



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, MARCH 25, 2013

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
13C-0099.	Call to Order by Presiding Officer
13C-0100.	Roll Call
13C-0101.	Establishment of Quorum
13C-0102.	Pledge of Allegiance
13C-0103.	Reports of Standing Committees
	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

PUBLIC HEARING

ITEM	DESCRIPTION	PAGE
13C-0104.	Public Hearing on the Fiscal Year 2013-14 Operating Budget for the City of Galena	3-4

CONSENT AGENDA CA13-06

ITEM	DESCRIPTION	PAGE
13C-0105.	Approval of the Minutes of the March 11, 2013 City Council Meeting and the Budget Work Session of March 18, 2013	5-14
13C-0106.	Approval of Contract with Cushman Greenhouse for Hanging Flower Baskets	15
13C-0107.	Approval of an Agreement Between the Illinois Department of Transportation and the City of Galena for the Engineering of the Spring Street Project	16

CONSENT AGENDA (Continued)

ITEM	DESCRIPTION	PAGE
13C-0108.	Acceptance of the February 2013 Financial Report	--

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0084.	Second Reading and Possible Approval of an Ordinance Modifying the Class O Craft Distiller's Liquor License as it Relates to Product Sampling and Sales of Spirits by the Glass	17-18

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0109.	Discussion and Possible Action on an Agreement between the Galena Art and Recreation Center (ARC) and the City of Galena for the Use of Recreation Park by the ARC for Summer Activities	19-26
13C-0110.	Discussion and Possible Action on a Contract with Modus Engineering for Design of the HVAC System at the New City Hall	27
13C-0111.	Discussion and Possible Action on Request by Gina Cullen, 108 S. High Street, for Cost Sharing of Retaining Wall Repairs and Drainage Improvements	29-35
13C-0112.	Warrants	36-42
13C-0113.	Alderspersons' Comments	
13C-0114.	City Administrator's Report	
13C-0115.	Mayor's Report	
13C-0116.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
City Council	Mon. April 8	6:30 P.M.	City Hall
Historic Preservation Comm.	Thurs. April 4	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. April 10	6:30 P.M.	City Hall

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: March 20, 2013

RE: Budget Public Hearing

Thank you for participating in the first budget work session conducted on March 18. The next step in the budget process is a public hearing on the proposed budget during the regular council meeting of March 25. During the hearing the public will have the opportunity to comment about any aspect of the budget.

Based on the discussion at the March 18 work session, I am suggesting some changes to the proposed budget. The changes are listed on the attached "Proposed Changes to Draft 1 Budget". The changes include a \$25,000 expense for the Galena Foundation's Grant Park gazebo project, the \$8,000 donation to the ARC for the outfield fence, and non-union wage increases. The budget totals for the General Fund and other funds after the proposed changes are shown in Table 1 below.

Table 1. FY 2013-14 Budget Totals with Proposed Changes

	Revenue	Expenses
General Fund	\$ 3,680,105	\$ 4,128,950
Other Funds	\$ 5,306,650	\$ 5,924,855
TOTAL	\$ 8,986,755	\$ 10,053,805
	Budget (Deficit)/Surplus	(\$1,067,050)

With the proposed changes, the General Fund would have a budgeted deficit of \$448,845. This means the General Fund would be balanced with the exception of the \$450,000 budgeted for the City Hall/Police Department relocation projects. As we discussed at the work session, the total budget deficit of over \$1 million may be explained by the flood pump project, the City Hall/Police Department projects, and the fire training facility expenses. Importantly, we expect to finish the coming fiscal year with healthy reserves and in compliance with our Minimum Fund Balance Policy across all 23 funds.

The next scheduled discussion of the budget would be at the regular council meeting of April 8. At that time the proposed changes, and/or any other changes, could be made. The budget could be adopted on April 8 or at the meeting of April 22. Please let me know if you have questions.

Proposed Changes to Draft 1 Budget

REVENUES

Line Item	Fund	Name	Add / (Deduct)		Description
General Fund					
		Total General Fund Revenue Changes	0		
Line Item	Fund	Name	Add / (Deduct)	Total	Description
Other Funds					
17.383.5	Parks	Galena Foundation Project	(37,000)		Reduce revenue based 50/50 cost sharing and revised project cost
17.399.0	Parks	Transfer in	27,000		Transfer from General Fund to prevent year-end fund deficit
		Total Other Fund Revenue Changes	(10,000)		
		TOTAL REVENUE CHANGES	(10,000)		

EXPENSES

Line Item	Fund	Name	Add / (Deduct)	Total	Description
General Fund					
01.11.411.00	Administration	Salaries and Wages	4,705	\$ 143,195	Adjust to 3.25% reflect increase
01.11.929.06	Administration	ARC donation	8,000	\$ 8,000	Cost of new ball field fence. Light repair to occur in current budget year.
01.13.411.00	Finance	Salaries and Wages	2,235	\$ 80,900	Adjust to 3.25% reflect increase
01.16.411.00	Zoning	Salaries and Wages	615	\$ 73,235	Adjust to 3.25% reflect increase
01.21.411.00	Police	Salaries and Wages	(150)	\$ 503,250	Adjust to 3.25% reflect increase
01.41.411.00	Public Works	Salaries and Wages	10,885	\$ 335,550	Adjust to 3.25% reflect increase
01.41.840.01	Public Works	New Truck	(1,000)	\$ 54,000	Reduce based on estimated cost
01.41.863.07	Public Works	Downtown Crosswalks	(2,000)	\$ 13,000	Reduce to "balance" General Fund
01.45.411.00	Engineering	Salaries and Wages	680	\$ 21,280	Adjust to 3.25% reflect increase
01.46.411.00	Building	Salaries and Wages	1,650	\$ 68,700	Adjust to 3.25% reflect increase
01.99.999.05	Transfers	Transfer to Parks Hall Fund	27,000	\$ 135,000	Year-end transfer to zero Turner Hall fund balance
		Total General Fund Changes	52,620		
Line Item	Fund	Name	Add / (Deduct)		Description
Other Funds					
13.44.411.00	Garbage	Salaries and Wages	262	\$8,070	Adjust to 3.25% reflect increase
17.52.411.00	Parks	Salaries and Wages	2,015	\$63,190	Adjust to 3.25% reflect increase
17.52.890.00	Parks	Galena Foundation Projects	(12,000)	\$50,000	Reduce Gazebo cost estimate
20.25.411.00	Flood Control	Salaries and Wages	1,255	\$39,430	Adjust to 3.25% reflect increase
51.42.411.00	Water	Salaries and Wages	60	\$42,130	Adjust to 3.25% reflect increase
52.43.411.01	Sewer	Salaries and Wages	(115)	\$36,650	Adjust to 3.25% reflect increase
		Total Other Funds Changes	(8,523)		
		TOTAL EXPENSE CHANGES	44,097		

FY 2013-14 Revenues over Expenditures After Changes

General Fund Surplus/(Deficit)	(\$448,845)	(\$1,155 surplus minus the \$450,000 City Hall project)
Other Funds Surplus/(Deficit)	(\$618,205)	
Total Budget Surplus/(Deficit)	(\$1,067,050)	

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 11 MARCH 2013

13C-0073 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 11 March 2013.

13C-0074 – ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Murphy, and Renner.

Absent: Painter

13C-0075 – ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct City business.

13C-0076 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

13C-0077 - REPORTS OF STANDING COMMITTEES

None.

13C-0077B – PUBLIC COMMENTS

Egon Wolff, 200 N. Bench Street – Wolff voiced concern with the design of the new City Hall. He doesn't feel it fits the legacy of Galena. He added the restrooms built by the state at Market House Square were amiable and were designed to fit the design of the adjacent buildings.

Brian Beadle – Sports Program Director, Galena ARC – Beadle advised he will be overseeing the sporting activities at the ARC. Their plan is to move everything from Wiene Fields to Rec Park. They are looking to upgrade the existing lights and add a fence for the outfield. They are working to get the adult leagues back out there as well as little league baseball/softball for girls. They plan to do a men's league on Friday nights and a kings/queens league on Sunday night. The ARC will be responsible for all field maintenance. They would also like to use the horseshoe pits for a horseshoe league as well as the shuffleboard courts for a shuffleboard league with the hopes of getting seniors involved in that. The intent is to get everyone active. They would also like to get sand volleyball going again. Beadle also plans to bring in archery and utilize the new tennis courts.

Sara Peterson, Director, Galena ARC – Peterson advised they would like to make Rec Park a true family destination all summer long. Their intent is to make Galena more active by creating more leagues.

CONSENT AGENDA CA13-05

13C-0078 – APPROVAL OF MINUTES OF THE FEBRUARY 25, 2013 CITY COUNCIL MEETING

13C-0079 – ACCEPTANCE OF JANUARY 2012 FINANCIAL REPORT

13C-0080 – APPROVAL OF 2013 ZONING MAP

13C-0081 – APPROVAL OF A REQUEST BY THE ANTIQUE TOWN RODS AND GALENA BOY SCOUT TROOP 95 TO USE THE 101 GREEN STREET PARKING LOT FOR FOOD SALES ON BOY SCOUT WEEKEND

Motion: Cording moved, seconded by Lincoln, to approve Consent Agenda CA13-05 as presented.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Cording, Renner
NAYS: None
ABSENT: Painter

The motion carried.

