



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, AUGUST 26, 2013

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
13C-0325.	Call to Order by Presiding Officer
13C-0326.	Roll Call
13C-0327.	Establishment of Quorum
13C-0328.	Pledge of Allegiance
13C-0329.	Reports of Standing Committees
13C-0330.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

CONSENT AGENDA CA13-16

ITEM	DESCRIPTION	PAGE
13C-0331.	Approval of the Minutes of the Regular City Council Meeting of August 12, 2013	4-10
13C-0332.	Approval of Street Closure Permit for the Kiwanis Club for Live Music by Dr. Mark and the Sutures at the Green Street Plaza, August 31, 2 P.M. to 8:00 P.M. with a Rain Date of September 1 from 1:00 P.M. to 4 P.M.	--
13C-0333.	Approval of a Resolution Adopting the Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan	11-16
13C-0334.	Approval of a Request by the Galena Downtown Business Association for May Daze Sidewalk Sales, May 9-11, 2014 and August 8-10, 2014	17-18

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0314.	Discussion and Possible Action on a Proposal by the Galena United Methodist Church to Improve the Public Property Adjacent to the Church and Under the City Steps with a Concrete Patio	19-21
13C-0315.	Discussion and Possible Action on the First Reading of an Ordinance Amending Chapter 114 of the Code of Ordinances to Extend the Hours of Operation for Restricted Tour Operators as Proposed by Amelia's Ghost Tours	22-25

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0335.	Discussion and Possible Action on a Resolution for Zoning Calendar No. 13A-02, a Request by Daniel Balocca, 125 S. Prospect, for a Text Amendment to Permit Small Inns in the Low Density Residential District by Special Use Permit	26-28
13C-0336.	Discussion and Possible Action on a Request by the Nouveau Wine Committee to Conduct the "World's Longest Toast Relay" on Main Street, November 22, 2013	29
13C-0337.	Discussion and Possible Action on 2013 Street Paving Contract	30
13C-0338.	Discussion and Possible Action on Opening Burning Policy	31-35
13C-0339.	Discussion and Possible Action on Change Orders for City Hall Project	36-38
13C-0340.	Warrants	39-46
13C-0341.	Alderspersons' Comments	
13C-0342.	City Administrator's Report	
13C-0343.	Mayor's Report	
13C-0343.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (5) –Purchase or lease of real estate. • Section 2 (c) (21)—Review of Executive Session Minutes 	
13C-0344.	Discussion and Possible Action on Purchase of Property	
13C-0345.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. September 5	6:30 P.M.	City Hall
City Council	Mon. September 9	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. September 11	6:30 P.M.	City Hall

Posted: Thursday, August 22, 2013 at 4:30 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 12 AUGUST 2013

13C-0304 – CALL TO ORDER

Mayor Pro-Tem Greene called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 12 August 2013.

13C-0305 – ROLL CALL

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter

Absent: Renner

13C-0306 – ESTABLISHMENT OF QUORUM

Mayor Pro-Tem Greene announced a quorum of Board members present to conduct City business.

13C-0307 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

13C-0308 - REPORTS OF STANDING COMMITTEES

Fach said the Turner Hall Committee met August 1 and Duff Stewart presented the code review of the building. It was determined that Turner Hall needs four ceiling fans for the main area and one ceiling fan for the stage area.

13C-0309 – PUBLIC COMMENTS

Amelia Wilson Roth stated she was requesting an extension of her operating hours as they continue to turn customers away due to the limited hours of operation. There have been no complaints against her business which currently operates from 1:00PM to 10:30PM. The tour bus is out of residential neighborhoods by 10:15PM. The route does not interfere with other activities. All rules and regulations are abided by. The tour is educational and provides entertainment for families as well as individuals and couples. There are very few activities such as this in Galena. The tour provides revenue to the city through the amusement tax. They do not have any plans to run a strict schedule, for example with tours on the hour. Currently they run the tour when the need presents itself. They are not in the cemetery – they always remain outside the cemetery.

Steve Maguire spoke on behalf of himself and other Spring Street/Highway 20 residents. They have written a letter to IDOT about their concerns and they are requesting a new public hearing with IDOT. IDOT believes the public hearing held in 2006 is adequate even though the plan has changed quite a bit. They would like the City to join them in this request. Those property owners on the North side of Spring Street will lose quite a bit of frontage due to a bike path proposed by the City; not a sidewalk, but a bike path. IDOT is saying the City is requesting the bike path. The City indicated that IDOT specified the bike path. He is concerned for the safety of those that would be using the bike path. Maguire as well as other Spring Street residents are asking the City to please reconsider the plan.

Bill Nybo said he has lived on Spring Street for 17 years. He is losing a substantial amount of property to the Highway 20 project with the 5 ½ foot shoulder and the 10 foot bike path. It is troubling to think of parents and children using the bike path where there is so much traffic and bad air. In talking to IDOT they call this bike path silly. Federal law makes them offer either a 5 foot ADA compliant sidewalk or a 10 foot bike path. The City will need to maintain this and it will end up costing everyone.

Jim Boho said he lives in Rice Township, but drives Blackjack Road/Fourth Street regularly. He is only speaking for himself, but he is questioning the safety and the legality of the stop sign at Fourth Street/Blackjack. IDOT estimates there are approximately 1,650-1,800 vehicles that must utilize this sign daily. There are many other areas in town that could benefit from a stop sign at a busy intersection. There is almost no pedestrian traffic at this location. He could bring a petition to the City with a great deal of support for the removal of the stop sign. He suggests that the County and East Galena Township get involved; that there is a gradual reduction in the speed limit rather than 45 to 20 as it is now and that, as an attention getting technique, the street be striped before you get to the stop sign. He asks that the City please look into this. With the right kind of signage there wouldn't have to be the high volume of tickets issued as is occurring now.

Rick Pariser thought it would be nice if the City could conduct a town meeting so people could speak freely, not just for three minutes each. He wanted to address the canoe/kayak ramp. Over the years he has watched what has happened in this area and he questioned the credibility and transparency of the activities occurring here. How does something like this happen? How long has this been going on? Is it still continuing? He sees vehicles parked here that have for sale signs on them or expired plates and nothing happens.

Marlene Niec spoke on behalf of a group of Methodist Church members who are interested in constructing a retreat/memory garden area near the church on City property. They are quite passionate about making the area appealing to tourists and residents alike.

Joan Wallace said she was in favor of the canoe/kayak park, but she is opposed to a business operating out of the City lot. Scooters, kayaks and canoes use both lots. She too would like to know how and why this has been allowed. There is resentment among the neighbors and if it is still going on it should be stopped immediately. The sign that advertises this is in a historic district and she has been told that the sign does not comply with city ordinance.

Tina Triana said she has concerns about granting a lease that would allow a business to operate on City property. It would open a can of worms and everyone would want to have this. Setting a precedent like this is a bad idea.

CONSENT AGENDA CA13-15

13C-0310 – APPROVAL OF MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JULY 22, 2013

13C-0311 – APPROVAL OF A CONTRACT WITH MIDWEST MEDICAL CENTER FOR A DRUG DISCOUNT PROGRAM IN ACCORDANCE WITH 340B OF THE PUBLIC HEALTH SERVICES ACT

13C-0312 – ACCEPTANCE OF JUNE 2013 FINANCIAL REPORT

13C-0313 – APPROVAL OF REQUESTS BY THE GALENA ART AND RECREATION TO HOST A FREE MOVIE IN RECREATION PARK ON FRIDAY, AUGUST 16, BEGINNING AT 8:30 P.M.

Motion: Lincoln moved, seconded by Painter, to approve Consent Agenda 13C-15.

Discussion: None.

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Greene
NAYS: None
ABSENT: Renner

The motion carried.

UNFINISHED BUSINESS

13C-03279 – DISCUSSION AND POSSIBLE ACTION ON CHANGE ORDERS FOR CITY HALL PROJECT

Motion: Fach moved, seconded Kieffer by to approve the change orders for the City Hall project.

Discussion: None

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Greene
NAYS: None
ABSENT: Renner

The motion carried.

NEW BUSINESS

13C-0314 – DISCUSSION AND POSSIBLE ACTION ON A PROPOSAL BY THE GALENA UNITED METHODIST CHURCH TO IMPROVE THE PUBLIC PROPERTY ADJACENT TO THE CHURCH AND UNDER THE CITY STEPS WITH A CONCRETE PATIO

Motion: Painter moved, seconded by Kieffer to approve a proposal by the Galena United Methodist Church to improve the public property adjacent to the church and under the city steps with a concrete patio. The motion is only for the project not for any City funding.

Discussion: Painter said the request made mention of City funding. At this time she was not comfortable including that in the motion. Painter visited the site and had some concerns with the large amount of paved surface and run off. City Administrator Mark Moran and City Engineer Andy Lewis felt this would not be an issue. She is still a little uncomfortable with this. In looking at the drawing she is not sure about the landscaping details.

Mayor Pro Tem Greene asked Marlene Niec to come forward and clarify.

Niec said hostas would be planted along the wire fence and a rock garden will be installed in along the wall that is near the street.

Painter said it still appeared there would be a large area of concrete.

Niec said there would be urn planters and benches placed throughout the concrete patio.

Lincoln asked about plantings under the pier.

Niec said there would be plantings under the stairs as well as across from the church door there would be hostas that would help with the water runoff.

Fach asked the Council if anyone had an issue with the proposed cross that would be on City property.

Niec said that was why the committee submitted an alternate plan with a dove.

Nack said he did not feel there was a church and state issue here. The City needed to show that it was treating the church the same as it would treat any other person/group. Nack thought the City needed to identify a public purpose being derived from the use of City property. This could be that the Church lease, upgrade and maintain the area. The bigger concern is that the City's risk carrier would probably want to see us require that the church carry at least a one million dollar liability policy that names the City as additionally insured on the property. He would want to see a lease and maintenance agreement with the church. At some point the City is going to need

to do work and repair on the stairs and that work may negatively impact the work that the Church has done. How would the city handle that expense? The Council may want to postpone this item until it sees exactly what will be installed and how some of the legal particulars are worked out.

Painter asked about additional liability if someone falls off the steps with concrete under the steps rather than grass.

Nack said he is more concerned about the safety of those who may be sitting under the steps if someone falls.

Motion: Painter moved, seconded by Kieffer to withdraw the original motion.

Painter said she does appreciate the efforts of the church and their hard work at improving the area.

Motion: Fach moved, seconded by Bernstein to postpone Cal. No.13C-0314.

