



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 25, 2013

6:30 P.M. – CITY HALL 312 ½ NORTH MAIN STREET

ITEM	DESCRIPTION
13C-0443.	Call to Order by Presiding Officer
13C-0444.	Roll Call
13C-0445.	Establishment of Quorum
13C-0446.	Pledge of Allegiance
13C-0447.	Reports of Standing Committees
13C-0448.	Citizens Comments <ul style="list-style-type: none">• Not to exceed 15 minutes as an agenda item• Not more than 3 minutes per speaker• No testimony on zoning items where a public hearing has been conducted

CONSENT AGENDA CA13-22

ITEM	DESCRIPTION	PAGE
13C-0449.	Approval of the Minutes of the Regular City Council Meeting of November 12, 2013	3-8
13C-0450.	Approval of Budget Amendment BA14-02	9-10
13C-0451.	Approval of Contract with Mike and Nick Sproule Construction for Driveway Relocation for the Fire Training Facility Project	11-12
13C-0452.	Approval of Fence Installation and Door Replacement at the Water Street Storm Water Pump Station	13-15

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0393.	Possible Reconsideration of an Ordinance Vacating Part of Branch Street, Elm Street, Slaughter Street, and an Unnamed Right-of-Way to Sam and Amber Roti,3935 N. Council Hill Road	16-19
13C-0431.	Second Reading and Possible Approval of an Ordinance Amending Table 154.403.1 "Permitted Land Uses", Chapter 154.015 "Definitions" and Chapter 154.406(D)(8)(A)(5) of the <u>Code Of Ordinances</u> of the City of Galena	20-23

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
13C-0453.	Discussion and Possible Action on Letter of Consent for AT&T Microwave Dish Antenna Addition to Dodge Street Water Tower	24-27
13C-0454.	Discussion and Possible Action on Award of Emergency Snow Removal Contract	28
13C-0455.	First Reading of the 2013 Tax Levy Ordinance for Taxes to be Collected in 2014	29-35
13C-0456.	Discussion and Possible Action on Modification to Pay of Electrical Inspector Bob Brotheridge	36
13C-0457.	Warrants	37-42
13C-0458.	Alderspersons' Comments	
13C-0459.	City Administrator's Report	
13C-0460.	Mayor's Report	
13C-0461.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. December 5	6:30 P.M.	City Hall
City Council	Mon. December 9	6:30 P.M.	City Hall
Zoning Board of Appeals	Wed. December 11	6:30 P.M.	City Hall

Posted: Thursday, November 21, 2013 at 4:30 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 12 NOVEMBER 2013

13C-0419 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 12 November 2013.

13C-0420 – ROLL CALL

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner

13C-0421 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

13C-0422 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

13C-0423 - REPORTS OF STANDING COMMITTEES

Turner Hall Committee – Fach reported the Turner Hall Committee met on November 7th. Tracy Furlong joined the meeting and the committee had a discussion on the comprehensive questionnaire being prepared. The committee discussed the idea of sending out a “Thank You” card to renters of the hall after their events with the questionnaire included or with a request for them to take a minute to fill it out on line.

The committee also discussed having supervision at the hall during events. They feel there could be a liability issue without it.

The committee discussed hiring Adam Johnson to develop sketches of an updated kitchen and storage area so that primary pricing could be obtained.

The committee further discussed the following: Remote access thermostat control, caulk windows, motion sensor lighting controls in restrooms, debris behind stage, dampers on the two old gravity roof vents, automatic heat tape, and the fly loft.

13C-0424 – PUBLIC COMMENTS

Tom Bruschi, 411 S. Prospect Street, Interim Director, VisitGalena – Bruschi spoke in favor of the request by the Convention and Visitors Bureau to return to Rec Park for the triathlon/duathlon. He feels it is a good idea for the City of Galena, Jo Daviess County, the Convention and Visitors Bureau and VisitGalena.

CONSENT AGENDA CA13-21

13C-0425 – APPROVAL OF MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 28, 2013

13C-0426 – APPROVAL OF CHANGE ORDER SUMMARY #3 FOR THE NEW CITY HALL PROJECT

13C-0427 – APPROVAL OF A REQUEST BY MIDWEST MEDICAL CENTER TO USE THE GALENA RIVER TRAIL FOR THE 2ND ANNUAL SPRINT INTO SPRING 5K/10K RACE ON APRIL 12, 2014

13C-0428 – APPROVAL OF PURCHASE OF FURNITURE FOR NEW CITY HALL

Motion: Kieffer moved, seconded by Greene, to approve Consent Agenda 13CA-21.

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

NEW BUSINESS

13C-0429 – ANNUAL REPORT FROM THE GALENA COMMUNITY GARDEN

Jean Vose, Treasurer, Galena Community Gardens, presented the annual report for the gardens. She introduced Nat Ewers, Chairman for the Galena Middle and Galena High School garden. The garden has 102 lots. Eight lots are donated to the food pantry and eight lots are donated to the schools. Over 900 pounds of fresh produce was donated to the food pantry. Many gardeners planted an extra row in their gardens which they donated to the food pantry. The schools planted potatoes which were also donated to the food pantry. Everyone is on board and trying to help with a good cause. The garden is financially self-sufficient. They receive a \$25 donation per lot. They received a grant from the Country Fair as well as Wal-Mart. They also provide a tilling service for which they receive donations.

Renner stated he hears nothing but good things about the garden. The garden is well kept and everyone is doing a fine job.

Vose shared a congratulatory letter received from Congresswoman, Cheri Bustos, addressed to Nat Ewers, thanking her for her work with the kids and the community garden.

13C-0430 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE JO DAVIESS COUNTY CONVENTION AND VISITORS BUREAU TO UTILIZE RECREATION PARK FOR A TRANSITION ZONE AND FINISH OF THE 2014 GALENA TRIATHLON AND DUATHLON ON MAY 17, 2014

Motion: Fach moved, seconded by Greene, to write a resolution of support for the event stating the City would be happy to supply the park for the finish of the 2014 Galena Triathlon and Duathlon (amended to include a request that the city must approve the route for the race and the group will recycle).

Discussion: Bernstein stated she would like the City to approve the route.

Amended

Motion: Bernstein moved, seconded by Painter, to amend the motion to include a request that the city must approve the route for the race and the group will recycle.

Discussion: None.

Amended

Motion

Roll Call: AYES: Kieffer, Painter, Bernstein, Fach, Greene
NAYS: Lincoln

The motion carried.

Main
Motion

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

13C-0431 – FIRST READING OF AN ORDINANCE AMENDING TABLE 154.403.1 “PERMITTED LAND USES”, CHAPTER 154.015 “DEFINITIONS” AND CHAPTER 154.406(D)(8)(A)(5) OF THE CODE OF ORDINANCES OF THE CITY OF GALENA

Motion: Painter moved, seconded by Lincoln, to approve the first reading of the ordinance amending Table 154.403.1, Permitted Land Uses, Chapter 154.015, Definitions, and Chapter 154.406(D)(8)(A)(5) of the Code of Ordinance of the City of Galena.

Discussion: None.

Roll Call: AYES: Lincoln, Painter, Bernstein, Fach, Greene, Kieffer, Renner
NAYS: None

The motion carried.

