



# City of Galena, Illinois

## AGENDA

### REGULAR CITY COUNCIL MEETING

MONDAY, MAY 13, 2013

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
13C-0162.	Call to Order by Presiding Officer
13C-0163.	Roll Call
13C-0164.	Establishment of Quorum
13C-0165.	Pledge of Allegiance
13C-0166.	Reports of Standing Committees
13C-0167.	Citizens Comments <ul style="list-style-type: none"> <li>• Not to exceed 15 minutes as an agenda item</li> <li>• Not more than 3 minutes per speaker</li> <li>• No testimony on zoning items where a public hearing has been conducted</li> </ul>

## UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0153.	Discussion and Possible Action on Approval of a Contract for Grant Park Gazebo Restoration	4
13C-0168.	Approval of the Minutes of the April 22, 2013 City Council Meeting	5-10

## SWEARING IN OF NEWLY ELECTED OFFICIALS

ITEM	DESCRIPTION	PAGE
13C-0169.	Swearing in of Newly Elected Officials	--

**CONSENT AGENDA CA13-09**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
13C-0170.	Approval of the First Reading of an Ordinance Designating Surplus Property	11-12
13C-0171.	Approval of Self-Guided Galena Studio Tour Events for October 12 and 13, 2013 and December 21, 2013	13
13C-0172.	Approval of the Appointment of Craig Albaugh to the Turner Hall Committee	--
13C-0173.	Approval of First Annual Clint Sitzmann Cancer Research Fundraiser Flag Football Tournament in Rec Park, July 6, 2013	14

**NEW BUSINESS**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>PAGE</b>
13C-0174.	Discussion and Possible Action on Employee Appointments for the Period May 14, 2013 to May 13, 2014	15-17
13C-0175.	Discussion and Possible Action on Changing the Location of the Galena Dog Park from Gateway Park to City Property on South Main Street	18-22
13C-0176.	Discussion and Possible Action on a Request by the Galena Downtown Business Association for a Festival Permit for the "Galena Unsigned Artist Music Festival" in Depot Park, August 23, 24, 25, 2013	--
13C-0177.	Discussion and Possible Action on the Possibility of Controlling the Deer Population in the City Limits	23-29
13C-0178.	Discussion and Possible Action on Partnering with the Community Development Fund of Galena to Explore the Possibility of a Galena Canoe and Kayak Park	30
13C-0179.	Discussion and Possible Action on a Contract for the Replacement of the City Hall Roof	31-33
13C-0180.	Discussion and Possible Action on Various Contracts for City Hall Relocation Project	34-37
13C-0181.	Discussion and Possible Action on Purchase of New Public Works Truck and Related Truck Equipment	38

ITEM	DESCRIPTION	PAGE
13C-0182.	Warrants	39-48
13C-0183.	Alderspersons' Comments	
13C-0184.	City Administrator's Report	
13C-0185.	Mayor's Report	
13C-0186.	Adjournment	

**CALENDAR INFORMATION**

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. May 16	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. June 12	6:30 P.M.	City Hall
City Council	Tues. May 28	6:30 P.M.	City Hall

Posted: Thursday, May 9, 2013 at 4:30 p.m. Posted By:

# CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 18 April 2013

RE: Refurbishment of Grant Park Gazebo  
Approval of Bid Contract

Bids for this project were sent to eight contractors, of these two responded and are detailed as follows:

Ref #	Company	Base Bid \$	Alternates 1-3
1	Montgomery Timmerman Construction	63,604	No prices
2	Renaissance Restoration	89,450	2,120 (Alt. 2)

This project involves the removal and replacement of selected parts of the Gazebo wood structure, paint removal, repainting of entire structure, replacement of existing stair with new stair and railing and other assorted small items. The cost estimate for the project was \$50,000 with 50% funded by the Galena Foundation and the remainder funded by the city.

The bid from Montgomery Timmerman Construction for \$63,604 represents the best value option. No alternates are proposed which were for differing repair wood types to those proposed in the main bid.

Because the bid price exceeds the estimated cost the Galena Foundation have expressed an interest in trying to omit items from the contract to get the total cost nearer \$50,000. During the next few weeks we plan to meet with the contractor to negotiate a cost reduction. Once agreed this will be approved as a change order at a following city council meeting.

I recommend the city council approves the base bid from Montgomery Timmerman for \$63,604.

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 22 APRIL 2013**

**13C-0141 – CALL TO ORDER**

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 22 April 2013.

**13C-0142 – ROLL CALL**

Upon roll call the following members were present: Cording, Fach, Greene, Lincoln, Painter and Renner.

Absent: Murphy

**13C-0143 – ESTABLISHMENT OF QUORUM**

Mayor Terry Renner announced a quorum of Board members present to conduct City business.

**13C-0144 – PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**13C-0145 - REPORTS OF STANDING COMMITTEES**

None.

**13C-0146 – PUBLIC COMMENTS**

No comments.

**CONSENT AGENDA CA13-08**

**13C-0147 – APPROVAL OF MINUTES OF THE APRIL 8, 2013 CITY COUNCIL MEETING**

**13C-0148 – ACCEPTANCE OF MARCH 2013 FINANCIAL REPORT**

**13C-0149 – APPROVAL OF FISCAL YEAR 2013 UTILITY WRITE-OFF'S**

**13C-0150 – APPROVAL OF STAFF RECOMMENDATIONS FOR PROPOSED AMENDMENT TO A LEASE BETWEEN AT&T AND THE CITY OF GALENA FOR CELLULAR ANTENNAS ON THE DODGE STREET WATER TOWER**

**Motion:** Lincoln moved, seconded by Painter, to approve Consent Agenda CA13-08 as presented.

**Discussion:** Fach asked for clarification on the lease agreement. Moran advised AT & T is proposing the following changes to the lease agreement:

- Pay \$22,500 annually for the next five years beginning July 1, 2013 with a 25% rent increase every five years beginning July 1, 2018. The current rent of \$1,827 is paid monthly and would increase 3% per year under the current lease.
- Expand the number of antennas at any time during the lease term at no additional lease cost to AT & T. Under the current agreement, and expansion must be approved by the city and would be an opener for changes to the monthly rent. Generally staff feels this is not a good thing. They would like to have the ability to review. This would allow them to add more antennas without paying additional rent.

- If the city receives an offer from a third party to assign the rental income from the AT & T lease, AT & T would have the right to match the rental stream offer. Staff agrees with this provided we have the opportunity to negotiate with the third party and if they want to buy it out they can.

**Roll Call:** AYES: Fach, Greene, Lincoln, Painter, Cording, Renner  
 NAYS: None  
 ABSENT: Murphy

The motion carried.

**UNFINISHED BUSINESS**

**13C-0126 – APPROVAL OF THE RENEWAL OF TOUR SERVICE LICENSES FOR THE PERIOD MAY 1, 2013-APRIL 30, 2014**

**Motion:** Fach moved, seconded by Greene, to open discussion on the Tour Service Licenses for the period May 1, 2013-April 30, 2014.

**Discussion:** None.

**Roll Call:** AYES: Greene, Lincoln, Painter, Cording, Fach, Renner  
 NAYS: None  
 ABSENT: Murphy

The motion carried.

**Discussion:** Council discussed the use of oversized vehicles. Lincoln reminded Council previous councils discussed the use of oversized vehicles and developed the oversized restrictions. Any inquiries received from residents will be handled by the Police Department.

**Motion:** Cording moved, seconded by Fach, to close discussion on the Tour Service Licenses for the period May 1, 2013-April 30, 2014.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Painter, Cording, Fach, Greene, Renner  
 NAYS: None  
 ABSENT: Murphy

The motion carried.

**Motion:** Fach moved, seconded by Painter, to approve the renewal of the Tour Service Licenses for the period May 1, 2013-April 30, 2014, item 13C-0126.

**Discussion:** None.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
 NAYS: None  
 ABSENT: Murphy

The motion carried.

**13C-0132 – DISCUSSION AND POSSIBLE ACTION ON LEASE AGREEMENT WITH THE GALENA AREA CHAMBER OF COMMERCE FOR THE DEPOT**

**Motion:** Cording moved, seconded by Fach, to approve the lease agreement with the Galena Chamber of Commerce for the Depot with the changes made with regard to suggested parking clarifications and postings.

**Discussion:** None.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**NEW BUSINESS**

**13C-0151 – PRESENTATION OF 2013-14 VISITGALENA.ORG OPERATING BUDGET**

Richard Forrester, 614 Gear Street presented the VisitGalena.org Operating Budget. He noted \$60,000 has been added to the marketing category with \$50,000 to be used for marketing and sponsorship of local events. He advised wage increases were minimal.

**13C-0152 – MONTHLY REPORT FROM ENVIRONMENTAL MANAGEMENT CORPORATION (EMC)**

Saylor advised Jerry Kirchner is back at work and doing well.

They continue to battle the bacteria problems with Well #6. The well has been running constantly for several weeks. If the tests taken today come back with bacteria, Saylor advised he will send samples to Kansas to a lab to help identify what type of bacteria we are dealing with. The Well must show readings of zero for two days in order to pass.

**13C-0153 – DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A CONTRACT FOR GRANT PARK GAZEBO RESTORATION**

The following bids were received:

Company	Base Bid \$	Alternates 1-3
Montgomery Timmerman Construction	\$63,604	No prices
Renaissance Restoration	\$89,450	\$2,120 (Alt. 2)

**Motion:** Fach moved, seconded by Greene, to postpone action on the approval of a contract for the Grant Park Gazebo Restoration.

**Discussion:** Council discussed and agreed they would like to sit down with the contractor as well as the Galena Foundation to determine what type of materials will be used before agreeing to a contract.

**Roll Call:** AYES: Fach, Greene, Lincoln, Painter, Cording, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**13C-0154 – FIRST READING OF AN ORDINANCE ANNEXING 33.71 ACRES PURSUANT TO A PETITION FOR ANNEXATION BY OWNERS JAMES RICHARDS, JO ANN RICHARDS, JOSEPH BORSORF, ALEXANDER PHILLIPS AND JAMES SULLIVAN**

**Motion:** Greene moved, seconded by Painter, to approve the first reading and waive the second reading of an ordinance annexing 33.71 acres pursuant to a petition for annexation by owners James Richards, Jo Ann Richards, Joseph Borsdorf, Alexander Phillips and James Sullivan.

