A single tasting of distilled spirits shall not exceed one-fourth of one ounce. No more than three tastings of distilled spirits shall be provided to any person on any day. It shall be unlawful for such licensee to sell alcoholic liquor for consumption on or off the premises between the hours of 1:00 a.m. and 6:00 a.m., except New Year's Day, in which case such sales shall not be made between the hours of 2:00 a.m. and 6:00 a.m. The annual license fee shall be set by the City Council from time to time.

SECTION III: In accordance with Chapter 111.20 (N), the fee for the Class "O" license shall be \$875 annually.

SECTION IV: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION V: Passed on this _____ day of _____, 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK


CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: August 8, 2012

RE: Tri-State Screen Printing Loan Application

In 2007, Candi Edmonds and Staci Duerr applied for a loan from the City's Economic Development Revolving Loan Fund (EDRLF) for their start-up business, Tri-State Screen Printing and Embroidery (Tri-State). A loan of \$40,000, amortized over 10 years, with a balloon payoff after five years was approved. The owners of the business have reached the final balloon payment and are proposing to renew the loan. They propose to borrow the remaining balance of \$21,313.54, amortized over five years, at an interest rate of 2.5% (same as the current loan).

One of the requirements of the EDRLF is for the borrower to have conventional financing through a lending institution. First Community Bank of Galena is providing \$263,900 of financing as described in the loan application. The amount of the loan requested from the City represents just 7.5% of the total financing.

The collateral pledged to the City for the loan would be the second position on the equipment at the business. The First Community Bank would have the first position on the building and the equipment.

Our EDRLF is administered jointly by the Community Development Fund of Galena (CDFG) and the City. In accordance with the loan guidelines, the CDFG reviewed the loan on August 7. A presentation of the loan application was made by the First Community Bank. The CDFG recommends approval of the loan as proposed.

For new loan applications, our guidelines require information including, a 3-year financial statement, personal financial statements, a 2-year projected balance sheet and profit/loss statement, a one year pro forma balance sheet, a one month cash flow, and a business plan. This information has not been provided with this application for renewal.

Tri-State currently has five employees. The company made all loan payments to the City on time during the initial five-year loan period. If you wish to approve the loan, our staff would work with the applicants and First Community Bank to execute a new loan agreement.

CITY OF GALENA
ECONOMIC DEVELOPMENT REVOLVING LOAN FUND
PREAPPLICATION

Tri State Screen Printing and Embroidery
 Applicant (Firm Name)
11530 Technical Drive, Galena, IL
 Firm Address
Staci Duerr
 Firm Contact Person
415 Schuyler, Scales Mound, IL
 Contact Address

Renewal 8-6-12
 Date of Request
815-776-9940
 Firm Telephone
815-541-0195
 Contact Telephone No.

I. **Project**

1. Briefly describe the activities in the proposed project:

Renewal of Existing City of Galena Economic Development Note. Original Balance= \$40,000. Current Balance= \$21,313.54 to be paid over additional 5 years at existing payment of \$377.08/mo.

2. Is the project: n/a a new business? n/a an expansion? or a relocation from _____

3. By category, estimate the number of jobs to be created and/or retained as a result of the project: **Current as of 8-6-12:**

<u>Category</u>	<u>No. Retained</u>	<u>Salaries</u>	<u>No. Created</u>	<u>Salaries</u>
Management	_____	_____	<u>1</u>	<u>\$40,000</u>
Skilled	_____	_____	<u>2</u>	<u>\$47,840</u>
Unskilled	_____	_____	<u>2</u>	<u>\$43,680</u>

Additionally, (2) special needs students from Galena High School assist occasionally through a life coaching program. No Salary.

4. Number of jobs that can be created with JTPA eligible individuals through job service: _____

5. Proposed location of project: 11530 Technical Drive, Galena, IL

II. **Loan Request**

1. Estimated Total Cost of Project: _____

2. Revolving Loan Fund Amount Requested: \$21,313.54

III. **Type of Business**

1. Is the firm an industrial, commercial or not-for-profit operation? Industrial

2. Indicate the product produced, material or service offered: Screen printing and embroidery of clothing and promotional products, signage, banners, vinyl graphics

3. Indicate estimated date to start proposed project: _____

CITY OF GALENA
ECONOMIC DEVELOPMENT
REVOLVING LOAN FUND APPLICATION

Tri State Screen Printing and Embroidery
Applicant (Firm Name)
11530 Technical Drive, Galena, IL
Firm Address
Staci Duerr
Firm Contact Person
415 Schuyler, Scales Mound, IL
Contact Address

August 6, 2012
Date of Request
815-776-9940
Firm Telephone
815-541-0195
Contact Telephone No.

I. Loan Request

- 1. Total cost of the project: \$21,313.54
- 2. Amount obtained through conventional loan: \$262,913.17 (existing):

Building Loan: \$167,948.26
Equipment Loan: \$74,757.91
Operating LOC \$20,207.00

A. Percent of total project cost : _____%

TERMS: Rate: _____%
 Years: _____

Bank Involved: First Community Bank of Galena
Bank Contact: Joel Holland

- 3. Amount finance with Company funds: \$

A. Percent of total project cost : _____%

4. Amount requested through the Galena Revolving Loan Program:
\$21,313.54

5. Financial break down of the project:

Amount for the land	\$ _____
Building Cost (new construction)	\$ _____
Amount for renovation	\$ _____
Amount for equipment	\$ _____

List other costs:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL PROJECT COST \$ _____

6. The financial institution shown above is taking collateral on: Building and equipment

What position: 1st position

7. Collateral to support Revolving Loan Request: 2nd position-equipment

8. Name of Co-signer of loan, if request by the City:

Name: Staci Duerr and Candi Edmonds Address: 415 Schuyler Ave, Scales Mound, IL and 9203 Saturn Rd, Galena, IL

Telephone: 815-541-0195 and 815-541-0591

II. Project

1. Briefly describe the activities in the proposed project:
Screen printing and embroidery of clothing and promotional products, signage, banners, vinyl graphics

2. By category, estimate the number of jobs to be created and/or retained as a result of the project: **Current as of 8-6-12:**

<u>Category</u>	<u>No. Retained</u>	<u>Salaries</u>	<u>No. Created</u>	<u>Salaries</u>
Management	_____	_____	<u>1</u>	<u>\$40,000</u>
Skilled	_____	_____	<u>2</u>	<u>\$47,840</u>
Unskilled	_____	_____	<u>1</u>	<u>\$43,680</u>

Additionally, (2) special needs students from Galena High School assist occasionally through a life coaching program. No Salary.