13C-0432 – FIRST READING OF AN ORDINANCE APPROVING THE PURCHASE OF 2.20 ACRES OF REAL ESTATE AT 11410 ROUTE 20 WEST, GALENA, FOR A FIRE DEPARTMENT TRAINING FACILITY

Motion: Lincoln moved, seconded by Painter, to approve the first reading and waive the second reading of an ordinance approving the purchase of 2.20 acres of real estate at 11410 Route 20 West, Galena, for a Fire Department Training Facility.

Discussion: None.

Roll Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

13C-0433 – FIRST READING OF AN ORDINANCE ANNEXING 2.20 ACRES ADJACENT TO THE GALENA INDUSTRIAL PARK

Motion: Lincoln moved, seconded by Painter, to approve the first reading and waive the second reading of an ordinance annexing 2.20 acres adjacent to the Galena Industrial Park.

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner
NAYS: None

The motion carried.

13C-0434 – DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION APPROVING THE CRITICAL INCIDENT RESPONSE TEAM AGREEMENT

Motion: Lincoln moved, seconded by Bernstein, to approve a resolution approving the Critical Incident Response Team Agreement, 13C-0434.

Discussion: Lincoln feels this improves mutual aid type agreements and is a good asset to the city and the county.

Renner reminded Council when officers are called out of our jurisdiction, the City of Galena still covers them as far as overtime, workman’s comp, etc. Lincoln noted likewise other communities would be doing the same.

Lieutenant Salzman advised the CERT Team is within Jo Daviess County. As of this time, Galena is the only municipality not involved. Galena would have a set number of people to send out. At no time would the city ever be unprotected. There will be one officer per shift on the CERT Team. The most that would be called out would be two officers.

City Attorney Nack advised the Illinois State Police are also joining as a member. They would be a member of the same agreement within the county and would lend resources as well in the event of an emergency.

Fach questioned if the City would be required to pay overtime if the officer was called in on his regular day off. Salzman advised the CERT Team is currently discussing overtime pay. Nothing has been decided at this time.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

13C-0435 – DISCUSSION AND POSSIBLE ACTION ON RENEWAL OF BLACKSMITH SHOP USE AGREEMENT

Motion: Painter moved, seconded by Lincoln, to approve the renewal of the Blacksmith Shop Use Agreement leaving in the language in paragraph 54 that a blacksmith must be properly insured and properly trained.

Discussion: Fach questioned the removal of the language in paragraph 54 which states the museum will provide documentation that each blacksmith is properly insured and properly trained.

Moran advised there is no certification program for a blacksmith to measure whether or not they are properly trained. Fach stated he would prefer to keep the training requirement in the agreement.

Council discussed and agreed to leave the language that a blacksmith must be properly insured and properly trained in the agreement.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

13C-0436 – FIRST READING OF AN ORDINANCE AUTHORIZING THE EXECUTION OF THE ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT

Motion: Painter moved, seconded by Lincoln, to approve the first reading and waive the second reading of an ordinance authorizing the execution of the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement.

Discussion: Moran noted the Minimum/Maximum Program is a great reminder for us to limit our liability. Regular training for staff is important as worker’s comp claims are hard on rates over time.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

13C-0437 – DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING THE AMOUNT OF THE 2013 TAX LEVY TO BE COLLECTED IN 2014

Motion: Lincoln moved, seconded by Painter, to establish the amount of property taxes the City of Galena expects to levy in 2014 at \$1,403,060.

Discussion: Lincoln stated the City took a good stand last year and didn’t raise the levy. He doesn’t believe we have to raise it to the max every year but feels this year we can stand to raise the dollars collected a little more.

Renner noted the tax levy rate will be \$1.27 per \$100 of assessed valuation.

Roll Call: AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Renner
NAYS: Greene

The motion carried.

13C-0438 – WARRANTS

Motion: Fach moved, seconded by Lincoln, to approve the Warrants as presented.

Discussion: None.

Roll Call: AYES: Fach, Greene, Lincoln, Painter, Bernstein, Renner
NAYS: None
ABSTAIN: Kieffer

The motion carried.

13C-0439 – ALDERPERSONS’ COMMENTS

Galena Community Garden – Fach congratulated the Community Garden for the wonderful thing they are doing for the community.

Blacktopping – Greene noted the streets are better with the recent blacktopping.

Galena Community Garden – Greene commended the Galena Community Gardens adding they have done a wonderful job for a lot of years.

HGTV Magazine – Kieffer noted that Galena received a distinction in HGTV Magazine as having one of the most charming Main Streets.

Council Meetings – Lincoln stated he liked having the meeting on Tuesday night.

Galena Community Garden – Painter congratulated the Galena Community Garden on another successful year.

Winter Farmers Market – Painter announced there will be a winter Farmers Market held at the Galena Middle School on the 2nd Wednesday of every month. She thanked the people in the community for seeing a need, getting it organized and moving ahead.

Turner Hall Committee – Painter thanked Charlie Fach for his work with the Turner Hall Committee. They have set goals which are exactly what we need. Bernstein echoed those thoughts.

Pedestrian Underpass – Bernstein advised she has received complaints about a low spot in the sidewalk when you go through the underpass under the Highway 20 Bridge. Because of the lay of the land the sidewalk is designed in a low spot and water always freezes on it. She questioned if that could be addressed.

Highway 20 – Bernstein stated she has been receiving calls about Highway 20. She has been directing them to the open house on November 20th.

13C-0440 – CITY ADMINISTRATOR’S REPORT

Historic District Boundary – Moran announced the Historic District Boundary changes have been approved. The new boundary is smaller than the old one.

Leaf Pickup – Moran advised tomorrow will be the first day of the trial leaf pickup. The pickup begins at 6:00 a.m. and will run throughout the whole town.

Open House – Moran advised there will be an open house for the Spring Street/Gear Street project on November 20th at the Galena Middle School.

13C-0441 – MAYOR’S REPORT

Thank you – Mayor Renner thanked the Galena Community Garden.

Moving Forward – Mayor Renner is happy to see the Fire Department is moving forward and the Police Department will be joining a new group. All are working together.

Highway 20 Meeting – Mayor Renner reminded everyone of the Highway 20 meeting on November 20th.