**Discussion:** None.

**Roll Call:** AYES: Greene, Lincoln, Painter, Cording, Fach, Renner  
 NAYS: None  
 ABSENT: Murphy

The motion carried

**13C-0155 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR AUDITING SERVICES**

The following bids were received:

Year	Firm				
	Baker Tilly	Eide Bailey	McGlavery	O’Connor Brooks & Co.	Wiplfli
2013	\$26,000	\$25,500	\$24,000	\$21,450	\$24,500
2014	\$27,000	\$26,500	\$24,600	\$21,725	\$24,990
2015	\$28,000	\$27,500	\$25,300	\$22,000	\$24,450
<b>TOTAL</b>	<b>\$81,000</b>	<b>\$79,500</b>	<b>\$73,900</b>	<b>\$65,175</b>	<b>\$73,940</b>

If the work performed exceeds the scope included in the RFP, the firms would bill the city on an hourly basis. The hourly costs for each firm are as follows:

Personnel	Baker Tilly	Eide Bailey	McGlavery	O’Connor Brooks	Wiplfli
CPA/Principals	\$110-\$310	\$200	\$275	\$130	\$175
Accountants	\$110-\$310	\$120-\$150	\$90-\$135	\$90-\$105	\$110
Administrative	\$70-\$90	\$80	\$80	\$60	\$60

**Motion:** Painter moved, seconded by Cording, to award the contract for audit services to O’Connor Brooks.

**Discussion:** Painter thanked staff for doing the RFP. She finds it reassuring and nice to know that we are continuing to make a wise decision when it comes to the audit.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
 NAYS: None  
 ABSENT: Murphy

The motion carried

**13C-0156 – DISCUSSION AND POSSIBLE ACTION ON THE FISCAL YEAR 2013-14 OPERATING BUDGET**

**Motion:** Cording moved, seconded by Painter, to approve the Fiscal Year 2013-14 Operating Budget with the proposed changes as summarized on page 54 of the packet.

**Discussion:** Cording stated she appreciates the investigation of the concerns brought forward and appreciated the comparison of salaries as much as it could be. She likes the idea of the Illinois Gaming Machine money going toward Turner Hall.

Painter questioned if the gaming money would be in addition to what was already budgeted for Turner Hall. Moran advised he essentially deducted the \$10,000 that was there and put in the \$25,000. He advised, whatever the gaming machine revenue is, it would be put into the Turner Hall Fund.

Moran presented three salary increase options. Council discussed and agreed to go with option number 1, 3.25 percent for all non-union employees.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried

**13C-0157 – WARRANTS**

**Motion:** Lincoln moved, seconded by Fach, to approve the Warrants as presented, item 13C-0157.

**Discussion:** None.

**Roll Call:** AYES: Painter, Cording, Fach, Greene, Lincoln, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

**13C-0158 – ALDERPERSONS’ COMMENTS**

**Highway 20** – Fach advised he has a CD showing three good wrecks on the highway and Dodge Street and a fourth accident that went across the highway from High Street and into the stop sign. He will send the photos to IDOT

**Jake Brake Sign** – Fach questioned why the “No Jake Braking” sign is located so far out and not closer to town.

**Trail Monitors** – Painter stated she is in the process of seeking trail monitors for the Galena River Trail. She received a good response last year and it worked out very well. Those interested can contact Emily Painter or City Hall to sign up.

**Thank you/Farewell** – Painter thanked Alderperson Cording for her work on the Council and bid her farewell. She was very responsive and did a very articulate job in representing her constituents. She wished her the best.

**13C-0159 – CITY ADMINISTRATOR’S REPORT**

**City Hall** – Moran advised plans are still moving forward with the new city hall. The plans should be ready to bid by May 1<sup>st</sup>.

**13C-0160 – MAYOR’S REPORT**

**Thank you** – Mayor Renner thanked Alderperson Cording for sitting with us for four years. He wished her luck and thanked her for her hard work.

**13C-0161 - ADJOURNMENT**

**Motion:** Fach moved, seconded by Cording, to adjourn.

**Discussion:** None.

**Roll Call:** AYES: Cording, Fach, Greene, Lincoln, Painter, Renner  
NAYS: None  
ABSENT: Murphy

The motion carried.

The meeting adjourned at 7:17 p.m.

Respectfully submitted,



Mary Beth Hyde  
City Clerk

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 8, 2013

RE: Surplus Property Ordinance

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "DATE:" line.

In order to sell or otherwise dispose of property that the City no longer finds useful, an ordinance must be passed declaring the property "surplus." I am presenting for your consideration an ordinance declaring surplus equipment from the Fire Department. The department recently purchased new SCBA air masks and tanks. They propose to sell the old equipment to the highest bidder following a public advertising period. Other fire departments in Jo Daviess County will be contacted about the availability of the equipment.

I recommend approval of the surplus property ordinance authorizing the sale of the property.

**Ordinance #13-**

**AN ORDINANCE AUTHORIZING THE SALE OF  
MUNICIPALLY OWNED PERSONAL PROPERTY**

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**WHEREAS** in the opinion of the corporate authorities of the City of Galena, it is no longer necessary or useful to or for the best interest of the City of Galena to retain the following described personal property now owned by it:

1. 22 SCBA air tanks
2. 64 SCBA air masks

**BE IT ORDAINED** by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

**SECTION I:** Pursuant to 65 ILCS 5/11-76-4, the corporate authorities find that the personal property listed above and now owned by the City of Galena is no longer useful and the best interest of the City of Galena will be served by its sale.

**SECTION II:** The City Administrator is authorized to sell the items for fair market value to the high bidder through an open market process which may include online advertising. If there are no interested buyers for an item, that item may be donated to another government entity within Jo Daviess County.

**SECTION III:** This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

**SECTION IV:** Passed on this \_\_\_\_\_ day of May, A.D., 2013, in open Council.

**AYES:**

**NAYS:**

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**TERRY RENNER, MAYOR**

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**ATTEST: MARY BETH HYDE, CITY CLERK**

**Mark Moran**

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**From:** Joe Pinder <pinderpottery@hotmail.com>  
**Sent:** Wednesday, April 10, 2013 2:12 PM  
**To:** Mark Moran  
**Subject:** Changes to Galena Studio Tour events for 2013

Mayor and City Council,

The Galena Studio Tour (GST) non profit group has updated 2 more event dates with the following 3 events that you already approved for the year 2013.

The scheduled 2013 events which were approved are the following dates:

- May 25 & 26, 2013, Sat 10 am - 5 pm, Sun 10 am - 2 pm
- July 20 & 21, 2013, Sat 10 am - 5 pm, Sun 10 am - 2 pm
- August 31 - September 1, 2013, Sat 10 am - 5 pm, Sun 10 am - 2 pm

These art events will allow local artists to demonstrate their artwork techniques and show their artwork to the people of Galena and to the tourists coming to Galena.

**The changes for 2013** is the the GST will only be using 6 storefronts for the event. There will be no set up tents in the City as the past events used. The GST events will only use a few yard signs posted inside the city of Galena.

The 2 additional event dates will be the following:

- October 12 & 13, 2013, Sat 10 am - 5 pm, Sun 10 am - 2 pm
- December 21, 2013, Sat 10 am - 5 pm, Sun 10 am - 2 pm

If there are any questions, please contact me and view our website [www.GalenaStudioTour.com](http://www.GalenaStudioTour.com)

Thank you,  
Joe

Pinder Pottery  
[www.PinderPottery.com](http://www.PinderPottery.com)  
815-776-0390

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Subject: RE: Galena Studio Tour events for 2013  
Date: Wed, 8 Aug 2012 11:40:39 -0500  
From: [mmoran@cityofgalena.org](mailto:mmoran@cityofgalena.org)

# 1st Annual Clint Sitzmann

## 7 on 7 Memorial Flag Football Tournament

**SPREAD  
THE  
WORD!!**



**SPREAD  
THE  
WORD!!**

When: Saturday, July 6<sup>th</sup> 2013

Where: Rec Park in Galena

Time: Check in @ 8:00am

1st Games Start @ 9:00am

### **DETAILS**

- \$15 per person for entry
- Must be 15 and older to play
- Double Elimination (Guaranteed 2 games)
- Teams must have at least 7 players, up to 10 people on a team
- Each player on a team will receive a T-shirt and wristband at check in.

**\*\*We need a captain's name with their contact info (email and phone #) and a team roster, which must include players' names, ages, and shirt sizes. All information must be turned in by JUNE 17<sup>th</sup> so we can get T-shirts ordered and here on time. Rosters may be registered via email or facebook at Clint Sitzmann memorial 7 on 7 flag football tournament. All money orders must be mailed or delivered before July 1<sup>st</sup> to 1706 Field St. Galena, IL 61036.**

Volunteer referees needed! Will receive free t shirt and Tournament bracelet.

**Contact:**

**Nate Bingham- [Nate.Bingham@clarke.edu](mailto:Nate.Bingham@clarke.edu)**

**815 541 1821**

**Mike Decker- [mdecker@edbqhs.org](mailto:mdecker@edbqhs.org)**

**815 541 6855**

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 6, 2013

RE: Employee Appointments

A handwritten signature in blue ink, appearing to read "Mark Moran", is placed to the right of the "FROM:" line.

Under Illinois law, both the mayor and the city council are granted powers related to the appointment of city officials. The powers are summarized in the following excerpt from the state statute: "The mayor...with the advice and consent of the city council...may appoint...officers necessary to carry into effect the powers conferred upon municipalities" [65 ILCS 5/3.1-30-5(a)].

By prior custom and practice all city department heads and select other employees are appointed annually for one-year terms at the first council meeting in May. The mayor with the advice and consent of the council makes the appointments. I am writing to provide you with Mayor Renner's list of appointments.

Mayor Renner proposes the following appointments for the period beginning May 14, 2013 through on May 12, 2014 when new appointments are made.

- City Attorney, Joe Nack
- City Administrator, Mark Moran
- Police Chief, Lori Huntington
- City Engineer, Andy Lewis
- Zoning Administrator, Vacant
- Building Official, Duff Stewart
- Public Works Director, Jim Rigdon
- Finance Director, Cindy Pepple
- Facilities Manager, Craig Albaugh (through June 1, 2013 at which time he will retire)
- Fire Chief, Randy Beadle
- Assistant Fire Chief, Robert Connelly
- Director of the Fire Prevention Bureau, Randy Beadle
- Fire Inspector, Brett Temperly
- Deputy City Clerk, Debra Price
- Deputy Building Official, Andy Lewis
- Electrical Inspector, Robert Brotheridge
- Plumbing Inspector, Vacant (Hiring process underway)
- Rental Housing Inspector, Duff Stewart

If you have any questions about the appointment process or the performance of any of the appointed employees, please let me know.

HONORABLE MAYOR RENNER AND CITY COUNCIL MEMBERS  
THE GALENA VOLUNTEER FIRE DEPARTMENT HELD THERE ELECTION  
OF OFFICERS ON MONDAY APRIL 8TH WITH THE FOLLOWING MEMBERS  
BEING ELECTED.

CHIEF	RANDY BEADLE
ASST. CHIEF	ROBERT CONLEY
CAPTAIN	TERRY WERNER
CAPTAIN	DOUG SMITH
CAPTAIN	BRETT TEMPERLY
LIEUTENANT	KEVIN PEEBLES
LIEUTENANT	BRIAN PEYTON
LIEUTENANT	JASON MONTGOMERY
PRESIDENT	WAYNE MOYER
VICE PRESIDENT	KEN PLUYM
SECRETARY	MATT CALVERT
TREASURER	MATT OLDENBERG
TRUSTEES (3)	KEVIN KNAUTZ
	BRANDON KIEFFER
	BILL BINGHAM
CLOTHING OFFICER	AARON ABT

MAYOR RENNER I WOULD LIKE TO RECOMEND FOR YOUR APPROVAL AND  
APPOINTMENT MYSELF AS CHIEF OF THE FIRE INSPECTOR BUREAU AND  
CAPTAIN BRETT TEMPERLY AS FIRE INSPECTOR FOR THE CITY OF GALENA,.