13C-0315 – DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF AN ORDINANCE AMENDING CHAPTER 114 OF THE CODE OF ORDINANCES TO EXTEND THE HOURS OF OPERATION FOR RESTRICTED TOUR OPERATORS AS PROPOSED BY AMELIA’S GHOST TOURS

Motion: Fach moved, seconded by Painter to postpone this until the August 26, 2013 meeting.

13C-0316 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE GALENA AREA CHAMBER OF COMMERCE FOR HALLOWEEN PARADE PARKING RESTRICTIONS AND STREET CLOSURES FOR VENDING

Motion: Painter moved, seconded by Fach to approve the request by the Galena Area Chamber of Commerce for Halloween Parade parking restrictions and street closures for vending without allowing the sale of beer.

Discussion: Lincoln asked if there was any feedback on the parking restrictions from last year’s parade.

Moran said when the committee met after last year’s parade the feedback was positive and everyone thought the restrictions worked well.

Painter said for the same reasons as last year she thought it was a good idea to deny the request for beer sales.

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Greene
NAYS: Lincoln
ABSENT: Renner

The motion carried.

13C-0317 – DISCUSSION AND ACTION ON CERTIFICATION STATEMENT FOR GRANT APPLICATION TO THE BOAT ACCESS DEVELOPMENT GRANT PROGRAM FOR THE GALENA CANOE AND KAYAK PARK

Motion: Fach moved, seconded by Kieffer to approve the certification statement for grant application to the boat access development grant program for the Galena canoe and kayak park.

Discussion: Fach said it would be a good addition to the City. The renderings are very good and show what is possible. If we get the grant it won’t cost the City and we should proceed.

Bernstein said she thought this would be an opportunity to correct some problems that have occurred here. It is a chance to improve our riverfront with very little cost to the City. As boat traffic increases on the other shore it may help the safety of those canoeing and kayaking.

Painter said she thought the park and increased access were great. It seems most are in favor of the park, but are question how the area is used. She said the City should deal with these concerns before the park was completed.

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Greene
NAYS: None
ABSENT: Renner

The motion carried.

13C-0318 – DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION OF SUPPORT AND COMMITMENT OF FUNDS FOR AN ILLINOIS TRANSPORTATION ENHANCEMENT GRANT FOR PHASE 3 OF THE GALENA RIVER TRAIL

Motion: Painter moved, seconded by Fach to approve the resolution of support and commitment of funds for an Illinois transportation enhancement grant for Phase 3 of the Galena River Trail.

Discussion: Fach said the City could not afford to not do this.

Greene said the trail is used by a lot of people and it is a good thing for the area.

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Greene
NAYS: None
ABSENT: Renner

The motion carried.

13C-0319 – WARRANTS

Motion: Fach moved, seconded by Bernstein, to approve the Warrants as presented.

Discussion: Lincoln asked why there was not a NICOR bill for Turner Hall.

Fach said this could be because at times Turner Hall benefitted from the franchise agreement between the City and NICOR.

Moran said the City does track the usage, but he will look into this.

Lincoln also asked about the Climate Control Storage bill.

Moran said this was for two temporary storage units. We are storing furniture that was at 101 Green Street until it can be used by the Police Department after City Hall has relocated. There are also two large railroad depot benches. The City doesn't really have a plan for the benches right now.

Roll Call: AYES: Painter, Bernstein, Fach, Lincoln, Greene
NAYS: None
ABSTAIN: Kieffer
ABSENT: Renner

The motion carried.

13C-0320 – ALDERPERSONS’ COMMENTS

Bernstein said she has had neighbors ask about the storm water work on Gear Street. She has talked to Andy Lewis, but she wanted the Council to know that residents are asking about this.

Painter said she was at the Galena Pool recently and wanted to commend the City for its continued support of the pool. The staff should be commended for the beautiful facility.

Fach said he thought there should be another meeting with IDOT concerning the Spring Street project. He thought there should be 3- D renderings of what the historic district will look like after completion.

Green said Galena’s parks look great.

13C-0320 – CITY ADMINISTRATOR’S REPORT

Moran said there would be another meeting of the Deer Committee on Wednesday, August 14 at 2PM at City Hall. The head of the deer control program from the DNR as well as an officer from the State Conservation Department will be in attendance. Bids are out for the annual repaving projects that were approved by the Council earlier this year. This will be on the next council agenda. Seal coating should begin in the next two weeks. The downtown storm sewer project is going well and City Hall project continues to move forward.

13C-0322 – MAYOR’S REPORT

None

13C-0323 – MOTION FOR EXECUTIVE SESSION

Motion: Lincoln moved, seconded by Kieffer, to recess to Executive Session to discuss the following:

- Purchase or lease of real estate, Section 2 (c) (5)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Greene
NAYS: None
ABSENT: Renner

The motion carried.

The meeting recessed at 7:30.

The meeting reconvened at 7:50.

13C-0324 - ADJOURNMENT

Motion: Fach moved, seconded by Kieffer, to adjourn.

Discussion: None.

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Greene
NAYS: None
ABSENT: Renner

The motion carried.

The meeting adjourned at 7:55 p.m.

Respectfully submitted,

Deb Price
Deputy City Clerk

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: August 20, 2013

RE: All Hazards Mitigation Plan

During the past year, several of our staff participated in the All Hazards Mitigation Plan process conducted by Jo Daviess County. The process resulted in a thorough plan identifying vulnerabilities from natural and made-man hazards as well as mitigation actions aimed at lessening or eliminating the effects of the hazards. By formally adopting the plan, the city will become eligible for federal hazard mitigation funding.

I am attaching a two page summary of the planning process as provided by Jo Daviess County. I am also attaching the mitigation plan specific to the City of Galena.

You may view the entire Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan on the Jo Daviess County website at the following address (the document is 431 pages):

[http://www.jodaviess.org/vertical/Sites/%7B7C77C92D-D4A3-4866-8D3D-FE560FE5CFC8%7D/uploads/Jo Daviess Co. AHMP 03072013 Draft.pdf](http://www.jodaviess.org/vertical/Sites/%7B7C77C92D-D4A3-4866-8D3D-FE560FE5CFC8%7D/uploads/Jo_Daviess_Co._AHMP_03072013_Draft.pdf).

I recommend that you approve the Resolution Adopting Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan.

Resolution R-13-

**A RESOLUTION ADOPTING THE
JO DAVIESS COUNTY MULTI-JURISDICTIONAL ALL HAZARDS MITIGATION PLAN**

WHEREAS, Galena and Jo Daviess County are subject to natural and man-made hazards including floods, tornadoes, severe winter storms, severe thunderstorms, and drought among others, that pose risks to public health and property; and

WHEREAS, Galena and Jo Daviess County desire to prepare and mitigate for such natural and man-made hazards; and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Plan as a condition of receipt of certain future Federal mitigation funding after November 1, 2004; and

WHEREAS, the Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan was developed in accordance with the regulations of the Disaster Mitigation Act of 2000 and the guidance provided by FEMA; and

WHEREAS, the City of Galena has participated in developing the Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan covering member jurisdictions of Jo Daviess County:

THEREFORE BE IT RESOLVED, that the Mayor and City Council of the City of Galena, Illinois hereby:

1. Adopt the Jo Daviess County Multi-Jurisdictional All Hazards Mitigation Plan as the official Hazard Mitigation Plan of the City of Galena; and
2. Agrees to participate in the annual and 5-year updates to this Plan.

Passed this 12th day of August, 2013

Terry Renner, Mayor

ATTEST:

Mary Beth Hyde, City Clerk

**Figure 95
(Sheet 1 of 4)
Galena Hazard Mitigation Actions**

Priority	Activity/Project Description	Hazard(s) to be Mitigated	Type of Mitigation Activity	Degree of Mitigation	Size of Population Affected	Goal(s) Met	Reduce Effects of Hazard(s) on Buildings & Infrastructure		Organization / Department Responsible for Implementation & Administration	Time Frame to Complete Activity	Funding Source(s)	Cost/Benefit Analysis
							New	Existing				
City												
HM	Repair or replace Bench Street/ Franklin Street storm sewer intake.	F, SS	SP	Reduces	Small	2, 3, 5	NA	Yes	City	2 years	75% Federal 25% Local	Low/Medium
HM	Relocate sludge building and maintenance garage out of Galena River floodplain.	F, SS	PP	Eliminates	Small	2, 3, 5	Yes	NA	City	5 years	75% Federal 25% Local	High/High
HM	Replace storm sewer flap gates in levee along the Galena River.	F, SS	SP	Reduces	Medium	2, 3, 5	NA	Yes	City	2 years	75% Federal 25% Local	Low/Medium
LM	Prepare emergency operations plan for the City.	EH, EQ, F, SS, SWS, T	S	Reduces	Large	2, 3, 4, 5, 8	Yes	Yes	City	2 years	TBD	Low/High
LM	Conduct preliminary engineering study for a new crossing of the Galena River. The Galena River runs through Galena dividing the city and right now there is only one crossing of the Galena River within the municipal limits.	F, SS	S	Reduces	Medium	2, 3, 5	Yes	Yes	City	10 years	TBD	Medium/High
HM	Design and construct a new crossing of the Galena River.	F, SS	SP	Reduces	Medium	2, 3, 5	Yes	Yes	City	10 years	TBD	High/High
HM	Install riprap along the Galena River to protect the banks and bike trail from erosion.	F, SS	SP	Reduces	Small	2, 3, 5	NA	Yes	City	2 years	TBD	Medium/Medium
HM	Install diversion sewer system at Franklin Street and US Route 20 (extension of new combined sewer line from industrial complex) to increase carrying capacity and alleviate basement flooding of homes along Franklin Street.	F, SS	SP	Reduces	Small	2, 3, 5	Yes	Yes	City	2 years	75% Federal 25% Local	High/High

Acronyms

Hazard(s) to be Mitigated:

DF	Dam Failure	F	Flood
DR	Drought	SS	Severe Storms (Thunderstorms, etc.)
EH	Extreme Heat	SWS	Severe Winter Storms (Snow, etc.)
EQ	Earthquake	T	Tomado

Type of Mitigation Activity:

RA	Regulatory Activities	S	Studies
SP	Structural Projects	MP	Miscellaneous Projects
PI	Public Involvement	PP	Property Protection