13C-0442 - ADJOURNMENT

Motion: Kieffer moved, seconded by Greene, to adjourn.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

The meeting adjourned at 7:07 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk

City of Galena, Illinois

Budget Amendment No. 14-02
Fiscal Year 2013-14



Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance
Worker's Compensation	14.14.454.00	\$ 78,650	\$ 3,120		\$ 81,770
Tort	14.14.591.04	\$ 50,270	\$ 10,700		\$ 60,970
Automobile	14.14.591.03	\$ 19,950		\$ 2,000	\$ 17,950
Building and Contents	14.14.591.01	\$ 42,435	\$ 200		\$ 42,635
Misc. Revenue (Finance)	01.389.0	\$ 30,000	\$ 10,500		\$ 40,500
Contingencies	01.11.929.02	\$ -	\$ 9,500		\$ 9,500

Justification:

This budget amendment includes the following proposed changes to the current budget:

- At the November 12 city council meeting, the council approved the renewal of insurance coverage with the Illinois Municipal Risk Management Association. The expense budget for three of the individual policies (Worker's Comp, Tort, and Building and Contents) were less than the actual renewals, whereas one expense budget (Auto) was \$2,000 more than the actual renewal. This amendment adds funds to the three individual line items that were insufficient to cover the associated premium and reduces the Auto line item accordingly. The net addition to the budget is \$12,020. These funds will be shifted into the budget from the Liability fund reserves.
- At the October 26 city council meeting, the council approved the vacation of right-of-way to Sam and Amber Roti for a price of \$10,500. At the same meeting, the council approved the purchase of property for right-of-way purposes from Sam and Amber Roti for \$7,833 plus \$175 for one-half of the cost of an appraisal. This amendment adds \$10,500 to the General Fund revenues for the sale of the right-of-way and \$9,500 to the General Fund expenses for the purchase and closing costs. The amendment has a net benefit to the General Fund of 1,000.

Effect of Budget Amendment on Budget:

Fund	Approved Budget	Budget After Previous Amendments	Budget After Proposed Amendment
General Fund Revenues	\$ 3,670,105	\$ 3,670,105	\$ 3,680,605
General Fund Expenses	\$ 4,117,950	\$ 4,121,070	\$ 4,130,570
General Fund Total	\$ (447,845)	\$ (450,965)	\$ (449,965)
Other Fund Revenues	\$ 5,320,650	\$ 5,320,650	\$ 5,320,650
Other Fund Expenses	\$ 5,919,240	\$ 5,924,885	\$ 5,936,905
Other Fund Total	\$ (598,590)	\$ (592,722)	\$ (616,255)
Total Budget Surplus/(Deficit)	\$ (1,046,435)	\$ (1,043,687)	\$ (1,066,220)

Approved by City Council on _____

Mark Moran
Budget Officer

MEMORANDUM

TO: Honorable Mayor Renner and City Council
FROM: Matt Oldenburg, Zoning Administrator *MATT*
DATE: 18 November 2013
RE: Driveway Adjustment and Curb Cut - Approval of Unit Prices

Requests for unit costs for installation of driveway, curb cut and other items were sent to eight contractors, of these three responded and are detailed in the attached table.

This project involves the installation of driveway and removal & replacement of curb and gutter at 11410 US Hwy 20 W on the West side of the property at Technical Drive. This driveway adjustment fulfills a requirement to relocate the existing driveway to within the adjusted boundaries of the Svec Property as part of the purchase agreement for the newly annexed GFD Subdivision. Mike & Nick Sproule Construction have the lowest total cost for the project at \$3,272.00.

I recommend the city council gives approval for city staff to select best total cost for installation of driveway and curb cut by Mike & Nick Sproule Construction.

UNIT PRICES FOR DRIVEWAY INSTALLATION AND CURBCUT

11/18/13 10:00 AM

				MNS Construction		T&C Wiene Enterprises		Louie's Trenching	
	Item Description	Unit	Quantity	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1	Excavation to form driveway, approximately 175 feet long, 12 feet wide	SUM	1	\$1,100.00	\$1,100.00	\$850.00	\$850.00	\$1,800.00	\$1,800.00
2	Install aggregate base at 8 inch depth	CY	60	\$16.00	\$960.00	\$20.50	\$1,230.00	\$20.00	\$1,200.00
3	Remve and replace curb and gutter, 24 inches wide	LF	18	\$34.00	\$612.00	\$50.00	\$900.00	\$50.00	\$900.00
4	Turf restoration (seed, fertilizer and mulch)	SUM	1	\$600.00	\$600.00	\$850.00	\$850.00	\$500.00	\$500.00
TOTALS						\$3,272.00		\$3,830.00	\$4,400.00

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer 

DATE: 18 November 2013

RE: Storm Water Pump Station Upgrade – Water Street
Approval of Quotes for Security Fencing

Upgrade of the storm water pump station on Water Street is now complete. As part of the improvement of the pump station we wish to install a perimeter fence to the automatic sluice gate closing mechanism, pump controls, generator and pump housing. This will add a level of security to these items of equipment and also prevent tampering with sensitive control systems. A request for quotes was obtained from Hulscher Fencing, detailed as follows:

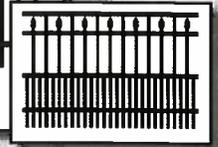
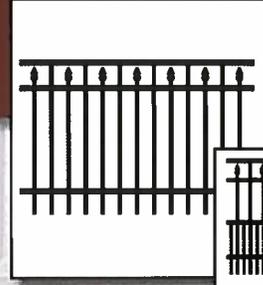
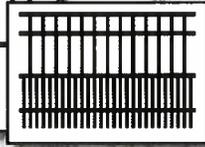
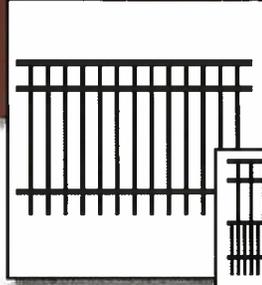
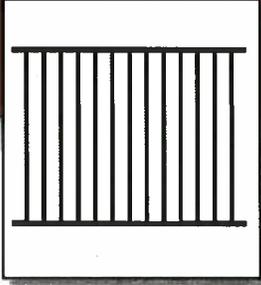
- Install 128 feet of black powder coated 6 feet high aluminum fencing including 3 feet wide gate to pump station equipment. Total cost \$6,584.00

In deciding the style of fence we have tried to achieve a balance between security and aesthetics and opted for medium grade aluminum with vertical and horizontal bars. See Type #2230 in attached brochure.

The final construction cost for pump station refurbishment project was \$690,110 from a budgeted amount of \$700,000.

I recommend the city council approve the quote from Hulscher Fencing for \$6,584.00 to install security fencing to the storm water pump station.

Industrial



2220
2 Rail Flat Top
Heights: 54"

2230
3 Rail Flat Top
Heights: 48", 54", 60", 72"

2233
3 Rail Flat Top w/Alt. Spear
Heights: 48", 54", 60", 72"

* Meets BOCA Requirements for Height and Spacing.
Please Check with Your Local Code Authorities.



2230 - 48" Height Gate

2230 - 3 Rail Flat Top - 48"



2230 - 3 Rail Flat Top - 54"



2141 - 4 Rail w/Spear Points - 96"

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 18 November 2013

RE: Storm Water Pump Station Upgrade – Water Street
Approval of Quotes for New Doors

Upgrade of the storm water pump station on Water Street is now complete. As part of the improvement of the pump station we wish to replace the steel entrance doors. These have deteriorated since they were installed in the late 1940s and have corroded in many places. Request for quotes were sent to three companies but only one quote was received, from the Opening Specialists, detailed as follows:

- Twin steel insulated doors, security lock, steel frame, weather stripping and powder coat finish. Cost including installation \$4,222.68

The final construction cost for pump station refurbishment project was \$690,110 from a budgeted amount of \$700,000.

I recommend the city council approve the quote from the Opening Specialists for \$4,222.68 to install new entrance doors at the storm water pump station.