THANK YOU AND THE COUNCIL FOR ALL OF YOUR CONTINUED SUPPORT OF THE  
DEPARTMENT AND I LOOK FORWARD TO WORKING WITH YOU AND ALL OF THE  
DIFFERENT DEPARTMENTS WITHIN THE CITY.

THANK YOU  
RESPECTFULLY



ASST. CHIEF RANDY S. BEADLE



# *Galena Fire Department*

*Proudly Serving the Community Since 1830*



*Chief Michael Simmons*

*President Wayne A. Moyer*

TO: Honorable Mayor, City Council Members, City Administrator

FROM: Fire Chief

A handwritten signature in black ink, appearing to be "MS", is written over the text "FROM: Fire Chief".

RE: Fire Inspector

DATE: May 3, 2013

As you know the future Fire Chief has proposed appointing a new fire inspector. After discussing this move with him I am rescinding my name from the fire inspector position. While I don't agree with the appointment or the procedure with which he went about it, this is a move for the best interest of the fire department. I appreciate all the support I have received from all of you.

Date: May 7, 2013

To: Mayor Renner & Galena City Council

From: Sarah Petersen/Galena ARC Galena Dog Park (GDP) Committee

Re: New Location Galena Dog Park

Please see enclosed Press Release regarding the location of the Galena Dog Park.

Members of the Galena Dog Park committee met with City Administrator Mark Moran and Jo Daviess Conservation Foundation interim Executive Director Rich Mattas on May 1st to discuss relocating the proposed Galena Dog Park from Gateway Park to a new City of Galena location.

We toured the City of Galena vacant property south of the railroad tracks on South Main Street (South Water Street). It is our opinion that this location would be a suitable location for the park. Please see attached aerial photo of the site. The committee would hope to leave as many trees as possible at the location and feels the 1+ acre is large enough to provide for a separate small dog and large dog area. An added benefit to this location is that community members can walk to this location if desired.

Galena Dog Park Committee members will be present at the May 13 City Council meeting to answer questions if necessary.

Thank you.

Sarah Petersen

Executive Director

Galena ARC

Date: May 3, 2013

Galena Dog Park Press Release

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### Galena Dog Park to Relocate

In 2011, the community celebrated the transfer of approximately 100 acres, known as Gateway Park, to the City of Galena to protect the unobstructed view of Galena from Horseshoe Mound. The purchase of the property was possible due to the generosity of local residents (\$225,000), the Illinois Clean Energy Community Foundation (ICE) (\$545,000), and the Grand Victoria Foundation (GVF) (\$625,000). One of the requirements for obtaining the grant funding from ICE and GVF was that the land would be restored to a natural area and that it would be protected into the future from further development by placing a conservation easement on the property.

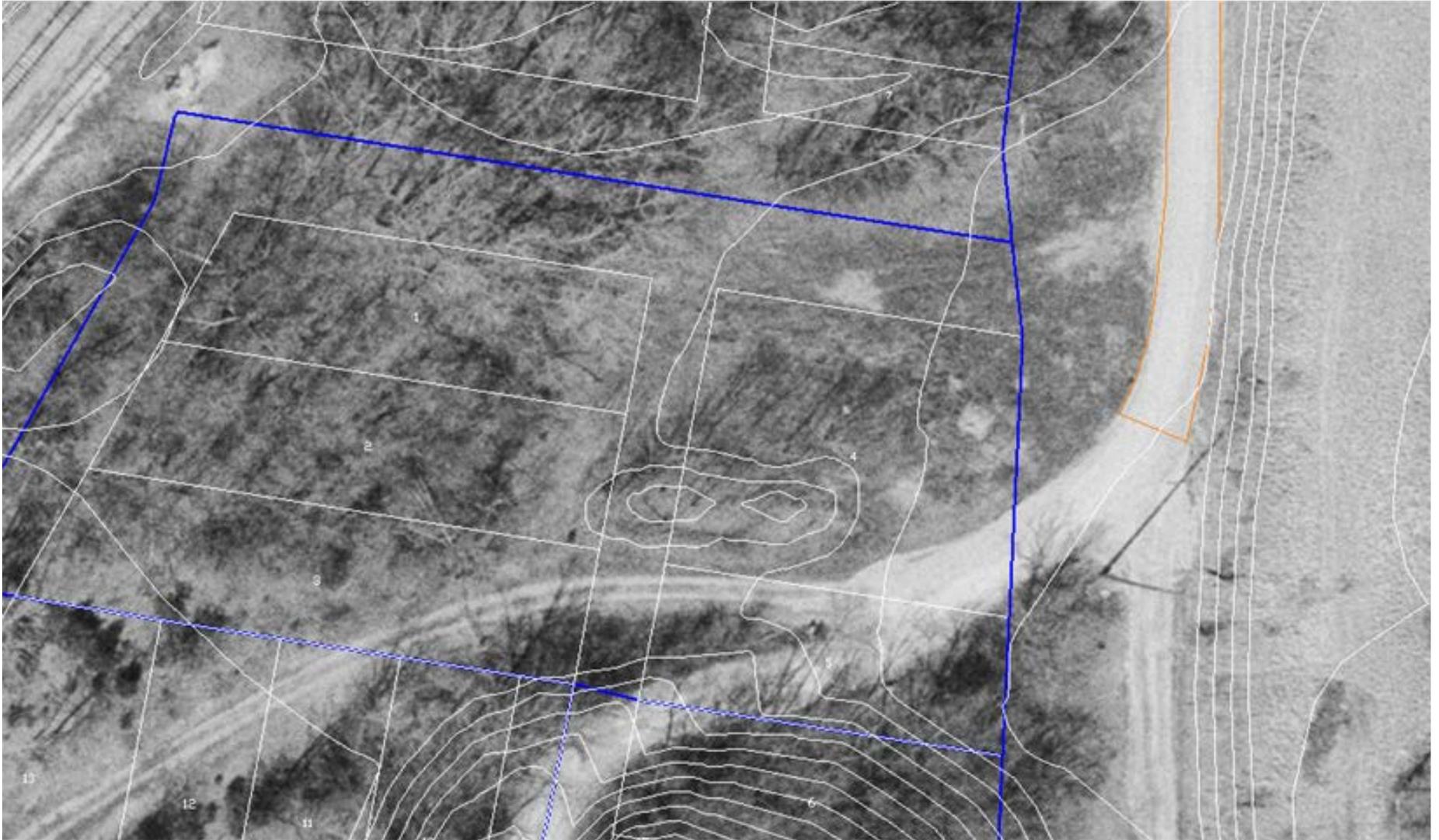
The City of Galena has been developing the engineering plans for the addition of amenities for visitors to Gateway Park. As part of the review process, the plans were sent earlier this year to the Jo Daviess Conservation Foundation (JDCF), who holds the easement on the property. These plans were then sent to both granting organizations for their review, and questions were raised by them about whether the proposed dog park fits within the guidelines of the property easement. In response to these concerns, the JDCF is carefully reviewing the amenities plan against the details of the easement document to determine whether the Galena Dog Park (GDP) does fit within the legal restrictions of the document and is therefore allowed. Interim JDCF Director, Rich Mattas, commented, "Regardless of the final decision, it is our intent to work together with the Galena Art & Recreation Center (ARC)'s Galena Dog Park Committee and the City of Galena to find a suitable site to make the dog park a reality."

"These foundations have been instrumental in making many great projects a reality," GDP committee member Chris DeNino said. "From preserving other important natural areas to providing funding for Galena's state of the art solar powered water treatment plant. The good work done by (ICE) and (GVF) in cooperation with the Jo Daviess Conservation Foundation, the City of Galena and its generous citizens should be met with cooperation not obstacles. In light of that, the Galena Dog Park Committee has determined it will move forward rather than wait for a legal determination."

A committee of all the parties involved met to assess other suitable locations. "The progress that has been made leaves us hopeful that this will only cause a short delay in our fundraising efforts for the creation of the Galena Dog Park," GDP committee member Jane Holland said. "The committee has begun working with Mark Moran, Galena City Administrator and the Galena City Council to find an acceptable location and will return to the council asap to resume plans for the park."

At this time, the previously announced Bark for the Park fundraiser set for June 13 at LeFevre Inn & Resort is postponed until a final decision on a new location is made. The Galena Dog Park Committee works in partnership with the Galena Art & Recreation Center (ARC). For more information, visit [www.galenaarc.org](http://www.galenaarc.org).

## Proposed Dog Park Location on S. Main Street



# Galena Dog Park

Plan of Operation: Prepared May 13, 2013

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This document is intended to convey the City of Galena's expectations for constructing, maintaining and managing the Galena Dog Park at the City of Galena vacant property south of the railroad tracks on South Main Street

1. Location of the dog park. On \_\_\_\_\_, 2013 the city council unanimously approved the vacant City of Galena property on South Main Street as a suitable location for the dog park. The property is identified as parcel number 22-1-1-371-00.
2. Ownership of the dog park. The Galena Dog Park would be a public park owned and operated by the City of Galena. The dog park would be open for no charge to the general public.
3. Liability. The dog park would be insured under the insurance policies covering all City-owned property. The dog park would be designated as City parks by resolution of the city council prior to the opening of the park.
4. Cost of Construction. The City of Galena shall incur no expense for the construction of the dog park. Another party or parties shall deposit with the City prior to bidding the construction of the dog park an amount equal to the estimated cost of constructing the dog park. The City shall keep the funds on deposit until such time as payments are required to the approved construction contractor. The other party(s) would be responsible for depositing additional funds equal to the actual bid amount if the bid exceeds the estimate and original deposit. The contract would not be awarded and construction would not begin until funds are on deposit with the City in an amount equal to or greater than the contract price. The City would retain any funds remaining after completion of construction and payment of all invoices. Such excess funds would be applied to maintenance expenses. The construction contractor shall be required to comply with the Illinois Prevailing Wage Act as applicable.
5. Construction Management. Construction plans for the dog park shall be supplied to the City for review and approval. The City would be responsible for preparing bid specifications and bidding the construction of the dog park. Bids would be evaluated by the City and the City would award the contract for construction to the lowest responsible bidder. The City would provide construction management services to oversee the construction of the dog park as needed from start to completion.
6. Commencement of construction of the dog park. Construction of the dog park shall begin after the funding requirements described in Paragraph 4 have been achieved and a contractor(s) is selected by the City.
7. Annual Maintenance and Repair. The City would be responsible for all maintenance and repairs to the dog park, but at no expense to the City. The City expects to contract for annual maintenance and repairs, including but not limited to weeding, mowing, garbage collection, and

fence repairs. Another party(s) shall deposit with the City prior to bidding for the construction of the dog park an amount equal to the estimated cost of maintenance and repairs for the first year of operation. Prior to the beginning of each subsequent year, an amount equal to the estimated maintenance and repair cost for that year shall be deposited with the City. Any deposited funds exceeding the actual costs for the year would be retained by the City for future maintenance.

