



# City of Galena, Illinois

## AGENDA

### REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 12, 2012

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
12C-0458.	Call to Order by Presiding Officer
12C-0459.	Roll Call
12C-0460.	Establishment of Quorum
12C-0461.	Pledge of Allegiance
12C-0462.	Reports of Standing Committees
12C-0463.	Citizens Comments <ul style="list-style-type: none"> <li>• Not to exceed 15 minutes as an agenda item</li> <li>• Not more than 3 minutes per speaker</li> <li>• No testimony on zoning items where a public hearing has been conducted</li> </ul>

## LIQUOR COMMISSION

ITEM	DESCRIPTION	PAGE
12C-0464.	Discussion and Possible Action on an Application for a Liquor License Manager from Cannova's, 247 N. Main Street, for Shana Powell	4-6

## CONSENT AGENDA CA-20

ITEM	DESCRIPTION	PAGE
12C-0465.	Approval of the Minutes of the October 22, 2012 City Council Meeting	7-14
12C-0466.	Approval of BA13-03 for Maintenance and Repairs to Well 6 and Liability Insurance Expenses	15-16
12C-0467.	Approval the First Reading of an Ordinance Declaring Certain Police Department and Swimming Pool Property Surplus	17-19

12C-0468.	Approval of Adding David Eaton as an Advisor for the City of Galena 457 Deferred Compensation Plan Offered Through ING	20-21
12C-0469.	Approval of a Request by the Bed and Breakfast Innkeepers of Galena for the Taste of Galena Progressive Dinner on Saturday, December 8, 2012	22

**UNFINISHED BUSINESS**

ITEM	DESCRIPTION	PAGE
12C-0405.	Discussion and Possible Action on the Revision of the Street Performers Ordinance	23-29

**NEW BUSINESS**

ITEM	DESCRIPTION	PAGE
12C-0470.	Update on Galena Historic District Boundary Revision Project	--
12C-0471.	Discussion and Possible Action on Request by the Galena History Museum and Historical Society for a Service Agreement with the City	30-32
12C-0472.	Discussion and Possible Action on Request by the Galena Downtown Business Association for Activities Associated with Galena Old Fashioned Christmas, Mardi Gras, and Luminaria,	33-36
12C-0473.	Discussion and Possible Action on an Ordinance Amendment to Chapter 96.04 of the <u>Galena Code of Ordinances</u> Pertaining to Closing Time of Parks and Cemeteries	37
12C-0474.	First Reading of an Ordinance to Protect Brick and Cobblestone Street in Galena	38-40
12C-0475.	First Reading of an Ordinance Authorizing the Execution of the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement	41-43
12C-0476.	Discussion and Possible Action on Establishing the Amount of the 2012 Tax Levy for Taxes to be Collected in 2013	44-48

12C-0477.	Warrants	49-60
12C-0478.	Alderspersons' Comments	
12C-0479.	City Administrator's Report	
12C-0480.	Mayor's Report	
12C-0481.	<p>Motion for Executive Session Including:</p> <ul style="list-style-type: none"> <li>• Section 2 (c) (11) – Pending, probable or imminent litigation.</li> <li>• Section 2 (c) (21) Review of Executive Session Minutes</li> </ul>	
	Adjournment	

**CALENDAR INFORMATION**

<b>BOARD/COMMITTEE</b>	<b>DATE</b>	<b>TIME</b>	<b>PLACE</b>
Zoning Board of Appeals	Wed. November 14	6:30 P.M.	City Hall
City Council	Mon. November 26	6:30 P.M.	City Hall
Historic Preservation Comm.	Thurs. December 6	6:30 P.M.	City Hall

Posted: Thursday, November 8 at 4:30 p.m. Posted By:



To Serve and Protect

312 N. Main Street, Galena, IL 61036-2332

**Chief of Police**

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

DATE: November 8, 2012

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington 

RE: Liquor License Corporation Manager Application –  
Shanna M. Powell for Cannova's Pizzeria,  
247 N. Main Street, Galena, IL.

A name check of local, state, and federal criminal records reveals no information that would prohibit this applicant from holding the license for which she has applied.

(3 1/2 weeks) as mana  
10/24/12



# City of Galena, Illinois

**PAID**

OCT 29 2012

CITY OF GALENA

## APPLICATION FOR MANAGER LIQUOR LICENSE

**APPLICATION FEE:** \$50.00

**BACKGROUND CHECK FEE:** \$75.00 per Background Check – All MANAGERS must be fingerprinted by the Jo Daviess County Sheriff's Department or the local Sheriff's Department in the area in which the officer or director resides.

Background checks are completed by the State of Illinois Police, this process can take up to eight (8) weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Corporation Manager Application is then placed on the next available City Council agenda for approval/denial.

Payment can be made by Check, Cash, Money Order or Credit Card; all background check fees must be paid at the time application is returned to City Hall.

**PLEASE NOTE:** The manager must reside within a 30 mile radius of Galena in order to qualify for a license.

\*\*\*\*\*

Name Shanna Powell Date of Birth 10-17-77

Present Address 317 Hill St Galena IL

Driver's License No \_\_\_\_\_ al Security No. \_\_\_\_\_

List of Places of Residences in the past ten (10) years (Use Back if Needed):

1. 523 S. High St Galena IL
2. 842 Elk St Galena IL
3. \_\_\_\_\_

List all arrests and dispositions (Use Back if Needed)

1. NONE
2. \_\_\_\_\_
3. \_\_\_\_\_

Class of Liquor License you will be managing: Class D

Location of Premises you will be managing: 247 N. Main St Galena IL

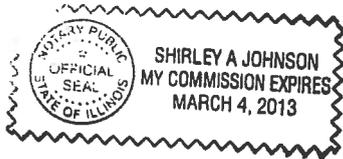
Name of Establishment: Cannovas Pizzeria  
(AS IT APPEARS ON THE LIQUOR LICENSE)

I HAVE NEVER BEEN CONVICTED OF A FELONY OR ANY MISDEMEANOR OPPOSED TO DECENCY AND MORALITY, AND I AM NOT DISQUALIFIED TO RECEIVE A LICENSE BY ANY REASON OF ANY MATTER OR THING CONTAINED IN THE GALENA MUNICIPAL CODE OR THE ILLINOIS LIQUOR CONTROL ACT. I WILL NOT VIOLATE ANY OF THE LAWS OF THE STATE OF ILLINOIS OR OF THE UNITED STATES IN THE CONDUCT OF MANAGING THIS PLACE OF BUSINESS. THE UNDERSIGNED FURTHER STATES THAT SHE/HE IS A PERSON OF GOOD MORAL CHARACTER AND THAT HE/SHE AGREES NOT TO VIOLATE ANY OF THE ORDINANCES OF THE CITY OF GALENA OR ANY LAWS OF THE UNITED STATES OR OF THE STATE OF ILLINOIS AND THAT IN THE EVENT ANY STATEMENT CONTAINED IN THIS APPLICATION IS NOT TRUE, ANY APPROVAL OF MANAGER MAY BE IMMEDIATELY SUSPENDED AND REVOKED.

I, Shanna Powell, being duly sworn on oath, state that the facts set forth in the above application are true and correct.

Shanna Powell  
(Signature of Applicant)

Subscribed and sworn to and before me this 24th day of October, 2012.



Shirley Johnson  
(Notary Public)

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 22 OCTOBER 2012**

**12C-0432 – CALL TO ORDER**

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 22 October 2012.

**12C-0433 – ROLL CALL**

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Painter and Renner.

Absent: Murphy

**12C-0434 – ESTABLISHMENT OF QUORUM**

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

**12C-0435 – PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**12C-0436 - REPORTS OF STANDING COMMITTEES**

None.

**12C-0437 – PUBLIC COMMENTS**

**Amelia Roth, 20 West Apache Trail** – Roth questioned how the current tour license ordinance applies to tour companies with Iowa and Wisconsin addresses marketing 90 percent of their tours in Galena. She noted they are not paying any amusement tax, are not utilizing the loading zones properly and are taking away from those that have taken the right steps to get their license.

**Mike Scholz, 11405 Highway 20 West** – Scholz asked the Council to consider making another liquor license classification for banquet facilities. He voiced concern with the large upfront fee for a Class D license when the license is only used 20-30 times per year.

**Dick Auman, 701 Young Street** – Auman read a prepared statement with regard to the action taken on item 12C-0423, Discussion and Possible Action on Scheduling a Public Hearing on the Possible Revisions to the Street Performers Ordinance. Auman stated the action taken clearly violates the spirit of the Open Meetings Act stating there wasn't enough information listed on the agenda. He requested an item be placed on the next agenda for possible revision of the ordinance.

**CONSENT AGENDA CA-19**

**12C-0438 – APPROVAL OF THE MINUTES OF THE OCTOBER 09, 2012 CITY COUNCIL MEETING**

**12C-0439 – APPROVAL OF STRAY-DOG PICK-UP CONTRACT BETWEEN JO DAVIESS COUNTY AND THE CITY OF GALENA FOR THE PERIOD OF DECEMBER 1, 2012 THROUGH NOVEMBER 30, 2013**

**12C-0440 – APPROVAL OF REQUEST BY THE DOWNTOWN BUSINESS ASSOCIATION FOR SIDEWALK SALES EVENTS MAY 10-12, 2013 AND AUGUST 9-11, 2013**

**12C-0441 – APPROVAL OF A REQUEST BY MIDWEST MEDICAL CENTER HEALTH AND FITNESS FOR THE SPRINT INTO SPRING 5K AND 10K RACE ON THE GALENA RIVER TRAIL, SATURDAY, APRIL 20, 2013 AT 8:00 A.M.**

**12C-0442 – APPROVAL OF A REQUEST BY DAVID KUCKER, 458 DEWEY AVENUE, FOR A STREET LIGHT IN FRONT OF HIS RESIDENCE**

**Motion:** Fach moved, seconded by Painter, to approve Consent Agenda CA-19 as presented.

**Discussion:** None.

**Roll Call:** AYES: Fach, Greene, Lincoln, Painter, Cording, Renner  
 NAYS: None  
 ABSENT: Murphy

The motion carried.

**NEW BUSINESS**

**12C-0443 – MONTHLY REPORT BY THE ENVIRONMENTAL MANAGEMENT CORPORATION (EMC)**

Saylor noted the large increase in usage as it got drier and drier. They continued to monitor the water levels in the well. The static levels were down a little but the draw down levers remained the same.

Saylor advised he and Andy Lewis are currently looking into tracking things to coincide with the solar project so we can have solid numbers on what the payback will be on it.

Saylor reported we had a bacterial sample fail on Well #6 in July and two in August. The well was shut down. A letter was received from the EPA stating something needs to be done. Saylor advised he will respond to them in the next couple of weeks. There is no outside contamination. The samples didn't show any fecal bacteria. With a good cleaning and repairs to the pump it should be back up and running fine.

Mayor Renner noted the \$66.74 electric bill. Saylor advised September looks like the bills will be around \$5,000 vs. \$9,000-\$10,000. September was a good month for making electricity.

Lincoln questioned if anything can be done with the lowest section of the water tower by Cemetery Park. It is rusting. Saylor advised that has been in discussions. It would need to be taken out of service and painted which could be very expensive.

**12C-0444 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR REPAIRS TO WELL #6**

The following bids were received:

Item Description	Peerless Service Co.	Municipal Well & Pump
Base Bid Items (1 to 14)	\$16,270	\$28,470
Alternates:		
1. Wire Burshing/baling borehole	\$ 1,440	\$ 2,248
2. Air impulse rehabilitation	N/A	\$ 4,960
3. Replacement drive motor	\$11,645	\$11,780
Supplemental Items (B to S):	\$24,479 (excluding item Q)	\$40,300

**Motion:** Fach moved, seconded by Greene, to approve a contract for repairs to Well #6 to Peerless Service Company in the amount of \$53,834.

**Discussion:** Fach questioned why Peerless did not show a cost for the Air Impulse Rehabilitation. Saylor advised it is not applicable to Peerless. Typically the Air Impulse is used to improve capacity. It is not needed in this well.

Moran advised the money for this project will come out of the water fund. The water fund has a savings built in for this type of occurrence.

