



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, SEPTEMBER 9, 2013

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
13C-0346.	Call to Order by Presiding Officer
13C-0347.	Roll Call
13C-0348.	Establishment of Quorum
13C-0349.	Pledge of Allegiance
13C-0350.	Reports of Standing Committees
13C-0351.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

CONSENT AGENDA CA13-17

ITEM	DESCRIPTION	PAGE
13C-0352.	Approval of the Minutes of the Regular City Council Meeting of August 26, 2013	4-11

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0314.	Discussion and Possible Action on a Proposal by the Galena United Methodist Church to Improve the Public Property Adjacent to the Church and Under the City Steps with a Concrete Patio	12-15
13C-0315.	Second Reading and Possible Approval of an Ordinance Amending Chapter 114 of the Code of Ordinances to Extend the Hours of Operation for Restricted Tour Operators as Proposed by Amelia's Ghost Tours	16

ITEM	DESCRIPTION	PAGE
13C-0335.	Discussion and Possible Action on a Resolution for Zoning Calendar No. 13A-02, a Request by Daniel Balocca, 125 S. Prospect, for a Text Amendment to Permit Small Inns in the Low Density Residential District by Special Use Permit	17-19
13C-0338.	Discussion and Possible Action on Opening Burning Policy	20-22

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0353.	First Reading of an Ordinance Amending Chapter 154.403.1 and Chapter 154.015 of the Zoning Ordinance Regarding Small Inns in Residential Districts	23-24
13C-0354.	Discussion and Possible Action on Grant Application for Illinois Historic Preservation Agency Funding for Recording and Publishing Historic District Survey Data	25-28
13C-0355.	Possible Reconsideration of 13C-0277, Discussion and Possible Action on Request by Charlotte Kennedy for a Full Stop Intersection at Fourth and Rives Street	--
13C-0356.	Discussion and Possible Action on Requiring Recycling at All City Permitted Events	--
13C-0357.	Warrants	29-35
13C-0358.	Alderspersons' Comments	
13C-0359.	City Administrator's Report	
13C-0360.	Mayor's Report	
13C-0361.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (1) – Employee hiring, firing, compensation, discipline and performance. • Section 2 (c) (5) – Purchase or lease of real estate. • Section 2 (c) (21)—Review of Executive Session Minutes. 	
13C-0362.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Zoning Board of Appeals	Wed. September 11	6:30 P.M.	City Hall
Historic Preservation Comm.	Thurs. September 19	6:30 P.M.	City Hall
City Council	Mon. September 23	6:30 P.M.	City Hall

Posted: Thursday, September 6, 2013 at 4:30 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 26 AUGUST 2013

13C-0325 – CALL TO ORDER

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 26 August 2013.

13C-0326 – ROLL CALL

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Painter, Renner. Lincoln arrived at 6:40 p.m.

13C-0327 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

13C-0328 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

13C-0329 - REPORTS OF STANDING COMMITTEES

None.

13C-0330 – PUBLIC COMMENTS

Joe Pinder 236 N. Main St. – Pinder came to show support for Amelia’s Ghost Tours. He expressed dismay for the letter submitted by Galena Trolley Tours explaining that because their ghost tours are not successful that the City Council should not allow Amelia’s Ghost Tours to expand her business.

Amelia Roth 307 S. Main St. – Amelia Roth, owner of Amelia’s Galena Ghost Tours she has greatly outgrown her business and is asking for a license extension. She currently runs the tours from 7:45 to 10:00 p.m. She turned away 47 people on Saturday night for her bus. She stated that her tours are one hundred percent historically correct, she is professional, and her tours have exceptional customer service. Her tours would not be interfering with the other two trolleys and she offers service that is very unique compared to either of them. Her bus holds sixteen passengers and fills up very fast. The City is a tourist destination, and is being recognized in many magazines, and websites. Amelia’s Galena Ghost Tours has personally been given an offer from HGTV and they are coming to Galena in the next three to four weeks to film for one of their America’s Spookiest Places Specials. Amelia feels that she is bringing recognition to Galena as well and strongly feels that and that it is time to expand.

Fred Bonnet 213 N. Main St. – As chair of the VisitGalena Board of Directors, Bonnet introduced Tom Brusch as the new part-time interim director for VisitGalena.org.

Tom Brusch 411 S. Prospect St. #202 – Brusch stated that it is a pleasure to be here and selling Galena. Brush is looking forward to coming to the City Council meetings and giving updates in the future.

Marlene Niec representing Galena United Methodist Church 125 S. Bench St. – Niece, on behalf of the church, is seeking approval and payment of \$1750.00, half of the cost of the proposed patio project. She believes it will be a major improvement for constructing a retreat/memory garden area near the church on City property. She is passionate about making the area appealing for surrounding neighbors and tourists who walk on Bench Street.

Adam Johnson 211 Fourth St. – Johnson stated that he is here to mourn the demolition of a house at 208 Van Buren Street. Johnson stated that the Historic Preservation Guidelines are just

that, they are guidelines, not rules or an ordinance. The guidelines were not necessarily followed in this case and he is urging the City Council, and he will go to urge the Historic Preservation Commission, to move swiftly on the new ordinance so that historic properties can be preserved and maintained in Galena.

Pam Casper 305 S. Main St. – Casper works next door to Amelia’s Ghost Tours at Eureka and is here in support of Amelia’s Ghost Tours. Being next door she hears people who are very excited about going on the tours and she also hears the disappointment of people who cannot get on the tour because the tour is full. Casper would like to see the hours extended.

James Wirth 121 S. High St. – Wirth stated that he would like to see that the provisions for the extended tours be kept the same with no commercial tour activity inside the Old Galena City Cemetery. Wirth read a memo that he stated is: Point of Order in reference to City Council Agenda for August 26, 2013 Item 13C0335. Wirth has become aware that per Galena Zoning Code Section 154.920 (E) (2), “A quarter-page display advertisement in a local newspaper of general circulation.” Giving the required legal notice to the public - was mandated before action of any kind – at the Zoning Board or City Council levels – could be taken. He stated that based on a conversation today with Sarah Newton of the Galena Gazette no such notice was printed in the Galena Gazette regarding Item # 13C0335. Thus, he said, while it is certainly your decision as to how to proceed, it is my personal belief that Item # 13C0335 is invalid before this honorable body and must be removed.

CONSENT AGENDA CA13-16

13C-0331 – APPROVAL OF MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 12, 2013

13C-0332 – APPROVAL OF STREET CLOSURE PERMIT FOR THE KIWANIS CLUB FOR LIVE MUSIC BY DR. MARK AND THE SUTURES AT THE GREEN STREET PLAZA, AUGUST 31, 2 P.M. TO 8:00 P.M. WITH A RAIN DATE OF SEPTEMBER 1 FROM 1:00 P.M. TO 4:00 P.M.

13C-0333 – APPROVAL OF A RESOLUTION ADOPTING THE JO DAVIESS COUNTY MULTI-JURISDICTIONAL ALL HAZARDS MITIGATION PLAN

13C-0334 – APPROVAL OF A REQUEST BY THE GALENA DOWNTOWN BUSINESS ASSOCIATION FOR MAY DAZE SIDEWALK SALES, MAY 9-11, 2014 AND AUGUST 8-10, 2014

Motion: Kieffer moved, seconded by Lincoln, to approve Consent Agenda 13C-16.

