



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 26, 2012

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
12C-0482.	Call to Order by Presiding Officer
12C-0483.	Roll Call
12C-0484.	Establishment of Quorum
12C-0485.	Pledge of Allegiance
12C-0486.	Reports of Standing Committees
12C-0487.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

CONSENT AGENDA CA-20

ITEM	DESCRIPTION	PAGE
12C-0488.	Approval of the Minutes of the November 12, 2012 City Council Meeting	3-11
12C-0489.	Approval of BA13-04 for Levee Accreditation Project, Donation, Police Training, and Gateway Park	12-13
12C-0490.	Second Reading and Approval of an Ordinance Declaring Certain Police Department and Swimming Pool Property Surplus	14-16
12C-0491.	Approval of Request by Sergeant Charles Werner for Secondary Employment	17
12C-0492.	Acceptance of September 2012 Financial Report	--

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0445.	Discussion and Possible Action on an Appeal of a Decision by the Galena Historic Preservation Commission by Margaret Dvovak, 129 S. Dodge Street	18-21

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0493.	Quarterly Report by VisitGalena.org	22-60
12C-0494.	First Reading of an Ordinance Amending Chapter 96.04 of the <u>Galena Code of Ordinances</u> Pertaining to Closing Time of Parks and Cemeteries	61-62
12C-0495.	Discussion and Possible Action on Creating a New Liquor License for Hotels without Restaurants	63-66
12C-0496.	First Reading on the 2013 Tax Levy Ordinance	67-76
12C-0497.	Discussion and Possible Action on a Contract for Emergency Snow Removal Services	77
12C-0498.	Discussion and Possible Action on a Contract Amendment for Construction Supervision by Strand Associates for the Downtown Flood Pump Project	78
12C-0499.	Warrants	79-85
12C-0500.	Alderspersons' Comments	
12C-0501.	City Administrator's Report	
12C-0502.	Mayor's Report	
	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. December 6	6:30 P.M.	City Hall
City Council	Mon. December 10	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. December 12	6:30 P.M.	City Hall

Posted: Tuesday, November 20, 2012 at 4:30 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 12 NOVEMBER 2012

12C-0458 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 12 November 2012.

12C-0459 – ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Murphy, Painter and Renner.

12C-0460 – ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

12C-0461 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

12C-0462 - REPORTS OF STANDING COMMITTEES

None.

12C-0463 – PUBLIC COMMENTS

Richard Forester, 614 Gear Street – Forester spoke in support of the Street Performers stating there were letters of support from the Bed & Breakfast Inn Keepers of Galena as well as the VisitGalena Board of Directors included in the packet. He advised they have recently finished the annual conversion survey study. One of the questions asked was “What would you change about Galena to make it more pleasant hospitality experience while you were here?” The overall answer was nothing, don’t change anything. A couple of things they did mention were the inadequate parking and inadequate public restrooms which are much more important at this time than Street Performers. Forester shared his experience with tourists dancing to the accordion player in Washington Park.

Rita Wadman 318 Hill Street - Wadman asked the Council for their support and permission to go on with the progressive dinner sponsored by the Bed & Breakfast Innkeepers of Galena to be held Saturday, December 8th 5:30-8:30. The Women of Courage and Commitment will be performing at the appetizer home.

Dana Meadows, 130 S. Main Street – Meadows stated he was glad the Council went back to the original plan for Street Performers. Because of the various things that have come up they have become self-governing.

Meadows urged the Council to support the request under item 12C-0472 by the Galena Downtown Business Association for activities associated with Galena Old Fashioned Christmas, Mardi Gras, and Luminary.

Marilyn Johnson, 202 S. Main Street – Johnson stated she has lived and worked on Main Street in the Historic District for the past 20 years. At this point she feels she is held captive in her business by the continual noise. The music goes on every day. The people who come are here to make business in our historic business district. The Street Performers are charged \$25.00 per year. She noted when they went to Country Fair they were charged \$25.00 for one weekend. She urged the Council to take a look at the Street Performers Ordinance and find some other way. She suggested trading off so they have a day or two of no music. The music is very disruptive and interferes with customers. Johnson feels it is time to reconsider some of the things.

Stephen Coates, 304 Elk Street – Coates spoke with regard to the proposal from the Jo Daviess County Historical Society Funding Agreement for services not otherwise provided to the citizens of Galena and advised he would be present if there were any questions.

Dick Auman, 701 Young Street – Auman stated he is always a little amazed, amused and irritated at the attitude and perception that the visitors to Galena are more important than those that live here. There are 3500 residents who pay a lot of property tax and generate a huge amount of sales tax. Auman doesn't have a problem with the Street Performers but what he does have a problem with is the noise in the community. He stated it would be nice if once in a while the City Council would listen to the citizens and not the needs of the visitors and the downtown businesses. Main Street and tourism is important but the idea that it is the total economic engine is totally wrong. Auman feels those that support other businesses outside of the downtown deserve the same or more consideration than the visitors of Galena. He urged the Council to have some discussion on the noise as well as public safety.

James Wirth 121 S. High Street – Wirth addressed item 12C-0473. Wirth urged the Council to act favorably on setting a time to close cemeteries and parks.

Carl Johnson, 202 S. Main Street – Johnson stated he doesn't expect that we will do away with Street Performers. He would like to see something done about the sound level. He feels it should be kept to an intimate level. He also recommended auditioning those that are going to play.

Justice Kelly, 501 Harrison – Kelly advised he has been sharing information on research he has done with regard to Street Performers. Kelly stated he feels the noise ordinance is the best way to handle this. He would like to hear from the City Attorney on the issues we have with the ordinance as is, as proposed and whether or not the noise ordinance would cover the issues.

Steve Repp, 227 South Dodge Street – Repp feels out of dignity and respect the cemeteries should be closed at dusk and no one should be allowed in the cemetery after dark.

Holly Werner, 15 W. Arrowhead Drive – Werner stated that there is no one using the cemetery at this time that's not using dignity or respect. There is full control of what is happening there. History is being talked about.

LIQUOR COMMISSION

Motion: Lincoln moved, seconded by Fach, to adjourn as the City Council and reconvene as the Liquor Commission.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

12C-0464 – DISCUSSION AND POSSIBLE ACTION ON AN APPLICATION FOR A LIQUOR LICENSE MANAGER FROM CANNOVA'S, 247 N. MAIN STREET, FOR SHANA POWELL

Motion: Painter moved, seconded by Fach, to approve the application for a Liquor License Manager for Cannova's, 247 N. Main Street for Shana Powell.

Discussion: None.

Roll Call: AYES: Greene, Lincoln, Murphy, Painter, Cording, Fach, Renner
NAYS: None

The motion carried.

Motion: Lincoln moved, seconded by Greene, to adjourn as the Liquor Commission and reconvene as the City Council.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

CONSENT AGENDA CA-20

12C-0465 – APPROVAL OF THE MINUTES OF THE OCTOBER 22, 2012 CITY COUNCIL MEETING

12C-0466 – APPROVAL OF BA13-03 FOR MAINTENANCE AND REPAIRS TO WELL 6 AND LIABILITY INSURANCE EXPENSES

12C-0467 – APPROVAL OF THE FIRST READING OF AN ORDINANCE DECLARING CERTAIN POLICE DEPARTMENT AND WIMMING POOL PROPERTY SURPLUS

12C-0468 – APPROVAL OF ADDING DAVID EATON AS AN ADVISOR FOR THE CITY OF GALENA 457 DEFERRED COMPENSATION PLAN OFFERED THROUGH ING

12C-0469 – APPROVAL OF A REQUEST BY THE BED AND BREAKFAST INNKEEPERS OF GALENA FOR THE TASTE OF GALENA PROGRESSIVE DINNER ON SATURDAY, DECEMBER 8, 2012

Motion: Cording moved, seconded by Painter, to approve Consent Agenda CA-20 as presented.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

12C-0405 – DISCUSSION AND POSSIBLE ACTION ON THE REVISION OF THE STREET PERFORMERS ORDINANCE

Council reviewed the proposed changes listed on pages 24-27 of the packet and recommended the following changes:

- #7 – Change the fee to \$15.00 annually. Not all members were in support of reducing the fee.
- #12 – Change the wording from “A performer may perform...” to “A performer is encouraged to perform...”
- #13 – Keep as it with no limit.
- #14 – Yes you may collect donations but don’t be too specific on how things need to be done.
- #16 – Change the distance of 100 feet to a distance of 50 feet.

Motion: Fach moved, seconded by Cording, to instruct staff to revise the Street Performers Ordinance to include said revisions.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

NEW BUSINESS

12C-0470 – UPDATE ON GALENA HISTORIC DISTRICT BOUNDARY REVISION PROJECT

Daryl Watson updated the Council on the current Historic District Boundary Revision Project. A public hearing will be held on November 29, 2012.

12C-0471 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE GALENA HISTORY MUSEUM AND HISTORICAL SOCIETY FOR A SERVICE AGREEMENT WITH THE CITY

A motion to approve was made and later withdrawn.

Discussion: Lincoln advised he requested this item be added to discuss the possibility of entering into an agreement with the Galena-JoDavieess Historical Society to help fund the activities of the museum regarding local historical sites and programming. Lincoln feels there is no question the museum does provide a service. While he would prefer to see it come at budget time, he has no problem with it the way it is written.

Nack reminded the Council a municipality cannot give their public money to private organizations unless you can show a public purpose and public good for doing so. Nack felt if the City were inclined to help out the museum the same thing could be accomplished by maintaining the building and/or paying the utility bills through the lease agreement.

Council discussed and directed the City Attorney to take a look at modifying the lease agreement.

Motion: Lincoln moved, seconded by Painter, to table item 12C-0471 to a date no later than the 1st meeting of December.

12C-0472 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE GALENA DOWNTOWN BUSINESS ASSOCIATION FOR ACTIVITIES ASSOCIATED WITH GALENA OLD FASHIONED CHRISTMAS, MARDI GRAS, AND LUMINARIA

Motion: Greene moved, seconded by Lincoln, to approve the request by the Galena Downtown Business Association for activities associated with Galena Old Fashioned Christmas, Mardi Gras, and luminary.

Discussion: Moran advised all of the activities requested have been approved by the council in past years with the exception of the following three new requests:

1. The group proposes to have a horse and carriage from the Galena Carriage Company lead the Christmas parade. In addition to the driver of the carriage, a person would walk in front of the horse with a lead.
2. The group proposes to have one business in each block broadcast music outside their store on the day of Santa’s arrival (November 23) and Mardi Gras weekend (February 8 and 9).
3. The group proposes to fundraise on December 15 during luminary by collecting donations from passing drivers. Volunteers would stand in the street on Main Street near the floodgates as vehicles approach the stoplights and on near Franklin Street.

Amended

Motion: Fach moved, seconded by Cording, to amend the motion to approve item #1 and not approve #2 and #3.

Discussion: Greene stated he was uncomfortable with the fundraising for the luminary. He feels if they need support they need to look at other ways. Council felt there would be a safety issue with people standing in the street and didn't like the idea of people approaching vehicles to collect money.

Nack reminded Council the City has ordinances that prohibit the music being pumped out of businesses as well as an ordinance that prohibits the requesting of money from vehicles.

Amended

Motion

Roll Call: AYES: Murphy, Painter, Cording, Fach
NAYS: Greene, Lincoln

The motion carried.

Main

Motion

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene
NAYS: None

The motion carried.

12C-0473 – DISCUSSION AND POSSIBLE ACTION ON AN ORDINANCE AMENDMENT TO CHAPTER 96.04 OF THE GALENA CODE OF ORDINANCES PERTAINING TO CLOSING TIME OF PARKS AND CEMETERIES

Motion: Greene moved, seconded by Murphy, to open discussion on an ordinance amendment to Chapter 96.04 of the Galena Code of Ordinances pertaining to closing time of parks and cemeteries.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

The motion carried.

Discussion: Council felt parks closing times should be kept separate from cemetery closing times. They agreed closing the cemeteries at dusk made sense. A suggestion was made to make an exception allowing organized tours access until a set time.

Council directed the City Attorney to check into closing the parks at 10:00 p.m. and the cemeteries at dusk. They recommended adding language allowing licensed tours to access the cemeteries until a certain time.

Motion: Greene moved, seconded by Murphy, to close discussion on an ordinance amendment to Chapter 96.04 of the Galena Code of Ordinances pertaining to closing time of parks and cemeteries.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

Motion: Greene moved, seconded by Murphy to table item 12C-0473.

12C-0474 – FIRST READING OF AN ORDINANCE TO PROTECT BRICK AND COBBLESTONE STREET IN GALENA

Motion: Fach moved, seconded by Painter, to approve the ordinance to protect brick and cobblestone streets in Galena and waive the second reading, 12C-0474.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach
NAYS: Greene

The motion carried.

12C-0475 – FIRST READING OF AN ORDINANCE AUTHORIZING THE EXECUTION OF THE ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT

Motion: Painter moved, seconded by Cording, to approve and waive the second reading of an ordinance authorizing the execution of the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement, 12C-0475.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0476 – DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING THE AMOUNT OF THE 2012 TAX LEVY FOR TAXES TO BE COLLECTED IN 2013

Motion: Cording moved, seconded by Painter, to establish the amount of the 2013 Tax Levy for taxes to be collected in 2013 at \$1,423,050.

Discussion: Cording stated while no one likes to see taxes come around, there are city services the City needs to provide. This amount of money will allow us to do that.

Lincoln stated he was in favor of no increase this year.

Painter felt we need to be careful we don't fall behind. She is worried staying with the same might mean we will be struggling to meet the budget.

Renner advised the levy was cut last year. He doesn't feel 8 cents is going to hurt too many households. The increase would provide an additional \$44,000.

Fach stated he would like to see something in for Street and Bridge. He questioned if they could be separated. Moran advised State Statute would not allow it.

Fach stated he has a problem with the CPI.

Murphy preferred to see the lower rate. The recent vote on a referendum sent a loud message on how citizens feel about a tax increase. If there are issues at budget time, council will need to sit down and crunch numbers. Citizens don't need a tax increase at this time.

Roll Call: AYES: Painter, Cording
NAYS: Murphy Fach, Greene, Lincoln,

The motion was denied.

Motion: Lincoln moved, seconded by Murphy, to establish the amount of the 2012 Tax Levy for taxes to be collected in 2013 at \$1,378,790.

Discussion: Painter stated she would like to see it bumped up a little bit. She suggested \$1,400,000.

Cording is concerned there is a danger of moving into deficit spending if we continue to not increase the levy a little each year.

Lincoln stated he has been asking for years for each department to cut 2 percent out of their budget. He feels there are options out there that are not being used to the fullest extent.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy
NAYS: Painter, Cording

The motion carried.

12C-0477 – WARRANTS

Motion: Cording moved, seconded by Murphy, to approve the Warrants as presented, 12C-0477.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

12C-0478 – ALDERPERSONS' COMMENTS

Street Performers – Lincoln advised he shops downtown and has a business downtown. He is sorry to hear that people are upset with the music playing. He hopes council can come to some type of agreement on the issue.

Well Wishes – Cording stated Richard Clark fell ill prior to the meeting adding our hearts are with he and his family and we wish him well.

Salt Pile – Fach noted the salt pile on Gear Street is still uncovered. He had complaints that it is polluting the whole valley. He would like to have an item placed on the agenda so some kind of action can be taken.

Kilowatt Counter – Fach recommended installing a kilowatt counter at Turner Hall. This would allow us to know who is using the electricity and how much so we can adjust our rates.

Unsatisfactory Work – Fach advised there was a question about a contractor doing an unsatisfactory job. Things were done unbeknownst to City Staff. Fach feels some kind of protection needs to be set up that would provide that contractors need to notify the City Engineer when some kind of definitive action is going to happen.

LED Lights – Fach questioned if Jo Carroll Energy agreed to cooperate with the LED's on the new street lights. Moran advised they are not in a position to do that at this time. They are working on a demonstration project where they will change out six lights on Franklin Street. They would like to do this process first before putting them in here and there. They are making progress on the demo project.

12C-0479 – CITY ADMINISTRATOR’S REPORT

Salt Pile – The salt pile is near the Jo Daviess County Workshop and belongs to Jo Daviess County. Moran advised he has had communications with them and will follow up on it.

Donation – Moran advised the City received a \$5,000 donation from a visitor to Galena that had a dog they loved which has recently passed away. They made the donation to install a drinking fountain in Grant Park with a dog fountain attached.

12C-0480 – MAYOR’S REPORT

Mayor Renner extended his good wishes to Richard Clark and wished all a “Happy Thanksgiving”.

12C-0481 – MOTION FOR EXECUTIVE SESSION

Motion: Murphy moved, seconded by Fach, to recess to Executive Session to discuss the following:

- Pending, Probable or Imminent Litigation, Section 2 (c) (11)
- Review of Executive Session Minutes, Section 2 (c) (21)

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

The meeting recessed at 8:24 p.m.