**Roll Call:** AYES: Greene, Lincoln, Painter, Cording, Fach, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0445 – DISCUSSION AND POSSIBLE ACTION ON AN APPEAL OF A DECISION BY THE GALENA HISTORIC PRESERVATION COMMISSION BY MARGARET DWORAK, 129 S. DODGE STREET**

**Motion:** Greene moved, seconded by Painter, to open discussion on an appeal of a decision by the Galena Historic Preservation Commission by Margaret Dworak, 129 S. Dodge Street.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Painter, Cording, Fach, Greene, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**Discussion:** Dworak stated the roof on the main house at 129 S. Dodge has had a tin roof forever. It currently has Yankee gutters that are in terrible disrepair and are causing soffit and fascia rot out. She advised she had the roof repainted a few years ago and was she was told at that time the roof would need to be replaced next time. The addition to the back of the house and the garage were recently redone with asphalt shingles. Dworak stated she would like to remove the tin on the main house and replace it with matching asphalt. This was presented to the Historic Preservation Commission and was denied because of the building location and the age of the building. Dworak advised the cost of asphalt shingles would be \$6,000 vs. \$14,000 - \$15,000 for the tin.

Council discussed and agreed to refer this item back to the Historic Preservation Commission to allow them to discuss the Yankee gutter issue with the possibility of providing more options for soffit, fascia and roof materials.

**Motion:** Painter moved, seconded by Cording, to close discussion on an appeal of a decision by the Galena Historic Preservation Commission by Margaret Dworak, 129 S. Dodge Street.

**Discussion:** None.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**Motion:** Painter moved, seconded by Cording, to send this issue back to the Historic Preservation Commission for further review and discussion, item 12C-0445.

**Discussion:** None.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0446 – FIRST READING OF AN ORDINANCE ANNEXING 5.5 ACRES ON THE EAST SIDE OF THE GALENA RIVER**

**Motion:** Fach moved, seconded by Greene, to approve the first reading of an ordinance annexing 5.5 acres on the east side of the Galena River which was amended to include waiving the second reading.

**Discussion:** Painter questioned the need for a second reading.

**Amended**

**Motion:** Painter moved, seconded by Fach, to amend the motion to include waiving the second reading.

**Discussion:** None.

**Amended**

**Motion**

**Roll Call:** AYES: Fach, Greene, Lincoln, Painter, Cording, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**Main**

**Motion**

**Roll Call:** AYES: Cording, Fach, Greene, Lincoln, Painter, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0447 – FIRST READING OF AN ORDINANCE ANNEXING 100 ACRES KNOWN AS GATEWAY PARK**

**Motion:** Painter moved, seconded by Fach, to approve the first reading and waive the second reading of an ordinance annexing 100 acres known as Gateway Park, item 12C-0447.

**Discussion:** None.

**Roll Call:** AYES: Greene, Lincoln, Painter, Cording, Fach, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0448 – FIRST READING OF AN ORDINANCE ANNEXING 25.25 ACRES KNOWN AS THE BUEHLER PRESERVE**

**Motion:** Cording moved, seconded by Painter, to approve the first reading and waive the second reading of an ordinance annexing 25.25 acres known as the Buehler Preserve.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Painter, Cording, Fach, Greene, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0449 – DISCUSSION AND POSSIBLE ACTION ON A FOREST RESTORATION CONTRACT FOR GATEWAY PARK**

The following bids were received:

Prairie Works	\$12,470.85
Driftless Land Stewardship	\$64,505.00

**Motion:** Cording moved, seconded by Painter, to open discussion on a Forest Restoration Contract for Gateway Park.

**Discussion:** None.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**Discussion:** Cording questioned why there was such difference in price. Albaugh explained the difference between the high and low bid was the cost of prevailing wage. The low bid was a husband and wife team with no employees which would exempt them from Prevailing Wage. The work will begin in December.

**Motion:** Cording moved, seconded by Painter, to close discussion on a Forest Restoration Contract for Gateway Park.

**Discussion:** None.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**Motion:** Cording moved, seconded by Painter, to accept the bid from Prairie Works in the amount of \$12,470.85 for the Forest Restoration Contract for Gateway Park.

**Roll Call:** AYES: Cording, Fach, Greene, Lincoln, Painter, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0450 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR PURCHASING SEED FOR PRAIRIE RESTORATION AT GATEWAY PARK**

**Motion:** Painter moved, seconded by Fach, to approve a contract for purchasing seed for Prairie Restoration at Gateway Park from Northwest Illinois Prairie Enthusiasts.

**Discussion:** Albaugh advised the difference in price is the Northwest Illinois Prairie Enthusiasts collect their own seeds. Prairie Works would have to purchase the seeds. The work is funded by grants.

**Roll Call:** AYES: Fach, Greene, Lincoln, Painter, Cording, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0451 – WARRANTS**

**Motion:** Fach moved, seconded by Greene, to approve the Warrants as presented.

**Discussion:** Painter questioned if the issues with the Van Buren steps has been addressed. Moran advised staff has met with the contractor. They have agreed to sand down the burs and repaint the top rail as well as grind down the joints where the pipes come together. They have also agreed to extend the warranty to three years. Staff will hold the check until such time as the work is satisfactory.

**Roll Call:** AYES: Greene, Lincoln, Painter, Cording, Fach, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**12C-0452 – ALDERPERSONS’ COMMENTS**

**Street Performers** – Fach stated after listening to Auman’s comments, he feel it would behoove the Council to revisit this item and have a straight up and down vote on it.

**Legislative Forum** – Cording stated she had the pleasure of attending the Legislative Forum with Mark Moran last Thursday evening. Senator Bivins was there along with officials from various communities. The meeting was productive and they learned a lot about what other people are doing. There is a lot of excitement on the sale of the Thompson prison. Indications are it may be a year to three years before it will be functioning. Cording stated she was impressed with the dedication of the people she met. These people do a tremendous amount of work for their communities without any acknowledgement of it.

**Dog Park Fundraiser** – Cording advised she attended the recent Dog Park Fundraiser. She commended them on the work they are doing to try to make the fencing a reality to get the dog park to a good workable use.

**Liquor License** – Cording stated she would like to have the Council review the ordinance to consider another classification of license as requested by Scholz.

**Street Performers** – Cording agreed the actions taken at the last meeting may have been to swift for moving back to the original ordinance. The item was to set a public hearing. There has been good discussion thus far and she feels this is a good opportunity to look at the guidelines to see what might work for them. She noted there are some areas that are really open that could make us vulnerable. She recommended revisiting this item.

**Build a Smarter Future** – Painter urged everyone to take a look at the Build a Smarter Future website. The group has done a great job in trying to present as much information as possible.

**Gateway Park** – Painter is excited to move forward on the Gateway Park project.

**Tour License Issue** – Painter states the concerns raised by Amelia Roth are something we need to look at. While we don't want to discourage people from bringing people to Galena, we need to make sure we are being equitable in the way it is being administered.

**12C-0453 – CITY ADMINISTRATOR’S REPORT**

**TCEDA** – Moran announced Al Griffiths is the new Executive Director of TCEDA. He anticipates the group will be approaching the City in the near future to see if we are interested in contributing financially.

**Council Meeting** – Moran questioned if the Council wished to change the next meeting from Monday, November 12<sup>th</sup> to Tuesday, November 13<sup>th</sup> as Monday would be the Veterans Day observed holiday. Council preferred to keep the meeting on Monday.

**12C-0454 – MAYOR’S REPORT**

No report.

**12C-0455 – MOTION FOR EXECUTIVE SESSION**

**Motion:** Cording moved, seconded by Painter, to recess to Executive Session to discuss the following:

- Pending, Probable or Imminent Litigation, Section 2 (c) (11)
- Employee hiring, firing, compensation, discipline and performance, Section 2 (c) (1)
- Review of Executive Session Minutes, Section 2 (c) (21)

**Roll Call:** AYES: Lincoln, Painter, Cording, Fach, Greene, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

The meeting recessed at 7:39 p.m.

The meeting reconvened at 8:37 p.m. The following action was taken.

**12C-0456 – DISCUSSION AND POSSIBLE ACTION ON HIRING A NEW POLICE OFFICER**

**Motion:** Painter moved, seconded by Fach, to approve hiring Nathan Johnson as a new police officer.

**Discussion:** None.

**Roll Call:** AYES: Cording, Fach, Greene, Lincoln, Painter, Renner  
NAYS: None  
ABSENT: Cording

The motion carried.

**12C-0454 - ADJOURNMENT**

**Motion:** Lincoln moved, seconded by Fach, to adjourn.

**Discussion:** None.

Regular Board Meeting

22 October 2012

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

The meeting adjourned at 8:39 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Beth Hyde". The signature is written in a cursive, slightly slanted style.

Mary Beth Hyde  
City Clerk

City of Galena, Illinois

Budget Amendment No. 13-03  
Fiscal Year 2012-13



Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance
Well #6 Pump Refurbishment	51.42.512.00	\$ -	\$ 54,000		\$ 54,000
Worker's Compensation	14.14.454.00	\$ 72,000	\$ 2,904		\$ 74,904
City Building and Contents	14.14.591.01	\$ 36,250	\$ 4,164		\$ 40,414
Auto Insurance	14.14.591.03	\$ 18,950	\$ 50		\$ 19,000
Tort Insurance	14.14.591.04	\$ 47,250	\$ 625		\$ 47,875
Inland Marine Insurance	14.14.591.05	\$ 3,000	\$ 134		\$ 3,134

Justification:

This amendment would accomplish the following:

1. High bacteria counts at Well #6 necessitate cleaning and flushing of the well. Other repairs and equipment replacements are planned as part of the project. Though budgeted in recent years, the current budge does not include funds for the work. \$54,000 is being added to the Water Fund expense budget from the Water Fund reserves to cover the costs. The expected year-end fund balance for the Water Fund is \$1,050,532 before the amendment.
2. The insurance premiums from the Illinois Municipal Risk Management Association were higher than expected this year. This amendment would add \$7,877 across five Liability Fund insurance premium line items in order to pay the premiums. The Liability Fund is expected to have a year-end fund balance of \$123,239 before the amendment.

Effect of Budget Amendment on Budget:

Fund	Approved Budget	Budget After Previous Amendments	Budget After Proposed Amendment
General Fund Revenues	\$ 3,868,750	\$ 3,868,750	\$ 3,868,750
General Fund Expenses	\$ 3,837,044	\$ 3,754,864	\$ 3,754,864
<b>General Fund Total</b>	<b>\$ 31,706</b>	<b>\$ 113,886</b>	<b>\$ 113,886</b>
Other Fund Revenues	\$ 6,104,375	\$ 6,126,485	\$ 6,126,485
Other Fund Expenses	\$ 6,617,330	\$ 6,657,330	\$ 6,719,207
<b>Other Fund Total</b>	<b>\$ (512,955)</b>	<b>\$ (530,845)</b>	<b>\$ (592,722)</b>
<b>Total Budget Surplus/(Deficit)</b>	<b>\$ (481,249)</b>	<b>\$ (416,959)</b>	<b>\$ (478,836)</b>

Approved by City Council on \_\_\_\_\_

Mark Moran  
Budget Officer



# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: October 30, 2012

RE: Surplus Property Ordinance

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "DATE:" line of the memorandum.

In order to sell or otherwise dispose of property that the City no longer finds useful, an ordinance must be passed declaring the property "surplus." I am presenting for your consideration an ordinance declaring surplus equipment from the police department and from the swimming pool.

All the surplus property listed in the attached ordinance is no longer useful for current operations. I recommend approval of the surplus property ordinance.

**Ordinance #12-**

**AN ORDINANCE AUTHORIZING THE SALE OF  
MUNICIPALLY OWNED PERSONAL PROPERTY**

---

**WHEREAS** in the opinion of the corporate authorities of the City of Galena, it is no longer necessary or useful to or for the best interest of the City of Galena to retain the following described personal property now owned by it:

1. Four light bars, Federal Signal Corp., Vista model, Series A, 12 volts
2. Two Setina Mfg. Co. "The Body Guard" squad partitions
3. One Setina Mfg. Co. "The Body Guard" with shotgun holder squad partition
4. One "The Body Guard" push bumper for an Impala
5. One Vita Mix Smoothie Machine
6. One Ortega Nacho Machine
7. Two Soft Serve Squish Ice Cream Machines
8. Two Hamilton Beach Commercial Malt Machines
9. One small sliding window freezer

**BE IT ORDAINED** by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

**SECTION I:** Pursuant to 65 ILCS 5/11-76-4, the corporate authorities find that the personal property listed above and now owned by the City of Galena is no longer useful and the best interest of the City of Galena will be served by its sale.