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 20, 2013

RE: Roti Street Vacation

A handwritten signature in blue ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

On October 28, you approved an ordinance vacating several street right-of-ways to Sam and Amber Roti for a fee of \$10,500. Following the approval, Sam Roti contacted me to request changes to the paragraph of the ordinance that reserves easement rights for the city for the maintenance and installation of public utilities. Roti requests you reconsider the ordinance and modify the easement provision.

The attached ordinance is the same as what was approved on October 28 except for Section 3 on page 2. Instead of reserving the right for the city or other public utilities to maintain existing utilities *and* install new utilities, the proposed ordinance allows only for the maintenance and improvement of existing utilities. No city water or sewer mains are on the property. There are overhead electric lines that could be on the property, but the exact locations have not been surveyed. The new easement language would permit the electric lines to be maintained and improved.

The proposed easement provision is as follows:

The City of Galena reserves an easement over, under and through the vacated property for the continuation, maintenance, repair and improvement of any existing utilities in place as of the execution date of this ordinance, whether owned by the City or by any public utility. The utility easement shall be to the benefit of the City of Galena and assignable by the City of Galena to other providers of utilities.

Please remember that the city is purchasing property from Roti for right-of-way for Dewey Avenue and Council Hill Road. An existing city sewer main is located on the property to be purchased.

I recommend you reconsider and approve the ordinance to vacate in its modified form.

Ordinance #0-13-_____

**AN ORDINANCE PROVIDING FOR THE VACATION OF A PART OF
BRANCH STREET, ELM STREET, SLAUGHTER STREET,
AND AN UNNAMED RIGHT-OF-WAY**

WHEREAS, the City of Galena finds that the public interest will be served pursuant to 65 ILCS 5/11-91-1 et seq. by vacating part of Branch Street, Elm Street, Slaughter Street, and an unnamed street legally described on Exhibit "A" and totaling 2.351 acres.

WHEREAS, Amber and Sam Roti (the "Owners"), of 3935 N. Council Hill Road, Galena, Illinois, are owners of property abutting unopened sections of Branch Street, Elm Street, Slaughter Street, and an unnamed street in the City of Galena; and

WHEREAS, the Owners petitioned the Galena City Council to vacate 2.351 acres of the subject street right-of-ways in order to add the property to the adjacent property of the Owners; and

WHEREAS, the subject right-of-way is fully described on Exhibit "A" Vacation Plat, attached hereto.

WHEREAS, the Owners desire to acquire an interest in the real property subject to the vacation; and

WHEREAS, surrounding property owners and the public at large were notified of the request to vacate and invited to a public hearing before the city council conducted on December 26, 2012; and

WHEREAS, the City of Galena finds that it is expedient for the public good to vacate said portion of Branch Street, Elm Street, Slaughter Street, and an unnamed street and that no public interest will be subserved by vacating the portions of the streets; and

WHEREAS, a professionally conducted appraisal of the property to be vacated established the fair market value of the property as \$10,500.00. The City of Galena agrees to vacate said property to the Owners for a price of \$10,500.00; and

NOW THEREFORE, BE IT ORDAINED and enacted by the City of Galena, that all of that certain portion of real property situated in the City of Galena and being more particularly described on Exhibit "A" **IS HEREBY VACATED** and title shall be vested in Amber and Sam Roti, their successors or assigns.

SECTION 1: All of that certain portion of real property situated in the City of Galena and being more particularly depicted in Exhibit "A" **IS HEREBY VACATED** to Amber and Sam Roti upon payment of \$10,500.00 and the property interest in the right-of-way shall vest to the purchaser's successors or assigns.

SECTION 2: It is further directed that the street right-of-way described in Exhibit "A" be stricken from the City street plat.

SECTION 3: The City of Galena reserves an easement over, under and through the vacated property for the continuation, maintenance, repair and improvement of any existing utilities in place as of the execution date of this ordinance, whether owned by the City or by any public utility. The utility easement shall be to the benefit of the City of Galena and assignable by the City of Galena to other providers of utilities.

SECTION 4: By means of the conveyance of the subject property to the Owners, the City of Galena forever relinquishes any and all responsibility or liability for said property and any improvements to said property, excepting any utilities owned now or in the future by the City of Galena.

SECTION 5: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION 6 Passed on this 14th day of October, 2013, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

Prepared by and return to:
Joseph E. Nack
Attorney for City of Galena
312 ½ N. Main Street
Galena, IL 61036

MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator, Mark Moran

FROM: Matt Oldenburg, Zoning Administrator *MATT*

DATE: November 6, 2013

RE: Cal. No. 13A-02. Text Amendment to allow Small Inns to operate in a Low Density Residential District by Special Use Permit only.

Summary:

Please find the attached for a First Reading of an Ordinance Amending Chapter 154.403.1, Chapter 154.015 and Chapter 154.406(D)(8)(a)(5) of the Zoning Ordinance Regarding Small Inns in Low Density Residential Districts.

This Text Amendment was passed by the Council on October 28, 2013 by a vote of 5 ayes and 2 nays. It allows Small Inns to operate in Low Density Residential Districts by Special Use Permit only. The amendment will change the definition, the land use table and the detailed land use description within the Zoning Ordinance. This includes the condition that Small Inns, within LDR Districts, must be owner occupied within the principal structure or within a habitable accessory structure on the property no more than 150 feet away.

Ordinance #O-13-__

**AN ORDINANCE AMENDING TABLE 154.403.1
 “PERMITTED LAND USES”, CHAPTER 154.015 “DEFINITIONS”
 AND CHAPTER 154.406(D)(8)(a)(5) OF THE CODE OF
 ORDINANCES OF THE CITY OF GALENA**

BE IT ORDAINED by the City Council of the City of Galena, JoDaviess County, Illinois as follows:

SECTION I: Table 154.403.1: Permitted Land Uses is hereby amended as highlighted below:

- ***ADD TO:*** Table 154.403.1 (D) Principle Commercial Land Uses (8) Accommodations, Small Inn. (Additions are underlined and bold)

Table 154.403.1. Permitted Land Uses

LA	CSR	LDR	MDR	HDR	NO	PO	NC	PC	GC	DC	PI	LI	III	Type of Land Use Principal Commercial Land Uses (154.406(D))
					P	P	P	P	P	P	P	P	P	(1) Office
					S	S	P	P	P	P	S			(2) Personal or Professional Service
S	S				S		P	P	P	P	P	P	P	(3) Artisan Studio
						S	P	P	P	P	S			(4) Sales and Service, Indoor
									P				P	(5) Sales and Service, Outdoor Display
									P					(6) Sales and Service, In-Vehicle
	S	S	S	S	S									(7) Accommodations, Bed & Breakfast
		<u>S</u>			S		S	S	S	S				(8) Accommodations, Small Inn
						S		S	P	S	S			(9) Accommodations, Hotel/Motel
						S	S	P	P	P	S			(10) Entertainment, Indoor Commercial
S									S			S		(11) Entertainment, Outdoor Commercial
												S	S	(12) Entertainment, Adult
								S	P	S	P	P	P	(13) Maintenance Service, Indoor
									S				P	(14) Maintenance Service, Outdoor
S									S				S	(15) Commercial Animal Boarding
									P			P	P	(16) Vehicle Repair and Maintenance