**Figure 95
(Sheet 2 of 4)
Galena Hazard Mitigation Actions**

Priority	Activity/Project Description	Hazard(s) to be Mitigated	Type of Mitigation Activity	Degree of Mitigation	Size of Population Affected	Goal(s) Met	Reduce Effects of Hazard(s) on Buildings & Infrastructure		Organization / Department Responsible for Implementation & Administration	Time Frame to Complete Activity	Funding Source(s)	Cost/Benefit Analysis
							New	Existing				
City Continued...												
HM	Upgrade downtown area storm pump station.	F, SS	MP	Reduces	Medium	2, 3, 5	NA	Yes	City	1 year	TBD	Medium/High
HM	Purchase NOAA weather radios for city employees.	EH, F, SS, SWS, T	MP	Reduces	Small	2, 3, 5	NA	NA	City	2 years	TBD	Low/Medium
HM	Perform upgrades to storm sewer system.	F, SS	SP	Reduces	Medium	2, 3, 5	Yes	Yes	City	3 years	75% Federal 25% Local	Medium/High
HM	Construct stormwater detention basins to manage stormwater runoff and reduce the likelihood of flooding.	F, SS	SP	Reduces	Medium	2, 3, 5	Yes	Yes	City	5 years	75% Federal 25% Local	Medium/High
HM	Purchase emergency backup generator to provide power to the drinking water well house during power outages.	EQ, F, SS, SWS, T	MP	Eliminates	Large	2, 3, 5	Yes	Yes	City	5 years	TBD	Low/High
HM	Purchase and install an emergency backup generator at City Hall to provide uninterrupted power during power outages.	EQ, F, SS, SWS, T	MP	Eliminates	Small	2, 3, 5	NA	Yes	City	5 years	TBD	Low/High
HM	Trim trees and remove dead material to minimize disruptions to electrical power and communication networks.	SS, SWS, T	MP	Reduces	Large	2, 3, 5	Yes	Yes	City	2 years	City	Low/High
HM	Conduct sewer line reconnaissance study to identify locations where storm water infiltrates the sanitary sewer lines.	F, SS	S	Reduces	Medium	2, 3, 5	Yes	Yes	City	2 years	75% Federal 25% Local	Low/High
HM	Repair sewer line sections where storm water infiltration is occurring to prevent sewage backups.	F, SS	SP	Reduces	Medium	2, 3, 5	Yes	Yes	City	2 years	75% Federal 25% Local	High/High
HM	Purchase and install storm sirens.	SS, T	MP	Reduces	Large	2	NA	NA	City	3 years	TBD	Low/High

Acronyms

Hazard(s) to be Mitigated:

DF	Dam Failure	F	Flood
DR	Drought	SS	Severe Storms (Thunderstorms, etc.)
EH	Extreme Heat	SWS	Severe Winter Storms (Snow, etc.)
EQ	Earthquake	T	Tornado

Type of Mitigation Activity:

RA	Regulatory Activities	S	Studies
SP	Structural Projects	MP	Miscellaneous Projects
PI	Public Involvement	PP	Property Protection

**Figure 95
(Sheet 3 of 4)
Galena Hazard Mitigation Actions**

Priority	Activity/Project Description	Hazard(s) to be Mitigated	Type of Mitigation Activity	Degree of Mitigation	Size of Population Affected	Goal(s) Met	Reduce Effects of Hazard(s) on Buildings & Infrastructure		Organization / Department Responsible for Implementation & Administration	Time Frame to Complete Activity	Funding Source(s)	Cost/Benefit Analysis
							New	Existing				
City Continued...												
HM	Designate gymnasium or auditorium at local school as a storm shelter.	F, SS, SWS, T	MP	Reduces	Medium	2	NA	NA	City	1 year	City	Low/High
HM	Purchase a stand alone server with software to backup the City's computer files.	EQ, F, SS, SWS, T	MP	Eliminates	Large	2, 3, 5, 8	NA	NA	City	2 years	TBD	Low/High
HM	Purchase and install an automated telephone warning system (reverse 911) to notify residents/responder of emergency information.	EH, EQ, F, MMH, SS, SWS, T	MP	Reduces	Large	2	NA	NA	City	2 years	TBD	Medium/High
LM	Make the most recent Flood Insurance Rate Maps available at the City Clerk's Office to assist the public in considering where to construct new buildings and make City Officials aware of these maps and issues related to construction in a floodplain.*	F	RA	Reduces	Medium	1, 6, 7	Yes	Yes	City Council	1 year	City	Low/High
LM	Make information materials available to the public about the National Flood Insurance Program's voluntary Community Rating System.*	F	PP	Reduces	Medium	1, 6, 7	Yes	Yes	City Council	1 year	City	Low/High
Police Department												
HM	Purchase and install an emergency backup generator at the Police Department to provide uninterrupted power during power outages.	EQ, F, SS, SWS, T	MP	Eliminates	Small	2, 3, 5	NA	Yes	City	3 years	TBD	Low/High
HM	Purchase a portable emergency backup generator with lighting system for use during power outages.	EQ, F, SS, SWS, T	MP	Eliminates	Small	2, 5	NA	Yes	Police Department	3 years	TBD	Low/High

* Mitigation action to ensure continued compliance with NFIP.

Acronyms

Hazard(s) to be Mitigated:

DF	Dam Failure	F	Flood
DR	Drought	SS	Severe Storms (Thunderstorms, etc.)
EH	Extreme Heat	SWS	Severe Winter Storms (Snow, etc.)
EQ	Earthquake	T	Tornado

Type of Mitigation Activity:

RA	Regulatory Activities	S	Studies
SP	Structural Projects	MP	Miscellaneous Projects
PI	Public Involvement	PP	Property Protection

**Figure 95
(Sheet 4 of 4)
Galena Hazard Mitigation Actions**

Priority	Activity/Project Description	Hazard(s) to be Mitigated	Type of Mitigation Activity	Degree of Mitigation	Size of Population Affected	Goal(s) Met	Reduce Effects of Hazard(s) on Buildings & Infrastructure		Organization / Department Responsible for Implementation & Administration	Time Frame to Complete Activity	Funding Source(s)	Cost/Benefit Analysis
							New	Existing				
Fire Department												
HM	Acquire/build new storage shed outside the Galena River floodplain to store equipment used during natural hazard events.	F, SS	PP	Eliminates	Small	2, 3, 5	Yes	NA	Fire Department	5 years	75% Federal 25% Local	Low/High
HM	Retrofit/update emergency dispatch center at fire house to include additional telephone lines and computer accessibility.	EH, EQ, F, SS, SWS, T	MP	Reduces	Medium	2	NA	NA	Fire Department	3 years	TBD	Medium/High

Acronyms

Hazard(s) to be Mitigated:

DF	Dam Failure	F	Flood
DR	Drought	SS	Severe Storms (Thunderstorms, etc.)
EH	Extreme Heat	SWS	Severe Winter Storms (Snow, etc.)
EQ	Earthquake	T	Tornado

Type of Mitigation Activity:

RA	Regulatory Activities	S	Studies
SP	Structural Projects	MP	Miscellaneous Projects
PI	Public Involvement	PP	Property Protection

Attn: Mayor Terry Renner and the City Council

Re: May Daze Sale Days, May 9, 10 & 11, 2014

Friday, Saturday and Sunday

August 14, 2013

The downtown merchants are planning May Daze Sale Days for 2014 and are requesting approval to put a few racks outside on the weekend of May 9, 10, and 11, 2014.

We understand that certain space requirements need to be met to allow for proper traffic flow on the sidewalks for pedestrians.

The size of the racks/tables cannot be more than 3 feet from the building, so as not to obstruct pedestrian traffic.

The Galena Downtown Business Association has reserved this weekend in May for hanging the banner at the floodgates to help in promoting this event.

Merchants will be notified of these dates and space requirements to meet the city's needs.

Thank you,

Lisa Bastian

Galena Downtown Business Association

815-777-2802

Attn: Mayor Terry Renner and the City Council

Re: Sidewalk Sale Days August 8, 9, & 10, 2014

Friday, Saturday and Sunday

August 14, 2013

The downtown merchants are planning sidewalk sale days again for 2014 and are requesting approval to put a few racks outside on the weekend of August 8, 9, and 10, 2014.

We understand that certain space requirements need to be met to allow for proper traffic flow on the sidewalks for pedestrians.

The size of the racks/tables cannot be more than 3 feet from the building, so as not to obstruct pedestrian traffic.

The Galena Downtown Business Association has reserved this weekend in August for hanging the banner at the floodgates to help in promoting this event.

Merchants will be notified of these dates and space requirements to meet the city's needs.

Thank you,

A handwritten signature in black ink that reads "Lisa Bastian". The signature is fluid and cursive, with the first name "Lisa" and last name "Bastian" clearly legible.

Lisa Bastian

Galena Downtown Business Association

815-777-2802

GALENA UNITED METHODIST CHURCH

125 S. Bench St.
Galena, IL 61036

www.galenaumc.org
galenaum@att.net

Phone: (815)777-0192
Fax: (815)777-3309

July 24, 2013

Dear Mayor Renner, City Administrator Moran and Galena City Council:

We, the members of the Galena United Methodist Church at 125 South Bench Street, are seeking your approval to use and improve the approximate 20' x 22' city property (Washington Street right-of-way) located from the firehouse museum side-wall to the church side-wall and between the two staircase piers for the purpose of a memory/retreat garden.

A number of our church members are interested in the project in that it would clean up the area and be something our church and community could be proud of. We also have a number of out of town visitors in this area as they look at our historic church and the original town fire hall.

The cost for the brushed concrete surface is approximately \$2,600 and the wrought iron fence with gate approximately \$900. Work on the project will be done by Joe Lieb.

Our Board of Trustees is asking for several clarifications. We are asking what percentage of the initial cost the city would cover, and we have a question about the liability coverage. Would this piece of property be covered under the city's insurance?

The church would maintain the area's cleanliness and attractiveness. Stone benches, flower urns, and memorial bricks are to be purchased by the church and its members. This area would then become a welcome place for visitors and residents to come sit, rest and enjoy.

Thank you for your consideration.

