



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, DECEMBER 10, 2012

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
12C-0503.	Call to Order by Presiding Officer
12C-0504.	Roll Call
12C-0505.	Establishment of Quorum
12C-0506.	Pledge of Allegiance
12C-0507.	Reports of Standing Committees
	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

LIQUOR COMMISSION

ITEM	DESCRIPTION	PAGE
12C-0509.	Discussion and Possible Action on an Application by Rory McDonald for a Class A Liquor License for The Gold Room, 249 North Main Street	4-8

CONSENT AGENDA CA-21

ITEM	DESCRIPTION	PAGE
12C-0510.	Approval of the Minutes of the November 26, 2012 City Council Meeting	9-13
12C-0511.	Approval of an Access Agreement with iFiber to Install Fiber Optic Equipment in the Galena Fire Department	14-18

ITEM	DESCRIPTION	PAGE
12C-0512.	Approval of a Request by Galena Cub Scout Pack 93 to Conduct a Bike-a-Thon on Part of the Galena River Trail on Saturday, May 11, 2013 from 10 a.m. to 1 p.m.	19-20
12C-0513.	Acceptance of October 2012 Financial Report	--

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
12C-0471.	Discussion and Possible Action on Request by the Galena History Museum and Historical Society for a Service Agreement with the City	21-28
12C-0494.	Second Reading and Possible Approval of an Ordinance Amending Chapter 96.04 of the <u>Galena Code of Ordinances</u> Pertaining to Closing Time of Parks and Cemeteries	29
12C-0496.	Second Reading and Possible Approval of the 2013 Tax Levy Ordinance	30-39

NEW BUSINESS

12C-0514.	First Reading of an Ordinance Revising Chapter 110.39, "Street Performers" of the <u>Galena Code of Ordinances</u>	40-42
12C-0515.	First Reading of an Ordinance Amending Chapter 111 "Alcoholic Beverages" of the <u>Galena Code of Ordinances</u> to Create a New Class of Liquor License for Hotels without Restaurant or Bar Facilities	43-45
12C-0516.	Discussion and Possible Action on a Request by Dylan Einsweiler to Restore the Grant Park Sign on the Grant Park Hillside as an Eagle Scout Project	46
12C-0517.	Discussion and Possible Action on a Contract with Global Reach for Redesign and Hosting of the City of Galena Website	47-72

12C-0518.	Warrants	73-80
12C-0519.	Alderspersons' Comments	
12C-0520.	City Administrator's Report	
12C-0521.	Mayor's Report	
12C-0522.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Zoning Board of Appeals	Wed. December 12	6:30 P.M.	City Hall
City Council	Wed. December 26	6:30 P.M.	City Hall
Historic Preservation Comm.	Thurs. January 3	6:30 P.M.	City Hall

Posted: Thursday, December 6, 2012 at 4:30 p.m. Posted By:



To Serve and Protect

312 N. Main Street, Galena, IL 61036-2332

Chief of Police

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

DATE: December 6, 2012

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington *LH*

RE: Application for Liquor License – Rory C McDonald, 106 Field Street, Galena, IL 61036

A check of federal, state, and local criminal records reveals no information which would prohibit this applicant from holding the license for which he has applied.



City of Galena, Illinois

LIQUOR LICENSE APPLICATION

The undersigned applicant, being duly sworn on oath, makes application for a Class (Check One) A B C D E F G H I J K M - Liquor License in the City of Galena for the term beginning _____, and ending _____, and hereby certifies to the following facts:

APPLICANT INFORMATION

- Application is for: Corporation Limited Liability Corporation Individual Partnership
(If a corporation, please attach a copy of corporate charter and a list of all names of owners of more than 5%. If a partnership attach a list of names of all owners of more than 5%)
- Name: (First) ~~Rory C. MacDonald~~ (Last) MacDonald (MI) C.
Address: 106 Field City/State/Zip: Galena, Illinois 61036
Date of Birth: _____ Place of Birth: _____
Phone: (815) 990-7015 E-Mail Address: ferre.riversgraphics@hotmail.com

BUSINESS/PREMISE INFORMATION

- Name under which business is to be conducted: RORY C. MACDONALD DBA THE GOLD ROOM
(MUST match name on State Liquor License)
- Exact Address of Business: 249 N. Main Street Galena, Illinois 61036
- Telephone Number: 815 777 0319 Fax Number: _____
- The property is: Owned Leased Lease Expires: 12/31/13 (Attach copy of lease)
- The Applicant has been in business since: NEW
- The **Renewal Applicant** has applied for and been granted State Liquor License # _____
Expiration Date _____ (Attach copy of State License)
- The Applicant has registered with the Illinois Department of Revenue and has been assigned State Sales Tax No. _____ Expiration Date: _____ (Attach copy of Sales Tax Certificate)
- Liquor revenues for this business are specifically for the sale of (specify which one) Beer Beer and Wine Alcoholic Liquor Wine Only
- For consumption: On Premises Off Premises Both
- State principle type of business (i.e., Tavern, Restaurant, Etc.) tavern with food
- How will employees be trained for liquor sales? By manager and health certified
- The general description, including approximate square footage, of the premises or place of business which is to be operated under the proposed license _____

(Attach a scaled drawing of the premises showing all ingress and egress locations, windows, and location of bar.)

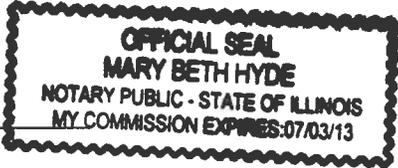
19. The Applicant (including Manager in the case of a Corporation) States (strike through alternatives not applicable) agrees to the following:

- a. The applicant is a resident of the City of Galena
- b. The applicant is a citizen of the United States. If naturalized: Time _____ Place _____
- c. With reference to a Partnership Application, all members of said Applicant Partnership are qualified to obtain a license.
- d. With reference to a Corporation Application, no officer, manager director, stockholder, or stockholders owning in the aggregate more than five (5) per cent of the stock of the Applicant Corporation is disqualified from obtaining a license for any reason other than citizenship and residence within the City of Galena.
- e. The Applicant is of good character and reputation in the community.
- f. The Applicant has never been convicted of a felony under any Federal or State law.
- g. The Applicant has never been convicted of being a keeper, or is keeping, a house of ill fame.
- h. The Applicant has never been convicted of pandering or other crimes or misdemeanors opposed to decency or morality.
- i. The Applicant has never had a Liquor License revoked for any cause.
- j. The Applicant (Manager in the case of a corporation) has never been refused a liquor license by any liquor control authority.
- k. The Applicant has never been convicted of any Federal or State law concerning manufacture, possession, or sale of alcoholic liquor, nor has the Applicant ever forfeited bond to appear in court to answer charges for a violation of such Federal or State law.
- l. The Applicant is eligible for a State Retail Liquor Dealer's License.
- m. The Applicant is neither a Galena law enforcing public official nor does the Mayor or any member of the City Council of the City of Galena have any interest either directly or indirectly in the applicant business. The APPLICANT notes by his/her signature below that he/she has read and understands Chapter 111 (a copy can be obtained from the City Clerk or be viewed at www.cityofgalena.org). Further, it should be noted that there must be enough employees and supervision of personnel involved with the sale of liquor to satisfy the requirements within Chapter 111 of the Galena City Code of Ordinances. Also, the Applicant must recognize that the regulations of Chapter 111 that apply to the Licensee and Establishment also apply to any agents of the business involved with the sale of liquor.

(Application must be signed in the presence of a Notary)

Signature of Applicant: *Rory C. MacDonald*

Printed Name: RORY C. MACDONALD



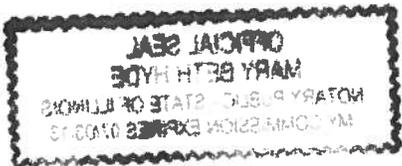
Subscribed and sworn to before me this 31st day of October, A.D. 2012.

Signature Notary Public: *Mary Beth Hyde* (Notary Stamp)

*First time applicants must pay a \$75.00 fee for a background check. Fingerprints must be provided by going to the Jo Daviess County Sheriff's Department to be processed. Background checks are completed by the State of Illinois Police. This process can take up to eight (8) weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Application will be placed on the next available City Council agenda for approval/denial. All fees must be paid prior to being placed on the agenda.

The following attachments must be included with this application:

- If Partnership, Corporation or Limited Liability Corporation, Listing of Owners owning more than 5%
- Copy of State Liquor License
- Copy of Illinois Sales Tax Certificate
- Scaled drawing of premises (New Applicants and only if changes were made since last renewal)
- Copy of Corporate Charter (Corporation Only)
- Copy of Lease
- Certificate of Insurance



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 26 NOVEMBER 2012

12C-0482 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 26 November 2012.

12C-0483 – ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Murphy, Painter and Renner.

12C-0484 – ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

12C-0485 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

12C-0486 - REPORTS OF STANDING COMMITTEES

None.

12C-0487 – PUBLIC COMMENTS

Richard Auman, 701 Young Street – Auman urged the Council to reconsider their decision not to capture the new growth in the community with the tax levy. He feels it is critically important for the city to capture all of it.

James Wirth, 121 S. High Street – Wirth urged the Council to pass the ordinance which would prohibit people from going in the cemeteries after dark.

Rick Pariser, 113 S. High Street – Pariser recommended hours be set for the cemeteries. He suggested closing them at 8:00 p.m. in the summer and 4:30 p.m. in the winter. If anyone wished to seek a variance of those hours, they should be required to go before the council.

Mike Scholz, 11405 Route 20 West – Scholz advised the current liquor license holder at the Ramada purchased the new liquor license in March. He questioned if any consideration could be given to him with regard to the upfront licensing fee since the current license was purchased a short time ago.

Amelia Roth, Amelia’s Ghost Tours – Roth stated she understands we don’t want people in the cemeteries after dark messing around; however, she feels consideration should be given to tour companies with a controlled environment.

Holly Werner, 15 W. Arrowhead Drive – Werner advised she is a tour guide for Amelia’s Ghost Tours and offered to answer any questions the Council might have with regard to the tours. She advised they would not allow anyone to do anything disrespectful in the cemeteries.

Steve Repp, 227 S. Dodge Street – Repp urged the Council to consider closing the cemeteries at 5:00 p.m. in the winter and 8:00 p.m. in the summer.

CONSENT AGENDA CA-20

12C-0488 – APPROVAL OF THE MINUTES OF THE NOVEMBER 12, 2012 CITY COUNCIL MEETING

12C-0489 – APPROVAL OF BA13-04 FOR LEVEE ACCREDITATION PROJECT, DONATION, POLICE TRAINING AND GATEWAY PARK

12C-0490 – SECOND READING AND APPROVAL OF AN ORDINANCE DECLARING CERTAIN POLICE DEPARTMENT AND SWIMMING POOL PROPERTY SURPLUS

12C-0491 – APPROVAL OF REQUEST BY SERGEANT CHARLES WERNER FOR SECONDARY EMPLOYMENT

12C-0492 – ACCEPTANCE OF SEPTEMBER 2012 FINANCIAL REPORT

Motion: Painter moved, seconded by Fach, to approve Consent Agenda CA-20 as presented.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

12C-0445 – DISCUSSION AND POSSIBLE ACTION ON AN APPEAL OF A DECISION BY THE GALENA HISTORIC PRESERVATION COMMISSION BY MARGARET DWORAK, 129 S. DODGE STREET

Motion: Painter moved, seconded by Cording, to uphold the decision made by the Galena Historic Preservation Commission on the request by Margaret Dworak, 129 S. Dodge Street, item 12C-0445.

Discussion: Painter advised the Historic Preservation Commission came back with a halfway point that would allow the applicant to remove the yankee gutters while maintaining the metal roof.

Cording felt there wasn't a whole lot of difference in cost for the asphalt and tin with the gutters removed. She noted the vote was a unanimous vote by the Historic Preservation Commission and felt, for that reason, it was reasonable to uphold their request.

Fach questioned if the City would have the ability to offer some type of no interest loan on the difference. He advised he would be more comfortable voting in favor of the motion if we could back it up with a no interest loan. Nack cautioned the Council on loaning money to private individuals as there is no procedure in place.

Dworak advised it would cost approximately \$4,000 to \$5,000 to do the tin roof. She advised the Historic Preservation Commission voted to maintain the metal roof without the yankee gutters. She stated it was her understanding they wanted to stay with the metal so she did not get an updated price on the asphalt without the gutters. Dworak stated she would be willing to do the metal roof should the council decide to uphold the decision. She thanked city staff for all of their help.

Roll Call: AYES: Greene, Lincoln, Painter, Cording
NAYS: Murphy, Fach

The motion carried.

NEW BUSINESS

12C-0493 – QUARTERLY REPORT BY VISITGALENA.ORG

Richard Forester presented the quarterly report by VisitGalena.org.

12C-0494 – FIRST READING OF AN ORDINANCE AMENDING CHAPTER 96.04 OF THE GALENA CODE OF ORDINANCES PERTAINING TO CLOSING TIME OF PARKS AND CEMETERIES

Motion: Painter moved seconded by Cording to approve the first reading of an ordinance amending Chapter 96.04 of the Galena Code of Ordinances pertaining to closing time of parks and cemeteries, 12C-0494.

Discussion: Council felt it would be reasonable to allow tours to conduct them from outside of the fence after dark. They felt for enforcement purposes it would be better to set specific dates and times for summer and winter hours. Moran advised he will add more specific language to the ordinance.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0495 – DISCUSSION AND POSSIBLE ACTION ON CREATING A NEW LIQUOR LICENSE FOR HOTELS WITHOUT RESTAURANTS

Motion: Cording moved, seconded by Greene, to open discussion on the possibility of creating a new liquor license for hotels without restaurants.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

Discussion: Council discussed the initial fee and whether or not it should apply to an existing business. In the end it was agreed a new classification would be made for hotels without restaurants or bars. The annual license fee will be set at \$625 per year with an initial fee of \$3,125.

Motion: Fach moved, seconded by Murphy, to close discussion on the possibility of creating a new liquor license for hotels without restaurants.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

The motion carried.

Motion: Cording moved, seconded by Lincoln, to approve creating a Class P Liquor License for hotels without restaurants or bars with an annual fee of \$625 and an initial fee of \$3,125.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

12C-0496 – FIRST READING ON THE 2013 TAX LEVY ORDINANCE

Motion: Murphy moved, seconded by Fach, to approve the first reading on the 2013 Tax Levy Ordinance.

Discussion: Cording felt council should reconsider the original motion made to keep the levy at the same rate as last year. She noted several large price items included in the capital improvement plan as well as the need for a new roof on City Hall which isn't in the plan. She feels it is in the best interest of the people of Galena to move the levy up so we can continue to provide the services citizens deserve.

Painter felt the City Administrator did a fine job of explaining what happens if we don't go for the maximum amount this year. She pointed out in 10 years the City has lost almost a half million dollars. While she agrees no one likes to see new taxes, people do expect services. While it may not be popular to vote for it, she feels the Council needs to look at the long and short term well-being of the city. In looking at the needs of the community as a whole, Painter stated she can't imagine that people would not agree to pay \$2.16 per month to provide good streets, water retention, etc. She pointed out Ptell came about because of a referendum. At that time the citizens said it was ok for the city to do this. Painter was in favor of taking the maximum amount.

Lincoln was opposed stating people are tired of paying more taxes every year.

Renner was concerned we need to be careful. As expenses continue to go up, things could get tight and things may not get done. Renner was in favor of capturing at least a portion of the new growth.

Roll Call: AYES: Greene, Lincoln, Murphy, Fach
NAYS: Painter, Cording

The motion carried.

12C-0497 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR EMERGENCY SNOW REMOVAL SERVICES

The following bid was received:

Equipment Cost			
Contractor	End Loader	Dump Truck	Skid Steer
Louie's Trenching Service	\$150.00	\$75.00	\$90.00

Motion: Fach moved, seconded by Greene, to approve the bid for emergency snow removal services from Louie's Trenching Services for the amounts stated above.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

12C-0498 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT AMENDMENT FOR CONSTRUCTION SUPERVISION BY STRAND ASSOCIATES FOR THE DOWNTOWN FLOOD PUMP PROJECT

Motion: Painter moved, seconded by Fach, to approve a contract amendment for construction supervision by Strand Associates for the Downtown Flood Pump Project for an amount not to exceed \$15,900.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

12C-0499 – WARRANTS

Motion: Greene moved, seconded by Fach to approve the Warrants as presented with the addition of a warrant to Illinois Municipal League Risk Management in the amount of \$185,322.81.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

The motion carried.