3. Number of jobs that can be created with JTPA eligible individuals through job service: _____

4. Proposed location of project: 11530 Technical Drive, Galena, IL_____

Size of site: _____

Size of building: 4,100 sq ft_____ No. Of Stories: 1_____

Purchase price: \$225,000_____ Rent: _____

Estimate Market Value: \$300,000

III. **Firm History**

1. How many years has the company been in business? 5 years

2. How many years at current location? 5 years_____

3. How many years in Galena? 5 years

IV. **Type of Business**

1. Is the firm an industrial or commercial operation? Industrial_____

2. Indicate the product produced, material sold, or service offered:
Screen printing and embroidery of clothing and promotional products_____

3. If new business, indicate estimated date to start operation:

FOR OFFICE USE ONLY:

1. **Benefit to low/moderate income?** Yes X No ___ How many individuals? 3

2. <u>Information Submitted:</u>	<u>Yes</u>	<u>No</u>
3 year Historical Financial Statement	___	___

Personal Financial Statement	_____	_____
2 Year Projected Balance Sheet/Profit and Loss Statement	_____	_____
One year pro forma balance sheet	_____	_____
One month cash flow	_____	_____
Business Plan	_____	_____

OTHER NOTES:

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis - City Engineer *AL*

DATE: 8 August 2012

RE: Resurfacing of Alley between Prospect and High and Intersection of Franklin and Hill Street - Approval of Quotes

Requests for quotes to repave the alley between Prospect and High Street and the intersection of Franklin and Hill Street were received from one contractor: Civil Constructors, detailed as follows:

Ref.	Work Description	Cost \$
1	2 inch overlay, prime coat, pre-level course and surface grinding to alley between Prospect and High Street. This repaving is part of the Capital Improvement Program.	15,495
2	2 inch overlay, prime coat, pre-level course and surface grinding to intersection of Franklin and Hill Street. Street repairs to two watermain breaks at this location.	13,626
	TOTAL	29,121

These projects are part of this budget year street improvement program (Item 01.41.860) which includes \$32,700 for asphalt paving and \$21,300 for seal coating. The quote of \$29,121 from Civil Constructors is less than the budgeted amount of \$32,700.

Property owners along the alley have been informed of the proposed work and a number of them are planning to have their driveways and parking areas completed at the same time as the repaving.

I recommend the city council approve the total quote of \$29,121 from Civil Constructors to repave the alley between Prospect and High Street and the intersection of Franklin and Hill Street. If approved, work will commence towards the end of this month.

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis - City Engineer *AL*

DATE: 8 August 2012

RE: Timp Sub-Division Phase 2

I attach a request from Bob Hahn of Louie's Trenching Service seeking approval from the city council to delay installation of the seal coat surfacing at Phase 2 of the sub-division until summer of 2013. Chris and Courtney Timp, owners of the sub-division, are also agreeable to this proposal.

Work has been proceeding at this phase of the sub-division during the summer months of this year, with city staff making regular inspections of the completed construction. The majority of the work is now complete, except for final road surfacing and installation of some sanitary sewer main at the north end of the site.

I have discussed the above request with staff members Jim Rigdon and Nate Kieffer. We are all in agreement it is reasonable to postpone the seal coating until next year. This will allow the base material to settle and compact resulting in a firmer base.

LOUIE'S TRENCHING SERVICE INC
9720 HIGHWAY 20 W
GALENA, IL 61036
PHONE: 815-777-0865 FAX 815-777-9158
LOUIESTRENCHING@SBCGLOBAL.NET

DELIVERY TICKET

AUGUST 2, 2012

CITY OF GALENA
312 1/2 N MAIN STREET
GALENA, IL 61036

DEAR MAYOR RENNER AND ALDERMEN:

LOUIE'S TRENCHING IS WRITING IN REGARDS TO TIMP SUBDIVISION. WE WOULD LIKE TO POSTPONE THE SEALCOAT WORK IN THE SUBDIVISION UNTIL THE SUMMER OF 2013. THIS WILL GIVE THE ROAD BED TIME TO SETTLE OVER THE WINTER AND AFTER SPRING RAINS. WITH THE EXCESSIVE DROUGHT THIS YEAR, IT HAS HAD LITTLE MOISTURE ON IT SINCE THE PROJECT BEGAN. THERE WILL BE LITTLE TO NO TRAFFIC ON THIS AREA DURING THIS TIME. DUE TO THE ECONOMIC CONDITIONS WE MOST LIKELY WILL NOT BE SELLING LOTS IN THE NEAR FUTURE.

PLEASE SPEAK WITH ANDY, NATE AND JIM AS THEY FEEL THIS IS THE BEST OPTION AS WELL. WE SUGGEST THE CITY WAITS TO SEALCOAT, HOWEVER IF YOU FEEL IT NEEDS TO BE DONE WE WILL ACCOMMODATE AND SEAL THE ROADS THIS YEAR.

SINCERELY,

BOB HAHN

CC: ANDY LEWIS
JIM RIGDON
NATE KIEFFER
MARK MORAN

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis - City Engineer *CAL*

DATE: 8 August 2012

RE: Galena River Trail – Phase 3
Approval of Amendment to Contract with IIW Engineers

Earlier this year the city council approved funding of \$17,600 for IIW Engineers to proceed with design plans and specifications for the elevated walkway section of the Galena River Trail between Galena Junction and Aiken. This design work is now nearing completion and preliminary plans have been sent to IDOT as part of the approval process.