**SECTION II:** The City Administrator is authorized to sell the items for fair market value through an open market process which may include online advertising. If there are no interested buyers for an item, that item may be donated to another government entity or a local not-for-profit corporation. If there is no interest in an item, that item may be recycled or otherwise disposed of lawfully.

**SECTION III:** This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

**SECTION IV:** Passed on this \_\_\_\_\_ day of November, A.D., 2012, in open Council.

**AYES:**

**NAYS:**

---

**TERRY RENNER, MAYOR**

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**ATTEST: MARY BETH HYDE, CITY CLERK**

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 2, 2012

RE: Eaton Financial Request

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

David Eaton of Eaton Financial Advisors, Inc. submitted the attached letter requesting to be named an advisor for the City of Galena 457 Deferred Compensation Plan offered by ING. The ING plan is one of two deferred compensation retirement plans offered to City employees. Participation in the plans is voluntary and employee contributions are *not* matched by the City of Galena. There are no City funds in either plan.

Eaton is working cooperatively with the current advisor for the ING plan, Ted Odendahl. Under the proposal, City employees would have the option of working with Eaton or Odendahl. The objectives of the dual advisor approach is to increase educational opportunities and the amount of participation in the plan.

I have no objection to adding David Eaton as an advisor to the City of Galena 457 Deferred Compensation Plan offered by ING.

# EATON FINANCIAL ADVISORS, INC.

---

October 30, 2012

Mr. Mark Moran  
City Administrator  
City of Galena  
312 ½ North Main Street  
Galena, IL 61036

Dear Mark:

Please accept this letter as my request for consideration to become an Advisor for the City of Galena 457 Deferred Compensation Plan offered through ING. My office is currently working with the ING 457 Plan offered by JoDaviess County. Ted Odendahl and I are both approved advisors for the JoDaviess County plan. The County employees are free to choose if they prefer to work with Ted or myself as their advisor. We are also currently serving the 457 plans for Lafayette County, WI and the City of Darlington, WI.

I would be happy to make a presentation to the City Council if necessary. We can provide local service and support to the employees at the City of Galena, and I welcome the opportunity to work with you.

Feel free to contact my office at 777-8600 if you have any questions regarding this process.

Sincerely,

EATON FINANCIAL ADVISORS, INC.



**David E. Eaton, MFCS**  
Financial Advisor

**213 Main Street P.O. Box 205 Darlington, WI 53530 (608) 776-8688 (815) 777-8600**

Securities offered through **Raymond James Financial Services, Inc.** Member FINRA/SIPC  
Investment advisory services offered through **Raymond James Financial Services Advisors, Inc.**

Eaton Financial Advisors, Inc. is an Independent Firm

October 2012

To: Mark Moran,

I am requesting on behalf of the Bed and Breakfast Innkeepers of Galena, Progressive Dinner Committee, to be added to the City of Galena City Council Meeting agenda, to request permission to sponsor the 2012 "Taste of Galena Progressive Dinner", to be held Saturday, December 8, 2012, at the following Bed and Breakfast's: Aldrich Guest House, Avery Guest House, Belle Aire Mansion, Cloran Mansion, Farmers Guest House, and the Hellman Guest House Bed and Breakfast.

Thank you,

Rita Wadman

A handwritten signature in cursive script that reads "Rita Wadman". The signature is written in black ink and is positioned to the right of the printed name "Rita Wadman".

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: October 31, 2012

RE: Street Performer Ordinance Revision

At the October 9 council meeting a motion was made to conduct a public hearing on possible revisions to the Street Performers Ordinance. That motion failed. The motion was followed with a successful motion to “Go back to the original ordinance and continue to work on a one on one basis on any complaints”. The successful motion was essentially to preserve the status quo, but did not preclude the possibility of continuing discussion about revising the Street Performers Ordinance.

During Council Members Comments at the October 22 meeting, Alderperson Fach asked to revisit the issue of revising the Street Performer Ordinance. In accordance with his request, the November 12 agenda contains the old business item “Discussion and Possible Action on the Revision of the Street Performer Ordinance”.

I am again including the matrix that we have used in the past to help us define the essential elements of a revised ordinance. The matrix includes relevant questions/issues about a street performer ordinance, how the current ordinance addresses the issues and how a revised ordinance could address the issues. You should also consult the City Attorney regarding his opinions on the constitutionality of any proposed modifications.

## STREET PERFORMER ORDINANCE REVISIONS: SEPTEMBER 24, 2012 DRAFT

Issue	Current Ordinance	Proposed Ordinance
<b>INTENT</b>		
1. What is the intent of the Street Performer Ordinance?	No intent specified.	The City Council finds that street performers provide a public amenity that enhances the character of the downtown district and seeks to encourage such performances in a manner consistent with the overall public interest. The City Council also recognizes that street performers seek to and do draw crowds to their performances. This can create safety problems by impacting the ability of pedestrians to move safely on sidewalks and through cross walks and impeding the response time of safety personnel. It can also impact access to and egress from businesses. Cognizant that street performers are engaged in First Amendment activities, this Article imposes reasonable time, place, and manner restrictions on street performers to the extent necessary to ensure the safety of performers, their audience, and the general public and to prevent unreasonable interference with the enjoyment of peace and quiet by residents in their homes or the ability of businesses to operate and conduct their business.
<b>DEFINITIONS</b>		
2. What is a street performer?	Persons performing music, signing, doing acrobatics, dancing, or otherwise entertaining while collecting donations or for other consideration outside of a building and in public.	A person engaging in a performance that includes, but is not limited to, the following activities: playing musical instruments, singing, dancing, acting, pantomiming, puppeteering, juggling, reciting, or creating visual art in its entirety as a performance.
<b>LICENSE REQUIRED</b>		
3. Is a City license required?	Yes.	Yes. It shall be unlawful to perform in public without first obtaining a Street Performer License.
4. Where do I obtain a Street Performer License?	The City Clerk issues the Street Performer License.	The City Clerk issues the Street Performer License.
5. How long is my license valid?	From the date of issuance to April 30.	From the date of issuance through April 30.

Issue	Current Ordinance	Proposed Ordinance
6. Do I need to display my license when I perform?	Yes.	Yes. The Street Performer License shall be posted in a conspicuous location where the performance is occurring, throughout the duration of any performances.
7. Is there a fee to perform?	Yes. The Street Performer License is \$25 annually.	Yes. The Street Performer License is \$100 or \$25 for students currently enrolled in school. The license fee is not pro-rated at any time.
8. Can I obtain a Street Performer License if I have an outstanding debt to the City of Galena?	Yes.	No. Any outstanding debts to the City owed by the applicant must be paid before a license can be issued. These debts include outstanding past due parking tickets, water bills, or fines imposed by the City. If you have debt, you may apply for a license; however a license will not be issued until all debt has been paid.
<b>RULES AND REGULATIONS</b>		
9. Where can I perform?	<ul style="list-style-type: none"> <li>• Perry Street between Main and Bench</li> <li>• Washington Park on Main</li> <li>• The Market House with the permission of the site manager</li> <li>• Any City park</li> <li>• North landing on the west side of the Green Street pedestrian bridge</li> <li>• Green Street between Main and Bench</li> <li>• Any private property, provided the permission of the owner or tenant is secured</li> </ul>	Performing is permitted behind the public sidewalk in the following public areas: <ul style="list-style-type: none"> <li>• Perry Street between Main and Bench</li> <li>• Washington Park on Main Street</li> <li>• The Market House with the permission of the site manager</li> <li>• Green Street between Main and Bench</li> </ul>
10. May I perform on the sidewalk?	Yes, but it shall be unlawful to block or restrict an open public street or sidewalk at any time.	No, it shall be unlawful to block or restrict an open public street or sidewalk at any time.
11. When can I perform?	There are no limitations on the days or hours when you may perform.	Performing is limited to 10:00 a.m. to 8:00 p.m. each day of the week.
12. For what duration may I perform?	There is no limit on the duration of performing.	A performer may perform at a single public location for a maximum of two hours per day. The performance time at a location is inclusive of any breaks.
13. Is there a limit on the number of performers that I can perform at the same time?	No limit in the current ordinance.	Yes. Not more than one performer may perform at a single public location at the same time except that a group of not more than three licensed performers may perform together as a unit at one location.

Issue	Current Ordinance	Proposed Ordinance
14. May I solicit for donations?	Yes, you may collect donations.	Yes, however, no performer shall solicit donations verbally, by gesture, or in writing at the performance location. A small container or musical case may be left open to indicate that donations will be accepted
15. May I amplify my music?	No.	No. No performer shall utilize any speaker, microphone or mechanical amplification device.
16. Is there a limit on the volume of my music?	There is no limit.	Yes. A street performer is prohibited from generating any sound by any means so that the sound is louder than an average conversational level at a distance of 100 feet or more, measured either horizontally or vertically from the point of generation.
17. May I juggle knives, flaming torches, or engaging in other potentially dangerous performing?	No prohibition in current ordinance.	No performer shall use any knife, sword, torch, flame, axe, saw, or other object that can cause serious bodily injury to any person, or engage in any activity, including but not limited to, acrobatics, tumbling, or cycling, that can cause serious bodily injury to any person.
18. May I use live animals in my performance?	No prohibition in current ordinance.	No. The use of animals is not permitted.
19. May I set up a table or use props like ladders?	Not covered in ordinance.	A portable table may be used at Washington Park but no other props that could obstruct pedestrian traffic or injure a performer or the public shall be used at any public performing location.
20. May I use a portable stage to perform?	No prohibition in the ordinance.	No. No performer shall construct, erect, or maintain any stage, platform, or similar structure for use during any performance.
21. May I use chalk on the sidewalk or spray paint as part of my performance?	No prohibition in the ordinance.	No. The use of chalk on the sidewalk or spray paint as part of a performance is prohibited.
22. May I sell goods like cd's, books, or t-shirts while I perform?	No.	No. A performer shall not sell any goods before, during, or after a performance.
<b>EXEMPTIONS</b>		
23. Are there circumstances where I do not need a license to perform in public?	If you are performing as part of a licensed Street Dance you do not need a Street Performer license.	Yes. If you are performing as part of a licensed Street Dance, Fair, Festival, Carnival, or Circus you do not need a Street Performer License.

Issue	Current Ordinance	Proposed Ordinance
<b>CONSTITUTIONALITY</b>		
24. Does the ordinance contain a constitutionality clause?	No.	Yes. If any provision, clause, sentence, paragraph, section or part of this chapter shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this chapter. It is hereby declared to be the legislative intent of the council that this chapter would have been adopted had such unconstitutional or invalid provision, clause, sentence, paragraph, section or part thereof not been included.
<b>VIOLATION—PENALTY</b>		
25. What if I violate the rules of the Street Performers Ordinance?	Violations of any provision of this chapter, or Chapters 112 and 114, shall be punishable by a fine of not more than \$750. Each day any violation shall continue shall constitute a separate offense. If no license is required, or if there exists no current licensing fee for such event under which said violation occurred, said violation shall be subject to the violation penalties found in § 10.99.	Any person who violates any of the provisions of this chapter or who knowingly furnishes false information on the license application shall be subject to a fine of not more than \$750. Each day any violation shall continue shall constitute a separate offense. Except as otherwise specifically provided, anyone found guilty of two violations of any of the provisions of this chapter within one license year shall have his or her Street Performer License revoked by the City Clerk for a period of one license year.

July 23, 2012

**Bed & Breakfast Innkeepers of Galena**

Aldrich Guest House  
Annie Wiggins Guest House  
Avery Guest House  
Belle Aire Mansion Guest House  
Cloran Mansion & Antonio's Cottage  
Farmers Guest House  
Galena Log Cabin Getaway  
Hawk Valley Retreat  
Hellman Guest House  
Ryan Mansion Bed & Breakfast  
The Steamboat House

Mayor Terry Renner  
Members of City Council

Dear Mayor and Council Members,

The Bed & Breakfast Innkeepers of Galena (BBIG) is requesting that City Council revisit the decision made on June 25<sup>th</sup> that would eliminate Main Street entertainers from performing as of May 1<sup>st</sup>, 2013.

We believe our guests thoroughly enjoy being entertained while they stroll, shop and dine on Main Street Galena. The charm and ambiance of this extra added attraction enhances the experience of our guests.

We urge you to reconsider and reverse the decision to remove these performers. We believe City Council can arrive at restrictions to satisfy any issues that have occurred.