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

13C-0314 – DISCUSSION AND POSSIBLE ACTION ON A PROPOSAL BY THE GALENA UNITED METHODIST CHURCH TO IMPROVE THE PUBLIC PROPERTY ADJACENT TO THE CHURCH AND UNDER THE CITY STEPS WITH A CONCRETE PATIO

Motion: Painter moved, seconded by Greene to postpone action on the proposal by the Galena United Methodist Church to improve the public property adjacent to the church and under the city steps with a concrete patio.

Discussion: Painter stated that this is an admirable project and she appreciates all the work that has gone into it, but she has questions in terms of the insurance and would like the issues given to legal counsel first. Painter would like also to see a drawing of the plantings and where they would be. Painter would appreciate more information.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

13C-0315 – DISCUSSION AND POSSIBLE ACTION ON THE FIRST READING OF AN ORDINANCE AMENDING CHAPTER 114 OF THE CODE OF ORDINANCES TO EXTEND THE HOURS OF OPERATION FOR RESTRICTED TOUR OPERATORS AS PROPOSED BY AMELIA’S GHOST TOURS

Motion: Painter moved, seconded by Greene to take action on the first reading of an ordinance amending the Chapter 114 of the Code of Ordinances to extend the hours of operation for restricted tour operators as proposed by Amelia’s Ghost Tours to 6:30 p.m. to 10:00 p.m.

Discussion: Painter stated that she appreciates the fact that Amelia’s business is growing, but the intent of allowing additional license was not to increase the number of vehicles on the roads and in our neighborhoods during the hours of the other tour operators are working. By extending to 6:30 p.m. we are allowing her business to expand somewhat but still only maintaining maximum of two vehicles on the road during the bulk of the day light hours.

Fach stated that when the license was initially granted we discussed what we wanted to allow on our city streets in the way of trolleys and we decided that this was allowable because the other two trolleys did not run during the evening hours. The evening hours were conducive to Amelia’s type of work, and Amelia was happy with that and the Council was happy with that and felt that is was a good compromise.

Lincoln stated that he does not understand why we would limit the time to 6:30 p.m. because it will not accomplish anything. Amelia has had a successful business and has taken criticism from the audience and from the Council and adapted it by not going thru the gates at the City Cemetery. Lincoln does not see a problem with the tour beginning at 1:00 p.m. and cannot see a problem with adding another one or two tour buses in the downtown area and if it does we can take action at that point to restrict.

Renner stated that he would like to give her something because it sounds like her business is growing. Would beginning at 6:30 p.m. give Amelia enough time to run another tour? Renner stated that he doesn’t know. Renner stated that beginning at 6:00 p.m. may work out.

Painter stated that most of the other tours are finished by 5:00 p.m.; Painter would be comfortable with beginning at 6:00 p.m.

Amended motion: Painter moved, seconded by Greene to begin tours at 6:00 p.m. and end at 10:00 p.m.

Amended Motion Roll Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Renner
NAYS: Lincoln

The motion carried.

Main Motion Rol Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Renner
NAYS: Lincoln

The motion carried.

NEW BUSINESS

13C-0335 – DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION FOR ZONING CALENDAR NO, 13A-02, A REQUEST BY DAN BALOCCA, 125 S. PROSPECT STREET, FOR A TEXT AMENDMENT TO PERMIT SMALL INNS IN THE LOW DENSITY RESIDENTIAL DISTRICT BY SPECIAL USE PERMIT

Motion: Greene moved, seconded by Fach to postpone until the next meeting for clarification from the Zoning Board.

Discussion: None.

13C-0336 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY THE NOUVEAU WINE COMMITTEE TO CONDUCT THE “WORLD’S LONGEST TOAST RELAY” ON MAIN STREET, NOVEMBER 22, 2013

Motion: Lincoln moved, seconded by Kieffer to conduct the “World’s longest toast relay” on Main Street. November 22, 2013.

Discussion: Lincoln stated he favored anything to get Galena’s name in the record books. He said lets go for it. Nouveau weekend has become quite an event and has done a lot of great things over the years and this would add to the mystique of the wine festival weekend.

Roll Call: AYES: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner
NAYS: None

The motion carried.

13C-0337 – DISCUSSION AND POSSIBLE ACTION ON 2013 STREET PAVING CONTRACT

Motion: Lincoln moved, seconded by Greene to approve the street paving contract with the total amount of \$126,280.00 to Civil Constructors.

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

13C-0338 – DISCUSSION AND POSSIBLE ACTION ON OPEN BURNING POLICY

Motion: Bernstein moved, seconded by Painter to discuss and approve the discontinuation of the semiannual open burn policy.

Discussion: Bernstein stated that she had been approached by a resident on why the City allows open burn. Bernstein did research and discovered that the smoke from the burning leaves is very detrimental to human health. There have been residents that have come before the Council in the past with respiratory problems and exhaust from cars as in regards to air pollution.

Bernstein stated that there are other alternatives in what you can do with your leaves such as raking them in a pile at the back of your property and let them decompose over the winter, shredding them with your lawn mower or put them in a yard waste bag and have Montgomery pick them up.

Lincoln spoke with Jim Rigdon of the Public Works and it was suggested that residents take the leaves and branches to the old landfill on Donegan St. and Lincoln suggested that the Old Landfill be publicized in the paper so residents know that they can take yard debris there instead of burning.

Greene stated that he agrees with Lincoln and suggested to burn one week only. Greene stated that residents need to do something with the leaves, if the leaves are not raked up then there is the problem with them going into the storm sewer and they could plug that up.

Painter suggested that we have one week of burn and one week that the residents rake the leaves and put them into bags and have Montgomery's pick them up with no charge to the residents. Enforce the burn rules that exist with the time of day.

Renner stated that we need to let the residents know about the old landfill, the Public Works does sweep and some resident do rake the leaves out into the streets when they know that the sweeper is coming.

Bernstein stated that she is in favor of trying the suggestion of burning for one week.

Renner stated that perhaps in the future there could be a machine purchased that would vacuum up the leaves.

Lincoln stated that he also spoke with Jim Rigdon about the machine and Rigdon stated that it would be more man hours and something that they would not be capable of doing at this time.

Greene stated that in Lena, IL they have a machine that vacuums the leaves, the residents just need to rake them up out into the streets.

Fach stated that cutting back to one week of burn and working towards to that goal of elimination. Fach does not want the Galena taxpayers to have to pay extra for leaf pick up. Fach does not support any type of equipment that we would need to purchase for leaf pick up. Fach believes that taking them to the old landfill could be a chaotic mess. He believes that everyone who has a lawn has a lawnmower and could just chop them up.

Amended motion: Fach moved, seconded by Kieffer to allow burning of leaves to one week, and one week of free leaf bag pick up.

Discussion: Lincoln asked if we vote on the amended motion and that passes then we go to the original motion and vote on that which was to ban the burn altogether? Renner stated that is correct, perhaps the Council should vote on the original motion then give direction to that.