12C-0500 – ALDERPERSONS’ COMMENTS

Parks – Greene commend the Public Works Department for a fabulous job cleaning up the parks this fall.

12C-0501 – CITY ADMINISTRATOR’S REPORT

Street Performers – The Street Performers Ordinance will be on the next agenda.

Historic Society Lease – The lease for the Historic Society will be on the next agenda.

12C-0502 – MAYOR’S REPORT

No report.

12C-0503 - ADJOURNMENT

Motion: Murphy moved, seconded by Fach, to adjourn.

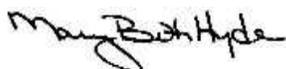
Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

The meeting adjourned at 8:13 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: December 6, 2012

RE: iFiber Agreement

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line of the memorandum.

iFiber is a collaboration of representatives from Northern Illinois University, LaSalle County, North Central Illinois Council of Governments, the City of Rockford, Boone County and Blackhawk Hills RC&D. In 2010, Northern Illinois University and the partners were awarded a \$68.5 million grant to build and deploy a 900 mile high speed fiber optic broadband network throughout northwest Illinois. In the first phase, the network is intended to serve schools, libraries, public safety entities, and many other not-for-profit organizations. In a second phase, private business will have the opportunity to connect to the system. The City of Galena is being asked to assist with the project by providing space inside the Fire Department to house electronic equipment for the system.

Last week, Fire Chief Mike Simmons hosted representatives from iFiber as they toured the Fire Department to assess the suitability of the space for their equipment. The iFiber representatives believe the building would be suitable. Chief Simmons is comfortable with allocating the small area needed for the equipment.

I am presenting for your consideration the attached iFiber Facility Access Guidelines as the basis for an agreement between the City and iFiber for iFiber to proceed with the installation of the equipment at the Fire Department.

Chief Simmons suggests that the City should consider requesting some form of compensation for the occupancy. I have discussed this issue with iFiber, but they are only seeking locations where they can locate without ongoing rent or other reimbursement costs. In fairness to iFiber, they are providing an incredible service to our community and potentially to our city facilities.

I recommend that we move forward with an agreement with iFiber for the equipment installation at the Fire Department.

iFiber Facility Access Guidelines

iFiber is a subrecipient, with Northern Illinois University as the grant recipient, of the National Telecommunications and Information Administration ("NTIA") Grant Award No. 6681, pursuant to The American Recovery and Reinvestment Act of 2009, to fund the development of the Illinois Broadband Opportunity Partnership Fiber Optic Network - Northwest Region. iFiber desires to install and maintain certain fiber-optic, telecommunications, networking, and/or wireless equipment to support the network. iFiber is working with community anchor institutions (CAI's) to host fiber-optic, telecommunications, networking, and/or wireless equipment critical to the network to maintain lower costs to the participants in the iFiber network. The following is a comprehensive list of expectations for network distributions sites that iFiber considers when using a facility location:

iFiber has some basic requirements for the setup of the facility in order to make the space usable. These brief requirements are:

- a. Install a fiber optic cable entrance and route fiber cable to communications equipment located within each facility.
- b. Install equipment and rack(s) in or near existing facility data networking equipment if needed.
- c. Access and connect to facility electrical services that include a 15 or 20 amp AC power outlet.
- d. Agree on a policy from the facility owner on how to enter the equipment location 24 hours a day, 7 days and week, 365 days a year.

PHYSICAL ACCESS NEEDS

iFiber requires access to the facilities 24 hours a day, seven days a week, for the purposes of installation, operation, maintenance and repair of the equipment. iFiber will restrict access within the facilities to personnel qualified to perform equipment installation, operation, maintenance, repair and other work as necessary to operate and maintain the equipment in proper working order. iFiber will work with the facility owner to agree an access policy that will be provided to iFiber to minimize the time to repair network disruptions.

As complete consideration for the facility owners, iFiber will pay for all costs of installation, operation, maintenance, repair and other work as necessary to operate and maintain the iFiber equipment.

EXPECTATIONS OF FACILITY OWNER

iFiber expects general maintenance of the facilities necessary to maintain the safety and utility of the facilities. The facility owner should provide iFiber with the name, address and telephone numbers of the facility, who shall be iFiber's day-to-day contact person for resolution of issues that may arise. In the event of problems, iFiber expects access to the facility in a timely manner that allows iFiber to access the facilities, property, and equipment as reasonably required of iFiber to operate the equipment and/or the network.

The facility owner should maintain reasonable and customary security procedures and security measures as may be necessary, based upon the circumstances present at any particular facility, to ensure the safety and security of the equipment, so as to avoid interruption to the network, including but not limited to theft of all or any portion of the equipment, damage to any of the equipment, unauthorized access to, use of, or interference with the equipment, or other such acts which could adversely affect or otherwise harm the efficient operation of the network

EXPECTATIONS OF iFIBER

iFiber's use of the facilities shall not interfere with any of facility owners communications equipment, or that of any other users on or in the facilities. iFiber, its employees, contractors or consultants shall not perform any construction or any physical modifications of the facilities without first obtaining facility owners consent. Prior to installing, replacing or modifying any equipment at the facilities, iFiber shall notify and secure approval from the facility owner to proceed. In the case of an emergency requiring immediate work on the equipment, iFiber may proceed to perform the necessary work for emergency repairs without securing facility owners prior approval.

iFiber may choose to operate back-up power equipment if iFiber determines it necessary to protect the equipment from power failures. The backup power equipment will not exceed the space requested by iFiber from the facility owner.

VACATING THE PREMISES

iFiber understands that the facility owner may require iFiber to re-locate or vacate to premises due to unpredictable situations. iFiber requests a written notice of at least one hundred eighty (180) days prior to having to vacate the facility. Any equipment and/or other iFiber service or telecommunication components located at the facility will remain with iFiber. Upon notice of vacating the premises, iFiber shall remove all such equipment and/or other iFiber service or telecommunications components located at the facility.

INSURANCE

iFiber will have insurance for any contractor employed by iFiber to work on the equipment or facilities and will maintain insurance while iFiber is occupying space within the facility. So long as iFiber employs any individual to perform work or services on the equipment or facilities, Workers' Compensation Insurance complying with Illinois law and Employers Liability Insurance with policy limits of at least \$500,000 each person/occurrence, including occupational disease coverage with policy limits of at least \$500,000 each person. iFiber will maintain Comprehensive General Liability Insurance, including premises, operations, products hazard, completed operations, contractual liability, broad form property damage, and personal injury coverages, with policy limits of at least \$1,000,000 per person/occurrence. iFiber will maintain Excess or Umbrella Insurance applicable to all of the coverages except for the Workers' Compensation Insurance required with policy limits of at least \$5,000,000 per occurrence.

[home](#) | [what is iFiber?](#) | [why it matters](#)

Illinois Fiber Resources Group

About

About

FAQ

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iFiber is a collaboration of representatives from NIU, LaSalle County, North Central Illinois Council of Governments, the City of Rockford, Boone County and Blackhawk Hills RC&D.

iFiber is a provider of extremely high speed (1Gb) network transport services to both the public and private sector. It provides subsidized access directly to eligible public sector organizations such as schools, libraries, hospitals, municipalities, county and public safety facilities. Through iFiber's Service Provider partners, it also promotes similar high speed network transport services to businesses and residential subscribers in the private sector.

Construction of the \$69 million iFiber Broadband Project is underway as part of the National Telecommunications and Information Agency's Broadband Technology Opportunity Program. It will enhance broadband technology and provide increased economic development opportunities in the region's under-served areas.

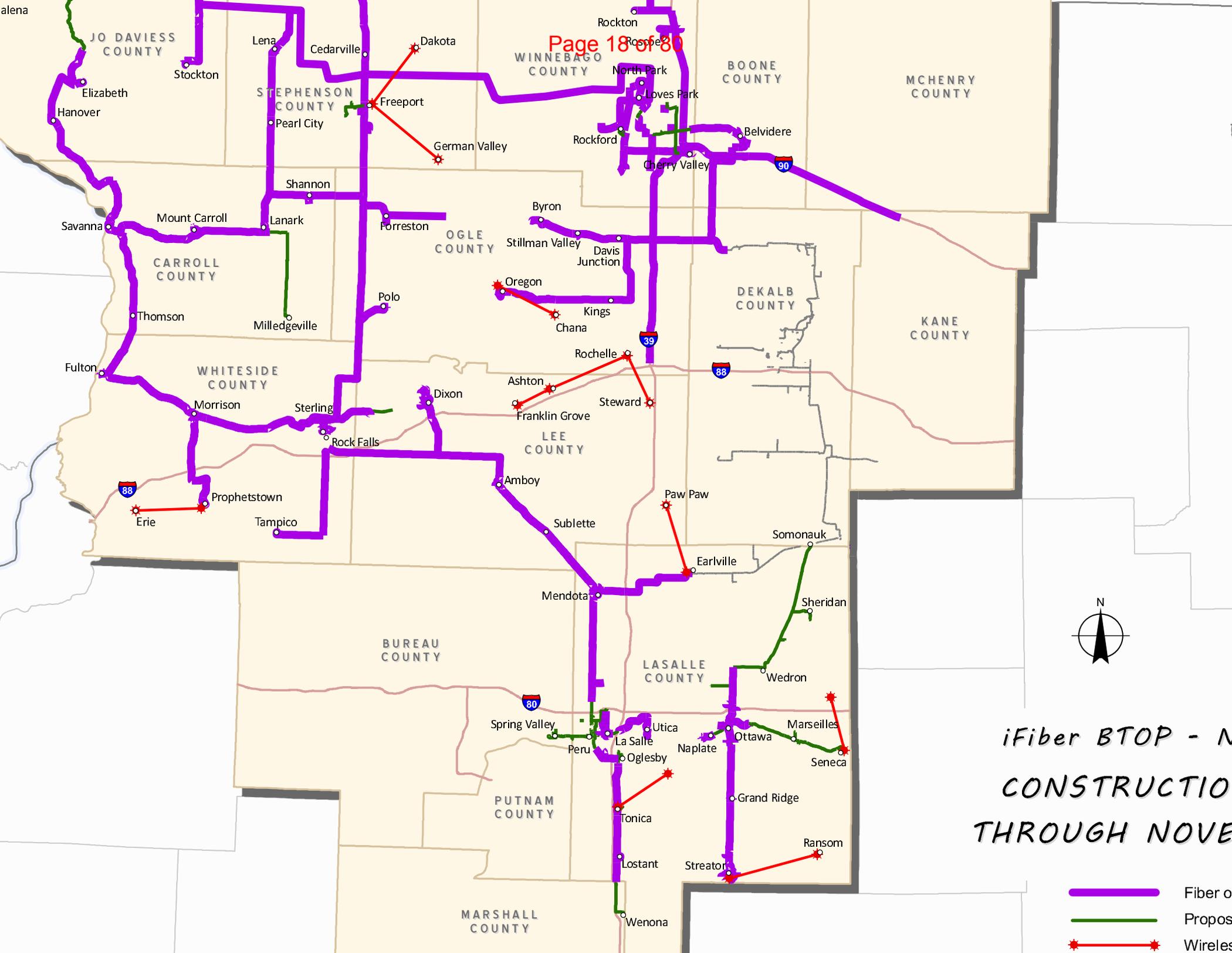
The grant is administered by Northern Illinois University and is an Illinois Broadband Opportunity Partner (IBOP). iFiber's partners are working to expand broadband access throughout a 900-mile fiber network in the following counties: Boone, Carroll, Jo Daviess, LaSalle, Lee, Ogle, Stephenson, Whiteside and Winnebago.

Limited broadband capacity, speed, and service in northwestern Illinois inhibit the ability of community anchor institutions like libraries, K-12 schools, health care providers, and community colleges to serve their communities. To address this issue, a collaboration of representatives from Blackhawk Hills RC & D, LaSalle County, Northern Illinois University, and the City of Rockford came together to develop a proposal in response to the National Information and Telecommunications Agency's (NTIA) Broadband Technology Opportunity Program.

During the grant application process the team planned for the formation of a not-for-profit-profit (NFP) organization to be established for the newly formed group for the sole purpose of constructing the network and overseeing the 48 public strands of fiber that will be installed. iFiber - Illinois Fiber Resources Group was established in January 2011 and includes representation from the four founding organizations.

[Printable iFiber brochure \(pdf\)](#)

[A primer on Broadband \(pdf\)](#)



*iFiber BTOP - N
CONSTRUCTION
THROUGH NOV*

- Fiber o
- Propos
- *—* Wireles



Mark Moran & the other council members:

The Galena Cub Scouts would like to request the City Council's permission to use a part of the city bike path on Saturday May 11th 2013 with a Rain Date of May 18th 2013. We are planning to have a Bike-A-Thon for area scouts.

Here is the information which was suggested we offer you:

- ❖ The Activity will take place from 9am until 2pm on the Saturdays stated above.
 - » The actual walking will take place from 10-1at the latest. The other hours will be used for registration, bicycle and helmet checks, orientation of the event and then tear down time.
- ❖ This Bike-A-Thon is open to Scouts and their families only.
 - » There will be other local Packs invited to participate. They will follow the same scout and family restriction and liability plan as listed below.
 - » Scouts are covered by Scout Insurance, the others will be asked to sign a liability release to show that if an accident occurs they have health insurance to cover their injuries. It will specify that neither Scouts nor the City is liable as this is an "At Your Own Risk" activity.
 - » Liability forms are signed by parent/guardian and no sibling may participate without parent or guardian present.
 - » The rule will be for any boys 2nd Grade and younger, the parent must be within a mile of their child with preference of a half mile. Boys 3rd through fifth grade may go as far as possible ahead of parent/guardian, or not have parent as long as their leader is biking and knows their position
 - » No matter the age of the sibling, if a sibling is biking a parent/guardian must go along.
 - » Guardians, in the case of scouts under 3rd grade or siblings participating must be 16 or over and if are not parent/legal guardian must have letter of consent and liability letter pre-signed before registration. Helmets will be required by all participants under 18.
 - » Guardians (e.g. babysitters) under 18 must have their own liability form signed by own parent/guardian not the parent/guardian of the child he or she is supervising during event.
- ❖ The area to be used is the path from Recreation Park to Meeker Street Pedestrian Bridge, across the bridge, and then the path from the Bridge to the Opening under the Highway 20 Bridge (connected to the Train Depot and Dock parking lot). The plan is that the scouts will bike from Recreation Park to the Turnaround under the bridge and back to Recreation Park. Those younger scouts may not do the full track but it is available to those who want to.
 - » We will have mile markers with volunteers at each to mark the participants distance cards, as well as offer water and/or first aid as needed. The mile-marker volunteers will know the rules and not allow a scout under 3rd grade or any non-scout participant to continue on unless parent/guardian is in sight.



**Galena Cub Scouts
Pack 93**



- ❖ We are going to look into a non-participating EMT and possibly an ambulance to be on-site. We have at least one scout leader who is an EMT for the City and possibly some parents who are as well. We also have many leaders, parents and volunteers who are First-Aid/CPR Certified. First-Aid kits will be on-hand at every mile marker as well. Every volunteer will have immediate access to a phone with Leader and Cub Master phone numbers already saved.
- ❖ This activity is intended to be a fund-raiser activity. There will be no door-to-door selling only scouts going to friends and relatives to ask for donations related to how far they make it on the track.
 - » The money raised will be used to start up our new year of scouts, including our Family Camp in the summer, our start of the year Olympics and the purchase of materials and trainings for our scouts, and leaders.

All we are asking from the City is that the parts of the path mentioned are closed down to public usage via signs/blockades ONLY during the hours this event will be in session. We would be happy to remove any signs and/or blockades upon our tear-down to open the path back to the public.

Please feel free to contact Jody Heid, current Cub Master of the Galena Cub Scouts, if you have any questions, comments or concerns. Mrs. Heid can be contacted via phone at (563) 543-6609 or via email at galenacubscouts@gmail.com.

Thank you for your time, we appreciate your consideration in this matter.