We appreciate your support for the tourism industry.

Sincerely,

Bed & Breakfast Innkeepers of Galena

## Visit Galena.org

The Board of Directors

Visit Galena.org

c/o 123 N. Commerce St.

Galena, IL 61036

Mayor Terry Renner

Members of the City Council

City of Galena

City Hall

Dear Mayor and Council Members

The Board of Directors of Visit Galena.org would like to go on record requesting that the City Council reconsider and overturn a decision made on June 25<sup>th</sup> that would eliminate street performers from entertaining our visitors in downtown Galena after May 1<sup>st</sup>, 2013.

We believe our customers, the visitors to our city, thoroughly enjoy being entertained while they shop and dine in Galena by these street performers. It is part of the charm and attraction of our destination that these types of amenities are available. According to our survey of visitors to Galena, 86% come here for leisure travel and the top two activities they engage in while here are shopping and dining. Entertainment enhances those experiences and makes our customers want to return here often. Our retail sales, our hotel/motel and Bed and Breakfast and our restaurant industries depend on visitors for their primary support. Depriving our chief customers of something they enjoy and that improves their overall hospitality experience locally would have damaging consequences for the entire local economy.

We urge you to reconsider and overturn the decision to remove these performers from our streets entirely and we would also urge you to reconsider allowing restaurants with open air spaces to provide entertainment to their customers as well. We agree some limits should be maintained including amplification and allowable hours. These can be worked out, we believe, with a minimum of effort.

We appreciate your support for the tourism industry and know that you support its health and vitality.

Sincerely,

Richard Forester, on behalf of the Board of Directors Visit Galena.org

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 6, 2012

RE: Museum Funding Agreement

Aldersperson Lincoln requested an agenda item to discuss the possibility of entering into an agreement with the Galena-Jo Daviess County Historical Society to help fund the activities of the museum regarding local historical sites and programming. The museum has prepared the attached draft agreement for your consideration.

The museum requests \$10,000 of funding. As you will recall, the budget does not presently include funding for this purpose. A budget amendment could be prepared to add the funds to the budget from reserves or possibly shift the funds from some other budgeted purpose(s) that may not be expended this year.

CITY OF GALENA AGREEMENT WITH THE GALENA-JO DAVIESS COUNTY  
HISTORICAL SOCIETY

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2012 between the City of Galena, an Illinois Municipal Corporation, herein after referred to as City, and The Galena-Jo Daviess County Historical Society, an Illinois Non for Profit Organization, herein after referred to as Historical Society. The parties hereby agree as follows:

1. The Historical Society agrees to provide historical preservation and interpretation services to members of the Galena Community, which services are not provided by the City. Such services include but are not limited to historical attractions and educational programming.
2. The parties agree the services provided by the Historical Society constitute a public service which benefits the citizens of Galena, Illinois.
3. The Historical Society will supervise all historical collections, sites, and educational programming and agrees to hold the City harmless for any liability or injuries that may occur from such programming.
4. The Historical Society shall be solely responsible for the collection management, programming, and site supervision of historical activities.
5. The Historical Society shall be solely responsible for hiring and compensation of all employees.
6. The City shall pay ten thousand dollars (\$10,000) to the Historical Society to be used to offset the costs of providing the historical sites and programming. The parties agree to payment of the City is a one time payment and the City is not obligated to make any payments in the future.
7. The Historical Society shall provide to the City by no later than 2/28/13 a financial statement showing the entire costs incurred in administering their historical sites and programming.
8. That for the purpose of this agreement, notice shall be sent to:

The Galena-Jo Daviess County Historical Society  
Attention: Nancy Breed, Executive Director  
211 S. Bench St.  
Galena, IL 61036

The City of Galena

Attention: Mark Moran, City Administrator  
312 ½ N. Main Street  
Galena, IL 61036

IN WITNESS THEREOF, the parties have caused this Agreement to be executed on behalf of each body by their duly elected official empowered to so execute this document as the date first above written.

GALENA-JO DAVIESS COUNTY HISTORICAL SOCIETY  
An Illinois Non for Profit Corporation

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

CITY OF GALENA  
An Illinois Municipal Corporation

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 6, 2012

RE: GDBA Event Requests

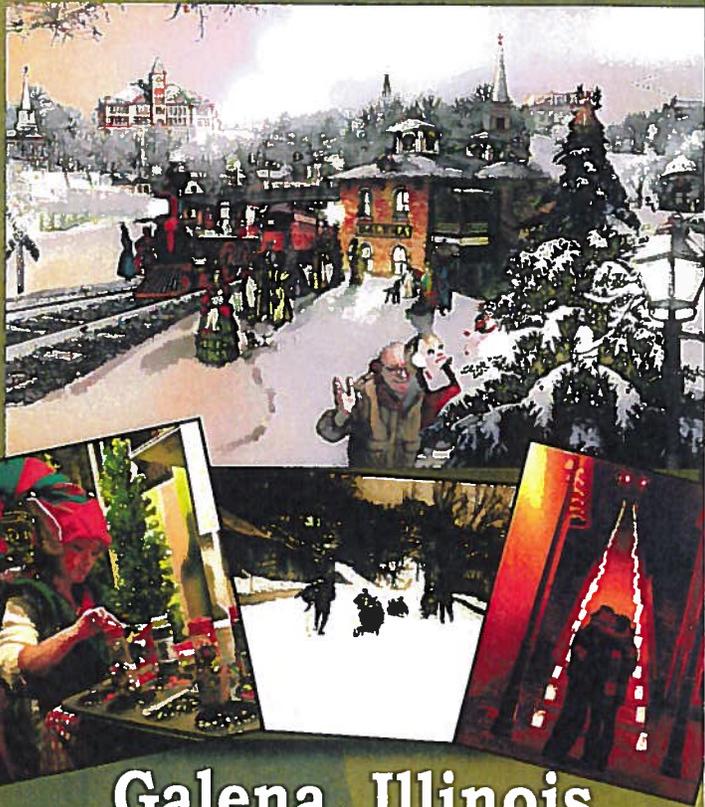
A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

The Galena Downtown Business Association (GDBA) is planning and marketing the Old Fashioned Christmas and other events scheduled between now and April of next year. The group submitted the attached letter requesting permission for certain activities associated with the events.

All of the activities have been approved by the council in past years with the exception of the following three new requests.

1. The group proposes to have a horse and carriage from the Galena Carriage Company lead the Christmas parade. In addition to the driver of the carriage, a person would walk in front of the horse with a lead. We have not permitted horses in parades since 2010 when a woman was killed during an accident involving two horses pulling a carriage in a Bellevue, Iowa parade.
2. The group proposes to have one business in each block broadcast music outside their store on the day of Santa's arrival (November 23) and Mardi Gras weekend (February 8 and 9).
3. The group proposes to fundraise on December 15 during Luminaria by collecting donations from passing drivers. Volunteers would stand in the street on Main Street near the floodgates as vehicles approach the stoplights and on Main Street near Franklin Street.

Thinking of an Old Fashioned Christmas?  
Look no further than....



## Galena, Illinois

- Fri. November 23rd  
5:30 Santa's Arrival/Parade Begins & ends at Old Market House, carolers, roasted chestnuts & tree lighting
- Nov. 24th, Dec. 1st, 8th, 15th, 22nd  
Santa at Market House & Roasting Chestnuts at Washington Park
- Sat. Dec. 1st Mistletoe Ball  
[galenahistorymuseum.org](http://galenahistorymuseum.org)
- Dec. 8th Main St. comes alive with Living Windows from 4-6 pm  
Ugly holiday sweater contest • [visitgalena.org](http://visitgalena.org)
- Sat, Dec. 15th  
Night of luminaria stroll or drive throughout Galena to see the glow of luminaria • [galenachamber.com](http://galenachamber.com)

## "Galena its where to be" 2012-2013

Sat., Sept. 22nd  
Octoberfest • [visitgalena.org](http://visitgalena.org)

Sat. & Sun. Oct. 6th & 7th  
Country Fair Weekend • [visitgalena.org](http://visitgalena.org)

Sat., Oct. 27th  
Halloween Parade • [galenachamber.com](http://galenachamber.com)

Sat., Dec. 1st  
Holiday art market by Galena Artist Paintings, Jewelry, Books, Crafts and more..  
Desoto House Hotel • [hellogalena.org](http://hellogalena.org)

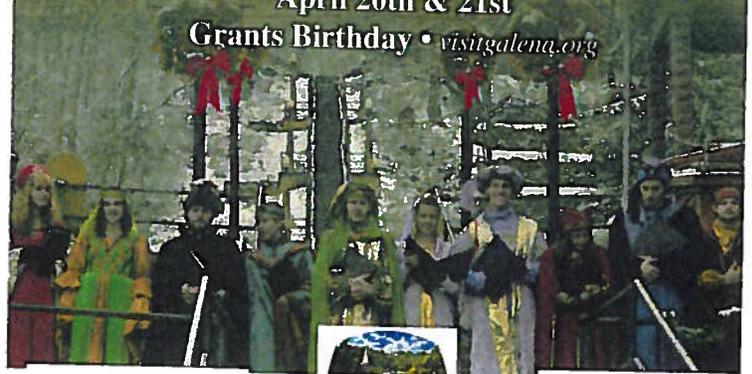
Sat., Feb. 2nd  
Sock Hop Galena Brewery

Fri. & Sat, Feb. 8th & 9th  
Mardi gras • [visitgalena.org](http://visitgalena.org)

Sat., March 17th  
St. Patricks day Parade • [visitgalena.org](http://visitgalena.org)

March 22nd and 23rd  
Wine Lovers Weekend • [visitgalena.org](http://visitgalena.org)

April 20th & 21st  
Grants Birthday • [visitgalena.org](http://visitgalena.org)



October 20, 2012

To: City of Galena

From: Galena Downtown Business Association

Re: Event planning permission requests.

Dear City Administration,

We are respectfully requesting permission to be able to conduct our following events as we have planned them.

1. Starting 10/31 begin the lighting of the trees in Washington Park.
2. Placement of Santa House by November 15<sup>th</sup> in Washington Park.
3. The GDBA and the Bed and Breakfast group BEBIG would like to give away Roasted Chestnuts during five weekends beginning November 23<sup>rd</sup>. AT Washington park.
4. Obtain permission to have Galena Carriage Company to carry Mr. and Mrs. Claus for the parade on November 23<sup>rd</sup>. In addition to having the driver of the carriage there will be a lead man in front of the horse with lead attached for safety measures.
5. We wish to conduct a fundraising campaign during luminary. This will be on behalf of the Galena Generals as well as the GDBA. We are requesting to have four people from the patio of Gobies on Main towards Franklin ST. stopping at Franklin and four at the floodgates entry towards the lights on HWY 20. stopping at the stop sign before the intersection of main and Franklin.
6. Our Sock Hope event will be held on sat. February 2<sup>nd</sup> 2013 and we are seeking permission to put up balloons. At 7 locations to indicate there participation. For one day.
7. We would like to for the days of Santa's arrival Fri. Nov.3rd and Mardi gras weekend FRI. and Sat. Feb. 8<sup>th</sup> and 9<sup>th</sup> utilize music from a store on each block of downtown.
8. Have a snow sculpting demonstration in Washington Park Feb. 8<sup>th</sup> and 9<sup>th</sup>.

Respectfully submitted,

Galena Downtown Business Association

President Dana Meadows

A handwritten signature in blue ink, appearing to read "Dana Meadows", followed by the date "10-21-12".

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 6, 2012

RE: Cemetery Hours

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

Aldersperson Greene has requested an agenda item to discuss the possibility of amending the City code that establishes the daily closing time for cemeteries and possibly parks. The applicable code, Chapter 96.04, is printed below. The code states that the closing time for city parks and cemeteries is midnight, unless a person is simply walking through the park or cemetery over any regularly travelled walk.

Residents in the area of the Old City Cemetery on Dodge Street contacted Greene and City Hall after observing groups in the cemetery after dark. I contacted Amelia Roth of Amelia's Ghost Tours who explained that her tour enters the cemetery and stands along the fence on the Dodge Street side, but does not walk through the cemetery. Her tour arrives at the cemetery shortly after 9:00 p.m. for a brief stop.

If you wish to move forward with an ordinance amendment, our staff would prepare an ordinance for a first reading at the November 26 meeting.