P = Permitted by Right (See section 154.402(A)) **S** = Permitted by a Special Use (See section 154.402(B))

SECTION II: Chapter 154.015: Definitions is hereby amended as follows:

- **ADD TO:** Section 154.015, Definitions (*Additions are underlined and bold*)

GUEST ACCOMMODATION/SMALL INN. *A building, or portion thereof functioning to provide six to eight guest rooms for up to a maximum of 16 guests. Access to rooms is made through principal and secondary access points of the building and connecting corridors and staircases. Supervision of a small inn is maintained at all hours of the day and night from within the building or on-premise and meals may or may not be served. Small inns are permitted only in Low Density Residential and commercial districts and only by Special Use Permit. See § 154.406(D)(8).*

SECTION III: Chapter §154.406(D)(8)(a)(5) of the City of Galena Zoning Code, is hereby amended as follows: (*Additions are shown as underlined and bold, deletions are shown as strike-through*)

- **ADD TO:** Section §154.406(D)(8)(a)(5)

5. *Additional information or requirements to be designated in special use permit. (Refer to §154.924 – Special Uses.)*

- a. A copy of the application for the special use permit containing the information required by division (D)(8)(a)7. below, together with any modifications to any of the information as may be required by the Zoning Board of Appeals. The purpose of this is so that the special use permit shall contain a record of the information on which the special use permit is based;
- b. No small inn shall commence doing business until a small inn license has been issued by the city;
- c. Proof of registration with the Illinois Department of Revenue and Jo Daviess County for hotel/motel taxes shall be given to the Zoning Administrator within 90 days after issuance of the small inn license;
- d. Records of payments made to the Illinois Department of Revenue and Jo Daviess County for hotel/motel taxes shall be submitted with the application for renewal of the small inn license, or upon reasonable request, at any time, by the Zoning Administrator; ~~and~~
- e. Each small inn owner shall maintain a guest register-; **and**

f. Small inns in Low Density Residential districts shall be owner occupied with the owner residing in the principal structure or within a habitable accessory structure on the same property and not more than 150 feet from the principal structure.

SECTION IV: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION V: This ordinance shall be in full force and effect within ten (10) days of its passage and legal publication in pamphlet form.

SECTION VI: Passed on the ____ day of _____, A.D., 2013, in open Council.

AYES:

NAYS:

ATTEST:

TERRY RENNER, MAYOR

CITY CLERK

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 20, 2013

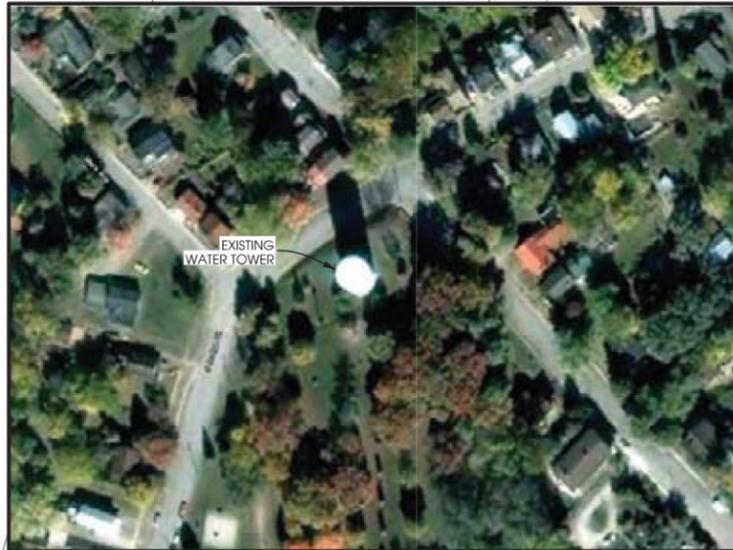
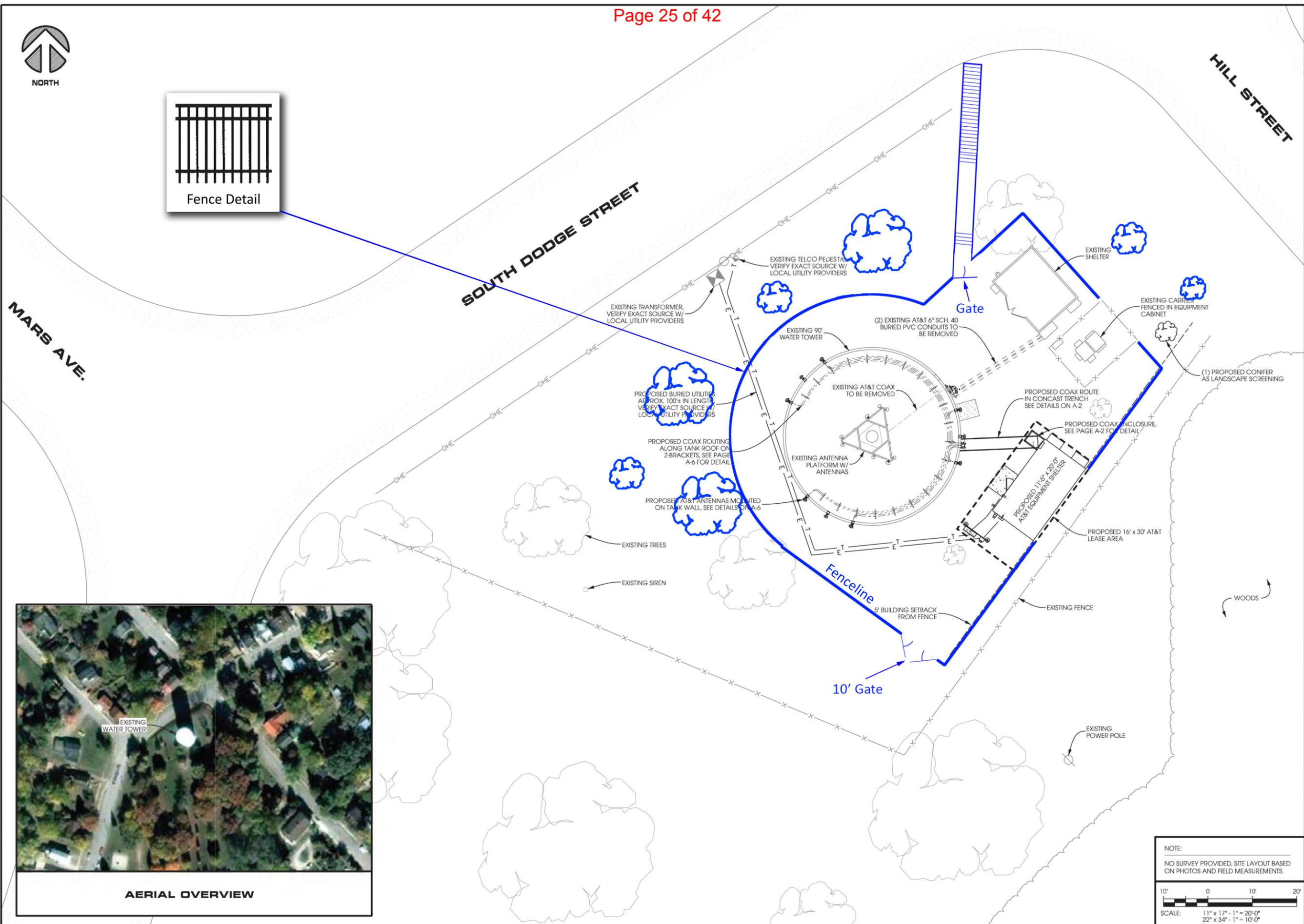
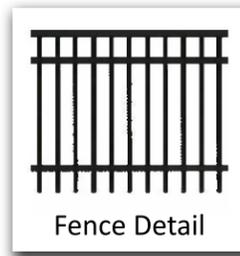
RE: AT&T Consent Letter