NEW BUSINESS

13C-0082 – VISITGALENA.ORG QUARTERLY REPORT

Richard Forester gave a presentation on the VisitGalena.org quarterly report. He announced VisitGalena.org received an award at the Illinois Governor’s Conference on Tourism for “Best Website” for organizations with budgets under \$700,000.

Forester advised in an attempt to increase private revenue, they are looking to expand membership outside of the county. He advised those that have a business in Galena are automatically a member and are allowed one free ad on the website. Members outside of Galena pay a \$250 membership fee which includes one listing. Each additional listing is \$250. Lodging outside of Galena pays a \$250 membership fee plus \$5 per room for their listing. Forester advised they are looking at major tourism attractions such as the Diamond Joe Casino and the Mississippi River Museum. He advised lodging establishments outside of Jo Daviess County will not be eligible. They are looking at a membership fee of \$500 for out of county memberships and \$350 for any additional listings on the website.

13C-0083 – DISCUSSION AND POSSIBLE ACTION ON PROPOSAL BY XXX RACING AND VISITGALENA.ORG TO HOST THE THIRD ANNUAL TOUR OF GALENA, JUNE 7-9, 2013

Motion: Greene moved, seconded by Lincoln, to approve the proposal by xXx Racing and VisitGalena.org to host the third annual Tour of Galena, June 7-9, 2013.

Discussion: There were no problems with the race for the past two years and they propose to use the same race routes.

Renner advised the Police Department felt everything went well, they were easy to work with and were very organized.

Roll Call: AYES: Greene, Lincoln, Murphy, Cording, Fach, Renner
NAYS: None
ABSENT: Painter

The motion carried.

13C-0084 – FIRST READING OF AN ORDINANCE MODIFYING THE CLASS O CRAFT DISTILLER’S LIQUOR LICENSE AS IT RELATES TO PRODUCT SAMPLING AND SALES OF SPIRITS BY THE GLASS

Motion: Fach moved, seconded by Greene, to approve the first reading of an ordinance modifying the Class O Craft Distiller’s Liquor License as it relates to product sampling and sales of spirits by the glass.

Discussion: It was noted this change mimics the State Statute.

Roll Call: AYES: Lincoln, Murphy, Cording, Fach, Greene, Renner
NAYS: None
ABSENT: Painter

The motion carried.

13C-0085 – DISCUSSION AND POSSIBLE ACTION ON A PROPOSAL BY THE GALENA ART AND RECREATION CENTER TO UTILIZE RECREATION PARK FOR SUMMER ACTIVITIES

Motion: Greene moved, seconded by Lincoln, to open discussion on the proposal by the Galena Art and Recreation Center to utilize Recreation Park for summer activities.

Discussion: None.

Roll Call: AYES: Murphy, Cording, Fach, Greene, Lincoln, Renner
NAYS: None
ABSENT: Painter

The motion carried

Discussion: Greene stated he would like to see staff sit down with the ARC to work out an agreement. He voiced concern there may be a parking problem in the summer. He suggested it may be time to look at a Park Board in order to do this.

Albaugh advised the lights need approximately \$4,000 worth of repairs.

They plan to have a concession stand selling prepackaged items. The pool concession stand will be open during pool hours if anyone wants to purchase hot food.

The primary activities will be on Friday and Sunday nights. The rest of it would be during the week. There may be an occasional tournament on a Saturday. They have no committed dates yet. They will be doing 5th-8th grade instructional ball during the day and Pre-K – 4th grade in the early evening.

Murphy questioned if there might be a way to put up a temporary fence vs. putting the money into a permanent fence.

Moran advised there is a surplus in the general fund to do something like this. Last year the City had an agreement with the ARC for youth programming for \$10,000. This year they are asking for \$11,000 in capital improvements at our facility but are not asking for any other funds.

Council directed staff to work up a use agreement.

Motion: Greene moved, seconded by Fach, to close discussion on the proposal by the Galena Art and Recreation Center to utilize Recreation Park for summer activities.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None
ABSENT: Painter

The motion carried

Motion: Cording moved, seconded by Fach, to approve the proposal by the Galena Art and Recreation Center to utilize Recreation Park for summer activities, 13C-0085.

Discussion: None.

Roll Call: AYES: Fach, Lincoln, Murphy, Cording, Renner
NAYS: Greene
ABSENT: Painter

The motion carried

13C-0086 – DISCUSSION AND POSSIBLE ACTION ON IMPROVEMENTS TO RECREATION PARK INCLUDING LIGHTING UPGRADES AND THE INSTALLATION OF AN OUTFIELD FENCE ON THE BALL FIELD

Motion: Murphy moved, seconded by Cording, to table item 13C-0086 until such time as the City Administrator and the Galena Art and Recreation Center determine a plan and cost of operations.

Discussion: None.

Roll Call: AYES: Greene, Lincoln, Murphy, Cording, Fach, Renner
NAYS: None
ABSENT: Painter

The motion carried

13C-0087 – DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF SELF-CONTAINED BREATHING APPARATUS FOR THE FIRE DEPARTMENT

Motion: Greene moved, seconded by Murphy, to approve the purchase of Self-Contained Breathing Apparatus for the Fire Department.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Cording, Fach, Greene, Renner
NAYS: None
ABSENT: Painter

The motion carried.

13C-0088 – DISCUSSION AND POSSIBLE ACTION ON A PROPOSAL BY THE GALENA FOUNDATION TO CONTRACT WITH ADAM JOHNSON ARCHITECTURE FOR THE GRANT PARK GAZEBO RESTORATION PROJECT

Motion: Fach moved, seconded by Cording, to approve the proposal by the Galena Foundation to contract with Adam Johnson Architecture for the Grant Park Gazebo Restoration Project in an amount not to exceed \$5,000.

Discussion: Moran advised the Galena Foundation is going to ask for a 50/50 split on the project. The estimated cost is approximately \$40,000. They hope to have the project completed by August 14. The timing of the restoration of the project has to be worked out as the Gazebo has been rented out for events.

The Gazebo will be dedicated at Country Fair in October.

Roll Call: AYES: Murphy, Cording, Fach, Greene, Renner
NAYS: Lincoln
ABSENT: Painter

The motion carried.

13C-0089 – DISCUSSION AND POSSIBLE ACTION ON THE REIMBURSEMENT OF JIM AND KATHY ANDERSON FOR EXPENSES ASSOCIATED WITH THE MAGAZINE STREET RETAINING WALL PROJECT

Motion: Greene moved, seconded by Murphy, to open discussion on the reimbursement of Jim and Kathy Anderson for expenses associated with the Magazine Street Retaining Wall Project.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None
ABSENT: Painter

The motion carried

Discussion: Moran advised the wall was rebuilt in 2000. The wall is in need of repairs again. When the wall was redone in 2000 the Anderson’s purchased the decorative railing on the top of the wall. Their proposal is to have the City pay for the removal and reinstallation of the fence. They will store the fence on their property.

Greene voiced concern if they were to remove the fence and the wall would collapse the city would be liable. City Attorney Nack stated it would better for the City to hire someone to remove the fence.

Council agreed to go out for bid for the Magazine Street Retaining Wall Project. Cording stated she preferred to wait until after the budget process to make a decision.

Motion: Greene moved, seconded by Murphy, to close discussion on the reimbursement of Jim and Kathy Anderson for expenses associated with the Magazine Street Retaining Wall Project.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None
ABSENT: Painter

The motion carried

Motion: Greene moved, seconded by Fach, to go out for bids for the Magazine Street Retaining Wall Project, item 13C-0089.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln
NAYS: Murphy, Cording
ABSENT: Painter

The motion carried.

13C-0090 – DISCUSSION AND POSSIBLE ACTION ON 2013 SWIMMING POOL FEES AND WAGES

Motion: Fach moved, seconded by Cording, to approve the fees and wages for the swimming pool for 2013.

Discussion: Fach felt everything was well expressed, well researched and looks good.

Cording felt the improvements looked great, especially the individual season pass to help clarify things. She was pleased to see the season ran from Memorial Day to the weekend after school starts.

Roll Call: AYES: Greene, Lincoln, Murphy, Cording, Fach, Renner
NAYS: None
ABSENT: Painter

The motion carried.

13C-0091 – DISCUSSION AND POSSIBLE ACTION ON AMENDMENT ONE TO FACILITIES SPACE LEASE WITH US CELLULAR

Motion: Fach moved, seconded by Cording, to open discussion on Amendment One to the Facilities Space Lease with US Cellular.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Cording, Fach, Greene, Renner
NAYS: None
ABSENT: Painter

The motion carried.