### § 96.04 LOITERING IN PARKS AFTER MIDNIGHT.

(A) *Prohibited.* It shall be unlawful for any person to loiter, lounge, congregate in or to occupy any portion of any city park, playground or cemetery after 12:00 midnight, provided, however, that nothing in this section shall prevent the uninterrupted passage of any person or persons through said park or old city cemetery over any regularly traveled walk after said hour.

(B) *Enforcement of provisions.* It shall be the duty of any person placed in charge of a park, playground or cemetery, or any member of the Police Department to enforce the provisions of division (A) and to cause the arrest and commitment of any persons violating any of its provisions.

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 2, 2012

RE: Protecting Brick and Cobblestone Streets

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "DATE:" line.

Some time ago, Alderperson Fach commented during a council meeting that he would like the council to consider taking action to protect Johnson Street, the last brick surfaced street in Galena. In response to his request, I have prepared the attached ordinance that would formally designate the Johnson Street brick surface as protected because of its historical significance. The ordinance would also protect Perry Street, the last cobblestone street.

The proposed ordinance would require the City, any utility company, or any contractor to repair the surface of the two protected streets to their original surface if the surfaces are disturbed.

Please note that the ordinance also applies to brick or cobblestone streets that have been previously paved over. The ordinance would require the restoration of the original surface when resurfacing is required, but only if the restoration is deemed safe, practical and economically feasible.

In cases where it is proposed to remove or resurface a brick or cobblestone street, the Historic Preservation Commission must review the request and make a recommendation to the City Council. The council would make the final decision.

The ordinance is presented to initiate discussion on this issue. I would be happy to make any changes you desire.

Ordinance #0-10-

**AN ORDINANCE AMENDING CHAPTER 36, “STREETS AND SIDEWALKS,” OF  
THE  
CODE OF ORDINANCES OF THE CITY OF GALENA**

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**WHEREAS**, the City Council of the City of Galena recognizes the preservation of all aspects of Galena’s local history as important to the local economy, culture and quality of life, and

**WHEREAS**, local streets constructed of bricks and cobblestones are valuable historic assets, and

**WHEREAS**, only one brick surfaced street and one cobblestone surfaced street remain in Galena today, and

**WHEREAS**, there are an unknown number of brick and possibly cobblestone streets in Galena that are surfaced with other materials, and

**WHEREAS**, the City Council seeks to protect by ordinance the brick and cobblestone streets, whether the bricks and cobblestones are on the surface or covered with other surfacing materials.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

**SECTION I:** The following section shall be added as Chapter § 97.45 “Brick and Cobblestone Streets”.

**§ 97.45 Brick and Cobblestone Streets**

- (A) Brick and cobblestone streets, such as Johnson Street (intersecting with Park Avenue) and Perry Street (between Main Street and Bench Street), are protected as important parts of the city’s history. Any portion of any brick or cobblestone street surface disturbed by any public or private agency for any reason must be replaced in a manner consistent with original construction. Any bricks or cobblestones removed from any street, whether through repair, reconstruction or removal, are the property of the City of Galena and must be returned to the street department.
  
- (B) In circumstances where a brick or cobblestone street has previously been paved over with other material, the street shall be returned to its brick or cobblestone surface when resurfacing is required and the brick or cobblestone surface is deemed safe, practical, and economically feasible.

- (C) *Repair.* Any utility cuts or other disturbances to brick or cobblestone street surfaces must be repaired in a manner consistent with original construction as outlined in Chapter 97.44.
- (D) *Removal or resurfacing.* Occasionally circumstances may lead to a request for removal or resurfacing with another material of a section of a brick or cobblestone street. In making a determination concerning removal or resurfacing of a brick or cobblestone street, the Historic Preservation Commission must consider one or more of the following factors, plus any other information presented at the time of the request:
  - (1) Adjacent to historic or potentially historic buildings
  - (2) Majority of the brick surface intact
  - (3) Importance to neighborhood history
  - (4) Importance to downtown redevelopment efforts
  - (5) Structural condition/indications for long-term stability
- (E) *Review.* Review of requests for removal or resurfacing should be conducted prior to project bid, and must be completed before removal or resurfacing can begin. Any contractor or department wishing to remove or alter a brick or cobblestone street surface must submit complete plans to the Historic Preservation Commission, and review of such plans will be placed on the next available agenda of the commission. The Historic Preservation Commission shall forward its recommendation to the City Council who shall make the final decision.

**SECTION II:** The current Chapter § 97.45 “City’s Right to Restore” shall be renumbered as § 97.46. Each subsequent section in Chapter 97 shall be renumbered accordingly.

**SECTION III:** All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

**SECTION IV:** Passed on this \_\_\_\_ day of \_\_\_\_\_, A.D., 2010, in open Council.

**AYES:**

**NAYS:**

---

**TERRY RENNER, MAYOR**

**ATTEST:**

---

**MARY BETH HYDE, CITY CLERK**

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: October 30, 2012

RE: Insurance Renewal

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

At the end of December, the city's workers' compensation, liability, auto, portable equipment and public official's insurance policies with the Illinois Municipal League Risk Management Association (IMLRMA) will expire. To extend coverage, the IMLRMA has quoted a new premium for next year and has again offered the 80/120 Minimum Maximum option.

As you will recall, last fall we bid our insurance coverage for the first time in many years. Three firms submitted bids. The IMLRMA presented the low bid and we renewed our coverage with the group for the current year.

Effective December 31, 2012 to December 31, 2013, the proposed policy carries a premium of \$210,749. This represents 13.5 percent increase from last year's premium of \$185,688. With nearly 800 municipalities in the ILMRMA insurance pool, the renewal rate is calculated from a combination of the loss experience of the whole pool as well as that of the individual municipality. The value of insured property and the payroll also contribute to the premium.

I spoke with an agent at the ILMRMA to better understand the reasons for the sizable premium increase. I learned that more than one-half of the increase is attributable to changes in exposure or the value of insured property. Our staff completed an extensive review of the City's insured property this year and updated values. Additionally, the City has a three-year loss ratio of 126% of our premium. This is clearly considered high. The losses include workers' compensation payments and our largest claim to-date resulting from the July 2011 flooding.

By committing to the 85/130 Minimum Maximum (Min/Max) option, the City may reduce the proposed premium \$25,427. With this savings the City will pay a premium of \$185,324 (includes 1.5 percent discount for paying entire premium by November 30). This potential savings is an incentive for our municipality to practice sound risk management and avoid claims that may result in losses.

The structure of the Min/Max option is relatively straightforward. If losses are incurred above 85 percent of the total dollars set aside for the payment of claims, the City will be responsible for

each dollar up to 130 percent of the total dollars set aside for the payment of claims. In this worst-case scenario, the City would pay \$255,955 for calendar year 2013. Only claims filed during the 2013 calendar year will be counted for the purpose of determining if the City exceeds the 85 percent threshold. If the City does not exceed the 85 percent threshold, the total premium for the year is 85 percent (plus administrative costs) or \$188,146.

Though we have incurred significant losses in recent years, the City's long-term loss history confirms that the Min/Max option is effective method of reducing insurance costs. The savings from the Min/Max discount exceeds the amount of loss payments since we joined the program in 1998.

The premium cost for 2013 exceeds the amount budgeted for the premium by \$7,874. I have prepared a budget amendment to increase the insurance expense line items sufficiently to pay the premium. The budget amendment is on the Consent Agenda for approval. I recommend you authorize the City's participation in the IMLRMA's 85/130 Min/Max plan by passing the attached ordinance and by authorizing the payment of the premium.

Ordinance #O-12-

**AN ORDINANCE AUTHORIZING THE EXECUTION OF THE IMLRMA  
MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT**

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Whereas, the City Council of the City of Galena, a member in good standing of the Illinois Municipal League Risk Management Association and party to the IMLRMA Intergovernmental Cooperation Contract, has been fully apprised of the IMLRMA Minimum/Maximum Contribution Agreement which amends and supplements the IMLRMA Declarations pages dated 12/31/12 to 12/31/13 and all endorsements thereto.

Whereas, the City Council of the City of Galena finds it to be in the best interest of the municipality to make its IMLRMA contribution in accordance with the IMLRMA Minimum/Maximum Contribution Agreement.

Be it ordained by the City Council of the City of Galena:

1. That the execution of the IMLRMA Minimum/Maximum Contribution Agreement for a one (1) year period beginning 12/31/2012 and ending 12/31/2013 is hereby authorized.
2. That the Mayor and the Treasurer are hereby granted authority to execute the IMLRMA Minimum/Maximum Agreement which amends and supplements the IMLRMA Declarations pages dated 12/31/2012 to 12/31/2013 and all endorsements thereto.
3. That this ordinance shall take effect immediately upon its passage and approval.

AYES:

NAYS:

PRESENT:

ABSENT:

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Terry Renner, Mayor

ATTEST:

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Mary Beth Hyde, City Clerk

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 5, 2012

RE: Tax Levy

Before the last Tuesday in December, the City must adopt a tax levy ordinance for property taxes to be collected next year. Prior to considering and adopting the ordinance, the council must make a motion communicating the amount of taxes the City expects to levy. This report is intended to provide you with the information you need to make the necessary motion.

I have completed the calculations needed to determine our revenue needs and the property tax revenue available under the voter-approved Property Tax Extension Limitation Law (PTELL). While determining exactly how much property tax to levy is clearly a decision of the council, I am presenting a possible tax levy that would collect all of the new tax dollars available to the City under the PTELL.

In preparing the tax levy, I calculated expected revenues, expenses and fund balances for all tax levy supported funds for the current and next fiscal year. My goal was to levy sufficiently to insure that each fund ends the year in compliance with the Minimum Fund Balance Policy. For most funds, this means the fund would end the fiscal year with a balance of at least 30 percent of annual operating expenses.

Taking into account a decline in city-wide assessed value of an estimated \$2.98 million, an estimated \$612,000 of new construction, and a Consumer Price Index increase of 3.0%, the City could collect a maximum of \$44,260 new tax dollars under PTELL. If we were to collect the maximum, our tax (levy) rate would increase slightly from \$1.34 to \$1.42 per \$100 of equalized assessed value. The total dollars collected from the levy would increase from \$1,378,790 in 2012 to \$1,423,050 in 2013. Under this scenario, I would anticipate all levy supported funds ending next fiscal year in compliance with the Minimum Fund Balance Policy. However, the property tax revenue directed to the General Fund would decrease \$45,600. Many of the tax levy supported funds have no other revenue source and must be funded before the General Fund.

According to the Truth in Taxation law, the City must conduct a public hearing on the proposed tax levy if the total levy dollars levied are expected to exceed the previous year's levy dollars by more than five percent. The maximum levy represents an increase of 3.21% of actual levy dollars over last year. A public hearing is *not* required.

For comparison purposes, if you wish to collect the same amount of taxes in 2013 as in 2012, the levy would be \$1,378,790 and the rate would increase from \$1.34 to \$1.37. The rate increase would occur because the city-wide assessed value is expected to drop. If you would attempt to keep the *tax rate* the same in 2013 as in 2012, the tax levy would drop \$37,936 from \$1,378,790 to \$1,340,853. This would be \$82,196 less than the maximum levy available under the PTELL.

To make the official determination of whether a public hearing is required, you are required to adopt a motion stating the amount of property tax the City expects to levy. **The recommended motion would state, "The amount of property taxes the City of Galena expects to levy in 2013 is \$ \_\_\_\_\_."**

At the meeting following your decision on the amount you expect to levy, the first reading of the actual tax levy ordinance would be presented. The ordinance must be approved not later than the December 26 meeting.

I have attached an Addendum to this report that provides more detail about how the levy is calculated, the maximum levy by fund, as well as a historical view of the City's tax levy.

**ADDENDUM**

This report is intended to explain the effect of the Property Tax Extension Limitation Law (PTELL) on the tax levy, the individual components of the levy and the maximum levy for fiscal year 2013-14.

**PTELL**

From one year to the next, the amount we may increase our tax levy is dictated by PTELL. The 1991 law was intended to limit property tax growth and established a formula for calculating the “*limiting rate*” or the maximum levy rate available each year. The limiting rate dictates the total taxes that may be levied and collected. Only two factors can increase the limiting rate. First, the formula takes into account the annual cost of living (CPI) increase. This year the CPI adjustment is 3.0%. Second, the formula considers the equalized assessed value (EAV) of any new construction, annexations, or TIF dissolutions that have occurred during the year. For this levy year, our new construction (and annexations) is estimated to have an equalized value of \$204,250. This is based on an estimate from the Jo Daviess County Assessor.