Retract original motion: Bernstein moved, seconded by Painter to retract original motion.

Retract amended motion: Fach moved, seconded by Kieffer to retract amended motion.

Motion: Fach moved, seconded by Kieffer to allow for one week burn in the fall and in the spring with the consecutive week being free leaf bag pick up.

Discussion: Renner asked who would be going around picking up the leaves. Fach stated that the Public Works would go around and when they see a bag of leaves they would pick them up.

Renner suggested that the City could designate a particular day. Fach suggested perhaps having the residents get the bags to a designated spot.

Painter suggested leaving some flexibility on the second week to work with Montgomery and work with Public Works to see what will work out best.

Lincoln stated that there is a letter that the Fire Chief sends out a few weeks before the burning happens and he could write up the options of the burn, and free leaf bag pick up.

Kieffer stated perhaps the residents would not be burning as much if they knew about the free leaf bag pick up.

Renner stated that if it rains then the residents know that they would have the option of the free leaf bag pick up or they could take them to the old landfill.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

13C-0339 – DISCUSSION AND POSSIBLE ACTION ON CHANGE ORDERS FOR CITY HALL PROJECT

Motion: Lincoln moved, seconded by Painter to approve the change orders to the new City Hall of \$81,3356.90 and the preferred option is 14B and is included in the price of removing and replacing the brick veneer.

Discussion: Lincoln asked about the Gypcrete and how much is on the floor. Andy Lewis City Engineer stated there are four offices, and one office has Gypcrete with about an inch and one-half thick. Lincoln stated there machines that can be rented that grind off glue and he hopes that this part is a minimal part of the change order.

Fach stated that he agrees and feels this amount is pretty high. Fach had questions on the motion activated faucets in the restrooms, will they be motion activated urinals and toilets, and he was informed that yes they were. Fach asked Andy Lewis, City Engineer if he recommended stone sills as opposed to the pre-cast. Lewis stated the advantage of the stone sills is that there is a far shorter order period on them, as pre-cast lintels is six to eight weeks order period. Greene asked if concrete adheres better to stone then to lintels.

Greene questioned the insulation that was used in the sealing of the block and was wondering if there was something better that they could have used.

Lincoln asked about the integrity and strength of both. Lewis stated that the lintels and sills are more decorative than structural.

Greene asked Lewis if there will be new flashing on the parapet wall. Lewis responded yes there will be new flashing.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

13C-0340 – WARRANTS

Motion: Fach moved, seconded by Lincoln, to approve the Warrants as presented.

Discussion: Bernstein had a question on NuToys Leisure Products in the amount of \$1010.00 for garbage can lids.

Mark Moran City Administrator stated that these are heavy garbage can lids in the downtown area and purchased from this company.

Lincoln had a question on the credit of -\$2345.61 to Holland Plumbing, Mark Moran City Administrator stated that there were a couple of items that were purchased in duplicate from Public Works and Holland Plumbing now they are on our shelves for future use. Moran suggested he review the warrant and report back to the Council.

Roll Call: AYES: Lincoln, Painter, Bernstein, Fach, Greene, Kieffer, Renner
NAYS: None

The motion carried.

13C-0341 – ALDERPERSONS' COMMENTS

Bernstein stated that she had someone tell her that two times in an hour there were people on the Galena River in pontoon boats that drove stakes into the shore and then pulled the boats up on the bank. The person was concerned with erosion.

Bernstein would like to have mandatory recycling at events that the City approves.

Bernstein asked Moran about the IDOT purchase of property on Highway 20, and was wondering what the City could do about a public hearing and a response to this in some way.

Painter agrees with Bernstein with the mandatory recycling. She thanked Adam Johnson in coming forth about the removal of the house on Van Buren St and she is disappointed that the historical house was removed. She thanked Lewis and other City staff for overseeing the construction of the new City Hall.

Lincoln stated the Music Festival was busy and they were doing recycling.

Kieffer stated that he received calls that the music at the Music Festival was too loud and the music was not appropriate for that neighborhood.

Green stated that he did not need to go downtown to hear it, and his neighbors complained about the noise—he also received calls. Greene stated that next time the music needs to be toned down and the City does have a noise ordinance and we should abide by that.

Fach stated the loudness does need to be addressed with the next festival. Fach had someone say to him that some of hotels and B& B's are not recycling. He asked if the City can address this issue and get the information out to them that we do recycle. Fach stated that there needs to be more spots on Main Street for recycling containers so we can increase our recycling capacity for the public. He agrees with Bernstein that mandatory recycling needs to be done at festivals.

13C-0342 – CITY ADMINISTRATOR'S REPORT

Moran explained that he expected more information to be forthcoming concerning the Spring Street project issues raised by some residents of Spring Street. He explained that Andy Lewis met with IDOT staff and that IDOT plans to respond the residents and copy the City. IDOT is planning on at least one additional public meeting in the future.

Moran stated that the City is upgrading the financial software this week. Some employees are away at training for the software in Madison, WI.

Moran stated that the Deer Committee had to cancel last month for lack of quorum. The meeting was rescheduled for Tuesday September 3 at 8:30 a.m. DNR representatives will be attending the meeting by phone.

Moran stated that Lt. Bill Moser announced his retirement effective October 1, 2013. Moran thanked him for his many years of service and wished him the very best.

13C-0343A – MAYOR’S REPORT

Renner thanked everyone for keeping the place together at the last meeting when he was absent.

13C-0343B – MOTION FOR EXECUTIVE SESSION

Motion: Kieffer moved, seconded by Painter, to recess to Executive Session to discuss the following:

- Purchase or lease of real estate, Section 2 (c) (5)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

The meeting recessed at 7:35 p.m.

The meeting reconvened at 7:54 p.m.

13C-0344 – DISCUSSION AND POSSIBLE ACTION ON PURCHASE OF PROPERTY

Motion: Lincoln moved, seconded by Kieffer to approve a contract to purchase 2.2 acres, a division of parcel 43-13-000-075-00, from Jan and Lorraine Svec, for \$113,500, for the purpose of constructing a fire training center.

Discussion: The council came out of executive session at 7:54 p.m. and reconvened in open session for item number 13C-0344.

Roll Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

13C-0345 - ADJOURNMENT

Motion: Lincoln moved, seconded by Kieffer, to adjourn.

Discussion: None.

Roll Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Shirley Johnson
Recording Secretary

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 6, 2013

RE: Methodist Church Patio Proposal

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "DATE:" line.

At the July 26 meeting you tabled action on the proposal by the Galena United Methodist Church to install a concrete patio, fencing, and landscaping beneath the Washington Street right-of-way adjacent to the church. The motion to table included a request for clarification about whether the church would provide insurance coverage for the improvement and more information about the proposed landscaping. I am writing to provide an update on these issues, as well as the other outstanding issues.

I have confirmed with the church Chair of Trustee, Dan Ripley, that the church would cover the patio area with \$1 million of insurance and name the city as additionally insured. This would satisfactorily address the recommendation of our insurance carrier.

To clarify how the project would be constructed, including the landscaping, Assistant City Engineer, Matt Oldenburg, prepared the attached photo images. The patio area is approximately 20' by 22'. The fence would be installed to prevent public access to the rear of the fire station and the church.