The meeting reconvened at 8:53 p.m.

12C-0482 - ADJOURNMENT

Motion: Fach moved, seconded by Murphy, to adjourn.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

Regular Board Meeting

12 November 2012

The meeting adjourned at 8:53 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Beth Hyde". The signature is written in a cursive style with a large, looped initial "M".

Mary Beth Hyde
City Clerk

City of Galena, Illinois

Budget Amendment No. 13-04
Fiscal Year 2012-13



Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance
Misc Revenue Public Works	01.389.3	\$ 357,520	\$ 25,000		\$ 382,520
Gateway Park	01.41.890.03	\$ -	\$ 25,000		\$ 25,000
Storm Sewer Maintenance	01.41.514.06	\$ 30,520		\$ 9,860	\$ 20,660
Consulting Services	01.45.532.01	\$ 7,500	\$ 9,860		\$ 17,360
Misc. Revenue Police	01.389.2	\$ 2,000	\$ 3,000		\$ 5,000
Police Training	01.21.563.00	\$ 3,550	\$ 3,000		\$ 6,550
Misc. Revenue Parks	17.389.0	\$ -	\$ 5,000		\$ 5,000
Park Improvements	17.52.820.06	\$ 10,500	\$ 5,000		\$ 15,500

Justification:

This amendment would accomplish the following:

1. The City will receive revenue this fiscal year from one of two grants for Gateway Park. Expenses will be incurred for prairie restoration and forest restoration. Although the expenses will be reimbursed by the Illinois Department of Natural Resources and the Jo Daviess Conservation Foundation, the invoices must first be paid by the City. This amendment would add \$25,000 of expected revenue to the General Fund and \$25,000 of planned expenses to the General Fund to account for this project. Additional revenues and expenses for the Gateway Park project will be included in next year's budget.
2. During the past two years, we have been working our consultant, IIW Engineers, to comply with the requirements of the Corps of Engineers for accrediting our flood control system. After submitting all of the information required for the accreditation review, the Corps required additional evaluation of the drainage system on the interior of the flood levee and other detailed analyses. IIW Engineers completed the additional work at a cost of \$9,853.25. We believe this to be the last of the work on this project for IIW. This amendment transfers \$9,860 from the Public Works Storm Sewer Maintenance expense budget to the Consulting Services expense line in the Engineering budget.
3. New Police Officer, Nathan Johnson, is completing his required training at the Illinois State Police Academy. The cost of the training is \$2,882 and will be 100% reimbursed. Neither the expense nor the revenue were anticipated in the budget. This amendment would add \$3,000 of revenue and \$3,000 of expense to the Police budget.
4. As reported at the November 12 council meeting, the city recently received a donation of \$5,000 for a new drinking fountain in Grant Park. This amendment would add \$5,000 of revenue and \$5,000 of expense to the Parks budget.

The proposed budget amendments would be revenue and expense neutral as shown below.

Effect of Budget Amendment on Budget:

Fund	Approved Budget	Budget After Previous Amendments	Budget After Proposed Amendment
General Fund Revenues	\$ 3,868,750	\$ 3,868,750	\$ 3,896,750
General Fund Expenses	\$ 3,837,044	\$ 3,754,864	\$ 3,782,864
General Fund Total	\$ 31,706	\$ 113,886	\$ 113,886
Other Fund Revenues	\$ 6,104,375	\$ 6,126,485	\$ 6,131,485
Other Fund Expenses	\$ 6,617,330	\$ 6,719,207	\$ 6,724,207
Other Fund Total	\$ (512,955)	\$ (592,722)	\$ (592,722)
Total Budget Surplus/(Deficit)	\$ (481,249)	\$ (478,836)	\$ (478,836)

Approved by City Council on _____

Mark Moran
Budget Officer



City of Galena, Illinois

Summary of Budget Amendments Fiscal Year 2012-2013

Date	Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance	Amendment Number	Reference Number ¹
6-25-12	Art/Recreation Center	01.11.929.06	\$ -	\$ 10,000		\$ 10,000	BA13-01	553
6-25-12	Transfer to Pool Fund	01.99.999.07	\$ 84,428	\$ 6,700		\$ 91,128	BA13-01	554
6-25-12	Transfer to Benefits Liability Fund	01.99.999.18	\$ 15,400	\$ 6,300		\$ 21,700	BA13-01	555
6-25-12	Concession Equipment	59.55.830.00	\$ -	\$ 6,700		\$ 6,700	BA13-01	556
6-25-12	Transfer In-Pool Fund	59.399.0	\$ 84,428	\$ 6,700		\$ 91,128	BA13-01	557
6-25-12	Benefits Liability-Distributions	78.99.999.01	\$ -	\$ 6,300		\$ 6,300	BA13-01	558
6-25-12	Transfer From General Fund to Benefits Liabilit	78.399.1	\$ 15,400	\$ 6,300		\$ 21,700	BA13-01	559
8-27-12	Meeker Street Bridge	01.41.890.04	\$ 350,000		\$ 133,980	\$ 216,020	BA13-02	560
8-27-12	Transfer to Parks Fund	01.99.999.05	\$ 89,926	\$ 27,000		\$ 116,926	BA13-02	561
8-27-12	Tri-State Screen Print Loan Principal	04.389.4	\$ 22,305		\$ 18,305	\$ 4,000	BA13-02	562
8-27-12	Tri-State Screen Print Loan Interest	04.389.7	\$ 135	\$ 415		\$ 550	BA13-02	563
8-27-12	Zoning Board Members	01.16.421.04	\$ 200	\$ 1,800		\$ 2,000	BA13-02	564
8-27-12	Transfer in to Parks Fund	17.399.0	\$ 89,926	\$ 27,000		\$ 116,926	BA13-02	565
8-27-12	Bike Trail Engineering-Phase 3	17.52.815.03	\$ 10,000	\$ 27,000		\$ 37,000	BA13-02	566
8-27-12	Bartell Sewer	52.43.850.11	\$ 64,000		\$ 5,000	\$ 59,000	BA13-02	567
8-27-12	Sewer Contingencies	52.43.929.00	\$ -	\$ 5,000		\$ 5,000	BA13-02	568
11-12-12	Well #6 Pump Refurbishment	51.42.512.00	\$ -	\$ 54,000		\$ 54,000	BA13-03	
11-12-12	Worker's Compensation	14.14.454.00	\$72,000	\$2,904		\$74,904	BA13-03	
11-12-12	City Building and Contents	14.14.591.01	\$36,250	\$4,164		\$40,414	BA13-03	
11-12-12	Auto Insurance	14.14.591.03	\$ 18,950	\$ 50		\$ 19,000	BA13-03	
11-12-12	Tort Insurance	14.14.591.04	\$ 47,250	\$ 625		\$ 47,875	BA13-03	
11-12-12	Inland Marine Insurance	14.14.591.05	\$ 3,000	\$ 134		\$ 3,134	BA13-03	
11-26-12	Misc Revenue Public Works	01.389.3	\$ 357,520	\$ 25,000		\$ 382,520	BA13-04	
11-26-12	Gateway Park	01.41.890.03	\$ -	\$ 25,000		\$ 25,000	BA13-04	
11-26-12	Storm Sewer Maintenance	01.41.514.06	\$ 30,520		\$ 9,860	\$ 20,660	BA13-04	
11-26-12	Consulting Services	01.45.532.01	\$ 7,500	\$ 9,860		\$ 17,360	BA13-04	
11-26-12	Misc. Revenue Police	01.389.2	\$ 2,000	\$ 3,000		\$ 5,000	BA13-04	
11-26-12	Police Training	01.21.563.00	\$ 3,550	\$ 3,000		\$ 6,550	BA13-04	
11-26-12	Misc. Revenue Parks	17.389.0	\$ -	\$ 5,000		\$ 5,000	BA13-04	
11-26-12	Park Improvements	17.52.820.06	\$ 10,500	\$ 5,000		\$ 15,500	BA13-04	

Notes:

1 Reference Number confirms that the budget amendment has been updated to the General Ledger.

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: October 30, 2012

RE: Surplus Property Ordinance

A handwritten signature in blue ink, appearing to read "Mark Moran", is positioned to the right of the "DATE:" line.

In order to sell or otherwise dispose of property that the City no longer finds useful, an ordinance must be passed declaring the property "surplus." I am presenting for your consideration an ordinance declaring surplus equipment from the police department and from the swimming pool.

All the surplus property listed in the attached ordinance is no longer useful for current operations. I recommend approval of the surplus property ordinance.

Ordinance #12-

**AN ORDINANCE AUTHORIZING THE SALE OF
MUNICIPALLY OWNED PERSONAL PROPERTY**

WHEREAS in the opinion of the corporate authorities of the City of Galena, it is no longer necessary or useful to or for the best interest of the City of Galena to retain the following described personal property now owned by it:

1. Four light bars, Federal Signal Corp., Vista model, Series A, 12 volts
2. Two Setina Mfg. Co. "The Body Guard" squad partitions
3. One Setina Mfg. Co. "The Body Guard" with shotgun holder squad partition
4. One "The Body Guard" push bumper for an Impala
5. One Vita Mix Smoothie Machine
6. One Ortega Nacho Machine
7. Two Soft Serve Squish Ice Cream Machines
8. Two Hamilton Beach Commercial Malt Machines
9. One small sliding window freezer

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Pursuant to 65 ILCS 5/11-76-4, the corporate authorities find that the personal property listed above and now owned by the City of Galena is no longer useful and the best interest of the City of Galena will be served by its sale.

SECTION II: The City Administrator is authorized to sell the items for fair market value through an open market process which may include online advertising. If there are no interested buyers for an item, that item may be donated to another government entity or a local not-for-profit corporation. If there is no interest in an item, that item may be recycled or otherwise disposed of lawfully.

SECTION III: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

SECTION IV: Passed on this _____ day of November, A.D., 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST: MARY BETH HYDE, CITY CLERK

Mayor Terry Renner
Galena City Council

Request for Outside Secondary Employment.

Mr. Renner and Galena City Council I am requesting permission for outside employment with the Galena Taxi Co. This business is managed by my son Brendan Werner. The hours would be on an as needed basis only to assist with driving the Taxi if Brendan was unable to cover calls or would be out of town for a short period of time.

Respectively Yours
Sergeant Charles J Werner

A handwritten signature in black ink, appearing to be 'CJ Werner', with a long horizontal line extending to the right.

CC Chief Lori Huntington

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner, City Council & Mark Moran

FROM: Duff Stewart, Building Official

DATE: November 20, 2012

RE: Margo Dworak's Appeal of Galena Historic Preservation Commission (HPC) Ruling

A handwritten signature in black ink, appearing to be "Duff Stewart", is written over the "DATE" field.

Summary

On October 4, 2012 the HPC denied the application of Ms. Dworak to replace her metal, standing seam roof with asphalt shingles, aluminum soffit and fascia and to apply conventional gutters in place of a "yankee" gutter system on her home at 129 S. Dodge.

On October 22, 2012 Margo's initial appeal was heard by the City Council and it was decided that the application should be sent back to the HPC for a more thorough review of the application's components and provide a more comprehensive ruling on each component.

On November 1, 2012 the HPC reviewed the application with Ms. Dworak and made the following motion:

"To approve the application using aluminum soffit and fascia, to change the gutters to a conventional gutter and remain with a standing seam roof in the color of red as is, however there are other acceptable colors brown, red, black or dark green."

This motion passed unanimously with all 7 commissioners present for this vote.

Please read Ms. Dworak's cover letter that follows this memo. It describes the complete packet of information that she submitted in accordance with our Historic Preservation Ordinance (Chapter 151.25: Section D (3) a – j. Ms. Dworak is appealing the November 1, 2012 ruling by the HPC claiming economic hardship. This extensive packet of information is available for your review at City Hall.

APPLICATION FOR
APPEAL OF HISTORIC PRESERVATION COMMISSION RULING

APPLICANT TO COMPLETE:

NAME OF PROPERTY OWNER: Margaret M Dworak

ADDRESS OF PROPERTY: 129 So Dodge St.

CURRENT AND PROPOSED USE OF PROPERTY: Single family dwelling

Briefly describe your side of the situation in dispute, or the order which you feel is in error. (Provide enough information for the City Council to make a sound decision on the case. Attach further information on a separate page if needed.)

Requesting permission to remove current metal roof
install new sheeting, asphalt shingles, aluminum soffit
facia and gutters on 1860 Federal style home - main building only.
(to match asphalt shingles installed 9/22/12 on all additions & shed)

I certify that all the information provided above is complete and correct to the best of my knowledge and belief.

11/18/12
DATE

Margaret M Dworak
SIGNATURE OF APPLICANT

.....
STAFF TO COMPLETE:

DATE FILED: _____

DATE OF ACTION BEING APPEALED: _____

APPLICABLE SECTION OF THE HISTORIC ORDINANCE: _____

DECISION BEING APPEALED: _____

Appeal and Application of Economic Hardship
Dworak Trust; Margaret Dworak
129 S. Dodge St.
Galena, IL 61036

I am respectfully requesting the Galena City Council review the information I have provided, in regard to Economic Hardship. Stated items are included in Chapter 151.25: section D; subchapter 1 a-j. Thank you.

a. The amount paid for the property, the date of the purchase of the property and party...

The home at 129 So Dodge St. was purchased in 1960 by my parents, Ralph and Catherine Rose Simmons. I purchased the home from the estate of my mother, Catherine Rose Simmons for the assessed value of \$153,000 on October 20, 2006 with loan #5405380090, a balloon note of \$118,000, interest rate 7.583%. My sister, Tania McClain was executor of the estate. (Enclosed a-1)
I refinanced on July 2, 2007 to a conventional loan #5405380091, in the amount of \$118,000 with interest rate of 6.812%. (Enclosed a-2)
On September 15, 2010, I refinanced \$116,880.22, with an interest rate of 3.7%, loan #5405380093. My current monthly house payment is \$1,156.00. \$308.91 goes to an escrow account to pay the taxes and insurance. (Enclosed a-3)

b. The assessed value of the land and improvements...

The current assessed value of the home is \$47,531. (Please see Jo Daviess County Real Estate Tax Bill 2011, 2010; total value lines, and property card 43-22-100-824-00. b-1, 2, 3)

c. Real estate taxes for the two previous years...

Please see enclosed tax bills dated 2010 and 2011, b-1, 2

d. Remaining balance on the mortgage...

The remaining balance on the mortgage is \$104,163.83 (Monthly payment and escrow account information is listed above.) Loan is with Dubuque Bank and Trust #5405380093.

e. Appraisals...

Appraisal done May 5, 2006 for financing prior to purchase of the home. (See enclosed appraisal, e-1)

f. Any listing of property...

Property never listed.

g. Consideration by owner as to profitable adaptive uses...

Home is a single family dwelling, has no profitable adaptive uses.

h. If the property is income producing...

Home is not income producing.

i. Form of ownership...

Home is a sole proprietorship, owned by the Dworak Trust.

j. Any information including income tax bracket...

Please see income taxes for Margaret Dworak for 2010 and 2011 (enclosed)

Thank you again for your time and consideration. Enclosed you will find two bids for this project. The bid from Lehn Duhack is for the metal roof and may vary depending upon the time of year and the change in status of the Yankee gutters. The B & P Roofing bid is for the whole house and is based on the house/shed portion. During recent discussions however, the cost would range between, \$4,000 – \$5,000. There was also the discussion of the opportunity of potentially a new bid if this was required by the current circumstances of the owner.

Margaret M Dworak
11/20/12

BOARD OF DIRECTORS MEETING NOTICE

GREATER GALENA MARKETING, INC.

VisitGalena.org

**3:00 P.M. Monday November 19th, 2012
Old Market House, 123 N. Commerce Street, Second Floor
Galena, IL 61036**

- I. Call to Order by Presiding Officer: Townsend
- II. Roll Call
- III. Pledge of Allegiance
- IV. Request to Address the Board (Non-Agenda Items 5-minutes per person, Agenda Items 15-minutes total for any single agenda item)
- V. Approve Agenda
- VI. Approval of the Board Meeting minutes dated October 15th, 2012:DuBois
- VII. Action Items
 - A. Discuss and Consider Financial Statements and Bank Statements dated October 31st, 2012: Abt
 - B.
- VIII. Discussion Items
 - A. Conversion Study Report: Forester, Blair
 - B. Second quarter 201 report: Forester
 - C. Insurance Update
 - D. Downtown Galena web site
 - E. Co-op ad program update
 - F. Nominating committee/board recommendations
- IX. Committee Reports
 - A. Special Events Committee, Landen/Farruggia/Kempner

2.