The next phase of the design is the trail either side of the walkway. This includes the approach ramps, additional sections of retaining wall, drainage/culvert improvements, trail construction, fencing and landscaping. City staff have completed some preliminary design for these items, which now need to be finalized so they comply with IDOT drawing format and requirements. Production of plans to conform with IDOT standards is a complicated and lengthy process. For this reason \$10,000 was budgeted (Item 17.52.815.03) in this financial year so IIW Engineers could continue with the design. However, the quote to complete this work is now estimated at \$16,400. City staff propose the remainder of \$6,400 can be funded by the budget saving of \$50,000 (Item 01.41.890.04) from the recent bidding of the Meeker Street footbridge replacement, which is part of the trail system.

I attach a summary of funding for the trail project, indicating the city has acquired total project funding of \$833,495 for acquisition and construction while the estimated city expenditure is \$72,100 with \$37,900 of this amount already paid. Estimated design cost with IIW Engineers is presently at \$34,000 which is about 6% of the construction cost of \$572,000. Typical design costs are in the region of 10-12% which makes the IIW Engineers cost competitive.

I propose the city council approve a contract amendment with IIW Engineers to complete final design of the Phase 3 of the Galena River Trail for an amount of \$16,400 funded by the budget items detailed above.

GALENA RIVER TRAIL PHASE 3 - PROJECT FUNDING SUMMARY (8/8/12)

PROJECT FUNDING		
Item	Project Component	Amount \$
1	Land Acquisition - DNR Funded	261,495
2	Construction - ITEP Grant	423,750
3	Construction - Flexible Federal Match	148,250
	TOTAL FUNDING	833,495

CITY EXPENDITURE			
Item	Project Component	Amount \$	Amount Paid to Date \$
4	Boundary Survey - MSA Prof. Services	12,500	12,500
5	Topographic Survey - Wyatt Anderson	3,000	3,000
6	Property purchase from BNSF	13,000	13,000
7	Geotechnical Investigation - TSC Testing	9,400	9,400
8	Design of Elevated Walkway - IIW Engineers	17,600	
9	Design of Trail and Drainage Improvements - IIW	16,400	
10	Title Insurance - H B Wilkinson	200	
	TOTAL EXPENDITURE	72,100	37,900

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 3 August 2012

RE: Meeker Street Footbridge – Painting Handrail
Approval of Quotes

Quotes for this project were requested from four contractors and responses were received from two which are detailed as follows:

Ref #	Company	Cost \$
1	Wienen Excavating and Landscaping	7,370
2	Petsche Painting	12,660

This project involves the cleaning, preparation and repainting of the railings to the approach ramps to either side of the Meeker Street footbridge. The existing railings are in reasonable condition, but are corroding at various locations, causing the paint to blister and flake-off.

This project was not budgeted in this financial year, but because of the overall cost saving to the bridge replacement of about \$50,000 it was felt the work should be completed as part of the total improvements at this location. The repainted railing will greatly improve the overall appearance of the approach ramps. Some sections of railing at either end of the new bridge will also need to be replaced, which will be bid out as a separate project.

I recommend the city council approves the quotes from Wienen Excavating and Landscaping for a not to exceed cost of \$7,370. Budget item 01.41.890.04 will be used to pay this amount.

Ordinance # _____

AN ORDINANCE AMENDING CHAPTER 114 OF THE CODE OF ORDINANCES OF THE CITY OF GALENA, ILLINOIS

WHEREAS, the City of Galena offers a tour service license which recognizes the educational and entertainment value of vehicle tour businesses as well as the positive impact such tours have on the local economy. Through the licensing and accompanying regulations the City attempts facilitate business activity while protecting the health, safety and welfare of the citizens and neighborhoods of the City of Galena from potentially detrimental aspects of tour service businesses, and

WHEREAS, the City of Galena recognizes that tours may be educational and entertaining, but may not present entirely factual information to their patrons, and

WHEREAS, in an attempt to encourage tour service businesses to incorporate factual information into their narrated tours, the City of Galena intends to require tour service businesses to declare whether their tours are documented factual or not.

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Section 114.02, of the Galena Code of Ordinances entitled **DEFINITIONS** is hereby amended by adding the following definition:

DOCUMENTED TOUR. *A licensed tour where all information presented to the patron, whether verbally, in writing, or electronically, has been substantiated as factual by authoritative sources.*

SECTION II: Section 114.08, of the Galena Code of Ordinances entitled **GENERAL TOUR SERVICE BUSINESS REGULATIONS** is hereby amended by adding the following:

- (1) *Designation of Tour Type.* All tour guide businesses and tour service businesses shall declare on the license application whether or not they provide a documented tour(s). Each tour guide license and tour service license issued by the City shall clearly state whether the business provides a documented tour(s). Each license issued by the City shall be conspicuously posted at each place of business of the licensee. All advertising for each licensed tour shall declare for the patron whether or not the tour is documented.

SECTION III: All other provisions of Chapter 114 shall remain in full force and effect.

SECTION IV: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V: This ordinance shall be in full force and effect 90 days from its passage.

SECTION VI: Passed on this _____ day of _____, A.D. 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

Mary Beth Hyde, City Clerk

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: August 3, 2012

RE: Surplus Property Ordinance

A handwritten signature in blue ink, appearing to read "Mark Moran", is positioned to the right of the "DATE:" line.

In order to sell or otherwise dispose of property that the City no longer finds useful, an ordinance must be passed declaring the property "surplus." I am presenting for your consideration an ordinance declaring two trucks surplus property.

The Fire Department recently took possession of a new brush truck and would like to sell the old 1986 brush truck. I propose to offer the truck for sale by public notice and sell the truck to the highest bidder. The Fire Department has contacted numerous area departments and some have expressed interest. A minimum bid of \$5,000 would be required.

The second surplus item is a 1997 pickup truck from the Water and Sewer Department that is being replaced by a 2002 truck being transferred from the Public Works Department. As with the brush truck, I propose to sell the truck to the highest bidder following public notice of the sale.

I recommend approval of the surplus property ordinance and suggest you consider waiving the second reading. As you will recall, the second reading may be waived by an affirmative vote of not less than four council members after an express determination on the record that the circumstances for doing so are just.

