



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, MARCH 11, 2013

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
13C-0073.	Call to Order by Presiding Officer
13C-0074.	Roll Call
13C-0075.	Establishment of Quorum
13C-0076.	Pledge of Allegiance
13C-0077.	Reports of Standing Committees
	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

CONSENT AGENDA CA13-05

ITEM	DESCRIPTION	PAGE
13C-0078.	Approval of the Minutes of the February 25, 2013 City Council Meeting	4-10
13C-0079.	Acceptance of January 2013 Financial Report	--
13C-0080.	Approval of 2013 Zoning Map	11
13C-0081.	Approval of a Request by the Antique Town Rods and Galena Boy Scout Troop 95 to Use the 101 Green Street Parking Lot for Food Sales on Boy Scout Weekend	12

UNFINISHED BUSINESS

None.

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0082.	VisitGalena.org Quarterly Report	13-14
13C-0083.	Discussion and Possible Action on Proposal by xXx Racing and VisitGalena.org to Host the Third Annual Tour of Galena, June 7-9, 2013	15-27
13C-0084.	First Reading of an Ordinance Modifying the Class O Craft Distiller's Liquor License as it Relates to Product Sampling and Sales of Spirits by the Glass	28-30
13C-0085.	Discussion and Possible Action on a Proposal by the Galena Art and Recreation Center to Utilize Recreation Park for Summer Activities	31
13C-0086.	Discussion and Possible Action on Improvements to Recreation Park Including Lighting Upgrades and the Installation of an Outfield Fence on the Ball Field	31
13C-0087.	Discussion and Possible Action on the Purchase of Self-Contained Breathing Apparatus for the Fire Department	32-35
13C-0088.	Discussion and Possible Action on a Proposal by the Galena Foundation to Contract with Adam Johnson Architecture for the Grant Park Gazebo Restoration Project	36
13C-0089.	Discussion and Possible Action on the Reimbursement of Jim and Kathy Anderson for Expenses Associated with the Magazine Street Retaining Wall Project	37
13C-0090.	Discussion and Possible Action on 2013 Swimming Pool Fees and Wages	38-40
13C-0091.	Discussion and Possible Action on Amendment One to Facilities Space Lease with US Cellular	41-44
13C-0092.	Distribution of Proposed Fiscal Year 2013-14 Operating Budget	45-54
13C-0093.	Warrants	55-60
13C-0094.	Alderspersons' Comments	
13C-0095.	City Administrator's Report	
13C-0096.	Mayor's Report	
13C-0097.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (5) – Purchase or lease of real estate. • Section 2 (c) (2) – Collective negotiating matters and deliberations concerning salary schedules. • Section 2 (c) (21) Review of Executive Session Minutes 	
13C-0098.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Zoning Board of Appeals	Wed. March 13	6:30 P.M.	City Hall
City Council (Budget Workshop)	Mon. March 18	5:00 P.M.	City Hall
City Council	Mon. March 25	6:30 P.M.	City Hall
Historic Preservation Comm.	Thurs. April 4	6:30 P.M.	City Hall

Posted: Thursday, March 7, 2013 at 4:30 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 25 FEBRUARY 2013

13C-0055 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 25 February 2013.

13C-0056 – ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Painter and Renner.

Absent: Murphy

13C-0057 – ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

13C-0058 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

13C-0059 - REPORTS OF STANDING COMMITTEES

None.

13C-0059B – PUBLIC COMMENTS

None.

CONSENT AGENDA CA13-03

13C-0060 – APPROVAL OF MINUTES OF THE FEBRUARY 11, 2013 CITY COUNCIL MEETING

13C-0061 – ACCEPTANCE OF DECEMBER 2012 FINANCIAL REPORT

13C-0062 – APPROVAL OF BUDGET AMENDMENT BA13-06

Motion: Cording moved, seconded by Greene, to approve Consent Agenda CA13-03 amended to remove item 13C-0062.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Painter, Cording, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

Amended

Motion: Fach moved, seconded by Greene, to remove item 13C-0062 from the Consent Agenda.

Discussion: None.

Roll Call: AYES: Greene, Lincoln, Painter, Cording, Fach, Renner
NAYS: None

ABSENT: Murphy

The motion carried.

13C-0062 – APPROVAL OF BUDGET AMENDMENT BA13-06

Fach urged the Council to consider transferring the \$3,500 for automatic faucets at the pool to Turner Hall. Fach feels the faucets are an amenity that is not needed and wouldn't save the city money. This money could be used for Turner Hall for something that would save us money.

Painter disagreed stating with the new faucets the faucets wouldn't be allowed to be left running. She feels there would be cost savings on water. She noted the shower heads can't be done because they would have to tear into the walls to reach the valves.

Cording agreed if we can do money saving things at Turner Hall we need to put as much money towards that as possible. She questioned if the City would see a savings with the installation of the faucets at the pool. Albaugh advised they are not putting in the shower heads due to the cost; however, the faucets have been ordered for the sinks. He advised the faucets would have to be replaced one way or the other as they are starting to rust and leak. While the cost of the automatic faucets is a little bit more, they are more sanitary and will cut down on water usage.

Painter stated she appreciates Fach's concern with Turner Hall and she shares that concern. She recommended looking at Turner Hall to figure out what needs to be done and where the money is going to come from.

Motion: Painter moved, seconded by Cording, to approve Budget Amendment BA13-06.

Discussion: None.

Roll Call: AYES: Painter, Cording, Greene, Lincoln, Renner
NAYS: Fach
ABSENT: Murphy

The motion carried.

UNFINISHED BUSINESS

13C-0048 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR USE OF CITY-OWNED PROPERTY BY THE ILLINOIS FIBER RESOURCE GROUP

Motion: Lincoln moved, seconded by Painter, to approve the second reading of an ordinance authorizing the execution of an agreement for use of city-owned property by the Illinois Fiber Resource Group.

Discussion: Nack advised this agreement cannot be assigned by the company without the approval of the Mayor and City Council.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

NEW BUSINESS

13C-0063 – MONTHLY REPORT FROM THE ENVIRONMENTAL MANAGEMENT CORPORATION (EMC)

Saylor reported it has been a good winter with the exception of one week in which they had three water breaks and a sewer machine get caught. They are still looking into the sewer situation downtown both ordinance wise and procedural wise.

The solar panels are working well. December and January were down due to the wet heavy snow. Usage for January was done 1/3 less than January last year.

Saylor reported Jerry Kirchner has been off work with a torn quadricep muscle. He will be coming back to work on Monday.

Saylor advised they have done \$40,000 worth of repairs to well #6. After putting everything back together, they did a quick flush and took samples. The samples did not pass. The well has been shut done. A chlorine solution was pumped back and forth. The first raw water test failed with a count of 21, the next with a count of 17 and the last with a count of 65. The EPA has suggested we leave it sit for a while. The bacteria are not a dangerous one. They will leave it sit for a couple of weeks and try again.

13C-0064 – APPROVAL OF THE RE-APPOINTMENT OF ROBERT BROTHERIDGE TO THE HISTORIC PRESERVATION COMMISSION FOR A TERM EXTENDING TO FEBRUARY 28, 2015

Motion: Fach moved, seconded by Greene, to approve the re-appointment of Robert Brotheridge to the Historic Preservation Commission for a term extending to February 28, 2015.

Discussion: Painter stated she appreciated having the application form. She feels it would be especially nice if, with any new person, they could provide a statement of what their interest is in being on the board.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Painter, Renner
NAYS: None
ABSENT: Murphy,

The motion carried

13C-0065 – DISCUSSION AND POSSIBLE ACTION ON AUDIT CONTRACT FOR FISCAL YEARS 2013-2015

Motion: Fach moved, seconded by Painter, to open discussion on the audit contract for Fiscal Year 2013-2015.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Painter, Cording, Renner
NAYS: None
ABSENT: Murphy,

The motion carried

Discussion: Moran advised we are just finishing up our second year with O'Connor Brooks. They also audit VisitGalena.org. When they were contracted in 2006 and 2009, the city went through a competitive selection process. O'Connor Brooks was selected as the most qualified. That process can be done again this time. Moran advised the most we could do right now is a one year contract as the contract can't exceed the term of the Mayor.

Moran stated his experience with O'Connor Brooks has been good but, as elected officials, they may want to test the waters and bring someone else in.

Cording agreed it wouldn't hurt to test the waters to see what other local firms might be qualified. Renner agreed stating he wouldn't have a problem going out for bid.

Moran recommended making the decision at the first meeting in May. This would allow the Council to approve a three year contract.

Motion: Cording moved, seconded by Fach, to close discussion on the audit contract for Fiscal Years 2013-2015.

Discussion: None

Roll Call: AYES: Greene, Lincoln, Painter, Cording, Fach, Renner
NAYS: None
ABSENT: Murphy

The motion carried

Motion: Fach moved, seconded by Painter, to instruct City Staff to let out bids on a possible audit contract for 2013-2015, item 13C-0065.

Discussion: None

Roll Call: AYES: Lincoln, Painter, Cording, Fach, Greene, Renner
NAYS: None
ABSENT: Murphy

The motion carried

13C-0066 – DISCUSSION AND POSSIBLE ACTION ON CITY HALL PROJECT COMPONENTS FOR FINAL CONSTRUCTION DOCUMENTS

Motion: Painter moved, seconded by Cording, to open discussion on the City Hall project components for final construction documents.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

Discussion: Jim Baranski made a presentation including the changes made at the previous meeting. The new plans include public restrooms with 3 fixtures for each sex. A flag pole was also added. A projector and screen have been added. The screen will run by remote control and lower from the ceiling.

Baranski explained recommended repairs for the exterior of the building. He recommended installing an effuse system on the side and back walls. The estimated cost is \$50,000.

Baranski recommended going with precast concrete caps on the roof vs. clay tile.

Fach questioned if brick could be used. Baranski advised the effuse would average \$16 per square foot. Brick would be about \$20 per square foot and would require a lot more foundation work to do. Greene felt, moneywise, it would cost more but longevity wise the brick would make more sense.

Baranski further recommended installing a curb along the side of the building to help with water runoff and to keep cars from hitting the building.

Renner preferred to have the solar panels on the top of the roof.

Council felt these were good options and requested staff to get more concrete figures. They recommended getting bids with the bathrooms as an alternate and the option of effuse or brick.

Moran questioned what the per square foot cost would be for new construction. Baranski estimated it to be approximately \$300 per square foot.

Greene recommended going back to a paid lot at the winery at least until such time as the wall is paid for.

Painter feels having the bathrooms will reduce issues with people wanting to use the bathrooms in City Hall. Greene recommended unloading the buses by the DeSoto and putting public restrooms in Washington Park. Baranski advised the cheapest solution for restrooms would be the option of adding them to City Hall.

Moran advised it is hard to estimate some of the work without actually bidding it out. He recommended doing the final construction drawings and bidding it out with the bathrooms as an alternate. He recommended keeping the solar separate from the construction contract as we plan to look for grant money to help out with it.

Motion: Painter moved, seconded by Cording, to close discussion on the City Hall project components for final construction documents.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

Motion: Cording moved, seconded by Painter, to direct the architect to draw up final construction documents as discussed tonight.

Discussion: Council was in favor of bidding the project out with alternates.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Painter, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

13C-0067 – WARRANTS

Motion: Fach moved, seconded by Painter, to approve the Warrants as presented, item 13C-0067.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Painter, Cording, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

13C-0068 – ALDERPERSONS' COMMENTS

Public Restrooms – Lincoln advised he has gone to many different places and there are not too many places that have an overabundance of public restrooms. While more would be great, he is unsure, with some of the issues, if it is feasible to do at this facility right now.

Turner Hall – Painter advised she has been contacted by constituents that are concerned about the fee schedule at Turner Hall. They would like to use it more but the fees make it prohibitive. She suggested looking at the fees as having it used more would be a good thing. Cording agreed stating when the fees were raised it was for a one year trial period. She requested a report on how the new fees have affected income, cash flow and the use of the hall.

Art Gallery – Cording reported she had the opportunity to see the art gallery. She thanked the committee and those who donated for everyone to enjoy.

Public Restrooms – Greene stated he would prefer to have the restrooms located somewhere else and not at City Hall.

Turner Hall – Fach stated he had a chance to tour Turner Hall today along with Craig Albaugh. He noted one issue that needs immediate attention is the cliff at the back of the parking lot. It appears that water is undercutting a large stone and it looks like it could come down. He also voiced concern with the insulation and over all cleanliness of the building. He feels the City needs to figure out how to manage this building properly and economically. We can't keep talking about it and doing nothing.

Jo Carroll Energy Bills – Fach noted the bill for the Welcome Signs was \$117.00, the pool \$300.00 and Public Works \$304. He feels these are certainly candidates for solar panels as well.