8. Reservation of rights. The City shall review the operation and condition of the dog park on a regular basis and annually. The City would reserve all rights for managing the dog park, including but not limited to hours of operation, temporarily closure, or permanent closure.
9. Enforcement of rules. Rules of the dog park would be adopted by the City and appropriately posted at the park. The City would be responsible for the enforcement of the rules at the dog park as in other City parks.

**MEMORANDUM**

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator



DATE: May 8, 2013

RE: Control of Urban Deer Population

In response to a request from a resident, Alderperson Fach requested an agenda item to discuss the possible overpopulation of deer within the municipal limits and methods for controlling the population. I asked Facilities Manager, Craig Albaugh, to research the issue and prepare a brief report summarizing his findings. His report is attached. I would encourage you to consider the opportunity for public comment on this issue before making any decisions.

April 19, 2013

Mark and Mayor Renner:

Please find below a summary of the information on controlling the deer population you requested.

There are several state programs for controlling deer populations. The following is a summary of the programs:

Bow

1. Need to get permission from all adjoining property owners.
2. Must not hunt within 100 yds. of a dwelling.
3. Controlled hunt.
4. Must follow all hunting rules, including the number of deer killed per hunter.
5. Hunter must have a license.
6. Hunt may occur only during deer season.
7. Must have permission from the City to hunt in the municipal limits.

Gun

A. Deer Removal Permits (DRPs)

1. Only for the use of assisting landowner (generally not within municipal limits) in abating deer-related damage not to reduce the deer population.
2. A site-evaluation must be performed by IDNR biologists to verify the occurrence and extent of deer damage.
3. Two hunters on a permit.
4. No bows, handguns or muzzle-loading rifles.
5. Good for 30 days and 10 deer.
6. Safe conduct by shooter is the responsibility of the permittee.
7. **See attached for more details.**

B. Deer Population Control Permit (DPCPs)

1. Permit authorizes reduction or control of number of deer. Objectives are generally to reduce damage to native plant communities or ecosystems, reduce deer-vehicle accidents, and reduce damage complaints from residents.
2. A detailed application, including a deer management proposal, is required. Permit issued to city. Not issued to landowner.
3. Sharpshooter program. To take deer at bait stations via sharpshooters who must be tested and seasonally approved by IDNR prior to program implementation.
4. Permit issued for 90 days with extensions.
5. No deer kill limit.
6. Meat must to be donated to food pantry or nonprofit organization. City pays for processing. Meat to be processed at Federally- licensed and inspected meat processing facility.
7. Only can use modern rifle or shotguns.
8. A summary of deer taken must be prepared within 30 days after permit expires.
9. **See attached for more details.**

Contact is Doug Dufford of IDNR (815-273-2771). Doug stated he could help with both programs.

# *Living with Wildlife in Illinois*

## **IDNR Special Deer Control or Removal Permits**

**Deer removal permits (DRPs)** are issued to help landowners in their efforts to abate deer-related damage that is currently occurring; DRPs are **not** for deer population reduction or control. **Deer population control permits (DPCPs)** are issued to help reduce the potential for future deer damage by reducing deer numbers in a given area.

### **Deer Removal Permits (DRPs)**

DRPs are issued to individuals, organizations or agencies to authorize the removal of individual deer causing excessive damage at that time of year when damage is actively occurring. These permits are issued to assist landowners in abating deer-related damage. They are not issued for deer population reduction and control. DRPs are issued to augment other deer-damage abatement techniques currently used by the landowner.

There is no application form for a DRP, but a site-evaluation must be performed by an IDNR biologist to document or verify the occurrence and extent of deer damage.

DRPs are generally issued for properties not incorporated within municipal boundaries unless the municipality will grant the permittee a waiver of any pertinent firearm ordinances. However, DRPs can be issued to a municipality.

DRPs are issued for a maximum of 30 days and 10 deer. Permit extensions are possible, but these permits are not for deer population control.

Permittee can specify up to two shooters on a permit. Shooters must have a valid Illinois Firearms Owner's Identification (FOID) card and must carry a copy of the DRP when afield. There is no proficiency testing of shooters on a DRP, and the safe conduct by shooters is the responsibility of the permittee. The IDNR permit issuer may further restrict allowable removal activities to insure public safety. DRPs will not authorize the use of archery equipment, handguns or muzzle-loading rifles.

IDNR recommends that deer collected under authority of a DRP be used for human consumption, but carcass disposition is at the discretion of the permittee. Disposition must comply with provisions of the Illinois Dead Animal Disposition Act (i.e. burial or incineration).

Permittee must return the carcass disposition report form (on the back of the permit) and any unused leg tags within 10 days after permit expiration.

### **Deer Population Control Permits (DPCPs)**

DPCPs are issued to agencies, organizations, associations and municipalities, but are not issued to individual landowners. These permits authorize the reduction or control of deer numbers by non-traditional or non-hunting methods.

There is an application process for DPCPs, and the application is essentially a deer management proposal which documents the need for deer herd reduction by nontraditional means such as sharpshooting. The prevailing objectives for most current deer control programs under DPCPs are to: reduce damage to native plant communities or ecosystems, reduce deer-vehicle accidents on the property or adjacent roads, and reduce damage complaints from

residents or neighbors.

DPCPs are issued for a maximum of 90 days (time extensions are possible). There is no limit on the number of deer that can be taken, but the number proposed to be collected must be justified and documented.

If the permit applicant is proposing to take deer at bait stations via sharpshooters, all sharpshooter candidates must be tested and seasonally-approved by IDNR prior to deer program implementation. There is no limit on the number of sharpshooters, but all sharpshooters, who are Illinois residents, must also have a valid Illinois Firearms Owner's Identification (FOID) card. Also to insure public safety, all proposed shooting or bait sites must be viewed and approved by IDNR prior to their use.

Lethal techniques authorized under DPCPs must be such that the resulting deer carcasses are suitable for human consumption. The permittee is required to have all usable deer carcasses processed at a State or Federally-licensed and inspected meat processing facility and to donate the processed venison to a bonafide charitable organization. Unusable deer carcasses must be disposed of in accordance with the Illinois Dead Animal Disposal Act.

Since deer collected under DPCPs must be used for human consumption, most DPCP programs take place during the cooler late fall and winter months (November to March).

DPCPs will not authorize the use of archery equipment, handguns, muzzle-loading rifles, etc. Only modern rifles or shotguns will be permitted for sharpshooting programs. DPCPs will not be issued for experimental techniques (e.g. sterilization or immunocontraception) or for the live-capture and translocation of deer.

Permittee must return all unused leg tags along with a deer removal summary within 30 days after permit expiration. The removal summary must list the tag number, location, sex, age and physical condition of each animal collected as well as the total amount of processed venison donated to charity (and to which charities).

The permittee is responsible for all costs associated with the deer reduction or control program.

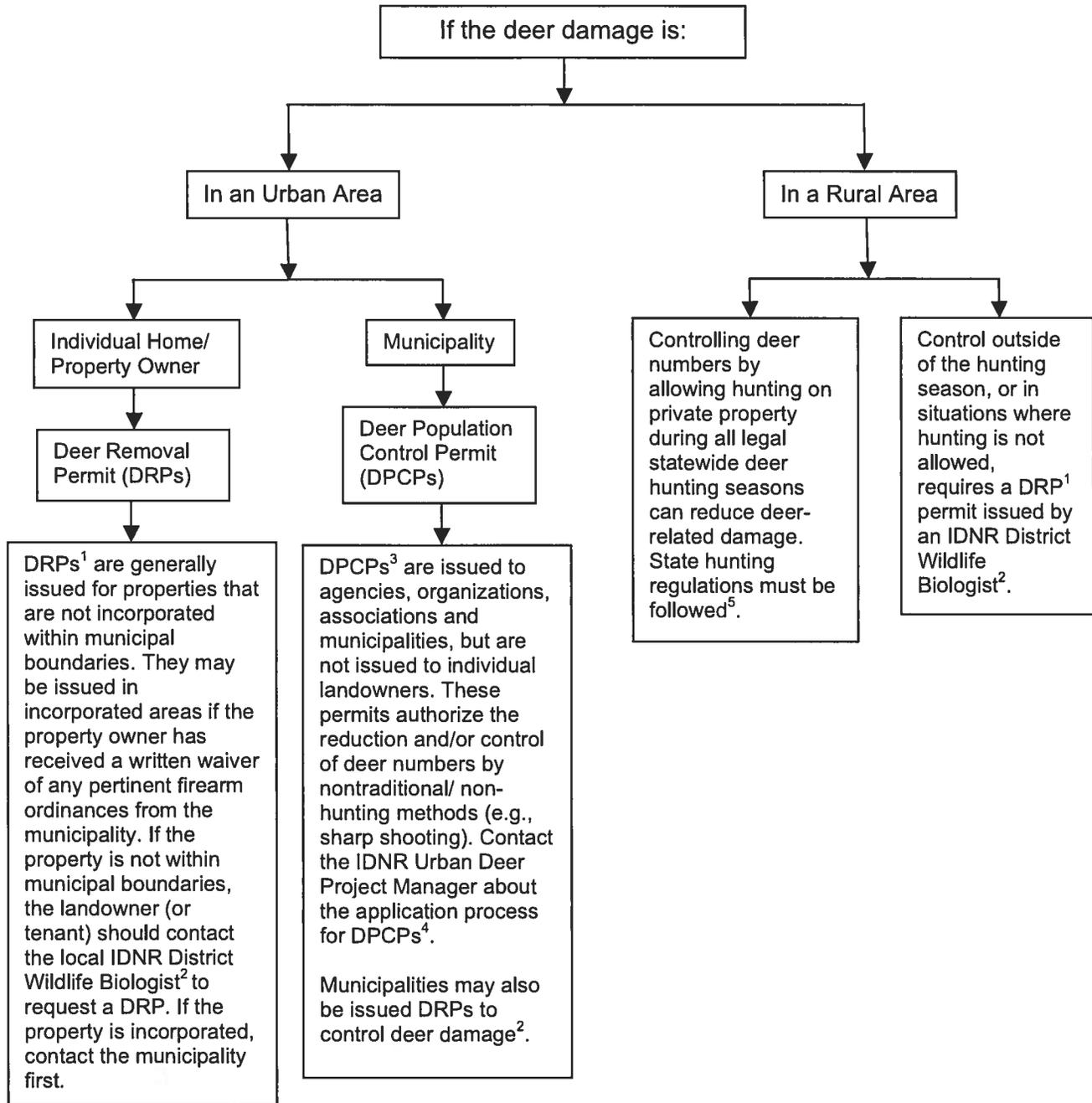
For more information about applying for a DPCP, contact Marty Jones, IDNR Urban Deer Project Manager, at (847) 798-7620.