B. Staff Reports

A. Interactive Marketing, Tonia Blair

- a. Web Stats
- b. Reach Local Review
- c. Social Media

B. President's Report

Written report attached.

X. Board Announcements/comments

- A. December meeting, The 17th at Stoney Creek Inn

XI. Adjourn

XII. Option to Convene Executive Session

**DRAFT MINUTES OF THE VISIT GALENA/GREATER GALENA MARKETING, INC.
BOARD MEETING OF OCTOBER 15, 2012**

CALL TO ORDER

Chairman Townsend, called the meeting to order at 3:10 p.m. at the Old Market House on October 15, 2012.

ROLL CALL

The following members were present: Abt, Althaus, Fairbanks, Farruggia, Landen, Lincoln, Townsend. Absent: DuBois, Kempner. Also present: Tonia Blair, Richard Forester.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS - None

APPROVE AGENDA

Motion: Landen moved, Farruggia seconded, to approve the agenda as presented. Motion carried.

APPROVAL OF MINUTES

Motion: Althaus moved, Landen seconded, to approve the Minutes of September 17, 2012. Motion carried.

ACTION ITEM

Discuss and Consider Financial Statements and Bank Statements dated September 30, 2012 (Abt)

Many of the outstanding issues were worked through so the Balance Sheet going forward should accurately reflect what is actually owed. Revenues were down for the month about \$3,000 but Visit Galena's revenues are up about \$3,000 for the year. Difficult to look at a direct comparison from 2011 to 2012 due to the fact that a different P&L format is being used for review. Visit Galena has paid (about \$25,000) for 2011 expenses in 2012 fiscal year, replaced \$30,000 in the Money Market and Visit Galena is now current with all bills. Outlining cash expenditures for the remainder of the year with respect to advertising is being looked at. Visitors view the Internet more frequently now but print is still requested. Things To Do is prepared on a weekly basis for the walk-in visitor as well as providing them the Galenian.

Motion: Abt moved, Farruggia seconded, to approve the September 30, 2012 Financials. Motion carried.

Comparison of Hotel/Motel revenue, occupancy, calls, emails, live chats from August 2011 to 2012 are up. Visitor count to the Welcome Center is down, possibly due to the visitor obtaining information from the Internet. Comments regarding the Welcome Center staff are extremely favorable.

DISCUSSION ITEM

Nominating Committee

Establish a nominating committee – new officers, one vacancy now and a number of positions expiring in April 30, 2013. General discussion regarding candidates for potential Board members. Forester will provide detail regarding terms/categories that will be expiring.

November and December Board Meeting

November 19 – Old Market House

December 17 – Stoney Creek – Christmas Party after Board meeting

OLD BUSINESS - None

NEW BUSINESS - None

COMMITTEE REPORTS – None

STAFF REPORTS

INTERACTIVE MARKETING (Blair)

Statistics reveal Reach_Local's campaign has provided tremendous results. Bounce rate – very low. Increase in Google search, Yahoo, Bing. Good numbers of engaged users on Facebook. Social media continues to grow – Twitter, Pinterest, Google Plus. Correction in report regarding Mobile visitors – 5,269 (approximately 6 pages per visit).

Event marketing – Chocolate, Champagne & Candlelight – social media and possibly a blog.

PRESIDENT'S REPORT (Forester) - Written report provided.

Galena City Council: At the October 9, 2012 City Council meeting the City Council voted to not have a public hearing on any changes in the ordinance and to leave the present ordinance as is for the Galena Street Performers.

Co-op Marketing Plan: participants - Bed & Breakfast Innkeepers of Galena, Eagle Ridge Resort, Chestnut Mountain, Family Beer & Liquor, Stoney Creek, Poopsies/Main Street. Also provided – list of Pending & No's.

Tri-State Tourism Council: Group has decided to partner with the Dubuque CVB to sponsor “Hogs Gone Wild” (former Harley Fan Fest. Dubuque CVB will underwrite all the costs of the event. Visit Galena will have an opportunity to participate as an exhibitor at the event and work with the Galena/Jo Daviess County CVB at a booth. Visit Galena will continue to support the Celebration of Flight (birding event – grant to pay for a new birding map of the Tri-State area.

Forester also provided list of Other Duties & Meetings.

Kisok at Washington Park: mock up provided – pictures to be included.

Bonus for Shelley: Discussed with Shelley, not appropriate at this time.

Painting of Old Market House: After further examination repair of the Old Market House is a larger job than originally anticipated. Forester noted that he discussed situation with Terry Miller. Grant applications (January-April 2013) Galena Foundation / Development Fund –Miller to provide specific forms for seeking bids under State contract/bid basis.

Temporary Christmas Lights around Old Market House Doorway: Terry Miller approved.

ADJOURNMENT

Motion: Abt moved, Althaus seconded, to adjourn the meeting at 4:00 p.m. Motion carried.

Respectfully submitted,
Leslie DuBois, Secretary

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 VisitGalena.org
Balance Sheet
 As of October 31, 2012

	Oct 31, 12
ASSETS	
Current Assets	
Checking/Savings	
0800 · Operating Bank Account	15,040.94
0801 · Business Prem. Money Market Act	31,012.56
Total Checking/Savings	46,053.50
Accounts Receivable	
1100 · Accounts Receivable	
1110 · Receivable - Other	150.00
1100 · Accounts Receivable - Other	4,024.90
Total 1100 · Accounts Receivable	4,174.90
Total Accounts Receivable	4,174.90
Total Current Assets	50,228.40
Fixed Assets	
1500 · Furn/Fixture/Equip	
1501 · Equipment	18,227.98
1520 · Furniture	3,848.29
Total 1500 · Furn/Fixture/Equip	22,076.27
1550 · Accumulated Depreciation	-5,482.83
Total Fixed Assets	16,593.44
TOTAL ASSETS	66,821.84
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1600 · Payroll/Benefit Liabilities	
1601 · Payroll Liability - Employer	-2,111.47
1602 · Payroll Liability - Withholding	2,382.47
Total 1600 · Payroll/Benefit Liabilities	271.00
Total Other Current Liabilities	271.00
Total Current Liabilities	271.00
Long Term Liabilities	
N/P-GSB-1135	7,156.39
Total Long Term Liabilities	7,156.39
Total Liabilities	7,427.39
Equity	
32000 · Unrestricted Net Assets	53,472.07
Net Income	5,922.38
Total Equity	59,394.45
TOTAL LIABILITIES & EQUITY	66,821.84

Profit & Loss

October 2012

	Oct 12	May - Oct 12
Income		
1000 · Income		
1001 · Room Tax	50,026.37	238,332.63
1002 · Cooperative Advertising Income	4,000.00	4,000.00
1003 · Membership Fees	182.50	9,285.00
1030 · Miscellaneous Income		
1031 · Interest Income	5.46	23.72
1032 · Other Income	0.00	5.00
Total 1030 · Miscellaneous Income	<u>5.46</u>	<u>28.72</u>
Total 1000 · Income	54,214.33	251,646.35
4300 · Reimbursement	50.00	50.00
Total Income	<u>54,264.33</u>	<u>251,696.35</u>
Gross Profit	54,264.33	251,696.35
Expense		
2000 · Operation Expenses		
2001 · Accounting	1,300.00	1,500.00
2002 · Bank Fees	18.50	111.10
2003 · Community/Employee Relations	400.00	538.20
2007 · Misc	0.00	116.10
2008 · Office/General Supplies	86.53	1,964.20
2010 · Postage	57.37	2,971.37
2011 · Professional Development	13.00	613.00
2012 · Repairs and Maintenance	587.38	3,813.85
2013 · Telephone/Internet	371.44	2,128.81
2015 · Utilities	222.11	678.12
2016 · Interest Expense	115.39	387.28
Total 2000 · Operation Expenses	<u>3,171.72</u>	<u>14,822.03</u>
3000 · Wage Expense		
3001 · Salary - CEO	5,769.24	37,500.06
3002 · Salary - Marketing	2,480.77	19,019.26
3003 · Wages - Welcome Center Mktng	3,182.75	19,400.38
3004 · Wages - Contract/Interns	0.00	76.00
3005 · Bookkeeping	415.38	2,650.04
3006 · Employer Benefits	2,205.36	7,802.11
3007 · Employer Taxes	562.49	3,535.33
3000 · Wage Expense - Other	0.00	0.00
Total 3000 · Wage Expense	<u>14,615.99</u>	<u>89,983.18</u>
4000 · Marketing Expenses		
4001 · Internet/Web Marketing	14,036.73	49,194.74
4002 · Website Enhancement	99.00	1,284.15
4003 · Print Advertising	7,157.21	69,235.69
4005 · Radio	24.00	1,739.98
4006 · Coop Advertising	100.00	100.00
4007 · Contingency	0.00	1,889.63
4008 · Design/Printing	0.00	2,463.55
4009 · Postage-Advertising	0.00	1,598.92
4010 · Event Sponsorships	0.00	8,408.04
4000 · Marketing Expenses - Other	0.00	5,054.06
Total 4000 · Marketing Expenses	<u>21,416.94</u>	<u>140,968.76</u>
7080 · Interest Expense	0.00	0.00
Total Expense	<u>39,204.65</u>	<u>245,773.97</u>
Net Income	<u>15,059.68</u>	<u>5,922.38</u>

GREATER GALENA MARKETING, INC.
STATEMENT OF ASSETS, LIABILITIES AND FUND BALANCE - INCOME TAX BASIS
October 31, 2011 and 2010

	ASSETS	
	<u>2011</u>	<u>2010</u>
CURRENT ASSETS		
Cash in Bank - operating #7794	\$ 27,670.07	\$ 23,127.80
Cash in bank - money market #9634	30,760.33	30,495.34
Accounts receivable - deposits	500.00	500.00
Accounts receivable - other	8,742.08	6,957.75
	<hr/>	<hr/>
Total current assets	67,672.48	61,080.89
FIXED ASSETS		
Equipment	9,737.28	9,737.28
Furniture	3,848.29	3,848.29
	<hr/>	<hr/>
Total, at cost	13,585.57	13,585.57
Less: accumulated depreciation	4,465.39	2,430.47
	<hr/>	<hr/>
Total fixed assets	9,120.18	11,155.10
	<hr/>	<hr/>
TOTAL ASSETS	\$ 76,792.66	\$ 72,235.99
	<hr/>	<hr/>
LIABILITIES AND FUND BALANCE		
CURRENT LIABILITIES		
Accounts payable - general	\$ 0.00	\$ 150.00
Accounts payable - grants	0.00	375.00
Accrued FICA/FWH	2,751.17	2,778.35
Accrued SWH	594.70	352.39
Accrued SUTA/FUTA	485.30	270.91
	<hr/>	<hr/>
Total current liabilities	3,831.17	3,926.65
FUND BALANCE		
Unrestricted net assets	52,298.22	75,105.48
Net income (loss)	20,663.27	(6,796.14)
	<hr/>	<hr/>
Total fund balance	72,961.49	68,309.34
	<hr/>	<hr/>
TOTAL LIABILITIES AND FUND BALANCE	\$ 76,792.66	\$ 72,235.99
	<hr/>	<hr/>

**These financial statements should be read only in
connection with the accompanying
accountant's compilation report.**

GREATER GALENA MARKETING, INC.
STATEMENT OF OPERATIONS - INCOME TAX BASIS
One Month and Six Months Ended
October 31, 2011

	Budget			
	1 Month Ended October 31, 2011	6 Months Ended October 31, 2011	Year to Date April 30, 2012	Budget Balance
REVENUE				
Room tax	\$ 46,500.10	\$ 229,021.57	\$ 457,500.00	\$ (228,478.43)
Cooperative advertising	0.00	0.00	10,000.00	(10,000.00)
Membership fees	125.00	8,580.00	8,500.00	80.00
Grant income - state	0.00	0.00	5,000.00	(5,000.00)
Mardi Gras income	0.00	0.00	5,000.00	(5,000.00)
Special events income	0.00	3,737.50	0.00	3,737.50
Total revenues	46,625.10	241,339.07	486,000.00	(244,660.93)
EXPENDITURES				
Accounting	1,000.00	2,270.00	7,500.00	(5,230.00)
Advertising	400.00	400.00	0.00	400.00
Bank fees	17.30	65.60	24.00	41.60
Board expenses	(3,087.85)	0.00	0.00	0.00
Community/employee relations	0.00	50.00	500.00	(450.00)
Depreciation	169.58	1,017.48	2,000.00	(982.52)
Employee benefits	1,894.00	6,769.55	11,800.00	(5,030.45)
Furniture, fixtures & equipment	444.69	919.69	1,000.00	(80.31)
Insurance	239.00	1,218.00	0.00	1,218.00
Internet	4,758.53	20,972.20	60,000.00	(39,027.80)
Legal and professional	0.00	0.00	300.00	(300.00)
License and fees	0.00	0.00	445.00	(445.00)
Marketing / advertising	614.95	32,958.80	141,431.00	(108,472.20)
Miscellaneous expense	4,378.76	10,279.42	500.00	9,779.42
Mardi Gras expense	0.00	0.00	8,500.00	(8,500.00)
Office/general/insurance	(1,599.50)	2,681.30	6,000.00	(3,318.70)
Postage	104.83	945.30	8,000.00	(7,054.70)
Professional development - other	(1,945.78)	274.10	3,500.00	(3,225.90)
Repairs and maintenance	280.00	2,772.76	3,000.00	(227.24)
Special Events	3,349.08	39,589.83	60,000.00	(20,410.17)
Taxes - payroll	1,106.65	7,771.60	14,000.00	(6,228.40)
Telephone / internet	252.32	1,677.55	3,000.00	(1,322.45)
Travel	0.00	0.00	500.00	(500.00)
Utilities	(657.12)	161.38	7,000.00	(6,838.62)
Utilities	5,769.24	34,750.04	52,000.00	(17,249.96)
Wages - CEO	3,307.70	23,000.05	44,000.00	(20,999.95)
Wages - internet / events	3,309.25	21,774.16	42,000.00	(20,225.84)
Wages - hourly	0.00	600.00	600.00	0.00
Wages - contract	0.00	600.00	600.00	0.00
Wages - salary	276.92	1,799.98	3,600.00	(1,800.02)
Web	1,770.00	5,962.50	4,800.00	1,162.50
Total expenditures	26,152.55	220,681.29	486,000.00	(265,318.71)

**These financial statements should be read only in
connection with the accompanying
accountant's compilation report.**

GREATER GALENA MARKETING, INC.
 STATEMENT OF OPERATIONS - INCOME TAX BASIS
 One Month and Six Months Ended
 October 31, 2011

	1 Month Ended <u>October 31, 2011</u>	6 Months Ended <u>October 31, 2011</u>	Budget Year to Date <u>April 30, 2012</u>	<u>Budget Balance</u>
Income (loss) from operations	<u>20,472.55</u>	<u>20,657.78</u>	<u>0.00</u>	<u>20,657.78</u>
OTHER INCOME (EXPENSE)				
Interest income	<u>1.48</u>	<u>5.49</u>	<u>0.00</u>	<u>5.49</u>
Total other income (loss)	<u>1.48</u>	<u>5.49</u>	<u>0.00</u>	<u>5.49</u>
NET INCOME (LOSS)	<u>\$ 20,474.03</u>	<u>\$ 20,663.27</u>	<u>\$ 0.00</u>	<u>\$ 20,663.27</u>

These financial statements should be read only in connection with the accompanying accountant's compilation report.