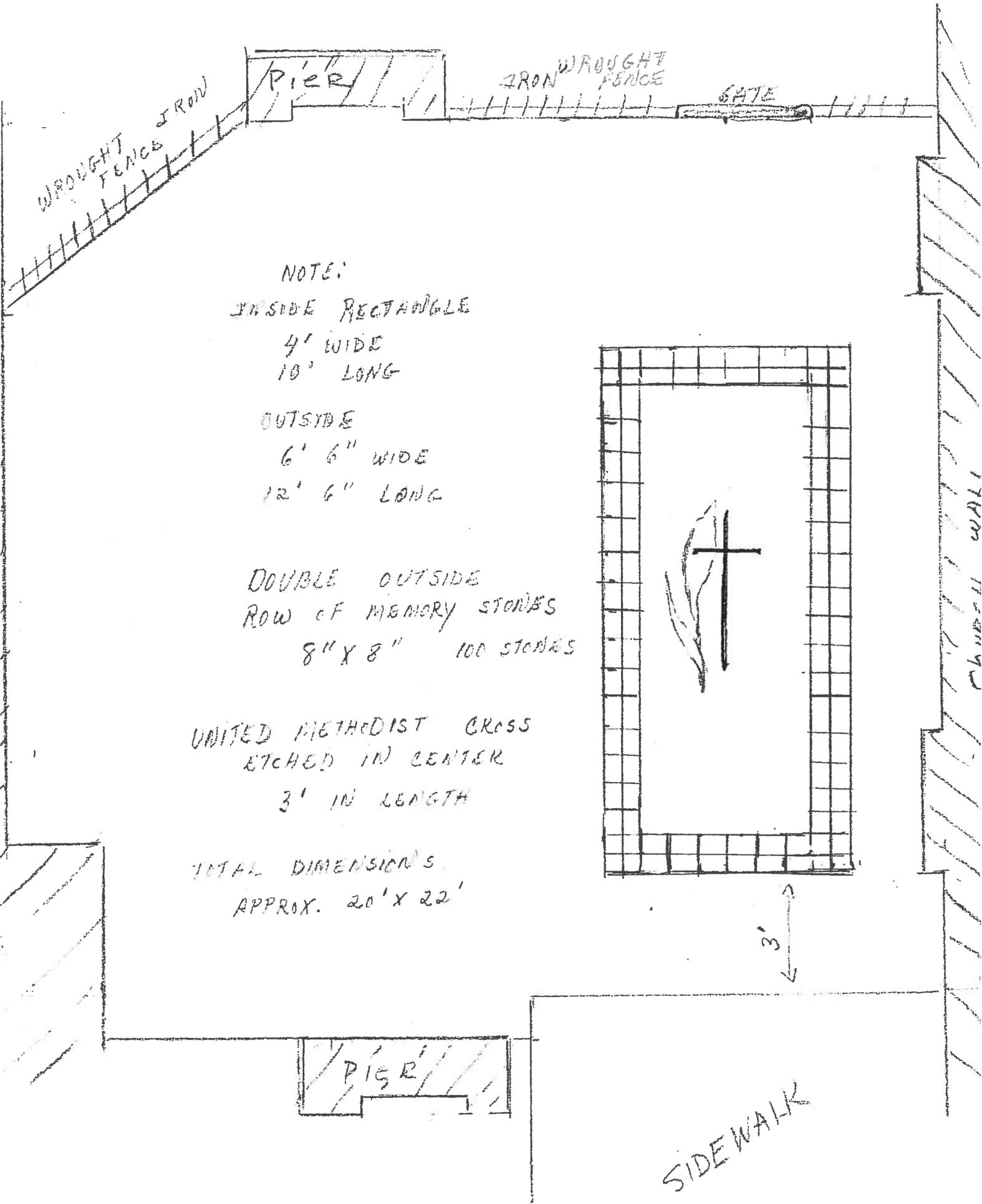


Pastor Patricia Allen-Stewart



Dan Ripley, Chair of Trustee

"Love God" "Love Neighbor" "Make Disciples"



NOTE:

INSIDE RECTANGLE

4' WIDE
10' LONG

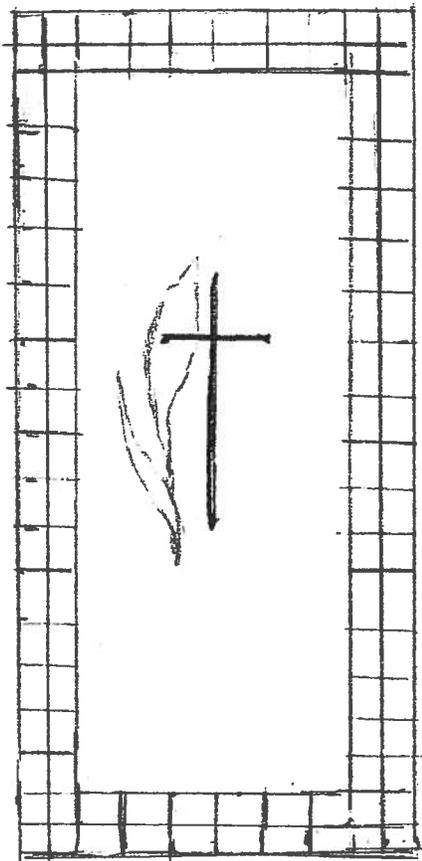
OUTSIDE

6' 6" WIDE
12' 6" LONG

DOUBLE OUTSIDE
ROW OF MEMORY STONES
8" X 8" 100 STONES

UNITED METHODIST CROSS
ETCHED IN CENTER
3' IN LENGTH

TOTAL DIMENSIONS
APPROX. 20' X 22'



SIDEWALK

CHURCH WALL

PIER

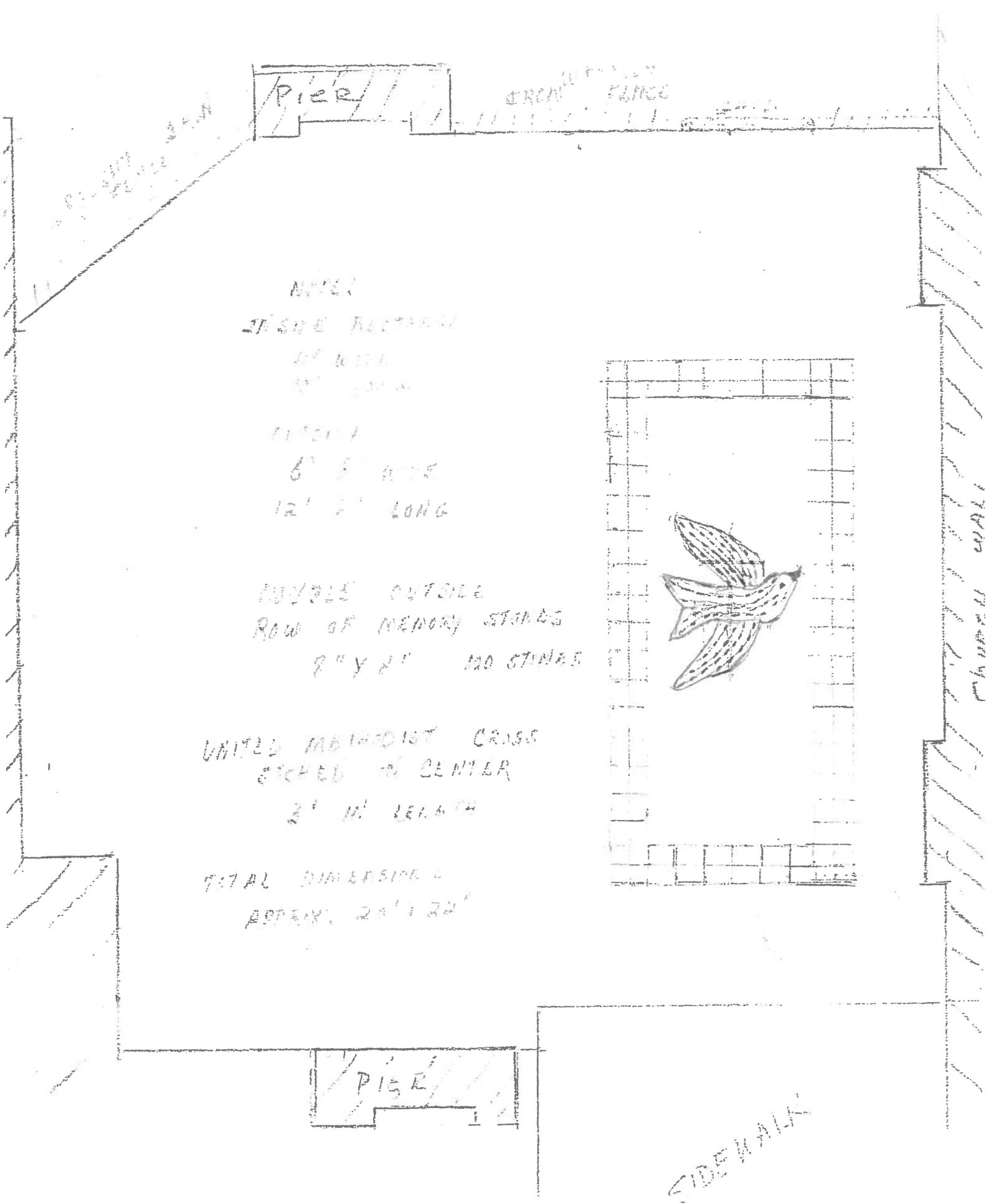
PIER

IRON WROUGHT FENCE

WROUGHT FENCE
IRON

GATE

3'



CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: August 21, 2013

RE: Ghost Tour Hours Extension

A handwritten signature in blue ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

I am attaching a proposal from Amelia Wilson-Roth to modify the allowable operating hours for the "Restricted Tour Operator License". The council approved the restricted license in 2012 and limited the hours of operation to 7:45 p.m. to 10:00 p.m. Wilson-Roth is requesting that the ordinance be amended to move the beginning time to 1:00 p.m. and extend the ending time to 10:30 p.m.

I have prepared the attached ordinance in case you would be inclined to accept the proposal. The ordinance would require two separate readings unless you choose to waive the second reading.

Ordinance # _____

**AN ORDINANCE AMENDING CHAPTER 114 OF THE CODE OF ORDINANCES
OF THE CITY OF GALENA, ILLINOIS**

WHEREAS, the City of Galena currently has tour service licenses in effect which recognize the entertainment value of such tours and the positive impact such tours have on the local economy, but also balances the need to protect the health, safety and welfare of citizens and neighborhoods of the City of Galena.

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Section 114-04, of the Galena Code of Ordinances entitled **ANNUAL LICENSE AND FEES**, is hereby amended to delete the strikethrough language and to add the underlined language in Paragraph (B)(1)(c)

(B)(1)(c) A Tour Operator with a Restricted License shall have restricted hours of operation from ~~7:45 p.m.~~ 1:00 p.m. until ~~10:00~~ 10:30 p.m.

SECTION II: All other provisions of Chapter 114 shall remain in full force and effect.

SECTION III: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be in full force and effect 90 days from its passage.

SECTION V: Passed on this _____ day of _____, A.D. 2013, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

Mary Beth Hyde, City Clerk

7/25/13

Amelia Wilson-Roth
Amelia's Galena Ghost Tours, Inc.
307 S Main Street
Galena, IL 61036

To: Mayor Terry Renner, Mark Moran, and City council Members:

I would like to request an extension of our Tour Operator's License hours. We have had to turn hundreds of people away, sometimes in one day, due to having such limited operating hours for our Shuttle Bus Ghost Tours. We have been operating for over a year now with no complaints and a great deal of compliments. I would like to request our operating hours to be from 1:00PM till 10:30 PM due to the amount of requests for ghost tours during the day. Our bus would be out of neighborhoods by 10:15PM even with this extension. Our last two locations on the tour are out of city limits and inside of a commercial building downtown. Our route does not interfere with any other functioning tours. Our tour bus is out of city limits or inside buildings for 75% of the tour and on city streets for less than 20 minutes per tour. We obey loading zone procedures and are very courteous on the road.