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### Controlling White-tailed Deer Damage

## Controlling White-tailed Deer Damage in Illinois

White-tailed Deer (*Odocoileus virginianus*) are protected under the Illinois Wildlife Code as a game species and can be hunted legally during deer seasons. It is illegal to kill or remove live deer from the wild unless you have received a permit from the Illinois Department of Natural Resources (IDNR) or are a wildlife rehabilitator who is licensed by the IDNR. A person who hits and kills a deer with a motorized vehicle can legally claim the deer to salvage the meat, hide and antlers. Sale of the meat, hide and antlers is illegal. If a vehicle-killed deer is to be mounted, a permit is needed from IDNR Law Enforcement. The Directory of Illinois Wildlife provides information on how to prevent and solve problems with deer.



<sup>1</sup> For more information about Deer Removal Permits go to:  
[http://livingwithwildlife.extension.uiuc.edu/permit\\_deer\\_special.cfm#drp](http://livingwithwildlife.extension.uiuc.edu/permit_deer_special.cfm#drp)

<sup>2</sup> Contact an Illinois Department of Natural Resources District Wildlife Biologist:  
<http://livingwithwildlife.extension.uiuc.edu/professionals.cfm>

<sup>3</sup> For more information about Deer Population Control Permits go to:  
[http://livingwithwildlife.extension.uiuc.edu/permit\\_deer\\_special.cfm#dpcp](http://livingwithwildlife.extension.uiuc.edu/permit_deer_special.cfm#dpcp)

<sup>4</sup> To contact Marty Jones, IDNR Urban Deer Project Manager call: (847) 798-7620

<sup>5</sup> For more information on hunting regulations or for the Illinois Department of Natural Resources Hunting Digest go to:  
<http://www.dnr.illinois.gov/hunting/Pages/default.aspx>

## IDNR Special Deer Control/Removal Permits

Deer removal permits (DRPs) are issued to help landowners in their efforts to abate deer-related damage that is currently occurring. DRPs are **not** for deer population reduction or control. Deer Population Control Permits (DPCPs) are issued to help reduce or control deer numbers in a given area.

### Deer Removal Permits (DRPs):

- DRPs are issued to individuals, organizations or agencies to authorize the removal of individual deer causing excessive damage at that time of year when damage is actively occurring. These permits are issued to assist landowners in abating deer-related damage. They are not issued for deer population reduction and control. DRPs are issued to augment other deer-damage abatement techniques currently used by the landowner.
- There is no application form for a DRP, but a site-evaluation must be performed by an IDNR biologist to document/verify the occurrence and extent of deer damage.
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- DRPs are issued for a maximum of 30 days and 10 deer. Permit extensions are possible, but these permits are not for deer population control.
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- IDNR recommends that deer collected under authority of a DRP be used for human consumption, but carcass disposition is at the discretion of the permittee. Disposition must comply with provisions of the Illinois Dead Animal Disposition Act (i.e., burial or incineration).
- Permittee must return the carcass disposition report form (on the back of the permit) and any unused leg tags within 10 days after permit expiration.

## Deer Population Control Permits (DPCPs):

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- There is an application process for DPCPs, and the application is essentially a deer management proposal which documents the need for deer herd reduction by nontraditional means such as sharp shooting. The prevailing objectives for most current deer control programs under DPCPs are to: reduce damage to native plant communities/ ecosystems, reduce deer-vehicle accidents on the property and/or adjacent roads, and reduce damage complaints from residents or neighbors.
- DPCPs are issued for a maximum of 90 days (time extensions are possible). There is no limit on the number of deer that can be taken, but the number proposed to be collected must be justified and documented.
- If the permit applicant is proposing to take deer at bait stations via sharpshooters, all sharpshooter candidates must be tested and seasonally-approved by IDNR prior to deer program implementation. There is no limit on the number of sharpshooters, but all sharpshooters, who are Illinois residents, must also have a valid Illinois Firearms Owner's Identification card (FOID). Also to insure public safety, all proposed shooting/bait sites must be viewed and approved by IDNR prior to their use.
- Lethal techniques authorized under DPCPs must be such that the resulting deer carcasses are suitable for human consumption. The permittee is required to have all usable deer carcasses processed at a State or Federally-licensed and inspected meat processing facility and to donate the processed venison to a bonafide charitable organization. Unusable deer carcasses must be disposed of in accordance with the Illinois Dead Animal Disposal Act.
- Since deer collected under DPCPs must be used for human consumption, most DPCP programs take place during the cooler late fall and winter months (November through March).
- DPCPs will not authorize the use of archery equipment, handguns, muzzle-loading rifles, etc. Only modern rifles or shotguns will be permitted for sharpshooting programs. DPCPs will not be issued for experimental techniques (e.g., sterilization or immunocontraception) or for the live-capture and translocation of deer.
- Permittee must return all unused leg tags along with a deer removal summary within 30 days after permit expiration. The removal summary must list the tag number, location, sex, age and physical condition of each animal collected as well as the total amount of processed venison donated to charity (and to which charities).
- The permittee is responsible for all costs associated with the deer reduction/control program.
- For more information about applying for a DPCP, contact Marty Jones, IDNR Urban Deer Project Manager, at (847) 798-7620.

# CDFG

The Community Development  
Fund of Galena  
P.O. Box 319  
Galena, IL 61036-0319

## Directors

**P. Carter Newton**  
President

**Joel Holland**  
Vice President

**Jerry Murdock**  
Treasurer

**Robert Roth**  
Secretary

**Scott Lawlor**

**Larry Wiedenheft**

**Drew Townsend**

May 7, 2013

To: Mayor Terry Renner and the Galena City Council  
From: P. Carter Newton, president, Community Development Fund of Galena  
Re: Galena River improvement project

Dear Mayor Renner:

One of the goals identified by the Vision2020 Galena Riverfront Committee is the creation of a series of "pocket parks" along the Galena River. The creation of these parks, the Community Development Fund of Galena believes, will benefit the citizens of Galena, as well as the thousands of visitors who come to this community to relax, shop and play.

One of the potential areas for a pocket park is located on the west side of the Galena River just south of the U.S. 20 bridge. Parking is readily available. This area is currently being used for recreational purposes including the launching canoes and kayaks and fishing. However, improvements are needed to enhance the potential of this city-owned property.

The Community Development Fund of Galena is interested in working on developing the recreational potential of this property in partnership with the city of Galena, because the recreational, social and economic benefits it will bring. It is our hope that you will support this concept by authorizing city staff to begin planning for this pocket park. A final decision, as to whether to pursue the project or not, can be made once plans are prepared and associated costs are calculated.

CDFG board member Larry Wiedenheft has been selected to serve as our point person for this project. He will be more than happy to answer your questions.

Sincerely,



P. Carter Newton  
president, CDFG

**MEMORANDUM**

TO: City Administrator, Mark Moran, Mayor and City Council

FROM: Craig Albaugh, Facilities Manager 

DATE: May 8, 2013

RE: Bid for New Roof Installation on Current City Hall

Staff recently advertised for bids for the installation of a new roof on the current City Hall. The current roof is more than 20 years old and is leaking in numerous locations. Roofing contractors and our Public Works staff are unable to locate the source of the leaks. We believe a new roof is imperative. I am attaching the project specifications for your reference.

Four companies expressed interest in the project, but only one bid was returned. The only company to bid was Energy Resources Roofing of Chillicothe, Illinois with a cost of \$24,000. The estimated cost for the job was between \$25,000 and \$30,000. Energy Resources Roofing replaced the roof on the main Signcraft building in Galena. I checked with a Signcraft representative who said the company did a great job on the installation and has excellent customer service. A check of the Illinois Division of Professional Regulation found that the company has never been disciplined (see attachment). There have been no complaints to the City of Galena Building Department about their work.

I recommend the approval of the bid for \$24,000 from Energy Resources Roofing. Funds for this project were included in the City Hall/Police Department Relocation budget (item 01.13.820.00).

## SPECIFICATION

City hall building is located at 312 North Main Street, Galena IL 61036. Access to roof can be obtained through internal hatch in upstairs room.

Roof to be repaired in following manner:

1. Power wash entire roof surface. Owner will supply the water.
2. Fill any holes flush with surface with Bayer Systems polyurethane foam.
3. Apply one coat of Roof-Tek 7500 primer.
4. Raise the access hatch opening 6 inches using same construction as existing opening. Reuse old hatch door.
5. Spray minimum thickness of 1 inch of Bayer Systems polyurethane foam over the entire roof. Spray additional foam in the valley areas to provide better drainage to downspouts.
6. Pipe downspout drains are to be inspected and any excess existing foam removed to maximize diameter of connection to internal downspouts. It is known that one downspout has leaked in the past. The contractor is to include in his bid cost for inserting a new length of PVC pipe from the roof and sleeved into the downspout pipe. Approximate length 2-3 feet, diameter to be confirmed.
7. Apply Roof-Tek 4200 base coat over the foam coating.
8. Apply Roof-Tek 9000 top coat and embed granules in the coating (to prevent birds pecking into the foam).
9. Minimum warranty: 10 years for material and 3 years for labor/installation.
10. All materials and products to be applied in accordance with manufacturers specification.
11. Contractor is to comply with all health and safety measures throughout completion of the work.
12. City will provide building permit for the work but contractor must be registered with the city and be an Illinois licensed roofing contractor.

### **Additional Item:**

Remove the two raised skylights, seal the openings using same construction as existing roof, spray Bayer Systems polyurethane foam over the opening so it is flush with the roof height and apply Roof-Tek 7500 primer, Roof-Tek 4200 base coat and Roof-Tek 9000 top coat in accordance with manufacturers specification.

**It is strongly advised the contractor visit the building and inspect the roof, skylights and access hatch before submitting a bid. Please contact City Engineer Andy Lewis or Facility Manager Craig Albaugh at 815-777-1050 to arrange a visit.**

5/8/2013

Illinois Division of Professional Regulation

2:14:32 PM

**SEARCH FOR LICENSE BY LICENSE NUMBER:  
Profession is Roofing Contractor, Licensed**

**You requested license number: 104-004698**

Licensee's Name	DBA/AKA	License Number	License Status	License Qualifiers	City, State	Original Date	Current Exprtn	Ever Disciplined?
Energy Resource Specialist Inc		104004698	ACTIVE	UNLIMITED	Chillicothe, IL	11/23/1988	06/30/2013	N

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: May 9, 2013

RE: Furniture Fixtures and Equipment for City Hall Project

As part of the City Hall relocation project, decisions must be made regarding the purchase and installation of furniture, fixtures and equipment. The needed items include: office furniture, a new phone system, audio/visual equipment for the council chambers and conference room, computer network installation, and security system installation. Over the past several months, our staff has been working to specify and obtain cost proposals for these items. We believe that keeping these items separate from the construction contract will be more cost effective. I am writing to provide you with a description and cost estimate (where available) for each of these items.

1. Furniture. Since the Police Department will be moving to the current City Hall space, we plan to leave most of the furniture in place at the current City Hall. Except for many of our current filing cabinets which will be moved to the back room of the new building, new furniture will be needed throughout the new City Hall. We have been working with SBM Business Equipment of Sterling, Illinois who has furnished many area offices, including: First Community Bank, Village of Hazel Green Municipal Building, and Galena State Bank in Elizabeth. SBM was awarded the competitively bid contract for Illinois local government pricing (TCPN) from the Hon office furniture company. The SBM has assisted us in layout and selecting furniture for all aspects of the project.