Discussion: Fach questioned if the fee is commensurate with other communities. Moran advised the amount shown is just the increase. The actual monthly rent is \$1,800. Moran feels the City is doing very well with this amount. He advised the City went from no leases or rent 10 years ago up to \$80,000 per year right now. This will not prevent the City from adding another antenna to the tower.

Motion: Fach moved, seconded by Cording, to close discussion on amendment one to the Facilities Space Lease with US Cellular.

Discussion: None.

Roll Call: AYES: Murphy, Cording, Fach, Greene, Lincoln, Renner
NAYS: None
ABSENT: Painter

The motion carried.

Motion: Fach moved, seconded by Lincoln, to approve the amendment to the Facilities Space Lease with US Cellular.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None
ABSENT: Painter

The motion carried.

13C-0092 – DISTRIBUTION OF PROPOSED FISCAL YEAR 2013-14 OPERATING BUDGET

Moran distributed the proposed Fiscal Year 2013-2014 Operating Budget and reminded everyone the first budget meeting will be held Monday, March 18, 2013 at 5:00 p.m.

13C-0093 – WARRANTS

Motion: Murphy moved, seconded by Lincoln, to approve the Warrants as presented.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None
ABSENT: Painter

The motion carried.

13C-0094 – ALDERPERSONS’ COMMENTS

Accident – Fach reported an ammonia tanker went off of the Highway at Spring and High Streets a couple of months ago. A wrecker was needed to get the truck out. He questioned if we could direct the state to install a guardrail.

Bartell Farm – It was noted things haven’t gotten worked out for dam for retention pond on the Bartell Farm. A question was asked if there is any way the City can come up with enough dirt out of the pond itself to dam it up again as people downstream are suffering because this thing is sitting there not repaired.

Financial Report – Fach complimented Cindy Pepple on doing a wonderful job with her report.

Washout – Greene advised there is a large washout at Buckhill and Dewey Avenue. He recommended letting the township know.

Public Works – Cording commended the Public Works Department on doing a great job during all of the snows we have been having. They are out very early cleaning up the streets.

Concern – Lincoln voiced concern that they City seemed to have problems getting funding for the proposal for Rec Park but when we got to the project at Grant Park where we don’t know how much money we are going to have to kick in, we had no problems approving to get the drawings made up. He felt it seems like we are wasting time.

Business Expo – Lincoln stated the Chamber of Commerce had a Business Expo at the Convention Center. It was well attended.

13C-0095 – CITY ADMINISTRATOR’S REPORT

Website – Moran advised he is working on the new website. They are shooting for June to have it up and running in order to take advantage of the grant obtained for that project.

13C-0096 – MAYOR’S REPORT

No report.

12C-0097 – MOTION FOR EXECUTIVE SESSION

Motion: Murphy moved, seconded by Cording, to recess to Executive Session to discuss the following:

- Purchase or lease of real estate, Section 2 (c) (5)
- Collective negotiating matters and deliberations concerning salary schedules , Section 2 (c) (2)

- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Fach, Greene Lincoln, Murphy, Cording, Renner
 NAYS: None
 ABSENT: Painter

The motion carried.

The meeting recessed at 7:45 p.m.

The meeting reconvened at 8:25. The following action was taken:

Motion: Lincoln moved, seconded by Greene, to approve the Union Contract for the Public Works Department for 2013-2017.

Discussion: None.

Roll Call: AYES: Murphy, Cording, Fach, Greene, Lincoln, Renner
 NAYS: None
 ABSENT: Painter

The motion carried.

13C-0072 - ADJOURNMENT

Motion: Cording moved, seconded by Lincoln to adjourn.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Renner
 NAYS: None
 ABSENT: Painter

The motion carried.

The meeting adjourned at 8:27 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk

MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF 18 MARCH 2013

CALL TO ORDER

Mayor Terry Renner called the special meeting to order at 5:00 p.m. in the Board Chambers at 312½ North Main Street on 18 March 2013.

ROLL CALL

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Painter and Renner

Absent: Murphy

ESTABLISHMENT OF QUORUM

Mayor Terry Renner announced a quorum of Board members present to conduct city business.

BUDGET WORKSESSION

WORK SESSION FOR 2013-14 OPERATING BUDGET

Mark Moran, City Administrator, gave a brief PowerPoint presentation and overview of the proposed Fiscal Year 2013-2014 Operating Budget highlighting the following:

1. Budget Goals
2. Budgeting Methodology—Zero Based Budgeting
3. Budget Summary
4. Projected Fund Balances
5. Capital Projects and Expenses
6. Street Improvement Sales Tax
7. Debt Summary
8. Staffing Efficiency
9. Pending Budget Issues

Discussion: Council discussed the following items:

Turner Hall – Council discussed the repairs and upgrades needed at the hall. Moran presented the following priority list projects needed to be done at the hall.

TURNER HALL ENERGY EFFICIENCY IMPROVEMENTS AND OTHER IMPROVEMENTS: PRIORITIES AND COSTS

PRIORITY	WORK TO BE PREFORMED BY STAFF	% COMPLETION	COST
1	Door Weather Stripping, Seal Door Cracks and Refinish Area to Match	0	\$1,500
2	Sensor Switches In Restrooms	0	\$500
3	Exit Signs Replaced With LED Exit Signs (as they fail)	0	\$3,300
4	Patch And Seal Holes Around Exterior Of Building	0	\$1,000
5	Remove and Replace Caulking Around Windows and Paint Windows	0	\$750
6	Repair Plaster on Walls And Around Windows	50	\$1,000
7	New Backstage Side Lighting	0	\$500
8	Renovate Janitors Closets and Re Key	0	\$250
9	Repaint All Heat Registers	0	\$150

10	Repair and Paint Outside Front Balcony	0	\$500
	SUB TOTAL		\$9,450
	CONTRACTED WORK		
1	Check and Repair Fire Escapes as Needed	0	\$1,500
2	Remote Access Thermostat Controls	0	\$2,000
3	Upgrade Current Heating System To A 95% Efficiency System	0	\$15,000
4	Circular Window At Back Stage Wall Should Be Sealed/Insulated	0	\$800
5	Repair Coping on Building	0	\$3,000
6	New Outside LED Lights With Down Shields on Outside of Building	0	\$3,500
7	Install ceiling fans	0	\$5,000
8	Find Replacements Globes and Parts For Old Light Fixtures	0	\$3,000
9	Storm Windows	0	\$30,000
10	Tile Kitchen Floor	0	\$4,000
11	Remove Vent area on Roof and Reroof Area	0	\$5,000
13	Re-Tile Front Entry Way Back To Marble	0	\$4,000
14	Remove and Replace Stage Floor	0	\$6,000
15	Stabilize Hill at Back of Parking Lot	0	\$10,000
16	Seal, Insulate and Add New Heavy Steel Roof to Kitchen Addition	0	\$6,000
12	Replace Lighting System With High Efficiency System	0	\$85,000
	SUB TOTAL		\$183,800
	TOTAL		\$193,250

11C-0121 - ADJOURNMENT

Motion: Fach moved, seconded by Lincoln to adjourn.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Painter, Cording and Renner
 NAYS: None
 ABSENT: Murphy

The motion carried.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,

Craig Albaugh

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: March 19, 2013

RE: Main Street Flowers

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "DATE:" line.

Last summer, the Cushman Greenhouse of Belmont, Wisconsin supplied the hanging flower baskets for our downtown. Even with the drought, I believe we had the best flower display in the history of our downtown flower basket program. Several factors contributed to the results, including: new deeper baskets, seasonal employee Ken Kennedy's dedication to watering, and the selection of flowers. I recommend that we again contract with the Cushman Greenhouse for this summer's flower baskets.

Cushman Greenhouse owner, Steve Cushman, has quoted a price of \$35 per basket for the flowers and the planting. Last year's price was \$32 per basket. We would use the 50 hanging baskets that were purchased last year.

The total expense of \$1,750 would be allocated to the Mayor's Fund the same as this year. With your approval, the greenhouse will begin growing the flowers immediately to facilitate an early summer delivery.

Please let me know if you have any questions. Thank you.

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Mayor Renner and City Council

FROM: Andy Lewis, City Engineer 

DATE: 20 March 2013

RE: Spring Street Reconstruction
Engineering Design Services Agreement

During 2011 and 2012 city staff completed a detailed proposal to IDOT arguing the state was responsible for the relocation of water and sanitary sewer mains on Spring Street, as part the proposed reconstruction project. Our main contention was these utilities were in place before Spring Street became a federal highway and therefore became IDOT's responsibility to relocate. In November 2012 IDOT finally agreed to fund the relocation of all water and sanitary sewer mains on Spring Street and provided a letter and agreement as confirmation. This utility relocation is a considerable saving to the city, and including engineering is estimated to be at least \$1.5 million.

We are now in a position to proceed with the engineering design and plan to use the same consultant as IDOT are using on the project – Willett and Hoffman, who recently provided an agreement for design services in the sum of \$115,000. This sum will be reimbursed to the city by IDOT once the agreement is approved.