13C-0069 – CITY ADMINISTRATOR'S REPORT

Moran stated some very important issues have been raised. Fortunately, beginning March 18 we will get to start talking about some of these things as we will begin the budget process. He noted there are funds in the first draft of the budget for Turner Hall to address some of the issues. Staff feels frustration because they are asked to make things better but have no budget to do it. He noted it is hard to get things done when we don't have a consensus from the Council.

13C-0070 – MAYOR'S REPORT

Solar Panels – Mayor Renner recommended, when applying for the grant for the solar panels, to include Public Works, Turner Hall and the Pool.

St. Patrick's Day Parade – Mayor Renner announced Mary Blankenbaker has invited all to participate in the St. Patrick's Day Parade, Sunday, March 17th. Line-up will be by the DeSoto Hotel at 5:00 p.m. with the parade at 5:30.

12C-0071 – MOTION FOR EXECUTIVE SESSION

Motion: Lincoln moved, seconded by Cording, to recess to Executive Session to discuss the following:

- Purchase or lease of real estate, Section 2 (c) (5)
- Collective negotiating matters and deliberations concerning salary schedules , Section 2 (c) (2)
- Pending, probable or imminent litigation, Section 2 (c) (11)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Greene Lincoln, Painter, Cording, Fach, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

The meeting recessed at 7:55.

The meeting reconvened at 8:34. No action was taken.

13C-0072 - ADJOURNMENT

Motion: Fach moved, seconded by Painter to adjourn.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None
ABSENT: Murphy

The motion carried.

The meeting adjourned at 8:34 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

To: Honorable Mayor Renner, City Council and City Administrator
From: Nate Kieffer, Zoning Administrator *RNK*
Date: March 11, 2013
RE: 2013 Zoning Map

The following annexation and zoning updates have been included in the annual revision of the City of Galena Zoning Map:

1. According to Ordinance #O-12-03, 0.91 acres at 700 Spring Street was rezoned from Low Density Residential to Neighborhood Commercial.
2. According to Ordinance #O-12-13, 0.57 acres at 809 Spring Street was rezoned from Low Density Residential and Medium Density Residential to Neighborhood Commercial.
3. According to Ordinance #O-12-20, 5.5 acres of territory along the Galena River (east side levee south of Buehler Preserve) was annexed and was given the zoning of Limited Agriculture.
4. According to Ordinance #O-12-21, 100 acres of territory in East Galena Township (Gateway Park) was annexed and was given the zoning of Limited Agriculture.
5. According to Ordinance #O-12-22, 25.25 acres of territory (Buehler Preserve) was annexed and was given the zoning of Limited Agriculture.

Illinois State Statutes require that "The corporate authorities shall cause to be published no later than March 31 of each year a map clearly showing the existing zoning uses, divisions, restrictions, regulations and classifications of such municipality for the preceding calendar year. The map published by the corporate authorities shall be the official zoning map."

Per the State Statute, the updated zoning map is being presented to you for your approval.

March 02, 2013

To Whom It May Concern:

Antique Town Rods and Galena Troop 95 would like to ask permission to use the parking lot at the corner of Perry St. and Commerce St. on April 27, 2013 which is Boy Scout weekend. We have been using this for a number of years for a food stand. Antique Town Rods is a non for profit organization and we have a car show every year in Galena which brings a number of cars and people to town. We use the proceeds from this stand to help us with the car show.

Thank you.


Mary Jo Copeland, President
707 McBreems Lane
Galena, IL. 61036
815 777-2088

3rd Quarter Report October, November, December 2012

Visit Galena.org

	2011	2012
Hotel/motel taxes	\$122,225.01	\$124,335.51
Occupancy	38.82%	42.27%
Revenue per room	\$52.72	\$57.67
Inquiries to Visitor ctr. (phone calls,e-mails,live chats)	746	971
Web site visits	52,674	86,824
Total Inquiries	54,391	87,795
Visitors @ Visitor ctr.	6,028	5826
Rooms booked by Vis. Center staff	138	47
Member referrals	na	69
Events Assisted	6	7
Amount of Assistance	\$7500.00	\$8700.00
Unique visits to web	37,888	62,157
Length of stay	5:04	5:08
Avg. # of Pages viewed	5.06	5.6
Mobile site visits	3,589	9,093
Visits as a result of ads	19,129	34,833
Social media reach	235,292	921,323

Contact Info.
Tonia Blair
Director of Interactive Marketing
VisitGalena.org
tblair@visitgalena.org
815-776-9200

For Immediate Release

VisitGalena.org Named Top Website at 2013 Illinois Governor's Conference on Tourism

The Illinois Governor's Conference on Tourism was held February 27 - March 1, 2013. On the opening night of the conference, the 2013 Illinois Excellence in Tourism Awards were presented. The awards honor innovative tourism marketing initiatives that promote the outstanding destinations, attractions and events throughout the State of Illinois. VisitGalena.org was awarded in the category "Best Website" for organizations with budgets under \$700,000.

Judges evaluated entries based on the following criteria:

- Does the entry form clearly and completely answer all questions?
- Does the entry describe and meet its stated target audience and objectives?
- Is the project's message clear, easy to understand and well-organized?
- Is the project innovative - demonstrating originality and creativity?
- Did the entry achieve strong results/return-on-investment?
- Overall impression and effectiveness of the entry.

The VisitGalena.org website is a cooperative effort between the staff, web development company Global reach, and the VisitGalena.org tourism partners. VisitGalena.org is the destination marketing organization for the city of Galena. Their Welcome Center is located at 123 N. Commerce St. in Galena, IL. You can go to VisitGalena.org or call 815-776-9200 for information on Galena and the surrounding area.



xXx Racing

The Tour of Galena 2013

11 March, 2013

Galena City Council
312 ½ North Main Street
Galena, IL 61036

Dear City Council members:

xXx Racing is proud to propose a joint effort with the greater Galena area in hosting the third annual cycling stage race. An event of this magnitude has proven to bring a positive financial and community-building impact to the area, and we expect continued growth in year three. We are again thrilled to partner with such an amazing and vibrant city to expose visitors to its beauty as we have seen it.

xXx Racing is a large, Chicago-based cycling team that competes in a variety of disciplines, including road, track, mountain bike, and cyclocross. Our members compete at all levels of the sport and are dedicated to promoting competitive and noncompetitive cycling in the Midwest. Our team provides a supportive environment for anyone with the desire to improve their fitness, increase their cycling knowledge, or strengthen their competitive spirit.

The team was founded in 1999 by professional couriers who wanted to extend their cycling experience to organized racing. Since then, the team has grown to become one of the Midwest's largest and most successful not-for-profit teams. Although we cherish our roots and maintain a program to introduce messengers to sanctioned racing, we welcome all Chicago cyclists and celebrate our diversity and inclusiveness. We have both an elite program and development programs for men, women, and juniors (see Exhibit E). Our core principles and mission statement best reflect who we are today and what we hope to accomplish in the years to come:

"We strive to build bridges in our community through cycling—an activity that benefits body and soul. By weaving a social fabric and bringing people together, we are able to change lives and truly make a difference."

1. Development at all levels

xXx Racing provides junior through elite riders the support they require to become well-developed cyclists and/or racers.

(For further information, see Exhibit E.)

2. Not exclusive

Anyone with an enthusiasm for bicycling may become a member.

3. Team focus on racing

While some clubs are leisure-pace based, xXx Racing is not. As our name suggests, our programs are geared toward helping riders develop and advance as racers. While non-racers are welcome, they may find that our passion for racing is contagious.

4. Community

xXx Racing maintains a positive environment for riders of all types, creating a great sense of community as a team. Members develop lasting friendships. We also make every effort to make a positive impact in the greater Chicago area and throughout the Midwest.

5. Commitment to outreach/diversity

We strive to attract men, women, and juniors from diverse backgrounds and provide growth and learning opportunities in the forms of clinics and development programs for riders who may not have been exposed to racing in the past.

6. Retention

xXx Racing aims to retain racers as they advance through the United States Cycling Federation racing categories. Our philosophy of keeping riders integrated with the majority of the team allows for mentoring and learning opportunities that would otherwise not exist.

Accomplishments

Randy Warren, a national champion cyclist and nationally recognized level one team coach, guides and mentors our members from their first race to the world stage. Under Coach Randy Warren, xXx Racing team members have been awarded the following:

- Paralympic Games and World Championship Medals
- Over 25 National Championship Medals
- More than 50 State Championship Medals

(For further information, see Exhibit F.)

We propose to create a three-day multi-category cycling event centered in Galena, IL on June 7th, 8th and 9th, 2013. The race format, called an omnium, requires each entrant to participate in three different events, each scored separately. An overall event winner will be awarded for each category by combining the points earned by placing in the individual events. The four events will consist of a Pro/1/2 circuit race, time trial, road race, and criterium race (see Exhibits A, B, C and D).

Why a multi-day, multi-stage Event, in Galena?

- There are many single-discipline events in Illinois and the Midwest, but very few multi-discipline, multi-day events. In keeping with our principle as a “development” team, we envision the addition of an omnium race as a significant step toward developing more exciting and compelling racing in the area.
- Being an avid bike racer requires travel, but very few destinations are interesting to the family and spouse of a racer. Galena is uniquely positioned with destination appeal the whole family will enjoy, along with the challenging terrain and historic course options a racer will love. The stage race format brings all of these together in a powerful way that we believe will help both xXx Racing and the Galena area grow and prosper.
- By scheduling the Pro/1/2 circuit race on Friday afternoon, and hosting four different events over three days, we are able to assure that many visitors will require multiple room nights and additional meal and entertainment visits, thereby increasing revenue for Galena’s businesses.
- By centering the racing in the downtown area, we encourage overnight guests to enjoy local restaurants, shopping, and recreational activities, as well as explore the rich history of Galena.

Schedule

Friday, 7 June 2013, afternoon: Pro/1/2 time trial and circuit race (See Exhibit A)

Saturday, 8 June 2013, morning: individual time trial, 7 miles (See Exhibit B.)

Saturday, 8 June 2013, afternoon: road race, 21-mile loop (See Exhibit C.)

Sunday, 9 June 2013, morning through afternoon: criterium race, .65-mile loop (See Exhibit D.)

Goals

It is our hope to:

- Establish a vibrant, fun, and competitive multi-day, multi-discipline event for cyclists in the Midwest.
- In the long term, grow the event, ideally to a national level within 5 years to be included on the USA Cycling National Racing Calendar.
- Bring incremental revenue to the area through visitor use of lodging, restaurants, and attractions.
- Build community support so Galena residents and visitors want to see the race return.
- Create a winning, safe, and organized race that riders and their families plan for and return to year after year.

Strategic planning

- Plan for the current and future, with an Actual budget and projected future plan.
- Establish entry fees for both the overall (Omnium Race), as well as individual stages.
- Establish categories to attract large fields of riders and Lance Armstrong Junior Race Series points and rankings. It is likely there will be at least 6 to 8 categories, and as many as 12, depending on entries.
- Plan race routes to be safe, competitive, and fun for spectators and riders.
- Plan race routes to minimize impact on Galena's traffic, parking, and business flow.
- Secure financial support to allow for a significant and attractive prize purse.
- Work with local police, sheriff, and emergency to make the courses safe for spectators, riders, and drivers.
- Work with local organizations to provide volunteers and community support.
- Provide opportunities for local businesses to get involved through sponsorship, in-kind support, and presence at expos, start/finish complex, host hotel, etc.

Event operations

xXx Racing will oversee planning, set up, and execution of the race itself. Financial support will be needed.

- Road closure coordination, in cooperation with local law enforcement.
- Barriers, bleachers, and safety fencing.
- Volunteer organization.
- Start/finish set up, staging area, cameras, and officials stations.
- Race registration, packet pickup, numbers, and timing devices (if needed).
- Race officials.
- Motorcycle referees.
- Race day communications/radios.
- Spectator transportation to and from designated parking areas.
- Participant parking.
- Office/administration, permits, and licenses.
- Handicap accessibility.
- Sanitary, refuse, and recycle stations.

Marketing: to Participant (to be accomplished in coordination with visitgalena.org)

- **Event Web site**, including a race bible (manual); route maps; elevation gain charts; downloadable flyer; online registration; sponsor links; and links to and from xxxracing.org, visitgalena.org, and others.
- **Other Online Marketing:** *Chicagobikeracing.com*; *Competitor Magazine Chicago* Web site; *Chicago Athlete Magazine* Web site; usac.org; xxxracing.org; visitgalena.org; cycling blogs; local race boards; and bike advocacy groups in St. Louis, Des Moines, Chicago, Madison, Milwaukee, Minneapolis, Omaha, and Champaign.
- **Print:** flyer printing and distribution at bike shops in select markets, flyer bike races in the Midwest held in September through June.
- **Direct Mail:** USAC license holder postcard mailing
- **E-mail:** E-mail effort to the heads of teams and clubs in the Midwest, lists available through USAC, and through CBR, Active Transportation Alliance, etc.