The limiting rate for the coming tax year is estimated as 1.4179% of the total city EAV of \$100,360,303. Expressed another way, the limiting rate is \$1.42 per \$100 of EAV. The calculated rate would be an increase from \$1.34 this year.

For the second time in two years, the total EAV is expected to decrease from the prior year. The current EAV is \$2.98 million less than last year’s EAV of \$103,199,725. The prior year the EAV decreased \$1.6 million from 2011. This two year period is a reversal of a many-year trend that in general saw property values and equalized assessed values increase at a rate faster than the rate of inflation (CPI), which in turn limited or lowered the levy or rate from one year to the next.

Multiplying the limiting rate by the total estimated city EAV of \$100,360,303 results in a maximum tax levy for the coming year of \$1,423,050. This calculation is expressed as follows:

$$\mathbf{\$100,360,303 \text{ (total city EAV)} \times 1.41\% \text{ (limiting rate)} = \$1,423,050 \text{ (maximum levy)}}$$

The amount of new dollars that we can add to our tax base is calculated as the difference between the maximum levy (\$1,423,050) and the existing levy (\$1,378,790). The difference or the amount of new dollars we may levy is \$44,260 or 3.2% more than last year. This calculation is expressed as follows:

$$\mathbf{\$1,423,050 \text{ (maximum levy)} - \$1,378,790 \text{ (existing levy)} = \$44,260 \text{ (new tax dollars)}}$$

According to the PTELL, if a taxing body does not levy for all of the new dollars allowed by the limiting rate, it may never use the tax dollar value of the CPI or new construction from that year in determining future tax levies. If a taxing body consistently levies for less than is allowed by the limiting rate, the loss of potential tax dollars is compounded. A public referendum is the only way to levy at a rate greater than the limiting rate.

Tax Levy Components

After determining the maximum levy allowed by PTELL, we must decide how much of the available new dollars to collect and how to distribute them across the individual tax funds. The tax levy is comprised of 18 separate levies or funds. Current fund balances and anticipated non-property tax revenues and expenses are evaluated to determine the amount of taxes to collect in each individual fund. My proposal for how the \$1,423,050 of tax dollars could be effectively distributed across the various funds is shown in Table 1. The actual levy rate for each fund is also shown along with the rate and taxes levied in the 2012.

Table 1. Proposed Tax Levy

Levy Fund	2012 Actual Rate	2012 Actual Tax	2013 Proposed Rate	2013 Proposed Tax
Corporate	0.3128	\$ 322,757	0.2761	\$ 277,134
Street and Bridge <sup>1</sup>	0.0000	\$ 0	0.0000	\$ 0
Police Protection	0.1453	\$ 150,001	0.1495	\$ 150,000
School Crossing Guard	0.0000	\$ 10	0.0000	\$ 10
Street Lighting	0.0000	\$ 10	0.0000	\$ 10
Audit	0.0107	\$ 11,001	0.0199	\$ 20,000
Emergency Services	0.0008	\$ 867	0.0009	\$ 857
Garbage	0.0000	\$ 10	0.0000	\$ 10
Unemployment Insurance	0.0310	\$ 32,002	0.0110	\$ 11,000
Workman's Compensation	0.0339	\$ 35,005	0.1315	\$ 132,000
Liability Insurance	0.1269	\$ 131,002	0.0717	\$ 72,000
IMRF	0.1173	\$ 121,002	0.1315	\$ 132,000
Parks	0.0859	\$ 88,649	0.0622	\$ 62,464
Social Security	0.1066	\$ 110,001	0.1345	\$ 135,000
Levee/Flood Control	0.0388	\$ 40,000	0.0837	\$ 84,000
Fire Protection	0.3260	\$ 336,452	0.3453	\$ 346,545
Water Treatment	0.0000	\$ 10	0.0000	\$ 10
Chlorination	0.0000	\$ 10	0.0000	\$ 10
<b>TOTAL</b>	<b>1.3360</b>	<b>\$1,378,790</b>	<b>1.4179</b>	<b>\$1,423,050</b>

When the tax levy is passed and the taxes are collected, the revenue generated by the 18 individual funds can only be used for the respective purpose of each fund. For instance, the Liability Insurance tax can only be used to pay for the city's liability insurance. Likewise, the Audit Tax can only be used to pay for the annual audit. The only individual fund that can be expended or used for virtually any purpose is the Corporate Tax. This tax is deposited in the General Fund and the amount levied is calculated after all other levies are set.

As a result of a 2006 change in the PTELL law, any individual tax levy funds that have not been levied for three consecutive years can only be returned to the levy by referendum approval from the voters. I am proposing to levy a minimum (\$10 in some instances) in every fund to avoid losing any individual levies.

<sup>1</sup> The city does not levy for Street and Bridge since the overlapping townships levy this tax and reimburse the city. The reimbursement is for the maintenance of streets that are located both in the city and in their townships.

Historical Comparison

A comparison of the tax levy, the tax levy rate extended and an example of the property taxes paid by a Galena property owner for the period 1995 to 2013 is shown in Table 2 below. This example assumes that the property owner’s assessed value was \$40,000 (fair market value of \$120,000) in 1995 and increased at a compounded rate of 3 percent per year until 2010 where it stabilized.

Table 2. Galena Property Tax Comparison 1995-2013

Year Collected	Levy Extended	Levy Rate Extended (Actual Rate)	Value of Galena Home	Galena Property Tax <sup>2</sup>
1995	\$719,361	2.37	\$120,000	\$948
1996	\$719,626	2.17	\$123,600	\$894
1997	\$782,904	2.02	\$127,308	\$857
1998	\$801,666	1.87	\$131,127	\$817
1999	\$811,012	1.73	\$135,061	\$779
2000	\$822,879	1.76	\$139,113	\$816
2001	\$822,439	1.63	\$143,286	\$779
2002	\$843,539	1.54	\$147,585	\$758
2003	\$848,003	1.49	\$152,012	\$755
2004	\$880,679	1.48	\$156,573	\$772
2005	\$921,318	1.45	\$161,270	\$779
2006	\$978,284	1.42	\$166,108	\$786
2007	\$1,006,075	1.37	\$171,091	\$781
2008	\$1,046,599	1.32	\$176,224	\$775
2009	\$1,301,301	1.27	\$181,511	\$768
2010	\$1,323,108	1.27	\$186,956	\$791
2011	\$1,365,624	1.30	\$186,956	\$812
2012	\$1,378,790	1.34	\$186,956	\$835
2013 <sup>3</sup>	\$1,423,050	1.42	\$186,956	\$884

As shown in the table, Galena’s levy rate has decreased from a high of 2.37 in 1995 to a low in 2009 and 2010 of 1.27. The rate increased slightly in 2011 and 2012. The rate would increase to 1.42 if the proposed levy were adopted. The actual tax paid by Galena property owners depends on the value of the individual property. Based on the assumptions stated above, a homeowner’s property tax paid to the City of Galena is less today than in 1995, but has been increasing for the past several years.

Please feel free to contact me if you have any questions.

<sup>2</sup> Does not include owner occupied exemption which would reduce the tax

<sup>3</sup> Based on the proposed levy.

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<b>ALLEN PRECISION EQUIPMENT, INC</b>						
ALLEN PRECISION EQUIPMENT, INC 119845						
770044	1 Inv	NEW SURVEY EQUIPME	10/29/2012	500.00		01.16.553.00
770044	2 Inv	NEW SURVEY EQUIPME	10/29/2012	1,000.00		17.52.652.00
770044	3 Inv	NEW SURVEY EQUIPME	10/29/2012	1,990.00		01.45.532.01
Total ALLEN PRECISION EQUIPMENT, INC				3,490.00		
<b>AMERICAN WATER ENTERPRISES</b>						
AMERICAN WATER ENTERPRISES 1005						
J7-20018530	1 Inv	WATER CONTRACT	11/01/2012	26,183.74		51.42.515.00
J7-20018530	2 Inv	SEWER CONTRACT	11/01/2012	26,183.74		52.43.515.01
J7-20018530	3 Inv	ELECTRIC THRESHOLD	11/01/2012	8,135.42		52.43.515.01
J7-20018530	4 Inv	ELECTRIC THRESHOLD	11/01/2012	8,135.43		51.42.515.00
Total AMERICAN WATER ENTERPRISES				68,638.33		
<b>AT &amp; T (LOCAL)</b>						
AT & T (LOCAL) 103						
110112	1 Inv	PHONE	11/01/2012	188.08		01.21.552.00
Total AT & T (LOCAL)				188.08		
<b>BONNELL INDUSTRIES INC.</b>						
BONNELL INDUSTRIES INC. 854						
0142391	1 Inv	SIGNS	11/01/2012	1,202.12		01.41.652.04
Total BONNELL INDUSTRIES INC.				1,202.12		
<b>BOY SCOUTS OF AMERICA</b>						
BOY SCOUTS OF AMERICA 359						
110212	1 Inv	CHRISTMAS GARLAND &	11/02/2012	204.00		01.11.929.01
Total BOY SCOUTS OF AMERICA				204.00		
<b>BRADLEY, MIKE</b>						
BRADLEY, MIKE 119852						
110712	1 Inv	OVERPAYMENT ON ACCO	11/07/2012	52.58		98.115.0
Total BRADLEY, MIKE				52.58		
<b>BROWN TRAFFIC PRODUCTS</b>						
BROWN TRAFFIC PRODUCTS 853						
035697	1 Inv	SIGNAL @ CHETLAIN LAI	10/22/2012	147.62		15.41.514.06
Total BROWN TRAFFIC PRODUCTS				147.62		
<b>CLEEK, CAROL</b>						
CLEEK, CAROL 119847						
101912	1 Inv	PARK REFUND	10/19/2012	75.00		17.52.929.00
Total CLEEK, CAROL				75.00		
<b>COLE (JIM) CUSTOM PAINT</b>						
COLE (JIM) CUSTOM PAINT 119417						
110212	1 Inv	ST. LIGHT MAINTENANCE	11/02/2012	250.00		01.41.514.11

TC = Terms Code 9 = 1099 Purchase Type

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Total COLE (JIM) CUSTOM PAINT				250.00		
<b>CONLEY, ROBERT</b>						
CONLEY, ROBERT 557						
100312	1 Inv	OPERATING MATERIALS	10/03/2012	48.14		22.22.652.00
Total CONLEY, ROBERT				48.14		
<b>CONMAT, INC.</b>						
CONMAT, INC. 1187						
81300	1 Inv	MATERIALS	10/29/2012	108.90		01.41.614.04
Total CONMAT, INC.				108.90		
<b>DOIG, KATHLEEN</b>						
DOIG, KATHLEEN 119339						
326137	1 Inv	MARKET HOUSE RESTRC	11/06/2012	505.00		01.13.511.06
Total DOIG, KATHLEEN				505.00		
<b>DUBUQUE BANK &amp; TRUST</b>						
DUBUQUE BANK & TRUST 119851						
110712	1 Inv	OVERPAYMENT ON ACCO	11/07/2012	26.05		98.115.0
Total DUBUQUE BANK & TRUST				26.05		
<b>DUBUQUE FIRE EQUIPMENT, INC.</b>						
DUBUQUE FIRE EQUIPMENT, INC. 631						
71175	1 Inv	OPERATING MATERIALS	10/04/2012	60.00		22.22.652.00
Total DUBUQUE FIRE EQUIPMENT, INC.				60.00		
<b>EAGLE POINT SOLAR</b>						
EAGLE POINT SOLAR 119784						
110512	1 Inv	PW SOLAR	11/05/2012	6,254.00		52.43.850.10
Total EAGLE POINT SOLAR				6,254.00		
<b>FISCHER EXCAVATING, INC.</b>						
FISCHER EXCAVATING, INC. 25638						
1000727	1 Inv	MATERIALS	10/19/2012	57.40		01.41.614.04
1000728	1 Inv	CULVERT PIPE	10/25/2012	79.72		01.41.514.06
Total FISCHER EXCAVATING, INC.				137.12		
<b>GALENA CHAMBER/COMMERCE</b>						
GALENA CHAMBER/COMMERCE 20						
110612	1 Inv	HALLOWEEN PARADE DC	11/06/2012	2,500.00		01.11.929.05
Total GALENA CHAMBER/COMMERCE				2,500.00		
<b>GALENA FIRE DEPT.</b>						
GALENA FIRE DEPT. 91						
101512	1 Inv	POSTAGE	10/15/2012	9.36		22.22.551.00