I recommend the city council approves an agreement with Willett and Hoffman for engineering services in the sum of \$115,000 for utility relocation on the Spring Street Reconstruction project.

Ordinance #-13-_____

AN ORDINANCE AMENDING CHAPTER 111 “ALCOHOLIC BEVERAGES” OF THE CODE OF ORDINANCES OF THE CITY OF GALENA TO MODIFY THE CRAFT DISTILLER LICENSE

WHEREAS, the City of Galena is a municipal corporation operating under the laws of the State of Illinois; and

WHEREAS, Chapter 111 of the Galena Code of Ordinances regulates the sale and consumption of alcoholic beverages in the City of Galena, and

WHEREAS, Chapter 111.20 of the Galena Code of Ordinances establishes the classifications of liquor licenses and sets the fees for each classification of license; and

WHEREAS, the City Council of the City of Galena recently amended the Alcoholic Beverages code to add a “Class O Craft Distiller” license classification to permit the manufacture, sampling and retail sales of alcoholic spirits and to set the fee for said license; and

WHEREAS, the City Council of the City of Galena now seeks to amend the “Class O Class Distiller” license to imitate the state law regarding the sampling and sale of distilled spirits manufactured at the craft distillery.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 111.20 of the Code of Ordinances shall be amended by adding the following highlighted text:

- N. Class “O” license shall be known as the craft distiller license. It shall authorize a distiller the manufacture of spirits by distillation in quantities not to exceed the number of gallons authorized for production each year by a Craft Distillery in the Liquor Control Act of 1934 (235 ILCS 5/1-1 et seq.) and the storage of such spirits. A craft distiller license shall allow the licensee to sell to distributors, ~~retailers~~ and to non-licensees in accordance with the Liquor Control Act (or similar act) of the State of Illinois. **The craft distiller license shall allow the licensee and to offer spirits for sale manufactured by the licensee on the premises specified in such license for sale by the glass on the premises and in packaged form at retail on in the premises specified in such license for the use or consumption off the premises, , but not for consumption on the premises except for A**

craft distiller license shall permit the licensee to conduct tastings of spirits for which no remuneration ***may or may not*** be received. A single tasting of distilled spirits shall not exceed one-fourth of one ounce. No more than three tastings of distilled spirits shall be provided to any person on any day. It shall be unlawful for such licensee to offer tastings or sell alcoholic liquor for consumption ***on or*** off the premises between the hours of 1:00 a.m. and 6:00 a.m., except New Year's Day, in which case such tastings and sales shall not be made between the hours of 2:00 a.m. and 6:00 a.m. The annual license fee shall be set by the City Council from time to time.

SECTION II: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION III: Passed on this _____ day of _____, 2013, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

**AGREEMENT BETWEEN THE CITY OF GALENA AND
THE GALENA ART AND RECREATION CENTER**

This agreement is entered into this _____ day of _____, 2013 between the City of Galena, an Illinois Municipal Corporation, herein after referred to as City, and The Galena Art and Recreation Center, an Illinois Non for Profit Organization, herein after referred to as ARC. The parties hereby agree as follows:

1. The ARC agrees to provide youth and adult services to members of the Galena Community, which services are not provided by the City. Such services include but are not limited to crafts, recreation and sports.
2. The parties agree the services provided by the ARC constitute a public service which benefits the citizens of Galena, Illinois.
3. The ARC will supervise all activities and agrees to hold the City harmless for any liability or injuries that may occur from such activities.
4. The ARC shall be solely responsible for the rules, regulations, and supervision of activities.
5. The ARC shall be solely responsible for hiring and compensation of all employees.
6. The ARC agrees that City personnel shall have access to Recreation Park at all times.
7. The ARC shall provide to the City by no later than 12/31/13 a financial statement showing the entire costs incurred in administering their programs.
8. The City agrees to permit the ARC exclusive use of the following Recreation Park facilities in accordance with the schedule attached hereto as Addendum A:
 - a. Horse shoe pits
 - b. Shuffleboard courts
 - c. Basketball courts
 - d. Sand volleyball courts
 - e. Baseball/softball field (including dugouts, lights, and scoreboard as necessary)
 - f. Open space for activities like beanbags and archery
 - g. Concession stand

9. In addition to the times and dates set forth in Addendum A, the ARC may use the facilities listed in Paragraph 8 when said facilities are not reserved by others and with the permission of the Facilities Manager. The ARC may not sublet any of the facilities listed in paragraph 8 of this agreement.
10. The City agrees to allow the ARC to open the restrooms near the baseball/softball field as needed for the activities conducted by the ARC. The ARC agrees to close and lock the restrooms at the conclusion of their daily activities. The City agrees to maintain and clean the restrooms.
11. The use of the concession stand by the ARC shall comply with applicable State and local food laws. Product sales at the concession stand shall be limited to pre-packaged food and drink. At no time shall hot items, such as pizza, hamburgers, or hotdogs be sold by the ARC. The sale of alcoholic beverage shall not be permitted. The public shall be permitted to carry in food and drink to Recreation Park with the exception of the swimming pool. Any improvements to the concession stand shall be made at the expense of the ARC after approval by the City. Any improvements to the concession stand shall be the property of the City and shall be maintained by the City. Any portable equipment, such as freezers, refrigerators, and coolers, installed in the concession stand by the ARC shall remain the property of the ARC. The ARC shall be responsible for the maintenance of all portable equipment and the general cleanliness of the concession stand.
12. The ARC shall be responsible for the setup and daily clean-up of the facilities used at Recreation Park. All litter at the facilities used by the ARC shall be deposited in refuse receptacles provided by the City at the conclusion of each activity. The City shall be responsible for emptying refuse receptacles and removal and disposal of the refuse from the park.
13. ARC agrees to maintain the baseball/softball field, the horseshoe pits, and the sand volleyball courts during the period of use by the ARC. Maintenance of the baseball/softball courts includes dragging the infield, chalking lines as necessary, and installing and removing bases. The City agrees to make available a Gator vehicle for daily maintenance. The City will mow the grass and provided weed control as is the current practice at Rec Park.
14. The City shall pay eight thousand dollars (\$8,000) to the ARC to be used offset the costs of installing a chain link outfield fence at the Recreation Park ball field. The fence design and installation shall be approved by the City. The parties agree the payment from the City is a one time payment and the City is not obligated to make any payments in the future. The fence shall become the property of the City and shall be maintained by the City. Should the cost of the fence be less than \$8,000, the ARC shall refund to the City the difference.

15. The City agrees to conduct any required maintenance and repair, not to exceed four thousand dollars (\$4,000), to the baseball/softball field lighting system. If the actual cost of the maintenance and repair is determined to be more than \$4,000, the City may postpone or cancel the maintenance and repair at its discretion until the additional required funding is secured. The City shall own and maintain the lighting system.
16. The City agrees to maintain the existing digital scoreboard in good working order.
17. The City reserves the right to regulate parking of all motor vehicles in Recreation Park. No automobiles, trucks or trailers will be permitted to park on the grass at Recreation Park without the permission of the City. The ARC agrees to cooperate with the City to resolve any parking related issues caused in whole or part by the ARC activities at the park.
18. ARC agrees to exercise reasonable precaution for the protection of City property.
19. User will provide insurance coverage insuring the Park and all facilities thereon for all hazards in an amount not less than \$1,000,000 and furthermore, agrees to name the City of Galena as an additional insured on said policy. Said insurance is for the purpose of insuring both User and the City against any liability or other claims that may be made due to acts occurring in Recreation Park and in connection with any activities conducted by the ARC thereon. A copy of said coverage shall be provided to the City at least seven days prior to the date of the first activity.
20. ARC further agrees to indemnify and save harmless City, its officers, agents and employees from any and all claims, causes of actions and suits accruing or resulting from any damage, injury or loss to any person or persons, caused by, arising out of, or in any way connected with the ARC use of the City facilities including any of the privileges here granted.
21. It is mutually agreed that this Agreement and the privileges granted here or any part of this Agreement cannot be assigned or otherwise disposed of without written consent of the City.
22. It is mutually understood and agreed that no alteration or variation of the terms of this Agreement shall be valid, unless made in writing and signed by the parties, and that no oral understandings or agreements not incorporated here and no alterations or variations of the terms of this Agreement, unless made in writing and signed by the parties, shall be binding upon any of the parties.

23. The privileges here granted shall be granted according to the laws of the State of Illinois and the ordinances of the City of Galena.

24. This agreement shall expire on November 30, 2013.

25. For the purpose of this agreement all information and notices shall be sent to:

The Galena Art and Recreation Center
Attention: Sarah Peterson
413 S. Bench Street
Galena, IL 61036

The City of Galena
Attention: Mark Moran
312 ½ N. Main Street
Galena, IL 61036

IN WITNESS THEREOF, the parties have caused this Agreement to be executed on behalf of each body by their duly elected official empowered to so execute this document as the date first above written.