The council should first make the determination of whether the patio is useful to and in the interest of the general public? If the project is constructed, it will be a city-owned public space open and accessible to the public at all times.

If the project were to move forward, we would need to clarify the following:

- Will the city cover any of the cost of the project? The church is asking for 50% of the estimated project cost or \$1,700. The project is not included in the current city budget.
- Access to the rear of the church would have to be guaranteed for the church.
- Maintenance responsibilities for the improvements, concrete, fencing, and landscaping, would have to be determined.

- The city would need the right to remove the improvements or order the removal, if warranted, as part of the maintenance or improvements to the steps, the fire station, or the right-of-way.
- The city should have the right to approve the number and design of any improvements, including fencing, urns, and benches.
- Would the memory stones or bricks be allowed, and if so, would they be available to anyone or only church members?
- Would the Methodist Church symbol, a dove or any other symbol be allowed on the concrete?

If you would address each of the above issues, the City Attorney would prepare a letter of understanding to memorialize the expectations of both parties.

Please let me know if you have any questions. Thank you.





Ordinance # _____

**AN ORDINANCE AMENDING CHAPTER 114 OF THE CODE OF ORDINANCES
OF THE CITY OF GALENA, ILLINOIS**

WHEREAS, the City of Galena currently has tour service licenses in effect which recognize the entertainment value of such tours and the positive impact such tours have on the local economy, but also balances the need to protect the health, safety and welfare of citizens and neighborhoods of the City of Galena.

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Section 114-04, of the Galena Code of Ordinances entitled **ANNUAL LICENSE AND FEES**, is hereby amended to delete the strikethrough language and to add the underlined language in Paragraph (B)(1)(c)

(B)(1)(c) A Tour Operator with a Restricted License shall have restricted hours of operation from 6:00 p.m. ~~7:45 p.m.~~ until 10:00 p.m.

SECTION II: All other provisions of Chapter 114 shall remain in full force and effect.

SECTION III: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be in full force and effect 90 days from its passage.

SECTION V: Passed on this _____ day of _____, A.D. 2013, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

Mary Beth Hyde, City Clerk

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator, Mark Moran

FROM: Matt Oldenburg, Zoning Administrator *MATT*

DATE: September 4, 2013

RE: Cal. No. 13A-02, Applicant & Owner: Daniel Balocca –125 South Prospect Street, Galena, IL 61036. Request for Text Amendment to Zoning Ordinance Table 154.403.1 *Permitted Land Uses* to amend Low Density Residential District to allow for Public Accommodations, Small Inns to operate by Special Use Permit.

Recommendation

Regarding Mr. Baloccas's request, the Zoning Board of Appeals voted to forward a positive recommendation to the City Council to approve the text amendment to allow Public Accommodations, Small Inns to operate in Low Density Residential Districts by Special Use Permit only.

Pro forma, the Zoning Board of Appeals held a public hearing on July 10, 2013 by which the public was allowed to voice favor or objection to the text amendment. Notice for this hearing appeared in the Galena Gazette on June 25, 2013 in a standard published notice format, setting forth the date, time, place and purpose of such hearing, the general nature of the request or matter to be heard, the name of the applicant and property owner, and identification of the subject property. Additionally, Surrounding Property Owner letters were mailed-out with a public notice statement that included this text amendment request as it was concurrent with the Special Use Permit request.

At the previous City Council meeting, held on August 26, 2013, the request was tabled due to a question of procedure regarding the size of the published notice.

§154.920 ZONING CODE AMENDMENT AND REZONING.

(E) Application and Review Procedures.

(2) Notice.

(a) Mailed Notice. A rezoning request relating to more than 5% of the entire incorporated area of the City and all text amendment requests shall not require mailed notice to any property owner. Instead, Zoning Administrator shall purchase a *quarter-page* display advertisement in a local newspaper of general

circulation. The content and timing of said advertisement shall follow the published notice provisions of 154.919(F)

I made the error of not requesting the specific size of notice with the newspaper and, naturally, the notice was published at the normal size.

The City Attorney and I have discussed the question whether or not proper notice has compromised the fundamental fairness and due process of the public hearing. We conclude that the notice was *substantially compliant* and should be deemed as complete for the following reasons:

- Notice was published in the Galena Gazette with all pertinent information at the appropriate time.
- Surrounding Property Owner letters were mailed to everyone within 250 ft. of the property with notice of the public hearing regarding the text amendment request.
- The section below states that the published notice, as described above, is substantially compliant and therefore complete.

§154.919 (F) Notice.

(5) **Substantial Compliance.** Notice shall be deemed to be complete when there is substantial compliance with the requirements of this section. Minor technical deviations in the language of published or mailed notice shall not be deemed to impair the notice when notice has been given. The requirement for the number of days of notice, for the general types of notices and for specifying the time, date and place of a hearing and the general location of the property shall be strictly construed; where there is a question raised at the hearing regarding the adequacy of notice, the body conducting the hearing shall make a formal finding as to whether there was substantial compliance with the notice requirement.

The spirit of the code is to promote increased efficiency in our processes and to work toward the goal of guiding and accomplishing coordinated and harmonious development of the City and its environs (paraphrased from §154.919 (I)(5)(c)1-4.)

Additionally, the requirement for the quarter-page published notice is a City ordinance, not a State requirement. Therefore, please consider that the notice of public hearing was substantially compliant and due process is complete. I have included the public notice below as it appeared in the newspaper and Surrounding Property Owner letters.

If deemed as substantially compliant, as the decision-making authority for text amendments, you may approve/approve with conditions/deny the application. If you are inclined to approve the text amendment at this meeting, please also approve the included Ordinance.

PUBLIC NOTICE

The City of Galena Zoning Board of Appeals will hold a public hearing on the following item(s) at **6:30 PM** on Wednesday, **July 10, 2013** at City Hall, 312 ½ N. Main Street, Galena, Illinois:

1. Cal. No. 13A-02, Applicant & Owner: Daniel Balocca –125 South Prospect Street, Galena, IL 61036. Request for Text Amendment to Zoning Ordinance Table 154.403.1 *Permitted Land Uses* to amend Low Density Residential District to allow for Public Accommodations, Small Inns to operate by Special Use Permit.
2. Cal. No. 13S-03, Applicant & Owner: Daniel Balocca –125 South Prospect Street, Galena, IL 61036. Location: Lot Fifteen (15) and Sixteen (16) in Block Number Three (3) in the City of Galena on the West side of the Galena River in the County of Jo Daviess in the State of Illinois, common address 125 S. Prospect Street, Galena, IL. Request for Special Use Permit to change the use of the Felt Manor from a 5-room Bed & Breakfast to a 6-room Small Inn in the Low Density Residential District, pending Text Amendment to allow Small Inns use in LDR by Special Use Permit.
3. Cal. No. 13S-04, Applicant: The Galena Farmers' Market Vendors (Ronald Ricke) – 123 North Commerce Street, Galena, IL 61036. Request for Special Use Permit to display a portable "sandwich board" sign at intersection of Main & Hill Streets to notify residents and visitors about the market location. The sign would be used from 6:00am to 10:00am on Saturdays while the market is open.