A handwritten signature in blue ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

Our staff has been working with consultants for AT&T who are proposing a new microwave dish antenna on the Dodge Street water tower. AT&T is an existing tenant on the tower. The proposed microwave is 2.6 feet diameter and would project 19 inches from the side of the tower at a height of 80 feet from the ground. The tower is 105 feet tall. As part of the microwave project we are suggesting modifications to improve the appearance, security and safety of the site.

Our staff prepared the attached site plan showing a proposed new fence, new landscaping and new concrete stairway from Dodge Street to the equipment area. The fence would secure all of the equipment on the site as well as the tower. We believe the trees would improve the appearance of the site by screening the buildings and equipment. Without the proposed staircase, direct access to the site is limited to a steep hillside. We estimate the total cost of the improvements as \$29,500.

The consultant has accepted our improvement plan and has incorporated the plan into the attached consent letter. They are in the process of presenting the letter to AT&T for approval. I am writing to request your authority for the mayor to execute the consent letter and proceed with the proposed improvements to the site.



AERIAL OVERVIEW

Edge Consulting Engineers, Inc.
 624 Water Street
 Prairie du Sac, WI 53578
 608.644.1449 voice
 608.644.1549 fax
 www.edgeconsult.com

SITE PLAN
GALENA DT (DESMIAUJ4682)
GALENA, ILLINOIS

SHEET TITLE:

PRELIMINARY CDS:	
B	UMTS DRAWINGS - 12/15/10
C	UMTS DRAWINGS - 12/29/10
D	UMTS DRAWINGS - 02/25/11
E	UMTS DRAWINGS - 03/04/11
F	UMTS DRAWINGS - 09/13/11
STAMPED FINALS:	
0	UMTS DRAWINGS - 09/29/11
1	
2	
3	
4	

DRAWN BY:
JAH, TAS

CHECKED BY:
BDK

PLOT DATE:
9/30/2011

PROJECT #:
5237

FILE NAME:
C-1.dgn

SHEET NUMBER:
C-1

NOTE:
NO SURVEY PROVIDED. SITE LAYOUT BASED ON PHOTOS AND FIELD MEASUREMENTS.

SCALE:
11" x 17" - 1" = 20'-0"
22" x 34" - 1" = 10'-0"

I:\2010\5237\CAD\Per\UMTS\C-1.dgn

November 19, 2013

Mark Moran
City Administrator
City of Galena
312 ½ North Main Street
Galena, IL 61036

RE: AT&T Site Name & FA: 10127616
Property Address: 110 South Dodge Street, Galena, IA 61036
Landlord Reference Number / Site Name: Dodge Street Water Tower

Dear Mr. Moran,

This letter is to inform you that AT&T is in the process of making enhancements to its wireless communications facility at the above-referenced address. Consistent with the Lease Agreement, documented consent is hereby requested in order to proceed with the following modifications:

- Install one (1) new 2'-6" Microwave dish antenna on the water tower at a rad height of 80'
- Install two (2) new 145' CAT5e coax cables from the AT&T shelter to the microwave dish

Your consent to these modifications is contingent upon the following conditions being met:

1. Installation of fencing around the site, landscaping for screening, and stairs for safe access to the equipment. The City will be responsible for the installation of the fence, landscaping, and stairs.
2. A lump sum payment to cover all of the costs to be paid by AT&T to the City instead of rent modification. The amount of the lump sum payment shall be \$29,500.00 pursuant to the itemized cost sheet prepared by the City which is attached hereto, marked as Exhibit A, and incorporated herein by reference.

Please indicate your consent to these modifications and conditions by signing and returning the enclosed "Confirmation of Consent" within ten (10) days from the receipt of this letter. A self-addressed, stamped envelope is provided for your convenience.

If you have any questions or require additional information, please contact me at (616) 308-7511. We appreciate your prompt response and assistance in the continuing operation of this wireless communications facility.

Sincerely,

Scott Hampel
SMJ International
scotthampel@smj-llc.com



CONFIRMATION OF AND AGREEMENT TO LANDLORD CONSENT

November 19, 2013

Scott Hampel
SMJ International
49357 Pontiac Trail
Wixom, MI 48393
scotthampel@smj-llc.com
(616) 308-7511

RE: AT&T Site Name & FA: 10127616
Property Address: 110 South Dodge Street, Galena, IA 61036
Landlord Reference Number / Site Name: Dodge Street Water Tower

Consent is hereby granted for AT&T and its designated subcontractor to proceed with the following:

- Install one (1) new 2'-6" Microwave dish antenna on the water tower at a rad height of 80'
- Install two (2) new 145' CAT5e coax cables from the AT&T shelter to the microwave dish

and any other relative items necessary for the successful and secure operation of the above-referenced wireless communications facility.

Consent is contingent upon the following conditions being met:

1. Installation of fencing around the site, landscaping for screening, and stairs for safe access to the equipment. The City will be responsible for the installation of the fence, landscaping, and stairs.
2. A lump sum payment to cover all of the costs to be paid by AT&T to the City instead of rent modification. The amount of the lump sum payment shall be \$29,500.00 pursuant to the itemized cost sheet prepared by the City which is attached hereto, marked as Exhibit A, and incorporated herein by reference.

CONSENT CONFIRMED:

City of Galena

By: _____

Name: _____

Title: _____

Date: _____

AGREED:

New Cingular Wireless PCS, LLC

By: AT&T Mobility Corporation
Its: Manager

By: _____

Name: _____

Title: _____

Date: _____

Please email or fax a copy of this consent to the AT&T representative above and return this letter with the original signature(s) in the envelope provided. Thank you.

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer 

DATE: 20 November 2013

RE: Emergency Snow Removal
Approval of Quotes

Request for quotes for emergency snow removal for this winter season were sent to two contractors. One quote was received, with hourly rates detailed as follows:

#	Contractor	Equipment Item Cost \$/hour		
		End Loader	Dump Truck	Skid Steer
1	Louie's Trenching Service	150.00	75.00	90.00

The quote from Louie's Trenching Service represents the only option for snow removal. These unit prices are the same as the previous year.

I recommend the city council approves the quote from Louie's Trenching Service for emergency snow removal.

**ORDINANCE NO. 0-13-__ 2013 TAX LEVY ORDINANCE
FOR TAXES TO BE COLLECTED IN 2014**

An Ordinance levying taxes for all corporate purposes for the City of Galena, Jo Daviess County, Illinois.