GALENA ART AND RECREATION CENTER
An Illinois Non for Profit Corporation

BY: _____

ATTEST: _____

CITY OF GALENA
An Illinois Municipal Corporation

BY: _____

ATTEST _____

May 2013 ARC/Rec Park Programs

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
	5th-8th Grade Baseball Clinic (5:30-8pm)					
12	13	14	15	16	17	18
	5th-8th Grade Softball Clinic (5:30-8pm)					
19	20	21	22	23	24	25
26	27	28	29	30	31	
					Men's Softball (5:30-10pm)	

June 2013-ARC/Rec Park Programs

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2 Kings/Queens Softball 5:30 –10 pm	3 Sand Volleyball 5:30—8:30 pm	4 PreKinder thru 4th Grade Baseball/Softball Evenings (5:30-8:30)			7 Men's Softball (5:30-10pm)	8
9 Kings/Queens Softball 5:30 –10 pm	10 Sand Volleyball 5:30—8:30 pm	11 PreKinder thru 4th Grade Baseball/Softball Evenings (5:30-8:30)			14 Men's Softball (5:30-10pm)	15
16 Kings/Queens Softball 5:30 –10 pm	17 Sand Volleyball 5:30—8:30 pm	18 PreKinder thru 4th Grade Baseball/Softball Evenings (5:30-8:30)			21 Men's Softball (5:30-10pm)	22 5-8 Grade Baseball Tournament 9-4pm
23 5-8 Grade Baseball Tournament 9-4pm Kings/Queens Softball 5:30 –10 pm	24 Sand Volleyball 5:30—8:30 pm	25 PreKinder thru 4th Grade Baseball/Softball Evenings (5:30-8:30)			28 Men's Softball (5:30-10pm)	29 5-8 Grade Softball Tournament 9-4pm
30 5-8 Grade Softball Tournament 9-4pm Kings/Queens Softball 5:30 –10 pm				Summer Camp Program: Every M/W/F Pool/Park 1-6pm) All children obtain a City Pool Pass and most purchase items from the concession stand.		

July 2013-ARC/Rec Park Programs

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
	Summer Camp Program: AM: Mon, Tue, Wed & Fri Swim Lessons /Itasca Pavilion PM: Mon/Wed/Fri afternoon at pool					
7 Kings/Queens Softball 5:30—10 pm	8 Archery (9-10:30am)	9	10 Archery (9-10:30am) Sandlot 11-12:30pm	11	12 Horseshoes/Shuffleboard 6-8 pm	13
	Summer Camp Program: AM: M-Fri Swim Lessons /Itasca Pavilion; PM: Mon/Wed/Fri afternoon at pool					
	Sand Volleyball 5:30—8:30 pm	PreKinder thru 4th Grade Baseball/Softball Evenings (5:30-8:30)			Men's Softball (5:30-10pm)	
14 Kings/Queens Softball 5:30—10 pm	15 Archery (9-10:30am) Sand Volleyball 5:30—8:30 pm	16	17 Archery (9-10:30am) 5-8 Grade Sandlot Base/ Softball 11-12:30pm	18	19 Horseshoes/Shuffleboard 6-8 pm Men's Softball (5:30-10pm)	20
		PreKinder thru 4th Grade Baseball/Softball Evenings (5:30-8:30)				
21 Kings/Queens Softball 5:30—10 pm	22 Archery (9-10:30am) Sand Volleyball 5:30—8:30 pm	23	24 Archery (9-10:30am)	25	26 Horseshoes/Shuffleboard 6-8 pm Men's Softball (5:30-10pm)	27
		PreKinder thru 4th Grade Baseball/Softball Evenings (5:30-8:30)				
28 Kings/Queens Softball 5:30—10 pm	29 Sand Volleyball 5:30—8:30 pm	30	31			
		Summer Camp Program: Every M/W/F Pool/Park 1-6pm) All children obtain a City Pool Pass and most purchase items from the concession stand.				

August 2013-ARC/Rec Park Programs

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 Summer Camp (Pool/Park1-6pm) Horseshoes/Shuffleboard 6-8 pm Men's Softball (5:30-10pm)	3
4	5 Summer Camp (Pool/Park1-6pm)	6	7 Summer Camp (Pool/Park1-6pm)	8	9 Summer Camp (Pool/Park1-6pm)	10
11	12 Summer Camp (Pool/Park1-6pm)	13	14 Summer Camp (Pool/Park1-6pm)	15	16 Summer Camp (Pool/Park1-6pm)	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: March 20, 2013

RE: Mechanical Engineer for City Hall Project

During our February 25 meeting, we discussed the importance of studying the heating and cooling systems (HVAC) in the new City Hall to make sure they would adequately heat and cool the building and its workspaces. The council decided to include a new rooftop HVAC unit in the construction plan. A preliminary review of the HVAC system by mechanical engineer Harry Doyle indicates that simply replacing the rooftop unit would not address all of the HVAC issues. Jim Baranski recommends contracting with Doyle's firm, Modus Engineering, to design a system appropriate for the new interior layout. This is work that cannot be completed by Baranski's firm and was not included in the firm's design contract with the city.

Modus estimates 48 hours of work to study the building, design the system, specify the equipment, and prepare construction drawings and specifications. The total cost of the work would not exceed \$6,240.

According to Baranski, the Modus company has been in business for close to 50 years and Doyle has worked for the company for many of those years. Doyle has worked with Baranski on numerous projects.

I recommend approving the mechanical engineering contract with Modus for a cost not-to-exceed \$6,240.

March 15, 2013

Dan Weeks
1101 S. Bench Street
Galena, Illinois 61036

Subject : City of Galena Relocation of City Hall

Dear Dan:

I am pleased to offer you this engineering service proposal for the above-mentioned project.

This proposal includes design of a HVAC System to a Design Development level with equipment designed and scheduled.

Printing and reproduction of plans and specifications necessary for coordination and review during the design process are included.

For the above referenced services our fee will be hourly per the estimate below.

Site Visit (Preliminary)	8
Site Visit (Mid Term)	8
Specifications	8
HVAC Load & Zone Analysis	8
Equipment Pick & Scheduling	8
<u>DD Quality & HVAC Drawing</u>	<u>8</u>

48.56 Total Hours

\$130.00 per hour

TOTAL ~~\$7280.00~~

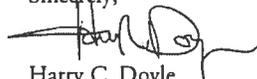
6240

Additional services, as approved and requested, shall be provided at our hourly rates.

MODUS Errors and Omissions Policy shall be deemed a part of this Agreement.

The AIA C401 (2007) Standard Form of Agreement Between Architect and Consultant shall be deemed a part of this letter.

Sincerely,



Harry C. Doyle

HCD/paw

If you are in agreement, please sign this letter and return a copy to our office. This will serve as our written contract.

SIGNATURE

DATE



CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: March 20, 2013

RE: Gina Cullen Request for Retaining Wall Repair

In the summer of 2011, city staff was contacted by Gina Wirth (now Gina Cullen) regarding a collapsed retaining wall on the city right-of-way adjacent to her property at 108 South High Street. At the June 27, 2011 city council meeting, the council considered bids to repair the wall, but voted to deny the bids and not make the repair. I am attaching the minutes from the meeting. Our staff was recently contacted by Mrs. Cullen and her husband Randy who are now requesting the city participate in 50% of the cost of repairing the wall and 50% of the cost of resolving a drainage issue adjacent to the home. Mrs. Cullen is requesting the city pay \$1,650 for the wall repair and \$1,200 of the drainage improvements.

Andy Lewis and I have met with Mrs. Cullen on two recent occasions. We suggested that she explain in writing the problem, the believed cause, and her request for resolution. We agreed that upon receipt of the letter we would forward it to our insurer as a claim. She provided us with the letter (attached) on February 14 and we promptly submitted it to the Illinois Municipal Risk Management Association (ILMRMA). After reviewing the case and speaking with Mrs. Cullen by phone, the ILMRMA informed Mrs. Cullen on March 6 that they would not make any payment for repairs. They generally explained that they do not see any liability on the part of the city as the city did not build the retaining wall or adjacent driveway and is not responsible for the maintenance of either of them.

I spoke with Mrs. Cullen after the denial of the claim by the ILMRMA. She continues to seek participation from the city in the cost of the repairs. She believes the driveway and wall were damaged by the city piling snow on the street above the driveway and from the water runoff from a curb installed adjacent to a neighboring property. The ILMRMA did not agree with her opinion of the causes of the damage.

In the interest of affording one of our citizens every opportunity to be heard, I have added Mrs. Cullen's request for financial participation by the city to the council agenda for your consideration.

To: Andy Lewis & Mark Moran
From: Gina Cullen
Subject: Typed notes of our meeting held on Feb. 14, 2013

Meeting was held at City Hall in Galena on 2/14/13 at 10AM with Andy Lewis and Mark Moran at the request of Gina Cullen. Randy Cullen was also present. Gina started the meeting by telling Mr. Lewis and Mr. Moran that she and Randy wanted to work together to solve the problem of the retaining wall in front of their house at 108 South High Street in Galena that has partially fallen down and the extra water that is being directed onto this property. I specifically explained that the wall and water being directed to my property are one project to be fixed. The survey of this property clearly shows that this entire retaining wall, driveway and grass area towards the street is city property.