CITY OF GALENA HOTEL TAX
2011-2012 HOTEL TAX REVENUES BY OCCUPANCY DATE

	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Total
	43.25	0.00	94.45	56.70	104.90	152.10	89.45	112.30	closed	296.85			950.00
	166.36	123.71	107.09	171.25	198.85	183.75	195.35	238.90	202.80	146.00			1,734.06
	45.73	25.45	17.65	74.60	62.03	174.35	212.80	132.50	221.00	244.10			1,210.21
	145.65	133.95	145.05	166.60	146.40	253.45	403.05	522.50	221.97	517.85			2,656.47
	343.75	86.50	186.50	389.00	416.00	401.50	475.75	394.80	416.00	610.00			3,719.80
	139.15	49.53	50.91	112.22	130.85	149.00	184.76	124.94	closed	closed			941.36
	176.26	151.00	191.90	165.75	118.63	326.15	320.50	413.80	368.61	402.25			2,634.85
	647.64	288.81	742.26	551.00	439.75	914.06	357.05	1,119.73	1,750.33	1,224.04			8,034.67
	1,850.76	1,458.11	1,840.81	551.58	2,174.78	3,066.41	4,438.28	4,722.58	4,959.08	4,671.38			29,733.77
	154.00	53.00	116.00	119.50	145.00	207.00	200.00	228.00	226.00	265.00			1,713.50
	475.25	337.00	393.30	492.30	440.95	393.45	718.85	592.65	603.35	648.88			5,095.98
	559.22	349.25	554.48	573.27	606.52	711.68	1,152.93	1,059.58	967.65	1,094.34			7,628.92
	4,066.89	3,399.60	3,146.45	4,813.93	3,490.49	4,567.09	7,887.57	7,608.59	7,377.24	7,649.40			54,007.25
	3,803.86	1,723.15	2,574.18	3,651.34	3,182.79	4,388.58	5,874.63	6,259.80	6,132.35	6,647.36			44,238.04
	1,010.21	840.10	755.90	880.45	829.65	1,080.86	1,521.29	1,440.97	1,368.47	1,527.81			11,255.71
	98.41	62.10	75.94	0.00	0.00	174.36	98.90	224.89	356.65	158.46			1,249.71
	15.75	22.25	18.75	34.50	49.50	43.00	61.75	62.25	71.50	58.75			438.00
	33.00	0.00	0.00	0.00	100.25	74.00	70.75	88.50	71.24	126.50			564.24
	174.06	138.76	104.97	157.29	53.53	358.02	350.73	487.77	445.40	604.48			2,875.01
	148.10	55.85	94.95	77.70	83.95	214.75	166.00	153.75	224.00	242.25			1,461.30
	378.88	141.56	206.41	439.96	242.14	420.66	477.28	571.11	592.50	482.88			3,953.38
	204.72	185.66	180.83	358.52	299.85	350.89	453.41	449.05	383.71	489.52			3,356.16
	2,196.95	1,758.54	1,161.55	2,093.07	2,416.00	3,610.00	5,196.00	5,515.00	5,460.00	5,868.00			35,275.11
	269.95	39.60	106.60	239.59	119.95	202.40	212.20	231.95	214.75	489.97			2,126.96
	289.00	87.75	243.00	248.25	201.50	279.00	505.75	380.25	452.25	725.75			3,412.50
	4,105.84	3,297.77	3,758.84	4,356.20	2,888.05	4,909.20	7,332.27	7,341.66	7,017.06	7,790.16			52,797.05
	4,342.60	3,868.15	4,490.31	6,498.95	5,216.16	6,783.40	9,340.70	8,183.61	8,457.24	8,790.80			65,971.92
	369.06	160.23	241.90	282.55	337.00	388.15	505.29	537.10	480.52	590.28			3,892.08
	781.27	129.80	366.45	489.32	409.53	964.24	728.16	884.39	984.70	1,171.69			6,909.55
					Total Due to GMI		\$53,534.75						53,534.75
TOTAL	\$27,035.57	\$18,867.18	\$21,967.43	\$28,045.39	\$24,905.00	\$35,741.50	\$49,531.45	\$50,082.92	\$50,026.37	\$ 53,534.75	0.00	0.00	306,302.81
2011 Mo.Total	\$24,637.58	\$20,160.28	\$21,196.80	\$25,350.07	\$24,298.54	\$34,797.75	\$44,510.93	\$53,564.18	\$46,500.10	\$52,769.85	\$62,003.86	\$30,777.33	295,016.23
Chg. 2012	\$2,397.99	-\$1,193.10	\$770.63	\$2,695.32	\$606.46	\$943.75	\$5,020.52	-\$3,481.26	\$3,526.27	\$764.90			11,286.58
Monthly % Chg	9.73%	-5.92%	3.64%	10.63%	2.50%	2.71%	11.28%	-6.50%	7.58%	1.45%			3.68%
2011 YTD	\$24,637.58	\$44,797.86	\$65,994.66	\$91,344.73	\$115,643.27	\$150,441.02	\$194,951.95	\$248,516.13	\$295,016.23	\$347,786.08	\$409,789.94	\$440,567.27	
2012YTD	\$27,035.57	\$46,002.75	\$67,970.18	\$96,015.57	\$120,920.57	\$156,662.07	\$206,193.52	\$256,276.44	\$306,302.81	\$359,837.56	\$359,837.56	\$359,837.56	
Net Chg. YTD	\$2,397.99	\$1,204.89	\$1,975.52	\$4,670.84	\$5,277.30	\$6,221.05	\$11,241.57	\$7,760.31	\$11,286.58	\$12,051.48	-\$49,952.38	-\$80,729.71	
% Change YTD	9.73%	2.69%	2.99%	5.11%	4.56%	4.14%	5.77%	3.12%	3.83%	3.47%	-12.19%	-18.32%	

**CITY OF GALENA
AVERAGE HOTEL ROOM RATE AND OCCUPANCY RATE**

December 2011-November 2012

Month	Year	Room Nights	Gross Receipts	Average Nightly Rate	Occupancy Rate	RevPar
December	2011	4,568	\$ 534,140	\$ 125.36	28.34%	\$ 35.52
January	2012	3,379	\$ 378,455	\$ 115.65	21.66%	\$ 25.05
February	2012	3,862	\$ 440,690	\$ 120.05	26.32%	\$ 31.60
March	2012	5,351	\$ 599,633	\$ 126.66	33.20%	\$ 42.05
April	2012	4,496	\$ 496,776	\$ 120.46	27.89%	\$ 33.59
May	2012	6,004	\$ 725,776	\$ 127.94	37.24%	\$ 47.65
June	2012	8,586	\$ 987,279	\$ 131.55	53.26%	\$ 70.07
July	2012	7,958	\$ 1,009,221	\$ 128.13	48.99%	\$ 62.77
August	2012	8,180	\$ 1,000,078	\$ 133.76	51.14%	\$ 68.40
September	2012	8,309	\$ 1,070,810	\$ 135.43	53.27%	\$ 72.14
October	2012					
November	2012					
TOTAL		60,693	\$ 7,242,857	\$ 126.50	38.13%	\$ 48.88

Note:

The City of Galena began collecting hotel tax within the City limits in December 2007.
Occupancy data for the City of Galena is not available prior to December 2007.

**CITY OF GALENA
AVERAGE HOTEL ROOM RATE AND OCCUPANCY RATE**

December 2010-November 2011

Month	Year	Room Nights	Gross Receipts	Average Nightly Rate	Occupancy Rate	RevPar
December	2010	4,364	\$ 496,845	\$ 117.30	26.81%	\$ 31.45
January	2011	3,518	\$ 402,280	\$ 114.94	22.38%	\$ 25.72
February	2011	3,814	\$ 422,886	\$ 113.00	26.00%	\$ 29.38
March	2011	4,475	\$ 511,117	\$ 125.55	27.55%	\$ 34.59
April	2011	4,398	\$ 484,587	\$ 117.80	27.08%	\$ 31.89
May	2011	5,844	\$ 697,990	\$ 123.95	37.20%	\$ 46.11
June	2011	7,648	\$ 893,894	\$ 127.33	47.08%	\$ 59.95
July	2011	8,830	\$ 1,069,757	\$ 129.53	54.36%	\$ 70.41
August	2011	7,977	\$ 926,474	\$ 127.15	48.46%	\$ 61.62
September	2011	8,299	\$ 1,055,806	\$ 137.34	52.79%	\$ 72.51
October	2011	9,261	\$ 1,237,481	\$ 140.40	57.01%	\$ 80.05
November	2011	5,057	\$ 611,618	\$ 136.82	31.13%	\$ 42.59
TOTAL		73,485	\$ 8,810,736	\$ 125.93	38.15%	\$ 37.01

YTD thru September 21

Note:

The City of Galena began collecting hotel tax within the City limits in December 2007.
Occupancy data for the City of Galena is not available prior to December 2007.

Occupancy 36.9%

Revpar \$46.76

Year to Date Visitor Center Usage
VisitGalena.org
March 2011-February 2013

	Mar-11	Apr-11	May-11	Jun-11	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Totals
Visitors	1250	1311	2047	2651	3589	3248	3062	3081	1702	1245	513	691	24390
Visitor Calls	148	149	185	195	385	237	264	231	129	142	116	152	2333
Admin. Calls	191	179	240	209	215	161	146	120	94	97	132	87	1871
E-Mails	NA	NA	NA	NA	NA	36	56	33	88	85	76	82	456
Live Chats	NA	NA	NA	NA	NA	22	18	15	14	9	9	8	95
Room Booked	NA	NA	NA	NA	NA	31	89	91	22	25	13	16	287
Referrals	NA												
Groups	NA	3	7	5	15								
													Totals
	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	
Visitors	1554	1948	2012	2582	2000	2653	2607	3200					18556
Visitor Calls	139	203	219	203	188	260	310	280					1802
Admin. Calls	121	104	148	106	46	91	70	100					786
E-Mails	50	84	94	75	66	144	139	124					776
Live Chats	10	8	6	4	10	6	4	11					59
Room Booked	7	21	15	10	5	25	17	41					141
Referrals	NA	NA	17	33	20	22	63	43					198
Groups	0	6	0	3	6	15	4	0					34

2012 Survey Results

1.) Did you receive any Galena tourism information?		Mail	E-Mail	Average
Yes		94.4%	81.7%	88.1%
No		5.6%	18.3%	12.0%

2.) Did you learn about Galena from any of the following information sources?		Mail	E-Mail	Average
Newspapers		7.5%	11.6%	10.2%
State or Regional Guides		28.8%	27.4%	28.1%
Internet		48.1%	75.9%	62.0%
Welcome Centers		21.9%	10.0%	16.0%
Ads		16.8%	18.3%	17.6%

3.) Did you travel to Galena AFTER you received the information?		Mail	E-Mail	Average
Yes		68.7%	24.5%	46.6%
No		31.3%	75.5%	53.4%

4.) Did you ever travel to or through Galena BEFORE you received the information?		Mail	E-Mail	Average
		45.2%	46.1%	45.7%
*Conversion Rate 46.1% vs. LY 31.6%		54.8%	53.9%	54.4%

5.) If you did NOT visit Galena, how likely are you to visit in the future?		Mail	E-Mail	Average
Very Likely		88.1%	61.3%	74.7%
Not Sure		10.7%	36.9%	23.8%
Not Likely		1.2%	1.7%	1.5%

6.) What information and trip planning source(s) did you use to plan your trip?		Mail	E-Mail	Average
Newspapers - Travel feature stories, ads or inserts		7.5%	9.6%	8.4%
Guides - Illinois State Travel or Regional State Travel Guide		36.2%	30.8%	33.5%
Internet - VisitGalena.org, Illinois tourism website, on-line travel service (Expedia, etc.)		58.1%	66.1%	62.1%
Galena Welcome Center		38.7%	21.9%	30.3%
Magazine Ads		6.2%	6.2%	6.2%
Recommendations from friends/family		27.5%	37.7%	32.6%

7.) How far in advance did you plan your last trip to Galena before traveling?	Mail	E-Mail	Average
1 Week	4.0%	17.5%	10.8%
2 Weeks	7.9%	10.5%	9.2%
1 Month	22.2%	28.8%	25.5%
2 Months	24.6%	21.1%	22.9%
3 Months	19.8%	6.3%	13.1%
4 Months	6.3%	3.5%	4.9%
5 Months	5.5%	1.1%	3.3%
6 Months or more	9.5%	11.2%	10.4%

8.) How many nights did you stay in Galena?	Mail	E-Mail	Average
1	17.2%	35.1%	26.2%
2	45.1%	40.6%	42.9%
3	22.1%	16.7%	19.4%
4	5.7%	3.6%	4.7%
5	1.6%	2.4%	2.0%
6	1.6%	0.0%	0.8%
More than 6 nights	1.6%	1.6%	1.6%

9.) What was the main purpose of your visit to Galena?	Mail	E-Mail	Average
Meeting/Convention	0.0%	0.4%	0.2%
Business	0.0%	1.5%	0.8%
Vacation/getaway	93.6%	63.0%	78.3%
Visit friends/relatives	3.2%	3.3%	3.3%
Shopping	0.0%	6.6%	3.3%
Recreation day trip	0.0%	14.7%	7.4%
Wedding/honeymoon	3.2%	1.8%	2.5%
Reunion/family gathering	0.0%	1.8%	0.9%
Stop as part of a long trip	0.0%	7.0%	3.5%

10.) Did you visit Galena primarily to participate in a group event?	Mail	E-Mail	Average
Yes	9.5%	9.9%	9.7%
No	90.5%	90.1%	90.3%

11.) What type of lodging did you use the most during your last visit?	Mail	E-Mail	Average
Hotel/Motel/Resort	90.2%	64.3%	77.3%
Vacation rental/Condo	8.1%	11.1%	9.6%
Bed & Breakfast	0.0%	17.6%	8.8%
Friends/Family	0.0%	6.6%	3.3%
Camground/RV	0.8%	5.7%	3.3%

12.) Including you, how many people went on the trip?	Average
All adult group	67.7%
Group included children under 18	32.4%

13.) Please check all activities that at least one member of your travel party did while visiting Galena.

	Mail	E-Mail	Average
Dining Out	95.4%	88.7%	92.1%
Shopping	92.3%	82.9%	87.6%
Golf	6.2%	5.5%	5.9%
Business	0.0%	2.2%	1.1%
Cycling	4.6%	2.2%	3.4%
Convention/Meeting	0.0%	1.1%	0.6%
Visit a museum	43.1%	20.7%	31.9%
Tour historic site/house	68.5%	53.5%	61.0%
Attend a festival/event	10.6%	18.9%	14.8%
Driving/sightseeing	62.3%	59.6%	61.0%
Visit a spa	7.7%	6.5%	7.1%
Sleep late/nap/rest	26.9%	29.8%	29.4%
Attend a cultural event	31.0%	5.8%	18.4%
Water sport (canoeing, kayaking, etc.)	1.5%	4.0%	2.8%
Sun/swim/walk	26.9%	30.2%	28.6%
Birdwatching/wildlife/nature excursions	11.6%	11.6%	11.6%
Other	12.3%	9.0%	10.7%

14.) Please estimate how much you spent in Galena PER DAY during your last trip in the area.

	Mail	E-Mail	Average
Lodging	\$ 161.00	\$ 161.00	\$ 161.00
Shopping	\$ 117.00	\$ 145.88	\$ 131.44
Food/Meals	\$ 103.00	\$ 112.30	\$ 107.65
Transportation, fuel, etc.	\$ 53.00	\$ 68.72	\$ 60.86
Attractions/amusements	\$ 40.00	\$ 66.58	\$ 52.29
Total	\$ 171.00	\$ 356.33	\$ 263.66

15.) Open Ended - If you could change one thing about this destination, what would it be?

16.) Are you planning to visit Galena in the next year?

	Mail	E-Mail	Average
Yes	70.6	72.7	71.65
No	23.8	27.3	25.55

17.) If yes to the previous question, what month(s) do you plan to visit?

	Mail	E-Mail	Average
Jan.	0.7%	2.1%	1.4%
Feb.	2.1%	2.4%	2.3%
March	5.6%	2.7%	4.2%
April	9.8%	13.0%	11.4%
May	10.5%	22.8%	16.7%
June	12.6%	22.2%	17.4%
July	9.8%	15.1%	12.5%
Aug.	9.1%	9.5%	9.3%
Sept.	21.0%	26.0%	23.5%
Oct.	35.0%	35.5%	35.3%
Nov.	4.2%	6.2%	5.2%
Dec.	4.2%	3.6%	3.9%

18.) Open Ended - What is your home zip code?

19.) What is your highest level of education?	Mail	E-Mail	Average
Grade school	0.0%	0.1%	0.2%
Some high school	1.4%	0.6%	1.0%
High school graduate	15.5%	15.3%	15.4%
Technical school	6.1%	6.9%	6.5%
Some college	23.6%	29.5%	26.6%
College degree	42.6%	29.5%	36.1%
Graduate school	10.8%	17.9%	14.4%

20.) What is your age?	Mail	E-Mail	Average
18-29	1.4%	3.2%	2.3%
30-39	10.8%	7.3%	9.1%
40-49	11.5%	20.5%	16.0%
50-59	23.6%	35.1%	29.4%
60-69	39.2%	27.8%	33.5%
70+	13.5%	6.0%	9.8%

21.) What is your gender?	Mail	E-Mail	Average
Male	22.8%	29.6%	26.2%
Female	77.2%	70.4%	73.8%

22.) Open Ended - What is your occupation?