The applications and supporting materials are on file and available for review at City Hall. Persons wishing to express opinions on the above request should attend the public hearing relative to that item.

Matt Oldenburg
Zoning Administrator

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 5, 2013

RE: Open Burn

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "DATE:" line.

At the July 26 meeting, you voted to limit the open burn period to one week this fall and to offer one week of free curbside leaf collection for residents. I am writing to suggest a plan for the free collection and disposal of the leaves.

Last year, our fall open burn period was from October 24 through November 12. After consultation with Fire Chief, Randy Beadle, I would suggest scheduling the open burn from Saturday, November 2 through Sunday, November 10. The free leaf pickup would occur the following Wednesday, November 13.

As you discussed at the last meeting, one option would be for our Public Works Department to collect the leaves and deposit them at our old landfill where they would have to be burned. I confirmed with the Illinois Environmental Protection Agency that the leaves could not be composted there because the site is not designed to be or licensed as a compost facility. Our staff questions the merit of this option since the amount of leaf burning would not be reduced, but rather concentrated at the landfill. One of our residents who lives near the old landfill has also expressed concern about the added smoke from this approach. I have attached a letter from this resident, Lori Stangl.

An alternative would be to contract with our current refuse and recycling hauler, Montgomery Trucking, to collect and haul the leaves to a licensed compost facility. Montgomery could use a compacting truck which would likely result in fewer trips to the compost facility than if Public Works loaded dump trucks with leaves. Montgomery may be able to deliver all the leaves in a single trip. I have confirmed that the Dubuque Metro Area Solid Waste Agency would accept at no cost the leaves and grass clippings from Galena, provided they are in paper and not plastic bags.

Montgomery Trucking has confirmed that they could collect the leaves on November 13 (not a recycling collection week) at a rate of \$80 per hour. The amount of time it would take to collect the entire community is not known, but is expected to be not more than 8 hours. With a total cost that is not expected to exceed \$640, I believe this option would

be more cost effective than using our own labor and equipment. If this approach is acceptable, we would ask the Gazette to report the plan and we would include the plan on our city website.

Residents would be responsible for purchasing at retail the paper bags required for the free collection service. Residents that prefer to use plastic bags could still set the bags at curbside for collection on their weekly garbage collection day. The standard yard waste tag would need to be purchased and attached to each plastic bag of leaves. In accordance with past practice, leaves could also be deposited by residents at the old landfill. Again, the city would be required to burn any leaves received at the old landfill.

I look forward to your discussion and decision.

Hi Mark,

I am responding to the article in the Gazette regarding open burning. I hope that you are the appropriate person to voice my concerns to. I know I have discussed this issue in the past with you. The city council wants to ban open burning altogether and their option is to have everyone in Galena take it the "old landfill on Donegan Street" . Bernstein states "I know there are people in the community that are concerned about their health as it regards air pollution" Smoke from burning leaves are "detrimental to one's health".

What *about my family's health* when the smoke makes its way to our windows every night and is so obnoxious that we must shut our windows ?

What about the mornings when I go out to my car and it appears to have just snowed but it is the middle of August? It is clearly ashes because of the explosion that has occurred when the lawn waste is burned.

I have put up with this for a very long time as you are aware, but after reading the latest article I fear that the burning will increase.

I invite anyone to visit our home when the burning is happening if there is any doubt of my claims. Why do we have to suffer so that the rest of Galena can avoid those "detrimental health effects" .

Please feel free to share this e-mail with member of the city council or provide me with their contact information.

I certainly don't want to cause problems but I am passionate about this issue because my husband has asthma and my children have allergies and the constant burning will cause them to have "detrimental health effects".

Thanks for your attention to this matter.

Lori Stangl RN BSN
Director of Clinical Services
Jo Daviess County Health Dept.
9483 US RT 20 W P.O. Box 318
Galena, IL 61036
1-815-777-0263
1-815-777-2977 (fax)
lstangl@jodaviess.org

Ordinance #O-13-__

**AN ORDINANCE AMENDING TABLE 154.403.1
“PERMITTED LAND USES” AND CHAPTER 154.015
“DEFINITIONS” OF THE CODE OF ORDINANCES OF THE CITY
OF GALENA**

BE IT ORDAINED by the City Council of the City of Galena, JoDaviess County, Illinois as follows:

SECTION I: Table 154.403.1: Permitted Land Uses is hereby amended as highlighted below:

- ***ADD TO:*** Table 154.403.1 (D) Principle Commercial Land Uses (8) Accommodations, Small Inn. (Additions are underlined and bold)

Table 154.403.1. Permitted Land Uses

LA	CSR	LDR	MDR	IHDR	NO	PO	NC	PC	GC	DC	PI	LI	III	Type of Land Use Principal Commercial Land Uses (154.406(D))
					P	P	P	P	P	P	P	P	P	(1) Office
					S	S	P	P	P	P	S			(2) Personal or Professional Service
S	S				S		P	P	P	P	P	P	P	(3) Artisan Studio
						S	P	P	P	P	S			(4) Sales and Service, Indoor
									P				P	(5) Sales and Service, Outdoor Display
									P					(6) Sales and Service, In-Vehicle
	S	S	S	S	S									(7) Accommodations, Bed & Breakfast
		S			S		S	S	S	S				(8) Accommodations, Small Inn
						S		S	P	S	S			(9) Accommodations, Hotel/Motel
						S	S	P	P	P	S			(10) Entertainment, Indoor Commercial
S									S			S		(11) Entertainment, Outdoor Commercial
												S	S	(12) Entertainment, Adult
								S	P	S	P	P	P	(13) Maintenance Service, Indoor
									S				P	(14) Maintenance Service, Outdoor
S									S				S	(15) Commercial Animal Boarding
									P			P	P	(16) Vehicle Repair and Maintenance

P = Permitted by Right (See section 154.402(A)) S = Permitted by a Special Use (See section 154.402(B))

SECTION II: Chapter 154.015: Definitions is hereby amended as follows:

- **ADD TO:** Section 154.015, Definitions (*Additions are underlined and bold*)

GUEST ACCOMMODATION/SMALL INN. *A building, or portion thereof functioning to provide six to eight guest rooms for up to a maximum of 16 guests. Access to rooms is made through principal and secondary access points of the building and connecting corridors and staircases. Supervision of a small inn is maintained at all hours of the day and night from within the building or on-premise and meals may or may not be served. Small inns are permitted only in Low Density Residential and commercial districts and only by Special Use Permit. See § [154.406\(D\)\(8\)](#).*

SECTION III: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be in full force and effect within ten (10) days of its passage and legal publication in pamphlet form.

SECTION V: Passed on the ____ day of _____, A.D., 2013, in open Council.

AYES:

NAYS:

ATTEST:

TERRY RENNER, MAYOR

CITY CLERK

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 6, 2013

RE: IHPA Grant Opportunity

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "FROM:" line.

The Illinois Historic Preservation Agency (IHPA) has made us aware of grant funding available for electronically recording and publishing our historic district survey data and photographs. As of today, we are continuing to work with the IHPA staff to determine the best structure for the possible grant application.