Jody Heid, Cub Master
Galena Cub Scouts Pack 93

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: December 5, 2012

RE: Historical Society Lease

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

At the November 12 council meeting, you discussed the possibility of the city reimbursing the Galena-Jo Daviess County Historical Society and Museum for the monthly utilities and minor building maintenance at the city-owned museum building at 211 S. Bench Street. City Attorney, Joe Nack, has prepared the lease amendment needed to facilitate the payment to the museum of up to \$10,000 this fiscal year.

The current lease between the museum and the city was signed in 1938 and has not been modified. The lease extends until 2038. As you might expect, the lease is outdated in many respects. Rather than amend the outdated lease to facilitate payment of the utilities and maintenance by the city, Joe and I recommend essentially replacing the current lease with a new lease. The proposed lease addendum is attached for your consideration.

The proposed lease addendum explains that the city would reimburse the museum not more than \$10,000 for utility and maintenance costs incurred between May 1, 2012 and April 30, 2013. The museum would be responsible for submitting a statement of all applicable expenses and an invoice for payment not later than April 1, 2013. The city would make payment to the museum not later than April 30, 2013. The utility and maintenance reimbursement provision would expire on April 30, 2013 and would not automatically renew.

Museum representatives have reviewed the new agreements and are generally agreeable to the format. They would like to confirm that property maintenance includes lawn care and snow removal expenses in addition to utilities and building maintenance. They would also prefer to be reimbursed at six months and 12 months instead of only at 12 months. The cap would remain at \$10,000 for the year. Finally, they propose to extend the renewal period from five years to 50 or 100 years.

We look forward to your comments and discussion.

FIRST ADDENDUM TO LEASE AGREEMENT
DATED JUNE 7, 1938

WHEREAS, the City of Galena entered into a Lease Agreement with the Galena Historical Society on June 7, 1938; and

WHEREAS, said Lease contemplated that the Galena Historical Society would occupy the property known as the Galena Historical Society & Museum at 211 S. Bench Street from June 7, 1938 until June 7, 2038; and

WHEREAS, City of Galena and the Galena Historical Society believe that reconstituting and clarifying said Lease so as to further identify each party's rights and obligations is in their mutual interest.

NOW, THEREFORE:

This First Addendum to said Lease is made on the 10th day of December, 2012, by and between the City of Galena, a Municipal Corporation, (hereinafter called "City"), and the Galena Historical Society & Museum (hereinafter called "History Museum"):

1. **PREMISES USED:** In consideration of the covenants, agreements and undertakings hereinafter reserved and contained on the part of the History Museum to be observed and performed, the City makes available for exclusive possession, as defined hereafter, by the History Museum, the entire premises located at 211 S. Bench Street, Galena, Jo Daviess County, Illinois, commonly known as the Galena Historical Society & Museum.
2. **TERM:** The use of the premises shall be from the 10th day of December 2012, until the 7th day of June, 2038.
3. **CONSIDERATION:** The History Museum agrees to pay the sum of One and 00/100 Dollar (\$1.00) per year to the City for occupancy of the premises. Said sum shall enable the History Museum to occupy the premises and make capital improvements thereon.
4. **USE OF PREMISES:** History Museum shall use the premises for the purpose of operating the Galena Historical Society, and all other operations incident thereto, including but not limited to, History Museum offices and administration.
5. **FIXTURES AND ALTERATIONS:** History Museum shall not make or cause to be made any alterations, additions or improvements of a substantial nature or make any structural changes in the building without first notifying the City. In the event structural changes are contemplated, History Museum shall supply to the City plans and specifications for such work, and obtain written approval. Approval shall not be unreasonably withheld by the City.
6. **ITEMS INSTALLED BY HISTORY MUSEUM:** All additions and improvements made by the History Museum, or made by the City on the History

Museum's behalf by agreement under this Use Agreement, shall remain the property of the City for the term of this Use Agreement, or any extension or renewal thereof. Upon expiration of this Use Agreement, or any renewal term thereof, the History Museum shall remove all decorations and restore the premises, ordinary wear and tear excepted, to its condition at the time of original occupancy.

Alterations and improvements made on the premises shall become the property of the City and shall remain thereon and be surrendered with the premises at the termination of the tenancy.

7. MAINTENANCE: The History Museum shall keep the interior and exterior of the building and adjoining property well organized, free of refuse and in good appearance. Janitorial services shall be the obligation of the History Museum.

The History Museum shall keep the premises, including the interior and exterior areas and all portions of the used premises, including but not limited to, lighting, heating, plumbing and fixtures, and air conditioning in good working order at History Museum's sole cost and expense.

The History Museum shall promptly notify the City of any major structural problems or defects in the structure or heating, air conditioning, electrical, roofing or related systems that may require attention.

The History Museum shall be responsible for all costs associated with maintenance, repair and capital improvements to the premises. The City acknowledges that some of these costs may exceed the financial capacity of the History Museum. The City will consider requests from the History Museum for assistance with the costs of maintenance, repair and capital improvements exceeding \$2,500 per item or project. The Museum shall have the option of presenting a budget proposal for maintenance, repairs, and capital improvements to the City by February 1 of each year. The City shall consider the budget proposal as part of the annual budget process concluding with the adoption of the City operating budget not later than April 30 of each year. The City shall consider budget requests in good faith, but shall not be obligated to fund any expenses.

8. SURRENDER OF PREMISES: At the expiration of the use period hereby created, History Museum shall surrender the premises in the same condition as the premises were upon delivery of possession thereto under this Use Agreement, reasonable wear and tear excepted, and damage caused by unavoidable casualty excepted, and shall surrender all keys for the premises to the City.

9. INSURANCE: History Museum shall keep in full force and effect appropriate policies of public liability in the amount of \$1,000,000 (one-million dollars) and property damage insurance in the amount of not less than \$750,000 (seven hundred and fifty thousand dollars) with respect to the premises. The city shall be named as a co-insured on the policies of insurance and copies of the insurance policies shall be to the City. The History Museum shall be responsible for insuring their artifacts and exhibits.

10. INDEMNIFICATION: History Museum shall indemnify City and save harmless from and against any and all claims, actions, damages, liability and expenses in connection with the loss of life, personal injury or damage to the property, or any other liability, arising out of any occurrence in, upon or at the premises, for the occupancy or use by the History Museum of the premises or any part thereof, occasioned wholly or in part by a negligent act or omission of the History Museum pertaining to said lease.

In case the City shall be made a party to any litigation commenced by or against the History Museum, or by or against City, in furtherance of the interests of the History Museum, then the History Museum shall protect and hold City harmless and shall pay all costs, expenses and reasonable attorneys' fees incurred or paid by the City in connection with such litigation. History Museum shall also pay all costs, expenses and reasonable attorneys' fees that may be incurred or paid by City in enforcing the covenants and agreements in this Use Agreement. Should the City hire its own attorney when the History Museum has already engaged an attorney to defend the City, the City shall pay the cost of their own attorney.

11. UTILITIES: The History Museum shall be solely responsible for all charges for heat, gas, electricity, water and sewer used or consumed on the premises.

12. REMIMBURSEMENT FOR UTILITY AND MAINTENANCE EXPENSES: For the City's fiscal year commencing May 1, 2012 and ending April the 30, 2013, the city agrees to reimburse the History Museum not more than \$10,000 of utility bills and/or maintenance expenses of the History Museum, incurred at the property commonly known as 211 South Bench Street, Galena, Illinois 61036. It is expressly understood between the City and History Museum that the City's total contribution toward utilities and/or maintenance expenses shall not exceed \$10,000. The History Museum shall submit to the City by April 1, 2013 a list of utility bills and/or maintenance expenses for which they desire to be reimbursed. The City shall reimburse the History Museum an amount not to exceed \$10,000 by April 30, 2013. The parties to his agreement acknowledge the City's obligation to reimburse the History Museum for utilities and/or maintenance expenses is only for the City's fiscal year commencing on May 1, 2012 and ending on April the 30, 2013 and does not continue to future years.

13. ASSIGNMENT AND SUB-LETTING: The History Museum agrees not to assign this Use Agreement, in whole or in part, nor sub-let all or any part of the premises, without prior written consent of the City in each instance. Approval by the City shall not be unreasonably withheld.

14. WASTE OR NUISANCE: History Museum shall not commit or suffer to be committed any waste upon the premises or any nuisance or any other act or thing which may disturb the quiet enjoyment of any person within five hundred (500) feet of the boundaries hereinabove described.

15. GOVERNMENTAL REGULATIONS: History Museum shall at History Museum's sole cost and expense, comply with all of the requirements of all county, municipal, state, federal and other applicable government authorities, now in force, or which may hereinafter be in force, pertaining to the said premises and the use of said premises, and shall faithfully observe in the use of the premises all municipal and county

ordinances, and all state and federal statutes now, or which may hereinafter be, in force. Except that History Museum shall not be responsible for any and all expenses related to accessibility matters as described above if such conditions or violations existed prior to the History Museum's occupancy and were not caused to exist by History Museum modifications after said occupancy.

16. DESTRUCTION OF PREMISES: If the premises shall be damaged or destroyed by fire, the elements, unavoidable accidents or other casualty, all insurance proceeds payable by reason thereof, excepting those dedicated by the insurance carrier for the replacement of the History Museum's contents and the contents of any authorized sublessee in the building at the time of destruction, shall be applied to the repair, reconstruction and renovation of said premises.

17. WAIVER: Waiver by the City of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or any subsequent breach of the same or any other term, covenant or condition herein contained. No covenant, term or condition of this Use Agreement shall be deemed to have been waived by either party, unless such waiver is in writing and executed by the party against whom such waiver is asserted.

18. ENTIRE AGREEMENT: This Use Agreement, and the exhibits attached hereto and forming a part hereof, set forth all the covenants, promises, agreements, conditions and understandings between the parties concerning the premises, and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between them, other than those herein set forth. Except as herein otherwise provided, no subsequent alteration, amendment, change or addition to this Use Agreement shall be binding upon either party unless reduced to writing and signed by both.

Any notice, demand, request or other instrument which may be required to be given under this Use Agreement shall be deemed delivered when hand delivered or sent by ordinary United States Mail, postage prepaid, addressed to the City in care of its then acting governing body, or the History Museum in care of its then acting administrator.

19. OPTION TO RENEW: Provided that History Museum has met the conditions of this Use Agreement and performed the covenants contained herein, History Museum is hereby given the right to renew this Use Agreement for an additional five (5) year renewal beginning June 8, 2038 and terminating June 7, 2043. History Museum must provide notice of their intent to exercise this option in writing to the City Administrator ninety (90) days prior to their desire to renew. The consideration for occupancy for use of the premises under such renewal period shall be under the same terms and conditions as those set forth herein.

20. PARTIAL INVALIDITY: If any term, covenant or condition of this Use Agreement, or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Use Agreement, or the application of such term, covenant or condition to persons or circumstances other than those to which it is held invalid, or unenforceable, shall not be affected thereby; and each term, covenant or condition of this Use Agreement shall be valid and enforced to the fullest extent permitted by law.

21. ADDENDUM SUPERSEDES ORIGINAL LEASE: The parties agree that this First Addendum to the Lease Agreement dated June 7, 1938 replaces the June 7, 1938 Lease Agreement in whole.

IN WITNESS WHEREOF, City and History Museum have signed and sealed this Use Agreement the day and date first above written.

CITY OF GALENA, a Municipal Corporation

BY: _____

GALENA HISTORICAL SOCIETY & MUSEUM

BY: _____

COPY OF LEASE OF CITY BUILDING WITH GALENA HISTORICAL SOCIETY TAKEN FROM THE MINUTES OF JUNE 7, 1938, PAGE 565

BE IT RESOLVED BY THE CITY COUNCIL THAT WHEREAS ON THE 27TH DAY OF MAY 1938 THE MAYOR WAS AUTHORIZED BY RESOLUTION TO PURCHASE IN THE NAME OF AND FOR AND IN BEHALF OF THE CITY, THE FOLLOWING DESCRIBED PROPERTY LOCATED IN GALENA, JO DAVIESS COUNTY, ILLINOIS. TO WIT LOT NO-30, THE NORTH ONE HALF OF LOT 29 AND A PART OF LOT 31-AT 207 SOUTH BENCH STREET GENERALLY KNOWN AS THE OLD FELLOWS HALL, AND IN COMPLIANCE WITH SAID RESOLUTION SAID PROPERTY WAS PURCHASED BY THE CITY - WITNESSETH

NOW THEREFORE BE IT RESOLVED THAT THE MAYOR'S ACTIONS IN PURCHASING SAID PROPERTY BE AND THE SAME IS HEREBY RATIFIED.

WHEREAS THE PEOPLE AT GALENA WILL BE GREATLY ADVANCED AND IMPROVED BY THE CREATION AND MAINTENANCE OF A COMMUNITY CENTER AND HISTORIC MUSEUM IN SAID CITY.

NOW THEREFORE BE IT RESOLVED THAT THE MAYOR OF THE SAID CITY BE AND IS HEREBY AUTHORIZED TO EXECUTE IN THE NAME OF THE CITY A LEASE OF THE PROPERTY DESCRIBED IN THE FOREGOING RESOLUTION TO THE GALENA COMMUNITY CENTER AND HISTORICAL MUSEUM ASSOCIATION FOR THE TERM AND SUBJECT TO THE EXCEPTIONS AND RESERVATION CONTAINED IN SAID LEASE A TRUE COPY OF SAID LEASE IS HEREBY MADE A PART OF THIS RESOLUTION AND THE CITY CLERK IS HEREBY AUTHORIZED TO AFFIX THE SEAL OF THE SAID CITY OF GALENA TO SAID LEASE AND TO ATTEST SAME BY HIS SIGNATURE AS SUCH CLERK.

THIS AGREEMENT MADE THIS 7TH DAY OF JUNE BETWEEN THE CITY OF GALENA, ILLINOIS, PARTY OF THE FIRST PART AND THE GALENA COMMUNITY CENTER AND HISTORICAL ASSOCIATION OF GALENA, ILLINOIS PARTY OF THE SECOND PART WITNESSETH.

THAT IN CONSIDERATION OF THEIR MUTUAL PROMISE AS STATED HEREIN, SAID PARTIES HEREBY ENTER INTO AN AGREEMENT AS FOLLOWS:

1. THE FIRST PARTY AGREES BY THESE PRESENTS TO LEASE TO SAID SECOND PARTY THE FOLLOWING DESCRIBED PROPERTY LOCATED IN THE CITY OF GALENA JO DAVIESS COUNTY, ILLINOIS. TO WIT LOT NO-30 THE NORTH ONE HALF OF LOT 29 AND A PART OF LOT 31-AT 207 SOUTH BENCH STREET GENERALLY KNOWN AS THE OLD FELLOWS HALL-EXCEPTING AND RESERVING THEREFROM THE TWO SOUTH ROOMS ON THE GROUND FLOOR SOUTH OF THE MAIN ENTRANCE WITH THE RIGHT OF INGRESS AND EGRESS FROM SAID ROOMS AND THE RIGHT TO USE FOR COUNCIL MEETINGS THE NORTH ROOM ON SAID GROUND FLOOR AND THE GROUND FLOOR HALL ROOM WHEN AVAILABLE. TO HAVE AND TO HOLD THE SAME FREE OF ALL RENT TO THE SAID SECOND PARTY FROM THE 7TH DAY OF JUNE 1938 TO THE 7TH DAY OF JUNE 2038 WITH THE RIGHT ON THE PART OF THE SAID SECOND PARTY TO RENEW SAID AGREEMENT FOR A LIKE TERM OF YEARS.

2. THE SAID SECOND PARTY AGREES TO RECONDITION AND PUT IN REPAIR ALL THAT PART OF THE PROPERTY COVERED BY THIS AGREEMENT AT ITS OWN COST. TO KEEP THE BUILDING THEREON AND THE CONTENTS THEREOF INSURED AND IN GOOD REPAIR. TO ESTABLISH AND MAINTAIN THEREON A COMMUNITY CENTER FOR THE USE OF ALL THE CIVIC AND SOCIAL ORGANIZATIONS OF GALENA ON SUCH TERMS

AS MAY BE PRESCRIBED BY THE DIRECTORS OF SAID SECOND PARTY AND TO ESTABLISH AND MAINTAIN AN HISTORICAL MUSEUM THEREON FOR THE PUBLIC, UNDER SUCH CONDITIONS AND TERMS AS MAY BE PRESCRIBED BY SAID SECOND PARTY.