I think the city of Galena is involved. New curb and gutter city put in in front of John Checkers property located at 115 South High Street in Galena redirected water. More water is coming down the street to my house at 108 South High Street than before causing problems mentioned above. Also, extra snow the city plows is piled up in front of my house for years without being removed. Randy added that both he and Gina saw this winter extra snow being cleared from the parking spaces in front of the Hellman House Bed & Breakfast and piled up at the north edge of the driveway at 108 South High Street. The city worker explained that this is not part of what is being cleared. This snow is not going to be removed. The water was being directed to my property by accident when the city put the curb in only by John Checkers house instead of the city continuing this project down High Street towards my house.

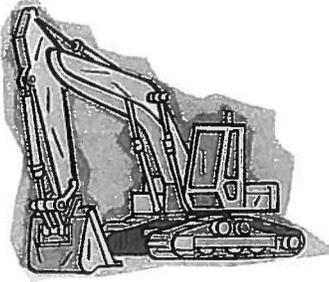
My understanding is that no city can cause damage to any homeowners property. I have talked to a number of people considering work that needs to be done which is fixing the wall and diverting water away from my house. I feel the city of Galena is somewhat responsible. I discussed with Andy Lewis and Mark Moran that the city should pay at least ½ of the total cost of this project. The city asked if I had estimates. I told them that I had 4 different estimates on the work but had not received anything in writing yet. It was discussed by Randy that work was done to John Checkers drive after the curb was first installed in front of John Checkers when more water was directed down High Street towards the property at 108 South High Street. Since then improvements have been made to John Checkers drive to address the problem of redirecting water towards his property.

Steps to correct this problem that were discussed:

1. Andy Lewis and Mark Moran asked me to type up my information that was discussed at this meeting and include a copy of estimate quotes for this work that needs to be done.
2. The City will first take this typed information to their city insurer to decide what will be done.
3. Go to city council, they vote on it.

Thank you for having our meeting together. I look forward to hearing your response and working together as soon as possible.

Gina Cullen
108 South High Street
Galena, IL 61036
(815) 776-0064



Ben Wiene
Excavating & Landscaping, Inc.
144 Stone Quarry Ln.
Galena, IL 61036
(815) 541-4741 or (815) 777-1055
Fax (815) 777-2475

February 16, 2013

TO: Gina & Randy Cullen
108 S. High St.
Galena, IL 61036

ESTIMATE FOR: Repairing retaining wall and diverting water away from home.

Machine time, labor, and materials to replace approx. 110 sq. ft. of damaged rock retaining wall in front of house using new larger rocks. Repair approx. 30 sq. ft. of asphalt driveway along retaining wall. In the event more asphalt driveway is damaged due to repairing the wall, cost would increase up to \$500.00.

\$3,300.00

Machine time, labor, and materials to install a curtain drain across the front of the house and along the side to help with drainage problem. Also hook up drain tile to downspout gutters and run them away from the foundation, while trying to save as much landscaping as possible.

\$2,400.00

Total: \$5,700.00

Thank You

A handwritten signature in black ink, appearing to read "Ben Wiene". The signature is written in a cursive, flowing style.



March 6, 2013

Gina Cullen
108 South High Street
Galena, IL. 61036

RE: Member: City of Galena
 Claimant: Gina Cullen
 DOL: 2/14/13
 Claim number: C482830

Dear Mrs. Cullen,

This will serve as a follow-up to our recent conversation regarding the claim you are making for water damage to the retaining wall. We have reviewed the circumstances surrounding this matter, as well as the coverages that could be available to the City of Galena.

We don't see that there's any liability on the part of the City. We understand that the driveway and the retaining wall are on City property, but the City didn't build either and they have never been involved in the maintenance of either. As to installation of the curbing and gutters, whatever roadwork the City did is arguably covered by discretionary immunity.

As such, we regret to inform you that no payment will be made on behalf of the City for the claim you are making.

Very Truly Yours,

A handwritten signature in cursive script that reads "Terry Sager".

Terry M Sager/*JL*
Senior Claim Consultant
CCMSI
Mailing address
910 W. Van Buren Street #406
Chicago, IL 60607
Phone: 217-651-8494
Email: tsager@ccmsi.com

CC: Cindy Pepple, City of Galena, 312 ½ N Main Street, Galena, IL 61036-2327

Motion: Painter moved, seconded by Murphy, to open discussion on the distribution of a survey of Galena Businesses regarding downtown events.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

Discussion: Council discussed mailing a survey to downtown business people regarding the recent and future events in the downtown area. It was requested that Mark Moran develop a survey that could be sent out by mail and/or electronically. Council would like the general public to complete a survey as well.

Motion: Painter moved, seconded by Cording, to close discussion and approve moving ahead with creating a survey giving the option to respond to the general public.

Discussion: None.

Roll Call: AYES: Cording, Fach, Greene, Lincoln, Murphy, Painter, Renner
NAYS: None

The motion carried.

11C-0292 – DISCUSSION AND POSSIBLE ACTION ON AWARDING A CONTRACT TO REPAIR A RETAINING WALL AT 108 SOUTH HIGH STREET

Motion: Lincoln moved, seconded by Murphy, to open discussion on awarding a contract to repair a retaining wall at 108 South High Street.

Discussion: None.

Roll Call: AYES: Lincoln, Murphy, Painter, Cording, Fach, Greene, Renner
NAYS: None

The motion carried.

Discussion: Nack advised the wall is clearly located 100 percent on city property. There is no consensus as to when the wall was built or who constructed it. The wall serves no purpose in holding up the city street. Nack recommended the Council vacate that portion of the street to the property owner and allow them to maintain the wall or remove the wall and the driveway which is located on city right-of-way.

Moran advised he has had conversations with the property owner. She was insistent that the city repair the wall.

Motion: Lincoln moved, seconded by Murphy, to close discussion on awarding a contract to repair a retaining wall at 108 South High Street.

Discussion: None.

Roll Call: AYES: Murphy, Painter, Cording, Fach, Greene, Lincoln, Renner
NAYS: None

The motion carried.

Motion: Murphy moved, seconded by Greene, to deny awarding a contract to repair a retaining wall at 108 South High Street.

Discussion: None.

Roll Call: AYES: Painter, Cording, Fach, Greene, Lincoln, Murphy, Renner
NAYS: None

The motion carried.

11C-0293 – WARRANTS

Motion: Murphy moved, seconded by Fach, to approve the Warrants as presented.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Murphy, Painter, Cording, Renner
NAYS: None

The motion carried.

11C-0294 – ALDERPERSONS' COMMENTS

Alley – Fach advised the alley mentioned under citizen's comments serves about 16 houses. The alley is in pretty bad shape. He questioned if there is a possibility of doing some kind of overall oil and chips or remedial action to keep the street from disintegrating completely. Moran advised the alley is not in the Capital Improvement Plan; however, funds have been set aside for seal coating that would be equivalent to what this would cost. This would require delaying other seal coating projects. Moran will research other options and place an item on the next agenda.

Sustainable Growth – Fach feels the Council should have some discussion on the presentation given by the City of Dubuque on sustainable growth.

Council Procedures – Cording asked City Attorney Nack if he found any information with regard to items being brought back to the Council before one year. Nack advised he hasn't found anything other than it is his understanding that practice has been that an item can not be brought back for a period of one year. It is not a written policy. While he hasn't had a lot of time to research it, Nack feels there may be some issues with zoning. Nack will research further and bring information back to the Council.

Senior Living Research Team – Painter advised they have gotten the results back on the recent survey. They received 16 percent of the surveys back. They have met with a consultant and are in the process of studying the report. There were many good comments in terms of what people want to see. She will continue to bring information to the council as they move forward. They were very pleased with the results of the survey.

Revenue – Lincoln stated with buildings crumbling and alleys crumbling, it is sad that an idea for new revenue was shot down.

Good Weekend – Lincoln reported it was a good weekend in Galena. Friday occupancy was at 85 percent and Saturday occupancy was at 83 percent.

New Ideas – Murphy stated when Grant left Galena he said "don't do anything until I get back". He feels it is time for everyone to smell the coffee and realize Grant isn't coming back. It is time to move on, accept new things and catch up with the real world.

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer

DATE: 21 June 2011

RE: Deteriorated Retaining Wall at 108 South High Street

About two months ago city staff were contacted by Gina Wirth the owner of the 108 South High Street. She explained that part of her wall facing High Street had collapsed and needed to be repaired as quickly as possible, as the house is presently for sale. After researching the issue and obtaining a site survey we concluded the wall is situated just within the 60 feet wide street right-of-way, but is approximately 25 feet from the edge of the usable street.