23.) Which category is closest to your family income?	Mail	E-Mail	Average
Less than \$20,000	1.8%	3.8%	2.8%
\$20,000 - \$39,999	13.3%	17.4%	15.4%
\$40,000 - \$59,999	29.2%	23.4%	26.3%
\$60,000 - \$79,999	23.0%	18.4%	20.7%
\$80,000 - \$99,999	10.6%	13.8%	12.2%
\$100,000 - \$119,999	9.7%	9.8%	9.8%
\$120,000 - \$139,999	2.6%	7.4%	5.0%
\$140,000 +	9.7%	6.0%	7.9%

E-mail surveys sent: 4,200; E-mail surveys returned: 517; 12.3% return
Mail surveys sent: 357; Mail surveys returned: 162; 45.3% return
Overall return rate: 14.9%

50 responses per page

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1. more reasonable restaurants Mon, Oct 22, 2012 2:35 AM
2. na Sun, Sep 9, 2012 8:22 PM
3. The location Mon, Sep 3, 2012 6:00 PM
4. Lack of good free parking Mon, Sep 3, 2012 12:02 PM
5. closer Mon, Aug 27, 2012 6:04 PM
6. not a thing. Mon, Aug 27, 2012 8:52 AM
7. SOMEWHERE 2 GO MORE MODERN Sun, Aug 26, 2012 4:02 PM
8. 2 night minimum at galena hotels Sept & Oct Sun, Aug 26, 2012 1:59 PM
9. Not so far away Sun, Aug 26, 2012 12:22 PM
10. TRy to get more time Sun, Aug 26, 2012 11:16 AM
11. more information about where to park and any shuttles. we had a hard time finding parking at evening dinnertime, near the place we wanted to dine. Sun, Aug 26, 2012 7:13 AM
12. That we could stay longer - who wouldn't want to? Fri, Aug 24, 2012 7:59 PM
13. n/a Fri, Aug 24, 2012 8:09 AM

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|-----|---|-------------------------------|
| 14. | More Time | Fri, Aug 24,
2012 6:39 AM |
| 15. | The love bugs so many of them | Thu, Aug 23,
2012 7:14 AM |
| 16. | Spend more time | Thu, Aug 23,
2012 4:21 AM |
| 17. | Easier access from WI | Wed, Aug 22,
2012 7:35 PM |
| 18. | to much walking | Wed, Aug 22,
2012 6:28 PM |
| 19. | Move it closer to where I live! | Wed, Aug 22,
2012 6:02 PM |
| 20. | Just a few more things to do for kids. Older kids and younger kids. Maybe a playground with parent seating or a few more stores for both younger and older kids. I don't always bring them but when I do I'd like a few things for them too, besides the awesome candy stores ;) | Wed, Aug 22,
2012 5:34 PM |
| 21. | Just fine | Wed, Aug 22,
2012 5:28 PM |
| 22. | I wish there was Amtrak service to Galena from Chicago. | Wed, Aug 22,
2012 3:09 PM |
| 23. | nothig | Wed, Aug 22,
2012 2:43 PM |
| 24. | nothing | Wed, Aug 22,
2012 2:22 PM |
| 25. | cant think of anything | Wed, Aug 22,
2012 1:50 PM |
| 26. | Nothing | Wed, Aug 22,
2012 11:27 AM |
| 27. | nothing | Wed, Aug 22. |

- 2012 9:30 AM
28. better parking Wed, Aug 22, 2012 8:01 AM
- lodging prices are very high, dampening our desire to come back for a "quick trip", even though we loved the area. Based on that.
29. you really need a "maybe" or "not sure" in your question #16, you are forcing people to say yes or no, which is difficult. I will say yes, but it is really a maybe - primarily due to cost, and bad downtown parking issues in the summer Wed, Aug 22, 2012 7:45 AM
30. Nothing....We LOVE IT!!! Wed, Aug 22, 2012 7:29 AM
31. Nothing Wed, Aug 22, 2012 7:10 AM
32. I don't like all of the souvenir & gift shops. Bring back the antique shops. Wed, Aug 22, 2012 7:07 AM
33. NOTHING EVERYTHING IS VERY PRETTY. Wed, Aug 22, 2012 7:02 AM
- NOTHING SIGHTSEEING IS WONDERFUL.
34. Nothig - I loved it the way it was. Wed, Aug 22, 2012 5:05 AM
35. TIME Wed, Aug 22, 2012 2:53 AM
36. na Wed, Aug 22, 2012 2:50 AM
37. Vinney Vinnochis would hire their old cook. Get General Grant's Place back. Tue, Aug 21, 2012 10:18 PM
38. nothing Tue, Aug 21, 2012 8:45 PM
39. Nothing! It was wonderful! Tue, Aug 21, 2012 8:12 PM

- 40. should have went somewhere else Tue, Aug 21, 2012 8:06 PM
- 41. PARKING Tue, Aug 21, 2012 7:42 PM
- 42. Spend more time there and experience more Tue, Aug 21, 2012 7:41 PM
- 43. More dog friendly Tue, Aug 21, 2012 6:54 PM
- 44. be able to stay longer Tue, Aug 21, 2012 6:54 PM
- 45. Nothing Tue, Aug 21, 2012 6:45 PM
- 46. Better parking availability Tue, Aug 21, 2012 6:26 PM
- 47. Would like to have the stores open later Tue, Aug 21, 2012 6:01 PM
- 48. Nothing Tue, Aug 21, 2012 5:50 PM
- 49. could have stayed longer Tue, Aug 21, 2012 5:21 PM
- 50. I would have planned to stay longer

Hide replies

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50 responses per page

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- 51. Move it closer to me. :) Tue, Aug 21, 2012 5:15 PM

- 52. Never visited. Tue, Aug 21, 2012
5:10 PM
- 53. not one thing...we had a great time. Tue, Aug 21, 2012
4:56 PM
- 54. Nothing Tue, Aug 21, 2012
4:37 PM
- 55. don't know yet Tue, Aug 21, 2012
4:28 PM
- 56. Stay longer Tue, Aug 21, 2012
4:14 PM
- 57. nothing Tue, Aug 21, 2012
4:12 PM
- 58. nothing Tue, Aug 21, 2012
4:11 PM
- 59. It's wonderful!! Tue, Aug 21, 2012
3:52 PM
- 60. nothing Tue, Aug 21, 2012
3:46 PM
- 61. IT WOULD BE CLOSER Tue, Aug 21, 2012
3:45 PM
- 62. nothing Tue, Aug 21, 2012
3:38 PM
- 63. NONE Tue, Aug 21, 2012
3:37 PM
- 64. Nothing Tue, Aug 21, 2012
3:31 PM
- 65. Nothing, Leave It Alone. Tue, Aug 21, 2012
3:27 PM
- 66. Tue, Aug 21, 2012

- 3:22 PM
67. nothing Tue, Aug 21, 2012
3:07 PM
68. no winter...ha Tue, Aug 21, 2012
2:50 PM
69. Nothing, loved it has I have a dozen or more times before Tue, Aug 21, 2012
2:40 PM
70. NA Tue, Aug 21, 2012
2:39 PM
71. Cheaper room rates Tue, Aug 21, 2012
2:38 PM
72. The B&Bs are very nice but extremely expensive. Tue, Aug 21, 2012
2:30 PM
73. thought cost of B&B was high Tue, Aug 21, 2012
2:23 PM
74. Love it just the way it is.....quaint Tue, Aug 21, 2012
2:20 PM
75. Nothing, I was interested is seeing Galina at the time, that
was 20 years ago. haven
t been thre since, would like to visit again someday before it
gets flooded Tue, Aug 21, 2012
2:20 PM
76. Nothing Tue, Aug 21, 2012
2:20 PM
77. Not a thing! Tue, Aug 21, 2012
2:19 PM
78. On our visit in May it was in the 90's, but that's obviously
nothing you could change! Tue, Aug 21, 2012
2:18 PM
79. More snow. Tue, Aug 21, 2012
2:18 PM

- 80. nothing Tue, Aug 21, 2012
2:00 PM
- 81. I'd move Galena closer to my home in Michigan Tue, Aug 21, 2012
2:00 PM
- 82. The time of year - we'd like to go back in the October Tue, Aug 21, 2012
1:55 PM
- 83. It wasn't so far from us Tue, Aug 21, 2012
1:54 PM
- 84. Nothing Tue, Aug 21, 2012
1:44 PM
- 85. able to stay longer Tue, Aug 21, 2012
1:42 PM
- 86. parking ease Tue, Aug 21, 2012
1:34 PM
- 87. Get passenger trains rolling through town once again. Tue, Aug 21, 2012
1:25 PM
- 88. Survey Tue, Aug 21, 2012
1:11 PM
- 89. To learn more about Galena. Tue, Aug 21, 2012
1:03 PM
- 90. nothing...we had a wonderful time Tue, Aug 21, 2012
1:03 PM
- 91. Have it closer to home Tue, Aug 21, 2012
12:58 PM
- 92. closer to where i live now Tue, Aug 21, 2012
12:54 PM
- 93. N/A Tue, Aug 21, 2012
12:36 PM
- 94. Tue, Aug 21, 2012

		12:27 PM
95.	Challenge to book at bed and breakfasts....make it easier to reserve a spot.	Tue, Aug 21, 2012 12:23 PM
96.	More youth attractions	Tue, Aug 21, 2012 12:17 PM
97.	nothing we love Galena	Tue, Aug 21, 2012 12:14 PM
98.	nothing	Tue, Aug 21, 2012 12:13 PM
99.	None we had a great time.	
101.	better parking	Tue, Aug 21, 2012 11:40 AM
102.	closer drive from home	Tue, Aug 21, 2012 11:37 AM
103.	It's hard for my mom to get around at her age. She'd like a few less hills.	Tue, Aug 21, 2012 11:34 AM
104.	nothing	Tue, Aug 21, 2012 11:18 AM
105.	longer	Tue, Aug 21, 2012 11:13 AM
106.	Shopping doesn't have the variety it used to have. Has fewer antiques shops.	Tue, Aug 21, 2012 11:11 AM
107.	Have it be handicap accessible and more restrooms in the downtown area.	Tue, Aug 21, 2012 11:02 AM
108.	More time	Tue, Aug 21, 2012 10:58 AM
109.	More of everything!	Tue, Aug 21, 2012 10:54 AM

- | | | | |
|------|--|--------------------------|-------------------------------|
| 110. | | nothing | Tue, Aug 21,
2012 10:49 AM |
| 111. | | Nothing | Tue, Aug 21,
2012 10:38 AM |
| 112. | | nothing | Tue, Aug 21,
2012 10:36 AM |
| 113. | | 4 lane highway closeby | Tue, Aug 21,
2012 10:32 AM |
| 114. | | nothing at all | Tue, Aug 21,
2012 10:30 AM |
| 115. | | Nothing | Tue, Aug 21,
2012 10:28 AM |
| 116. | Like Everything about it. A nice relaxing
getaway. | | Tue, Aug 21,
2012 10:24 AM |
| 117. | | nothing | Tue, Aug 21,
2012 10:20 AM |
| 118. | prices ingeneral to a more moderate level | | Tue, Aug 21,
2012 10:17 AM |
| 119. | wasn't really there long enough to make
suggestions | | Tue, Aug 21,
2012 10:01 AM |
| 120. | | Stay longer | Tue, Aug 21,
2012 9:59 AM |
| 121. | | Cheaper antiques | Tue, Aug 21,
2012 9:49 AM |
| 122. | that we do not live in Galena, at least not
yet. | | Tue, Aug 21,
2012 9:41 AM |
| 123. | | Better lodging choices | Tue, Aug 21,
2012 9:40 AM |
| 124. | | I like it the way it is. | Tue, Aug 21, |

- 2012 9:37 AM
125. More parking spots Tue, Aug 21, 2012 9:20 AM
126. More dining options Tue, Aug 21, 2012 9:17 AM
127. NA Tue, Aug 21, 2012 9:11 AM
128. closer to home Tue, Aug 21, 2012 9:10 AM
129. nothing Tue, Aug 21, 2012 9:06 AM
130. Nothing comes to mind. Tue, Aug 21, 2012 9:04 AM
131. If things were a little less pricier we could visit more often. But with today's economy and the rising prices of every necessity we can't visit like we want to. Tue, Aug 21, 2012 9:00 AM
132. All's well. Tue, Aug 21, 2012 8:59 AM
133. more marketing to the Twin Cities. Tue, Aug 21, 2012 8:50 AM
134. to stay longer Tue, Aug 21, 2012 8:50 AM
135. More affordable gift shops Tue, Aug 21, 2012 8:50 AM
136. Absolutely nothing. I love Galena! Tue, Aug 21, 2012 8:46 AM
137. wider roads Tue, Aug 21, 2012 8:45 AM

138. closer Tue, Aug 21, 2012 8:44 AM
139. That I lived closer Tue, Aug 21, 2012 8:43 AM
140. better roads Tue, Aug 21, 2012 8:43 AM
141. Nothing! Tue, Aug 21, 2012 8:40 AM
142. Easier parking Tue, Aug 21, 2012 8:40 AM
143. I would not change a thing Tue, Aug 21, 2012 8:40 AM
144. when we were there the roads were terrible - hopefully when we return they will be better. Also the places we wanted to visit - some were closed. Tue, Aug 21, 2012 8:39 AM
145. Nothing. It is an absolutely lovely place to visit. I wish we had the money to come again. We have had some really rough years and could use the break. Tue, Aug 21, 2012 8:38 AM
146. Nothing. Tue, Aug 21, 2012 8:36 AM
147. I would have stayed longer. I was just driving through and had no idea how beautiful Galena really was since this was my first time through. Tue, Aug 21, 2012 8:31 AM
148. Nothing Tue, Aug 21, 2012 8:28 AM
149. nothing Tue, Aug 21, 2012 8:26 AM
150. I'd like to stay at a bed and breakfast place.

- 151. Stay overnight Tue, Aug 21, 2012 8:26 AM
- 152. We did the scenic drive week and we had a wonderful time We learned about this event after visiting Galena with the 20th Century Railroad Club Tue, Aug 21, 2012 8:25 AM
- 153. Stay overnight Tue, Aug 21, 2012 8:25 AM
- 154. spent less one & wish they had a bus tour lounge package deal Tue, Aug 21, 2012 8:25 AM
- 155. no vegan meals available Tue, Aug 21, 2012 8:24 AM
- 156. Would go see more Tue, Aug 21, 2012 8:22 AM
- 157. better parking Tue, Aug 21, 2012 8:21 AM
- 158. Nothing Tue, Aug 21, 2012 8:18 AM
- 159. Nothing...I love it!! Tue, Aug 21, 2012 8:16 AM
- 160. Just move it a little closer to my home! Tue, Aug 21, 2012 8:15 AM
- 161. Cost too high

Visit Galena.org Quarterly Report

2nd. Quarter 2012/13 Fiscal Year: July August September

	2011/12	2012/13
Hotel Motel Tax Receipts	\$152,834.13	\$153,644.04
Hotel/Motel/B&B occupancy YTD	36.97%	38.13%
# of inquiries @ Visitor Center	-----	326
# of visits to web site	82,404	135,705
# of total inquiries	-----	136,031
# of visitors @ Visitor Center	9899	7260
# of phone, e-mail, live chats	1018	1127
# of on-site visitor surveys, previous ¼	83	13*
Survey results: report attached		
# of rooms booked by Vis. Ctr. Staff	120	47**
# of members or additional listings	38	41
Amount of member revenue	\$7115	\$11,040
# of events assisted	4	5
\$ in assistance	\$7200.00	\$11,000.00
Unique/New visits to web site	70.59%	75.24%
Length of stay	5:40	6:03

*Annual conversion study also done in this time period with 679 total responses

**bookings on internet up significantly

	2.	
	2011/12	2012/13
Avg. # pages viewed per visit	5.39	6.30
# of visits via mobile devices	-----	14,481
# visits from paid advertising	27,343	48,719
# of Facebook Fans (as of Sept. 30)	3,167	7,953
# of Twitter followers (current)	-----	1,628
# on Google + (current)	-----	84
# Pinterest followers (current)	-----	148
# LinkedIn group members (current)	-----	68

2nd. Quarter fiscal 2012/13 intercept survey results

Average party size 2.6 people

Average length of stay 3 days 2 nights

9 stayed in a hotel or motel

3 in a Bed & Breakfast

1 with friends and family

10 said leisure/vacation was the reason for the trip

3 did not answer the question

Average age of responders 58

8 males

8 females

**Web Report
Oct-12**

Website Overview	% Change vs. LY	
Visits	40,430	72.76%
Pages/Visit	6.05	11.75%
Bounce Rate	23.00%	-2.14%
Avg. Time on Site	5:33	2.85%
New Visits	73.68%	2.75%

Traffic Sources/Referrals		
Reach Local/Paid Advertising	13,749	vs 6,866 LY
Google Organic	12,488	192.05%
City Of Galena/Referral	2,827	-41.53%
Direct	4,748	134.24%
Yahoo Organic	1,736	51.48%
Bing	1,135	-2.99%