Ordinance #12-

**AN ORDINANCE AUTHORIZING THE SALE OF
MUNICIPALLY OWNED PERSONAL PROPERTY**

WHEREAS in the opinion of the corporate authorities of the City of Galena, it is no longer necessary or useful to or for the best interest of the City of Galena to retain the following described personal property now owned by it:

1. 1986 GMC 1 ton 4x4 Fire Department brush truck with 8600 miles and the following specifications:
 - a. 230 gallon tank
 - b. 300 gallon per minute pump
 - c. 200 foot booster reel
 - d. 454 engine
 - e. 4 speed manual transmission
 - f. Two 500 watt floods on rear

2. 1997 Chevy ¾ ton 4 x 4 ton pickup truck from the Water and Sewer Department

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Pursuant to 65 ILCS 5/11-76-4, the corporate authorities find that the personal property listed above and now owned by the City of Galena is no longer useful and the best interest of the City of Galena will be served by its sale.

SECTION II: The City Administrator is authorized to sell the items for fair market value through an open market process which may include online advertising in addition to newspaper advertising. A minimum bid of \$5,000 shall be required for the 1986 GMC. No minimum bid shall be required for the 1997 Chevy.

SECTION III: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

SECTION IV: Passed on this _____ day of August, A.D., 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST: MARY BETH HYDE, CITY CLERK


CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: August 9, 2012

RE: Part-Time Police Officers Ordinance

Under Illinois law, the City must have an ordinance setting forth the standards for hiring part-time police officers. The attached ordinance is based on a model ordinance provided by the Illinois Law Enforcement Training and Standards Board (ILETSB).

The ordinance describes the qualifications one must possess to become a part-time officer, a statement that the number of hours a part-time officer may work within a calendar year are restricted, and that a part-time officer must be trained in accordance with the ILETSB requirements.

Chief Lori Huntington and I recommend that you waive the second reading and adopted the ordinance.

Ordinance # _____

**AN ORDINANCE FOR THE HIRING OF PART-TIME POLICE OFFICERS FOR
THE CITY OF GALENA, ILLINOIS**

The Corporate Authorities of the City of Galena, Jo Daviess County, Illinois, hereby ordain as follows:

SECTION I. PART-TIME POLICE.

- A. Employment. The City of Galena may employ part-time police officers from time to time as they deem necessary.
- B. Duties. A part-time police officer shall have all the responsibilities of a full-time police officer and such specific duties as delineated in the General Orders of the Galena Police Department, but the number of hours a part-time officer may work within a calendar year is restricted. Part-time police officers shall not be assigned to supervise or direct full-time police officers. Part-time police officers shall be trained in accordance with the Illinois Police Training Act (50 ILCS 705/1 et. seq.) and the rules and requirements of the ILETSB.
- C. Hiring Standards. Any person employed as a part-time police officer must meet the following standards:
1. Be of good moral character, of temperate habits, of sound health, and physically and mentally able to perform assigned duties.
 2. Be at least twenty-one (21) years of age.
 3. Pass a medical examination, administered at the discretion of the employer.
 4. Pass a drug test, administered at the discretion of the employer.
 5. Pass a criminal background check, administered at the discretion of the employer.
 6. Possess a high school diploma or GED certificate.
 7. Possess a valid State of Illinois driver's license.
 8. Possess no prior felony convictions.
 9. Any individual who has served in the U.S. military must have been honorably discharged.
- D. Discipline. Part-time officers shall be under the disciplinary jurisdiction of the chief of police. Part-time police officers serve at the discretion of the City of Galena, shall not have any property rights in said employment, and may be removed by the City of Galena authorities at any time. Part-time police officers shall comply with all applicable rules and General Orders issued by the Police Department.

SECTION II. That if any section, paragraph, clause, phrase or part of this ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining provisions of this ordinance, and the application of these provisions to any person or circumstances shall not be affected thereby.

SECTION III. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed insofar as they conflict herewith.

SECTION IV. That this ordinance shall be in full force and effect from and after its passage as provided by law.

ADOPTED this ____ day of _____, 2012, by the affirmative vote of the corporate authorities, as follows:

AYES:

NAYES:

ABSENT:

APPROVED by me this ____ day of _____, 20____.

Mayor Terry Renner

ATTEST:

Mary Beth Hyde, City Clerk

I, _____, hereby certify that the attached is a true, correct and complete copy of the Ordinance adopted and approved by the corporate authorities of the City of Galena, Jo Daviess County, Illinois on the ____ day of _____, 2012.

I further hereby certify that I am the duly qualified and acting City Clerk of the City of Galena, Jo Daviess Count, Illinois; that, as such Clerk, I am the keeper of the ordinances, resolutions and records of said City of Galena; and that the original of the attached Ordinance is now on file in my office.

IN WITNESS WHEREOF, I have hereby set my hand and the official seal of the City of Galena of Jo Daviess County, Illinois, this ____ day of _____, 2012.

Mary Beth Hyde, City Clerk

(CORPORATE SEAL)

CITY OF GALENA

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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
ADDOCO INC						
ADDOCO INC		971				
00021739	1 Inv	PLAYGROUND MATTING	08/02/2012	240.00		17.52.652.00
Total ADDOCO INC				240.00		
ALVIN'S POOL & SPA						
ALVIN'S POOL & SPA		104				
024831	1 Inv	CHEMICALS	07/20/2012	1,243.00		59.55.656.00
Total ALVIN'S POOL & SPA				1,243.00		
AMERICAN RED CROSS						
AMERICAN RED CROSS		913				
10117989	1 Inv	LESSONS	07/18/2012	185.00		59.55.563.00
10119600	1 Inv	LESSONS	07/18/2012	68.00		59.55.563.00
Total AMERICAN RED CROSS				253.00		
AMERICAN WATER ENTERPRISES						
AMERICAN WATER ENTERPRISES		1005				
J7-20018386	1 Inv	WATER CONTRACT	08/01/2012	25,817.63		51.42.515.00
J7-20018386	2 Inv	SEWER CONTRACT	08/01/2012	25,817.64		52.43.515.01
Total AMERICAN WATER ENTERPRISES				51,635.27		
AT & T (LOCAL)						
AT & T (LOCAL)		103				
080112	1 Inv	POLICE/PHONE	08/01/2012	156.75		01.21.552.00
Total AT & T (LOCAL)				156.75		
AT & T LONG DISTANCE						
AT & T LONG DISTANCE		119065				
080112	1 Inv	POOL/LONG DISTANCE	08/01/2012	35.09		59.55.552.00
080112	2 Inv	PUBLIC WORKS/LONG D	08/01/2012	2.90		01.41.552.00
080112	3 Inv	FIRE DEPARTMENT/LON	08/01/2012	2.81		22.22.552.00
080112	4 Inv	EMS/LONG DISTANCE	08/01/2012	.62		12.10.552.00
080112	5 Inv	POLICE/LONG DISTANCE	08/01/2012	38.96		01.21.552.00
080112	6 Inv	ADMINISTRATION/LONG	08/01/2012	249.17		01.13.552.00
Total AT & T LONG DISTANCE				329.55		
BARD MATERIALS CENTRAL REGION						
BARD MATERIALS CENTRAL REGION		119788				
53563	1 Inv	STORM SEWER	07/31/2012	27.19		01.41.514.06
Total BARD MATERIALS CENTRAL REGION				27.19		
CARDIAC SCIENCE CORP.						
CARDIAC SCIENCE CORP.		826				
1515156	1 Inv	ELECTRODES	07/20/2012	133.24		01.21.652.04
Total CARDIAC SCIENCE CORP.				133.24		