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Total GALENA FIRE DEPT.				9.36		
<b>GALENA GAZETTE</b>						
GALENA GAZETTE 34						
00026074	1 Inv	PUBLIC HEARING NOTIC	10/24/2012	46.10		01.16.553.00
Total GALENA GAZETTE				46.10		
<b>GALENA LAUN. &amp; LINEN INC.</b>						
GALENA LAUN. & LINEN INC. 84						
103112	1 Inv	FINANCE-LAUNDRY SER'	10/31/2012	27.00		01.13.654.00
103112	2 Inv	FIRE DEPARTMENT	10/31/2012	42.50		22.22.538.01
103112	3 Inv	POLICE DEPARTMENT	10/31/2012	30.00		01.21.651.00
103112	4 Inv	TURNER HALL-RUG SER'	10/31/2012	27.00		58.54.654.01
Total GALENA LAUN. & LINEN INC.				126.50		
<b>GALENA LUMBER CO.</b>						
GALENA LUMBER CO. 85						
110112	1 Inv	MAINTENANCE SUPPLIE	11/01/2012	87.58		01.13.511.01
110112	2 Inv	MAINTENANCE SUPPLIE	11/01/2012	21.35		01.13.511.03
110112	3 Inv	MAINTENANCE SUPPLIE	11/01/2012	257.46		22.22.652.00
110112	4 Inv	MAINTENANCE SUPPLIE	11/01/2012	43.44		58.54.511.00
Total GALENA LUMBER CO.				367.13		
<b>GALENA PORTA-POTTY, INC</b>						
GALENA PORTA-POTTY, INC 908						
4009	1 Inv	BIKE TRAIL/PORTA POTT	10/30/2012	85.00		17.52.579.01
Total GALENA PORTA-POTTY, INC				85.00		
<b>GALENA PUBLIC LIBRARY</b>						
GALENA PUBLIC LIBRARY 93						
110112	1 Inv	PERS.PROP.REPLACE.T/	11/01/2012	936.79		16.14.913.00
Total GALENA PUBLIC LIBRARY				936.79		
<b>GALL'S, INC.</b>						
GALL'S, INC. 712						
000132921	1 Inv	UNIFORMS/ERIC	10/26/2012	42.55		01.21.471.15
000135902	1 Inv	UNIFORMS/BILL S.	10/29/2012	184.49		01.21.471.15
Total GALL'S, INC.				227.04		
<b>GHS AFTER PROM</b>						
GHS AFTER PROM 750						
110112	1 Inv	AFTER PROM	11/01/2012	200.00		01.11.929.01
Total GHS AFTER PROM				200.00		
<b>GHS MUSIC BOOSTERS</b>						
GHS MUSIC BOOSTERS 119711						
102912	1 Inv	HALLOWEEN PARKING	10/29/2012	540.00		01.11.929.02

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Total GHS MUSIC BOOSTERS					540.00		
<b>GLOBAL REACH INTERNET PROD.</b>							
GLOBAL REACH INTERNET PROD.		119792					
37952	1 Inv		MONTHLY HOSTING FEE	07/01/2012	60.00		01.13.512.05
Total GLOBAL REACH INTERNET PROD.					60.00		
<b>GOLDEN, TOM (P.E.)</b>							
GOLDEN, TOM (P.E.)		119801					
102512	1 Inv		GATEWAY SOIL SURVEY	10/25/2012	100.00		01.45.532.00
Total GOLDEN, TOM (P.E.)					100.00		
<b>GUY'S TRUCK &amp; TRACTOR SERVICE</b>							
GUY'S TRUCK & TRACTOR SERVICE		119033					
GW1000354	1 Inv		VEHICLE REPAIRS	10/09/2012	67.33		20.25.513.00
GW1000446	1 Inv		07 STERLING PLOW	11/02/2012	201.83		01.41.613.05
Total GUY'S TRUCK & TRACTOR SERVICE					269.16		
<b>HD SUPPLY WATERWORKS, LTD.</b>							
HD SUPPLY WATERWORKS, LTD.		119090					
5644391	1 Inv		GPS REPAIR	10/24/2012	654.84		51.42.532.00
Total HD SUPPLY WATERWORKS, LTD.					654.84		
<b>HEALTHCARE SERVICE CORPORATION</b>							
HEALTHCARE SERVICE CORPORATI		118931					
110112	1 Inv		HSA/FAMILY/EMPLOYEE	11/01/2012	2,319.00		01.218.0
110112	2 Inv		PPO/BLUE CROSS BLUE	11/01/2012	388.00		01.218.0
110112	3 Inv		F/BLUE CROSS/BLUE SH	11/01/2012	21,518.40		01.13.451.00
110112	4 Inv		W/BLUE CROSS/BLUE SH	11/01/2012	692.36		78.32.464.02
Total HEALTHCARE SERVICE CORPORATION					24,917.76		
<b>HOLLAND HEATING, AIR COND</b>							
HOLLAND HEATING, AIR COND		99					
35405	1 Inv		MARKET HOUSE RESTR	10/30/2012	256.97		01.13.511.06
Total HOLLAND HEATING, AIR COND					256.97		
<b>HOLLAND PLUMBING, INC.</b>							
HOLLAND PLUMBING, INC.		964					
120697	1 Inv		RESTROOM/URINAL P.W	10/22/2012	81.38		01.41.511.00
Total HOLLAND PLUMBING, INC.					81.38		
<b>HUNTINGTON, LORI</b>							
HUNTINGTON, LORI		120					
110212	1 Inv		MEALS/UNIFORM DEN	11/02/2012	36.53		01.21.562.00
110612	1 Inv		COFFEE POT	11/06/2012	244.90		01.21.651.00

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Total HUNTINGTON, LORI				281.43		
<b>HYDE, MARY BETH</b>						
HYDE, MARY BETH		101				
102412	1 Inv	TRAVEL REIMBURSEMEN	10/24/2012	113.40		01.14.562.00
Total HYDE, MARY BETH				113.40		
<b>IAHPC</b>						
IAHPC		119771				
101912	1 Inv	PRESERVATION TRAININ	10/19/2012	25.00		01.46.563.01
Total IAHPC				25.00		
<b>IIW ENGINEERS &amp; SURVEYORS, PC</b>						
IIW ENGINEERS & SURVEYORS, PC		260				
55412	1 Inv	DESIGN IIW	10/31/2012	30,700.00		17.52.815.03
55413	1 Inv	MEEKER STREET BRIDG	10/31/2012	150.00		01.41.890.04
Total IIW ENGINEERS & SURVEYORS, PC				30,850.00		
<b>IL DEPARTMENT OF CMS (CRF)</b>						
IL DEPARTMENT OF CMS (CRF)		118967				
T1311457	1 Inv	IN-SQUAD COMPUTER C	10/22/2012	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS (CRF)				232.60		
<b>IL MUN.LG.RISK MGMT ASSN</b>						
IL MUN.LG.RISK MGMT ASSN		432				
110212	1 Inv	LOSS FUND PAYMENT	11/02/2012	5,817.73		14.14.591.06
Total IL MUN.LG.RISK MGMT ASSN				5,817.73		
<b>IOWA PATCH</b>						
IOWA PATCH		119632				
1454	1 Inv	HIGH PERFORMANCE PA	10/15/2012	437.50		15.41.614.00
Total IOWA PATCH				437.50		
<b>J &amp; R SUPPLY INCORPORATED</b>						
J & R SUPPLY INCORPORATED		951				
1210606	1 Inv	STORM SEWER	10/16/2012	24.00		01.41.514.06
1210744	1 Inv	CULVERT PIPES	10/23/2012	620.00		20.25.515.00
1210845	1 Inv	STORM SEWER	10/25/2012	420.00		01.41.514.06
Total J & R SUPPLY INCORPORATED				1,064.00		
<b>JACKSON CONCRETE/EXCAVATION CO</b>						
JACKSON CONCRETE/EXCAVATION (		489				
102612	1 Inv	SIDEWALK TO INVERTEF	10/26/2012	987.50		52.43.850.10
Total JACKSON CONCRETE/EXCAVATION CO				987.50		
<b>JO CARROLL ENERGY, INC.</b>						
JO CARROLL ENERGY, INC.		397				