Building Official, Duff Stewart, and Historic Preservation Commission Chairperson, Craig Brown, have been working to define the scope of the project and the potential costs. I am attaching a project proposal from CRE Planning and Development that explains what would be accomplished with the use of the RuskinARC software.

The estimated project cost, including additional document scanning not included in the CRE proposal, is \$21,486. This includes a \$4,000 annual maintenance and license fee for the software. The Galena Foundation has agreed to cover the cost of the annual fee for not less than 10 years. They would cover the entire 30% match requirement of \$6,445 in the first year.

I expect to have a contract and agreement from the IHPA on Monday. Craig Brown will attend the council meeting and will have more information to share about the project.



CRE Planning and Development, LLC

1067 N Main St Unit 184, Nicholasville, KY 40356

(859) 797-0048

glen.payne@ruskinarc.com

www.ruskinarc.com

Attn: Craig Brown, Chair
Galena Historic Preservation Commission
City Hall, 312½ North Main Street, Galena, IL 61036

Date: June 2, 2013

Re: RuskinARC Proposal

Dear Craig,

Thank you for the opportunity to present our proposal to capture all of Galena's architectural survey records into RuskinARC. You and Duff Stewart have been very helpful getting us to this point.

We are delighted and prepared to do all of the work necessary to bring Galena's historic property records and photos into RuskinARC's consolidated online management platform. From our conversations we agree that having Galena's historic properties interactively mapped, managed, recorded, and searchable online will bring enormous benefit to your stewardship efforts.

We're confident that RuskinARC will prove to be a valuable asset to Galena, the HPC, and the public and that you will find it to be an invaluable tool for your community's survey and planning efforts.

Sincerely,

A handwritten signature in blue ink that reads "R Glen Payne, Jr." with a stylized flourish at the end.

R Glen Payne, Jr.
CRE Planning and Development
www.ruskinarc.com

PROPOSAL

We've had several conversations with you and with Duff Stewart, so we'll keep this as concise as possible. We understand the following:

- Galena had two thorough surveys done of every historic property in town, one in 1990 and one in 2010 (by Ball State University). You want both surveys stored by address and readily accessible by the user.
- Data is roughly half electronic and half paper. There is a spreadsheet that contains information recorded in 2010 by Ball State. Photographs from that survey are electronic and can be sent to us on DVD or CD-ROM. The photos can be matched to the data records.
- Survey data from the 1990's era is represented by paper records.
- There are approximately 1700 properties that are most relevant.
- Your overall goal is to store data, relevant historic and current photographs, and owner's commentary for each house in the historic district that can all be captured and searched by address.

Based on the above and on our discussions, we propose to do the following work:

1. **Fix and import the 2010 survey data.** We will parse, manage, and arrange the data provided in the spreadsheet in such a way that ensures all of the information it contains is captured in RuskinARC to the highest degree of accuracy and completeness for each historic property. This involves a careful, manual first step and then technical scripting to match and import data in the sheet with corresponding data fields in RuskinARC.
2. **Create , check , and polish the interactive map.** Our automated geo-processing does a reasonable job of mapping properties based on addresses but can typically only achieve ~85% accuracy. After the automated stages we will go property-by-property and make edits so that all map markers are accurately placed and appear correctly on the interactive map.
3. **Upload the 2010 photos for each property.** For each historic property we will manually upload the 2010 survey photos to each correct address. We will caption each photo with "2010" and/or photo credit information so they can be easily distinguished from other photos to come.

At the end of these steps all of Galena's historic properties from the 2010 survey will be online in a rich, searchable, interactive format with photos.

Proposed Fees:

Proposed fees for the services described above: \$12,486 (one time)

Cost to establish Premium RuskinARC account: \$4000 (same recurs annually)

Total: \$16,486

Notes:

The *1990s-era survey records* are paper and would need to be digitized. We've talked and agree that once Galena's catalog is established in RuskinARC, an intern is best suited to scan and attach these in RuskinARC without any time pressure. It's a good idea to capture and preserve this valuable work since buildings change over time, and paper records are vulnerable. If you want to consider our doing the scanning and upload work as a separate project, just let us know.

The *2010 survey records* include batches of paper forms that have been scanned. Based on our discussion we understand that the spreadsheet captured all the information on the paper records, so we didn't intend to upload those. Again, let us know if you'd like to consider this as an addition to the project.

Historic photos and homeowner's narratives can be added at any point, by any user, once the account and data have been established online. If there are historic photos ready for upload and you want us to add those, please let us know.

This proposal is valid until August 31, 2013.

Payment schedule:

We propose a two-payment schedule where we would request 50% at commencement of work and 50% upon full delivery. We're flexible and would be happy to talk more about this with you and make arrangements to satisfy.

Craig, thank you again for your consideration. We are available to start on your project right away, and look forward to answering any questions you may have.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ALBAUGH, CRAIG (1084)							
	1	1 Invoice	RETIREMENT HEALTH B	09/09/2013	98.00		783246402
Total ALBAUGH, CRAIG (1084):					98.00		
ALVIN'S POOL & SPA (104)							
026945	1	Invoice	CHEMICALS	08/10/2013	147.50		595565600
026967	1	Invoice	CHEMICALS	08/14/2013	157.50		595565600
Total ALVIN'S POOL & SPA (104):					305.00		
AT & T (LOCAL) (103)							
090913	1	Invoice	POLICE/PHONE	09/09/2013	245.05		012155200
Total AT & T (LOCAL) (103):					245.05		
BARANSKI, HAMMER, (375)							
	6	1 Invoice	CITY HALL CONSTRUCTI	08/01/2013	5,250.00		011382000
Total BARANSKI, HAMMER, (375):					5,250.00		
BELL, CAROL (119915)							
090113	1	Invoice	REFUND - COUNTRY FAI	09/01/2013	25.00		011191200
Total BELL, CAROL (119915):					25.00		
BIRD CHEVROLET (974)							
080713	1	Invoice	NEW TRUCK	08/07/2013	28,195.00		014184001
Total BIRD CHEVROLET (974):					28,195.00		
CEDAR CROSS OVERHEAD DOOR (588)							
159506	1	Invoice	GARAGE DOOR MAINTEN	08/15/2013	94.00		014151100
Total CEDAR CROSS OVERHEAD DOOR (588):					94.00		
CIVIL CONSTRUCTORS, INC. (1122)							
083013	1	Invoice	STORM PUMP	08/30/2013	462,718.58		416186006
Total CIVIL CONSTRUCTORS, INC. (1122):					462,718.58		
CUSTOM FIRE APPARATUS, INC. (118770)							
15017	1	Invoice	VEHICLE MAINTENANCE	08/12/2013	48.00		222261300
Total CUSTOM FIRE APPARATUS, INC. (118770):					48.00		
DIXON, R. K. CO. (1)							
918131	1	Invoice	COPIES MADE	08/15/2013	144.76		011357900
Total DIXON, R. K. CO. (1):					144.76		
DOIG, KATHLEEN (119339)							
588742	1	Invoice	MARKET HOUSE RESTR	09/03/2013	360.00		011351106