Marketing: to Visitor (we consult visitgalena.org for advice and execution help with spectator and visitor outreach)

- Online
- Print
- Direct Mail
- E-mail

Local business partnership opportunities

- Local restaurant involvement for on-site food and beverage vending.
- Local restaurant opportunities to create on-course viewing positions within their businesses.
- VIP area, potentially sponsored.
- Expo, with local retailer involvement with booth or special sales deals.
- Sponsor product sales and distribution of race bags at host hotel.
- Creation of festival on crit infield.

Sponsorships

- Local hotels, B & Bs, restaurants, and shops will all have an opportunity to participate in the race as sponsors of individual races, such as the Belvidere Mansion Women's Professional Road Race.
- There should be one (perhaps two) host hotels, which will be featured prominently and provide race organizers and officials lodging, as well as rider race weekend specials. Packet pickup can be there, pre-race banquet, current standings board, post-race party, meet the professional, etc.
- Chicago and local based product, retail, and shop sponsors will be utilized as much as possible. xXx Racing team sponsors will also be engaged as soon as possible.
- Local businesses or even individual families can support the race by donating in-kind items, such as communications vehicles, race officials cars, pace cars, wheel trucks, and neutral support vehicles.

We the People

Public relations, prior to race date

- xXx Racing will go door to door in areas that are completely closed to vehicular traffic to personally introduce ourselves, building bridges and educating local residents.
- xXx Racing, in participation with local outfitters (possibly The GOATS Cycling Club), will conduct local group rides to promote the race and build relationships.
- xXx Racing will strive to host a camp in Galena, to both promote travel to the area and deepen our partnership with the town and its residents.

Anticipated participant count

The second year saw significant participation growth, and we anticipate continued double digit expansion, ideally between 450-500 racers resulting in 1,000 – 1,500 total heads:

- 30% Family occupancy
- 20% Four-people-per-room occupancy
- 50% Double occupancy

Growth comparisons based on other races in the area, races of similar format, and destination races:

- Roubaix (Hillsboro, IL): One-day road race, 9th year, 800 riders.
http://web.me.com/iccc_stl/Hillsboro/Welcome.html
- Joe Martin Stage Race (Fayetteville, AR): NRC 4-day pro race, 2-day amateur race, 750 riders.
<http://www.joemartinstagerace.com/>
- Tough (Tulsa, OK): 3-day NRC criterium series, 1000+ participants and massive expo.
<http://www.tulsatough.com/site/sections/13>

Exhibits

All race types are defined below (definitions adapted from Wikipedia) in Exhibits A-D:

Exhibit A - Circuit Race (CR)

What It Is:

A Circuit Race is similar in style to a road race, but held on a course which is 5-7 miles in length and competitors complete 5-10 laps.

Tour of Galena course:

In 2013, we plan to use the same course as 2012, starting downtown at the Depot Lot, and rolling neutral out to a 7-mile loop using Rocky Hill, Cemetery and Irish Hollow Roads. Parking will be at the Depot Lot, and the Finish line will be on the loop.

Exhibit B - Individual Time Trial (ITT)

What It Is:

An Individual Time Trial is a road bicycle race in which cyclists race alone against the clock. Often, ITTs are referred to as “the race of truth,” since winning depends only on each rider’s strength and endurance, and not on help provided by teammates and others riding ahead who create a slipstream.

How It Works:

Individual Time Trial starting times are at equal intervals, usually 30 seconds to 60 seconds apart. The starting sequence is usually based on the finishing times in preceding races (or preceding stages, in the case of a multi-stage race), with the highest-ranked cyclist starting last. Starting later gives the racer the

advantage of knowing what time he or she needs to beat (and also makes the event more interesting to spectators). Competitors are not permitted to draft (ride in the slipstream) behind other riders. Any help between riders is forbidden. The rider with the fastest time is declared the winner.

Tour of Galena course:

In 2013, we plan to use the same course as 2012, an out and back on Chetlain Lane, starting and finishing at the Tri-State Christian School.

Exhibit C - Road Race (RR)

What It Is:

The term “road race” is usually applied to events in which competing riders start simultaneously, with the winner being the first to cross the line at the end of the course.

How It Works:

Though the objective of a race is quite simple – to be the first rider to cross the finish line – a number of tactics are employed. Tactics are based on the aerodynamic benefit of drafting, whereby a rider can significantly reduce the required pedal effort by closely following in the slipstream of the rider in front. Riding in the main field, or peloton, can save as much as 40% of the energy employed in forward motion when compared to riding alone. Some teams designate a leader, whom the rest of the team is charged with keeping out of the wind and in good position until a critical section of the race. This can be used as a strength or a weakness by competitors; riders can cooperate and draft each other to ride at high speed, or one rider can sit on a competitor’s wheel, forcing him to do a greater share of the work in maintaining the pace and to potentially tire earlier. A group of riders that breaks away from the peloton has more space and freedom, and can therefore be at an advantage in certain situations. Working together smoothly and efficiently, a small group can maintain a higher speed than the peloton, in which the remaining riders may not be as motivated or organized to chase effectively. Usually a rider or group of riders will try to break from the peloton by attacking and riding ahead to reduce the number of contenders for the win. If the break does not succeed and the body of cyclists comes back together, a sprinter will often win by overpowering competitors in the final stretch. Teamwork between riders, both pre-arranged and ad-hoc, is important in many aspects: in preventing or helping a successful break, and sometimes in delivering a sprinter to the front of the field.

Tour of Galena course:

In 2013, we plan to use the same course as 2012, starting and finishing in front of the Old Market House in downtown. The race course is a 21 mile loop, done between one and four times. The Road Race course is a clear highlight of the Tour of Galena, and a big draw for riders.

Exhibit D - Criterium (Crit)

What It Is:

A criterium, or crit, is a bike race held on a short course (usually less than 5 km), often run on closed-off city center streets.

How It Works:

The race length can be determined by a total time or a number of laps, and the winner is the first rider to cross the line without having been “lapped.”. Generally the event’s duration (commonly between 30 to 90 minutes) is shorter than that of a traditional road race, which can last many hours. However, the average speed and intensity of a crit are appreciably higher than those of a road race.

Success in criteriums requires a mix of good technical skills — the abilities to corner smoothly while “holding your line” on the road, ride safely with a large group on a short circuit, “attack” other riders, and repeatedly accelerate hard from corners. Criteriums are relatively easy to organize, do not require a large amount of space, and are good for live spectators, as they allow them to see the riders pass by many times. They are the most common type of bicycle racing in the continental United States.

Tour of Galena course:

In 2013, we plan to use the same course as 2012, starting and finishing in downtown Galena in front of the Old Market House. The .65 mile course has proven very popular with riders, centering them close to the downtown restaurants and shops, with multiple prime spectating areas.

Exhibit E - xXx Racing’s Development Programs

Juniors’ Development Program:

This program enables juniors to participate in racing and training, as well as enjoy the benefits of belonging to a team, regardless of financial status. The team reaches out to juniors of all backgrounds, making it the most diverse juniors’ cycling program in the area. It is also recognized as one of the premier junior development teams in the nation by the United States Cycling Federation (USCF).

Women’s Development Program:

One of the region’s largest and most accomplished women’s development programs, the xXx Women’s Development Program provides women with coaching, training opportunities, and support to encourage them to develop their fitness and racing techniques. Members work with other area teams to promote women-focused skills clinics and informational seminars.

Men’s Development Program:

The largest of the development programs, the Men’s Development Program exists to promote teamwork, skills, and camaraderie through monthly socials and focused group rides. The program helps new members meet established team members and gain a sense of direction in what can be an intimidating start.

Elite Development Program:

Riders who show extraordinary promise and commitment to the team can apply to participate in the Elite Development Program. These riders receive extra resources and individualized coaching and training. In return, participants are expected to help develop the next crop of athletes, creating an ongoing cycle of growth, learning, and excellence.

Exhibit F - Accomplishments

Paralympians

- **Alison Jones**
2008: Silver medal, Individual Time Trial; Paralympic Games, Beijing, China
- **Greta Neimanas**
2008: U.S. Paralympic Team member, Cycling; Paralympic Games, Beijing, China
2008: Gold medal, Road Time Trial, two Silver medals (500m Time Trial, Individual Pursuit); U.S. Paralympics
Cycling National Championships, Morrison, Colorado

Notable Athletes

- **Reid Mumford:** Member of Kelly Benefit Strategies/Medifast Pro Cycling Team
- **Rebecca Much:** Formerly of T-Mobile and Webcor Builders Women's Professional Cycling Team, now riding with TIBCO Women's Pro Cycling
- **Heidi Sarna, Triathlete:** Invited to Duathlon Worlds in 2009
- **John Tomlinson:** USA Cycling Junior Track National Champion, 2009

Until Next Time

Overall, we are extremely excited to once again work with Galena. With community support, the will to succeed, and contributions from both Galena and xXx Racing, we know this event will have a larger community and financial impact on Galena. As our mission states, "...we strive to build bridges...through cycling," and we hope the community of Galena and xXx Racing can continue to develop a partnership that will make this event a resounding success!

Please feel free to contact us with any questions or concerns.

Regards,

Dave Mindick and Ed Amstutz
xXx Racing
Race Directors – The Tour of Galena

promoter@tourofgalena.com
edamstutz@gmail.com / 312-852-7400
dcmindick@sbcglobal.net / 815-245-1066

JUNE 8-10, 2012

TOUR OF GALENA



Circuit Race

Friday, June 8

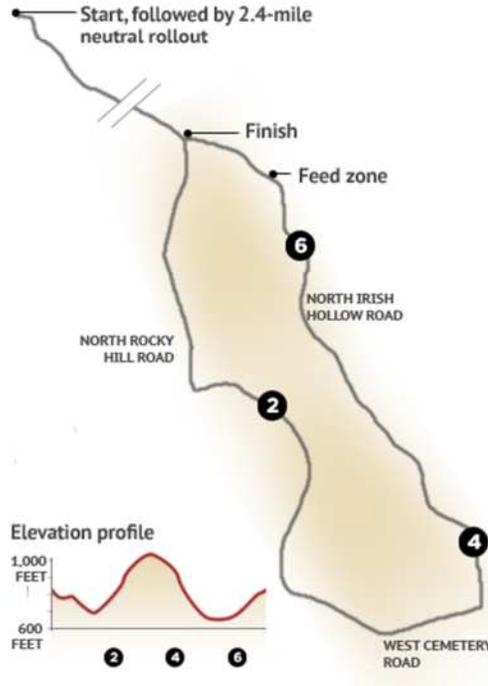
The midwest's fastest and most elite bike racers will open hostilities early with a circuit race. The hilly 7-mile course will be full of action as riders hope to be the first overall leader of the 2012 Tour of Galena.

Men will do eight laps, women six.

Registration and start: Depot Park at Spring Street and Highway 20. There will be a 2.4 neutral rollout to the beginning of the circuit.

Finish: N. Rocky Hill Road and N. Irish Hollow Road

[Map](#) [Flyer](#)



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JUNE 8-10, 2012

TOUR OF GALENA



Time trial elevation profile



Time Trial

Saturday, June 9

No teammates. No drafting. Just a rider, a bike and a heart rate somewhere around 200 bpm.

The time trial is cycling's "race of truth," but sometimes the truth hurts. *This will be one of those times.* Although the course is short, that just makes it more intense, and riders doing the full 6-mile course will have two climbs to contend with.

Every second counts: Any ties in the **omnium** will be broken by the riders' place in the time trial.

Aero equipment is allowed but not required. Given how technical parts of the course are, many riders favor traditional road bikes. (Juniors 12 and under must use mass-start-legal bikes.)

Cat 5's will be the first racers to tackle the course, starting at 7 a.m. and leaving at 30-second intervals. Start times for pre-registered riders will be posted online in the days before the race. Day-of registration will be available starting at 5:30 a.m. and close 30 minutes before the respective category's start.

Start/finish: West Chetlain lane and Highway 20, Galena, Ill.

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JUNE 8-10, 2012

TOUR OF GALENA



Road Race

Saturday, June 9

After the time trial has warmed them up, racers will tackle our queen stage, a challenging road race through the picturesque hills north of town, ending with an exciting sprint down Commerce Street. This is the most important stage of the weekend, as it awards to most points toward the valuable overall **omnium prizes**.

The 22-mile course includes several steep and long climbs. Riders will have to be on their toes, as any one of them could invite an attack from their rivals – or an attack of their own! One of the steepest climbs crests near the Galena Cellars Vineyard, which makes it an excellent spot for spectating.

We also recommend viewing from **Council Hill Station**, a watering hole and fun hangout directly on the course.

Looking for family fun after the race? Come on out to **Council Hill Station**, located right on the road race course, between 6 and 10 p.m. for BBQ and live music from Jamie Jones and Friends. Come hang out with your fellow racers and officials.

Start/finish: In front of Old market House at 123 N. Commerce St.