We have seen a great increase in the amount of families taking our tour, it pleases both the adults with the documented history as well as their children whom are intrigued by the paranormal or "ghost" aspect. It becomes an educational experience that the entire family can enjoy together. Galena has very few family activities of this nature that are offered nightly as we are.

This extension would accommodate a great deal of our tourists that are unable to take our tour due to the limited seating, and time constraints, but also benefit the day trippers which Galena is bringing a great deal more of every day.

An extension would also increase the amount of amusement tax paid from our business to the City of Galena. Our business is already paying the same amount for our license as those who are able to run all day. It is not our intention to run on the hour like the trolleys but to have the capability of running a few more tours on days when the demand is there. We currently have a great working relationship with dozens of businesses in town and are excited for the opportunity to continue to grow and represent Galena both historically and as a family friendly vacation destination!

Please consider our request as we feel we have outgrown our existing license.

Thank you,

Amelia Wilson-Roth
Owner
Amelia's Galena Ghost Tours, Inc.

Galena Trolley Tours & Depot Theater
314 South Main Street
Galena, IL 61036

8-22-13

To City Council of Galena,

1) This letter is in regards to the recent request for an extension on a Tour Operator's License. Let me remind you that there were 3 licenses and a decision was made to restrict licenses to 2 in 2006 due to "supply and demand." The unaware Council made a decision to add a 3rd License to accommodate "Amelia's Ghost Tour." The last thing we need is another vehicle congesting our streets and loading zones during our busiest hours, and had I been informed of this decision of a 3rd license, I would dispute it.

2) The present Trolley Tour operators, Tri State Tours & Galena Trolley Tours together can accommodate over 200 people per hour, 24/7 year round with room to grow, not to mention the unlimited number of people able to do a licensed walking, guide service, and step on tours.

3) Galena Trolley Tours is the first Trolley Ghost Tour in Galena, starting in 2007 before Amelia's Ghost Tour, "as she advertises the only ghost tour in Galena". Galena Trolley Tour's is tasteful and for "Entertainment Only" as I would like to remind you of last years many complaints and newspaper articles about the Ghost Tours! Galena Trolley Tours is careful and respectful not to scare people into not wanting to go to a particular location in Galena's Historical districts for fear of "Paranormal Activity" or to upset various businesses by naming there location as "Ghost Paranormal Here". There is NO documented proof of any ghost in Galena that I am aware of, so lets be respectful to persevere Galena's good reputation. We do not want to give the impression of Galena Tour Operators as being known for anything more then the wholesome Historical City that was once the home of our President Grant and many important figures and buildings from our past.

4) Amelia's has relocated across the street from Galena Trolley, and in fact is scavenging business, and we have received many complaints daily from our customers about the confusion of Ghost Tours and the actual tour Amelia's Ghost Tours does. There is absolutely no demand for more tour operators or ghost tours and presently there are too many. The amusement tax payment will just be moved between companies hurting the companies that are invested. I am sure Tri State Tours & Galena Trolleys and 3 other Ghost Tour companies as well as walking, guide and step on tours will let you know when we are overwhelmed with so much business that we have to turn it away! I hope that happens, on the contrary we are suffering from a shortage of business through these economic bad times.

Thank you
Noreen C Brill

Resolution No. _____

ZONING BOARD OF APPEALS

**DETERMINATION & RECOMMENDATION TO THE CITY COUNCIL
OF THE CITY OF GALENA**

REGARDING

CALENDAR NUMBER: Cal. No. 13A-02

APPLICATION BY: Daniel Balocca, 125 S. Prospect St., Galena, IL 61036

FOR: Request for Text Amendment to Zoning Ordinance Table 154.403.1 *Permitted Land Uses* to amend Low Density Residential District to allow for Public Accommodations, Small Inns to operate by Special Use Permit. This request is made in conjunction with a petition for Special Use Permit.

PROCEDURES

Pursuant to law, a public hearing was held by the Galena Zoning Board of Appeals regarding this matter on July 10, 2013. The hearing was advertised in an edition of the Galena Gazette that was available to the general public between 15 and 30 days prior to the hearing. Letters were sent out to notify property owners within 250 feet of subject property of the request and public hearing date. They were invited to testify if they so desired. A quorum of the Board was present at the hearing in which the subject application and materials were reviewed and all persons were heard who desired to testify.

NATURE OF APPLICATION

The applicant is requesting to amend Zoning Ordinance Table 154.403.1 *Permitted Land Uses* to allow for Public Accommodations, Small Inns to operate by Special Use Permit only. The subject property is currently operating by Special Use Permit as a Bed & Breakfast in a Low Density Residential District. The property has frontage on S. Prospect Street and S. High Street. The property is located inside of the City's Historic District. The applicant is proposing to restore and utilize the Carriage House, located at the rear of the property on S. High Street, as a guest suite; this would be a sixth room, which is would categorize the property use as a Small Inn, currently not permitted in a Low Density Residential District.

Lands to the North are zoned Low Density Residential and include residential and Bed & Breakfast uses. Lands to the South are zoned Low Density Residential and include residential and Bed & Breakfast uses. Lands to the East are zoned Low Density Residential and include residential, Galena Fire Department, Turner Hall and Grace Episcopal Church. Lands to the West are zoned Low Density Residential and include residential and St. Matthew's Church.

The Low Density Residential District is intended to permit development which primarily has a detached, single family community character. Density and intensity standards for this district are designed to ensure that the Low Density Residential District shall serve as a designation which preserves and protects the residential community character of its area. Residential development with a Maximum Gross Density of 7 dwelling units per gross acre is available within this district. This property is .65 acres and meets the density and bulk standards.

If amended, Small Inn use would be allowed by Special Use Permit only. Currently, only Bed & Breakfast Accommodations are allowed in Low Density Residential by Special Use Permit only. Over the past several years, Mr. Balocca and the City of Galena have sought to preserve and restore the Carriage House back to appropriate condition levels. Rezoning and subdivision of the property have been considered in the past by the Zoning Board as Concept Plans with no action requested or taken. The current proposal of text amendment would allow large Bed & Breakfasts in LDR with similar potential to apply for Special Use Permits to upgrade to Small Inns.

PUBLIC SUPPORT AND/OR OBJECTIONS

- The applicant/owner spoke in favor of the request. The applicant stated that he is proposing an adaptive use to allow an additional guest room on the property by restoring the Carriage House. This will create revenue to fund the restoration and save the historical structure. This Special Use Permit will have a positive affect for a limited few other large Bed & Breakfasts.
- James Wirth spoke in objection to the request. He stated that the integrity of the neighborhood is owner-occupied; Small Inns do not require the owner to reside and operate the facility. This would enable intensive Commercial use throughout the community. Additionally, the City has recently approved Class P liquor licenses to be used at Small Inns; this would have a negative impact in LDR.
- John Checker spoke in objection to the request. He stated that he does not want a small hotel in the neighborhood and is concerned about parking. He is also concerned about the condition of the Carriage House on the Felt Manor property and worries that it may deteriorate to the point that it will collapse onto his property.
- Rick Pariser spoke in objection to the request. He stated that his concern is with the parking. There are 4 B&B's, 8 single family dwellings and 1 church that border this section of High Street. He states they do not need, and cannot handle, additional parking that would come from adding another guest room to the neighborhood.

APPLICABLE SECTIONS OF THE ZONING ORDINANCE

- Article 2, Section 154.201 defines the characteristics of the Low Density Residential District.
- Article 4, Section 154.403 Table 154.403.1 regulates the location of land uses to specific zoning districts.
- Article 4, Section 154.406 provides the detailed land use descriptions and regulations for each land use/type.
- Article 9, Section 154.920 sets forth the Review Criteria for Zoning Code Amendments and Rezoning

DETERMINATION

Based upon the facts in this case, the Zoning Board of Appeals does find and conclude that the request by Daniel Balocca for a Text Amendment as described above should be approved for the following reasons:

1. The request meets the Review Criteria for Text Amendments given in Section 154.920.

RECOMMENDATION

NOW, THEREFORE, BE IT RESOLVED that this Zoning Board of Appeals does recommend to the City Council of the City of Galena that this request by Daniel Balocca, for a Text Amendment as described above should be approved as proposed in the original application.

PASSED AND APPROVED this 14th day of August, A.D. 2013, by the Galena Zoning Board of Appeals by a vote of 4 ayes, 1 nays, 0 absent, 0 abstain, and 1 recused.


John Rosenthal, Chairperson

The Nouveau Committee

August 21, 2013

Dear Honorable Mayor Renner & City Council Members:

On Friday, November 22nd, 2013 in conjunction with the 28th annual Nouveau, this year we would like to have the community of Galena attempt to break the longest toast relay, “with wine claim ID 415703 membership #362205 record for Guinness World Records.”

At the time of our application approval the record was only 489 participants set in Napa Valley, California. Recently in Japan a new record was set by 886 participants.

We still remain confident that the marketing efforts of Visit Galena, CVB and local businesses that together as a community we can break the existing record.

The toast consists of each participant clinking glasses together consecutively until we reach the number of people that are participating, hopefully it will be 950 people.

We would like to hold the toast on the sidewalks of downtown Main Street in historic Galena. The toast will create a visual showcase of downtown Galena. Through press and media the toast will highlight and broadcast how truly unique our town is and its offerings.

We plan to begin the toast at 3:00 p.m. on Friday the 22nd; our record should be set and finished by 4:00 p.m. at which time the annual horse and wagon delivery of the Nouveau wine to area restaurant and business will begin.

Sincerely,

Scott Lawlor
Chair Nouveau Wine Committee

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 20 August 2013

RE: Street Paving Contract - Approval of Bids

Bids for street and alley repaving were sent to three contractors, of these only Civil Constructors responded, as detailed in the following table:

#	Item Description	Bid Cost \$
1	Alley from Dodge to High Street	22,710
2	Alley from High to Prospect	23,860
3	Hickory Street from Hill to Elk Street	26,330
4	Division Street from Franklin to Clinton Street	53,380
	TOTAL	126,280

This project involves repaving the above alleys and streets with a two inch asphalt overlay, leveling base course, prime coat and adjustment of utility covers. This year \$125,000 was budgeted for all street improvement work, however this also included \$15,000 for sealcoat, which leaves a shortfall of \$16,280. To solve this city staff propose using part of the former Facility Manager salary in the Administration budget which contains \$21,000. This position was not filled so these funds are available for other budget items.