3. THE SAID SECOND PARTY AGREES THAT AT THE TERMINATION OF THIS AGREEMENT OR THE TERMINATION OF ANY EXTENSION THEREOF, IT WILL GIVE TO SAID FIRST PARTY PEACEABLE POSSESSION OF THE PREMISES COVERED BY THIS AGREEMENT IN AS GOOD CONDITION AS THEY NOW ARE. THE USUAL WEAR AND TEAR INEVITABLE ACCIDENT AND LOSS BY FIRE EXCEPTED WAIVING ANY DEMAND FOR THE POSSESSION OF SAID PREMISES.

BOTH PARTIES AGREE TO SUBMIT ALL MATTERS OF DIFFERENCE OF EVERY NATURE AND NATURE TO THE DECISION OF ANY ONE OF OF THE THEN ACTING CIRCUIT JUDGES OF THE CIRCUIT COURT OF JO DAVIESS COUNTY.

IN WITNESS WHEREOF SAID PARTIES HAVE HEREUNTO SET THEIR HANDS AND SEALS THIS 7TH DAY OF JUNE 1938.

SEAL

ATTEST
R.N. DOSTWICK
CITY CLERK

CITY OF GALENA, ILLINOIS
BY I.L. GAMBER
MAYOR

THE GALENA COMMUNITY CENTER AND HISTORICAL MUSEUM ASSOCIATION.

BY JAMES D. SHEEHAN
ITS PRESIDENT

ALD. GREENWALD MOVED THE ADOPTION OF RESOLUTION AS READ. ALD. SCHWEITZER SEC. MOTION. ON THE CALL OF THE ROLL THE VOTE WAS AS FOLLOWS: AYES: ALD. ENOEL, WARREN, FIEDLER, MILLER, SCHWEITZER, GREENWALD, FOGGELSON, RICHARDSON. MOTION CARRIED.

Ordinance #0-12-

AN ORDINANCE AMENDING CHAPTER 96.04, "LOITERING IN PARKS AFTER MIDNIGHT," OF THE CODE OF ORDINANCES OF THE CITY OF GALENA

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter § 96.04 "LOITERING IN PARKS AFTER MIDNIGHT" shall be amended to read as follows:

96.04 LOITERING IN PARKS AND CEMETERIES.

(A) *Prohibited.* It shall be unlawful for any person to loiter, lounge, congregate in or to occupy any portion of any city park or playground after 11:00 P.M. or the city cemetery between 6:00 P.M. and 8 A.M. from May through October or between 4:00 P.M. and 8:00 A.M. from November through April, provided, however, that nothing in this section shall prevent the uninterrupted passage of any person or persons through said parks over any regularly traveled walk after said hour.

(B) *Special Permissions.* Notwithstanding the prohibitions described in Division (A), the city council may give permission to congregate in or occupy a park after 11:00 P.M. or a cemetery after the hours set forth in Division (A) on case-by-case basis provided the use would not be disruptive.

(B) *Enforcement of provisions.* It shall be the duty of any person placed in charge of a park, playground or cemetery or any member of the Police Department to enforce the provisions of division (A) and to cause the arrest and commitment of any persons violating any of its provisions.

SECTION II: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION III: Passed on this _____ day of November, A.D., 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 19, 2012

RE: Tax Levy

At the November 12 council meeting you approved a motion to levy \$1,378,790 of property taxes in 2013. This amount would be the same as in the current year. I have prepared the attached tax levy ordinance based on your motion. The ordinance may be modified, but must be approved not later than our second meeting in December.

Levying taxes is one of the more difficult decisions for a city council. The decision making process involves an assessment of need and assumptions about the future. I have prepared the following information to assist you with evaluating the amount of taxes to levy in 2013.

By levying the same amount this year as last year, the City would pass up approximately \$44,260 of new property tax revenue permitted under the Property Tax Extension Limitation Law (PTELL). The PTELL requires us to use the most recent levy for basis of calculating the levy for the next year. If we do not levy any increase permitted under PTELL, those dollars are effectively lost every year thereafter. The compounding effect of this decision can be significant over time. The following table shows the ten-year effect of the decision to levy the same in 2013 as this year.

Table 1. Tax Revenue Potentially Lost by Not Levying Max in 2013¹

Tax Year	Max Levy	Actual Levy	Revenue Lost by Not Levying Max in 2013
2013	\$1,423,050	\$1,378,790	\$ 44,260
2014	\$1,451,511	\$1,406,365	\$ 45,145
2015	\$1,480,541	\$1,434,493	\$ 46,048
2016	\$1,510,152	\$1,463,183	\$ 46,969
2017	\$1,540,355	\$1,492,446	\$ 47,908
2018	\$1,571,162	\$1,522,295	\$ 48,867
2019	\$1,602,585	\$1,552,741	\$ 49,844
2020	\$1,634,637	\$1,583,796	\$ 50,841
2021	\$1,667,329	\$1,615,472	\$ 51,858
2022	\$1,700,676	\$1,647,781	\$ 52,895
			\$ 484,634

¹ Assuming a PTELL permitted levy increase of 2% annually from 2014-2022

Table 2 shows the amount of tax to be levied in each of the 18 property tax supported funds.

Table 2. 2013 Tax Levy

Tax Fund	Maximum Rate	2011-12 Actual Rate	2011-12 Actual Levy	2012-13 Proposed Levy	2012-13 Proposed Rate
General	0.4375	0.3128	\$ 322,757	\$ 242,957	0.2421
General Fund Street/Bridge	0.0000	0.0000	\$ -	\$ 10	0.0000
General Fund Police	0.6000	0.1453	\$ 150,001	\$ 150,000	0.1495
General Fund Crossing Guard	0.0200	0.0000	\$ 10	\$ 10	0.0000
General Fund Street Lighting	0.0500	0.0000	\$ 10	\$ 10	0.0000
Audit	none	0.0107	\$ 11,001	\$ 20,000	0.0199
Emergency Services	0.0500	0.0008	\$ 867	\$ 857	0.0009
Garbage	0.2000	0.0000	\$ 10	\$ 10	0.0000
Unemployment	none	0.0310	\$ 32,002	\$ 11,000	0.0110
Workers Compensation	none	0.0339	\$ 35,005	\$ 132,000	0.1315
Liability Insurance	none	0.1269	\$ 131,002	\$ 72,000	0.0717
IMRF	none	0.1173	\$ 121,002	\$ 132,000	0.1315
Park	0.0859	0.0859	\$ 88,649	\$ 62,464	0.0622
FICA (Social Security)	none	0.1066	\$ 110,001	\$ 135,000	0.1345
Flood Control	0.1666	0.0388	\$ 40,000	\$ 84,000	0.0837
Fire Department	0.4000	0.3260	\$ 336,452	\$ 336,452	0.3352
Water Treatment Tax	0.0500	0.0000	\$ 10	\$ 10	0.0000
Chlorination Tax	0.0200	0.0000	\$ 10	\$ 10	0.0000
Limiting Rate		\$ 1.3360	\$ 1,378,790	\$ 1,378,790	\$ 1.3738

The General Corporate Tax Fund or the General Fund is allocated the amount of levy dollars remaining after all the other funds, including the Fire Fund, are funded. Based on the proposed levy ordinance, the General Fund levy will *decrease* \$79,800 from the current year and nearly \$130,000 from the prior year. The General Fund levy will decrease from 27% of the total tax levy in 2011 to 18% in 2013. This reduction is concerning considering the challenges we face each year attempting to balance the General Fund budget. The five-year history of the General Fund tax levy is shown below in Table 3.

Table 3. General (Fund) Tax Levy History: 2009-2013

Year	General Corporate Tax	General Corporate Rate	Percent of Total Levy	Total Tax Levy
2009	\$ 307,444	0.3022	24%	\$ 1,301,301
2010	\$ 306,920	0.2955	23%	\$ 1,323,108
2011	\$ 372,086	0.3550	27%	\$ 1,365,624
2012	\$ 322,757	0.3128	23%	\$ 1,378,790
2013	\$ 242,957	0.2421	18%	\$ 1,378,790

With the proposed levy, the total city tax levy will have increased from \$1.30 million to \$1.38 million over the five years ending next year. This represents a five-year increase of only \$77,489 or 5.9%. The total levy is shown in the far right column of Table 3.

If you were to adopt the proposed tax levy, the tax rate is expected to increase slightly from \$1.33 to \$1.37 per \$100 of equalized assessed value (EAV). (The rate will increase even though the levy is unchanged because the total EAV of the city is expected to drop.) This would result in a tax increase of \$11.97 (or \$1.00 per month) this year for the owner of a \$100,000 single-family home. If you were to levy the maximum amount of \$1,423,050, the rate would increase to \$1.41 per \$100 of EAV. This would equate to a total increase of \$25.93 this year (or \$2.16 per month) for the same home owner.

Again, the proposed levy ordinance may still be modified, but must be approved not later than the second council meeting in December. Explaining the tax levy process in writing is challenging for me so I would be happy to spend time with you answering any questions you might have.

ORDINANCE NO. 0-12-__ 2013 TAX LEVY ORDINANCE

An Ordinance levying taxes for all corporate purposes for the City of Galena, Jo Daviess

BE IT ORDAINED BY the Mayor and City Council of the City of Galena, Illinois:

SECTION I: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year and for such purposes as: Parks & Recreation; General Corporate; Garbage Disposal; Flood Control; Fire Protection; Annual Audit; Illinois Municipal Retirement Fund; Social Security; Chlorination; Street Lighting; Water Treatment; Street & Bridge; Police Protection; Unemployment Insurance; Worker's Compensation; City Tort Judgment & Liability; Emergency Services and School Crossing Guards for the City of Galena, Jo Daviess County, Illinois for the fiscal year beginning May 1, 2013, and ending April 30, 2014.

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Administration			
Personnel - Salaries	143,260	143,260	0
Personnel - Elected	16,500	2,650	13,850
Professional Services	442,500	440,250	2,250
Communications	450	450	0
Professional Development	2,700	500	2,200
Debt Service	445,868	445,868	0
Capital Outlays	0	0	0
Other Expenditures	150,897	150,897	0
Total	1,202,175	1,183,875	18,300

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Finance			
Personnel - Salaries	79,310	79,310	0
Insurance Benefits	340,800	310,540	30,260
Maintenance Services	25,700	25,700	0
Professional Services	20,760	20,760	0
Communications	10,800	10,800	0
Professional Development	2,575	2,575	0
Service Charges	11,500	2,000	9,500
Other Contractual Services	0	0	0
Maintenance Supplies	30,410	30,410	0
Capital Outlays	75,000	75,000	0
Total	596,855	557,095	39,760

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
City Clerk			
Personnel - Salaries	7,100	100	7,000
Maintenance Services	0	0	0
Professional Services	5,500	500	5,000
Communications	1,750	1,750	0
Professional Development	3,775	3,775	0
Service Charges	0	0	0
Other Contractual Services	0	0	0
Maintenance Supplies	0	0	0
Capital Outlays	13,800	13,800	0
Total	31,925	19,925	12,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Zoning			
Personnel - Salaries	68,939	27,339	41,000
Personnel - Elected	200	200	0
Professional Services	2,250	2,250	0
Communications	1,400	650	750
Professional Development	2,500	2,500	0
Maintenance Supplies	400	400	500
Capital Outlays	500	500	100
Other Expenditures	100	100	0
Total	76,289	33,939	42,350

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Building			
Personnel - Salaries	62,350	55,350	7,000
Other Benefits	100	100	0
Maintenance Services	0	0	0
Professional Services	12,100	12,100	0
Communications	450	0	450
Professional Development	5,400	3,150	2,250
Maintenance Supplies	2,000	2,000	0
General Supplies	500	500	0
Other Expenditures	11,500	3,500	8,000
Total	94,400	76,700	17,700

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Engineering			
Personnel - Salaries	20,600	20,600	0
Professional Services	10,000	7,000	3,000
Professional Development	2,400	1,400	1,000
Capital Outlays	600	600	0
Total	33,600	29,600	4,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Police			
Personnel - Salaries	598,900	448,900	150,000
Other Benefits	9,350	9,350	0
Maintenance Services	12,000	12,000	0
Professional Services	17,320	17,320	0
Communications	7,850	7,850	0
Professional Development	7,250	7,250	0
Service Charges	9,300	9,300	0
Maintenance Supplies	4,000	4,000	0
General Supplies	1,300	1,300	0
Capital Outlays	24,250	24,250	0
Other Expenditures	43,360	43,360	0
Total	734,880	584,880	150,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Public Works			
Personnel - Salaries	338,700	298,098	40,602
Other Benefits	2,000	750	1,250
Maintenance Services	14,400	14,400	0
Professional Services	45,020	44,670	350
Communications	2,000	200	1,800
Professional Development	700	525	175
Service Charges	17,500	17,500	0
Maintenance Supplies	12,800	12,800	0
General Supplies	93,600	87,120	6,480
Debt Service	0	0	0
Capital Outlays	540,200	481,980	58,220
Total	1,066,920	958,043	108,877
General Fund Grand Total	3,837,044	3,444,057	392,987

REF: General Corporate Tax (65ILCS 5/8-3.1)	242,957
REF: Police Protection Tax (65ILCS 5/11-1-3 & 5.1)	150,000
REF: School Cross Guards Tax (65ILCS 5/11-80-23)	10
REF: Street Lighting Tax (65ILCS 5/11-80-5)	10
REF: Street & Bridges (65ILCS 5/11-81-2)	10
Total Corporate Levy	392,987

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Annual Audit			
Annual Audit	24,450	4,450	20,000
Book Reconciliation	1,000	1,000	0
Total	25,450	5,450	20,000

REF: Audit Tax (65ILCS 5/8-8-8) **20,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Emergency Services			
Ambulance Service	0	0	0
Siren Maintenance	700	-50	750
Communication	400	293	107
Electric	1,400	1,400	0
Capital Outlays	0	0	0
Total	2,500	1,643	857

REF: Emergency Services & Disaster Operations Tax (65ILCS 5/8-3-16) **857**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Garbage Collection			
Personnel Services - Salaries	8,130	8,130	0
Insurance Benefits	1,000	1,000	0
Pension Benefits	3,000	3,000	0
Professional Services	219,170	219,160	10
Communications	4,400	4,400	0
Professional Development	600	600	0
General Supplies	200	200	0
Other Expenditures	6,400	6,400	0
Total	242,900	242,890	10

REF: Garbage Disposal Tax (65ILCS 5/11-19-4) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Workers' Compensation			
Workers' Compensation Insurance	72,000	0	132,000
Total	72,000	0	132,000

REF: Workers' Compensation and Occupational Disease (7451LCS 10/9-107) **132,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Liability Insurance			
Insurance Benefit	52,210	11,035	41,175
City Building & Content	36,250	5,425	30,825
Public Official's Liability	0	0	0
Automobile Insurance	18,950	18,950	0
Tort Insurance	47,250	47,250	0
Inland Marine	3,000	3,000	0
Boiler & Machinery	9,250	9,250	0
Employee Crime	0	0	0
Employee's Bond	0	0	0
Treasurer's Bond	0	0	0
Total	166,910	94,910	72,000

REF: City Tort Judgment & Liability Insurance Fund (745 ILCS 10/9-107) **72,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Parks Fund			
Personnel Services - Salaries	83,375	20,911	62,464
Maintenance Services	5,000	5,000	0
Professional Services	0	0	0
Professional Development	0	0	0
Service Charges	4,500	4,500	0
General Supplies	1,200	1,200	0
Debt Service	66,940	66,940	0
Capital Outlays	20,500	20,500	0
Other Expenditures	21,700	21,700	0
Total	203,215	140,751	62,464

REF: Parks Tax (651LCS 5/11-98-1) **62,464**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Social Security			
Social Security Tax	124,500	0	135,000
Total	124,500	0	135,000

REF: Social Security Fund (40ILCS 5/21-110 & 110.1) **135,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Flood Control Fund			
Personnel Services - Salaries	38,175	0	38,175
Insurance Benefits	3,000	0	3,000
Pension Benefits	3,850	0	3,850
Maintenance Services	6,000	0	6,000
Professional Services	0	0	0
Communications	0	0	0
Professional Development	0	0	0
Service Charges	2,500	0	2,500
Maintenance Supplies	2,000	0	2,000
General Supplies	500	0	500
Capital Outlays	15,000	0	15,000
Other Expenditures	2,500	0	12,975
Total	73,525	0	84,000