CEDAR CROSS OVERHEAD DOOR

TC = Terms Code 9 = 1099 Purchase Type

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CEDAR CROSS OVERHEAD DOOR						
		588				
150627	1 Inv	SLUDGE BARN DOOR	07/13/2012	230.00		01.41.863.09
150881	1 Inv	GARAGE DOOR MAINTEN	07/31/2012	66.00		01.41.511.00
Total CEDAR CROSS OVERHEAD DOOR				296.00		
CIVIC SYSTEMS, LLC						
CIVIC SYSTEMS, LLC			865			
CVC9660	2 Adj	FINANCIAL SOFTWARE F	07/25/2012	29,450.00 -		51.42.684.00
CVC9660	3 Inv	FINANCIAL SOFTWARE F	07/09/2012	14,725.00		51.42.684.00
Total CIVIC SYSTEMS, LLC				14,725.00 -		
COMELEC SERVICES INC.						
COMELEC SERVICES INC.			244			
0372371	1 Inv	OPERATING MATERIALS	07/11/2012	39.74		22.22.652.00
Total COMELEC SERVICES INC.				39.74		
CUSTOM FAB & BODY LLC						
CUSTOM FAB & BODY LLC			119811			
3369	1 Inv	NEW EQUIPMENT	07/17/2012	350.00		22.22.840.00
Total CUSTOM FAB & BODY LLC				350.00		
DAN'S AERIAL SERVICE						
DAN'S AERIAL SERVICE			119789			
3633	1 Inv	TREE REMOVAL	07/22/2012	600.00		01.41.517.02
Total DAN'S AERIAL SERVICE				600.00		
DIAMOND VOGEL PAINTS						
DIAMOND VOGEL PAINTS			119461			
227049729	1 Inv	PAINT STRIPE	07/31/2012	896.25		01.41.514.01
Total DIAMOND VOGEL PAINTS				896.25		
DOIG, KATHLEEN						
DOIG, KATHLEEN			119339			
326103	1 Inv	MARKET HOUSE RESTRC	08/07/2012	505.00		01.13.511.06
Total DOIG, KATHLEEN				505.00		
EAGLE POINT SOLAR						
EAGLE POINT SOLAR			119784			
080312	1 Inv	SOLAR PROJECT	08/03/2012	49,255.00		52.43.850.10
Total EAGLE POINT SOLAR				49,255.00		
ELLIOTT EQUIPMENT COMPANY						
ELLIOTT EQUIPMENT COMPANY			119332			
117307	1 Inv	SWEEPER	08/02/2012	1,211.36		01.41.613.11
Total ELLIOTT EQUIPMENT COMPANY				1,211.36		
FARNER BOCKEN COMPANY						

CITY OF GALENA

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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
FARNER BOCKEN COMPANY						
		792				
1403796	1 Inv	CONCESSION SUPPLIES	07/19/2012	1,447.81		59.55.652.05
1421842	1 Inv	CONCESSION SUPPLIES	07/26/2012	1,200.00		59.55.652.05
1439593	1 Inv	CONCESSION SUPPLIES	08/02/2012	1,583.14		59.55.652.05
Total FARNER BOCKEN COMPANY				4,230.95		
FORT DEARBORN LIFE						
		119500				
080112	1 Inv	EMPLOYEE LIFE INSURA	08/01/2012	261.40		01.13.452.00
Total FORT DEARBORN LIFE				261.40		
GALENA CHRYSLER						
		82				
47613	1 Inv	SQUAD 4 REPAIRS	07/02/2012	93.37		01.21.513.06
47624	1 Inv	SQUAD 1 REPAIRS	07/02/2012	45.26		01.21.513.06
47847	1 Inv	SQUAD 1 REPAIRS/MAIN	07/18/2012	618.13		01.21.513.06
47864	1 Inv	SQUAD 3 MAINTENANCE	07/19/2012	20.62		01.21.513.06
48006	1 Inv	SQUAD 4 MAINTENANCE	07/30/2012	24.55		01.21.513.06
48022	1 Inv	SQUAD 4 REPAIRS	07/31/2012	253.17		01.21.513.06
Total GALENA CHRYSLER				1,055.10		
GALENA FIRE DEPT.						
		91				
080112	1 Inv	FIREFIGHTER GLOVES (08/01/2012	195.00		22.22.652.00
Total GALENA FIRE DEPT.				195.00		
GALENA GAZETTE						
		34				
00024240	1 Inv	PUBLIC NOTICE	07/10/2012	34.70		01.14.553.00
00024398	1 Inv	AD	07/18/2012	98.40		01.46.546.02
Total GALENA GAZETTE				133.10		
GALENA LAUN. & LINEN INC.						
		84				
080112	1 Inv	FINANCE-LAUNDRY SER'	08/01/2012	27.00		01.13.654.00
080112	2 Inv	FIRE DEPARTMENT	08/01/2012	42.50		22.22.538.01
080112	3 Inv	POLICE DEPARTMENT	08/01/2012	30.00		01.21.651.00
080112	4 Inv	TURNER HALL-RUG SER'	08/01/2012	27.00		58.54.654.01
080112	5 Inv	POOL	08/01/2012	39.50		59.55.654.00
Total GALENA LAUN. & LINEN INC.				166.00		
GALENA LUMBER CO.						
		85				
073112	1 Inv	SUPPLIES FOR BUILDING	07/31/2012	18.51		22.22.652.00
073112	2 Inv	CITY HALL MAINTENANC	07/31/2012	29.00		01.13.511.01
073112	3 Inv	CITY HALL MAINTENANC	07/31/2012	46.66		01.41.514.08
Total GALENA LUMBER CO.				94.17		
GALENA PORTA-POTTY, INC						