We would be close to finalizing the furniture list. Fabrics and colors are being reviewed by the architect and our staff. I expect to have final pricing ready for your review at the June 10 council meeting when the construction bids will be reviewed for the building remodel.

2. Phone System. Like the furniture, the phone system at the existing City Hall will stay in place for the Police Department. We have obtained bids to install a new phone system in the new City Hall from Business Telephone System (BTS) and Reliable Technology Inc. (RTI), both of Dubuque. The pricing is shown in Table 1 on the following page.

Table 1. Telephone System Prices

Company	System Cost
Business Telephone System	\$6,595
Reliable Technology Inc.	\$10,957

Business Telephone Systems (BTS) is our current phone supplier and offers the lowest price of \$6,595. Both companies inspected the new location and construction plans prior to the preparation of their quotes. The price from BTS includes a two year warranty on the phones, installation, and training.

3. Audio Visual System. The audio visual system includes a large mechanically controlled drop down screen and ceiling mounted digital projector for the council chambers. The projector would be accessible by laptop computer from the council table or podium. A speaker system would be integrated into the council chambers ceiling. A television would be wall mounted in the conference room to view content from a laptop during meetings.

We obtained quotes from two firms specializing in audio visual system installations, Advance Technologies, Inc. and Lifeline Audio Video Technologies. Each firm was provided the architects specifications for the screen and projector. Each firm also toured the building with our staff.

Table 2. Audio Visual System Prices

Company	Business Location	System Cost
Advance Technologies, Inc	Freeport, IL	\$15,437
Lifeline Audio Video Technologies	Platteville, WI	\$33,721

Advanced Technologies, Inc. provided the lowest cost quote of \$15,437 for all equipment and installation. We have checked the references provided by Advanced Technologies, Inc. and found their customers to be very satisfied with the work and service of company.

4. Security System. The proposed security system includes desk mounted emergency notification buttons, five security cameras, a digital video recorder and three monitors. Three of the cameras would monitor the parking lot and outside of the public restrooms. All the video would be recorded. The similar system at the current City Hall would remain in place for the Police Department.

We obtained a quote from our current security system vendor, Security Products of Dubuque. The total cost of the system is \$4,575 installed.

5. Computer Network and Hardware. We plan to relocate one of our two servers for our computer network to the new City Hall. The other server would remain at the current location for the Police Department.

We propose to use our current Information Technology vendor, Wizard Computers of Cuba City, Wisconsin for the installation at the new City Hall. Reggie Polfer of Wizard is in the process of preparing a quote for the work.

6. Building Permit Software. The transition to the new computer network will render our current building permitting software obsolete. The current program is approximately 18 years old and no longer supported. Our staff has reviewed various building permit programs over the past several years. We propose to purchase the Civic Systems Building Permit program. The software would integrate with our existing Civic Systems software system for cash receipting and general ledger. The program would also allow us to manage the annual contractor registration, code enforcement and rental housing inspection. The cost of the software is shown in Table 3 below.

Table 3. Civic Systems Building Permit Software

Item	Cost
Software Purchase/License Fee	\$8,000
Setup Fee	\$1,000
Electronic Conversion of Parcels	\$3,000
Training	\$1,000
<b>TOTAL</b>	<b>\$13,200</b>

7. Miscellaneous Items. There will be other project items that are outside of the construction specifications prepared by the architect. The items include, but are not necessarily limited to: a drive-up utility payment drop-off box, landscaping design and installation, and parking lot signs. Our staff will be working on obtaining quotes for these projects in the coming weeks.

Summary

The bid advertisement for the renovation of the new City Hall building will be published on May 14. As previously mentioned, bids will be returned in time for review at the June 10 council meeting. At that same meeting or at a future meeting when you select a contractor for the construction, I would propose to move forward with action on the individual contracts described in this report. A summary of the contracts is provided below as Table 4 on the following page. I will continue to update this summary as additional costs are obtained.

Table 4. Summary of Furniture, Fixtures and Equipment

Item	Cost
Furniture	NA
Phone System	\$6,595
Audio Visual System	\$15,437
Security System	\$4,575
Computer Network	NA
Building Permit Software	\$13,200
Misc. Items	NA

At this time, I would appreciate a motion to direct staff to continue to refine the specifications and costs for individual project components not included in the construction bid. I appreciate your input as we work through this challenging project.

# CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: May 9, 2013

RE: New Public Works Truck and Equipment

Our recently approved budget includes \$54,000 for the purchase of a new truck for the Public Works Department. New equipment for the new truck, including a dump body, snow plow, and salt spreader are also included in the budget amount. Bids were advertised and distributed to numerous dealerships, including Galena Chrysler, and equipment suppliers. Two bids were received for the truck and three bids were received for the equipment. I am writing to present the bid results and recommend the purchase of a truck with equipment.

The bid results for the new truck are as follows:

Table 1. New 1-Ton Cab and Chassis

Dealership	Business Location	Make	Cost
Bird Chevrolet	Dubuque, IA	Chevy	\$27,160
Runde Auto Group	East Dubuque, IL	Ford	\$28,500

The bid results for the equipment are as follows:

Table 2. Equipment Costs for New Truck

Company	Business Location	Cost
Bonnell Industries	Dixon, IL	\$32,452
Henderson Truck Equipment	Manchester, IA	\$27,970
Monroe Truck Equipment	Monroe, WI	\$26,591

Public Works Director, Jim Ridgon, has reviewed the truck and equipment specifications and bids. He recommends purchasing the truck from Bird Chevrolet for \$27,160 and the equipment from Monroe Truck for \$26,591. The total package cost would be \$53,751. The budget amount of \$54,000 is found in line item 01.41.840.01.

CITY OF GALENA

Invoice Register  
Input Date(s): 04/23/2013 - 05/31/2013

Page: 1  
May 09, 2013 02:11pm

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
<b>ADDOCO INC</b>						
ADDOCO INC		971				
00027286	1 Inv	MISC. MATERIALS	04/16/2013	288.00		01.41.614.04
00027543	1 Inv	PARK IMPROVEMENTS	04/25/2013	144.00		17.52.820.06
Total ADDOCO INC				432.00		
<b>ALVIN'S POOL &amp; SPA</b>						
ALVIN'S POOL & SPA		104				
050113	1 Inv	CHEMICALS	05/01/2013	5,775.00		59.55.511.02
Total ALVIN'S POOL & SPA				5,775.00		
<b>AMERICAN WATER ENTERPRISES</b>						
AMERICAN WATER ENTERPRISES		1005				
J7-20018802	1 Inv	WATER CONTRACT	05/01/2013	26,183.74		51.42.515.00
J7-20018802	2 Inv	SEWER CONTRACT	05/01/2013	26,183.74		52.43.515.01
Total AMERICAN WATER ENTERPRISES				52,367.48		
<b>AT &amp; T (LOCAL)</b>						
AT & T (LOCAL)		103				
050113	1 Inv	PHONE	05/01/2013	188.08		01.21.552.00
Total AT & T (LOCAL)				188.08		
<b>BARANSKI, HAMMER,</b>						
BARANSKI, HAMMER,		375				
3	1 Inv	CITY HALL ARCHITECTUI	05/01/2013	4,718.74		01.13.820.00
Total BARANSKI, HAMMER,				4,718.74		
<b>BROWN TRAFFIC PRODUCTS</b>						
BROWN TRAFFIC PRODUCTS		853				
038080	1 Inv	ST. LIGHT REPAIRS	04/25/2013	130.26		15.41.514.06
Total BROWN TRAFFIC PRODUCTS				130.26		
<b>CALLAHAN RENTAL SERVICE, LLC</b>						
CALLAHAN RENTAL SERVICE, LLC		119374				
3934	1 Inv	LIFT INSPECTION	04/11/2013	424.93		58.54.536.00
Total CALLAHAN RENTAL SERVICE, LLC				424.93		
<b>CARDIAC SCIENCE CORP.</b>						
CARDIAC SCIENCE CORP.		826				
1568960	1 Inv	DEFIBILLATOR	04/24/2013	908.07		59.55.511.02
Total CARDIAC SCIENCE CORP.				908.07		
<b>CEDAR CROSS OVERHEAD DOOR</b>						
CEDAR CROSS OVERHEAD DOOR		588				
157141	1 Inv	GARAGE DOOR MAINTEN	04/15/2013	359.82		01.41.511.00
157180	1 Inv	CITY HALL MAINTENANC	04/22/2013	66.00		01.13.511.01