REF: Levee Tax (65ILCS 5/11-112-1 & 2) **84,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Fire Protection Fund			
Personnel Services - Salaries	35,100	1,200	33,900
Insurance Benefits	3,200	0	3,200
Pension Benefits	0	0	0
Maintenance Services	2,000	0	2,500
Professional Services	4,225	0	4,225
Communications	1,850	0	1,850
Professional Development	9,400	0	9,650
Service Charges	10,250	200	10,050
Other Contractual Services	0	0	0
Maintenance Supplies	11,250	0	11,250
General Supplies	13,500	0	13,500
Capital Outlays	354,800	112,730	241,820
Other Expenditures	5,000	0	4,507
Total	450,575	114,130	336,452

REF: Fire Protection Tax (65ILCS 5/11-71 & 3) **336,452**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Water Fund			
Personnel Services - Salaries	42,510	42,500	10
Insurance Benefits	12,000	12,000	0
Pension Benefits	15,000	15,000	0
Maintenance Services	0	0	0
Professional Services	15,000	15,000	0
Communications	2,200	2,200	0
Professional Development	0	0	0
Service Charges	25,000	25,000	0
Other Contractual Services	320,310	320,310	0
Maintenance Supplies	0	0	0
General Supplies	250	250	0
Debt Service	162,100	162,100	0
Capital Outlays	95,000	95,000	0
Other Expenditures	30,050	30,050	0
Total	719,420	719,410	10

REF: Waterworks System Tax (65ILCS 5/11-131-1) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Sewer Fund			
Personnel Services - Salaries	37,210	37,210	0
Insurance Benefits	0	0	0
Pension Benefits	15,000	15,000	0
Maintenance Services	5,000	5,000	0
Professional Services	12,110	12,100	10
Communications	500	500	0
Professional Development	0	0	0
Other Contractual Services	316,000	316,000	0
Maintenance Supplies	0	0	0
General Supplies	500	500	0
Debt Service	584,460	584,460	0
Capital Outlays	1,394,425	1,394,425	0
Other Expenditures	29,000	29,000	0
Total	2,394,205	2,394,195	10

REF: Chlorination of Sewage Tax (65ILCS 5/11-142-3) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Illinois Municipal Retirement Fund			
Pension Benefits	212,000	80,000	132,000
Personal Property Replacement Tax (Library)	7,000	7,000	0
Total	219,000	87,000	132,000
REF: Illinois Municipal Retirement Fund (40 ILCS 5/7-171)			132,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Unemployment Insurance			
Unemployment Payments	19,000	8,000	11,000
Total	19,000	8,000	11,000
Unemployment Compensation Fund (745ILCS 10/9-1-7)			11,000

TAX LEVY SUMMARY			AMOUNT LEVIED \$
General Corporate Tax			242,957
Police Protection Tax			150,000
School Cross Guards			10
Street Lighting			10
Street & Bridges Tax			10
Annual Audit Tax			20,000
Emergency Services Tax			857
Garbage Disposal Tax			10
Worker's Compensation Tax			132,000
City Tort Judgment & Liability Insurance			72,000
Parks & Recreation Tax			62,464
Social Security Tax			135,000
Flood Control Tax			84,000
Fire Protection Tax			336,452
Water Treatment Tax			10
Chlorination Tax			10
Illinois Municipal Retirement Fund			132,000
Unemployment Insurance Tax			11,000
TOTAL TAX LEVY			1,378,790

SECTION II: That the amount levied for each object and purpose is placed in a separate column under the heading, "Amount Levied," which appears over same being as follows, to-wit:

SECTION III: That if any section, subdivision or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION IV: That this ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this _____ day of December 2012 pursuant to a roll call vote by the City Council of the City of Galena, Jo Daviess County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Terry Renner, Mayor

ATTEST:

Mary Beth Hyde, City Clerk

Ordinance #-12-_____

**AN ORDINANCE AMENDING CHAPTER 110.39 OF THE CODE OF ORDINANCES
OF THE CITY OF GALENA, ILLINOIS**

WHEREAS, the City Council seeks to continue to encourage creative expression in public spaces while at the same time protecting the public health, safety and general welfare, and

WHEREAS, Chapter 110.39 of the Galena Code of Ordinances, Street Performers, regulates the performing of music or otherwise entertaining in public while collecting donations, and

WHEREAS, the City Council desires to update the Street Performers ordinance with attention to the constitutional protections of free speech and expression and in a manner consistent with the overall public interest.

THEREFORE, BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: The definition of “Street Performers” in Chapter 110.02, entitled “**DEFINITIONS**”, of the Galena Code of Ordinances shall be replaced in whole with the following:

STREET PERFORMER. A person engaging in a performance that includes, but is not limited to, the following activities: playing musical instruments, singing, dancing, acting, pantomiming, puppeteering, juggling, reciting, or creating visual art in its entirety as a performance.

SECTION II: Chapter 110.39, entitled “**STREET PERFORMERS**”, of the Galena Code of Ordinances shall be replaced in whole with the following:

§ 110.39 STREET PERFORMERS.

(A) *Intent.* The City of Galena finds that street performers provide a public amenity that enhances the character of the community and seeks to encourage such performances in a manner consistent with the overall public interest. The City of Galena also recognizes that street performers seek to and do draw crowds to their performances. This can create safety problems by impacting the ability of pedestrians to move safely on sidewalks and through cross walks and impeding the response time of safety personnel. It can also impact access to and egress from businesses. This Chapter imposes reasonable time, place, and manner restrictions on street performers to the extent necessary to ensure the safety of performers, their audience, and the general public and to prevent unreasonable interference with the enjoyment of peace and quiet by residents in their homes or the ability of businesses to operate and conduct their business.

(B) *License required.* It shall be unlawful to perform in public without first obtaining a Street Performer License.

(1) An application for a Street Performer License shall be made to the City Clerk.

(2) The fee for a Street Performer License shall be \$15 per year. Said fee shall be paid at time of application.

(3) The Street Performer License shall be valid from the date of issuance through April 30.

(4) The license holder shall post the license in a conspicuous location at the location of the performance.

(5) The Street Performer License is non-transferrable.

(C) *Rules and Regulations.*

(1) Performing is permitted in the following public areas:

(a) Washington Park on Main Street.

(b) Warren Street between Main Street and Bench Street

(c) Green Street between Main Street and Bench Street

(d) The Market House with the permission of the site manager

(e) Any city park, unless under a contract for specific use.

(2) It shall be unlawful to block or restrict an open public street or sidewalk at any time.

(3) Performing is limited to 10:00 a.m. to 8:00 p.m. each day of the week.

(4) Performers are encouraged to limit performances at a single location to four hours, inclusive of breaks.

(5) No performer shall utilize any speaker, microphone or mechanical amplification device.

(6) No performer shall generate any sound by any means so that the sound is louder than an average conversational level at a distance of 50 feet or more, measured either horizontally or vertically from the point of generation.

(7) No performer shall use any knife, sword, torch, flame, axe, saw, or other object that could cause serious bodily injury to any person.

(8) No performer shall construct, erect, or maintain any stage, platform, or similar structure for use during any performance.

(9) Performers may collect donations during or immediately following a performance, however no fee shall be charged for any performance.

(D) *Exemptions.* Performances or performers sponsored by or within a licensed street dance, fair, festival, carnival, circus, or similar event, and for the purpose of entertainment, when no solicitation for money is made shall be exempt from the license requirements of this section.

(E) *Penalty.* Any person who violates any of the provisions of this chapter or who knowingly furnishes false information on the license application shall be subject to a fine of not more than \$750. Each day any violation shall continue shall constitute a separate offense.

SECTION II: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION III: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

SECTION IV: Passed on this ____ day of _____, A.D., 2012, in open session.

TERRY RENNER, MAYOR

ATTEST:

Mary Beth Hyde, City Clerk

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 29, 2012

RE: Hotel Liquor License

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

In accordance with your action at the November 26 meeting, I have prepared the attached ordinance to create a new liquor license for hotels without restaurant and bar facilities. If you chose to approve the ordinance, you will need to specify that the annual fee for the license will be \$625 and the initial fee will be \$3,125.

Please let me know if you have any questions.

Ordinance # 12-_____

AN ORDINANCE AMENDING CHAPTER 111 “ALCOHOLIC BEVERAGES” OF THE CODE OF ORDINANCES OF THE CITY OF GALENA

WHEREAS, the City of Galena is a municipal corporation operating under the laws of the State of Illinois; and

WHEREAS, the City desires to create a new liquor license to permit the sale of alcoholic beverages, for consumption at meetings, gatherings, receptions, conventions and special events, on the premises of a hotel where the hotel does not have a restaurant or bar on the property.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 111.20 of the Code of Ordinances shall be amended as follows:

Class "O" license shall authorize the retail sale or delivery of alcoholic liquor for consumption (but not resale in any form) on the premises at meetings, gatherings, receptions, conventions and special events, of a hotel that does not have restaurant or bar facilities. Sales of alcoholic liquor pursuant to this license shall be incidental to the lodging services provided by the hotel. It shall be unlawful for such licensee to sell alcoholic liquor for consumption on or off the premises between the hours of 1:00 a.m. and 6:00 a.m., except New Year's Day, in which case no sales shall not be made between the hours of 2:00 a.m. and 6:00 a.m. The annual license fee for the Class “O” license shall be set by the City Council from time to time.

SECTION II: Section 111.22 of the Code of Ordinances shall be amended as follows:

There shall be no more than eight Class “A” licenses issued. There shall be no more than eight Class “B” licenses issued. There shall be no more than two Class “C” licenses issued. There shall be no more than four Class “F” licenses issued. There shall be no more than two Class “H” licenses issued. There shall be no more than two Class “I” licenses issued. **There shall be no more than three Class “J” licenses issued. There shall be no more than two Class “O” licenses issued.** There shall be no limitation on the number of Class “D” licenses or the number of Class “E” licenses issued. There shall be no more than three Class “J” licenses issued.

SECTION III: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be effective on the date of passage.

SECTION V: Passed on this ____ day of December, A.D., 2012, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

Dylan Einsweiler
12157 West Norris Lane
Galena IL, 61036
(815) 777-0332
einsweiler@hotmail.com

Nov 15, 2012

Mayor Terry Renner
City of Galena
City Hall
312 ½ North Main St.
Galena IL, 61036

Dear Mayor Renner,

Request for Approval of Eagle Scout Project

I am writing to you to request permission for my Eagle Scout project. I have had preliminary contacts with city staff (Mark Moran) regarding restoration of the Grant signage on the hill of Grant Park. My initial vision of this project is of three parts:

- I. Research the history of the original letters upon the hill
- II. Restoration/replacement of the letters matching original scale
- III. Prepare and erect signage detailing the history of the letters (location will be determined by city staff)

As this is my Eagle Scout project I will be coordinating all aspects of the project including, but not limited to, fundraising, construction, labor and materials, and research for the sign about the letters' history.

My address and contact details are shown above.

Thank you for your time.

Sincerely,


Dylan Einsweiler

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: December 6, 2012

RE: Website Redesign

As I reported in September, I applied for a grant from the Blackhawk Hills Regional Council to redesign the City of Galena website. The application was successful and we were awarded a grant of \$2,000. I am writing to request your approval to contract with an area website design firm and move forward with the redesign. Our website was last redesigned in 2005.

The goals of the redesign are as follows:

1. Enhance the site as a portal for potential new residents and economic development information and inquires. We seek to use our site to tell our story about why our region, our county, and our city is a great choice for a prospective resident or discerning businessperson, developer, investor or other party who can add jobs and tax revenue, but has other places he or she can locate.
2. Add online reservations capabilities for our parks, Turner Hall, and swimming pool. This feature would allow residents to view availability, reserve facilities, and pay for their rental online.
3. Add online payment options for as many services as possible, including: utility bills, reservations, permits, licenses, and other fee based transactions.
4. Refresh the design of the site, especially the important homepage.
5. Enhance the value of our website to our Spanish speaking residents by enabling the site to be viewed in Spanish.
6. Enhance the user experience of the site by reducing the need for scrolling as well as by optimizing load times for individual pages.
7. Implement tracking capabilities to monitor site use and to provide data for future site improvements.

8. Importantly, improve the back-end of the site to allow our staff to manage the content of the website more easily. Improving our ability to keep the content of the site fresh will improve the transparency of our government activities for the public.

When I submitted the grant application, I suggested that we would work with Global Reach Internet Productions, LLC on the redesign project. Global Reach acquired many of the clients of Mission Creative, our former website designer and host. Mission Creative left the design and hosting business earlier this year. We have received very good service from Global Reach over the past 9 months. The company was founded in 1995, is based in Ames, Iowa, and has a new office in Dubuque. I have had several meetings with the Global Reach staff to discuss how their capabilities would allow us to fulfill our goals for the project.

I am attaching the proposal for services submitted by Global Reach. The total cost of the proposal is \$7,165. About \$2,800 of the cost is the customized online reservations module to be built on a membership module platform. I believe the proposed services address all of our goals for the redesign. There is no additional discounting available.

Since the grant for the website project was not expected, the redesign is not included in our current budget. A budget amendment of \$5,165 would be needed. Fifty percent of the total project cost would be payable to Global Reach upon award of the contract with the other half due upon project completion. Blackhawk Hills would contribute their \$2,000 once the final invoice is received.

Selecting the right website firm is clearly an important decision. There are many other website firms that would be interested in our project, including Captivate Inc. of Jo Daviess County and the municipal website firms of GovOffice and Civic Plus. Undertaking a competitive selection process is an option. In this case, I feel comfortable proceeding with Global Reach based on our existing relationship with the firm, their demonstrated capabilities to fulfill our needs, the proximity of their Dubuque office, and what I believe to be reasonable pricing.



Proposal

Presented to

CITY OF GALENA

For

Website Design & Development

Using SiteViz: Content Management System

September 27, 2012

GLOBAL REACH
2321 N. Loop Dr.
Ste 101 Ames, IA 50010

Toll Free 877.254.9828
Phone 515.996.0996
Fax 515.296.3748

info@globalreach.com
www.globalreach.com

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Introduction

Global Reach Internet Productions, LLC (“Global Reach”) is pleased to present this proposal to the City of Galena for design, development, and hosting of a world-class website.

Proprietary Notice

The information contained in this document is confidential and proprietary to Global Reach and is to be used for the sole purpose of evaluating this service offering. It may not be disclosed to any third party without the express written permission of Global Reach.

Timing

Pricing in this proposal is valid for 60 days from the date it is presented. If acceptance is sought after the 60 day period, the information contained herein must be reviewed and verified by Global Reach.

Project Objectives

Global Reach will design, develop, and host a website for the City of Galena using SiteViz. This solution will enable administrators to manage the website’s content without previous programming experience.

Global Reach will design and implement a website with the following general characteristics:

- Clear, consistent concepts and templates;
- Easy navigation and advanced architecture;
- Printer friendly pages;
- Compatibility with all major browsers;
- Scalability to larger size and increased duties;
- Ease of updateability;
- Optimization for fast downloading;
- Eye-catching and professional layout.

Solution Overview



We will implement the website using SiteViz: our premium content management solution. SiteViz will allow you to make changes to your website content whenever and wherever you want. Through an intuitive interface, you can build an unlimited number of pages with multiple layout options and flexible formatting. SiteViz offers more than 30 dynamic content modules to select from, so that you have a scalable CMS tailored to meet your changing needs.

Managing your website content with SiteViz is simple, so your team can quickly create content and make real-time updates without delay. Your customers and website visitors will have timely and relevant content that they not only want, but need.

The following sections list fundamental SiteViz features and dynamic modules that make this platform so powerful, yet easy-to-use. This project's included and optional modules are highlighted.

Standard Features

Administrative Levels

Save time by allowing multiple users to administer the website. You can update website content securely and with different levels of administration, brand consistency can be maintained.

File Library

Collaboration is enhanced as dedicated space within a file library is accessible to your entire administrative team. You can create a centralized location for company logos, common forms, or other resources used around the website.