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
GALENA PORTA-POTTY, INC							
		908					
3728	1 Inv		BIKE TRAIL/PORTA POTT	07/31/2012	85.00		17.52.579.01
Total GALENA PORTA-POTTY, INC					85.00		
GALENA STATE BANK							
GALENA STATE BANK							
		820					
072312	5 Adj		WINERY LOT LOAN PAYM	08/06/2012	3,129.14 -		60.01.710.08
072312	6 Adj		PHASE 7 LOAN	08/06/2012	3,944.69 -		60.01.710.09
072312	7 Adj		LOAN PAYMENT	08/06/2012	27,582.55 -		60.41.710.03
072312	8 Adj		LOAN PAYMENT	08/06/2012	13,109.29 -		60.41.720.03
080112	1 Inv		PHASE 7 LOAN	08/01/2012	3,944.69		60.01.710.09
080112	2 Inv		WINERY LOT LOAN PAYM	08/01/2012	3,129.14		60.01.710.08
080112	3 Inv		NOTE #6005888038	08/01/2012	29,264.23		60.41.710.03
080112	4 Inv		NOTE #6005888038	08/01/2012	11,420.68		60.41.720.03
Total GALENA STATE BANK					6.93 -		
GALL'S, INC.							
GALL'S, INC.							
		712					
512298491	1 Inv		UNIFORMS/CHUCK	07/11/2012	68.28		01.21.471.15
512300827	1 Inv		UNIFORMS/LORI	07/12/2012	191.55		01.21.471.15
512302873	1 Inv		UNIFORMS/TOM	07/13/2012	111.92		01.21.471.15
Total GALL'S, INC.					371.75		
GASSER @ GALENA							
GASSER @ GALENA							
		24					
080112	1 Inv		MISC. SUPPLIES	08/01/2012	14.39		01.13.511.01
080112	2 Inv		MISC. SUPPLIES	08/01/2012	41.98		01.41.514.01
080112	3 Inv		MISC. SUPPLIES	08/01/2012	33.35		01.41.514.11
080112	4 Inv		MISC. SUPPLIES	08/01/2012	15.05		01.41.514.06
080112	5 Inv		MISC. SUPPLIES	08/01/2012	327.13		01.41.652.00
080112	6 Inv		MISC. SUPPLIES	08/01/2012	205.15		01.41.653.00
080112	7 Inv		MISC. SUPPLIES	08/01/2012	280.57		17.52.652.00
080112	8 Inv		MISC. SUPPLIES	08/01/2012	143.35		22.22.652.00
080112	9 Inv		MISC. SUPPLIES	08/01/2012	55.57		58.54.511.00
080112	10 Inv		MISC. SUPPLIES	08/01/2012	44.18		59.55.511.01
080112	11 Inv		MISC. SUPPLIES	08/01/2012	107.97		59.55.511.02
080112	12 Inv		MISC. SUPPLIES	08/01/2012	20.66		01.41.651.00
Total GASSER @ GALENA					1,289.35		
GLOCK PROFESSIONAL, INC.							
GLOCK PROFESSIONAL, INC.							
		119817					
100032459	1 Inv		TRAINING/B. SALZMANN	07/09/2012	195.00		01.21.563.00
Total GLOCK PROFESSIONAL, INC.					195.00		
GUY'S TRUCK & TRACTOR SERVICE							
GUY'S TRUCK & TRACTOR SERVICE							
		119033					
000038	1 Inv		TRACTOR	07/23/2012	5.39		01.41.613.10
Total GUY'S TRUCK & TRACTOR SERVICE					5.39		

HENTSCHEL, RETTA

CITY OF GALENA

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HENTSCHEL, RETTA						
080112	1 Inv	119819 ITINERANT MERCHANT R	08/01/2012	25.00		01.11.912.00
Total HENTSCHEL, RETTA				25.00		
HOLLAND HEATING, AIR COND						
34925	1 Inv	99 TURNER HALL MAINTEN/	07/31/2012	61.62		58.54.511.00
Total HOLLAND HEATING, AIR COND				61.62		
HYDE, MARY BETH						
072412	1 Inv	101 TRAVEL REIMBURSEMEN	07/24/2012	303.89		01.14.562.00
080112	1 Inv	COIN SORTER	08/01/2012	102.27		01.13.651.02
Total HYDE, MARY BETH				406.16		
IL DEPARTMENT OF CMS						
T1247146	1 Inv	119146 IN-SQUAD COMPUTER C	07/23/2012	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS				232.60		
IL FIRE INSPECTORS ASSN						
14079	1 Inv	1179 FIRE ALARM CLASS	08/07/2012	30.00		22.22.539.00
Total IL FIRE INSPECTORS ASSN				30.00		
ILLINOIS FIRE STORE						
26248	1 Inv	119034 NEW EQUIPMENT	07/06/2012	182.00		22.22.840.00
26304	1 Inv	NEW EQUIPMENT	07/13/2012	308.99		22.22.840.00
Total ILLINOIS FIRE STORE				490.99		
JDWI						
37919	1 Inv	235 SR CIT TRANSPORT	07/31/2012	830.00		01.13.542.00
Total JDWI				830.00		
JO CARROLL ENERGY, INC.						
080112	1 Inv	397 FINANCE/ELECTRIC	08/01/2012	588.23		01.13.571.01
080112	2 Inv	POLICE/ELECTRIC	08/01/2012	369.67		01.21.571.01
080112	3 Inv	EMS/ELECTRIC	08/01/2012	106.17		12.10.571.01
080112	4 Inv	PARKS/ELECTRIC	08/01/2012	71.50		17.52.571.01
080112	5 Inv	FLOOD CONTROL/ELECT	08/01/2012	106.12		20.25.576.01
080112	6 Inv	FIRE DEPT./ELECTRIC	08/01/2012	438.44		22.22.576.01
080112	7 Inv	TURNER HALL/ELECTRIC	08/01/2012	1,427.20		58.54.571.01
080112	8 Inv	WELCOME SIGNS	08/01/2012	33.85		01.41.571.01
080112	9 Inv	ELECTRIC	08/01/2012	6,040.99		15.41.572.00