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total CEDAR CROSS OVERHEAD DOOR				425.82		
<b>COMELEC SERVICES INC.</b>						
COMELEC SERVICES INC. 244						
0417023	1 Inv	RADIO PROGRAMMING	04/17/2013	1,600.00		22.22.652.00
Total COMELEC SERVICES INC.				1,600.00		
<b>CONMAT, INC.</b>						
CONMAT, INC. 1187						
82980	1 Inv	S. BENCH WASHOUTS	04/30/2013	393.47		20.25.515.00
Total CONMAT, INC.				393.47		
<b>DAVIS CONSTRUCTION</b>						
DAVIS CONSTRUCTION 119224						
274088	1 Inv	MARKET HOUSE RESTRC	04/29/2013	66.00		01.13.511.06
Total DAVIS CONSTRUCTION				66.00		
<b>DIES, RYAN</b>						
DIES, RYAN 119885						
050813	1 Inv	DEPOSIT REFUND	05/08/2013	50.00		17.52.929.00
Total DIES, RYAN				50.00		
<b>DIXON, R. K. CO.</b>						
DIXON, R. K. CO. 1						
849124	1 Inv	COPIES MADE	04/15/2013	190.37		01.13.579.00
Total DIXON, R. K. CO.				190.37		
<b>DOIG, KATHLEEN</b>						
DOIG, KATHLEEN 119339						
126262	1 Inv	MARKET HOUSE RESTRC	05/07/2013	480.00		01.13.511.06
Total DOIG, KATHLEEN				480.00		
<b>EAGLE CHEMICAL AND SUPPLY</b>						
EAGLE CHEMICAL AND SUPPLY 119595						
10782	1 Inv	WEED/BRUSH KILLER	04/22/2013	1,000.00		01.41.614.04
10782	2 Inv	WEED/BRUSH KILLER	04/22/2013	1,145.00		17.52.652.00
Total EAGLE CHEMICAL AND SUPPLY				2,145.00		
<b>ELLIOTT EQUIPMENT COMPANY</b>						
ELLIOTT EQUIPMENT COMPANY 119332						
120368	1 Inv	SWEEPER	04/15/2013	134.66		01.41.613.11
Total ELLIOTT EQUIPMENT COMPANY				134.66		
<b>FRANK, DAVE</b>						
FRANK, DAVE 153						
050113	1 Inv	CDL REIMBURSEMENT	05/01/2013	65.00		01.41.563.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total FRANK, DAVE				65.00		
<b>GALENA CHRYSLER</b>						
GALENA CHRYSLER 82						
50176	1 Inv	SQUAD 2 MAINTENANCE	02/12/2013	22.32		01.21.513.06
50337	1 Inv	SQUAD 3 MAINTENANCE	02/18/2013	88.19		01.21.513.06
50474	1 Inv	VEHICLE MAINTENANCE	03/15/2013	22.32		01.46.655.00
50811	1 Inv	SQUAD 2 MAINTENANCE	04/02/2013	24.67		01.21.513.06
50836	1 Inv	SQUAD 3 MAINTENANCE	04/04/2013	573.15		01.21.513.06
51097	1 Inv	SQUAD 4 MAINTENANCE	04/29/2013	22.32		01.21.513.06
Total GALENA CHRYSLER				752.97		
<b>GALENA GAZETTE</b>						
GALENA GAZETTE 34						
00028791	1 Inv	AD	04/01/2013	134.00		59.55.652.04
00029086	1 Inv	PUBLIC HEARING NOTIC	04/17/2013	49.40		01.16.553.00
00029250	1 Inv	AD	04/23/2013	26.60		01.41.553.00
00029251	1 Inv	AD	04/23/2013	30.40		01.41.553.00
00029290	1 Inv	BID NOTICE	04/25/2013	57.95		01.14.553.00
00029375	1 Inv	PUBLIC NOTICE	04/26/2013	39.90		01.14.553.00
00143059	1 Inv	GAZETTE AD RECRUITMI	04/10/2013	250.00		22.22.929.00
050113	1 Inv	AD FOR PARKING CONTF	05/01/2013	46.80		01.21.554.00
Total GALENA GAZETTE				635.05		
<b>GALENA LAUN. &amp; LINEN INC.</b>						
GALENA LAUN. & LINEN INC. 84						
050113	1 Inv	FINANCE-LAUNDRY SER'	05/01/2013	27.00		01.13.654.00
050113	2 Inv	FIRE DEPARTMENT	05/01/2013	42.50		22.22.538.01
050113	3 Inv	POLICE DEPARTMENT	05/01/2013	30.00		01.21.651.00
050113	4 Inv	TURNER HALL-RUG SER'	05/01/2013	27.00		58.54.654.01
Total GALENA LAUN. & LINEN INC.				126.50		
<b>GALENA LUMBER CO.</b>						
GALENA LUMBER CO. 85						
043013	1 Inv	SIDEWALK MAINT	04/30/2013	57.19		01.41.514.08
043013	2 Inv	CITY HALL MAINTENANC	04/30/2013	11.98		01.13.511.01
Total GALENA LUMBER CO.				69.17		
<b>GALL'S, INC.</b>						
GALL'S, INC. 712						
0005658245	1 Inv	UNIFORMS/ERIC	04/23/2013	81.49		01.21.471.15
Total GALL'S, INC.				81.49		
<b>GASSER @ GALENA</b>						
GASSER @ GALENA 24						
050113	1 Inv	MISC. SUPPLIES	05/01/2013	17.09		01.41.511.00
050113	2 Inv	MISC. SUPPLIES	05/01/2013	31.67		01.41.514.06
050113	3 Inv	MISC. SUPPLIES	05/01/2013	56.64		01.41.652.00
050113	4 Inv	MISC. SUPPLIES	05/01/2013	19.14		01.41.653.00
050113	5 Inv	MISC. SUPPLIES	05/01/2013	227.66		17.52.652.00

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
050113	6 Inv		MISC. SUPPLIES	05/01/2013	33.83		20.25.652.02
050113	7 Inv		MISC. SUPPLIES	05/01/2013	35.49		58.54.511.00
050113	8 Inv		MISC. SUPPLIES	05/01/2013	222.38		59.55.511.01
050113	9 Inv		MISC. SUPPLIES	05/01/2013	24.04		59.55.511.02
050113	10 Inv		MISC. SUPPLIES	05/01/2013	27.31		22.22.652.00
Total GASSER @ GALENA					695.25		
<b>GOLDMOOR INN</b>							
GOLDMOOR INN		119884					
050113	1 Inv		DEPOSIT REFUND	05/01/2013	200.00		58.54.929.00
Total GOLDMOOR INN					200.00		
<b>GUY'S TRUCK &amp; TRACTOR SERVICE</b>							
GUY'S TRUCK & TRACTOR SERVICE		119033					
0001020	1 Inv		2007 STERLING DUMP	04/05/2013	4,000.05		01.41.613.05
001106	1 Inv		1 TON	03/12/2013	300.51		01.41.613.01
001124	1 Inv		STERLING DUMP TRUCK	03/05/2013	305.60		01.41.613.05
Total GUY'S TRUCK & TRACTOR SERVICE					4,606.16		
<b>HYDE, MARY BETH</b>							
HYDE, MARY BETH		101					
042213	1 Inv		TRAVEL REIMBURSEMEN	04/22/2013	222.05		01.14.562.00
Total HYDE, MARY BETH					222.05		
<b>IL CHAPTER IAEI</b>							
IL CHAPTER IAEI		807					
050813	1 Inv		IAEI SEMINAR	05/08/2013	200.00		01.46.563.00
Total IL CHAPTER IAEI					200.00		
<b>IL DEPARTMENT OF CMS (CRF)</b>							
IL DEPARTMENT OF CMS (CRF)		118967					
T1334893	1 Inv		IN-SQUAD COMPUTER C	04/22/2013	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS (CRF)					232.60		
<b>IL MUN.LG.RISK MGMT ASSN</b>							
IL MUN.LG.RISK MGMT ASSN		432					
042513	1 Inv		INSURANCE PREMIUM	04/25/2013	1,745.00		14.14.591.01
Total IL MUN.LG.RISK MGMT ASSN					1,745.00		
<b>IL MUNICIPAL LEAGUE</b>							
IL MUNICIPAL LEAGUE		112					
0021545-IN	1 Inv		POSITION ADVERTISEME	05/03/2013	20.00		01.16.553.00
050113	1 Inv		DUES	05/01/2013	415.00		01.11.561.00
Total IL MUNICIPAL LEAGUE					435.00		
<b>ILLINOIS FIRE STORE</b>							
ILLINOIS FIRE STORE		119034					
28409	1 Inv		HELMET LITE	04/11/2013	24.97		22.22.840.00

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
28412	1 Inv		BUNKER GEAR	04/11/2013	103.63		22.22.840.00
28414	1 Inv		HELMET FONT	04/11/2013	67.97		22.22.840.00
28416	1 Inv		CAPTAIN HELMET	04/11/2013	310.47		22.22.840.00
28433	1 Inv		HELMET LITE	04/17/2013	109.90		22.22.840.00
28455	1 Inv		BUNKER GEAR NAME TA	04/19/2013	101.87		22.22.840.00
Total ILLINOIS FIRE STORE					718.81		
<b>IOWA PATCH</b>							
IOWA PATCH		119632					
1551	1 Inv		HIGH PERFORMANCE PA	04/25/2013	669.20		15.41.614.00
Total IOWA PATCH					669.20		
<b>J &amp; R RENTAL</b>							
J & R RENTAL		1014					
0018502	1 Inv		EQUIPMENT REPLACEME	03/20/2013	620.41		17.52.652.00
Total J & R RENTAL					620.41		
<b>J &amp; R SUPPLY INCORPORATED</b>							
J & R SUPPLY INCORPORATED		951					
1304280	1 Inv		STORM SEWER	04/24/2013	315.00		01.41.514.06
Total J & R SUPPLY INCORPORATED					315.00		
<b>JDWI</b>							
JDWI		235					
38487	1 Inv		SENIOR TRANSPORTATI	04/30/2013	830.00		01.13.542.00
Total JDWI					830.00		
<b>JO CARROLL ENERGY, INC.</b>							
JO CARROLL ENERGY, INC.		397					
050113	1 Inv		ELECTRIC	05/01/2013	6,237.83		15.41.572.00
050113	2 Inv		FINANCE/ELECTRIC	05/01/2013	328.24		01.13.571.01
050113	3 Inv		FINANCE/ELECTRIC	05/01/2013	195.34		01.13.571.01
050113	4 Inv		POLICE/ELECTRIC	05/01/2013	471.94		01.21.571.01
050113	5 Inv		EMS/ELECTRIC	05/01/2013	106.60		12.10.571.01
050113	6 Inv		PARKS/ELECTRIC	05/01/2013	97.97		17.52.571.01
050113	7 Inv		FLOOD CONTROL/ELECT	05/01/2013	248.02		20.25.576.01
050113	8 Inv		FIRE DEPT./ELECTRIC	05/01/2013	292.85		22.22.576.01
050113	9 Inv		TURNER HALL/ELECTRIC	05/01/2013	657.81		58.54.571.01
050113	10 Inv		WELCOME SIGNS	05/01/2013	30.12		01.41.571.01
Total JO CARROLL ENERGY, INC.					8,666.72		
<b>JO DAVIESS COUNTY TREAS. (MFT)</b>							
JO DAVIESS COUNTY TREAS. (MFT)		119855					
2768	1 Inv		SALT	04/29/2013	1,612.12		01.41.614.07
Total JO DAVIESS COUNTY TREAS. (MFT)					1,612.12		
<b>JO DAVIESS CTY HEALTH DEPT</b>							
JO DAVIESS CTY HEALTH DEPT		121					
043013	1 Inv		SMALL INN INSPECTION	04/30/2013	600.00		01.16.546.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total JO DAVIESS CTY HEALTH DEPT				600.00		
<b>JO DAVIESS CTY SHERIFF</b>						
JO DAVIESS CTY SHERIFF		116				
050113	1 Inv	CITY SHARE OF OFFICEF	05/01/2013	200.12		01.21.538.00
050113	2 Inv	RADIO SERVICE	05/01/2013	100.00		22.22.538.00
Total JO DAVIESS CTY SHERIFF				300.12		
<b>JOHN DEERE FINANCIAL</b>						
JOHN DEERE FINANCIAL		119690				
050113	1 Inv	BOOTS/CLOTHING	05/01/2013	278.78		01.41.471.09
Total JOHN DEERE FINANCIAL				278.78		
<b>LAWSON PRODUCTS, INC.</b>						
LAWSON PRODUCTS, INC.		627				
9301585335	1 Inv	SUPPLIES	04/16/2013	314.08		01.41.652.00
9301618662	1 Inv	MISC MATERIALS	04/30/2013	263.33		20.25.652.02
Total LAWSON PRODUCTS, INC.				577.41		
<b>LEIBOLD AUTO CENTER OF GALENA</b>						
LEIBOLD AUTO CENTER OF GALENA		943				
14095	1 Inv	MISC. VEHICLE	04/25/2013	40.00		01.41.613.12
14108	1 Inv	MISC. VEHICLE	04/26/2013	40.00		01.41.613.12
Total LEIBOLD AUTO CENTER OF GALENA				80.00		
<b>LOCKSMITH EXPRESS</b>						
LOCKSMITH EXPRESS		105				
075298	1 Inv	REPAIR REAR DOOR LOC	04/17/2013	100.00		22.22.611.00
Total LOCKSMITH EXPRESS				100.00		
<b>LOUIE'S AGGREGATE COMPANY</b>						
LOUIE'S AGGREGATE COMPANY		1218				
2634	1 Inv	BIKE TRAIL IMPROVEMEI	05/02/2013	681.90		17.52.820.06
2634	2 Inv	MISC. MATERIALS	05/02/2013	613.94		01.41.614.04
2635	1 Inv	MISC. MATERIALS	05/02/2013	163.00		01.41.614.04
Total LOUIE'S AGGREGATE COMPANY				1,458.84		
<b>MCGREEVY WILLIAMS LAW OFFICE</b>						
MCGREEVY WILLIAMS LAW OFFICE		119647				
041613	1 Inv	SCENIC MEADOWS LITIG	04/16/2013	2,643.00		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE				2,643.00		
<b>METLIFE SMALL BUSINESS CENTER</b>						
METLIFE SMALL BUSINESS CENTER		775				
041613	1 Inv	DENTAL INSURANCE	04/16/2013	1,766.08		01.13.451.01