Homepage Designer

You will be able to shift the layout and showcase dynamic content throughout the homepage. This will give users a more interactive experience and increase the longevity of your website's design.

Page Editor

Developed with a non-technical user in mind, managing content is a snap. The SiteViz page editor is powerful, yet easy-to-use with its Microsoft Word-like tools.

Site Map

SiteViz automatically generates a site map to all pages on the website. As new pages are added or removed, the site map is also updated for consistent accuracy and enhanced Search Engine Optimization.

Training

Upon delivery, two (2) hours of introductory training will be provided to train the client on how to use the administrative tools. Any additional training required will be invoiced at the rate of \$110 per hour.

Content Transfer/Data Entry

Upon completion, we will transfer up to 20 pages of content taken from the current website or electronic documents.

Included Dynamic Content Management Modules

Events Calendar

The SiteViz Events Calendar allows administrators to post events on the website to be displayed by month, year, or a calendar view. Administrators also have the option to allow online registration.

Feedback

Collect website visitor feedback through the Feedback module. This form collects a name, email address, and phone number. There is also a content area for questions or comments.

Frequently Asked Questions (FAQs)

FAQs provide visitors with quick and easy access to general questions regarding your products or services.

Navigation Banner

Publicize events, specials, or news through a graphic banner ad placed below the navigation. These banners can then link to the page or website of choice.

News & Press Releases

Ensure website visitors know your latest news by posting press releases directly to the website.

Partners & Sponsors

Recognize those who support your organization through the Partners & Sponsors module. Easily add logos, descriptions, and a website link for chosen partners.

Resources & Links

The Resources & Links module can be sorted into multiple categories in order to post special resources on a website. This module works perfect for posting your PDF documents and related websites.

Site Map

The Site Map feature within SiteViz automatically generates a map of all the pages on a website. As new pages are added or as pages are removed, the Site Map rebuilds itself.

Testimonials

Showcase current customer and client reviews on the website through the Testimonials page. With multiple views, this page will highlight company strengths.

Additional Dynamic Content Management Modules

Job Board

Enhance recruiting efforts by easily creating and posting available job opportunities. Administrative staff can enable online application and submission for end users and review applications.

Mailing Lists

Keep in touch with your website visitors and audiences through a robust newsletter mailing system. This module works great for mailing exclusive coupons, offers, updates, and other items.

Membership

Need a quick fix for communicating to members, employees or clients? This module helps you streamline activities through the following manageable categories: committees and officers, organization levels, account creation, email lists, documents, and password-protected areas.

*The membership module must be activated if the custom reservations module (described on the following page) is selected. The membership module will allow users to create an account, therefore permitting them to make reservations and view and/or cancel existing reservations.

Committees

Committees is a sub-feature of the Membership module. This feature allows the user to create multiple committees to associate with Member Profiles.

Member Directory

The Member Directory is a sub-feature of the Membership module that lists all Member Profiles in alphabetical order. Administrators can indicate which information will be displayed.

Member Profile Form

The Membership page type comes with a membership form, which prospective members or administrators can fill out and assign a username and password. Approved members will be able to login to the password-protected area of the website to edit their profiles and view exclusive pages.

Photo Album

Let's face it, the best part of browsing a website is the pictures. The Photo Album module allows administrators to create as many albums as they want, as well as add, edit, and delete images.

Search

Help users quickly find what they are looking for by have a search bar on every page in your site.

Google Translate Bar

Global Reach will embed the Google Translate bar in your website. An example can be viewed here:

www.amusementsworldwide.com.

Custom Online Reservations Module

Overview: This module will allow users, with an existing website account, to view availability of resources, and reserve online.

Admin Area

Entering a New Resource for Reservation

Administrators will have the ability to enter resources that can be reserved. For each resource entered, they will fill in the following fields:

- Name
- Street Address
- City
- State
- Zip
- Price [This will be a text field, rather than numeric, so that it can accommodate different types of rates, i.e., fixed, hourly, daily, etc.]
- Details
- Image Upload [allows for one image per resource]
- Availability Days and Times [The days of the week will be listed to select from. Additionally there will be “start time” and “end time” text fields for users to enter in times, as well as the option for A.M and P.M.] Once entered, these are saved in the backend as recurring availability dates for every week.
- There will also be *exclude dates/times* fields [These will be text fields for users to enter month/date/year as well as times].
 - This field will allow the administrator to manually enter dates/times that their resource is not available (i.e., Holidays, Special Events, or if they took a reservation by phone or in-person and need to manually block off that time in the system.)

Editing a Resource

Once a new resource is entered, administrators will have the ability to edit any of the above fields.

Viewing Reservations

Each resource will have an icon allowing administrators to view existing reservations.

Clicking on the icon will show them the name and contact information for the person who made the reservation. Administrators will have the ability to delete any existing reservation. By deleting the reservation, the system will recognize that time slot as being available again.

Front End

The reservations module will be tied to SiteViz Pro's membership module. A user must have an active membership account in order to view availability and create reservations.

Users with accounts will be able to view a list of resources. The information displayed for each will be: Name, Address, Price, Details, Image (if available).

A *check availability* link will display by each resource.

Once a user selects the *check availability* link for a resource, they will select availability dates and times from a dropdown (Both Start date/time and end date/time).

Upon clicking on a submit button, the user will immediately be shown if the resource is available.

If the resource is available, they will be shown a *reserve* button.

After completing their reservation, they will be shown a confirmation message on screen. This confirmation message will inform them that their reservation is considered "pending" until approved by an administrator. An alert will also be sent to the designated administrator's email address. This email will contain a link, and when clicked upon will take them to the new reservation record in the system.

Administrators will have access to view all reservations, and can see if they are "reserved", "pending", or "cancelled". They will have access to delete reservations, or to edit a "pending" reservation to make it "reserved". Once the administrator updates a status from "pending" to "reserved", the user will receive an email notification that their reservation has been approved by the administrator.

Once a resource has a "reserved" status, that resource and time slot will no longer be available for other users to book.

When logged into their account, users will also be able to see any existing reservations they have. An option to cancel an existing reservation will be included.

Design

Global Reach will create and design the graphical elements necessary for the website's primary, secondary, and tertiary pages. The design mockup will include navigational elements, the website homepage, and an example interior page.

What Will Be Provided

The following are the mockups that will be provided:

- Homepage (up to 2 revisions)
- Example Interior Page (1 revision)

Initial Meeting

Before the design process begins, there will be an initial design meeting to discuss colors, images, and the overall aesthetic of the website. Once this meeting has ended, the Global Reach design department will draft a mockup based on the specifications discussed in the design meeting.



Revisions

After receiving the first homepage mockup, you will be able to request revisions, which will then be translated on the mockup. You will have the option to make yet another round of revisions. Once the mockup has been completed, the homepage design is considered final. The design team will then create an inside page that will resemble the aesthetics of the homepage. The inside pages will be the same, consistent design throughout the entire website. You will be able to make one round of revisions on the inside page layout. Once all the design mockups are approved, the development phase will begin.

Navigation

Our design team will create your navigation layout for the new website. Standard features include main navigation on the top or the side as well as side navigation on the interior pages. Drop down navigation can be added as an additional feature for \$500.

Search Engine Optimization

Search Engine Optimization (“SEO”) is the technique of programming your website to be easily understood and positively accepted by major search engines such as Google, Yahoo, and Bing. Global Reach understands what search engines are looking for when they index websites and we’re able to connect our clients with advanced SEO techniques that allow them to enjoy top rankings for keywords that matter to their demographic.

Although all Global Reach websites are developed with general SEO in mind, additional techniques may be required for clients needing visibility with competitive keywords. This section describes SEO features that are included with this project.

Search Engine Submission

Upon completion of the new website, Global Reach will submit the website to the three major search engines: Google, Yahoo, and Bing.

404 Page Creation

The way a 404 page is handled can have a big impact on your SEO, as it can make or break a visitor’s decision to stay or leave the site. For example, a 404 page that does not have any formatting offers no choices for the visitor to find what they are looking for. The website will be equipped with automatic 404 pages that will retain the overall design and navigation of the website to allow visitors the option to locate what they were originally intending to find.

Metadata Creation and Implementation

Metadata is an important aspect of SEO. It is important that each single page has its own content specific titles, descriptions and keywords. Global Reach will transfer the metadata from the existing website to the new one. We will also develop dynamic pages to generate unique metadata.

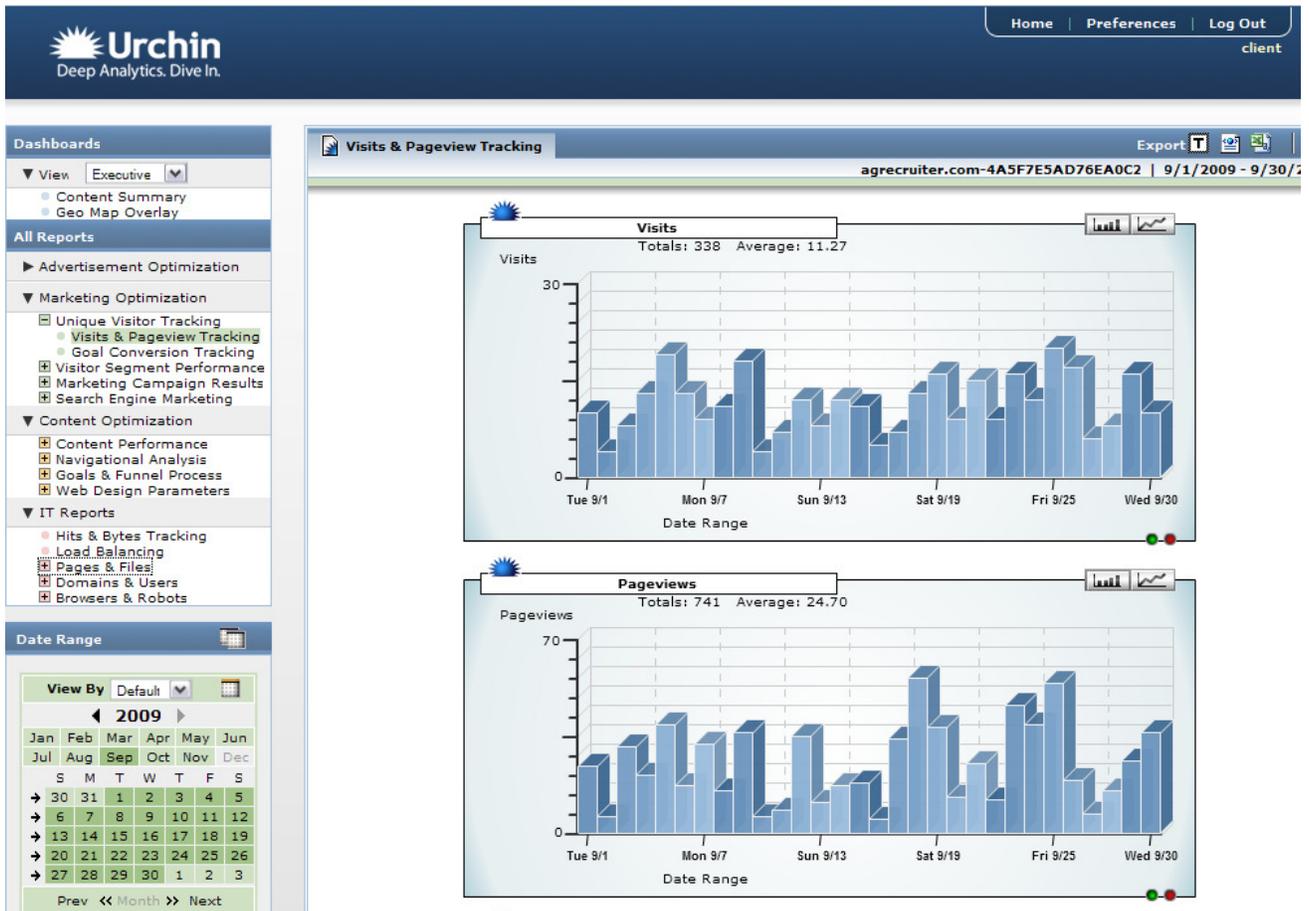
301 Redirects

Global Reach will setup 301 redirects for the top 20 pages of the current website. These redirects will serve several purposes:

- 1) They will prevent search engines from maintaining broken links;
- 2) If the old website’s links are maintained on other websites (such as partner websites), they will still function correctly and will redirect the visitor to the proper page;
- 3) If a visitor has an old link bookmarked or saved somewhere, they will still be able to access the correct page after being automatically redirected.

Website Statistics

Global Reach prides itself on offering some of the most advanced visitor tracking systems in the industry. On demand reports will allow you to optimize your website and save money by increasing the effectiveness of your marketing dollars. In addition, we crunch down the numbers to display stunning charts and graphs that load instantly. You can change your report's date range or use various types of filters to modify the information you are viewing. Unlike many free analytics solutions (such as Google Analytics and Site Meter), our system processes a site's log files each evening to give the most accurate and reliable data without slowing down the delivery of your website.



Email Service

Global Reach offers a number of advanced and comprehensive solutions for managing e-mail accounts. The following breaks down the monthly and recurring fees associated with our e-mail services:

Optional Email Services for 5 accounts **\$10 / month**

DISK STORAGE  500 MB per account	WEB BASED CLIENT  Included
VIRUS PROTECTION  Included	3-TIER SPAM FILTER  Included

Additional Email Accounts \$2 per account per month
 Email Archiving \$2 per month per email account that we archive for up to 3 years*
 Email Archiving \$3 per month per email account that we archive for up to 5 years*
 * Individual accounts cannot archive email. All users within a domain must archive if it is needed.

Secure Hosting

The website will be hosted at the Global Reach - Ames datacenter. We offer only the latest technologies; all backed by our knowledgeable and dedicated staff. All development and maintenance is performed through a version control system. The following breaks down the monthly and recurring fees associated with your website(s):

SITEVIZ™ LICENSE	DISK STORAGE	BANDWIDTH
		
Included	250 MB	20 GB / month
<i>Additional Hard Drive Space:</i>		<i>\$0.05 per MB per month</i>
<i>Additional Bandwidth:</i>		<i>\$5.00 per GB per month</i>

DAILY BACKUP	VIRUS PROTECTION	STATISTICS
		
Included	Included	Included

Global Reach's Ames, Iowa datacenter features:

- PCI Compliant
- Genuine DELL servers with RAID
- Genuine Intel Xeon processors
- Redundant power supplies
- Load balancing network cards
- Daily onside and offside backups
- Industry Standard Firewalls



Pricing

Website Development

ITEM	SETUP (one time)	HOSTING (per month)
Website Design, Layout & Template Development, Content Transfer of up to 20 pages, SiteViz Setup including the following modules and 2 hours of training	\$3,495	\$50
Events Calendar	-	-
Feedback	-	-
Frequently Asked Questions (FAQ)	-	-
Navigation Banner	-	-
News & Press Releases	-	-
Partners and Sponsors	-	-
Resources and Links	-	-
Site Map	-	-
Testimonials	-	-
Job Board	\$200	-
Mailing Lists (up to 2000 recipients)	\$250	\$10
Membership	\$500	\$20
Committees	-	-
Member Directory	-	-
Member Profile Form	-	-
Officers	-	-
Photo Albums	\$100	-
Search	\$500	\$5
Custom Online Reservations Module	\$2,280	-
Google Translate Bar	\$240	-
	Subtotal:	\$7,565
	Discount:	(\$400)
	Total:	\$7,165
		\$85
		(\$10)
		\$75

OPTIONAL ITEMS	SETUP (one time)	HOSTING (per month)
Email (up to 5 accounts for \$10)	-	\$10

Search Engine Optimization

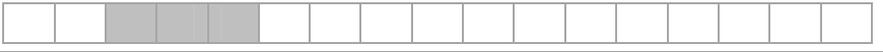
INCLUDED OPTIONS	PRICE
Search Engine Submission	Included
404 Page & Site Map Creation	Included
301 Redirects for up to 20 navigation items	Included
Metadata Creation and Implementation	Included

Timeline & Payment Schedule

Timeline

Primary Website

Global Reach estimates a total of six (6) weeks of development time upon acceptance. If the reservations module option is included, an additional two (2) weeks of development time will be added to this timeline.

	Weeks Upon Acceptance
Website Re-design	
SiteViz Setup	
Testing, Training and Delivery of Application	

The beginning of the project timeline will be determined upon our team's availability after project acceptance.