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
Total JO CARROLL ENERGY, INC.					9,182.17		
JO DAVIESS CTY SHERIFF							
JO DAVIESS CTY SHERIFF			116				
080112	1 Inv		CITY SHARE OF OFFICEF	08/01/2012	200.12		01.21.538.00
080112	2 Inv		RADIO SERVICE	08/01/2012	100.00		22.22.538.00
12-268	1 Inv		UNIFORMS/CHUCK	07/20/2012	5.00		01.21.471.15
12-269	1 Inv		ID CARD FOR ERIC HEFE	07/20/2012	5.00		01.21.549.00
12-287	1 Inv		ID CARDS	07/18/2012	55.00		01.21.549.00
Total JO DAVIESS CTY SHERIFF					365.12		
JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL			119690				
080112	1 Inv		FLAG POLE/SUPPLIES	08/01/2012	149.99		01.41.511.00
080112	2 Inv		BOOTS	08/01/2012	69.99		01.41.471.09
Total JOHN DEERE FINANCIAL					219.98		
LAWSON PRODUCTS, INC.							
LAWSON PRODUCTS, INC.			627				
9300987487	1 Inv		OPERATING SUPPLIES	07/24/2012	73.12		01.41.652.00
9301003169	1 Inv		TRASH CAN LINERS	08/01/2012	191.08		17.52.652.00
Total LAWSON PRODUCTS, INC.					264.20		
LEXISNEXIS RISK DATA MGMT. INC							
LEXISNEXIS RISK DATA MGMT. INC			376				
34-20120731	1 Inv		INVESTIGATIONS PROG	07/31/2012	31.40		01.21.652.03
Total LEXISNEXIS RISK DATA MGMT. INC					31.40		
LITHO SPECIALISTS							
LITHO SPECIALISTS			63				
21472	1 Inv		BILL PRINTING	07/16/2012	340.00		52.43.553.00
Total LITHO SPECIALISTS					340.00		
MCGREEVY WILLIAMS LAW OFFICE							
MCGREEVY WILLIAMS LAW OFFICE			119647				
137976	1 Inv		LEGAL EXPENSES	07/16/2012	1,572.12		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE					1,572.12		
MENARDS							
MENARDS			280				
47502	1 Inv		SPLIT RAIL FENCE	07/18/2012	179.94		01.41.652.00
Total MENARDS					179.94		
METLIFE SMALL BUSINESS CENTER							
METLIFE SMALL BUSINESS CENTER			775				
080112	1 Inv		DENTAL INSURANCE	08/01/2012	1,771.44		01.13.451.01

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total METLIFE SMALL BUSINESS CENTER				1,771.44		
MONTGOMERY TRUCKING						
MONTGOMERY TRUCKING		133				
83313	1 Inv	REFUSE HANDLING CON	08/01/2012	13,545.80		13.44.540.04
83313	2 Inv	RECYCLING CONTRACT	08/01/2012	4,687.20		13.44.540.00
83313	3 Inv	DUMPSTERS	08/01/2012	198.00		01.41.573.00
Total MONTGOMERY TRUCKING				18,431.00		
MORAN, MARK						
MORAN, MARK		922				
4297	1 Inv	REUSABLE BAGS	07/24/2012	754.87		13.44.929.00
Total MORAN, MARK				754.87		
MOTOROLA SOLUTIONS - STARCOM						
MOTOROLA SOLUTIONS - STARCOM		119812				
'2966292012	1 Inv	MONTHLY RATE FOR ST,	08/01/2012	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM				10.00		
MURRAY, B. L. CO. INC.						
MURRAY, B. L. CO. INC.		135				
76211	1 Inv	FAN FOR FLOORS	07/26/2012	300.00		22.22.652.00
76227	1 Inv	FAN FOR FLOORS	07/26/2012	300.00		22.22.652.00
76296	1 Inv	RESTROOM SUPPLIES	07/30/2012	129.20		17.52.652.00
Total MURRAY, B. L. CO. INC.				729.20		
NAPA AUTO PARTS						
NAPA AUTO PARTS		79				
073112	1 Inv	MISC. VEHICLE	07/31/2012	8.74		01.41.613.12
Total NAPA AUTO PARTS				8.74		
NICOR						
NICOR		151				
080112	1 Inv	MARKETHOUSE RESTRC	08/01/2012	23.83		01.13.511.06
080112	2 Inv	POOL-GAS	08/01/2012	210.57		59.55.571.02
Total NICOR				234.40		
NICOR (F)						
NICOR (F)		118924				
080112	1 Inv	POLICE-GAS	08/01/2012	29.42		01.21.571.05
080112	2 Inv	FIRE DEPARTMENT-GAS	08/01/2012	79.28		22.22.571.05
Total NICOR (F)				108.70		
ORKIN PEST CONTROL						
ORKIN PEST CONTROL		574				
080112	1 Inv	PEST CONTROL SERVI	08/01/2012	70.20		01.13.511.01