BE IT ORDAINED BY the Mayor and City Council of the City of Galena, Illinois:

SECTION I: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year and for such purposes as: Parks & Recreation; General Corporate; Garbage Disposal; Flood Control; Fire Protection; Annual Audit; Illinois Municipal Retirement Fund; Social Security; Chlorination; Street Lighting; Water Treatment; Street & Bridge; Police Protection; Unemployment Insurance; Worker's Compensation; City Tort Judgment & Liability; Emergency Services and School Crossing Guards for the City of Galena, Jo Daviess County, Illinois for the fiscal year beginning May 1, 2014, and ending April 30, 2015.

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Administration			
Personnel - Salaries	147,900	147,900	0
Personnel - Elected	17,000	0	17,000
Professional Services	461,000	461,000	0
Communications	400	400	0
Professional Development	2,525	2,525	0
Debt Service	311,580	311,580	0
Capital Outlays	0	0	0
Other Expenditures	261,860	261,860	0
Total	1,202,265	1,185,265	17,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Finance			
Personnel - Salaries	80,900	80,900	0
Insurance Benefits	330,050	299,790	30,260
Maintenance Services	54,550	54,550	0
Professional Services	20,760	20,760	0
Communications	11,100	11,100	0
Professional Development	1,500	1,500	0
Service Charges	14,400	14,400	0
Other Contractual Services	0	0	0
Maintenance Supplies	32,375	32,375	0
Capital Outlays	450,000	450,000	0
Total	995,635	965,375	30,260

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
City Clerk			
Personnel - Salaries	7,100	0	7,100
Maintenance Services	0	0	0
Professional Services	5,000	5,000	0
Communications	1,600	1,600	0
Professional Development	2,850	2,850	0
Service Charges	0	0	0
Other Contractual Services	0	0	0
Maintenance Supplies	0	0	0
Capital Outlays	3,200	3,200	0
Total	19,750	12,650	7,100

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Zoning			
Personnel - Salaries	73,850	33,850	40,000
Personnel - Elected	1,900	1,900	0
Professional Services	2,000	2,000	0
Communications	1,100	1,100	0
Professional Development	2,200	2,200	0
Maintenance Supplies	0	0	0
Capital Outlays	0	0	0
Other Expenditures	0	0	0
Total	81,050	41,050	40,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Building			
Personnel - Salaries	70,550	63,550	7,000
Other Benefits	100	100	0
Maintenance Services	0	0	0
Professional Services	13,300	13,300	0
Communications	300	300	0
Professional Development	4,100	4,100	0
Maintenance Supplies	0	0	0
General Supplies	0	0	0
Other Expenditures	1,500	1,500	0
Total	89,850	82,850	7,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Engineering			
Personnel - Salaries	21,280	21,280	0
Professional Services	10,000	7,000	3,000
Professional Development	1,950	1,950	0
Capital Outlays	1,000	1,000	0
Total	34,230	31,230	3,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Police			
Personnel - Salaries	575,250	425,250	150,000
Other Benefits	9,350	9,350	0
Maintenance Services	12,000	12,000	0
Professional Services	16,420	16,420	0
Communications	7,400	7,400	0
Professional Development	10,200	10,200	0
Service Charges	11,850	11,850	0
Maintenance Supplies	1,850	1,850	0
General Supplies	350	350	0
Capital Outlays	26,000	26,000	0
Other Expenditures	46,450	46,450	0
Total	717,120	567,120	150,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Public Works			
Personnel - Salaries	349,550	314,196	35,354
Other Benefits	2,000	2,000	0
Maintenance Services	17,550	17,550	0
Professional Services	11,500	11,500	0
Communications	700	700	0
Professional Development	500	500	0
Service Charges	17,500	17,500	0
Maintenance Supplies	18,500	18,500	0
General Supplies	86,700	86,700	0
Debt Service	0	0	0
Capital Outlays	473,550	473,550	0
Total	978,050	942,696	35,354
General Fund Grand Total	4,117,950	3,828,236	289,714

REF: General Corporate Tax (65ILCS 5/8-3.1)	139,694
REF: Police Protection Tax (65ILCS 5/11-1-3 & 5.1)	150,000
REF: School Cross Guards Tax (65ILCS 5/11-80-23)	10
REF: Street Lighting Tax (65ILCS 5/11-80-5)	10
REF: Street & Bridges (65ILCS 5/11-81-2)	0
Total Corporate Levy	289,714

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Annual Audit			
Annual Audit	26,150	10,650	15,500
Book Reconciliation	300	300	0
Total	26,450	10,950	15,500

REF: Audit Tax (65ILCS 5/8-8-8) **15,500**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Emergency Services			
Ambulance Service	0	0	0
Siren Maintenance	400	0	400
Communication	400	293	107
Electric	1,300	950	350
Capital Outlays	0	0	0
Total	2,100	1,243	857

REF: Emergency Services & Disaster Operations Tax (65ILCS 5/8-3-16) **857**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Garbage Collection			
Personnel Services - Salaries	8,070	8,070	0
Insurance Benefits	2,160	2,160	0
Pension Benefits	4,885	4,885	0
Professional Services	219,190	219,180	10
Communications	4,400	4,400	0
Professional Development	900	900	0
General Supplies	200	200	0
Other Expenditures	1,900	1,900	0
Total	241,705	241,695	10

REF: Garbage Disposal Tax (65ILCS 5/11-19-4) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Workers' Compensation			
Workers' Compensation Insurance	78,650	0	78,000
Total	78,650	0	78,000

REF: Workers' Compensation and Occupational Disease (7451LCS 10/9-107) **78,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Liability Insurance			
Insurance Benefit	59,600	3,100	56,500
City Building & Content	42,435	435	42,000
Public Official's Liability	0	0	0
Automobile Insurance	19,950	19,950	0
Tort Insurance	50,270	270	50,000
Inland Marine	3,290	3,290	0
Boiler & Machinery	9,790	9,790	0
Employee Crime	0	0	0
Employee's Bond	0	0	0
Treasurer's Bond	0	0	0
Total	185,335	36,835	148,500

REF: City Tort Judgment & Liability Insurance Fund (745 ILCS 10/9-107) **148,500**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Parks Fund			
Personnel Services - Salaries	83,190	0	83,190
Maintenance Services	5,000	0	5,000
Professional Services	0	0	0
Professional Development	0	0	0
Service Charges	3,500	0	3,500
General Supplies	1,200	0	1,200
Debt Service	52,940	0	52,940
Capital Outlays	501,500	496,830	4,670
Other Expenditures	16,500	0	16,500
Total	663,830	496,830	167,000

REF: Parks Tax (651LCS 5/11-98-1) **167,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Social Security			
Social Security Tax	124,000	0	169,000
Total	124,000	0	169,000

REF: Social Security Fund (401LCS 5/21-110 & 110.1) **169,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Flood Control Fund			
Personnel Services - Salaries	39,430	0	39,430
Insurance Benefits	1,840	1,840	0
Pension Benefits	2,885	2,885	0
Maintenance Services	10,500	10,500	0
Professional Services	0	0	0
Communications	0	0	0
Professional Development	0	0	0
Service Charges	2,500	0	2,500
Maintenance Supplies	2,000	0	2,000
General Supplies	500	0	500
Capital Outlays	3,500	2,930	570
Other Expenditures	1,750	1,750	0
Total	64,905	19,905	45,000