Elevation profile



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JUNE 8-10, 2012

TOUR OF GALENA



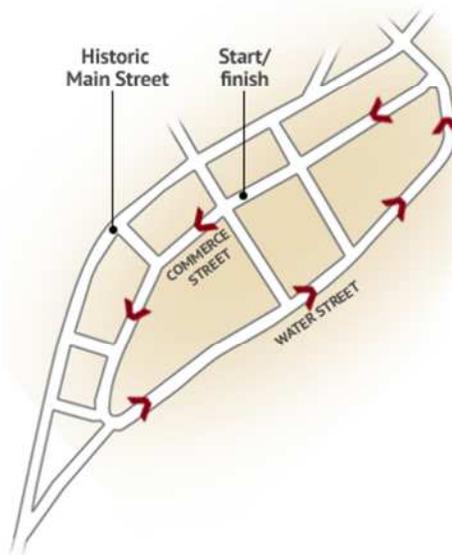
criterium

Sunday, June 10

For the Tour of Galena's final stage, the action comes to the bustling, historic streets that make Galena such a popular destination. Racers will zip around corners, elbow to elbow, at more than 30 mph as they fight for final position. And since today's results will decide the final overall winners, every position counts.

This is the best spectating experience that cycling has to offer. Bring the entire family - and bring the bikes, trikes and helmets, too! At 12:30 we'll have a free exhibition race for children.

[Map](#) [Flyer](#)



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Date: March 3rd, 2013

Terry J. Renner
Mayor
Galena City Hall
312 1/12 North Main Street
Galena, IL 61036

Honorable Mayor Terry Renner,

We write to you today with a request to amend the Craft Distillers Liquor License that you created for us in September 2012. This past year the Illinois law changed to not only increase the gallon production limit, but also to allow for 2,500 gallons to be devoted for on-site consumption. This means our distillery would not only be able to provide free tastings, but also able to sell the customer a supplemental “taste” after a tour. This would be an almost identical model to the Main Street Wineries. Like the wine stores, we would provide samples with or without remuneration.

It is important for us to make a distinction between our craft distillery and a traditional bar. We have no intentions of turning this into a late night establishment or a local watering hole. We are handcrafting spirits and hope to serve those that appreciate the artisan product that we create. We will not carry any other spirits than our own. For those that appreciate a fine whiskey or gin, we hope to able to serve them a proper taste to enjoy and appreciate.

With our still and distillery equipment being delivered in the next couple months, we are now beginning the build out process. To accomplish our goals, we kindly ask for your consideration in an amendment to the Galena Craft Distiller License, which, in accordance with the State of Illinois Craft Distiller License, would enable us to sell the occasional taste of our handcrafted spirits beyond the traditional free sample.

Thank you for your time and consideration,

Matthew & Michael Blaum

Ordinance #-13-_____

AN ORDINANCE AMENDING CHAPTER 111 “ALCOHOLIC BEVERAGES” OF THE CODE OF ORDINANCES OF THE CITY OF GALENA TO MODIFY THE CRAFT DISTILLER LICENSE

WHEREAS, the City of Galena is a municipal corporation operating under the laws of the State of Illinois; and

WHEREAS, Chapter 111 of the Galena Code of Ordinances regulates the sale and consumption of alcoholic beverages in the City of Galena, and

WHEREAS, Chapter 111.20 of the Galena Code of Ordinances establishes the classifications of liquor licenses and sets the fees for each classification of license; and

WHEREAS, the City Council of the City of Galena recently amended the Alcoholic Beverages code to add a “Class O Craft Distiller” license classification to permit the manufacture, sampling and retail sales of alcoholic spirits and to set the fee for said license; and

WHEREAS, the City Council of the City of Galena now seeks to amend the “Class O Class Distiller” license to imitate the state law regarding the sampling and sale of distilled spirits manufactured at the craft distillery.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 111.20 of the Code of Ordinances shall be amended by adding the following highlighted text:

- N. Class “O” license shall be known as the craft distiller license. It shall authorize a distiller the manufacture of spirits by distillation in quantities not to exceed the number of gallons authorized for production each year by a Craft Distillery in the Liquor Control Act of 1934 (235 ILCS 5/1-1 et seq.) and the storage of such spirits. A craft distiller license shall allow the licensee to sell to distributors, retailers and to non-licensees in accordance with the Liquor Control Act (or similar act) of the State of Illinois and offer spirits **manufactured by the licensee** for sale in **packaged form** at retail **on** in the premises specified in such license for the use or consumption off the premises, ~~but not for consumption on the premises except for~~ **A craft distiller license shall permit the** tasting of spirits for which ~~no~~ remuneration shall **may** be received. A single tasting of distilled spirits shall not

exceed one-fourth of one ounce. No more than three tastings of distilled spirits shall be provided to any person on any day. Notwithstanding the foregoing, **the licensee shall be permitted to offer for sale and serve more than one drink per person for sampling purposes provided the total quantity of the sampling package, regardless of the number of containers in which the alcoholic liquor is being served, does not exceed one ounce of distilled spirits. The craft distiller license shall also permit the sale on the premises and by the glass of spirits manufactured by the licensee.** It shall be unlawful for such licensee to offer tastings or sell alcoholic liquor for consumption off the premises between the hours of 1:00 a.m. and 6:00 a.m., except New Year's Day, in which case such tastings and sales shall not be made between the hours of 2:00 a.m. and 6:00 a.m. The annual license fee shall be set by the City Council from time to time.

SECTION II: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION III: Passed on this _____ day of _____, 2013, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

Galena Art & Recreation Center (ARC) Program Plans at Galena Recreation Park

1. Youth Baseball/Softball Programs (morning/evening affordable and instructional recreation programs for youth PreK-8th grade)
2. King/Queens (adult co-ed) Softball League
3. Community Softball Tournament (adult)
4. Co-Ed Sand Volleyball League (adult)
5. Horseshoe League or Tourney(adult)
6. Shuffleboard League or Tourney (adult)
7. Bean Bag Tournament (adult)
8. Archery (youth)
9. 3 on 3 Basketball Tournament (youth)

We've met with City employees Mark Moran and Craig Albaugh. They informed us that the amenities most widely used at Recreation Park are the swimming pool, skate park and basketball courts. Our goal is to increase use of the other amenities within the park such as the baseball field, sand volleyball courts, shuffleboard court and horseshoe pits as well as use the large fields within the park for archery programs and bean bag tournaments. We are also discussing having outdoor youth Zumba programs at the park.

The ARC Summer Camp program dedicates two weeks out at Recreation Park making it easy for parents to utilize the swimming lesson programs. The summer camp children also spend 3 afternoons a week, every week during the summer, at the swimming pool. All children are required to have a pool pass and the majority of the children purchase food from the concession stand regularly.

Tournaments

The idea is to host a variety of tournaments throughout the summer, bringing in teams and spectators from other communities which will create additional revenue for local businesses including the swimming pool concession stand.

Concession Stand

The ARC would like to provide limited concessions for spectators at late afternoon/early evening baseball/softball programs. The building currently does not have the proper equipment for the ARC to make ANY hot food items. The only items allowed for sale would be prepackaged food. These spectators (that will come to the park because of ARC programs) will also be able to purchase the hot items (French fries, sandwiches, pretzels, nachos etc.) from the swimming pool concession stand.

Baseball Field Maintenance

The ARC will purchase the required equipment to maintain the baseball fields. These items include: weighted nail drag system, dry line marker, steal drag mat, chalk; pitching/hitting net, retractable electric Cords for pitching machine. The ARC currently owns two pitching machines.

Lights/Baseball Field

Two lights currently at the baseball field need repair and upgrading. City employee Craig Albaugh has received a quote for \$4,000. If the ARC is to offer any programs in the evening (such as the adult softball leagues) repairs to the lights is a necessity.

Outfield Fence

To properly run adult baseball/softball leagues the park will need to install an outfield fence. Hulscher's Fencing has given an approx. quote of \$15,000 however, for the ARC they are willing to charge only \$7,000 since the ARC will provide the volunteers and donated labor to install the fence.

Funding Request

We are asking the City of Galena to invest in Recreation Park and commit \$11,000 from the 2013/2104 budget to make these necessary park improvements. These improvements will allow Recreation Park to be a true family destination spot for our community all summer long. We envision evenings with adults playing in a sports or recreation league, children playing in the pool (with the extended hours on Fridays), people walking or running laps around the park and spectators coming to watch games.



Galena Fire Department

Proudly Serving the Community Since 1830



Chief Michael Simmons

President Wayne A. Moyer

MEMORANDUM

TO: Honorable Mayor, City Council Members, City Administrator

FROM: Fire Chief Mike Simmons

DATE: March 1, 2013

RE: Purchasing budgeted SCBA

Attached you will find two quotes for new Self Contained Breathing Apparatus (SCBA) that the department has been working on. I appointed a committee six months ago to get with vendors of three to four different SCBA manufacturers. After many hours of testing, training, and viewing different types they have narrowed the search down to two manufacturers, Scott and MSA. The department currently uses MSA but as you will see with the estimates, the committee has recommended the Scott. The Scott estimate at \$137,306.30 is \$11,355.70 cheaper than the MSA estimate at \$148,662.00. Therefore, I request you approve the purchase of the Scott.

Last year I budgeted \$112,800.00 for SCBA and as you see I am \$24,506.30 over budget. The reasons behind the budget being over are:

- New National Fire Protection Association (NFPA) standards that went into effect
- Eight new members that joined the department recently that need protection
- Pak Tracker Life Safety Innovation features not previously budgeted. (Informational packet presented to Mark)

I have budgeted \$25,000.00 from the 2013/2014 budget to cover the expense.

I am also working on bids for new air bottles for the compressor to accommodate the new system. I will have bids for them soon and will present them when available. If you have any questions or comments contact me at 815-291-3038. Thanks for your continued support.

ED M. FELD EQUIPMENT CO. INC
 113. N. Griffith Road
 CARROLL, IOWA 51401
 (712)792-3143 or (800)568-2403
 www.feldfire.com

Quotation

Sales NE Iowa - Rodger Sill 319-329-7046

SHIP TO

Galena II FD

Galena II FD

DATE	DATE REQUIRED	CUST. ORDER NO.	TAX EXEMPT NO.	TERMS	F.O.B.	SALESPERSON	SHIP VIA
02/27/2013				Net30	delivered	SILL	Trk Frt
QUANTITY	STOCK NO.	DESCRIPTION				PRICE	AMOUNT
19		Scott NxG SCBA 4500psi w/Paktracker dual EBSS					0.00
5		Scott NxG SCBA 4500psi w/Paktracker dual EBSS w/soft case					0.00
64	805773-85	Scott AV3000 Facepiece w/SureSeal, Medium Kevlar Headnet w/comm brack					0.00
48	200128-01	Scott Cylinder & Valve Assy, Carbon, NxG 4500 psi, 30 Min					0.00
40	200260-01	Scott EPIC Voice Amplifier Assy					0.00
1	200954-02	Scott RIT-PAK III ASSY, 4500 PSI					0.00
1	200975-01	Scott Cylinder & Valve Assy, Carbon, 4500 psi, 60 Min (RIT bag)					0.00
1	200266-03	Scott HHR ASSEMBLY,PAK-TRACKER					0.00
1	200433-02	Scott TRK MT CHARGER,PAK-TRACKER 12vDC					0.00
6	805753-01	Scott Spectacle Kit					0.00
2	200388-01	Scott NxG Tool Adapter					0.00
0							0.00
49		FD logo mark on cylinder					0.00
							0.00
							0.00
							0.00
							0.00
							0.00
1		PACKAGE TOTAL				137306.30	137306.30
0						0.00	0.00
						TOTAL	137306.30

Quote expires 30days from issue

Sandry Fire Supply, L.L.C.
 618 6th Street
 DeWitt, IA 52742

QUOTATION

Quote Number: 7601
 Quote Date: Feb 25, 2013
 Page: 1

Voice: 888-586-2938
 Fax: 563-659-8147

Quoted To:
Galena Fire Department 101 S Bench St Galena, IL 61036

Customer ID	Good Thru	Payment Terms	Sales Rep
Galena	3/27/13	Net 30 Days	ron

Quantity	Item	Description	Unit Price	Amount
24.00	msaVM7	MSA-M7 SCBA, 4500, 30min light carbon cyl, PTC FireHawk Regulator w/ quick connect, Face Piece w/ I HUD, voice amp, pass device, ResqueAir2 H-C01DBC14CAB0)	4,650.00	111,600.00
24.00	msa10127944	MSA- H-30 4500 psi, 30-min Lightweight Cylinder (SPARE)	557.00	13,368.00
40.00	msa10121721	MSA- Ultra Elite Face Piece Medium PTC (SPARE)	180.00	7,200.00
16.00	msa10024074	MSA - ClearCommand Com. System, Voice Amp (SPARE)	245.00	3,920.00
40.00	msa10114190	MSA I-Hud Receiver (SPARE)	191.00	7,640.00
15.00	msa10111404	MSA- Replacement 3' quick fill hose pouch	73.00	1,095.00
6.00	msa493581	MSA- Spectacle Kit for Ultra Elite Face Piece	42.00	252.00
1.00	msa10041199	MSA- RIT Pack, 60 min carbon cylinder, 6' quick fill hose, FireHawk regulator	2,934.00	2,934.00
24.00	evEP213	Deluxe Air Mask Bag - metal clip, reflective strip, 6 colors available	20.00	480.00
1.00	evEP042b	RIT Bag (Orange) w/ removeable vinyl bottom	173.00	173.00
			Subtotal	148,662.00
			Sales Tax	
			Freight	
			TOTAL	148,662.00

PAK-TRACKER™

FIREFIGHTER LOCATOR SYSTEM

It's one of the most dreaded and feared occurrences in firefighting — a member of the team is missing or trapped in a burning structure. There may be no response to radio calls; or even with radio response, the firefighter may be injured or disoriented and unable to find their way out. No one is sure of the firefighter's exact location and time is of the essence. Smoke and debris make visual contact impossible and there are multiple locations to consider. This scenario — being trapped or lost — is the third leading cause of death for firefighters and may be avoidable in many emergency situations if the proper tool for locating and rescuing firefighters were available to rescue teams. Now it is, with the revolutionary new Scott Pak-Tracker Firefighter Location System.