I recommend the city council approves bid of \$126,280 from Civil Constructors to pave the above listed streets and alleys. Repaving work will commence during mid-late September.

TO: Mark Moran, City Administrator

FROM: Pam Bernstein

DATE: August 19, 2013

RE: Proposed City Council agenda item: Discontinuing Open Burn

A member of our community recently asked me why the City allows the open burning of leaves and yard waste. This woman was particularly concerned because she suffers from asthma. As a result, I did a little research and learned the following.

According to the EPA, leaf burning leads to air pollution, health problems, and fire hazards. Tiny particles in the smoke contain pollutants that increase the chances of respiratory infection and can trigger asthma (currently on the rise). Leaf burning also produces hydrocarbons that contain toxic compounds, some of which cause cancer. In addition, leaf smoke also contains carbon monoxide, an air pollutant that is an especially serious health concern for children, smokers, the elderly, and for people who have heart and lung disease.

There are several free or low-cost alternatives to the open burning of leaves. These include composting, shredding, and bagging. Composting can be as simple as piling up leaves and letting them decompose over the winter. Shredding involves removing the lawn mower bag and shredding the leaves as you mow. Yard waste, including leaves, can also be placed in bags for pick up at a nominal charge of \$2 per bag. With these alternatives available, I don't believe that discontinuing open burn would cause a hardship for anyone, and it would eliminate a serious threat to the health of our citizens.

MEMORANDUM

TO: Honorable Mayor Brusch and City Council
FROM: Mark Moran, City Administrator
DATE: August 1, 2007
RE: Leaf Burning

Over the past two years, Mayor Brusch has fielded several complaints about the smoke from leaf burning during the two yearly open burning periods in Galena. At least one of the complaints came from a person suffering from asthma. In response to these comments from citizens, the mayor would like you to discuss and consider limiting leaf burning to the fall period instead of spring and fall.

I have researched other options to leaf burning and would be happy to summarize those options in a report.

GALENA LEAF DISPOSAL OPTIONS

Illinois Leaf Burning Law

The City of Galena's current policy of twice per year opening burning with safety guidelines does comply with the State law. However, all municipalities in Illinois have the authority to regulate or ban leaf burning. Banning burning completely would be permissible.

Disposal Options

The following are other options for disposing of leaves in Galena:

1. Composting of leaves by property owners on their properties.
2. Property owners mulching leaves with their lawn mowers.
3. Weekly curbside pickup of leaves in bags with \$2.00 yard waste tag. Montgomery Trucking currently provides this service to all Galena properties.
4. Implement a curbside collection program with a system to vacuum leaves. This service could be provided by a contractor or the City.
5. Develop a City operated composting facility where residents could deposit their leaves.

The first three options listed above are currently available to Galena residents. The fourth and fifth options would be new services offered by the City.

Collection by City

Many towns use a vacuum system mounted on a trailer to collect leaves from the curb. These systems are pulled by a covered truck and operated by a person walking next to the trailer/vacuum. The vacuum shoots leaves into the truck for disposal at a composting facility. Public Works Director, Jim Rigdon has reviewed leaf collection vacuums and has selected what he believes to be a model that would be appropriate for Galena. The cost of the trailer mounted machine would be \$17,000. This approach would require the use of one of our dump trucks and two employees—the truck driver and the vacuum operator. The amount of labor required would depend on the frequency of vacuuming. We could expect a minimum of 128 hours of labor (approx. \$2,600) if the collection process were operated two days per week for four weeks in the fall.



Disposal at Composting Facility

Once leaves are collected, they may only be disposed of at an EPA permitted composting facility. The closest facilities to Galena in Illinois are in Rock Island and Rockford. Hauling to these locations would not appear to be cost effective. The Dubuque Iowa Solid Waste Agency also operates a composting facility. There is a possibility that we could contract with their agency to dispose of our leaves in Dubuque. It appears that they charge others by the ton to deposit compost materials. The cost of this disposal method is unknown at this time.

Another option would be for Galena to construct its own composting facility where vacuumed leaves could be deposited or where residents could deposit their own leaves. However, the requirements of obtaining an EPA permit are fairly rigorous. Some of the requirements include:

1. Storm water and waste leachate controls.
2. Minimum 660 feet from any residence.
3. Early detection groundwater monitoring system.
4. Closure plan describing the time line and cost of closure.
5. Annual reporting to EPA.
6. Public notice of planned facility to general public and property owners within 250 feet.

Maintaining a City owned composting facility would require a commitment of labor and equipment. Composting material must be regularly turned and removed. Because of the separation requirement from residences, a large portion of the old landfill site on Donegan Street would not be useable. I have not attempted to identify any other potential sites. Additional study of the costs of creating and operating a composting facility would be needed to determine the feasibility of this option.

Most of the cities that I studied and that offer leaf pickup, do so at no additional cost to the resident. There are others, like Dubuque, that pickup leaves from the curb by appointment. Dubuque charges a minimum of \$15 for the equivalent of a 40 gallon trash container. The “by appointment only” system of collection seems like it would be very inefficient, but would generate some revenue to offset costs. I am not sure how many residents would utilize fee-based collection services. With our rural surroundings, a fee-based system may encourage residents to find alternatives, including illegal dumping.

Adding Services

With the current status of the Garbage Fund, it would be challenging to undertake a new service without a new revenue source to offset the costs. While it could be argued that we already have employees to operate the vacuum and maintain a compost facility, using current employees would take them away from other tasks. Based on my study of the issue, if you wish to end the open burn, the most cost effective option for the City would be to continue to allow residents to purchase tags and have Montgomery Trucking collect the leaves in bags. I could explore the possibility of Montgomery reducing the price per bag if the open burn was eliminated, although the rate has not been increased in some time.

Status Quo

If you choose to keep the open burn in place, we could ask the Fire Department to do more to educate residents about burning techniques that create less smoke. We could also do more to promote the non-burning options of composting and mulching by residents.

Motion: Murphy moved, seconded by to approve the purchase of the 2008 Public Works Vehicle and Equipment from Runde Chevrolet and Tri-State Equipment in the amount of \$79,583.

Discussion: None.

Roll Call: AYES: Murphy, Fach, Greene, Hahn, Lincoln, Murdock, Bruschi
NAYS: None
ABSENT: None

The motion carried.

07C-0330– DISCUSSION AND POSSIBLE ACTION ON BIDDING SALT SHED CONSTRUCTION AT THE PUBLIC WORKS BUILDING SITE

Motion: Greene moved, seconded by Lincoln, to approve going out for bid for salt shed construction at the Public Works Building Site.

Discussion: Council agreed it didn't work out at the old sewage treatment plant.

Moran advised there would be approximately a \$9,000 surplus in the crack filling, a \$13,000 surplus in the General Fund and approximately a 20,000 surplus under Public Works Vehicle. Moran advised the remaining amount could be taken out of the street fund. He felt this would provide a way of doing this project this fiscal year without adding any funds to the budget.

Moran presented a photograph of a similar structure. The shed being proposed would have two bays; one for salt and one for the aggregate. The building will be approximately 40' long x 30' deep and 20' tall. The building will be located at the rear of the building.

Rigdon stated while he hates to take the money out of the street funds, but we are in a situation where we need to come up with some money to do the salt sheds. He agreed it hasn't worked at the old sewage treatment plant. He felt this is something that will be used on the streets and will be there for a long time.

Fach questioned if the existing area could be concreted to eliminate the water problem. Moran advised it is the old sludge storage area and it would be costly to do that as well as it is in the flood zone.

Roll Call: AYES: Fach, Greene, Hahn, Lincoln, Murdock, Murphy, Bruschi
NAYS: None
ABSENT: None

The motion carried.

07C-0331– DISCUSSION OF OPEN BURN POLICY

Council discussed the open burn policy. They were opposed to eliminating open burning. While some were in favor of the possibility of reducing it by a week in the spring and one week in the fall, others felt that could create problems with people burning on days when it may not be safe.

Council agreed to leave the policy as is.

07C-0332– DISCUSSION AND POSSIBLE ACTION ON CONTRACT FOR SPARE STREET CURB AND DRAINAGE IMPROVEMENTS

The following bids were received:

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: August 22, 2013

RE: City Hall Change Orders

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

As the City Hall project progresses, we continue to discover conditions and situations that require changes to the original plans. At the August 12 meeting you approved the first group of changes resulting in a savings of \$9,013.75. I am now presenting a second group of changes for your consideration.

The individual changes that comprise the second change order are listed on the attachment. The most significant proposed change is the reconstruction of the exterior brick wall facing the Post Office. Parts of this wall have shifted over time and resulted in major separation of the mortar and cracking of bricks. Nearly all of the mortar on this wall has also weathered and shrunk creating openings for water to breach the wall.

After evaluating options, the architect and our staff believe that replacing the old brick with new brick would be the most cost-effective option for the long-term. The new brick would be the same as what will be applied to the Commerce Street wall and to the new restrooms, entry, and columns. The total cost of the brick removal, construction of the new brick wall, and the addition of stone sills and lintels to the windows would be \$58,315.

The three other changes include: grinding the floors to remove old glue, installing motion activated faucets in the public restrooms, and replacing the existing sprinkler heads with new heads.

The total cost for all the changes is \$81,356.90. This changes the total contract sum from \$942,171 to \$1,023,528.