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total METLIFE SMALL BUSINESS CENTER				1,766.08		
<b>MIDWEST BUSINESS PRODUCTS</b>						
MIDWEST BUSINESS PRODUCTS 38						
243362	1 Inv	UPS SHIPPING	05/02/2013	13.25		01.21.551.00
Total MIDWEST BUSINESS PRODUCTS				13.25		
<b>MONTGOMERY TRUCKING</b>						
MONTGOMERY TRUCKING 133						
94460	1 Inv	REFUSE HANDLING CON	05/01/2013	13,392.60		13.44.540.04
94460	2 Inv	RECYCLING CONTRACT	05/01/2013	4,645.90		13.44.540.00
94460	3 Inv	DUMPSTERS	05/01/2013	238.00		01.41.573.00
Total MONTGOMERY TRUCKING				18,276.50		
<b>MOTOROLA SOLUTIONS - STARCOM</b>						
MOTOROLA SOLUTIONS - STARCOM 119812						
14892272013	1 Inv	MONTHLY RATE FOR ST/	05/01/2013	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM				10.00		
<b>MURRAY, B. L. CO. INC.</b>						
MURRAY, B. L. CO. INC. 135						
79182	1 Inv	SUPPLIES	04/23/2013	41.72		17.52.652.00
79182	2 Inv	SUPPLIES	04/23/2013	41.00		01.41.652.00
Total MURRAY, B. L. CO. INC.				82.72		
<b>NAPA AUTO PARTS</b>						
NAPA AUTO PARTS 79						
050113	1 Inv	MISC. PARTS	05/01/2013	3.20		01.41.511.00
050113	2 Inv	MISC. PARTS	05/01/2013	56.94		01.41.613.01
050113	3 Inv	MISC. PARTS	05/01/2013	13.49		01.41.511.00
050113	4 Inv	MISC. PARTS	05/01/2013	125.98		17.52.514.00
050113	5 Inv	MISC. PARTS	05/01/2013	3.06		17.52.652.00
050113	6 Inv	RESCUE KIT	05/01/2013	594.47		22.22.840.00
Total NAPA AUTO PARTS				797.14		
<b>NICOR</b>						
NICOR 151						
050113	1 Inv	MARKETHOUSE RESTRC	05/01/2013	105.61		01.13.511.06
050113	2 Inv	POOL-GAS	05/01/2013	362.05		59.55.571.02
Total NICOR				467.66		
<b>NICOR (F)</b>						
NICOR (F) 118924						
050113	1 Inv	CITY HALL-GAS	05/01/2013	250.25		01.13.571.05
050113	2 Inv	GREEN STREET	05/01/2013	196.00		01.13.571.05
050113	3 Inv	POLICE-GAS	05/01/2013	125.30		01.21.571.05
050113	4 Inv	PUBLIC WORKS-GAS	05/01/2013	466.30		01.41.571.05
050113	5 Inv	FIRE DEPARTMENT-GAS	05/01/2013	370.08		22.22.571.05
050113	6 Inv	TURNER HALL-GAS	05/01/2013	1,083.93		58.54.571.01

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total NICOR (F)				2,491.86		
<b>NUTOYS LEISURE PRODUCTS</b>						
NUTOYS LEISURE PRODUCTS		373				
39654	1 Inv	PARK BENCH	04/16/2013	1,583.00		17.52.870.01
Total NUTOYS LEISURE PRODUCTS				1,583.00		
<b>O'HERRON CO.INC., RAY</b>						
O'HERRON CO.INC., RAY		548				
1312090	1 Inv	TASER CARTRIDGES	04/19/2013	4.00		01.21.471.15
Total O'HERRON CO.INC., RAY				4.00		
<b>PARK &amp; RECREATION SUPPLY, INC</b>						
PARK & RECREATION SUPPLY, INC		607				
4158	1 Inv	PARK BENCHES	05/01/2013	1,058.25		17.52.870.01
Total PARK & RECREATION SUPPLY, INC				1,058.25		
<b>PCM-G, INC.</b>						
PCM-G, INC.		119883				
0238340101	1 Inv	IPADS	04/25/2013	1,467.00		01.14.684.01
Total PCM-G, INC.				1,467.00		
<b>PETITGOUT CORPORATION</b>						
PETITGOUT CORPORATION		689				
6842	1 Inv	JULIE LOCATE	04/23/2013	112.50		01.41.549.00
6843	1 Inv	ST. LIGHTS	04/23/2013	245.64		01.41.514.11
Total PETITGOUT CORPORATION				358.14		
<b>POSTER COMPLIANCE CENTER</b>						
POSTER COMPLIANCE CENTER		1065				
2131887	1 Inv	POSTER COMPLIANCE R	05/01/2013	69.00		01.21.549.00
Total POSTER COMPLIANCE CENTER				69.00		
<b>SHERWIN-WILLIAMS CO</b>						
SHERWIN-WILLIAMS CO		331				
7530-7	1 Inv	PAINT	05/01/2013	649.74		59.55.511.02
Total SHERWIN-WILLIAMS CO				649.74		
<b>SLOAN IMPLEMENT</b>						
SLOAN IMPLEMENT		119196				
2306031	1 Inv	EQUIPMENT	04/20/2013	250.74		17.52.514.00
2306036	1 Inv	EQUIPMENT	04/20/2013	256.64		17.52.514.00
50109325	1 Inv	EQUIPMENT	03/21/2013	49.89		17.52.514.00
5021036	1 Inv	EQUIPMENT MAINTENAN	05/02/2013	101.38		17.52.514.00
Total SLOAN IMPLEMENT				658.65		

**STEPHENSON SERVICE CO.**

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
<b>STEPHENSON SERVICE CO.</b>						
050113	1 Inv	FUEL	05/01/2013	269.34		01.41.655.00
Total STEPHENSON SERVICE CO.				269.34		
<b>STRAND ASSOCIATES, INC.</b>						
STRAND ASSOCIATES, INC. 954						
0097447	1 Inv	WATER ST. PUMP STATIO	04/12/2013	2,210.00		41.61.860.06
Total STRAND ASSOCIATES, INC.				2,210.00		
<b>SUPERIOR WELDING SUPPLY</b>						
SUPERIOR WELDING SUPPLY 181						
L3988991	1 Inv	WELDING SUPPLIES	04/06/2013	40.00		01.41.652.02
Total SUPERIOR WELDING SUPPLY				40.00		
<b>TOP NOTCH PLUMBING, HEATING</b>						
TOP NOTCH PLUMBING, HEATING 625						
14789	1 Inv	DEPOT SEWER REPAIR	04/26/2013	7,368.57		01.13.511.03
14799	1 Inv	DEPOT SEWER REPAIR	04/29/2013	400.00		01.13.511.03
14821	1 Inv	DEPOT SEWER REPAIR	05/01/2013	128.87		01.13.511.03
Total TOP NOTCH PLUMBING, HEATING				7,897.44		
<b>US CELLULAR</b>						
US CELLULAR 92						
050113	1 Inv	PUBLIC WORKS/CELL PH	05/01/2013	33.48		01.41.552.00
050113	2 Inv	ADMIN/CELL PHONE	05/01/2013	64.43		01.11.552.00
050113	3 Inv	FIRE DEPT./CELL PHONE	05/01/2013	33.48		22.22.552.00
050113	4 Inv	POLICE/CELL PHONES	05/01/2013	66.96		01.21.552.01
Total US CELLULAR				198.35		
<b>US POSTAL SERVICE</b>						
US POSTAL SERVICE 1076						
050813	1 Inv	PERMIT 82 ACCOUNT PC	05/08/2013	500.00		51.42.551.00
050813	2 Inv	PERMIT 82 ACCOUNT PC	05/08/2013	250.00		52.43.551.00
050813	3 Inv	PERMIT 82 ACCOUNT PC	05/08/2013	750.00		13.44.551.00
Total US POSTAL SERVICE				1,500.00		
<b>WEBER PAPER COMPANY</b>						
WEBER PAPER COMPANY 40						
525444	1 Inv	MARKET HOUSE RESTRC	04/18/2013	171.96		01.13.511.06
527027	1 Inv	CLEANING SUPPLIES	05/02/2013	117.34		01.21.654.00
527028	1 Inv	JANITOR SUPPLIES	05/02/2013	63.58		01.13.654.00
Total WEBER PAPER COMPANY				352.88		
<b>WEX BANK (CONNOCO)</b>						
WEX BANK (CONNOCO) 119104						
050113	1 Inv	FIRE-GAS	05/01/2013	71.71		22.22.655.00
050113	2 Inv	PUBLIC WORKS-GAS	05/01/2013	479.53		01.41.655.00
050113	3 Inv	POLICE-GAS	05/01/2013	1,925.23		01.21.655.00
050113	4 Inv	PARKS-GAS	05/01/2013	246.06		17.52.655.03

CITY OF GALENA

Invoice Register  
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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total WEX BANK (CONNOCO)				2,722.53		
<b>WHITE, JUDY</b>						
050113	1 Inv	JANITOR SERVICES	05/01/2013	110.00		01.41.511.01
Total WHITE, JUDY				110.00		
<b>WIZARD COMPUTERS INC</b>						
WIZARD COMPUTERS INC 666						
12668	1 Inv	COMPUTER MAINTENAN	05/01/2013	56.25		01.14.684.01
12668	2 Inv	COMPUTER MAINTENAN	05/01/2013	1,570.00		01.13.512.04
12668	3 Inv	COMPUTER MAINTENAN	05/01/2013	337.50		51.42.929.00
12668	4 Inv	COMPUTER MAINTENAN	05/01/2013	112.50		01.21.684.00
Total WIZARD COMPUTERS INC				2,076.25		
<b>ZARNOTH BRUSH WORKS INC.</b>						
ZARNOTH BRUSH WORKS INC. 212						
0143390	1 Inv	SEWER	04/15/2013	256.50		01.41.613.11
Total ZARNOTH BRUSH WORKS INC.				256.50		
Grand Total:				<u>147,352.81</u>		

Vendor Number Hash: 3611174  
 Vendor Number Hash - Split: 4694539  
 Total Number of Invoices: 106  
 Total Number of Transactions: 157

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	147,352.81	147,352.81
	<u>147,352.81</u>	<u>147,352.81</u>