The Pak-Tracker Firefighter Locator System from Scott Health & Safety is designed for this exact scenario. With the added benefit of the Pak-Tracker Locator in their arsenal, search and rescue teams can locate downed, trapped or lost firefighters, first responders, or other emergency personnel quickly and efficiently regardless of the complexity of the structure or the visual conditions at the fire scene.

Pak-Tracker Firefighter Location System

The Pak-Tracker Locator is a distress alarm system designed to help locate individuals at a distance of greater than 900 feet (300 meters) line of sight when they are unable to safely leave immediately dangerous to life and health (IDLH) environments. Unlike ultrasonic or infrared-based tracking systems whose signal can be scattered, deflected or blocked, Scott's Pak-Tracker Locator System operates on the principle of 2.4 GHz RF signal — high frequency radio waves that effectively penetrate dense smoke and structural barriers like walls or floors.

Fireground tested, the Pak-Tracker Locator is a simple, rugged two-part system consisting of a transmitter and a hand-held receiver. Search and rescue personnel use the 2.2 lb. hand-held receiver to detect the signal of the firefighter's individually-worn transmitter that is either a personally-worn pocket-sized unit or integrated into a Scott SCBA. The stand-alone model can be used without, or with any manufacturer's SCBA. The integrated model is specifically designed for Scott's Air-Pak® Fifty™ or NxG2™ SCBA. Extensive training is not required.



Activation

Activation of the integrated Pak-Tracker Locator transmitter is accomplished in several ways. It can be initiated either by simply opening the valve of the SCBA cylinder charged to a minimum pressure of 125 psi, or by pressing the “man-down” button and then double clicking the “reset” button. Activation of the stand-alone model of the Pak-Tracker Locator transmitter is initiated by removal of a magnetic tether key. Just clip one end of the tether to the jump seat, and when you leave your seat, the tether pulls a magnetic switch that engages the device. A single green LED will flash and a two-tone sound will alarm when the tether is disengaged and the transmitter is activated.

Indicators and Alarms

The ergonomically designed hand-held receiver incorporates both visual and audible signals to guide a searcher to the downed firefighter. A large LCD visually displays active transmissions (denoted by a specific I.D. number per transmitter) or the specific transmission signal of the downed firefighter being searched. A bright LED display indicates the signal strength of the transmitter being located, while high intensity graphical bars incrementally illuminate when signal strength is greater than 50. An additional LED indicates a low battery condition. A continuous audible tone increases in volume as the searcher nears the downed firefighter.

The transmitters employ both visual and audible indicators which activate in full transmit mode when the motion sensor of the transmitter remains motionless for approximately 30 seconds or can be activated manually.



AN INDUSTRY FIRST, YOUR CHOICE — STAND-ALONE OR INTEGRATED FIREFIGHTER LOCATOR SYSTEM

The Scott Pak-Tracker Locator System's most unique feature is its ability to be used as either a stand-alone location system that can be operated in conjunction with any manufacturer's self contained breathing apparatus or as system integrated into the Scott Air-Pak® Fifty™ or NxG2™ SCBA. In fact, an SCBA is not even required to utilize the system.

The system consists of an easy-to-operate, fireground, ruggedized, hand-held receiver and the stand-alone or Scott SCBA-integrated transmitter. The hand-held receiver can be employed on both the stand-alone and/or integrated location system and can monitor and scroll through 36 personal transmitters. As one firefighter is found or removed from the scene, the receiver accepts the transmission of another firefighter.



Adam Johnson Architecture
Design Preserve Sustain

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facebook: AdamJohnson

adam@izso.net
cell 815/281-1577
home 815/777-8343

March 1, 2013

City of Galena
312 ½ North Main Street
Galena, Illinois 61036

RE: Update, Maintenance, & Repair
The Gazebo in Grant Park
Park Avenue
Galena, Illinois

Letter of Agreement

Dear Mr. Moran,

I am pleased to have this opportunity to work with the City and the Galena Foundation on another historic project. I will provide my services for the project for a fixed fee of \$5,000 with a \$2,500 advance to begin, \$1,500 due upon selection of contractors and \$1,000 due upon completion of the project. Copies to be reimbursed at cost. Financing fee applies to accounts past due more than 30 days.

The project will include total scrape and paint of the entire structure, replacement of existing steps with new steps and railings to code, repair of any damaged or missing features, replacement of the lower portion of the wood columns, replacement of the floor with system to provide waterproof membrane, upgrade of electrical outlets.

My services will include field measurements, documentation, and photographs, bid documents to include plans, elevations details and specifications as required, meetings as required with the Galena Foundation and the City of Galena, bid evaluation, and construction observation to ensure that the work is provided according to the documents.

Please sign the proposal and return one copy to me with the advance to accept this proposal. I look forward to another successful project.

Sincerely,

Adam Johnson

Mark Moran, City of Galena

date

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer 

DATE: 4 March 2013

RE: Deteriorated Retaining Wall at Magazine Street
Approval of Quotes

During August 2000 the city funded reconstruction of a collapsed retaining wall at 611 South Bench Street. This wall is situated on Magazine Street and retains the sidewalk and street. Since the repair, further damage has occurred and the wall is in need of repair again. Part of the ongoing deterioration is probably due to inadequate street drainage, which has caused storm water to enter the rear of the wall, resulting in cracking and bulging of the structure.

At present, the wall includes cap stones and cast iron decorative railings which were paid for and installed by the property owners, Jim and Cathy Anderson. They are concerned that if the wall does collapse the railings will be damaged, which will add to the overall project cost. These railings were installed by Earl Thompson and will need to be removed before any construction work can commence.

In discussing the project with the Andersons and Mark Moran, we propose the following:

1. The Andersons will instruct Earl Thompson to remove and later reinstall the railings on repositioned cap stones for \$3,380. The city will reimburse this cost once the work is complete.
2. City staff will prepare bid documents to dismantle and rebuild the wall, place granular backfill, remove and replace sidewalk, install curb and gutter and repave a section of street nearest the wall. Estimated cost to complete this work is in the region of \$30,000 and this amount is included in the forthcoming budget.

If the city council wishes to proceed with this project I suggest the Andersons are reimbursed \$3,380 for the railing work and bids are prepared and sent out for the wall reconstruction and associated work.

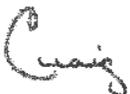
CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Craig Albaugh, Facilities Manager 

DATE: March 7, 2013

RE: Pool Hours, Rates and Wages

The following is a proposal of wages, admission rates and hours for the 2013 pool season. I seek your approval for each of the items.

SEASON

As school does not get out until May 31, 2013 I propose to open the pool on May 25, 2013 thru May 27 for Memorial weekend and reopen on June 1, 2013. The pool would close for the year on August 18, 2013 (end of day). School starts on August 21, 2013. This schedule gives us a couple days for shutdown and cleaning while we still have school aged employees.

WAGES

This year the state minimum wage is \$8.25 for 18 year and older employees and \$7.75 for employees ages 14 to 17. The lower dollar amount in the table below reflects the minimum wage law. The amounts between the lower and higher are those amounts paid to employees who have been with the pool two or more years. Wages differ depending on years of service. New employees start at the lowest wage for their position. I propose all returning employees would receive a \$.25 per hour wage increase.

Operations Manager	\$10.00 - \$14.50
Supervisor of Pool	\$9.00 - \$11.00
Supervisor of Concessions	\$9.00 - \$11.00
Certified Lifeguard	\$7.75 - \$10.00
Certified Lifeguard In Charge	\$1.00 an hour more
Cashier	\$7.75 - \$9.25

Concessions	\$7.75 - \$9.25
Swimming Lessons Coordinator	\$10.00 - \$14.50
Swimming Lessons Ass. Coordinator	\$ 9.00 - \$11.00
Swimming Lessons Instructor	\$7.75 – \$10.00

POOL RATES

I propose to keep the daily pool rates and lesson fees the same as 2012 but change the season pass rate structure for 2013. Our current practice is to charge \$95 per family up to six and an additional \$20 per family member over six. The rate applies to immediate family members living at the same address. Our staff has repeatedly encountered problems with pass purchasers adding what are believed to be non-family members to the pass. It puts our staff in an awkward position of having to question how individuals are related to one another and whether they live at the same address. With so many varied family structures, determining if a person is part of an “immediate family” is challenging at times. We believe this issue could be resolved by offering a flat rate season pass for \$25 per individual. This would replace the current fee structure described above.

The proposed fee structure would be \$25 per person if purchased at City Hall between April 30, 2013 and May 24, 2013. After May 24 the cost of a pass would be \$30 per person and would be purchased at the pool. It is much more efficient for us to issue passes at City Hall versus at the pool. Staff reviewed the number of people who purchased passes in 2012 and calculated that the proposed fee structure should not have any negative impact on revenue for 2013.

POOL ADMISSION	5 & UNDER	\$2.00
	6 – 18	\$3.00
	19 & OVER	\$4.00
SEASON PASS:	PER PERSON	\$25.00
		after May 24 \$30.00
LESSONS:	Children 3 – 18	\$20.00
	Parent – Child Aquatics	\$10.00
	Adult	\$10.00

POOL HOURS

I propose to keep the hours unchanged from 2013.

	POOL HOURS MONDAY – FRIDAY
ADULT LAP SWIM	12:00 PM – 1:00 PM
OPEN SWIM	1:00 PM – 7:00 PM
FRIDAY NIGHTS	7:00 PM – 9:00 PM

POOL HOURS
SATURDAY & SUNDAY

ADULT LAP SWIM
OPEN SWIM

11:00 AM – 12:00 PM
12:00 PM – 7:00 PM

Lesson Times
Monday - Friday

Parent-Child Aquatics (4 days)
Children's 3 – 18 (two Weeks)
Adults (1 Week)

6:00 PM – 7:00 PM
9:00 AM – 11:55 AM
7:00 PM – 8:00 PM

Site Name: Galena NW

Site Number: 597370

**AMENDMENT NUMBER ONE TO FACILITIES
SPACE LEASE DATED JUNE 28, 2007**

This First Amendment (“First Amendment”), made this _____ day of _____, 2013, modifies that certain Facilities Space Lease (the “Lease”) dated June 28, 2007, between City of Galena, a municipal corporation, hereinafter referred to as “Landlord” and USCOC of Central Illinois, LLC, an Illinois limited liability company, having an address at Attention: Real Estate, 8410 West Bryn Mawr Avenue, Suite 700, Chicago, Illinois 60631, hereinafter referred to as “Tenant.”

WHEREAS, Landlord owns a water tower (the “Tower”) with a common street address of 11510 Technical Drive, Galena, IL 61036, in Jo Daviess County, State of Illinois; and

WHEREAS, Tenant desires to make changes to the equipment on the Tower and Landlord hereby grants permission for said changes more accurately depicted in Exhibit B-1 attached hereto and made part of;

NOW, THEREFORE, in consideration of the terms of the Agreement and this First Amendment, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Landlord and Tenant agree as follows:

- I. Exhibit B of the Lease is hereby deleted in its entirety and replaced with Exhibit B-1 attached hereto and made part of and Landlord consents to changes to said Equipment.
- II. Rent will be increased by two-hundred ninety (\$290.00) dollars per month effective upon the first day of the month following the date Tenant changes Equipment on the Tower.
- III. All capitalized terms used herein that are not defined in this First Amendment shall have the meaning ascribed to them in the Lease.
- IV. Except as amended herein, all other terms of the Lease remain unchanged and in full force and effect.

[END OF DOCUMENT - SIGNATURE PAGE FOLLOWS]

Site Name: Galena NW

Site Number: 597370

IN WITNESS WHEREOF, Landlord and Tenant have executed this First Amendment as of the last signature date below.