CHANGE ORDER SUMMARY

Number: #2 Date of Issuance: 22 August 2013

Project: New City Hall

OWNER: City of Galena

ADDRESS: 312-1/2 N. Main Street, Galena, IL 61036

CONTRACTOR: Montgomery Timmerman Inc.
205 S. Oak Street, Galena, IL. 61036

ENGINEER/ARCHITECT: Baranski Hammer Associates

You are directed to make the following changes in the Contract Documents:

DESCRIPTION OF CHANGE ORDER:

Ref # - Architects Change Order Reference Number

Ref.#	Work Item	Justification	Cost \$
11	Remove and replace broken Gypcrete and grind-off glue	Existing floor Gypcrete is loose and broken.	17,650.44
12	Install 4 motion- activated faucets, 4 toilets and 2 urinals	Ease of operation	3,668.76
13	Replace existing sprinkler heads	Existing heads are 40 years old	1,722.60
14A	Remove and replace brick veneer – west wall, add pre-cast sills and lintels to windows.	Old brick and mortar joints in poor condition	57,213.05
14B*	Remove and replace brick veneer – west wall, add stone concrete sills and lintels to windows.	Old brick and mortar joints in poor condition	58,315.00
14C	Tuck point brick veneer – west wall, add pre-cast sills and lintels to windows.	Old brick and mortar joints in poor condition	25,257.00
14D	Tuck point brick veneer – west wall, add stone sills and lintels to windows.	Old brick and mortar joints in poor condition	25,906.00
	TOTAL: 11-13 & 14A		81,356.90

NOTE:

Items 14A – 14C are different options for the wall facing the Post Office building. Item 14B is the preferred option

ATTACHMENTS: Refer to work change directives and architect's change orders

CHANGE IN CONTRACT PRICE:

Original Contract price, including alternates 1-5		\$951,185.00
Net Change previous Change Orders	SUBTRACT	\$9,013.75
Revised Contract price with previous change orders		\$942,171.25
Net Change of this Change Order	ADD	\$81,356.90
Contract price with all approved Change Orders		\$1,023,528.20

CHANGE IN CONTRACT TIME:

Original Contract Substantial Completion Date	15 November 2013
Contract Completion Date Adjustment previous Change Orders	30 days
Contract Completion Date Adjustment this Change Order	0 days
Adjusted Contract Substantial Completion Date including Change Orders	15 December 2013

Recommended by:

ENGINEER

Date

Approved by:

OWNER

Date

Approved by:

CONTRACTOR

Date

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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
ALVIN'S POOL & SPA						
ALVIN'S POOL & SPA 104						
26910	1 Inv	CHEMICALS	08/02/2013	182.30		59.55.656.00
26934	1 Inv	CHEMICALS	08/09/2013	149.00		59.55.656.00
Total ALVIN'S POOL & SPA				331.30		
AT & T (LOCAL)						
AT & T (LOCAL) 103						
081513	1 Inv	POOL/PHONE	08/15/2013	87.09		59.55.552.00
081513	2 Inv	PUBLIC WORKS/PHONE	08/15/2013	78.10		01.41.552.00
081513	3 Inv	FIRE DEPARTMENT/PHONE	08/15/2013	116.12		22.22.552.00
081513	4 Inv	EMS/PHONE	08/15/2013	64.01		12.10.552.00
081513	5 Inv	POLICE/PHONE	08/15/2013	392.53		01.21.552.00
081513	6 Inv	ADMINISTRATION/PHONE	08/15/2013	721.31		01.13.552.00
081513	7 Inv	FLOOD CONTROL/PHONE	08/15/2013	64.01		20.25.515.00
Total AT & T (LOCAL)				1,523.17		
AT & T LONG DISTANCE						
AT & T LONG DISTANCE 119065						
081513	1 Inv	POOL/LONG DISTANCE	08/15/2013	41.38		59.55.552.00
081513	2 Inv	PUBLIC WORKS/LONG DISTANCE	08/15/2013	5.77		01.41.552.00
081513	3 Inv	FIRE DEPARTMENT/LONG DISTANCE	08/15/2013	3.12		22.22.552.00
081513	4 Inv	POLICE/LONG DISTANCE	08/15/2013	106.05		01.21.552.00
081513	5 Inv	ADMINISTRATION/LONG DISTANCE	08/15/2013	412.33		01.13.552.00
Total AT & T LONG DISTANCE				568.65		
BOB'S REPAIR						
BOB'S REPAIR 119913						
2595	1 Inv	SQUAD REPAIRS	08/21/2013	919.38		01.21.513.06
Total BOB'S REPAIR				919.38		
BROWN TRAFFIC PRODUCTS						
BROWN TRAFFIC PRODUCTS 853						
039719	1 Inv	TRAFFIC SIGNAL	08/05/2013	110.93		15.41.514.06
Total BROWN TRAFFIC PRODUCTS				110.93		
COMELEC SERVICES INC.						
COMELEC SERVICES INC. 244						
0419681	1 Inv	EMERGENCY SIREN UPGR	07/23/2013	2,000.00		22.22.840.00
0419681	2 Inv	EMERGENCY SIREN UPGR	07/23/2013	3,500.00		22.22.929.00
0419688	1 Inv	NEW PAGERS	07/24/2013	1,110.00		22.22.840.00
0419689	1 Inv	HANDHELD RADIOS	07/24/2013	7,640.00		22.22.840.00
Total COMELEC SERVICES INC.				14,250.00		
CONMAT, INC.						
CONMAT, INC. 1187						
85353	1 Inv	DREDGE	08/09/2013	1,307.77		20.25.515.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total CONMAT, INC.				1,307.77		
DEARBORN NATIONAL LIFE INS. CO						
080913	1 Inv	DEARBORN NATIONAL LIFE INS. CO EMPLOYEE LIFE INSURA	08/09/2013	260.00		01.13.452.00
Total DEARBORN NATIONAL LIFE INS. CO				260.00		
DOIG, KATHLEEN						
126298	1 Inv	DOIG, KATHLEEN MARKET HOUSE RESTRC	08/20/2013	320.00		01.13.511.06
Total DOIG, KATHLEEN				320.00		
DUBUQUE FIRE EQUIPMENT, INC.						
73728	1 Inv	DUBUQUE FIRE EQUIPMENT, INC. OPERATING MATERIALS	07/25/2013	17.85		22.22.652.00
Total DUBUQUE FIRE EQUIPMENT, INC.				17.85		
EAST GALENA TOWNSHIP						
080813	1 Inv	EAST GALENA TOWNSHIP MOWING TRACTOR SHA	08/08/2013	1,950.00		01.41.594.00
Total EAST GALENA TOWNSHIP				1,950.00		
FISCHER EXCAVATING, INC.						
1000761	1 Inv	FISCHER EXCAVATING, INC. MATERIALS	08/09/2013	58.50		01.41.614.04
Total FISCHER EXCAVATING, INC.				58.50		
GALENA CLIMATE CONTROL STORAGE						
081513	1 Inv	GALENA CLIMATE CONTROL STORA STORAGE (SEPTEMBER)	08/15/2013	250.00		01.13.820.00
Total GALENA CLIMATE CONTROL STORAGE				250.00		
GALENA GAZETTE						
00031084	1 Inv	GALENA GAZETTE PUBLIC HEARING NOTIC	07/25/2013	23.75		01.46.553.00
00031211	1 Inv	BID AD	08/02/2013	52.25		01.41.553.00
Total GALENA GAZETTE				76.00		
GALENA STATE BANK						
081513	1 Inv	GALENA STATE BANK PHASE 7 LOAN	08/15/2013	3,944.69		60.01.710.09
081513	2 Inv	WINERY LOT LOAN PAYM	08/15/2013	3,129.14		60.01.710.08
081513	3 Inv	BOUTHILLIER STREET LC	08/15/2013	24,397.83		60.41.710.01
081513	4 Inv	BOUTHILLIER STREET LC	08/15/2013	7,551.27		60.41.720.01
Total GALENA STATE BANK				39,022.93		

GUY'S TRUCK & TRACTOR SERVICE

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GUY'S TRUCK & TRACTOR SERVICE 119033						
001493	1 Inv	TRAINING & CONFERENC	08/05/2013	100.00		22.22.563.00
Total GUY'S TRUCK & TRACTOR SERVICE				100.00		
HAWKEYE TIRE & RETREAD						
HAWKEYE TIRE & RETREAD 119912						
20002558	1 Inv	ROTATE TIRES	07/16/2013	147.96		22.22.655.00
Total HAWKEYE TIRE & RETREAD				147.96		
HOLLAND HEATING, AIR COND						
HOLLAND HEATING, AIR COND 99						
36466	1 Inv	HVAC MAINTENANCE	07/18/2013	1,123.20		58.54.511.00
Total HOLLAND HEATING, AIR COND				1,123.20		
HOLLAND PLUMBING, INC.						
HOLLAND PLUMBING, INC. 964						
072613	2 Adj	REFUND FOR WATER ME	08/15/2013	310.00 -		51.42.929.00
121746	2 Adj	MARKET HOUSE RESTRC	08/15/2013	242.18 -		01.13.511.06
121761	3 Adj	MARKET HOUSE RESTRC	08/15/2013	492.00 -		01.13.511.06
121761	4 Adj	MARKET HOUSE RESTRC	08/15/2013	129.43 -		17.52.652.00
121786	2 Adj	REC PARK REPAIRS	08/15/2013	1,172.00 -		17.52.652.00
Total HOLLAND PLUMBING, INC.				2,345.61 -		
ILLINOIS FIRE STORE						
ILLINOIS FIRE STORE 119034						
29129	1 Inv	SAFETY VESTS	07/14/2013	79.97		22.22.840.00
29135	1 Inv	EXTRICATION GLOVES	07/14/2013	253.67		22.22.840.00
29153	1 Inv	NEW MEMBERS EQUIPM	07/14/2013	124.22		22.22.840.00
29260	1 Inv	NEW EQUIPMENT	08/02/2013	53.00		22.22.840.00
29272	1 Inv	NEW EQUIPMENT	08/06/2013	76.98		22.22.840.00
Total ILLINOIS FIRE STORE				587.84		
JO CARROLL ENERGY, INC.						
JO CARROLL ENERGY, INC. 397						
081513	1 Inv	ELECTRIC	08/15/2013	553.05		15.41.572.00
081513	2 Inv	PUBLIC WORKS/ELECTR	08/15/2013	310.05		01.41.571.01
081513	3 Inv	PARKS/ELECTRIC	08/15/2013	328.51		17.52.571.01
081513	4 Inv	POOL/ELECTRIC	08/15/2013	3,147.77		59.55.571.01
Total JO CARROLL ENERGY, INC.				4,339.38		
JOHN DEERE FINANCIAL						
JOHN DEERE FINANCIAL 119690						
081513	1 Inv	BOOTS	08/15/2013	69.99		01.41.471.09
Total JOHN DEERE FINANCIAL				69.99		
LAW ENFORCEMENT SUPPLY						
LAW ENFORCEMENT SUPPLY 119909						
289312	1 Inv	UNIFORMS/NATHAN	08/09/2013	37.98		01.21.471.15