Initially city staff presumed the city would be responsible for the wall repair, so bids were prepared and sent to five contractors. Three bids were returned, then reviewed, arithmetically checked and summarized as follows:

Contractor	Base Bid (\$)
Galena Masonry	14,150
R Landscaping Inc.	8,064
Earl Thompson Masonry	12,683

Based on the above table, the bid from R Landscaping for \$8,064 represents the best value option. Unfortunately because of confusion with the bidding process a bid bond was not supplied. We have spoken with the contractor and they are willing to provide a bond document if the city council wishes to approve their bid. Alternatively, if the city council wishes to disqualify the bid because of the omitted bid bond the next lowest bid from Earl Thompson would be accepted.

Since receiving the bids I have discussed the proposed wall repair with the city administrator and city attorney and have now concluded the wall was probably constructed at the same time as the building property and was designed to maximize the yard space and create an area for parking and access to the property. This off-street parking area was resurfacing with asphalt paving by the previous owner in September 2001. There is also no documentation in our files to indicate the city has repaired or maintained the wall and parking area in the past. Based on the above it is our opinion the city is not responsible for repair of the deteriorated wall.

Other staff members and I have spoken with Gina Wirth on at least two occasions each. She strongly believes it is the responsibility of the city to repair the wall and asked if the city council could consider her request. I recommend that the city attorney advises the city council on this issue.

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
AT & T (LOCAL)							
AT & T (LOCAL) 103							
031513	1 Inv		POOL/PHONE	03/15/2013	24.27		59.55.552.00
031513	2 Inv		PUBLIC WORKS/PHONE	03/15/2013	38.23		01.41.552.00
031513	3 Inv		FIRE DEPARTMENT/PHO	03/15/2013	78.25		22.22.552.00
031513	4 Inv		EMS/PHONE	03/15/2013	24.27		12.10.552.00
031513	5 Inv		POLICE/PHONE	03/15/2013	361.79		01.21.552.00
031513	6 Inv		FINANCE/PHONE	03/15/2013	338.63		01.13.552.00
031513	7 Inv		FLOOD CONTROL/PHON	03/15/2013	24.27		20.25.515.00
Total AT & T (LOCAL)					889.71		
AT & T LONG DISTANCE							
AT & T LONG DISTANCE 119065							
031513	1 Inv		PUBLIC WORKS/LONG D	03/15/2013	.58		01.41.552.00
031513	2 Inv		FIRE DEPARTMENT/LON	03/15/2013	2.81		22.22.552.00
031513	3 Inv		EMS/LONG DISTANCE	03/15/2013	1.36		12.10.552.00
031513	4 Inv		POLICE/LONG DISTANCE	03/15/2013	66.48		01.21.552.00
031513	5 Inv		ADMINISTRATION/LONG	03/15/2013	287.02		01.13.552.00
Total AT & T LONG DISTANCE					358.25		
ATLAST FLUID POWER CO.							
ATLAST FLUID POWER CO. 800							
00134203	1 Inv		OPERATING SUPPLIES	03/13/2013	60.60		01.41.652.00
Total ATLAST FLUID POWER CO.					60.60		
BARANSKI, HAMMER,							
BARANSKI, HAMMER, 375							
030113	1 Inv		CITY HALL ARCHITECTUI	03/01/2013	3,720.00		01.13.820.00
Total BARANSKI, HAMMER,					3,720.00		
BONNELL INDUSTRIES INC.							
BONNELL INDUSTRIES INC. 854							
0145415-IN	1 Inv		MISC. VEHICLE	03/07/2013	404.00		01.41.613.12
Total BONNELL INDUSTRIES INC.					404.00		
BROTHER MOBILE SOLUTIONS							
BROTHER MOBILE SOLUTIONS 119495							
590039092	1 Inv		THERMAL PAPER FOR S	03/07/2013	62.12		01.21.513.06
Total BROTHER MOBILE SOLUTIONS					62.12		
CARD SERVICE CENTER							
CARD SERVICE CENTER 119840							
031313	1 Inv		NOTARY STAMP/HYDE	03/13/2013	30.00		01.14.651.00
Total CARD SERVICE CENTER					30.00		
CEDAR CROSS OVERHEAD DOOR							
CEDAR CROSS OVERHEAD DOOR 588							
156004	1 Inv		PW GARAGE	03/12/2013	59.00		01.41.511.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total CEDAR CROSS OVERHEAD DOOR				59.00		
CNA SURETY						
CNA SURETY		886				
58302627	1 Inv	PUBLIC OFFICIALS LIABLI	03/08/2009	267.50		14.14.591.02
Total CNA SURETY				267.50		
COPYWORKS						
COPYWORKS		874				
101517	1 Inv	POLICE LAW FORMS	03/07/2013	89.14		01.21.554.00
Total COPYWORKS				89.14		
DEARBORN NATIONAL LIFE INS. CO						
DEARBORN NATIONAL LIFE INS. CO		119500				
031313	1 Inv	LIFE INSURANCE	03/13/2013	531.48		01.13.452.00
Total DEARBORN NATIONAL LIFE INS. CO				531.48		
DIXON, R. K. CO.						
DIXON, R. K. CO.		1				
833297	1 Inv	COPIES MADE	03/12/2013	173.49		01.13.579.00
Total DIXON, R. K. CO.				173.49		
DOIG, KATHLEEN						
DOIG, KATHLEEN		119339				
588730	1 Inv	MARKET HOUSE RESTRC	03/19/2013	245.00		01.13.511.06
Total DOIG, KATHLEEN				245.00		
ENGINEER SUPPLY						
ENGINEER SUPPLY		119380				
2130785	1 Inv	LOCATOR	03/06/2013	614.24		01.41.614.05
Total ENGINEER SUPPLY				614.24		
G & K SERVICES						
G & K SERVICES		532				
022813	1 Inv	UNIFORM SERVICES	02/28/2013	657.43		01.41.579.02
Total G & K SERVICES				657.43		
GALENA CHRYSLER						
GALENA CHRYSLER		82				
50341	1 Inv	SQUAD 6 - MAINTENANC	02/15/2013	55.59		01.21.513.06
50619	1 Inv	VEHICLE MAINTENANCE	03/18/2013	481.14		01.46.655.00
Total GALENA CHRYSLER				536.73		
GALENA STATE BANK						
GALENA STATE BANK		820				
030113	1 Inv	PHASE 7 LOAN	03/01/2013	3,944.69		60.01.710.09
030113	2 Inv	WINERY LOT LOAN PAYM	03/01/2013	3,129.14		60.01.710.08

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total GALENA STATE BANK				7,073.83		
GALL'S, INC.						
GALL'S, INC.		712				
00440075	1 Inv	KEITH/UNIFORMS	03/01/2013	275.00		01.21.471.15
Total GALL'S, INC.				275.00		
GLOBAL REACH INTERNET PROD.						
GLOBAL REACH INTERNET PROD.		119792				
42803	1 Inv	WEBSITE HOSTING	01/01/2013	60.00		01.13.512.05
Total GLOBAL REACH INTERNET PROD.				60.00		
GOODWIN TRUCKER GROUP						
GOODWIN TRUCKER GROUP		119875				
811977	1 Inv	STOVE REPAIR	02/28/2013	214.00		22.22.611.00
Total GOODWIN TRUCKER GROUP				214.00		
HEALTHCARE SERVICE CORPORATION						
HEALTHCARE SERVICE CORPORATIK		118931				
031513	1 Inv	HSA/FAMILY/EMPLOYEE	03/15/2013	2,319.00		01.218.0
031513	2 Inv	PPO/BLUE CROSS BLUE	03/15/2013	388.00		01.218.0
031513	3 Inv	HEALTH INSURANCE	03/15/2013	20,687.19		01.13.451.00
031513	4 Inv	WESTEMEIER/INSURANC	03/15/2013	820.00		78.32.464.02
Total HEALTHCARE SERVICE CORPORATION				24,214.19		
ILLINOIS FIRE STORE						
ILLINOIS FIRE STORE		119034				
27840	1 Inv	HELMET COVER	02/08/2013	107.97		22.22.840.00
27889	1 Inv	HELMETS	02/15/2013	601.13		22.22.840.00
Total ILLINOIS FIRE STORE				709.10		
ILLINOIS STATE POLICE						
ILLINOIS STATE POLICE		1152				
022813	1 Inv	BACKGROUND CHECK	02/28/2013	31.50		01.21.549.00
Total ILLINOIS STATE POLICE				31.50		
J & R RENTAL						
J & R RENTAL		1014				
R019380	1 Inv	MISC. EQUIPMENT	03/18/2013	98.30		01.41.613.12
Total J & R RENTAL				98.30		
JDWI						
JDWI		235				
38356	1 Inv	SR CIT TRANSPORT	02/28/2013	830.00		01.13.542.00
Total JDWI				830.00		

JO CARROLL ENERGY, INC.