LANDLORD:

TENANT:

City of Galena

USCOC of Central Illinois, LLC, an Illinois limited liability company

By:

By:

Printed: _____

Printed: _____

Title: _____

Title: Vice President

Date: _____

Date: _____

Site Name: Galena NW

Site Number: 597370

STATE OF _____)
)
COUNTY OF _____)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, _____, for City of Galena, a Illinois municipal corporation, known to me to be the same person whose name is subscribed to the foregoing First Amendment, appeared before me this day in person and acknowledged that he) signed the said Amendment as his free and voluntary act for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 2013.

Notary Public

My commission expires _____

STATE OF ILLINOIS)
)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, Vice President, for USCOC of Central Illinois LLC, an Illinois limited liability company, known to me to be the same person whose name is subscribed to the foregoing First Amendment, appeared before me this day in person and acknowledged that, pursuant to his authority, he signed the said Amendment as his free and voluntary act on behalf of the named Tenant corporation, for the uses and purposes therein stated.

Given under my hand and seal this ____ day of _____, 2013.

Notary Public

My commission expires _____

Site Name: West Jacksonville

Site Number: 673333

Exhibit B-1

Antennas & Lines:

Tower Elevation:

Six (6) Model – CTSDG-06513-XDM Antennas

150' +/- Center Line

Three (3) Model AM-X-CW-18-65-00T-RET w/ three (3) RIUs

150' +/- Center Line

Two (2) six (6) foot Diameter Microwave Dishes and coax cables

150' +/- Center Line

Twelve (12) Lines of 1 5/8" coax

See Attached plans and survey by KCS Corporation dated 1/31/13 (4 pages)

Ground Space:

See Attached plans and survey by KCS Corporation dated 1/31/13 (4 pages)

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: March 5, 2013

RE: FY 2013-14 Operating Budget Transmittal

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

I am attaching for your consideration the Fiscal Year 2013-14 City of Galena Operating Budget. This report is intended to provide you with a brief overview of the budget in preparation for our upcoming budget work sessions. The first work session is scheduled for March 18 at 5:00 p.m. at City Hall.

In preparing the budget, the staff and I attempt to be realistic when projecting revenues and restrained when allocating expenses. While we enter the budget process with the goal of balancing revenues and expenses for all of our 23 funds, the proposed budget contains a total deficit of approximately \$1 million. The deficit is the result of several costly projects, including the City Hall and Police Department relocations and the upgrade of the downtown flood pumps. For these projects, most of the revenues were received in a prior year(s) so the expenses will not be offset by new revenue in the coming budget year.

Even with the proposed budget deficit, I believe the City's finances may be characterized as healthy and stable. I expect to end the present fiscal year with fund balances totaling \$8.7 million. With the enactment of the proposed deficit budget, the combined fund balance should be approximately \$7.69 million at the end of next fiscal year.

I am hopeful that this report will assist you in understanding my goals in formulating the budget, the proposed operations and projects, the condition of the individual funds, and the condition of the overall City finances.

Budget Goals

Focusing on long-term financial sustainability across all funds, I approached the budget with the following goals:

- Achieve 100% compliance with our Minimum Fund Balance Policy
- Balance the overall budget so expenses do not exceed revenues
- Balance as many of the 23 individual funds as possible

- Avoid new debt unless needed and a dedicated and stable revenue source exists for debt service
- Fully fund all scheduled debt service and pay down debt early if possible
- Fully fund all contractual obligations
- Maintain or improve the level of services provided to our citizens and businesses
- Implement the Capital Improvement Plan
- Identify potential operational efficiencies to reduce expenses
- Improve energy efficiency and implement environmentally sustainable practices

While there will be ongoing challenges, I believe the proposed budget controls costs to insure that operations are supported into the future by available revenues.

Revenue and Expense Summary

Total revenues are projected to decrease 9.8% to \$8,996,755. The decline is mostly explained by the one-time solar energy grant of \$774,000 in the current year budget. Total expenses are proposed to decrease by 4.3% to \$10,009,708. A comparison of revenues and expenses from the current and proposed budgets is shown in Table 1 below. The revenue and expense summary for each fund is provided in Addendum A. I encourage you to review the budget for each individual fund for a more detailed comparison of proposed revenues and expenses to those of past years.

Table 1. Revenue and Expense Summary: FY 2013 and FY 2014

	FY 12-13	Proposed FY 13-14	Percent Change
General Fund Revenues	\$3,868,750	\$3,680,105	-4.9%
Other Revenues	\$6,104,375	\$5,316,650	-12.9%
Total Revenues	\$9,973,125	\$8,996,755	-9.8%
General Fund Expenses	\$3,837,044	\$4,076,330	6.2%
Other Expenses	\$6,617,330	\$5,933,378	-10.3%
Total Expenses	\$10,454,374	\$10,009,708	-4.3%

Revenues: Taxes and Fees

The City collects revenue from a wide variety of sources. For many of the revenue sources, the City has the discretion to modify the tax rate or the fee amount. The proposed budget does not include any new taxes, any tax increases or any significant fee changes. When adopting the property tax levy in November 2012, the city council elected to freeze the amount of tax to be collected. Likewise, no change is proposed for those taxes that could be adjusted during the budget year, such as the Food and Beverage Tax and the Amusement Tax. Water fees, sewer fees, garbage fees, liquor licenses, and other license fees are proposed to remain unchanged. Minor fee restructuring will be recommended at a later date for some of the swimming pool fees and certain building permit fees.

General Fund

The General Fund is perhaps the best single measure of the current fiscal condition of the City. General Fund revenues are unrestricted and may cross into other funds. The proposed budget includes a General Fund budgeted deficit of \$396,225. However, the General Fund expenses include a one-time capital outlay of \$450,000 for the relocation of City Hall and the Police Department. If this capital expense were removed from the budget, the General Fund would have a budgeted surplus of nearly \$54,000. It should be noted that the cost of the relocation projects could vary from the \$450,000 estimate.

The projected year-end General Fund balance is expected to decline from \$3.17 million in 2013 to \$2.77 million in 2014. This fund balance significantly exceeds the minimum 40% of annual operating expenses required by our Minimum Fund Balance Policy. Our ability to pay cash for the City Hall and Police Department relocations confirms that the city council has effectively used the General Fund as a long-term savings fund for such capital projects. The city council has slowly grown the balance of the General Fund over the past decade in anticipation of the City Hall and Police Department expenses.

Balancing the General Fund continues to be challenging each year. The General Fund property taxes (General Corporate and Police Protection) were reduced a total \$79,800 for the coming year. This was the result of our decision to freeze the property tax levy and the need to shift some of the revenue to other property tax dependent funds. Understanding this situation is important when making decisions with long-term cost implications like additional staffing or new debt.

Other Major Governmental Funds

Other Major Governmental Funds are the Parks and Recreation Fund and the Debt Service Fund.

Parks Fund

The proposed budget maintains our commitment to quality parks, open spaces and recreation. All facilities are expected to remain open with full maintenance by City employees. The scope of parks maintenance is very broad. In addition to maintaining our seven parks, we maintain approximately five miles of recreational trails and numerous landscaped areas, including those near the welcome signs and at various downtown locations. Our parks crew is responsible for mowing and weeding approximately 90 acres, most of it at least weekly during the growing season.

The proposed budget includes \$214,950 for the construction of public access and amenities at Gateway Park. Construction funds of \$435,000 are also included for Phase 3 of the Galena River Trail. Based on the Illinois Department of Transportation required design standards for Phase 3, our staff questions if the allotted funding will be sufficient to complete the project. The Gateway Park and Phase 3 projects are fully funded with grants.

A transfer of \$108,000 from the General Fund to the Park Fund will be required at the end of the coming fiscal year to prevent a sizable fund deficit. A year-end transfer to the Park Fund is required in most years since the statutorily capped Parks property tax levy is not sufficient to cover fund expenses.

Debt Service Fund

A critical measure of financial sustainability is our ability on a year-to-year basis to service the City's debt. All scheduled debt service, including that debt payable through the Debt Service Fund (non-enterprise fund debt,) is fully funded in the proposed budget. No new debt is proposed. I am not recommending any early pay down of debt. The total principal and interest payments for all Debt Service Fund obligations would be \$667,645 for the year.

For the fiscal year ending April 30, 2012, the statutory debt limit for the City was \$8,656,076. This represents the amount of general obligation debt the City could legally incur. The actual debt on April 30, 2012 was \$4,425,225 or 51% of the limit. The statutory debt limit applies to all general obligation debt (backed by property tax) and does not apply to enterprise fund debt.

After all year-end transfers, the two Other Major Governmental Funds are expected to comply with the Minimum Fund Balance Policy.

Enterprise Funds

Enterprise Funds include: Water, Sewer, Shuttle, Turner Hall, and the Swimming Pool. An Enterprise Fund operates like a business with operational expenses financed or recovered through user charges.

Water Fund

The second of two \$15,000 installments for new utility billing and financial software is included in the Water Fund budget. No other capital projects or expenditures are proposed. The proposed budget for the Water Fund has a surplus of \$107,080 and a projected year-end fund balance of approximately \$1.1 million. A portion of the fund balance is expected to be spent in fiscal year 2015 to undertake a costly water tower maintenance and painting project.

Sewer Fund

The proposed Sewer Fund budget is balanced. Operations and maintenance, debt service, and energy costs continue to consume most annual revenues. Two capital projects are proposed. First, a new lift station is proposed for the intersection of Bouthillier Street and Park Avenue. Second, a new bypass sewer is proposed near Hartig Drug at U.S. 20 and Bartell Boulevard. The bypass sewer is expected to reduce flow and potential back-ups on Franklin Street near the schools. At the end of the coming fiscal year, the Sewer Fund is expected to have a balance of approximately \$1.14 million.

Shuttle Fund

The downtown shuttle is not projected to operate in 2013. Revenues for the fund are generated entirely from paid parking on Commerce Street and at the Depot. Debt service for the retaining wall at the Winery parking lot is the main expense for the fund. The debt is scheduled to be fully repaid in 2015. The council may want to consider rolling the Shuttle Fund into the General Fund in the future if the shuttle operation is not resumed.

Turner Hall Fund

In the Turner Hall Fund, \$65,000 is budgeted for facility improvements like insulation and storm windows. I have assumed grant revenue of \$50,000 from the Galena Foundation. I would encourage council discussion regarding long-term planning for the facility. The fund is expected to end the coming fiscal year with a surplus of \$1,500 after a year-end transfer from the General Fund.

Swimming Pool Fund

The proposed budget for the swimming pool includes funds to continue the three-year facility improvement plan. Projects to be completed this season include, resurfacing of the children's pool, replacing tile with stamped concrete around the water slide drop tank, and painting the pool vessels. The proposed budget assumes no changes to the pool operational season or hours. Pool management will seek to improve operating efficiency and has cut budgeted expenses by 11% from the current year. A year-end subsidy from the General Fund of approximately \$105,000 is planned to zero the pool deficit in the coming budget year.

All Enterprise Funds are expected to comply with the Minimum Fund Balance Policy at the end of fiscal year 2013-14. A comparison of projected year-end balances to the desired minimum fund balances is shown for all funds in "Addendum B".

Special Revenue Funds

Special revenue funds include: Economic and Community Development Revolving Loans, Audit, Emergency Services, Garbage, Motor Fuel Tax, Social Security, Illinois Municipal Retirement Fund (IMRF), Liability, Flood Control, Fire Protection, Capital Projects, Insurance Savings Account (ISA), and Accrued Employee Benefits Liability.

Special revenue funds depend almost exclusively on the local property tax for revenue. For most of these funds, costs are expected to increase as their expenses are largely tied to payroll and private or outside service providers. As in past years, the property tax levies for the Special Revenue Funds are expected to generate revenues sufficient to make sure the funds remain in compliance with the Minimum Fund Balance Policy. When expenses in the special revenue funds outpace any growth in the property tax levy, the General Fund property tax revenue will decline at the expense of the special revenue funds. As previously mentioned, this will occur in the coming fiscal year as the General Fund property tax will decline approximately \$79,800 while some of the Special Revenue levies increase. The tax levies to be collected this year for all of the Special Revenue Funds increased nearly \$106,000.

All of the Special Revenue Funds are projected to be in compliance with the Minimum Fund Balance Policy at the end of the coming fiscal year. The budget for each Special Revenue Fund except Capital Projects, Liability, and Fire are in balance for the coming fiscal year. The three funds with proposed budgeted deficits have sufficient fund reserves to absorb a one-year deficit.

Capital Projects Fund

In the Capital Projects Fund, major improvements to the downtown flood pump system are planned. A borrowing of \$280,000 was completed for this project in the current fiscal year. Dedicated sales tax revenue from the current fiscal year and the coming fiscal is also scheduled to

be used to cover the project expense. The other major expenditures planned for the Capital Projects Fund are debt service payments for completed capital projects like the Bouthillier Street, North Main Street, Meeker Street, Dewey Avenue, and Jackson Street reconstructions.