TC = Terms Code 9 = 1099 Purchase Type

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Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total LAW ENFORCEMENT SUPPLY				37.98		
LAWSON PRODUCTS, INC.						
LAWSON PRODUCTS, INC. 627						
9301832551	1 Inv	SUPPLIES	08/06/2013	200.55		01.41.652.00
Total LAWSON PRODUCTS, INC.				200.55		
MNS CONSTRUCTION						
MNS CONSTRUCTION 118877						
8866	1 Inv	DREDGE UNDER BRIDGE	08/14/2013	2,425.00		20.25.517.01
Total MNS CONSTRUCTION				2,425.00		
MONTGOMERY TIMMERMAN, INC.						
MONTGOMERY TIMMERMAN, INC. 119350						
081613	1 Inv	GAZEBO	08/16/2013	39,184.11		17.52.890.00
Total MONTGOMERY TIMMERMAN, INC.				39,184.11		
MORAN, MARK						
MORAN, MARK 922						
080613	1 Inv	OFFICE SUPPLIES	08/06/2013	26.92		01.13.651.02
Total MORAN, MARK				26.92		
MOTOROLA SOLUTIONS - STARCOM						
MOTOROLA SOLUTIONS - STARCOM 119812						
16816282013	1 Inv	STARCOM RADIO CHARG	08/01/2013	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM				10.00		
MURRAY, B. L. CO. INC.						
MURRAY, B. L. CO. INC. 135						
80550	1 Inv	SUPPLIES	08/13/2013	59.16		17.52.652.00
Total MURRAY, B. L. CO. INC.				59.16		
NICOR						
NICOR 119910						
082013	1 Inv	GAS SUPPLY	08/20/2013	1,439.38		41.61.860.06
Total NICOR				1,439.38		
NUTOYS LEISURE PRODUCTS						
NUTOYS LEISURE PRODUCTS 373						
40227	1 Inv	GARBAGE CAN LIDS	08/13/2013	1,010.00		13.44.929.00
Total NUTOYS LEISURE PRODUCTS				1,010.00		
NW IL LAW ENFORCEMENT EXEC.						
NW IL LAW ENFORCEMENT EXEC. 118948						
082013	1 Inv	DUES	08/20/2013	50.00		01.21.561.00

Invoice No	Vendor Name Seq Type	Vendor No Description	Inv Date	Total Cost	PO No	GL Acct
Total NW IL LAW ENFORCEMENT EXEC.				50.00		
O'CONNOR, BROOKS & CO.						
O'CONNOR, BROOKS & CO. 158						
080513	1 Inv	ANNUAL AUDIT	08/05/2013	25,600.00		11.10.531.01
Total O'CONNOR, BROOKS & CO.				25,600.00		
PEERLESS SERVICE CO.						
PEERLESS SERVICE CO. 119866						
080813	1 Inv	WELL #6	08/08/2013	1,884.60		51.42.512.00
Total PEERLESS SERVICE CO.				1,884.60		
PEPSI-COLA BOTTLING CO. OF DBQ						
PEPSI-COLA BOTTLING CO. OF DBQ 118779						
50750855	1 Inv	POP	07/10/2013	344.20		59.55.652.05
Total PEPSI-COLA BOTTLING CO. OF DBQ				344.20		
PETITGOUT CORPORATION						
PETITGOUT CORPORATION 689						
6937	1 Inv	TRAFFIC LIGHTS	08/15/2013	65.00		15.41.514.06
Total PETITGOUT CORPORATION				65.00		
PETTY CASH/CITY HALL						
PETTY CASH/CITY HALL 161						
081513	1 Inv	OFFICE SUPPLIES	08/15/2013	24.91		01.13.654.00
081513	2 Inv	JANITOR SUPPLIES	08/15/2013	13.92		01.13.654.00
081513	3 Inv	TRAVEL REIMBURSEMENT	08/15/2013	15.80		01.41.562.00
081513	4 Inv	TRAVEL REIMBURSEMENT	08/15/2013	20.00		01.46.562.00
081513	5 Inv	REFUND/PERMIT FEE	08/15/2013	50.00		01.11.912.00
Total PETTY CASH/CITY HALL				124.63		
PETTY CASH/POLICE DEPT.						
PETTY CASH/POLICE DEPT. 163						
082013	1 Inv	CAR WASH	08/20/2013	4.00		01.21.549.00
082013	2 Inv	OFFICE SUPPLIES	08/20/2013	4.71		01.21.651.00
082013	3 Inv	TRAVEL REIMBURSEMENT	08/20/2013	8.71		01.21.562.00
082013	4 Inv	POSTAGE	08/20/2013	7.72		01.21.551.00
082013	5 Inv	ANIMAL CONTROL	08/20/2013	5.26		01.21.540.00
Total PETTY CASH/POLICE DEPT.				30.40		
QUILL CORP.						
QUILL CORP. 686						
4640013	1 Inv	POLICE/OFFICE SUPPLIE	08/07/2013	52.96		01.21.651.00
4675280	1 Inv	OFFICE SUPPLIES-ADMINI	08/08/2013	39.99		01.21.651.00
Total QUILL CORP.				92.95		
R T & T REPAIRS						
R T & T REPAIRS 119911						

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5159	1 Inv		RESCUE TRUCK REPAIR:	07/17/2013	778.45		22.22.613.00
Total R T & T REPAIRS					778.45		
THOMPSON, EARL							
THOMPSON, EARL 118756							
082113	1 Inv		WALL PROJECT	08/21/2013	5,053.32		01.41.860.01
Total THOMPSON, EARL					5,053.32		
TOTALFUNDS BY HASLER							
TOTALFUNDS BY HASLER 119730							
082013	1 Inv		POSTAGE	08/20/2013	1,000.00		01.13.551.00
TOTALFUNDS BY HASLER					1,000.00		
TRI-STATE PORTA POTTY, INC.							
TRI-STATE PORTA POTTY, INC. 908							
5166	1 Inv		BIKE TRAIL/PORTA POTT	08/08/2013	90.00		17.52.579.01
Total TRI-STATE PORTA POTTY, INC.					90.00		
TRI-STATE SCREEN PRINTING							
TRI-STATE SCREEN PRINTING 119187							
10855	1 Inv		HISTORIC PRESERVATIC	07/17/2013	11.50		01.46.651.00
10924	1 Inv		CITY HALL SIGNS	08/07/2013	67.00		01.13.820.00
Total TRI-STATE SCREEN PRINTING					78.50		
UNIVERSITY OF ILLINOIS							
UNIVERSITY OF ILLINOIS 119158							
UFINO778	1 Inv		TRAINING & CONFERENC	06/26/2013	20.00		22.22.563.00
UFINO887	1 Inv		TRAINING & CONFERENC	06/26/2013	20.00		22.22.563.00
Total UNIVERSITY OF ILLINOIS					40.00		
UPS STORE GALENA, THE							
UPS STORE GALENA, THE 1260							
081513	1 Inv		TRAFFIC SIGNAL RETUR	08/15/2013	10.32		15.41.514.06
081913	1 Inv		POSTAGE	08/19/2013	81.70		51.42.551.00
Total UPS STORE GALENA, THE					92.02		
US CELLULAR							
US CELLULAR 92							
081513	1 Inv		PUBLIC WORKS/CELL PH	08/15/2013	33.31		01.41.552.00
081513	2 Inv		ADMIN/CELL PHONE	08/15/2013	132.15		01.11.552.00
081513	3 Inv		FIRE DEPT./CELL PHONE	08/15/2013	36.31		22.22.552.00
081513	4 Inv		POLICE/CELL PHONES	08/15/2013	66.62		01.21.552.01
Total US CELLULAR					268.39		
VERIZON WIRELESS							
VERIZON WIRELESS 316							
9709138861	1 Inv		VERIZON JET PACK FOR	08/01/2013	38.01		01.21.652.03

Invoice No	Vendor Name Seq Type	Vendor No	Description	Inv Date	Total Cost	PO No	GL Acct
Total VERIZON WIRELESS					38.01		
WAL-MART COMMUNITY (CC)							
WAL-MART COMMUNITY (CC)			1258				
081513	1 Inv		MISC. SUPPLIES	08/15/2013	76.03		01.13.651.02
081513	2 Inv		MISC. SUPPLIES	08/15/2013	54.60		01.21.651.00
081513	3 Inv		MISC. SUPPLIES	08/15/2013	119.96		01.21.654.00
081513	4 Inv		MISC. SUPPLIES	08/15/2013	21.92		01.41.652.00
081513	5 Inv		MISC. SUPPLIES	08/15/2013	45.05		59.55.651.00
081513	6 Inv		MISC. SUPPLIES	08/15/2013	88.60		59.55.652.04
081513	7 Inv		MISC. SUPPLIES	08/15/2013	48.66		59.55.652.05
081513	8 Inv		MISC. SUPPLIES	08/15/2013	25.09		59.55.654.00
Total WAL-MART COMMUNITY (CC)					479.91		
WEBER PAPER COMPANY							
WEBER PAPER COMPANY			40				
537935	1 Inv		JANITOR SUPPLIES	08/08/2013	75.06		59.55.654.00
538603	1 Inv		CREDIT	08/14/2013	14.13		59.55.654.00
538697	1 Inv		MARKET HOUSE RESTRC	08/15/2013	303.91		01.13.511.06
Total WEBER PAPER COMPANY					364.84		
WEX BANK (CONNOCO)							
WEX BANK (CONNOCO)			119104				
081513	1 Inv		BUILDING-GAS	08/15/2013	54.41		01.46.655.00
081513	2 Inv		FIRE-GAS	08/15/2013	209.45		22.22.655.00
081513	3 Inv		PUBLIC WORKS-GAS	08/15/2013	447.90		01.41.655.00
081513	4 Inv		POLICE-GAS	08/15/2013	2,159.00		01.21.655.00
081513	5 Inv		PARKS-GAS	08/15/2013	311.43		17.52.655.03
Total WEX BANK (CONNOCO)					3,182.19		
WEX BANK (MURPHY)							
WEX BANK (MURPHY)			119102				
081513	1 Inv		PUBLIC WORKS/GAS	08/15/2013	1,254.05		01.41.655.00
081513	2 Inv		FIRE DEPARTMENT/GAS	08/15/2013	171.36		22.22.655.00
Total WEX BANK (MURPHY)					1,425.41		
WHITE, JUDY							
WHITE, JUDY			1204				
081513	1 Inv		CLEANING OF TURNER H	08/15/2013	350.00		58.54.536.00
Total WHITE, JUDY					350.00		
WIZARD COMPUTERS INC							
WIZARD COMPUTERS INC			666				
12754	1 Inv		COMPUTER MAINTENAN	08/16/2013	75.00		01.21.549.00
12754	2 Inv		COMPUTER MAINTENAN	08/16/2013	75.00		01.21.549.00
Total WIZARD COMPUTERS INC					150.00		
WSG INC., DBA R & L GAS MART							
WSG INC., DBA R & L GAS MART			119503				

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081413	1 Inv	FUEL	08/14/2013	427.14		01.41.655.00
Total WSG INC., DBA R & L GAS MART				427.14		
Grand Total:				151,392.30		

Vendor Number Hash: 3865716
Vendor Number Hash - Split: 4954015
Total Number of Invoices: 72
Total Number of Transactions: 114

Terms Description	Invoice Amt	Net Inv Amt
Open Terms	151,392.30	151,392.30
	151,392.30	151,392.30