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
111212	1 Inv		FINANCE/ELECTRIC	11/12/2012	366.70		01.13.571.01
111212	2 Inv		POLICE/ELECTRIC	11/12/2012	276.33		01.21.571.01
111212	3 Inv		EMS/ELECTRIC	11/12/2012	109.90		12.10.571.01
111212	4 Inv		PARKS/ELECTRIC	11/12/2012	140.31		17.52.571.01
111212	5 Inv		FLOOD CONTROL/ELECT	11/12/2012	96.67		20.25.576.01
111212	6 Inv		FIRE DEPT./ELECTRIC	11/12/2012	278.61		22.22.576.01
111212	7 Inv		TURNER HALL/ELECTRIC	11/12/2012	892.48		58.54.571.01
111212	8 Inv		WELCOME SIGNS	11/12/2012	36.27		01.41.571.01
111212	9 Inv		ELECTRIC	11/12/2012	6,811.25		15.41.572.00
Total JO CARROLL ENERGY, INC.					9,008.52		
<b>JO DAVIESS CTY HEALTH DEPT</b>							
JO DAVIESS CTY HEALTH DEPT		121					
103112	1 Inv		FOOD PERMIT APPLICAT	10/31/2012	50.00		59.55.651.00
Total JO DAVIESS CTY HEALTH DEPT					50.00		
<b>JO DAVIESS CTY HWY DEPT</b>							
JO DAVIESS CTY HWY DEPT		653					
2018	1 Inv		STREET STRIPING (4TH &	10/23/2012	862.28		01.41.514.01
Total JO DAVIESS CTY HWY DEPT					862.28		
<b>JO DAVIESS CTY SHERIFF</b>							
JO DAVIESS CTY SHERIFF		116					
110112	1 Inv		RADIO SERVICE	11/01/2012	100.00		22.22.538.00
110112	2 Inv		CITY SHARE OF OFFICEF	11/01/2012	200.12		01.21.538.00
12-433	1 Inv		ID CARD FOR NATHAN JC	10/31/2012	5.00		01.21.651.00
Total JO DAVIESS CTY SHERIFF					305.12		
<b>JOS MOTORSPORTS</b>							
JOS MOTORSPORTS		119694					
12530	1 Inv		CARBURATOR FOR GOLI	10/15/2012	192.84		17.52.514.00
Total JOS MOTORSPORTS					192.84		
<b>KUHN, BRIAN</b>							
KUHN, BRIAN		236					
100912	1 Inv		CLOTHING	10/09/2012	24.88		01.41.471.09
Total KUHN, BRIAN					24.88		
<b>LAWSON PRODUCTS, INC.</b>							
LAWSON PRODUCTS, INC.		627					
9301181485	1 Inv		MISC MATERIALS	10/16/2012	104.07		01.41.653.00
9301181485	2 Inv		MISC MATERIALS	10/16/2012	180.29		17.52.652.00
9301181485	3 Inv		MISC MATERIALS	10/16/2012	10.45		01.41.653.00
9301181485	4 Inv		MISC MATERIALS	10/16/2012	10.45		17.52.652.00
Total LAWSON PRODUCTS, INC.					305.26		
<b>LITHO SPECIALISTS</b>							
LITHO SPECIALISTS		63					
21886	1 Inv		BILL PRINTING	10/19/2012	623.00		51.42.929.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
21886	2 Inv	BILL PRINTING	10/19/2012	623.00		52.43.929.00
Total LITHO SPECIALISTS				1,246.00		
<b>LOUIE'S AGGREGATE COMPANY</b>						
LOUIE'S AGGREGATE COMPANY 1218						
2473	1 Inv	BIKE TRAIL IMPROVEMEI	10/25/2012	319.45		17.52.820.06
Total LOUIE'S AGGREGATE COMPANY				319.45		
<b>LOUIE'S TRENCHING SERVICE</b>						
LOUIE'S TRENCHING SERVICE 127						
3297	1 Inv	STORM SEWER MAINTEN	10/15/2012	2,369.10		01.41.514.06
3303	1 Inv	MEEKER STREET BRIDG	10/17/2012	20,855.15		01.41.890.04
Total LOUIE'S TRENCHING SERVICE				23,224.25		
<b>MCGREEVY WILLIAMS LAW OFFICE</b>						
MCGREEVY WILLIAMS LAW OFFICE 119647						
101612	1 Inv	LEGAL EXPENSES - UNIT	10/16/2012	1,544.67		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE				1,544.67		
<b>METLIFE SMALL BUSINESS CENTER</b>						
METLIFE SMALL BUSINESS CENTER 775						
101612	1 Inv	DENTAL INSURANCE	10/16/2012	1,930.79		01.13.451.01
Total METLIFE SMALL BUSINESS CENTER				1,930.79		
<b>MILLER ELECTRIC SUPPLY</b>						
MILLER ELECTRIC SUPPLY 141						
1099870.001	3 Adj	MEEKER STREET FOOTE	10/30/2012	647.50 -		01.41.890.04
1099870.001	4 Adj	MEEKER STREET FOOTE	10/30/2012	1,312.82 -		01.41.614.04
Total MILLER ELECTRIC SUPPLY				1,960.32 -		
<b>MILLER-BRADFORD &amp; RISBERG</b>						
MILLER-BRADFORD & RISBERG 1001						
EK03741	1 Inv	621 CHASE ENDLOADER	10/23/2012	10,000.00		01.41.830.05
EK03741	2 Inv	621 CHASE ENDLOADER	10/23/2012	10,000.00		20.25.832.00
Total MILLER-BRADFORD & RISBERG				20,000.00		
<b>MISSISSIPPI VALLEY PUMP, INC.</b>						
MISSISSIPPI VALLEY PUMP, INC. 119849						
9057	1 Inv	RIVERSIDE STORM PUMI	09/21/2012	17,870.00		01.41.860.00
Total MISSISSIPPI VALLEY PUMP, INC.				17,870.00		
<b>MONTGOMERY TRUCKING</b>						
MONTGOMERY TRUCKING 133						
87142	1 Inv	REFUSE HANDLING CON	11/01/2012	13,499.00		13.44.540.04
87142	2 Inv	RECYCLING CONTRACT	11/01/2012	4,671.00		13.44.540.00
87142	3 Inv	DUMPSTERS	11/01/2012	367.00		01.41.573.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total MONTGOMERY TRUCKING				18,537.00		
<b>MORAN, MARK</b>						
MORAN, MARK 922						
102312	1 Inv	TRAVEL REIMBURSEMEN	10/23/2012	13.75		01.11.562.00
102312	2 Inv	OFFICE SUPPLIES	10/23/2012	25.73		01.13.651.01
Total MORAN, MARK				39.48		
<b>MURRAY, B. L. CO. INC.</b>						
MURRAY, B. L. CO. INC. 135						
77252	1 Inv	SUPPLIES	10/23/2012	234.32		17.52.652.00
77335	1 Inv	GARBAGE BAGS	10/24/2012	169.12		17.52.652.00
Total MURRAY, B. L. CO. INC.				403.44		
<b>NAPA AUTO PARTS</b>						
NAPA AUTO PARTS 79						
103112	1 Inv	MISC. EQUIPMENT	10/31/2012	79.98		01.41.840.01
103112	2 Inv	MISC. EQUIPMENT	10/31/2012	39.99		17.52.514.00
Total NAPA AUTO PARTS				119.97		
<b>NICOR</b>						
NICOR 151						
110112	1 Inv	MARKETHOUSE RESTRC	11/01/2012	42.95		01.13.511.06
110112	2 Inv	POOL-GAS	11/01/2012	86.70		59.55.571.02
Total NICOR				129.65		
<b>NICOR (F)</b>						
NICOR (F) 118924						
110112	1 Inv	CITY HALL-GAS	11/01/2012	78.00		01.13.571.05
110112	2 Inv	POLICE-GAS	11/01/2012	34.05		01.21.571.05
110112	3 Inv	PUBLIC WORKS-GAS	11/01/2012	111.62		01.41.571.05
110112	4 Inv	FIRE DEPARTMENT-GAS	11/01/2012	135.54		22.22.571.05
110112	5 Inv	TURNER HALL-GAS	11/01/2012	226.83		58.54.571.01
Total NICOR (F)				586.04		
<b>O'CONNOR, BROOKS &amp; CO.</b>						
O'CONNOR, BROOKS & CO. 158						
17601	1 Inv	AUDIT RECONCILIATION	10/28/2012	187.50		11.10.531.01
Total O'CONNOR, BROOKS & CO.				187.50		
<b>O'SHAUGHNESSY, STEPHANIE</b>						
O'SHAUGHNESSY, STEPHANIE 119594						
101612	1 Inv	HISTORIC PRESERVATIC	10/16/2012	216.00		01.46.651.00
Total O'SHAUGHNESSY, STEPHANIE				216.00		
<b>PETITGOUT CORPORATION</b>						
PETITGOUT CORPORATION 689						
6719	1 Inv	ST. LIGHT MAINTENANCE	10/30/2012	250.17		01.41.514.11

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
Total PETITGOUT CORPORATION					250.17		
<b>PETTY CASH/POLICE DEPT.</b>							
PETTY CASH/POLICE DEPT. 163							
110712	1 Inv		POSTAGE	11/07/2012	22.49		01.21.551.00
110712	2 Inv		TRAINING/MEALS	11/07/2012	17.20		01.21.562.00
Total PETTY CASH/POLICE DEPT.					39.69		
<b>PROFESSIONAL ACCT. MANAGMENT</b>							
PROFESSIONAL ACCT. MANAGMENT 119393							
0013467	1 Inv		CITATION PROCESSING	10/31/2012	240.24		01.21.537.00
Total PROFESSIONAL ACCT. MANAGMENT					240.24		
<b>PROJECT MANAGEMENT INSTITUTE</b>							
PROJECT MANAGEMENT INSTITUTE 119506							
093012	1 Inv		DUES	09/30/2012	154.00		01.45.561.00
Total PROJECT MANAGEMENT INSTITUTE					154.00		
<b>QUILL CORP.</b>							
QUILL CORP. 686							
6659679	1 Inv		FINANCE/OFFICE SUPPL	10/19/2012	20.93		01.13.651.01
6659679	2 Inv		ALL/FINANCE/OFFICE SU	10/19/2012	465.63		01.13.651.02
6659679	3 Inv		BUILDING/OFFICE SUPPL	10/19/2012	11.41		01.46.651.00
6659679	4 Inv		ZONING/OFFICE SUPPLI	10/19/2012	11.41		01.16.651.00
6659679	5 Inv		ENGINEERING/OFFICE S	10/19/2012	68.49		01.45.651.01
6659679	6 Inv		CITY CLERK/OFFICE SUF	10/19/2012	12.36		01.14.651.00
Total QUILL CORP.					590.23		
<b>RIVER CITY PAVING</b>							
RIVER CITY PAVING 56							
4300008095	1 Inv		COLD PATCH	10/31/2012	604.35		15.41.614.00
Total RIVER CITY PAVING					604.35		
<b>RUIZ, CARLOS</b>							
RUIZ, CARLOS 119846							
102512	1 Inv		DEPOSIT REFUND	10/25/2012	200.00		58.54.929.00
Total RUIZ, CARLOS					200.00		
<b>RURY, DAVE</b>							
RURY, DAVE 609							
102312	1 Inv		CDL LICENSE	10/23/2012	65.00		01.41.563.00
Total RURY, DAVE					65.00		
<b>SANDRY FIRE SUPPLY, L.L.C.</b>							
SANDRY FIRE SUPPLY, L.L.C. 118920							
39483	1 Inv		NEW EQUIPMENT	10/05/2012	132.44		22.22.840.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total SANDRY FIRE SUPPLY, L.L.C.				132.44		
<b>SECRETARY OF STATE</b>						
SECRETARY OF STATE 515						
110112	1 Inv	NOTARY PUBLIC	11/01/2012	10.00		01.21.651.00
Total SECRETARY OF STATE				10.00		
<b>SEILER INSTRUMENT &amp; MFG. CO.</b>						
SEILER INSTRUMENT & MFG. CO. 119850						
286452	1 Inv	LEVEL REPAIR	10/20/2012	85.00		01.45.651.01
Total SEILER INSTRUMENT & MFG. CO.				85.00		
<b>SELCO, INC.</b>						
SELCO, INC. 119585						
59186	1 Inv	TRAFFIC CONE RENTAL	10/31/2012	100.00		01.41.652.04
Total SELCO, INC.				100.00		
<b>SIMMONS, MICHAEL A.</b>						
SIMMONS, MICHAEL A. 218						
102512	1 Inv	TRAVEL EXPENSE	10/25/2012	284.32		22.22.562.00
Total SIMMONS, MICHAEL A.				284.32		
<b>SLOAN IMPLEMENT</b>						
SLOAN IMPLEMENT 119196						
5015678	1 Inv	EQUIPMENT MAINTENAN	10/18/2012	11.94		17.52.514.00
5016212	1 Inv	EQUIPMENT MAINTENAN	11/06/2012	17.02		17.52.514.00
Total SLOAN IMPLEMENT				28.96		
<b>STEPHENSON SERVICE CO.</b>						
STEPHENSON SERVICE CO. 119230						
103112	1 Inv	FUEL	10/31/2012	410.50		01.41.655.00
Total STEPHENSON SERVICE CO.				410.50		
<b>SUPERIOR WELDING SUPPLY</b>						
SUPERIOR WELDING SUPPLY 181						
L3936091	1 Inv	WELDING SUPPLIES	10/06/2012	200.00		01.41.652.02
Total SUPERIOR WELDING SUPPLY				200.00		
<b>TRI-STATE SCREEN PRINTING</b>						
TRI-STATE SCREEN PRINTING 119187						
9583	1 Inv	SIGNS	10/24/2012	118.40		01.41.652.04
Total TRI-STATE SCREEN PRINTING				118.40		
<b>TRI-STATE SHRED</b>						
TRI-STATE SHRED 119848						
20065	1 Inv	ON-SITE SHREDDING	10/22/2012	240.00		01.21.651.00
20065	2 Inv	ON-SITE SHREDDING	10/22/2012	249.40		52.43.929.00

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Total TRI-STATE SHRED					489.40		
<b>UNIFORM DEN EAST, INC.</b>							
UNIFORM DEN EAST, INC. 119474							
77183	1 Inv		UNIFORMS/NATHAN	11/02/2012	1,197.05		01.21.471.15
77184	1 Inv		UNIFORMS/LORI	11/02/2012	55.00		01.21.471.15
Total UNIFORM DEN EAST, INC.					1,252.05		
<b>US CELLULAR</b>							
US CELLULAR 92							
103112	1 Inv		PUBLIC WORKS/CELL PH	10/31/2012	36.58		01.41.552.00
103112	2 Inv		ADMIN/CELL PHONE	10/31/2012	72.53		01.11.552.00
103112	3 Inv		FIRE DEPT./CELL PHONE	10/31/2012	73.16		22.22.552.00
103112	4 Inv		POLICE/CELL PHONES	10/31/2012	36.57		01.21.552.01
Total US CELLULAR					218.84		
<b>US POSTAL SERVICE</b>							
US POSTAL SERVICE 1076							
103112	1 Inv		PERMIT 82 ACCOUNT PC	10/31/2012	500.00		51.42.551.00
103112	2 Inv		PERMIT 82 ACCOUNT PC	10/31/2012	250.00		52.43.551.00
103112	3 Inv		PERMIT 82 ACCOUNT PC	10/31/2012	750.00		13.44.551.00
Total US POSTAL SERVICE					1,500.00		
<b>VALLEY PERENNIALS</b>							
VALLEY PERENNIALS 118994							
10361	1 Inv		SYMPATHY FLOWERS	10/23/2012	40.00		01.11.929.01
Total VALLEY PERENNIALS					40.00		
<b>WHITE, JUDY</b>							
WHITE, JUDY 1204							
110112	1 Inv		JANITOR SERVICES	11/01/2012	110.00		01.41.511.01
Total WHITE, JUDY					110.00		
<b>WIZARD COMPUTERS INC</b>							
WIZARD COMPUTERS INC 666							
12508	1 Inv		NETWORK MAINTENANC	11/01/2012	458.00		01.13.512.04
Total WIZARD COMPUTERS INC					458.00		
Grand Total:					255,298.54		

Vendor Number Hash: 4380701  
 Vendor Number Hash - Split: 5590067  
 Total Number of Invoices: 101  
 Total Number of Transactions: 151

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	255,298.54	255,298.54

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				<u>255,298.54</u>		<u>255,298.54</u>