Top Outbound Links		
DeSoto House	1725	
Irish Cottage	1554	
Amelia's Tours	1520	
Eagle Ridge	1487	
Stoney Creek	1415	
Country Inn & Suites	1281	
Best Western	1227	
Chestnut	1201	
Ramada	1192	
Autumn in Galena Article	1128	
Main Street Inn	1113	
Farmers Guest House	1017	
Stillman Inn	908	
305n	883	
Halloween Parade	791	
Park Avenue	684	
Galena Country Fair	639	
Annie Wiggins	629	
Abby's High Street	522	
Flickr	507	
Victorian Mansion	505	
Inn at Irish Hollow	452	
Ryan Mansion	450	
Avery Guest House	442	
Cloran Mansion	433	
Goldmoor	400	

Mobile	
Mobile Website Visits	4,684

Facebook Insights	
Likes/Fans (as of 10/31/12)	8,272
Engaged Users (people who liked/commented)	1,734
Total Reach (# of people who saw any content associated with our page)	1,529,704
Viral Reach (# of people who saw our page or one of its posts from a story published by a friend)	7,958

Website Overview - YTD	2012	2011
Visits	242,259	139,503
Pages/Visit	6.19	5.30
Bounce Rate	21.37%	24.34%
Avg. Time on Site	5:56	5:32
New Visits	75.31%	70.61%

Visit Galena; Second Set of Cycles - June 21, 2012 - current

Advertiser ID	Advertiser Name	Visits	Impressions	Calls	Emails	Web Events
Renwed Cycle 1	VisitGalena.org	17,559	264,449	46	0	6,856
Renwed Cycle 2	VisitGalena.org	17,708	240,676	46	2	7,082
Renwed Cycle 3	VisitGalena.org	17,737	277,695	73	2	6,975
Renwed Cycle 4	VisitGalena.org	17,673	325,871	109	6	7,184
Renwed Cycle 5 - current	VisitGalena.org	6,682	148,878	52	0	2,441
Totals		77,359	1,257,569	326	10	30,538

Avg Cost Per Click = \$0.29

CTR% = 6.2%

Lodge Search Submitted	Plan Your Trip Submitted	Join Email List Submitted	Campaign Real Start Date	Campaign Real End Date	Cycle Budget
1,465	470	15	6/21/2012 15:19	7/18/2012 5:22	\$5,000
1,568	464	15	7/23/2012 15:48	8/18/2012 5:39	\$5,000
1,572	472	15	8/20/2012 11:45	9/18/2012 7:39	\$5,000
1,634	432	17	9/18/2012 7:39	10/19/2012 5:18	\$5,000
568	152	10	10/19/2012 5:18	current	\$2,620
6,807	1,990	72			\$22,620

Visit Galena; Second Set of Cycles - June 21,2012 - current

Advertiser ID	Advertiser Name	Visits	Impressions	Calls	Emails	Web Events	Lodge Search Submitted	Plan Your Trip Submitted	Join Email List Submitted	Cycle Budget
Renwed Cycle 1	VisitGalena.org	17,559	264,449	46	0	6,856	1,465	470	15	\$5,000
Renwed Cycle 2	VisitGalena.org	17,708	240,676	46	2	7,082	1,568	464	15	\$5,000
Renwed Cycle 3	VisitGalena.org	17,737	277,695	73	2	6,975	1,572	472	15	\$5,000
Renwed Cycle 4	VisitGalena.org	17,673	325,871	109	6	7,184	1,634	432	17	\$5,000
Renwed Cycle 5 - current	VisitGalena.org	6,682	148,878	52	0	2,441	568	152	10	\$2,620
Totals		77,359	1,257,569	326	10	30,538	6,807	1,990	72	\$22,620

Avg Cost Per Click = \$0.29
 CTR% = 6.2%

President/CEO Report to

The Board of Directors

VisitGalena.org

Monday, November 19th, 2012

- I. **Conversion Study/2nd quarter report:** Both presented previously in the meeting. I received great assistance from Suzanne and Tonia in the compilation and presentation of these reports. Both will be shown to the city council at their meeting next Monday. The conversion study was much better this year in terms of solid statistics. The return rate was excellent.
- II. **Tourism/Historic Preservation Meeting:** At the invitation of State Representative Jim Sacia I attended a meeting with him, State Senator Tim Bivins and Representative Jerry Mitchell of the 90th district who is a member of the House Tourism Committee along with Rep. Sacia. Also in attendance at the meeting were the new heads of the State Tourism Office and the Historic Preservation Agency, Jen Hoelzle and Amy Martin. Others at the meeting were Ted Berger, Legislative Director for the Dept. of Commerce and Economic Opportunity; Catherine Shannon, Deputy Director of the Historic Preservation Agency; Roger Carmack, Executive Director of the Great River Country Regional Tourism Development Office; John Has, Director of International Marketing, State Tourism Office; Terry Miller and Jamie Loso with Galena Sites, Historic Preservation Agency; former State Representative Ron Lawfer; and Mark Moran with the City of Galena. Tourism, historic preservation, more interagency cooperation and more support for both from the legislature were topics of discussion. The meeting was held at the Washburn House with lunch at 111 Main following.
- III. **2013 Co-op Ad Program:** Sold the last spot in the program in early November. Have already collected \$3,000 and deposited it into the

money market account. Invoices for the remaining 7, 6 of whom have decided to pay the \$1,000 in advance and get January free went out earlier this month. Tonia will be working with the clients to prepare their front page spots and the rotation begins January 1st.

IV. Additional Activities: I appeared again before the Galena City Council on Monday November 12th on the street performers' issue. The council passed some minor modifications to the existing ordinance but they were a very acceptable compromise. I presented a regular monthly report to the meeting of the Bed & Breakfast Innkeepers of Galena, met with a focus group for the Galena/Jo Daviess Co. Historical Society, attended the Washburn House Grand Re-opening and ribbon cutting, the Tri State Tourism Council November board meeting, the Chamber of Commerce Awards Dinner with board members Du Bois and Farruggia, the VisitGalena.org executive committee, and the Nouveau Wine Weekend activities.

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 19, 2012

RE: Park and Cemetery Hours

A handwritten signature in black ink, appearing to be "Mark Moran", is written over the "FROM:" line.

At the November 12 council meeting you tabled discussion on possibly changing the closing hours for city parks and the old city cemetery from midnight to an earlier hour. I am attaching a draft ordinance that would change the park closing time to 11:00 p.m. and the cemetery closing time to dark. The ordinance would also give the council the ability to approve the use of the parks or cemetery after the closing time on a case by case basis.

City Attorney, Joe Nack, has reviewed the draft ordinance. He comments that the word "dark" is not as precise as a time of day, but that it does reasonably convey the intent. Typically, a first violation of this type of ordinance would result in a warning to the violator and not a ticket.

Ordinance #0-12-

AN ORDINANCE AMENDING CHAPTER 96.04, "LOITERING IN PARKS AFTER MIDNIGHT," OF THE CODE OF ORDINANCES OF THE CITY OF GALENA

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter § 96.04 "LOITERING IN PARKS AFTER MIDNIGHT" shall be amended to read as follows:

96.04 LOITERING IN PARKS AND CEMETERIES.

(A) *Prohibited.* It shall be unlawful for any person to loiter, lounge, congregate in or to occupy any portion of any city park or playground after 11:00 P.M. or city cemetery after dark, provided, however, that nothing in this section shall prevent the uninterrupted passage of any person or persons through said parks over any regularly traveled walk after said hour.

(B) *Special Permissions.* Notwithstanding the prohibitions described in Division (A), the city council may give permission to congregate in or occupy a park after 11:00 P.M. or a cemetery after dark on a case-by-case basis provided the use would not be disruptive.

(B) *Enforcement of provisions.* It shall be the duty of any person placed in charge of a park, playground or cemetery or any member of the Police Department to enforce the provisions of division (A) and to cause the arrest and commitment of any persons violating any of its provisions.

SECTION II: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION III: Passed on this _____ day of November, A.D., 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: October 31, 2012

RE: Liquor License Request by Mike Scholz

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

At the October 22 council meeting, the manager of the Ramada, Mike Scholz, requested the council consider creating a new class of liquor license for hotels without restaurant or bar facilities. The Ramada does not have a restaurant or bar on the property, but does host receptions and other events where alcohol is served.

Under our current ordinances, hotels are eligible for the Class D liquor license. The Class D license is also available to restaurants and is not restricted in number. A Class D license has a one-time initial fee of \$5,625—five times the annual fee of \$1,125. A hotel with a Class D license could operate an on-site restaurant.

There are two other options for serving alcohol at events at a hotel. First, a Class L Caterer's License could be obtained by a caterer and would allow the caterer to serve alcohol under a contract with the hotel or event organizer. The Caterer's license has an initial fee of \$5,625 and an annual fee of \$1,125. There is no limitation on the number of Caterer's licenses.

Second, a Class K Convention Center license could be obtained by the hotel. A convention center is defined as "A public place kept, used, maintained, advertised and held out to the public as a place where meetings, gatherings, receptions, conventions and special events are held". The Convention Center license also has an initial fee of \$5,625 and an annual fee of \$1,125. There is no limitation on the number of Convention Center licenses.

In April of 2011, you reviewed recommendations from a committee established to review our liquor ordinance. The committee recommended establishing the one-time initial fee. You accepted the recommendation of the committee by adopting an ordinance establishing the initial fee as five times the annual license fee.

In formulating their recommendations, the committee reviewed liquor ordinances from five Illinois communities: Elgin, Freeport, Geneva, Naperville and St. Charles. I again

reviewed their ordinances to see if they offer a limited liquor license for hotels that host events but do not have a restaurant. I was unable to find such a license with the five cities surveyed. Such a license may very well exist in other Illinois communities.

The council could create a new liquor license specifically to permit hotels to sell alcoholic beverages at receptions and other on-site events. The new license could make a distinction between a convention center and a hotel that hosts events. Based on the current fee schedule for our liquor licenses (attached), I would suggest the license fee be not less than \$625 annually. This would make the initial fee \$3,125.

If you wish to pursue the possibility of adding a new license a council member should request to add the issue to an upcoming meeting of the council. If the majority of the council would then decide to move forward with a new license, the staff would draft an ordinance for your consideration.

	ANNUAL FEE	INITIAL FEE
Definition of Liquor Classes Available - City of Galena		
Class A - Retail sale of alcoholic liquor for consumption on the premises, as well as consumption off premise	\$1,125.00	\$5,625.00
Class B - Retail sale of alcoholic liquor as well as beer and ale in the package form, but not for consumption on the premise, hours of sales can be from 6 AM - 12 midnight, except Xmas Eve, sales shall not be after 7 PM	\$1,125.00	\$5,625.00
Class C - Issued only to a club, such license shall authorize the sale of alcoholic liquor at retail to the members and guests of members of the licensed club for consumption on premises as well as consumption off premise	\$1,000.00	\$5,000.00
Class D - Retail sale of alcoholic liquor for consumption on the premises as well as for consumption off the premises by restaurants and hotels, whose principal business as defined in this chapters is not the retail sale of alcoholic beverages.	\$1,125.00	\$5,625.00
Class E - Retail beer and wine, special 1 day license.	\$50.00	\$0.00
Class F - Retail sale of beer and ale in package form, but not for consumption on the premises and only between the hours of 6 AM - 12 Midnight, except Xmas Eve with no sale after 7 PM	\$625.00	\$3,125.00
Class H - First Class Wine Maker's license, shall authorize the manufacture of less than 20,000 gallons of wine, and the storage and sale of such wine, per year to distributors in the state and persons out of state.	\$875.00	\$4,375.00
Class I - Microbrewery and brew pub license and shall authorize the manufacture by a micro-brewery or brewpub of less than 100,000 gallons of beer, and the storage and sale of such beer, per year to distributors, retailers and to non-licensees.	\$625.00	\$3,125.00
Class J - Beer, Wine and Ale license only, retail sale of beer, wine and ale for consumption on premises only at a restaurant whose principal business is not the retail sale of alcoholic beverages. It is unlawful for sales between 1 AM - 6 AM, except New Year's Day in which sales may be made until 2 AM	\$750.00	\$3,750.00
Class K - Retail sale or delivery of alcoholic liquor for consumption (but not for resale in any form) only on the premises specified in the license. Sales of alcoholic liquor pursuant to this license shall be limited to the sale or provision of alcoholic liquor as an incidental part of the services provided by a convention center.	\$1,125.00	\$5,625.00
Class L - (Caterer's License) - Retail sale of alcoholic liquors for consumption, either on-site or off-site, as an incidental part of food service. Prepared meals and alcoholic liquors shall be sold at a package price agreed upon under contract.	\$1,125.00	\$5,625.00
Class M - (Bed and Breakfast and Small Inn License) - Retail sale of wine for consumption on the premises only and by guests of the lodging establishment only.	\$100.00	\$500.00

Class N - (Hotel Wine Package License) - Retail sale of wine by hotels as part of a hotel room nightly rental package. The wine shall be for consumption off the premises or on the premises only in the room of the guest. Wine sales shall be limited to 1.5 liters bottled per room per rental night. \$450.00 \$2,250.00

Class O - (Craft Distiller License) - Authorize the manufacture of spirits by distillation in quantities not to exceed the number of gallons authorized for production each year by a Craft Distillery in the Liquor Control Act of 1934 (235 ILCS 5/1-1 et seq.) and the storage of such spirits. Allows the licensee to sell to distributors, retailers and to non-licensees in accordance with the Liquor Control Act of the State of Illinois and offer spirits for sale at retail in the premises specified in such license for the use or consumption off the premises, but not for consumption on the premises except for tasting of spirits for which no remuneration shall be received. \$875.00 \$4,375.00

All first time applications are subject to an upfront fee of 5 times the annual license fee.

All Liquor License Fees are non-refundable.

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 19, 2012

RE: Tax Levy

At the November 12 council meeting you approved a motion to levy \$1,378,790 of property taxes in 2013. This amount would be the same as in the current year. I have prepared the attached tax levy ordinance based on your motion. The ordinance may be modified, but must be approved not later than our second meeting in December.

Levying taxes is one of the more difficult decisions for a city council. The decision making process involves an assessment of need and assumptions about the future. I have prepared the following information to assist you with evaluating the amount of taxes to levy in 2013.

By levying the same amount this year as last year, the City would pass up approximately \$44,260 of new property tax revenue permitted under the Property Tax Extension Limitation Law (PTELL). The PTELL requires us to use the most recent levy for basis of calculating the levy for the next year. If we do not levy any increase permitted under PTELL, those dollars are effectively lost every year thereafter. The compounding effect of this decision can be significant over time. The following table shows the ten-year effect of the decision to levy the same in 2013 as this year.

Table 1. Tax Revenue Potentially Lost by Not Levying Max in 2013¹

Tax Year	Max Levy	Actual Levy	Revenue Lost by Not Levying Max in 2013
2013	\$1,423,050	\$1,378,790	\$ 44,260
2014	\$1,451,511	\$1,406,365	\$ 45,145
2015	\$1,480,541	\$1,434,493	\$ 46,048
2016	\$1,510,152	\$1,463,183	\$ 46,969
2017	\$1,540,355	\$1,492,446	\$ 47,908
2018	\$1,571,162	\$1,522,295	\$ 48,867
2019	\$1,602,585	\$1,552,741	\$ 49,844
2020	\$1,634,637	\$1,583,796	\$ 50,841
2021	\$1,667,329	\$1,615,472	\$ 51,858
2022	\$1,700,676	\$1,647,781	\$ 52,895
			\$ 484,634

¹ Assuming a PTELL permitted levy increase of 2% annually from 2014-2022

Table 2 shows the amount of tax to be levied in each of the 18 property tax supported funds.

Table 2. 2013 Tax Levy

Tax Fund	Maximum Rate	2011-12 Actual Rate	2011-12 Actual Levy	2012-13 Proposed Levy	2012-13 Proposed Rate
General	0.4375	0.3128	\$ 322,757	\$ 242,957	0.2421
General Fund Street/Bridge	0.0000	0.0000	\$ -	\$ 10	0.0000
General Fund Police	0.6000	0.1453	\$ 150,001	\$ 150,000	0.1495
General Fund Crossing Guard	0.0200	0.0000	\$ 10	\$ 10	0.0000
General Fund Street Lighting	0.0500	0.0000	\$ 10	\$ 10	0.0000
Audit	none	0.0107	\$ 11,001	\$ 20,000	0.0199
Emergency Services	0.0500	0.0008	\$ 867	\$ 857	0.0009
Garbage	0.2000	0.0000	\$ 10	\$ 10	0.0000
Unemployment	none	0.0310	\$ 32,002	\$ 11,000	0.0110
Workers Compensation	none	0.0339	\$ 35,005	\$ 132,000	0.1315
Liability Insurance	none	0.1269	\$ 131,002	\$ 72,000	0.0717
IMRF	none	0.1173	\$ 121,002	\$ 132,000	0.1315
Park	0.0859	0.0859	\$ 88,649	\$ 62,464	0.0622
FICA (Social Security)	none	0.1066	\$ 110,001	\$ 135,000	0.1345
Flood Control	0.1666	0.0388	\$ 40,000	\$ 84,000	0.0837
Fire Department	0.4000	0.3260	\$ 336,452	\$ 336,452	0.3352
Water Treatment Tax	0.0500	0.0000	\$ 10	\$ 10	0.0000
Chlorination Tax	0.0200	0.0000	\$ 10	\$ 10	0.0000
Limiting Rate		\$ 1.3360	\$ 1,378,790	\$ 1,378,790	\$ 1.3738

The General Corporate Tax Fund or the General Fund is allocated the amount of levy dollars remaining after all the other funds, including the Fire Fund, are funded. Based on the proposed levy ordinance, the General Fund levy will *decrease* \$79,800 from the current year and nearly \$130,000 from the prior year. The General Fund levy will decrease from 27% of the total tax levy in 2011 to 18% in 2013. This reduction is concerning considering the challenges we face each year attempting to balance the General Fund budget. The five-year history of the General Fund tax levy is shown below in Table 3.