Payment Schedule

The payment schedule for the project is as follows:

- 50% due upon signed acceptance;
- 50% due at completion of the project.

Maintenance / Updates

The following is the hourly pricing for maintenance and updates performed outside the scope of the project:

HOURLY SERVICES	
Data Entry	\$70
Technical Support (Phone/Email)	\$95
Graphic Design	\$105
Copywriting	\$105
Content Updates	\$110
Project Management	\$110
Training	\$110
Flash Development	\$120
Web Development	\$120
Database Design	\$120
Consulting	\$120

You will be able to request updates via email, phone or fax. Typical turnaround time is 24 hours for small updates and changes (1-3 hours). For more time-consuming tasks, a quote along with a timeframe for completion will be provided.

Supported Browsers

Global Reach will design and develop your public facing websites to look and function the same way in the current and 2 previous versions of the following browsers:



INTERNET EXPLORER



FIREFOX



SAFARI (PC and Mac)



CHROME

Your website should function in other modern browsers but your website may not look exactly as it does in the browsers above. Older and newer browsers can be supported on an as needed basis; an additional cost may be associated with such a request as further testing and adjustments will be required.

The administrative area of your website will be developed so that it will function with the latest versions of Firefox and Internet Explorer. Other browsers may be supported but will not be tested.

The Fine Print

Important Specifications Notice

Items discussed during meetings and demos may not be included in this document. Please review the specifications carefully to ensure that they meet your requirements. All specifications within this document will be considered final upon execution of an agreement.

Assumptions

The above timeline assumes timely delivery of feedback and content from the client. Any delays will result in late delivery of project. If delays are caused by the client, the payment schedule will continue according to the original timeline.

Development cannot commence until the design has been approved by the client. Even though the timeline outlines the timeframe for the design process, it is possible to take longer depending on the feedback provided.

It is assumed that the client will be responsible for writing all website content and for entering all the information into the web application. Global Reach will be available to assist at an hourly or project-based rate.

Our Company

A Web Firm with a Proven Track Record

Founded in 1995, Global Reach Internet Productions is one of the most respected web development firms in Iowa and the Midwest. Our experienced team of consultants, developers, and graphic artisans combine strategic business analysis along with strong technological skills in order to deliver meaningful recommendations. These skills are then backed by a proven methodology which provides our clients with consistent, superior results.

In addition to website and advanced application development, Global Reach has expanded beyond its main area of specialization by providing services in a number of interrelated areas such as internet marketing, IT solutions, hosting and server colocation, graphic design, and consulting. Our client base of nearly 750 organizations is made up of small, medium and large enterprises, representing a wide range of industries. All experience a high level of satisfaction, stemming from the opportunity to tap into the full suite of resources provided by Global Reach.

The Creative

Breathtaking designs, compelling animations, and intuitive layouts are what Global Reach's award-winning design department is known for. Our designers have a broad range of skills and experience, enabling us to provide each client with design services that are tailored to specific needs.

All of our design projects start by interviewing our clients in order to get a better understanding of their vision, goals and general aesthetic requirements. Once we begin the design process, we strive to be as precise as possible taking into consideration the initial project requirements and coordinating our efforts with you until the project comes to life. Whether you are a large corporation or a small business, Global Reach will come up with a handcrafted creative solution that you're guaranteed to love.

The Technical

Our state-of-the-art facility is home to a large group of skilled developers who utilize a team-based approach to production. As an Adobe Solution Provider, Global Reach specializes in advanced ColdFusion development. We have over a decade of experience working with the product and have numerous certified developers on-staff. However, we understand every client is unique. Therefore, in addition to ColdFusion, our team is also proficient in ASP, ASP.NET, PHP, JSP, Java, Visual Basic, C++, C#, and many other disciplines.

Global Reach also has one of the most advanced and secure data centers in Iowa. We are compliant with the Payment Card Industry Data Security Standards (PCI-DSS), a comprehensive set of standards that includes requirements for security management, policies, and procedures.

We are a certified Adobe Solutions Partner



Our Awards

Global Reach is proud to have received numerous awards and honors since our establishment. The following are a select few of our more recent accolades:



W3 Award, Silver - 2006, 2007, 2008, 2009, & 2010
W3 Awards are sanctioned by the International Academy of Visual Arts.



Webby Award 2006, 2007, 2010
Web Marketing Association's WebAwards is the premier annual website award competition.



ADDY, Silver - 2004
The American Advertising Federation's ADDY Awards are the world's largest and arguably toughest advertising competition.



SITI Company of the Year, Small Business - 2003
SITI Product of the Year, eGlobalStores - 2004
Sponsored by the Software and Information Technology of Iowa.



Tourism Website of the Year 2006
Sponsored by the Iowa Travel Federation of Iowa.



Best of Des Moines Web Developer 2006, 2007, 2008, 2009, & 2010
Sponsored by the Business Record.



Best of Story County 2008, 2009, & 2010
Sponsored by the Ames Tribune.



Software Company of the Year / New Innovation in Government / Business Product of the Year / CEO of the Year Finalist - 2010
Sponsored by the Technology Association of Iowa.

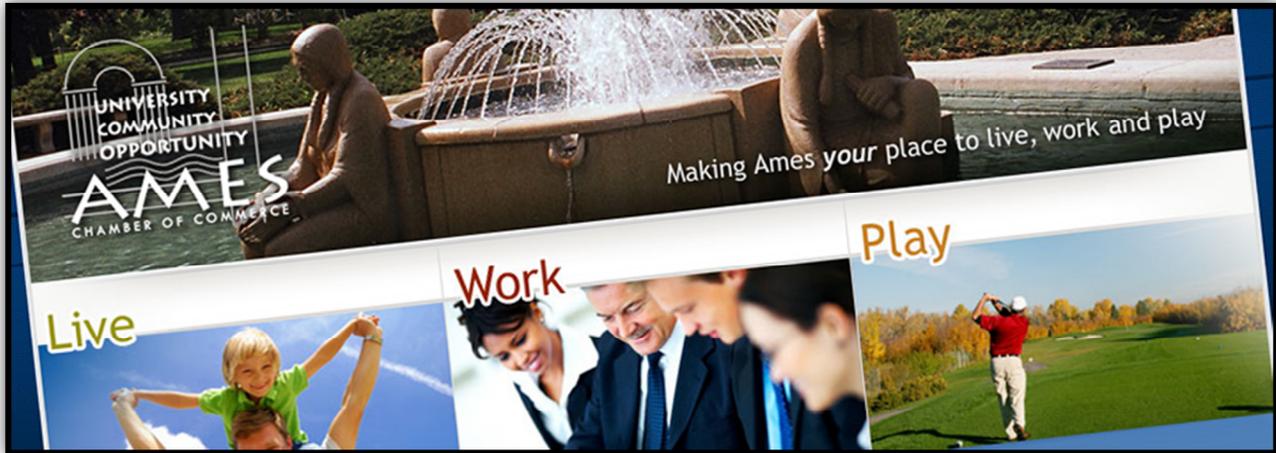


Entrepreneur of the Year 2011
Sponsored by the Ames Chamber of Commerce.

Selected Clients

Ames Chamber of Commerce

www.ameschamber.com



With over 650 members, the Ames Chamber of Commerce strives to make Ames a better place to live, work, and do business, by strengthening the economic vitality and quality of life in the community. The Chamber uses a combination of RainSongPro and SiteViz to manage the large quantity of information that they need to make available to current and prospective members and visitors.

Center Point-Urbana Community School District

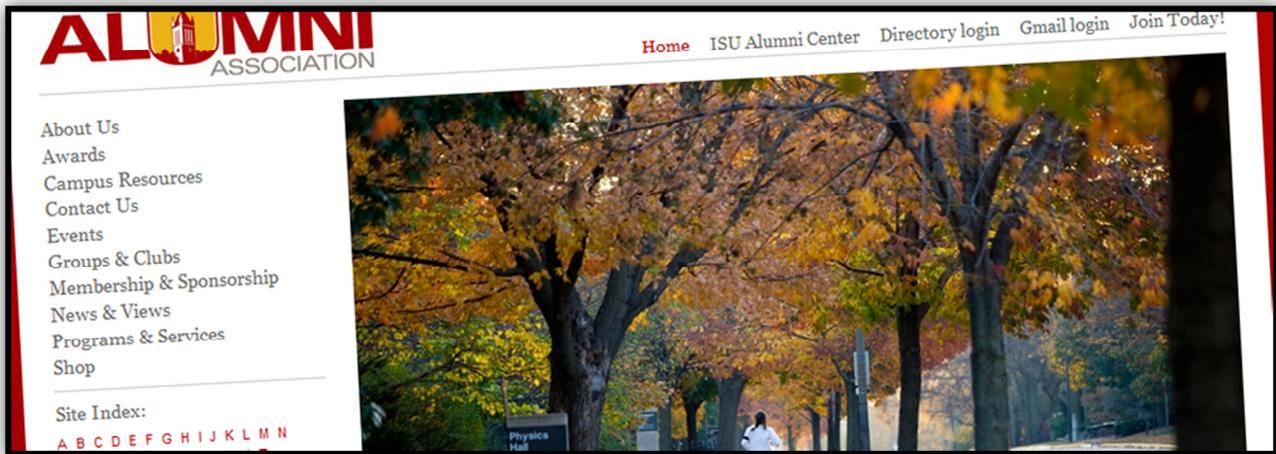
www.cpuschools.org



Center Point-Urbana Community School District was in need of a website redesign. They wanted a system to allow for RSS feeds, calendar of events, and a staff directory. By using SiteViz Professional, CPU Schools is able to manage all of their content and have ability to make dynamic pages. This includes calendars, directories, and password protected areas.



Fort Dodge Community School District had a need to become the hub of information for their school district. Through a custom website design and a powerful content management system, the school district is now able to post event, news, and other information at the click of a button.



Founded in 1878, the ISU Alumni Association's long-held mission is to engage the talents and resources of alumni, students, and friends in the life, work, and aspiration of Iowa State University. The Alumni Association utilizes SiteViz to manage the content of their website.

Mississippi Bend AEA

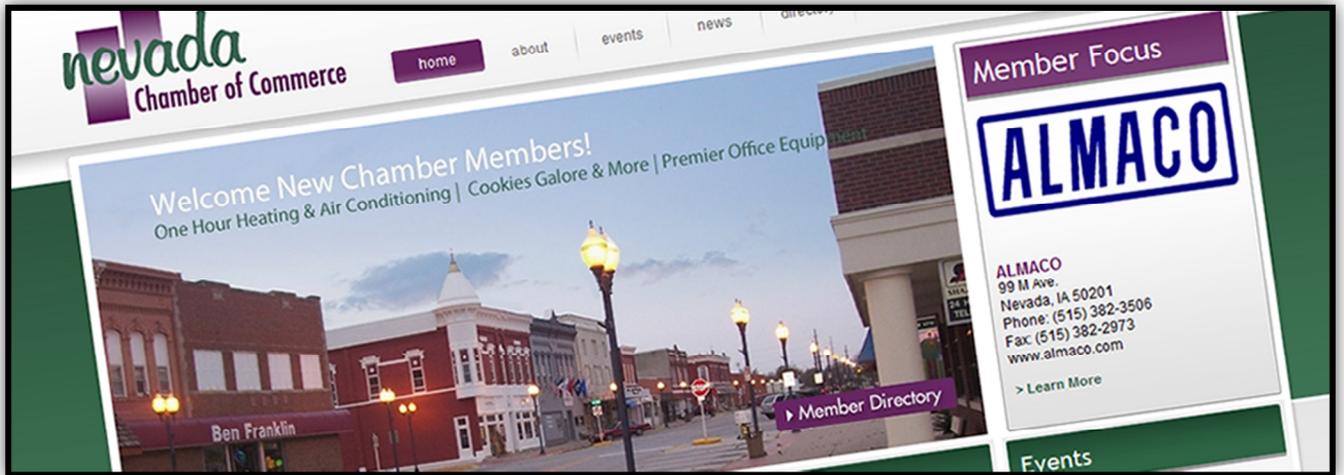
www.aea9.k12.ia.us



The Mississippi Bend AEA (AEA9) is a regional agency that provides school improvement services for students, teachers and administrators. One of the needs of AEA9, like many Siteviz clients, is the ability to upgrade the website's design from time to time while maintain the navigational structure and website content. With SiteViz, Global Reach can upgrade the website's design without comprising the data on the website. The AEA9 website features a new design that reflects the goals and principals of the organization.

Nevada Chamber of Commerce

www.nevadaiowa.org



The Nevada Chamber of Commerce was in need of a website redesign that also enabled them to manage all content. By utilizing SiteViz, they can post news, events, chamber directory information, resources, and more.

For a more comprehensive list of the hundreds of clients we provide services for, please visit our website at <http://www.globalreach.com/>.

CITY OF GALENA

Invoice Register
Input Date(s): 11/27/2012 - 12/31/2012

Page: 1
Dec 06, 2012 10:30am

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
ALLEN PRECISION EQUIPMENT, INC						
ALLEN PRECISION EQUIPMENT, INC 770703	1 Inv	119845 PUMP STATION	11/27/2012	199.00		51.42.532.00
Total ALLEN PRECISION EQUIPMENT, INC				199.00		
AMERICAN WATER ENTERPRISES						
AMERICAN WATER ENTERPRISES J7-20018578	1 Inv	1005 WATER CONTRACT	12/01/2012	26,183.74		51.42.515.00
J7-20018578	2 Inv	SEWER CONTRACT	12/01/2012	26,183.74		52.43.515.01
Total AMERICAN WATER ENTERPRISES				52,367.48		
AT & T (LOCAL)						
AT & T (LOCAL) 121012	1 Inv	103 PHONE	12/10/2012	188.08		01.21.552.00
Total AT & T (LOCAL)				188.08		
BARD MATERIALS CENTRAL REGION						
BARD MATERIALS CENTRAL REGION 60529	1 Inv	119788 GRANT PARK PLAYGROL	11/17/2012	213.05		17.52.820.06
Total BARD MATERIALS CENTRAL REGION				213.05		
BEN WIENEN EXCAVATING						
BEN WIENEN EXCAVATING 1515	1 Inv	118887 HANDRAIL REPAIRS	09/18/2012	200.00		01.41.890.04
Total BEN WIENEN EXCAVATING				200.00		
BONNELL INDUSTRIES INC.						
BONNELL INDUSTRIES INC. 0072749	1 Inv	854 MISC. MATERIALS PLOW	11/30/2012	1,039.52		01.41.614.04
Total BONNELL INDUSTRIES INC.				1,039.52		
C & C EMBROIDERY, INC.						
C & C EMBROIDERY, INC. 771	1 Inv	630 UNIFORMS/MARY DAVIS	11/20/2012	132.00		01.21.471.15
Total C & C EMBROIDERY, INC.				132.00		
COMELEC SERVICES INC.						
COMELEC SERVICES INC. 0393421	1 Inv	244 PAGER MAINTENANCE	11/21/2012	9.95		22.22.652.00
Total COMELEC SERVICES INC.				9.95		
CUSTOM FIRE APPARATUS, INC.						
CUSTOM FIRE APPARATUS, INC. 14594	1 Inv	118770 VEHICLE MAINTENANCE	11/19/2012	645.67		22.22.613.00
Total CUSTOM FIRE APPARATUS, INC.				645.67		

DIXON, R. K. CO.