Insurance Savings Account Fund

The Insurance Savings Account (ISA) Fund will be eliminated at the end of the coming fiscal year as part of our 2010 employee health insurance restructuring for cost savings. This account was created to reimburse employees for some of their health insurance deductible and coinsurance expenses. The Insurance Savings Account Fund should be eliminated by resolution of the council at the beginning of fiscal year 2014-15. The elimination of the fund will result in a cost savings of \$16,000 per year.

Emergency Services Fund

Our Emergency Services Fund is primarily intended to maintain the civil defense warning sirens throughout the community. Oddly, according to state law, the tax levy for the fund cannot exceed 25% of the city population or \$857. The fund is expected end the coming fiscal year with a balance of approximately \$1,760. The fund is periodically supplemented with revenue from the General Fund or Fire Protection Fund.

Fire Projection Fund

The Fire Protection Fund budget is presented as proposed by the Fire Department. Although revenues exceed expenses by \$61,305, the fund is healthy with a projected fund balance at the end of the coming fiscal year of more than \$1.4 million. Proposed capital expenditures for the Fire Fund include \$215,480 for a training facility, \$50,000 for new equipment, and \$30,000 for a new driveway and exterior painting. The Fire Fund property tax levy is the largest of all the tax levies at \$336,450.

Major Expenditures

Proposed Capital Improvement Plan projects and other purchases of \$10,000 or more that are included in the proposed budget are shown in Table 2 below. These expenses total more than \$2.6 million.

Table 2. Proposed Capital Improvement Plan and Other Major Expenditures

Expense Account	Fund	Description	Amount
01.13.820.00	General	City Hall/Police Department relocations	\$450,000
01.21.684.00	General	Police software and hardware upgrades	\$23,500
01.14.514.06	General	Storm sewer replacement near Gear Street	\$12,000
01.41.840.01	General	New Public Works Truck	\$55,000
01.41.860.00	General	Street improvement program	\$125,000
01.41.860.01	General	Magazine Street retaining wall	\$30,000
01.41.863.07	General	Downtown crosswalk replacement	\$15,000
01.41.890.03	General	Gateway Park	\$214,950

Table 2. Proposed Capital Improvement Plan and Other Major Expenditures (*Continued*)

Expense Account	Fund	Description	Amount
17.52.815.03	Parks	Bike trail construction—Phase 3	\$435,000
17.52.890.00	Parks	Grant Park—Galena Foundation projects	\$62,000
22.22.810.00	Fire	Fire training facility	\$215,480
22.22.840.00	Fire	New equipment	\$50,000
22.22.844.01	Fire	New turnout gear	\$38,000
22.22.844.04	Fire	Replace driveway and paint exterior of station	\$30,000
43.61.860.05	Capital Projects	Gear Street engineering	\$10,000
43.61.860.06	Capital Projects	Downtown pump station upgrade	\$700,000
43.61.860.07	Capital Projects	Spring Street project engineering	\$10,000
52.43.850.09	Sewer	Bouthillier Street lift station	\$35,000
58.54.820.00	Turner Hall	Building Improvements	\$65,000
59.55.511.01	Pool	Facility Repairs	\$33,000
		TOTAL	\$2,608,930

Personnel Expenditures

The City currently has 30 full time, 22 part-time, and approximately 45 seasonal employees. Most of the part-time employees work in the police and fire departments. The Parking Control position in the Police Department is currently vacant. In the proposed budget, I suggest changing the Parking Control position from full-time to seasonal part-time as an efficiency measure.

The proposed budget includes pay increases for the seven Police Department union employees as required by the four-year collective bargaining contract that expires April 30, 2016. The Police union employees are scheduled for a 3.25% per hour wage increase effective May 1. These union employees also receive an additional 1% pay increase every fifth year of employment with the City.

Eight Public Works Department employees are members of the Teamsters union. The collective bargaining contract with the Teamsters expires April 30 of this year. Negotiations with the union are ongoing. The proposed budget does not include a pay increase for the Public Works union employees or the City’s 15 non-union employees. The cost of adding Public Works union and non-union pay increases matching that of the Police union would be approximately \$34,400.

Table 3. Employee Compensation for FY 2013-14

Employee Group	Number of Employees	Union Contract Pay Increase	Union Contract Other Pay
Police Union	7	3.25%	+1% every 5 years
Public Works Union	8	NA	NA
Non-Union	15	NA	NA

Summary

With a projection of very modest growth for most of our revenue sources, the proposed budget maintains services and amenities for our residents and businesses without raising the associated taxes and fees. The budget also facilitates the replacement of key equipment, the maintenance and improvement of infrastructure, and the addition of new amenities like Gateway Park and Phase 3 of the Galena River Trail. While I believe we should be thankful for how much we are able to accomplish for a community of 3,400, we must continue to prioritize to ensure we live within our means as a local government.

I believe that a projected year-end fund balance of \$7.69 million, a projected year-end surplus in the General Fund, and compliance with our Minimum Fund Balance Policy across all funds are indicators that we continue to be fiscally responsible and sustainable. I hope you will appreciate the ongoing efforts of our dedicated staff to operate and budget cost effectively. Thank you for your consideration.

Addendum A

REVENUE AND EXPENSE COMPARISON: ALL FUNDS

PROPOSED FY 2013-14 Budget

Fund No.	Budget Funds	FY 13-14 Revenues	FY 13-14 Expenditures	Revenues minus Expenses
1	General Fund	\$ 3,680,105	\$ 4,076,330	\$ (396,225)
3	Comm. Develop. Revolving Loan	\$ 700	\$ -	\$ 700
4	Econ. Develop. Revolving Loan	\$ 10,380	\$ -	\$ 10,380
11	Audit	\$ 29,200	\$ 26,450	\$ 2,750
12	Emergency Services	\$ 2,100	\$ 2,100	\$ -
13	Garbage	\$ 242,310	\$ 241,443	\$ 867
14	Liability	\$ 237,350	\$ 280,275	\$ (42,925)
15	Motor Fuel Tax	\$ 90,600	\$ 90,600	\$ -
16	IL Municipal Retirement Fund	\$ 221,600	\$ 219,500	\$ 2,100
17	Parks	\$ 678,950	\$ 684,315	\$ (5,365)
19	Social Security	\$ 139,725	\$ 124,000	\$ 15,725
20	Flood	\$ 83,310	\$ 63,650	\$ 19,660
22	Fire	\$ 386,300	\$ 447,605	\$ (61,305)
41	Capital Projects Fund	\$ 378,200	\$ 985,470	\$ (607,270)
51	Water	\$ 725,210	\$ 618,130	\$ 107,080
52	Sewer	\$ 1,136,410	\$ 1,135,750	\$ 660
53	Shuttle	\$ 12,250	\$ 38,160	\$ (25,910)
58	Turner Hall	\$ 62,000	\$ 104,650	\$ (42,650)
59	Pool	\$ 191,700	\$ 201,175	\$ (9,475)
60	Debt Service Fund	\$ 667,650	\$ 667,645	\$ 5
74	Insurance Savings Account	\$ 30	\$ -	\$ 30
77	Cable TV Fund	\$ 15	\$ -	\$ 15
78	Accured Benefits Liability Fund	\$ 20,660	\$ 2,460	\$ 18,200
TOTALS		\$ 8,996,755	\$ 10,009,708	\$ (1,012,953)

**Projected Year-End Fund Balances vs. Fund Balance Policy
FY 2012-13 and FY 2013-14**

Fund No.	Fund	Projected Fund Balance 30-Apr-12	Percent of Annual Expenses	Compliant with Policy? Yes/No		Projected Fund Balance 30-Apr-13	Percent of Annual Expenses	Compliant with Policy? Yes/No
1	General	\$ 3,170,796	78%	Yes		\$ 2,770,571	68%	Yes
3	Comm. Develop. Revolving Loan ¹	\$ 85,245	170%	Yes		\$ 85,945	172%	Yes
4	Econ. Develop. Revolving Loan ²	\$ 217,168	434%	Yes		\$ 227,548	455%	Yes
11	Audit	\$ 10,579	40%	Yes		\$ 13,329	50%	Yes
12	Emergency Services	\$ 1,759	84%	Yes		\$ 1,759	84%	Yes
13	Garbage	\$ 164,841	68%	Yes		\$ 165,708	69%	Yes
14	Liability	\$ 129,794	46%	Yes		\$ 86,869	31%	Yes
15	Motor Fuel Tax	\$ 246,399	272%	Yes		\$ 246,399	272%	Yes
16	IL Municipal Retirement Fund	\$ 62,774	29%	Yes		\$ 64,874	30%	Yes
17	Parks	\$ 5,859	1%	Yes		\$ 494	0%	Yes
19	Social Security	\$ 22,393	18%	No		\$ 38,118	31%	Yes
20	Flood	\$ 23,540	37%	Yes		\$ 43,200	68%	Yes
22	Fire	\$ 1,473,757	329%	Yes		\$ 1,412,452	316%	Yes
41	Capital Projects Fund	\$ 796,806	81%	Yes		\$ 189,536	19%	Yes
51	Water	\$ 983,955	159%	Yes		\$ 1,091,035	177%	Yes
52	Sewer	\$ 1,139,086	100%	Yes		\$ 1,139,746	100%	Yes
53	Shuttle	\$ 56,607	148%	Yes		\$ 30,697	80%	Yes
58	Turner Hall	\$ 44,222	42%	Yes		\$ 1,572	2%	Yes
59	Pool	\$ 5,662	3%	Yes		\$ 187	0%	Yes
60	Debt Service Fund	\$ -	0%	No		\$ 5	0%	Yes
74	Insurance Savings Account	\$ 5,204	104%	Yes		\$ 5,234	105%	Yes
77	Cable TV Fund	\$ 5,057	\$5000 + Int.	Yes		\$ 5,072	\$5000 + Int.	Yes
78	Benefits Liability	\$ 56,358	NA	Yes		\$ 74,558	NA	Yes
	TOTALS	\$ 8,707,862				\$ 7,694,909		

Notes:

¹ Based on annual expenses of \$50,000

² Based on annual expenses of \$50,000

Invoice No	Seq	Type	Vendor Name Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
AMERICAN RED CROSS								
AMERICAN RED CROSS				119874				
030513	1	Inv	AQUATIC FACILITY FEES		03/05/2013	650.00		59.55.563.00
Total AMERICAN RED CROSS						650.00		
AMERICAN WATER ENTERPRISES								
AMERICAN WATER ENTERPRISES				1005				
007-20018716	1	Inv	WATER CONTRACT		03/01/2013	26,183.74		51.42.515.00
007-20018716	2	Inv	SEWER CONTRACT		03/01/2013	26,183.74		52.43.515.01
Total AMERICAN WATER ENTERPRISES						52,367.48		
AT & T (LOCAL)								
AT & T (LOCAL)				103				
030113	1	Inv	POLICE/PHONE		03/01/2013	188.08		01.21.552.00
Total AT & T (LOCAL)						188.08		
BARKLOW, DONALD								
BARKLOW, DONALD				833				
030513	1	Inv	FLASHLIGHT		03/05/2013	58.00		01.21.471.15
Total BARKLOW, DONALD						58.00		
BUSS BOYZ CUSTOMS, INC.								
BUSS BOYZ CUSTOMS, INC.				119356				
022013	1	Inv	IL TRAINING & STANDARDS		02/20/2013	440.00		01.21.830.04
Total BUSS BOYZ CUSTOMS, INC.						440.00		
CARGILL, INC.								
CARGILL, INC.				119097				
2901002857	1	Inv	SALT		02/21/2013	1,546.19		01.41.614.07
2901005792	1	Inv	SALT		02/22/2013	3,074.05		01.41.614.07
Total CARGILL, INC.						4,620.24		
CEDAR CROSS OVERHEAD DOOR								
CEDAR CROSS OVERHEAD DOOR				588				
155443	1	Inv	GARAGE DOOR MAINTENAI		02/14/2013	99.00		01.41.511.00
Total CEDAR CROSS OVERHEAD DOOR						99.00		
CMS BUREAU OF PROPERTY								
CMS BUREAU OF PROPERTY				119829				
030513	1	Inv	LESO PROGRAM ANNUAL F		03/05/2013	300.00		01.21.561.00
Total CMS BUREAU OF PROPERTY						300.00		
COLLEGE OF DUPAGE								
COLLEGE OF DUPAGE				119873				
3295	1	Inv	SOCIAL NETWORKING TRA		02/21/2013	300.00		01.21.563.00

Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total COLLEGE OF DUPAGE						300.00		
DOIG, KATHLEEN								
DOIG, KATHLEEN					119339			
588725	1	Inv	MARKET HOUSE RESTROO		03/04/2013	240.00		01.13.511.06
Total DOIG, KATHLEEN						240.00		
GALENA FIRE DEPT.								
GALENA FIRE DEPT.					91			
030113	1	Inv	OFFICE SUPPLIES		03/01/2013	296.37		22.22.651.00
030113	2	Inv	SALT		03/01/2013	32.48		22.22.652.00
Total GALENA FIRE DEPT.						328.85		
GALENA GAZETTE								
GALENA GAZETTE					34			
00028040	1	Inv	PUBLIC HEARING NOTICE		02/19/2013	30.40		01.16.553.00
Total GALENA GAZETTE						30.40		
GALENA LAUN. & LINEN INC.								
GALENA LAUN. & LINEN INC.					84			
030513	1	Inv	FINANCE-LAUNDRY SERVIC		03/05/2013	27.00		01.13.654.00
030513	2	Inv	FIRE DEPARTMENT		03/05/2013	42.50		22.22.538.01
030513	3	Inv	POLICE DEPARTMENT		03/05/2013	30.00		01.21.651.00
030513	4	Inv	TURNER HALL-RUG SERVIC		03/05/2013	27.00		58.54.654.01
Total GALENA LAUN. & LINEN INC.						126.50		
GALENA LUMBER CO.								
GALENA LUMBER CO.					85			
17844	1	Inv	OPERATING SUPPLIES		02/26/2013	12.98		01.41.652.00
Total GALENA LUMBER CO.						12.98		
GASSER @ GALENA								
GASSER @ GALENA					24			
031113	1	Inv	MISC. SUPPLIES		03/11/2013	23.36		01.13.511.03
031113	2	Inv	MISC. SUPPLIES		03/11/2013	57.56		01.41.613.10
031113	3	Inv	SIDEWALK SALT		03/11/2013	268.26		01.41.614.07
031113	4	Inv	MISC. SUPPLIES		03/11/2013	28.77		01.41.652.00
031113	5	Inv	MISC. SUPPLIES		03/11/2013	68.37		01.41.653.00
031113	6	Inv	MISC. SUPPLIES		03/11/2013	23.72		01.41.655.00
031113	7	Inv	MISC. SUPPLIES		03/11/2013	7.18		17.52.652.00
031113	8	Inv	MISC. SUPPLIES		03/11/2013	10.30		22.22.652.00
031113	9	Inv	MISC. SUPPLIES		03/11/2013	2.19		58.54.511.00
031113	10	Inv	MISC. SUPPLIES		03/11/2013	70.17		59.55.511.02
Total GASSER @ GALENA						559.88		
GLOBAL REACH INTERNET PROD.								
GLOBAL REACH INTERNET PROD.					119792			
42699	1	Inv	WEBSITE REDESIGN		02/27/2013	3,582.50		01.13.512.05

Invoice No	Vendor Name	Seq	Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total GLOBAL REACH INTERNET PROD.							3,582.50		
GUY'S TRUCK & TRACTOR SERVICE									
GUY'S TRUCK & TRACTOR SERVICE 119033									
GW1000824	1	Inv	2011	INTERNATIONAL DUMI		03/01/2013	54.72		01.41.613.06
Total GUY'S TRUCK & TRACTOR SERVICE							54.72		
HOLLAND HEATING, AIR COND									
HOLLAND HEATING, AIR COND 99									
35865	1	Inv	TURNER HALL MAINTENAN			02/11/2013	538.24		58.54.511.00
Total HOLLAND HEATING, AIR COND							538.24		
HOLLAND PLUMBING, INC.									
HOLLAND PLUMBING, INC. 964									
121152	1	Inv	TURNER HALL MAINTENAN			02/26/2013	316.95		58.54.511.00
Total HOLLAND PLUMBING, INC.							316.95		
IIW ENGINEERS & SURVEYORS, PC									
IIW ENGINEERS & SURVEYORS, PC 260									
55961	1	Inv	FEMA ACCREDITATION			02/28/2013	1,311.50		01.45.532.00
Total IIW ENGINEERS & SURVEYORS, PC							1,311.50		
IL DEPARTMENT OF CMS (CRF)									
IL DEPARTMENT OF CMS (CRF) 118967									
T1327132	1	Inv	IN-SQUAD COMPUTER CON			02/19/2013	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS (CRF)							232.60		
ILLINOIS ATTORNEY GENERAL									
ILLINOIS ATTORNEY GENERAL 118940									
030513	1	Inv	SEX OFFENDER REGISTRA			03/05/2013	30.00		01.21.549.00
Total ILLINOIS ATTORNEY GENERAL							30.00		
JENKINS, RON									
JENKINS, RON 119628									
030613	1	Inv	DEPOSIT REFUND			03/06/2013	200.00		58.54.929.00
Total JENKINS, RON							200.00		
JO CARROLL ENERGY, INC.									
JO CARROLL ENERGY, INC. 397									
030113	1	Inv	ELECTRIC			03/01/2013	6,611.17		15.41.572.00
030113	2	Inv	FINANCE/ELECTRIC			03/01/2013	331.85		01.13.571.01
030113	3	Inv	POLICE/ELECTRIC			03/01/2013	449.82		01.21.571.01
030113	4	Inv	EMS/ELECTRIC			03/01/2013	108.70		12.10.571.01
030113	5	Inv	PARKS/ELECTRIC			03/01/2013	111.58		17.52.571.01
030113	6	Inv	FLOOD CONTROL/ELECTRI			03/01/2013	337.11		20.25.576.01
030113	7	Inv	FIRE DEPT./ELECTRIC			03/01/2013	320.28		22.22.576.01
030113	8	Inv	TURNER HALL/ELECTRIC			03/01/2013	874.94		58.54.571.01
030113	9	Inv	WELCOME SIGNS			03/01/2013	30.84		01.41.571.01

Invoice No	Seq	Type	Vendor Name Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total JO CARROLL ENERGY, INC.						9,176.29		
JO DAVIESS COUNTY TREAS. (MFT)								
JO DAVIESS COUNTY TREAS. (MFT)				119855				
2110	1	Inv	SALT		02/28/2013	1,629.95		01.41.614.07
2120	1	Inv	SALT		03/04/2013	1,628.04		01.41.614.07
Total JO DAVIESS COUNTY TREAS. (MFT)						3,257.99		
JO DAVIESS CTY SHERIFF								
JO DAVIESS CTY SHERIFF				116				
030513	1	Inv	CITY SHARE OF OFFICER T		03/05/2013	200.12		01.21.538.00
030513	2	Inv	RADIO SERVICE		03/05/2013	100.00		22.22.538.00
Total JO DAVIESS CTY SHERIFF						300.12		
LAWSON PRODUCTS, INC.								
LAWSON PRODUCTS, INC.				627				
9301453737	1	Inv	SUPPLIES		02/20/2013	248.11		20.25.652.02
Total LAWSON PRODUCTS, INC.						248.11		
LORD OF LOVE LUTHERAN THEATRE								
LORD OF LOVE LUTHERAN THEATRE				119655				
030613	1	Inv	DEPOSIT REFUND		03/06/2013	200.00		58.54.929.00
Total LORD OF LOVE LUTHERAN THEATRE						200.00		
MCGREEVY WILLIAMS LAW OFFICE								
MCGREEVY WILLIAMS LAW OFFICE				119647				
139089	1	Inv	SCENIC MEADOWS LITIGAT		02/17/2013	1,928.03		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE						1,928.03		
METLIFE SMALL BUSINESS CENTER								
METLIFE SMALL BUSINESS CENTER				775				
030513	1	Inv	DENTAL INSURANCE		03/05/2013	1,766.08		01.13.451.01
Total METLIFE SMALL BUSINESS CENTER						1,766.08		
MEYER, TOM								
MEYER, TOM				804				
030513	1	Inv	FLASHLIGHT		03/05/2013	66.50		01.21.471.15
Total MEYER, TOM						66.50		
MONTGOMERY TRUCKING								
MONTGOMERY TRUCKING				133				
91478	1	Inv	REFUSE HANDLING CONTR		03/01/2013	13,426.00		13.44.540.04
91478	2	Inv	RECYCLING CONTRACT		03/01/2013	4,644.00		13.44.540.00
91478	3	Inv	DUMPSTERS		03/01/2013	219.00		01.41.573.00
Total MONTGOMERY TRUCKING						18,289.00		
MORAN, MARK								

Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
MORAN, MARK								
				922				
022413	1	Inv	TRAVEL REIMBURSEMENT		02/24/2013	340.46		01.11.562.00
Total MORAN, MARK						340.46		
NAPA AUTO PARTS								
NAPA AUTO PARTS								
				79				
022813	1	Inv	BRAKES		02/28/2013	135.49		01.41.613.12
Total NAPA AUTO PARTS						135.49		
NICOR								
NICOR								
				151				
030113	1	Inv	MARKETHOUSE RESTROOI		03/01/2013	145.53		01.13.511.06
030113	2	Inv	POOL-GAS		03/01/2013	403.85		59.55.571.02
Total NICOR						549.38		
NICOR (F)								
NICOR (F)								
				118924				
030113	1	Inv	CITY HALL-GAS		03/01/2013	306.10		01.13.571.05
030113	2	Inv	POLICE-GAS		03/01/2013	296.33		01.21.571.05
030113	3	Inv	PUBLIC WORKS-GAS		03/01/2013	347.15		01.41.571.05
030113	4	Inv	FIRE DEPARTMENT-GAS		03/01/2013	482.00		22.22.571.05
030113	5	Inv	TURNER HALL-GAS		03/01/2013	778.04		58.54.571.01
Total NICOR (F)						2,209.62		
OFFICE OF IL STATE TREASURER								
OFFICE OF IL STATE TREASURER								
				119871				
030513	1	Inv	SEX OFFENDER REGISTRA		03/05/2013	10.00		01.21.549.00
Total OFFICE OF IL STATE TREASURER						10.00		
PETITGOUT CORPORATION								
PETITGOUT CORPORATION								
				689				
6813	1	Inv	LOCATES FOR I-FIBER		03/04/2013	725.00		15.41.514.06
Total PETITGOUT CORPORATION						725.00		
PUBLIC SAFETY SHARED SERV. CNT								
PUBLIC SAFETY SHARED SERV. CNT								
				119872				
030513	1	Inv	SEX OFFENDER REGISTRA		03/05/2013	30.00		01.21.549.00
Total PUBLIC SAFETY SHARED SERV. CNT						30.00		
SALZMAN, BILL								
SALZMAN, BILL								
				1009				
030513	1	Inv	FUEL		03/05/2013	37.00		01.21.655.00
Total SALZMAN, BILL						37.00		
STETSON BUILDING PRODUCTS								
STETSON BUILDING PRODUCTS								
				449				
1061433	1	Inv	SIDEWALK GRINDING TOOI		10/12/2012	73.04		01.41.653.00

Invoice No	Seq	Vendor Name Type	Description	Vendor No	Inv Date	Total Cost	PO No	GL Acct
Total STETSON BUILDING PRODUCTS						73.04		
SUPERIOR WELDING SUPPLY								
SUPERIOR WELDING SUPPLY 181								
D158096	1	Inv	WELDING SUPPLIES		02/13/2013	28.32		01.41.652.02
Total SUPERIOR WELDING SUPPLY						28.32		
TECHSMITH								
TECHSMITH 119524								
318407	1	Inv	INVESTIGATIONS PROGRAI		02/25/2013	85.90		01.21.652.03
Total TECHSMITH						85.90		
TRI-STATE PORTA POTT, INC.								
TRI-STATE PORTA POTT, INC. 908								
4146	1	Inv	BIKE TRAIL/PORTA POTT		02/11/2013	95.00		17.52.579.01
Total TRI-STATE PORTA POTT, INC.						95.00		
US CELLULAR								
US CELLULAR 92								
021613	1	Inv	PUBLIC WORKS/CELL PHOI		02/16/2013	34.35		01.41.552.00
021613	2	Inv	ADMIN/CELL PHONE		02/16/2013	66.31		01.11.552.00
021613	3	Inv	FIRE DEPT./CELL PHONE		02/16/2013	68.70		22.22.552.00
021613	4	Inv	POLICE/CELL PHONES		02/16/2013	68.70		01.21.552.01
Total US CELLULAR						238.06		
WATCHGUARD VIDEO								
WATCHGUARD VIDEO 119323								
DINV0019878	1	Inv	IL TRAINING & STANDARDS		01/14/2013	9,564.00		01.21.830.04
Total WATCHGUARD VIDEO						9,564.00		
WHITE, JUDY								
WHITE, JUDY 1204								
030113	1	Inv	JANITOR SERVICES		03/01/2013	110.00		01.41.511.01
Total WHITE, JUDY						110.00		
Grand Total:						116,051.31		

Vendor Number Hash: 2522057
 Vendor Number Hash - Split: 3003302
 Total Number of Invoices: 49
 Total Number of Transactions: 82

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	116,051.31	116,051.31
	116,051.31	116,051.31