Table 3. General (Fund) Tax Levy History: 2009-2013

Year	General Corporate Tax	General Corporate Rate	Percent of Total Levy	Total Tax Levy
2009	\$ 307,444	0.3022	24%	\$1,301,301
2010	\$ 306,920	0.2955	23%	\$1,323,108
2011	\$ 372,086	0.3550	27%	\$1,365,624
2012	\$ 322,757	0.3128	23%	\$1,378,790
2013	\$ 242,957	0.2421	18%	\$1,378,790

With the proposed levy, the total city tax levy will have increased from \$1.30 million to \$1.38 million over the five years ending next year. This represents a five-year increase of only \$77,489 or 5.9%. The total levy is shown in the far right column of Table 3.

If you were to adopt the proposed tax levy, the tax rate is expected to increase slightly from \$1.33 to \$1.37 per \$100 of equalized assessed value (EAV). (The rate will increase even though the levy is unchanged because the total EAV of the city is expected to drop.) This would result in a tax increase of \$11.97 (or \$1.00 per month) this year for the owner of a \$100,000 single-family home. If you were to levy the maximum amount of \$1,423,050, the rate would increase to \$1.41 per \$100 of EAV. This would equate to a total increase of \$25.93 this year (or \$2.16 per month) for the same home owner.

Again, the proposed levy ordinance may still be modified, but must be approved not later than the second council meeting in December. Explaining the tax levy process in writing is challenging for me so I would be happy to spend time with you answering any questions you might have.

ORDINANCE NO. 0-12-__ 2013 TAX LEVY ORDINANCE

An Ordinance levying taxes for all corporate purposes for the City of Galena, Jo Daviess

BE IT ORDAINED BY the Mayor and City Council of the City of Galena, Illinois:

SECTION I: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year and for such purposes as: Parks & Recreation; General Corporate; Garbage Disposal; Flood Control; Fire Protection; Annual Audit; Illinois Municipal Retirement Fund; Social Security; Chlorination; Street Lighting; Water Treatment; Street & Bridge; Police Protection; Unemployment Insurance; Worker's Compensation; City Tort Judgment & Liability; Emergency Services and School Crossing Guards for the City of Galena, Jo Daviess County, Illinois for the fiscal year beginning May 1, 2013, and ending April 30, 2014.

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Administration			
Personnel - Salaries	143,260	143,260	0
Personnel - Elected	16,500	2,650	13,850
Professional Services	442,500	440,250	2,250
Communications	450	450	0
Professional Development	2,700	500	2,200
Debt Service	445,868	445,868	0
Capital Outlays	0	0	0
Other Expenditures	150,897	150,897	0
Total	1,202,175	1,183,875	18,300

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Finance			
Personnel - Salaries	79,310	79,310	0
Insurance Benefits	340,800	310,540	30,260
Maintenance Services	25,700	25,700	0
Professional Services	20,760	20,760	0
Communications	10,800	10,800	0
Professional Development	2,575	2,575	0
Service Charges	11,500	2,000	9,500
Other Contractual Services	0	0	0
Maintenance Supplies	30,410	30,410	0
Capital Outlays	75,000	75,000	0
Total	596,855	557,095	39,760

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
City Clerk			
Personnel - Salaries	7,100	100	7,000
Maintenance Services	0	0	0
Professional Services	5,500	500	5,000
Communications	1,750	1,750	0
Professional Development	3,775	3,775	0
Service Charges	0	0	0
Other Contractual Services	0	0	0
Maintenance Supplies	0	0	0
Capital Outlays	13,800	13,800	0
Total	31,925	19,925	12,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Zoning			
Personnel - Salaries	68,939	27,339	41,000
Personnel - Elected	200	200	0
Professional Services	2,250	2,250	0
Communications	1,400	650	750
Professional Development	2,500	2,500	0
Maintenance Supplies	400	400	500
Capital Outlays	500	500	100
Other Expenditures	100	100	0
Total	76,289	33,939	42,350

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Building			
Personnel - Salaries	62,350	55,350	7,000
Other Benefits	100	100	0
Maintenance Services	0	0	0
Professional Services	12,100	12,100	0
Communications	450	0	450
Professional Development	5,400	3,150	2,250
Maintenance Supplies	2,000	2,000	0
General Supplies	500	500	0
Other Expenditures	11,500	3,500	8,000
Total	94,400	76,700	17,700

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Engineering			
Personnel - Salaries	20,600	20,600	0
Professional Services	10,000	7,000	3,000
Professional Development	2,400	1,400	1,000
Capital Outlays	600	600	0
Total	33,600	29,600	4,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Police			
Personnel - Salaries	598,900	448,900	150,000
Other Benefits	9,350	9,350	0
Maintenance Services	12,000	12,000	0
Professional Services	17,320	17,320	0
Communications	7,850	7,850	0
Professional Development	7,250	7,250	0
Service Charges	9,300	9,300	0
Maintenance Supplies	4,000	4,000	0
General Supplies	1,300	1,300	0
Capital Outlays	24,250	24,250	0
Other Expenditures	43,360	43,360	0
Total	734,880	584,880	150,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Public Works			
Personnel - Salaries	338,700	298,098	40,602
Other Benefits	2,000	750	1,250
Maintenance Services	14,400	14,400	0
Professional Services	45,020	44,670	350
Communications	2,000	200	1,800
Professional Development	700	525	175
Service Charges	17,500	17,500	0
Maintenance Supplies	12,800	12,800	0
General Supplies	93,600	87,120	6,480
Debt Service	0	0	0
Capital Outlays	540,200	481,980	58,220
Total	1,066,920	958,043	108,877
General Fund Grand Total	3,837,044	3,444,057	392,987

REF: General Corporate Tax (65ILCS 5/8-3.1)	242,957
REF: Police Protection Tax (65ILCS 5/11-1-3 & 5.1)	150,000
REF: School Cross Guards Tax (65ILCS 5/11-80-23)	10
REF: Street Lighting Tax (65ILCS 5/11-80-5)	10
REF: Street & Bridges (65ILCS 5/11-81-2)	10
Total Corporate Levy	392,987

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Annual Audit			
Annual Audit	24,450	4,450	20,000
Book Reconciliation	1,000	1,000	0
Total	25,450	5,450	20,000

REF: Audit Tax (65ILCS 5/8-8-8) **20,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Emergency Services			
Ambulance Service	0	0	0
Siren Maintenance	700	-50	750
Communication	400	293	107
Electric	1,400	1,400	0
Capital Outlays	0	0	0
Total	2,500	1,643	857

REF: Emergency Services & Disaster Operations Tax (65ILCS 5/8-3-16) **857**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Garbage Collection			
Personnel Services - Salaries	8,130	8,130	0
Insurance Benefits	1,000	1,000	0
Pension Benefits	3,000	3,000	0
Professional Services	219,170	219,160	10
Communications	4,400	4,400	0
Professional Development	600	600	0
General Supplies	200	200	0
Other Expenditures	6,400	6,400	0
Total	242,900	242,890	10

REF: Garbage Disposal Tax (65ILCS 5/11-19-4) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Workers' Compensation			
Workers' Compensation Insurance	72,000	0	132,000
Total	72,000	0	132,000

REF: Workers' Compensation and Occupational Disease (7451LCS 10/9-107) **132,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Liability Insurance			
Insurance Benefit	52,210	11,035	41,175
City Building & Content	36,250	5,425	30,825
Public Official's Liability	0	0	0
Automobile Insurance	18,950	18,950	0
Tort Insurance	47,250	47,250	0
Inland Marine	3,000	3,000	0
Boiler & Machinery	9,250	9,250	0
Employee Crime	0	0	0
Employee's Bond	0	0	0
Treasurer's Bond	0	0	0
Total	166,910	94,910	72,000

REF: City Tort Judgment & Liability Insurance Fund (745 ILCS 10/9-107) **72,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Parks Fund			
Personnel Services - Salaries	83,375	20,911	62,464
Maintenance Services	5,000	5,000	0
Professional Services	0	0	0
Professional Development	0	0	0
Service Charges	4,500	4,500	0
General Supplies	1,200	1,200	0
Debt Service	66,940	66,940	0
Capital Outlays	20,500	20,500	0
Other Expenditures	21,700	21,700	0
Total	203,215	140,751	62,464

REF: Parks Tax (651LCS 5/11-98-1) **62,464**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Social Security			
Social Security Tax	124,500	0	135,000
Total	124,500	0	135,000

REF: Social Security Fund (40ILCS 5/21-110 & 110.1) **135,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Flood Control Fund			
Personnel Services - Salaries	38,175	0	38,175
Insurance Benefits	3,000	0	3,000
Pension Benefits	3,850	0	3,850
Maintenance Services	6,000	0	6,000
Professional Services	0	0	0
Communications	0	0	0
Professional Development	0	0	0
Service Charges	2,500	0	2,500
Maintenance Supplies	2,000	0	2,000
General Supplies	500	0	500
Capital Outlays	15,000	0	15,000
Other Expenditures	2,500	0	12,975
Total	73,525	0	84,000

REF: Levee Tax (65ILCS 5/11-112-1 & 2) **84,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Fire Protection Fund			
Personnel Services - Salaries	35,100	1,200	33,900
Insurance Benefits	3,200	0	3,200
Pension Benefits	0	0	0
Maintenance Services	2,000	0	2,500
Professional Services	4,225	0	4,225
Communications	1,850	0	1,850
Professional Development	9,400	0	9,650
Service Charges	10,250	200	10,050
Other Contractual Services	0	0	0
Maintenance Supplies	11,250	0	11,250
General Supplies	13,500	0	13,500
Capital Outlays	354,800	112,730	241,820
Other Expenditures	5,000	0	4,507
Total	450,575	114,130	336,452

REF: Fire Protection Tax (65ILCS 5/11-71 & 3) **336,452**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Water Fund			
Personnel Services - Salaries	42,510	42,500	10
Insurance Benefits	12,000	12,000	0
Pension Benefits	15,000	15,000	0
Maintenance Services	0	0	0
Professional Services	15,000	15,000	0
Communications	2,200	2,200	0
Professional Development	0	0	0
Service Charges	25,000	25,000	0
Other Contractual Services	320,310	320,310	0
Maintenance Supplies	0	0	0
General Supplies	250	250	0
Debt Service	162,100	162,100	0
Capital Outlays	95,000	95,000	0
Other Expenditures	30,050	30,050	0
Total	719,420	719,410	10

REF: Waterworks System Tax (65ILCS 5/11-131-1) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Sewer Fund			
Personnel Services - Salaries	37,210	37,210	0
Insurance Benefits	0	0	0
Pension Benefits	15,000	15,000	0
Maintenance Services	5,000	5,000	0
Professional Services	12,110	12,100	10
Communications	500	500	0
Professional Development	0	0	0
Other Contractual Services	316,000	316,000	0
Maintenance Supplies	0	0	0
General Supplies	500	500	0
Debt Service	584,460	584,460	0
Capital Outlays	1,394,425	1,394,425	0
Other Expenditures	29,000	29,000	0
Total	2,394,205	2,394,195	10

REF: Chlorination of Sewage Tax (65ILCS 5/11-142-3) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Illinois Municipal Retirement Fund			
Pension Benefits	212,000	80,000	132,000
Personal Property Replacement Tax (Library)	7,000	7,000	0
Total	219,000	87,000	132,000
REF: Illinois Municipal Retirement Fund (40 ILCS 5/7-171)			132,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Unemployment Insurance			
Unemployment Payments	19,000	8,000	11,000
Total	19,000	8,000	11,000
Unemployment Compensation Fund (745ILCS 10/9-1-7)			11,000

TAX LEVY SUMMARY			AMOUNT LEVIED \$
General Corporate Tax			242,957
Police Protection Tax			150,000
School Cross Guards			10
Street Lighting			10
Street & Bridges Tax			10
Annual Audit Tax			20,000
Emergency Services Tax			857
Garbage Disposal Tax			10
Worker's Compensation Tax			132,000
City Tort Judgment & Liability Insurance			72,000
Parks & Recreation Tax			62,464
Social Security Tax			135,000
Flood Control Tax			84,000
Fire Protection Tax			336,452
Water Treatment Tax			10
Chlorination Tax			10
Illinois Municipal Retirement Fund			132,000
Unemployment Insurance Tax			11,000
TOTAL TAX LEVY			1,378,790

SECTION II: That the amount levied for each object and purpose is placed in a separate column under the heading, "Amount Levied," which appears over same being as follows, to-wit:

SECTION III: That if any section, subdivision or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION IV: That this ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this _____ day of December 2012 pursuant to a roll call vote by the City Council of the City of Galena, Jo Daviess County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Terry Renner, Mayor

ATTEST:

Mary Beth Hyde, City Clerk

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 19 November 2012

RE: Emergency Snow Removal
Approval of Quotes

Request for quotes for emergency snow removal for this winter season were sent to two contractors. These will be returned to city hall on 26 November and a memo of recommendation will be presented to the city council on Monday night's meeting.

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 12 November 2012

RE: Storm Water Pump Station Upgrade – Water Street
Approval of Contract Amendment with Strand Associates

In September the city council approved a change order to reduce the contract cost of this project from \$749,550 to \$685,509 - a saving of \$64,041. This was achieved by modifying the type of liner used for the gravity discharge pipe together with changes to some of the ductile iron pipe fittings.

We are now in a position to shortly commence work with Civil Constructors. Delays to date are due to the long order period for the pump and other components.

Our existing contract with design consultant Strand Associates does not include construction services. It was always the intention to agree these services nearer the commencement date. The majority of the construction inspection will be completed by city staff with Strand Associates responsible for reviewing shop drawings, preparation of bid documents, six visits with city staff/contractor, provide record drawings and other duties on an 'as need' basis. The total costs to complete these items is estimated at \$15,900. However, I expect this amount will be less as city staff will complete some of the proposed items.

I recommend the city council approve the amendment to the contract with Strand Associates for a not to exceed sum of \$15,900. Budget item 41.61.860.06 Capital Project has sufficient funds for this contract amendment.

Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
ALUMINUM LADDER CO.								
ALUMINUM LADDER CO. 119299								
00020002059	1	Inv	OPERATING MATERIALS		11/07/2012	28.90		22.22.652.00
Total ALUMINUM LADDER CO.						28.90		
AT & T (LOCAL)								
AT & T (LOCAL) 103								
111512	1	Inv	POOL/PHONE		11/15/2012	24.37		59.55.552.00
111512	2	Inv	PUBLIC WORKS/PHONE		11/15/2012	38.25		01.41.552.00
111512	3	Inv	EMS/PHONE		11/15/2012	24.59		12.10.552.00
111512	4	Inv	POLICE/PHONE		11/15/2012	348.72		01.21.552.00
111512	5	Inv	FINANCE/PHONE		11/15/2012	354.07		01.13.552.00
111512	6	Inv	FLOOD CONTROL/PHONE		11/15/2012	24.37		20.25.515.00
111512	7	Inv	FIRE DEPARTMENT/PHONE		11/15/2012	68.65		22.22.552.00
Total AT & T (LOCAL)						883.02		
AT & T LONG DISTANCE								
AT & T LONG DISTANCE 119065								
111512	1	Inv	PUBLIC WORKS/LONG DIST		11/15/2012	4.91		01.41.552.00
111512	2	Inv	FIRE DEPARTMENT/LONG I		11/15/2012	.75		22.22.552.00
111512	3	Inv	POLICE/LONG DISTANCE		11/15/2012	64.32		01.21.552.00
111512	4	Inv	ADMINISTRATION/LONG DI		11/15/2012	268.24		01.13.552.00
Total AT & T LONG DISTANCE						338.22		
BRADLEY UNIVERSITY								
BRADLEY UNIVERSITY 119802								
13-0135	1	Inv	LIGHTING EFFICIENCY STU		11/08/2012	1,331.57		01.45.532.01
Total BRADLEY UNIVERSITY						1,331.57		
CARD SERVICE CENTER								
CARD SERVICE CENTER 119840								
111512	1	Inv	IPAD CASES		11/15/2012	159.08		01.14.684.01
111512	2	Inv	COUNCIL IPADS		11/15/2012	1,956.00		01.14.684.01
111512	3	Inv	DESK		11/15/2012	500.00		52.43.929.00
Total CARD SERVICE CENTER						2,615.08		
COMELEC SERVICES INC.								
COMELEC SERVICES INC. 244								
0388650	1	Inv	OPERATING MATERIALS		10/23/2012	9.50		22.22.652.00
0391371	1	Inv	NEW RADIOS		11/10/2012	1,780.00		01.41.512.01
Total COMELEC SERVICES INC.						1,789.50		
CONMAT, INC.								
CONMAT, INC. 1187								
81415	1	Inv	CULVERT PIPES		10/31/2012	1,212.98		20.25.515.00
81579	1	Inv	HOT MIX		11/12/2012	540.00		01.41.614.04
Total CONMAT, INC.						1,752.98		
CRESCENT ELECTRIC SUPPLY								

Invoice No	Vendor Name	Seq	Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
CRESCENT ELECTRIC SUPPLY									
104-508119-00		1	Inv	LIGHT BULBS	224	11/07/2012	73.60		01.13.511.02
Total CRESCENT ELECTRIC SUPPLY							73.60		
DAN'S AERIAL SERVICE									
DAN'S AERIAL SERVICE 119789									
3702		1	Inv	TREE REMOVAL		11/05/2012	600.00		01.41.517.02
Total DAN'S AERIAL SERVICE							600.00		
DEARBORN NATIONAL LIFE INS. CO									
DEARBORN NATIONAL LIFE INS. CO 119500									
110912		1	Inv	EMPLOYEE LIFE INSURANC		11/09/2012	261.40		01.13.452.00
Total DEARBORN NATIONAL LIFE INS. CO							261.40		
DOIG, KATHLEEN									
DOIG, KATHLEEN 119339									
326142		1	Inv	MARKET HOUSE RESTROO		11/20/2012	311.43		01.13.511.06
Total DOIG, KATHLEEN							311.43		
ENGINEER SUPPLY									
ENGINEER SUPPLY 119380									
11055830		1	Inv	PRISM POLE		10/29/2012	250.00		01.16.684.00
11055830		2	Inv	PRISM POLE		10/29/2012	163.22		01.16.830.01
Total ENGINEER SUPPLY							413.22		
FIRE ENGINEERING									
FIRE ENGINEERING 119344									
111512		1	Inv	PUBLICATION		11/15/2012	29.95		22.22.565.00
Total FIRE ENGINEERING							29.95		
FISCHER EXCAVATING, INC.									
FISCHER EXCAVATING, INC. 25638									
1000732		1	Inv	SHOP		11/09/2012	414.35		15.41.614.02
1000734		1	Inv	SHOP		11/16/2012	489.15		15.41.614.02
Total FISCHER EXCAVATING, INC.							903.50		
G & K SERVICES									
G & K SERVICES 532									
111512		1	Inv	UNIFORM SERVICES		11/15/2012	526.52		01.41.579.02
Total G & K SERVICES							526.52		
GALENA GAZETTE									
GALENA GAZETTE 34									
00026273		1	Inv	PUBLIC NOTICE		11/06/2012	22.80		01.46.553.00
00026341		1	Inv	STREET VACATION NOTICE		11/08/2012	35.15		01.14.553.00

Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total GALENA GAZETTE						57.95		
GALENA STATE BANK								
GALENA STATE BANK					820			
110112	1	Inv	WINERY LOT LOAN PAYMEI		11/01/2012	3,129.14		60.01.710.08
111512	1	Inv	PHASE 7 LOAN		11/15/2012	3,944.69		60.01.710.09
Total GALENA STATE BANK						7,073.83		
GALL'S, INC.								
GALL'S, INC.					712			
000168058	1	Inv	UNIFORMS/ERIC		11/09/2012	54.41		01.21.471.15
000171474	1	Inv	UNIFORMS/NATHAN		11/12/2012	28.89		01.21.471.15
Total GALL'S, INC.						83.30		
GASSER @ GALENA								
GASSER @ GALENA					24			
111512	1	Inv	MISC. SUPPLIES		11/15/2012	18.22		01.41.511.00
111512	2	Inv	MISC. SUPPLIES		11/15/2012	105.28		01.41.613.12
111512	3	Inv	MISC. SUPPLIES		11/15/2012	100.81		01.41.614.04
111512	4	Inv	MISC. SUPPLIES		11/15/2012	113.86		01.41.652.00
111512	5	Inv	MISC. SUPPLIES		11/15/2012	37.77		01.41.653.00
111512	6	Inv	MISC. SUPPLIES		11/15/2012	76.89		17.52.652.00
111512	7	Inv	MISC. SUPPLIES		11/15/2012	111.05		22.22.652.00
111512	8	Inv	MISC. SUPPLIES		11/15/2012	56.81		58.54.511.00
111512	9	Inv	MISC. SUPPLIES		11/15/2012	59.62		59.55.511.02
Total GASSER @ GALENA						680.31		
GLOBAL REACH INTERNET PROD.								
GLOBAL REACH INTERNET PROD.					119792			
38791	1	Inv	WEBSITE MAINTENANCE/H		08/01/2012	142.50		01.13.512.05
Total GLOBAL REACH INTERNET PROD.						142.50		
HEALTHCARE SERVICE CORPORATION								
HEALTHCARE SERVICE CORPORATION					118931			
111512	1	Inv	HSA/FAMILY/EMPLOYEE DE		11/15/2012	2,319.00		01.218.0
111512	2	Inv	PPO/BLUE CROSS BLUE SH		11/15/2012	388.00		01.218.0
111512	3	Inv	F/BLUE CROSS/BLUE SHIE		11/15/2012	23,183.39		01.13.451.00
111512	4	Inv	W/BLUE CROSS/BLUE SHIE		11/15/2012	692.36		78.32.464.02
Total HEALTHCARE SERVICE CORPORATION						26,582.75		
IIW ENGINEERS & SURVEYORS, PC								
IIW ENGINEERS & SURVEYORS, PC					260			
55410	1	Inv	LEVEE ACCREDIDATION		10/31/2012	9,853.25		01.45.532.01
Total IIW ENGINEERS & SURVEYORS, PC						9,853.25		
IL MUN.LG.RISK MGMT ASSN								
IL MUN.LG.RISK MGMT ASSN					432			
102612	1	Inv	ANNUAL INSURANCE		10/26/2012	74,904.37		14.14.454.00
102612	2	Inv	ANNUAL INSURANCE		10/26/2012	18,995.73		14.14.591.03

Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
102612	3	Inv	ANNUAL INSURANCE		10/26/2012	3,134.27		14.14.591.05
102612	4	Inv	ANNUAL INSURANCE		10/26/2012	40,413.50		14.14.591.01
102612	5	Inv	ANNUAL INSURANCE		10/26/2012	47,874.94		14.14.591.04
Total IL MUN.LG.RISK MGMT ASSN						185,322.81		
ILLINOIS FIRE STORE								
ILLINOIS FIRE STORE				119034				
26974	1	Inv	NEW BOOTS		10/22/2012	310.97		22.22.840.00
Total ILLINOIS FIRE STORE						310.97		
ILLINOIS STATE POLICE								
ILLINOIS STATE POLICE				1152				
103112	1	Inv	LIQUOR LICENSE BACKGR		10/31/2012	15.00		01.21.549.00
Total ILLINOIS STATE POLICE						15.00		
J & R SUPPLY INCORPORATED								
J & R SUPPLY INCORPORATED				951				
1211202	1	Inv	RAMADA WATERMAIN		11/05/2012	3,840.00		52.43.850.11
Total J & R SUPPLY INCORPORATED						3,840.00		
JACKSON CONCRETE/EXCAVATION CO								
JACKSON CONCRETE/EXCAVATION CO				489				
102712	1	Inv	GRANT PARK PLAYGROUN		10/27/2012	300.00		01.41.594.00
111512	1	Inv	FLOOD CONTROL		11/15/2012	100.00		01.41.594.00
Total JACKSON CONCRETE/EXCAVATION CO						400.00		
JDWI								
JDWI				235				
38105	1	Inv	SR VAN SERVICES		10/31/2012	830.00		01.13.542.00
Total JDWI						830.00		
JO CARROLL ENERGY, INC.								
JO CARROLL ENERGY, INC.				397				
112612	1	Inv	ELECTRIC		11/26/2012	560.25		15.41.572.00
112612	2	Inv	PUBLIC WORKS/ELECTRIC		11/26/2012	252.41		01.41.571.01
112612	3	Inv	PARKS/ELECTRIC		11/26/2012	294.22		17.52.571.01
112612	4	Inv	POOL/ELECTRIC		11/26/2012	288.43		59.55.571.01
Total JO CARROLL ENERGY, INC.						1,395.31		
JO DAVIESS CTY CLERK/COLLECTOR								
JO DAVIESS CTY CLERK/COLLECTOR				393				
102512	1	Inv	RECORDING FEES		10/25/2012	51.00		01.11.553.00
102512	2	Inv	RELEASE OF LIEN		10/25/2012	51.00		51.42.549.00
Total JO DAVIESS CTY CLERK/COLLECTOR						102.00		
LAWSON PRODUCTS, INC.								
LAWSON PRODUCTS, INC.				627				
930124440	1	Inv	MISC MATERIALS		11/14/2012	213.64		01.41.614.04

Invoice No	Vendor Name	Seq	Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total LAWSON PRODUCTS, INC.							213.64		
MCCOY INSURANCE SERVICE									
MCCOY INSURANCE SERVICE 98									
14064	1	Inv		RURAL FIRE INSURANCE		11/08/2012	3,663.00		22.22.591.00
Total MCCOY INSURANCE SERVICE							3,663.00		
MENARDS									
MENARDS 280									
08847	1	Inv		TOOLS		10/25/2012	58.35		01.41.653.00
8311	1	Inv		TURNER HALL MAINTENAN		10/18/2012	54.99		58.54.511.00
9306	1	Inv		CITY HALL REPAIRS		10/31/2012	58.00		01.13.511.01
Total MENARDS							171.34		
MNS CONSTRUCTION									
MNS CONSTRUCTION 118877									
111412	1	Inv		RAMADA WATERMAIN		11/14/2012	33,504.00		52.43.850.11
Total MNS CONSTRUCTION							33,504.00		
MOTOROLA SOLUTIONS - STARCOM									
MOTOROLA SOLUTIONS - STARCOM 119812									
80749272012	1	Inv		STARCOM RADIO CHARGE		11/01/2012	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM							10.00		
NELSON CARLSON MECH. CONTRACT.									
NELSON CARLSON MECH. CONTRACT. 119111									
121170	1	Inv		BACKFLOW REPAIR		10/31/2012	353.13		01.13.511.01
121172	1	Inv		BACKFLOW REPAIR		10/31/2012	363.28		58.54.511.00
Total NELSON CARLSON MECH. CONTRACT.							716.41		
NICOR (F)									
NICOR (F) 118924									
111512	1	Inv		MARKET HOUSE RESTROO		11/15/2012	103.68		01.13.511.06
Total NICOR (F)							103.68		
PETTY CASH/CITY HALL									
PETTY CASH/CITY HALL 161									
111512	1	Inv		TRAVEL REIMBURSEMENT		11/15/2012	10.00		01.11.562.00
111512	2	Inv		OFFICE SUPPLIES		11/15/2012	12.92		01.13.651.02
111512	3	Inv		OFFICE SUPPLIES		11/15/2012	55.42		01.13.654.00
111512	4	Inv		MISC.		11/15/2012	15.29		01.41.562.00
111512	5	Inv		TRAINING		11/15/2012	35.00		01.46.563.00
111512	6	Inv		PARKING TICKET REFUND		11/15/2012	5.00		01.11.912.00
111512	7	Inv		MEMORIAL/YEAR BOOK AD		11/15/2012	80.00		01.11.929.01
Total PETTY CASH/CITY HALL							213.63		
PETTY CASH/POLICE DEPT.									
PETTY CASH/POLICE DEPT. 163									

Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
111912	1	Inv	MEAL/TRAINING		11/19/2012	23.71		01.21.562.00
111912	2	Inv	POSTAGE		11/19/2012	11.80		01.21.551.00
111912	3	Inv	OFFICE SUPPLIES		11/19/2012	5.39		01.21.651.00
Total PETTY CASH/POLICE DEPT.						40.90		
STEEL MART								
STEEL MART				567				
290392	1	Inv	RAILING REPAIRS		11/13/2012	36.40		01.41.614.05
Total STEEL MART						36.40		
STRAND ASSOCIATES, INC.								
STRAND ASSOCIATES, INC.				954				
0094968	1	Inv	416186006		11/13/2012	5,050.00		41.61.860.06
Total STRAND ASSOCIATES, INC.						5,050.00		
TRI-STATE SCREEN PRINTING								
TRI-STATE SCREEN PRINTING				119187				
9701	1	Inv	PARKING SIGNS		11/09/2012	126.80		01.41.652.04
Total TRI-STATE SCREEN PRINTING						126.80		
UNIVERSITY OF ILLINOIS-GAR 162								
UNIVERSITY OF ILLINOIS-GAR 162				388				
UFINN915	1	Inv	TRAINING/CONFERENCE		11/05/2012	350.00		22.22.563.00
Total UNIVERSITY OF ILLINOIS-GAR 162						350.00		
VINCENT & SONS, J. P.								
VINCENT & SONS, J. P.				507				
3572	1	Inv	BAPTISMAL TREE-PARKS		10/02/2012	40.00		17.52.870.01
Total VINCENT & SONS, J. P.						40.00		
WAL-MART COMMUNITY (CC)								
WAL-MART COMMUNITY (CC)				1258				
111512	1	Inv	MISC. SUPPLIES		11/15/2012	147.97		01.21.651.00
111512	2	Inv	MISC. SUPPLIES		11/15/2012	48.90		01.41.614.04
111512	3	Inv	MISC. SUPPLIES		11/15/2012	20.50		01.41.651.00
Total WAL-MART COMMUNITY (CC)						217.37		
WERNER, CHARLES								
WERNER, CHARLES				734				
111512	1	Inv	MEALS/TRAINING		11/15/2012	37.53		01.21.562.00
Total WERNER, CHARLES						37.53		
WHITE, JUDY								
WHITE, JUDY				1204				
111512	1	Inv	TURNER HALL JANITORIAL		11/15/2012	350.00		58.54.536.00

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
Total WHITE, JUDY					350.00		
WIZARD COMPUTERS INC							
WIZARD COMPUTERS INC			666				
12534	1 Inv		COMPUTER MAINTENANCE	11/15/2012	390.00		01.13.512.04
12534	2 Inv		COMPUTER MAINTENANCE	11/15/2012	130.00		01.21.684.00
Total WIZARD COMPUTERS INC					520.00		
WRIGHT EXPRESS (CONNOCO)							
WRIGHT EXPRESS (CONNOCO)			119657				
103112	1 Inv		BUILDING	10/31/2012	165.77		01.46.655.00
103112	2 Inv		PUBLIC WORKS/GAS	10/31/2012	320.80		01.41.655.00
103112	3 Inv		POLICE	10/31/2012	2,231.66		01.21.655.00
103112	4 Inv		PARKS/GAS	10/31/2012	163.55		17.52.655.03
Total WRIGHT EXPRESS (CONNOCO)					2,881.78		
WRIGHT EXPRESS FSC							
WRIGHT EXPRESS FSC			119102				
111512	1 Inv		FIRE DEPARTMENT/GAS	11/15/2012	515.35		22.22.655.00
111512	2 Inv		PUBLIC WORKS/GAS	11/15/2012	1,294.10		01.41.655.00
Total WRIGHT EXPRESS FSC					1,809.45		
WSG INC., DBA R & L GAS MART							
WSG INC., DBA R & L GAS MART			119503				
103112	1 Inv		FUEL	10/31/2012	219.36		01.41.655.00
Total WSG INC., DBA R & L GAS MART					219.36		
ZARNOTH BRUSH WORKS INC.							
ZARNOTH BRUSH WORKS INC.			212				
0141478	1 Inv		BROOMS	11/07/2012	128.25		01.41.613.11
Total ZARNOTH BRUSH WORKS INC.					128.25		
Grand Total:					298,952.41		

Vendor Number Hash: 2577729
 Vendor Number Hash - Split: 4137446
 Total Number of Invoices: 62
 Total Number of Transactions: 108

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	298,952.41	298,952.41
	298,952.41	298,952.41