TC = Terms Code 9 = 1099 Purchase Type

CITY OF GALENA

Invoice Register
Input Date(s): 11/27/2012 - 12/31/2012

Page: 2
Dec 06, 2012 10:30am

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
DIXON, R. K. CO. 776250	1 Inv	1	COPIES MADE	11/14/2012	173.63		01.13.579.00
Total DIXON, R. K. CO.					173.63		
DOIG, KATHLEEN							
DOIG, KATHLEEN 326147	1 Inv	119339	MARKET HOUSE RESTRC	12/04/2012	290.00		01.13.511.06
Total DOIG, KATHLEEN					290.00		
GALENA CHRYSLER							
GALENA CHRYSLER 48899	1 Inv	82	MAINTENANCE- REPAIRS	10/10/2012	350.02		01.21.513.06
49431	1 Inv		MAINTENANCE- REPAIRS	11/26/2012	41.54		01.21.513.06
Total GALENA CHRYSLER					391.56		
GALENA FIRE DEPT.							
GALENA FIRE DEPT. 111912	1 Inv	91	TIE STRAPS FOR CHRIS1	11/19/2012	102.30		22.22.611.00
Total GALENA FIRE DEPT.					102.30		
GALENA GAZETTE							
GALENA GAZETTE 00026550	1 Inv	34	PUBLIC HEARING NOTIC1	11/16/2012	38.00		01.16.553.00
Total GALENA GAZETTE					38.00		
GALENA LAUN. & LINEN INC.							
GALENA LAUN. & LINEN INC. 120112	1 Inv	84	FINANCE-LAUNDRY SER1	12/01/2012	27.00		01.13.654.00
120112	2 Inv		FIRE DEPARTMENT	12/01/2012	42.50		22.22.538.01
120112	3 Inv		POLICE DEPARTMENT	12/01/2012	30.00		01.21.651.00
120112	4 Inv		TURNER HALL-RUG SER1	12/01/2012	27.00		58.54.654.01
Total GALENA LAUN. & LINEN INC.					126.50		
GALENA LUMBER CO.							
GALENA LUMBER CO. 113012	1 Inv	85	MISC. MATERIALS	11/30/2012	67.01		01.41.511.00
113012	2 Inv		MISC. MATERIALS	11/30/2012	5.90		01.41.614.04
Total GALENA LUMBER CO.					72.91		
GALL'S, INC.							
GALL'S, INC. 000210242	1 Inv	712	UNIFORMS/TOM	11/27/2012	114.75		01.21.471.15
Total GALL'S, INC.					114.75		
HOLLAND PLUMBING, INC.							
HOLLAND PLUMBING, INC. 120848	1 Inv	964	GRANT PARK REPAIRS	11/19/2012	135.70		17.52.652.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total HOLLAND PLUMBING, INC.				135.70		
IAFC MEMBERSHIP						
IAFC MEMBERSHIP		119095				
120112	1 Inv DUES		12/01/2012	229.00		22.22.561.00
Total IAFC MEMBERSHIP				229.00		
IIW ENGINEERS & SURVEYORS, PC						
IIW ENGINEERS & SURVEYORS, PC		260				
C12012	1 Inv MEEKER ST. BRIDGE INS		11/19/2012	220.00		01.41.890.04
Total IIW ENGINEERS & SURVEYORS, PC				220.00		
IL DEPARTMENT OF CMS (CRF)						
IL DEPARTMENT OF CMS (CRF)		118967				
T1315364	1 Inv IN-SQUAD COMPUTER C		11/19/2012	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS (CRF)				232.60		
ILLINOIS FIRE STORE						
ILLINOIS FIRE STORE		119034				
27208	1 Inv OPERATING MATERIALS		11/19/2012	65.48		22.22.652.00
27218	1 Inv NEW EQUIPMENT		11/19/2012	119.97		22.22.840.00
Total ILLINOIS FIRE STORE				185.45		
INTERNATIONAL CODE COUNCIL, IN						
INTERNATIONAL CODE COUNCIL, IN		723				
0223022	1 Inv CODE BOOKS		11/27/2012	759.75		01.46.565.00
Total INTERNATIONAL CODE COUNCIL, IN				759.75		
JO CARROLL ENERGY, INC.						
JO CARROLL ENERGY, INC.		397				
121012	1 Inv FINANCE/ELECTRIC		12/10/2012	238.66		01.13.571.01
121012	2 Inv POLICE/ELECTRIC		12/10/2012	277.45		01.21.571.01
121012	3 Inv EMS/ELECTRIC		12/10/2012	38.08		12.10.571.01
121012	4 Inv PARKS/ELECTRIC		12/10/2012	90.49		17.52.571.01
121012	5 Inv FLOOD CONTROL/ELECT		12/10/2012	93.22		20.25.576.01
121012	6 Inv FIRE DEPT./ELECTRIC		12/10/2012	241.36		22.22.576.01
121012	7 Inv TURNER HALL/ELECTRIC		12/10/2012	326.11		58.54.571.01
121012	8 Inv WELCOME SIGNS		12/10/2012	34.21		01.41.571.01
121012	9 Inv ELECTRIC		12/10/2012	5,503.71		15.41.572.00
Total JO CARROLL ENERGY, INC.				6,843.29		
JO DAVIESS COUNTY TREASURER						
JO DAVIESS COUNTY TREASURER		119855				
2627	1 Inv STREET STRIPING		10/23/2012	862.28		01.41.514.01
Total JO DAVIESS COUNTY TREASURER				862.28		
JO DAVIESS CTY HWY DEPT						
JO DAVIESS CTY HWY DEPT		653				

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
2018	2 Adj	STREET STRIPING (4TH & 5TH ST)	11/29/2012	862.28 -		01.41.514.01
Total JO DAVIESS CTY HWY DEPT				862.28 -		
JO DAVIESS CTY SHERIFF						
JO DAVIESS CTY SHERIFF		116				
120112	1 Inv	RADIO SERVICE	12/01/2012	100.00		22.22.538.00
120112	2 Inv	CITY SHARE OF OFFICE	12/01/2012	200.12		01.21.538.00
Total JO DAVIESS CTY SHERIFF				300.12		
JOHN DEERE FINANCIAL						
JOHN DEERE FINANCIAL		119690				
111412	1 Inv	CLOTHING	11/14/2012	130.96		01.41.471.09
Total JOHN DEERE FINANCIAL				130.96		
KIEFFER, RUSSEL N.						
KIEFFER, RUSSEL N.		119353				
112112	1 Inv	TRAINING	11/21/2012	255.00		01.16.563.00
112812	1 Inv	2013 IPLSA CONFERENC	11/28/2012	280.00		01.16.563.00
Total KIEFFER, RUSSEL N.				535.00		
LARSEN, ANGELA						
LARSEN, ANGELA		119857				
120112	1 Inv	DEPOSIT REFUND	12/01/2012	200.00		58.54.929.00
Total LARSEN, ANGELA				200.00		
LAWSON PRODUCTS, INC.						
LAWSON PRODUCTS, INC.		627				
9301247286	1 Inv	HANDRAILING	11/14/2012	227.05		01.41.514.04
9301270463	1 Inv	TOOLS	11/27/2012	341.16		01.41.653.00
Total LAWSON PRODUCTS, INC.				568.21		
MCGREEVY WILLIAMS LAW OFFICE						
MCGREEVY WILLIAMS LAW OFFICE		119647				
138570	1 Inv	LITIGATION	11/15/2012	1,257.36		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE				1,257.36		
MEDICAL ASSOCIATES CLINIC						
MEDICAL ASSOCIATES CLINIC		1120				
112512	1 Inv	PHYSICALS	11/25/2012	280.00		22.22.929.00
Total MEDICAL ASSOCIATES CLINIC				280.00		
METLIFE SMALL BUSINESS CENTER						
METLIFE SMALL BUSINESS CENTER		775				
111612	1 Inv	DENTAL INSURANCE	11/16/2012	1,609.48		01.13.451.01
Total METLIFE SMALL BUSINESS CENTER				1,609.48		
MILLER ELECTRIC SUPPLY						

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
MILLER ELECTRIC SUPPLY							
1110312.001	1 Inv	141	ST. LIGHT MAINTENANCE	11/22/2012	637.19		01.41.514.11
Total MILLER ELECTRIC SUPPLY					637.19		
MNS CONSTRUCTION							
113012	1 Inv	118877	HIGHWAY 20 CROSSING	11/30/2012	22,086.00		52.43.850.11
Total MNS CONSTRUCTION					22,086.00		
MONTGOMERY TRUCKING							
87871	1 Inv	133	REFUSE HANDLING CON	12/01/2012	13,478.40		13.44.540.04
87871	2 Inv		RECYCLING CONTRACT	12/01/2012	4,675.60		13.44.540.00
87871	3 Inv		DUMPSTERS	12/01/2012	204.50		01.41.573.00
Total MONTGOMERY TRUCKING					18,358.50		
MORSE ELECTRIC, INC							
100972	1 Inv	69	GENERAL INSPECT TRAF	11/27/2012	676.66		15.41.514.06
Total MORSE ELECTRIC, INC					676.66		
NICOR							
120112	1 Inv	151	FINANCE/GAS	12/01/2012	147.91		01.13.571.05
120112	2 Inv		POLICE/GAS	12/01/2012	48.30		01.21.571.05
120112	3 Inv		PUBLIC WORKS/GAS	12/01/2012	116.04		01.41.571.05
120112	4 Inv		FIRE/GAS	12/01/2012	217.47		22.22.571.05
120112	5 Inv		TURNER HALL/GAS	12/01/2012	749.75		58.54.571.05
Total NICOR					1,279.47		
NICOR (F)							
120112	1 Inv	118924	POOL/GAS	12/01/2012	138.07		59.55.571.02
Total NICOR (F)					138.07		
NORMAN, LEONARD							
120512	1 Inv	119736	COBRA REIMBURSEMEN	12/05/2012	5,236.32		01.381.6
Total NORMAN, LEONARD					5,236.32		
NORTHWEST IL PRAIRIE ENTHUS.							
111512	1 Inv	119858	SEEDING	11/15/2012	8,900.00		01.41.890.03
Total NORTHWEST IL PRAIRIE ENTHUS.					8,900.00		
PETITGOUT CORPORATION							
6730	1 Inv	689	BRIDGE LIGHT MAINTEN.	11/27/2012	291.69		15.41.514.07

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total PETITGOUT CORPORATION				291.69		
PETTY CASH/POLICE DEPT.						
PETTY CASH/POLICE DEPT. 163						
121012	1 Inv	POSTAGE	12/10/2012	16.02		01.21.551.00
121012	2 Inv	OFFICE SUPPLIES	12/10/2012	17.96		01.21.651.00
121012	3 Inv	MEAL/TRAINING	12/10/2012	6.76		01.21.562.00
Total PETTY CASH/POLICE DEPT.				40.74		
QUILL CORP.						
QUILL CORP. 686						
7432318	1 Inv	OFFICE SUPPLES/ALL	11/26/2012	10.99		01.13.651.02
7432318	2 Inv	PRINTER	11/26/2012	179.99		01.45.684.00
Total QUILL CORP.				190.98		
SANDRY FIRE SUPPLY, L.L.C.						
SANDRY FIRE SUPPLY, L.L.C. 118920						
39946	1 Inv	OPERATING MATERIALS	11/20/2012	35.35		22.22.652.00
Total SANDRY FIRE SUPPLY, L.L.C.				35.35		
SECRETARY OF STATE						
SECRETARY OF STATE 515						
120112	1 Inv	NOTARY PUBLIC	12/01/2012	10.00		01.21.651.00
Total SECRETARY OF STATE				10.00		
SHERWIN-WILLIAMS CO						
SHERWIN-WILLIAMS CO 331						
9771-1	1 Inv	PAINT	11/27/2012	439.42		59.55.511.02
Total SHERWIN-WILLIAMS CO				439.42		
STATE POLICE SERVICES FUND						
STATE POLICE SERVICES FUND 119856						
120112	1 Inv	POLICE TRAINING/NATH/	12/01/2012	2,882.00		01.21.563.00
Total STATE POLICE SERVICES FUND				2,882.00		
STRAND ASSOCIATES, INC.						
STRAND ASSOCIATES, INC. 954						
0094991	1 Inv	PV PROJECT DESIGN	10/31/2012	1,800.00		52.43.850.10
Total STRAND ASSOCIATES, INC.				1,800.00		
THE PERCS INDEX INC						
THE PERCS INDEX INC 119859						
30753	1 Inv	BAR CODE PRINTER	06/26/2012	600.00		01.21.652.03
Total THE PERCS INDEX INC				600.00		
TOP NOTCH PLUMBING, HEATING						
TOP NOTCH PLUMBING, HEATING 625						

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
13049	1 Inv		TURNER HALL MAINTEN/	11/16/2012	262.14		58.54.511.00
Total TOP NOTCH PLUMBING, HEATING					262.14		
TRI-STATE SCREEN PRINTING							
TRI-STATE SCREEN PRINTING 119187							
9611	1 Inv		RECYCLING MAGNETS	11/27/2012	475.00		13.44.554.00
9714	1 Inv		UNIFORMS/LORI	11/20/2012	10.00		01.21.471.15
Total TRI-STATE SCREEN PRINTING					485.00		
US BANK-GO BONDS 2003							
US BANK-GO BONDS 2003 118903							
120112	1 Inv		SEWER PLANT LOAN	12/01/2012	240,000.00		52.43.716.00
120112	2 Inv		SEWER PLANT LOAN	12/01/2012	163,097.50		52.43.742.00
120112	3 Inv		2003 BOND INTEREST	12/01/2012	9,066.12		60.61.721.02
120112	4 Inv		2003 BOND PAYMENT	12/01/2012	35,261.00		60.01.710.10
120112	5 Inv		2003 BOND PAYMENT	12/01/2012	30,718.00		60.52.710.17
120112	6 Inv		2003 BOND PAYMENT	12/01/2012	8,220.00		60.52.711.17
120112	7 Inv		2003 BOND PAYMENT	12/01/2012	13,412.00		59.55.710.00
120112	8 Inv		2003 BOND PAYMENT	12/01/2012	132,389.00		60.61.710.02
120112	9 Inv		2003 BOND PAYMENT	12/01/2012	3,850.00		60.61.721.02
120112	10 Inv		2003 BOND INTEREST	12/01/2012	5,622.00		60.01.720.07
120112	11 Inv		2003 BOND INTEREST	12/01/2012	2,138.00		59.55.710.00
120112	12 Inv		2003 BOND INTEREST	12/01/2012	4,897.00		60.52.720.17
120112	13 Inv		2003 BOND INTEREST	12/01/2012	1,310.99		60.52.721.17
120112	14 Inv		2003 BOND INTEREST	12/01/2012	21,107.00		60.61.721.02
Total US BANK-GO BONDS 2003					671,088.61		
US CELLULAR							
US CELLULAR 92							
120112	1 Inv		PUBLIC WORKS/CELL PH	12/01/2012	36.58		01.41.552.00
120112	2 Inv		ADMIN/CELL PHONE	12/01/2012	72.53		01.11.552.00
120112	3 Inv		FIRE DEPT./CELL PHONE	12/01/2012	73.16		22.22.552.00
120112	4 Inv		POLICE/CELL PHONES	12/01/2012	36.57		01.21.552.01
Total US CELLULAR					218.84		
VALLEY PERENNIALS							
VALLEY PERENNIALS 118994							
10351	1 Inv		CHRISTMAS GARLAND	11/20/2012	112.47		22.22.611.00
112312	1 Inv		HOLIDAY WREATHS	11/23/2012	2,160.50		01.11.929.07
Total VALLEY PERENNIALS					2,272.97		
WATSON, DARYL G.							
WATSON, DARYL G. 119790							
120512	1 Inv		HISTORIC DISTRICT BOL	12/05/2012	2,500.00		01.46.549.01
Total WATSON, DARYL G.					2,500.00		
WEBER PAPER COMPANY							
WEBER PAPER COMPANY 40							
509864	1 Inv		JANITOR SUPPLIES	11/29/2012	131.88		01.13.654.00
509865	1 Inv		CLEANING SUPPLIES	11/29/2012	116.10		01.21.654.00

CITY OF GALENA

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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
509878	1 Inv	MARKET HOUSE RESTRC	11/29/2012	77.42		01.13.511.06
Total WEBER PAPER COMPANY				325.40		
WELU PRINTING CO.						
90544	1 Inv	BUSINESS CARDS	11/30/2012	131.10		01.13.651.02
Total WELU PRINTING CO.				131.10		
WHITE, JUDY						
120112	1 Inv	JANITOR SERVICES	12/01/2012	110.00		01.41.511.01
Total WHITE, JUDY				110.00		
ZARNOTH BRUSH WORKS INC.						
0141605	1 Inv	SWEEPER	11/15/2012	128.25		01.41.613.11
Total ZARNOTH BRUSH WORKS INC.				128.25		
Grand Total:				810,916.02		

Vendor Number Hash: 3358723
 Vendor Number Hash - Split: 4911254
 Total Number of Invoices: 69
 Total Number of Transactions: 108

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	810,916.02	810,916.02
	810,916.02	810,916.02