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total ORKIN PEST CONTROL				70.20		
PEPSI-COLA BOTTLING CO. OF DBQ						
PEPSI-COLA BOTTLING CO. OF DBQ 118779						
50693256	1 Inv	POP	07/19/2012	564.88		59.55.652.05
50693412	1 Inv	POP	08/02/2012	154.88		59.55.652.05
Total PEPSI-COLA BOTTLING CO. OF DBQ				719.76		
PETTY CASH/POLICE DEPT.						
PETTY CASH/POLICE DEPT. 163						
080712	1 Inv	MEAL/TRAINING	08/07/2012	14.70		01.21.562.00
Total PETTY CASH/POLICE DEPT.				14.70		
QUILL CORP.						
QUILL CORP. 686						
4600611	1 Inv	OFFICE SUPPLES/ALL	07/25/2012	170.18		01.13.651.02
4600611	2 Inv	OFFICE SUPPLIES/POOL	07/25/2012	80.02		59.55.651.00
Total QUILL CORP.				250.20		
RENAISSANCE RESTORATION						
RENAISSANCE RESTORATION 174						
070112	2 Adj	TUCKPOINTING	07/25/2012	4,798.00 -		01.13.511.03
071012	1 Inv	TUCKPOINTING	07/10/2012	4,323.00		01.13.511.03
Total RENAISSANCE RESTORATION				475.00 -		
RIVER CITY PAVING						
RIVER CITY PAVING 56						
4300007652	1 Inv	COLD PATCH	07/30/2012	654.08		15.41.614.00
Total RIVER CITY PAVING				654.08		
ROCK RIVER SERVICE CO.						
ROCK RIVER SERVICE CO. 118915						
12-701514	1 Inv	CHARGER FOR STAR CC	07/23/2012	125.00		01.21.830.04
Total ROCK RIVER SERVICE CO.				125.00		
SAFELITE FULFILLMENT, INC.						
SAFELITE FULFILLMENT, INC. 119818						
5511-564740	1 Inv	REPLACE WINDSHIELD	07/18/2012	266.89		01.21.513.06
Total SAFELITE FULFILLMENT, INC.				266.89		
SECRETARY OF STATE						
SECRETARY OF STATE 515						
080112	1 Inv	NOTARY PUBLIC	08/01/2012	10.00		01.21.651.00
Total SECRETARY OF STATE				10.00		
SHERWIN-WILLIAMS CO						
SHERWIN-WILLIAMS CO 331						

CITY OF GALENA

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Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
7159-5	1 Inv		PAINT SPRAYER	07/18/2012	32.49		01.41.514.01
Total SHERWIN-WILLIAMS CO					32.49		
SLOAN IMPLEMENT							
SLOAN IMPLEMENT		119196					
080112	1 Inv		SKID LOADER TRADE BA	08/01/2012	4,066.00		20.25.832.03
Total SLOAN IMPLEMENT					4,066.00		
STREICHER'S							
STREICHER'S		396					
944814	1 Inv		UNIFORMS/KEITH	07/25/2012	18.03		01.21.471.15
Total STREICHER'S					18.03		
TOP BLOCK AND BRICK							
TOP BLOCK AND BRICK		814					
3196215	1 Inv		CATCH BASINS STORM S	07/23/2012	275.40		01.41.514.06
Total TOP BLOCK AND BRICK					275.40		
TRI-STATE SCREEN PRINTING							
TRI-STATE SCREEN PRINTING		119187					
9104	1 Inv		SIGN	07/25/2012	25.67		01.13.511.02
9122	1 Inv		UNIFORMS/TOM MEYERS	07/25/2012	12.90		01.21.471.15
Total TRI-STATE SCREEN PRINTING					38.57		
ULTRAMAX							
ULTRAMAX		119293					
129907	1 Inv		AMMUNITION	07/25/2012	926.00		01.21.652.02
Total ULTRAMAX					926.00		
UPBEAT, INC.							
UPBEAT, INC.		119816					
514995	1 Inv		CIGARETTE BUTT URN	07/17/2012	1,021.50		17.52.820.06
Total UPBEAT, INC.					1,021.50		
UPS STORE GALENA, THE							
UPS STORE GALENA, THE		1260					
072012	1 Inv		SHIPPING	07/21/2012	22.73		01.21.551.00
Total UPS STORE GALENA, THE					22.73		
US CELLULAR							
US CELLULAR		92					
080112	1 Inv		PUBLIC WORKS/CELL PH	08/01/2012	35.79		01.41.552.00
080112	2 Inv		ADMIN/CELL PHONE	08/01/2012	71.73		01.11.552.00
080112	3 Inv		FIRE DEPT./CELL PHONE	08/01/2012	71.57		22.22.552.00
080112	4 Inv		POLICE/CELL PHONES	08/01/2012	39.05		01.21.552.01

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
Total US CELLULAR					218.14		
US POSTAL SERVICE							
US POSTAL SERVICE		1076					
073112	1 Inv		PERMIT 82 ACCOUNT PC	07/31/2012	500.00		51.42.551.00
073112	2 Inv		PERMIT 82 ACCOUNT PC	07/31/2012	250.00		52.43.551.00
073112	3 Inv		PERMIT 82 ACCOUNT PC	07/31/2012	750.00		13.44.551.00
Total US POSTAL SERVICE					1,500.00		
WEBER PAPER COMPANY							
WEBER PAPER COMPANY		40					
158170	1 Inv		MARKET HOUSE RESTRC	07/16/2012	29.24		01.13.511.06
158745	1 Inv		JANITORIAL SUPPLIES	07/19/2012	247.87		59.55.654.00
159594	1 Inv		JANITOR SUPPLIES	07/26/2012	110.63		59.55.654.00
159595	1 Inv		JANITOR SUPPLIES	07/26/2012	73.35		01.13.511.06
Total WEBER PAPER COMPANY					461.09		
WHITE, JUDY							
WHITE, JUDY		1204					
080112	1 Inv		PUBLIC WORKS/JANITOF	08/01/2012	110.00		01.41.511.01
Total WHITE, JUDY					110.00		
WSG INC., DBA R & L GAS MART							
WSG INC., DBA R & L GAS MART		119503					
072812	1 Inv		FUEL	07/28/2012	101.97		01.41.655.00
Total WSG INC., DBA R & L GAS MART					101.97		
ZARNOTH BRUSH WORKS INC.							
ZARNOTH BRUSH WORKS INC.		212					
0139961	1 Inv		SWEEPER	07/19/2012	128.25		01.41.613.11
Total ZARNOTH BRUSH WORKS INC.					128.25		
Grand Total:					<u>147,357.28</u>		

Vendor Number Hash: 3492223
 Vendor Number Hash - Split: 4340545
 Total Number of Invoices: 103
 Total Number of Transactions: 153

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	147,357.28	147,357.28
	<u>147,357.28</u>	<u>147,357.28</u>