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total DOIG, KATHLEEN (119339):					360.00		
EDEL, JEANINE (119916)							
090113	1	Invoice	REFUND - COUNTRY FAI	09/01/2013	25.00		011191200
Total EDEL, JEANINE (119916):					25.00		
FIRST COMMUNITY BANK (547)							
090113	1	Invoice	DEWEY/JACKSON LOAN	09/01/2013	11,490.59		604172002
090113	2	Invoice	DEWEY/JACKSON LOAN	09/01/2013	33,445.30		604171002
Total FIRST COMMUNITY BANK (547):					44,935.89		
FISCHER EXCAVATING, INC. (25638)							
1000763	1	Invoice	MISC. MATERIALS	08/29/2013	272.90		014161404
Total FISCHER EXCAVATING, INC. (25638):					272.90		
FOLEY'S TIRE & AUTO SERVICE, INC. (119917)							
1301	1	Invoice	EQUIPMENT	08/22/2013	15.00		175251400
Total FOLEY'S TIRE & AUTO SERVICE, INC. (119917):					15.00		
FRANK, DAVE (153)							
090113	1	Invoice	SAFETY GLASSES REIM	09/01/2013	478.36		014147100
Total FRANK, DAVE (153):					478.36		
GALENA CHRYSLER (82)							
52266	1	Invoice	SQUAD 3 MAINTENANCE	08/07/2013	26.17		012151306
52298	1	Invoice	SQUAD 1 MAINTENANCE	08/09/2013	54.72		012151306
52371	1	Invoice	SQUAD 4 MAINTENANCE	08/17/2013	24.67		012151306
52445	1	Invoice	SQUAD 5 MAINTENANCE	08/22/2013	54.90		012151306
Total GALENA CHRYSLER (82):					160.46		
GALENA GAZETTE (34)							
00031431	1	Invoice	PUBLIC NOTICE	08/13/2013	43.70		014655300
Total GALENA GAZETTE (34):					43.70		
GALENA LAUN. & LINEN INC. (84)							
090913	1	Invoice	FINANCE-LAUNDRY SER	09/09/2013	27.00		011365400
090913	2	Invoice	FIRE DEPARTMENT	09/09/2013	42.50		222265100
090913	3	Invoice	POLICE DEPARTMENT	09/09/2013	30.00		012165100
090913	4	Invoice	TURNER HALL-RUG SER	09/09/2013	27.00		585465401
Total GALENA LAUN. & LINEN INC. (84):					126.50		
GALENA LUMBER CO. (85)							
083113	1	Invoice	MISC. MATERIALS	08/31/2013	136.00		014151100
083113	2	Invoice	MISC. MATERIALS	08/31/2013	9.38		014165300

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total GALENA LUMBER CO. (85):					145.38		
GALENA STATE BANK (820)							
081613	1	Invoice	PHASE 7 LOAN	08/16/2013	3,944.69		600171009
081613	2	Invoice	WINERY LOT LOAN PAY	08/16/2013	3,129.14		600171008
Total GALENA STATE BANK (820):					7,073.83		
GALL'S, INC. (712)							
000888476	1	Invoice	UNIFORMS/TONY	08/14/2013	94.00		012147115
000945837	1	Invoice	UNIFORMS/KIM	08/29/2013	24.29		012147115
Total GALL'S, INC. (712):					118.29		
H. B. WILKINSON (31)							
133326-0822	1	Invoice	GRANT APPLICATION	08/22/2013	25.00		175282006
Total H. B. WILKINSON (31):					25.00		
HOLLAND HEATING, AIR COND (99)							
36520	1	Invoice	AC REPAIRS	08/19/2013	226.94		011351101
Total HOLLAND HEATING, AIR COND (99):					226.94		
HYDE, MARY BETH (101)							
090513	1	Invoice	TAVEL/CLARITY TRAININ	09/05/2013	342.97		011456200
Total HYDE, MARY BETH (101):					342.97		
IL DEPARTMENT OF CMS (CRF) (118967)							
T1403179	1	Invoice	IN-SQUAD COMPUTER C	08/26/2013	232.60		012154200
Total IL DEPARTMENT OF CMS (CRF) (118967):					232.60		
IL SECRETARY STATE (693)							
090513	1	Invoice	LICENSE FOR 2014 CHE	09/05/2013	105.00		014184001
Total IL SECRETARY STATE (693):					105.00		
J & R RENTAL (1014)							
0021437	1	Invoice	SUPPLIES	08/22/2013	36.99		175265200
Total J & R RENTAL (1014):					36.99		
J & R SUPPLY INCORPORATED (951)							
1308606	1	Invoice	STORM SEWER	08/29/2013	300.00		014151406
Total J & R SUPPLY INCORPORATED (951):					300.00		
JO CARROLL ENERGY, INC. (397)							
090113	1	Invoice	ELECTRIC	09/01/2013	6,154.33		154157200
090113	2	Invoice	ADMINISTRATION/ELECT	09/01/2013	600.06		011357101
090113	3	Invoice	POLICE/ELECTRIC	09/01/2013	323.38		012157101

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
090113	4	Invoice	EMS/ELECTRIC	09/01/2013	109.01		121057101
090113	5	Invoice	PARKS/ELECTRIC	09/01/2013	92.61		175257101
090113	6	Invoice	FLOOD CONTROL/ELECT	09/01/2013	106.53		202557601
090113	7	Invoice	FIRE DEPT./ELECTRIC	09/01/2013	411.32		222257601
090113	8	Invoice	TURNER HALL/ELECTRIC	09/01/2013	743.37		585457100
090113	9	Invoice	WELCOME SIGNS	09/01/2013	29.82		014157101
Total JO CARROLL ENERGY, INC. (397):					8,570.43		
JO DAVIESS CTY SHERIFF (116)							
1	1	Invoice	RADIO SERVICE	09/09/2013	100.00		222253800
3	1	Invoice	CITY SHARE OFFICER T	09/09/2013	200.12		012153800
Total JO DAVIESS CTY SHERIFF (116):					300.12		
LAW ENFORCEMENT SUPPLY (119909)							
293484	1	Invoice	UNIFORMS/ERIC	08/19/2013	159.14		012147115
Total LAW ENFORCEMENT SUPPLY (119909):					159.14		
LAWSON PRODUCTS, INC. (627)							
9301862954	1	Invoice	SUPPLIES	08/20/2013	164.74		175265200
9301866080	1	Invoice	SUPPLIES	08/21/2013	78.80		014165200
Total LAWSON PRODUCTS, INC. (627):					243.54		
METLIFE SMALL BUSINESS CENTER (775)							
090113	1	Invoice	DENTAL INSURANCE	09/01/2013	1,797.91		011345101
Total METLIFE SMALL BUSINESS CENTER (775):					1,797.91		
MONTGOMERY TIMMERMAN, INC. (119350)							
090213	1	Invoice	CITY HALL	09/02/2013	64,843.77		011382000
090413	1	Invoice	GAZEBO	09/04/2013	1,093.09		175289000
Total MONTGOMERY TIMMERMAN, INC. (119350):					65,936.86		
MURRAY, B. L. CO. INC. (135)							
80729	1	Invoice	RESTROOMS	08/27/2013	45.60		175265200
Total MURRAY, B. L. CO. INC. (135):					45.60		
NICOR (151)							
090113	1	Invoice	MARKETHOUSE RESTRO	09/01/2013	23.21		011351106
090113	2	Invoice	POOL-GAS	09/01/2013	1,132.77		595557102
Total NICOR (151):					1,155.98		
NICOR (F) (118924)							
090113	1	Invoice	CITY HALL-GAS	09/01/2013	48.83		011357105
090113	2	Invoice	GREEN STREET	09/01/2013	75.63		011357105
090113	3	Invoice	POLICE-GAS	09/01/2013	58.56		012157105
090113	4	Invoice	FIRE DEPARTMENT-GAS	09/01/2013	182.06		222257105
090113	5	Invoice	TURNER HALL-GAS	09/01/2013	86.00		585457105