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
JO CARROLL ENERGY, INC.						
		397				
031513	1 Inv	ELECTRIC	03/15/2013	551.40		15.41.572.00
032513	1 Inv	PUBLIC WORKS/ELECTR	03/25/2013	329.30		01.41.571.01
032513	2 Inv	PARKS/ELECTRIC	03/25/2013	249.67		17.52.571.01
032513	3 Inv	POOL/ELECTRIC	03/25/2013	301.50		59.55.571.01
Total JO CARROLL ENERGY, INC.				1,431.87		
JO DAVIESS COUNTY TREAS. (MFT)						
JO DAVIESS COUNTY TREAS. (MFT) 119855						
2131	1 Inv	SALT	03/08/2013	1,586.66		01.41.614.07
2133	1 Inv	SALT	03/11/2013	1,625.50		01.41.614.07
Total JO DAVIESS COUNTY TREAS. (MFT)				3,212.16		
JOHNSON ARCHITECTURE, ADAM						
JOHNSON ARCHITECTURE, ADAM 119363						
031213	1 Inv	GALENA FOUNDATION P	03/12/2013	2,500.00		17.52.890.00
Total JOHNSON ARCHITECTURE, ADAM				2,500.00		
KURT, ANN						
KURT, ANN 118988						
031113	1 Inv	TRANSCRIPTION FEES	03/11/2013	85.25		01.21.652.03
Total KURT, ANN				85.25		
LAWSON PRODUCTS, INC.						
LAWSON PRODUCTS, INC. 627						
030813	1 Inv	MISC MATERIALS	03/08/2013	265.12		20.25.652.02
9301508512	1 Inv	N.H. TRACTOR	03/14/2013	33.28		01.41.613.10
Total LAWSON PRODUCTS, INC.				298.40		
LEIBOLD AUTO CENTER OF GALENA						
LEIBOLD AUTO CENTER OF GALENA 943						
13509	1 Inv	08 1-TON	02/12/2013	45.00		01.41.613.01
Total LEIBOLD AUTO CENTER OF GALENA				45.00		
LEXISNEXIS RISK DATA MGMT. INC						
LEXISNEXIS RISK DATA MGMT. INC 376						
34-20130228	1 Inv	INVESTIGATIONS PROGF	02/28/2013	31.50		01.21.652.03
Total LEXISNEXIS RISK DATA MGMT. INC				31.50		
MAILFINANCE						
MAILFINANCE 119741						
H3851432	1 Inv	POSTAGE METER LEASE	03/05/2013	396.81		01.13.579.02
Total MAILFINANCE				396.81		
MEDICAL ASSOCIATES CLINIC						
MEDICAL ASSOCIATES CLINIC 1120						
030613	1 Inv	PHYSICAL	03/06/2013	140.00		22.22.929.00

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
Total MEDICAL ASSOCIATES CLINIC					140.00		
MENARDS							
MENARDS			280				
18386	1 Inv		LOCK	03/13/2013	75.90		58.54.511.00
18770	1 Inv		SLUDGE BARN WALLS	03/19/2013	485.16		01.41.863.09
Total MENARDS					561.06		
MOTOROLA SOLUTIONS - STARCOM							
MOTOROLA SOLUTIONS - STARCOM			119812				
12091312013	1 Inv		MONTHLY RATE FOR ST,	03/01/2013	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM					10.00		
MURRAY, B. L. CO. INC.							
MURRAY, B. L. CO. INC.			135				
78669	1 Inv		TRASH BAGS	03/12/2013	84.56		17.52.652.00
Total MURRAY, B. L. CO. INC.					84.56		
PEERLESS SERVICE CO.							
PEERLESS SERVICE CO.			119866				
5580	1 Inv		FACILITY REPAIRS	03/16/2013	10,240.40		59.55.511.01
Total PEERLESS SERVICE CO.					10,240.40		
QUILL CORP.							
QUILL CORP.			686				
9849548	1 Inv		POLICE/OFFICE SUPPLIE	03/01/2013	30.99		01.21.651.00
Total QUILL CORP.					30.99		
RIVER CITY PAVING							
RIVER CITY PAVING			56				
4300008437	1 Inv		COLD PATCH	02/28/2013	595.94		15.41.614.00
Total RIVER CITY PAVING					595.94		
SAFELITE FULFILLMENT, INC.							
SAFELITE FULFILLMENT, INC.			119818				
55111-56683	1 Inv		08 1 TON WINDSHIELD	03/07/2013	250.89		01.41.613.01
Total SAFELITE FULFILLMENT, INC.					250.89		
SERVICEMASTER CLEANING SERVICE							
SERVICEMASTER CLEANING SERVIC			119159				
309304	1 Inv		CARPET CLEANING	03/09/2013	325.00		01.13.511.01
Total SERVICEMASTER CLEANING SERVICE					325.00		
SLOAN IMPLEMENT							
SLOAN IMPLEMENT			119196				
135017980	1 Inv		CREDIT	01/17/2013	50.79 -		01.41.613.07
135018001	1 Inv		CREDIT	01/18/2013	16.24 -		01.41.613.07

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
135018833	1 Inv	EQUIPMENT MAINTENAN	02/28/2013	76.46		17.52.514.00
135019016	1 Inv	EQUIPMENT	03/07/2013	14.60		17.52.514.00
Total SLOAN IMPLEMENT				24.03		
STEPHENSON SERVICE CO.						
STEPHENSON SERVICE CO. 119230						
032513	1 Inv	FUEL	03/25/2013	483.10		17.52.655.03
Total STEPHENSON SERVICE CO.				483.10		
STRAND ASSOCIATES, INC.						
STRAND ASSOCIATES, INC. 954						
0096895	1 Inv	DESIGN	03/13/2013	3,000.00		41.61.860.06
Total STRAND ASSOCIATES, INC.				3,000.00		
TRI STATE TRUCK EQUIPMENT						
TRI STATE TRUCK EQUIPMENT 119100						
1767	1 Inv	07 DUMP TRUCK	02/28/2013	590.00		01.41.613.05
Total TRI STATE TRUCK EQUIPMENT				590.00		
TRI-STATE PORTA POTTY, INC.						
TRI-STATE PORTA POTTY, INC. 908						
4299	1 Inv	BIKE TRAIL/PORTA POTT	03/13/2013	95.00		17.52.579.01
Total TRI-STATE PORTA POTTY, INC.				95.00		
TRI-STATE SCREEN PRINTING						
TRI-STATE SCREEN PRINTING 119187						
1214A	1 Inv	SIGNAGE	02/27/2013	60.00		17.52.820.06
1312A	1 Inv	UNIFORM SHIRTS/LORI	03/19/2013	22.63		01.21.471.15
Total TRI-STATE SCREEN PRINTING				82.63		
WAL-MART COMMUNITY (CC)						
WAL-MART COMMUNITY (CC) 1258						
030113	1 Inv	OFFICE SUPPLIES	03/01/2013	40.30		01.13.651.02
030113	2 Inv	POLICE/MISC. SUPPLIES	03/01/2013	52.76		01.21.651.00
030113	3 Inv	SUPPLIES	03/01/2013	27.28		01.41.651.00
030113	4 Inv	SUPPLIES	03/01/2013	107.11		01.41.652.00
Total WAL-MART COMMUNITY (CC)				227.45		
WEX BANK (CONNOCO)						
WEX BANK (CONNOCO) 119104						
022813	1 Inv	BUILDING-GAS	02/28/2013	45.58		01.46.655.00
022813	2 Inv	FIRE-GAS	02/28/2013	157.13		22.22.655.00
022813	3 Inv	PUBLIC WORKS-GAS	02/28/2013	785.18		01.41.655.00
022813	4 Inv	POLICE-GAS	02/28/2013	1,971.44		01.21.655.00
022813	5 Inv	PARKS-GAS	02/28/2013	173.07		17.52.655.03
Total WEX BANK (CONNOCO)				3,132.40		

WEX BANK (MURPHY)

TC = Terms Code 9 = 1099 Purchase Type

CITY OF GALENA

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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
WEX BANK (MURPHY)						
		119102				
030613	1 Inv	FIRE DEPARTMENT/GAS	03/06/2013	119.25		22.22.655.00
030613	2 Inv	PUBLIC WORKS/GAS	03/06/2013	2,043.77		01.41.655.00
Total WEX BANK (MURPHY)				2,163.02		
WHITE, JUDY						
WHITE, JUDY						
		1204				
031513	1 Inv	TURNER HALL JANITORI	03/15/2013	350.00		58.54.536.00
Total WHITE, JUDY				350.00		
WSG INC., DBA R & L GAS MART						
WSG INC., DBA R & L GAS MART						
		119503				
022813	1 Inv	FUEL	02/28/2013	627.18		01.41.655.00
Total WSG INC., DBA R & L GAS MART				627.18		
Grand Total:				73,219.25		

Vendor Number Hash: 3720297
 Vendor Number Hash - Split: 5154874
 Total Number of Invoices: 63
 Total Number of Transactions: 87

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	73,219.25	73,219.25
	73,219.25	73,219.25