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total NICOR (F) (118924):					451.08		
ORKIN PEST CONTROL (574)							
86305413	1	Invoice	PEST CONTROL SERVIC	08/16/2013	80.73		011351101
Total ORKIN PEST CONTROL (574):					80.73		
PEPPLE, CINDY (106)							
090513	1	Invoice	TRAVEL EXPENSE CLARI	09/05/2013	226.32		011356200
Total PEPPLE, CINDY (106):					226.32		
PETITGOUT CORPORATION (689)							
6951	1	Invoice	JULIE LOCATE	08/26/2013	75.00		014154900
6956	1	Invoice	GAZEBO PROJECT	08/29/2013	75.00		175289000
Total PETITGOUT CORPORATION (689):					150.00		
PRICE, DEB (119089)							
090413	1	Invoice	TRAVEL/CLARITY TRAINI	09/04/2013	238.07		514292900
Total PRICE, DEB (119089):					238.07		
QUILL CORP. (686)							
4861860	1	Invoice	OFFICE SUPPLIES/ALL	08/15/2013	341.77		011365102
Total QUILL CORP. (686):					341.77		
SIGNCRAFT SCREENPRINT, INC. (555)							
354951	1	Invoice	SIGNS	08/15/2013	236.56		222292900
Total SIGNCRAFT SCREENPRINT, INC. (555):					236.56		
SLOAN IMPLEMENT (119196)							
5025938	1	Invoice	EQUIPMENT	08/22/2013	17.02		175251400
Total SLOAN IMPLEMENT (119196):					17.02		
TRI-STATE PORTA POTTY, INC. (908)							
5350	1	Invoice	BIKE TRAIL/PORTA POTT	08/30/2013	90.00		175257901
Total TRI-STATE PORTA POTTY, INC. (908):					90.00		
TRI-STATE SCREEN PRINTING (119187)							
10485	1	Invoice	SIGNS	08/09/2013	221.90		014165204
10969	1	Invoice	SIGNS	08/22/2013	24.00		014165204
10978	1	Invoice	UNIFORMS/DON & LORI	08/14/2013	7.20		012147115
11052	1	Invoice	UNIFORMS/DON	08/21/2013	3.90		012147115
Total TRI-STATE SCREEN PRINTING (119187):					257.00		
UPS STORE GALENA, THE (1260)							
082813	1	Invoice	GRANT APPLICATION PO	08/28/2013	29.53		175282006

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total UPS STORE GALENA, THE (1260):					29.53		
WHITE, JUDY (1204)							
010113	2	Adjustmen	1099 adjustment	01/01/2013	350.00-		585453600
010113	3	Adjustmen	1099 adjustment	01/01/2013	350.00		585453600
011413	2	Adjustmen	1099 adjustment	01/14/2013	110.00-		014151101
011413	3	Adjustmen	1099 adjustment	01/14/2013	110.00		014151101
020113	2	Adjustmen	1099 adjustment	02/01/2013	110.00-		014151101
020113	3	Adjustmen	1099 adjustment	02/01/2013	110.00		014151101
021513	2	Adjustmen	1099 adjustment	02/15/2013	350.00-		585453600
021513	3	Adjustmen	1099 adjustment	02/15/2013	350.00		585453600
030113	2	Adjustmen	1099 adjustment	03/01/2013	110.00-		014151101
030113	3	Adjustmen	1099 adjustment	03/01/2013	110.00		014151101
031513	2	Adjustmen	1099 adjustment	03/15/2013	350.00-		585453600
031513	3	Adjustmen	1099 adjustment	03/15/2013	350.00		585453600
040113	2	Adjustmen	1099 adjustment	04/01/2013	110.00-		014151101
040113	3	Adjustmen	1099 adjustment	04/01/2013	110.00		014151101
041513	2	Adjustmen	1099 adjustment	04/15/2013	350.00-		585453600
041513	3	Adjustmen	1099 adjustment	04/15/2013	350.00		585453600
050113	2	Adjustmen	1099 adjustment	05/01/2013	110.00-		014151101
050113	3	Adjustmen	1099 adjustment	05/01/2013	110.00		014151101
052113	2	Adjustmen	1099 adjustment	05/21/2013	350.00-		585453600
052113	3	Adjustmen	1099 adjustment	05/21/2013	350.00		585453600
060113	2	Adjustmen	1099 adjustment	06/01/2013	110.00-		014151101
060113	3	Adjustmen	1099 adjustment	06/01/2013	110.00		014151101
061513	2	Adjustmen	1099 adjustment	06/15/2013	350.00-		585453600
061513	3	Adjustmen	1099 adjustment	06/15/2013	350.00		585453600
070113	2	Adjustmen	1099 adjustment	07/01/2013	350.00-		585453600
070113	3	Adjustmen	1099 adjustment	07/01/2013	350.00		585453600
071513	2	Adjustmen	1099 adjustment	07/15/2013	350.00-		585453600
071513	3	Adjustmen	1099 adjustment	07/15/2013	350.00		585453600
080113	2	Adjustmen	1099 adjustment	08/01/2013	110.00-		014151101
080113	3	Adjustmen	1099 adjustment	08/01/2013	110.00		014151101
081513	2	Adjustmen	1099 adjustment	08/15/2013	350.00-		585453600
081513	3	Adjustmen	1099 adjustment	08/15/2013	350.00		585453600
	9	1 Invoice	PUBLIC WORKS JANITO	09/09/2013	110.00		01.41.511.01
Total WHITE, JUDY (1204):					110.00		
WHITE'S LAWN CARE (119092)							
4430	1	Invoice	MOWING	09/01/2013	50.00		514292900
Total WHITE'S LAWN CARE (119092):					50.00		
WILLETT HOFMANN & ASSOC., INC. (119914)							
19001	1	Invoice	SPRING STREET	08/29/2013	12,988.85		416186007
Total WILLETT HOFMANN & ASSOC., INC. (119914):					12,988.85		
YETT, ANTHONY (119270)							
0990413	1	Invoice	DIGITAL RECORDER	09/04/2013	53.49		012147115

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total YETT, ANTHONY (119270):					53.49		
Grand Totals:					645,678.20		

Report GL Period Summary

Vendor number hash: 2333002
Vendor number hash - split: 2832993
Total number of invoices: 80
Total number of transactions: 115

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	645,678.20	645,678.20
Grand Totals:	645,678.20	645,678.20