REF: Levee Tax (651LCS 5/11-112-1 & 2) **45,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Fire Protection Fund			
Personnel Services - Salaries	33,000	-900	33,900
Insurance Benefits	2,500	-700	3,200
Pension Benefits	0	0	0
Maintenance Services	2,000	0	2,500
Professional Services	4,225	0	4,225
Communications	1,850	0	1,850
Professional Development	9,400	0	9,650
Service Charges	10,650	600	10,050
Other Contractual Services	0	0	0
Maintenance Supplies	10,250	-1,000	11,250
General Supplies	13,250	0	13,250
Capital Outlays	354,230	112,730	241,820
Other Expenditures	5,000	0	4,507
Total	446,355	110,730	336,202

REF: Fire Protection Tax (65ILCS 5/11-71 & 3) **336,459**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Water Fund			
Personnel Services - Salaries	42,130	42,120	10
Insurance Benefits	0	0	0
Pension Benefits	18,000	18,000	0
Maintenance Services	0	0	0
Professional Services	15,000	15,000	0
Communications	2,000	2,000	0
Professional Development	0	0	0
Service Charges	15,000	15,000	0
Other Contractual Services	329,560	329,560	0
Maintenance Supplies	0	0	0
General Supplies	400	400	0
Debt Service	162,100	162,100	0
Capital Outlays	8,000	8,000	0
Other Expenditures	26,000	26,000	0
Total	618,190	618,180	10

REF: Waterworks System Tax (65ILCS 5/11-131-1) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Sewer Fund			
Personnel Services - Salaries	36,535	36,535	0
Insurance Benefits	0	0	0
Pension Benefits	10,000	10,000	0
Maintenance Services	1,500	1,500	0
Professional Services	8,860	8,850	10
Communications	500	500	0
Professional Development	0	0	0
Other Contractual Services	325,000	325,000	0
Maintenance Supplies	0	0	0
General Supplies	500	500	0
Debt Service	597,625	597,625	0
Capital Outlays	110,000	110,000	0
Other Expenditures	45,000	45,000	0
Total	1,135,520	1,135,510	10

REF: Chlorination of Sewage Tax (65ILCS 5/11-142-3) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Illinois Municipal Retirement Fund			
Pension Benefits	212,000	72,000	140,000
Personal Property Replacement Tax (Library)	7,500	7,500	0
Total	219,500	79,500	140,000
REF: Illinois Municipal Retirement Fund (40 ILCS 5/7-171)			140,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Unemployment Insurance			
Unemployment Payments	16,000	3,000	13,000
Total	16,000	3,000	13,000
Unemployment Compensation Fund (745ILCS 10/9-1-7)			13,000

TAX LEVY SUMMARY			AMOUNT LEVIED \$
General Corporate Tax			139,694
Police Protection Tax			150,000
School Cross Guards			10
Street Lighting			10
Street & Bridges Tax			0
Annual Audit Tax			15,500
Emergency Services Tax			857
Garbage Disposal Tax			10
Worker's Compensation Tax			78,000
City Tort Judgment & Liability Insurance			148,500
Parks & Recreation Tax			167,000
Social Security Tax			169,000
Flood Control Tax			45,000
Fire Protection Tax			336,459
Water Treatment Tax			10
Chlorination Tax			10
Illinois Municipal Retirement Fund			140,000
Unemployment Insurance Tax			13,000
TOTAL TAX LEVY			1,403,060

SECTION II: That the amount levied for each object and purpose is placed in a separate column under the heading, "Amount Levied," which appears over same being as follows, to-wit:

SECTION III: That if any section, subdivision or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION IV: That this ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this _____ day of December 2013 pursuant to a roll call vote by the City Council of the City of Galena, Jo Daviess County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Terry Renner, Mayor

ATTEST:

Mary Beth Hyde, City Clerk

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

DATE: November 21, 2013

RE: Building Department

While Duff Stewart is on medical leave, other staff members are working to keep the Building Department running as smoothly as possible. Our part-time electrical inspector, Bob Brotheridge, has slightly increased his hours to work from 8 a.m. to noon each day and is fielding all Building Department inquiries. I would like you to consider increasing Bob's compensation during this interim period.

Bob currently earns an annual salary of \$8,114 or \$156 per week. After meeting with Bob to discuss his additional responsibilities, I believe it would be fair to increase his weekly pay to \$210.

Depending on the number and complexity of building plans received by the Building Department during Duff's absence, we may have to utilize the services of an outside plan review firm or individual. I will keep you posted on this situation.

Thank you for your consideration.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ADVANCED BUSINESS SYTEMS, INC. (118913)							
80169	1	Invoice	INK CARTRIDGE FOR PO	11/13/2013	154.00		01.13.651.02
Total ADVANCED BUSINESS SYTEMS, INC. (118913):					154.00		
AT & T (LOCAL) (103)							
111513	1	Invoice	POOL/PHONE	11/15/2013	26.82		59.55.552.00
111513	2	Invoice	PUBLIC WORKS/PHONE	11/15/2013	40.52		01.41.552.00
111513	3	Invoice	FIRE DEPARTMENT/PHO	11/15/2013	82.01		22.22.552.00
111513	4	Invoice	EMS/PHONE	11/15/2013	26.82		12.10.552.00
111513	5	Invoice	POLICE/PHONE	11/15/2013	364.51		01.21.552.00
111513	6	Invoice	ADMINISTRATION/PHON	11/15/2013	263.72		01.13.552.00
111513	7	Invoice	FLOOD CONTROL/PHON	11/15/2013	26.82		20.25.515.00
Total AT & T (LOCAL) (103):					831.22		
AT & T LONG DISTANCE (119065)							
110413	1	Invoice	PUBLIC WORKS/LONG DI	11/04/2013	8.79		01.41.552.00
110413	2	Invoice	FIRE DEPARTMENT/LON	11/04/2013	4.15		22.22.552.00
110413	3	Invoice	EMS/LONG DISTANCE	11/04/2013	.28		12.10.552.00
110413	4	Invoice	POLICE/LONG DISTANCE	11/04/2013	95.47		01.21.552.00
110413	5	Invoice	ADMINISTRATION/LONG	11/04/2013	416.38		01.13.552.00
Total AT & T LONG DISTANCE (119065):					525.07		
BARANSKI, HAMMER, (375)							
9	1	Invoice	CONSTRUCTION ADMINI	11/01/2013	3,780.00		01.13.820.00
Total BARANSKI, HAMMER, (375):					3,780.00		
BUSS BOYZ CUSTOMS, INC. (119356)							
4628	1	Invoice	REPAIRS/SQUAD #3	11/05/2013	199.00		01.21.513.06
Total BUSS BOYZ CUSTOMS, INC. (119356):					199.00		
CARD SERVICE CENTER (119840)							
111513	1	Invoice	THEATER LIGHTS	11/15/2013	158.90		58.54.654.01
111513	2	Invoice	PHOTOSHOP MONTHLY	11/15/2013	21.24		01.16.563.00
Total CARD SERVICE CENTER (119840):					180.14		
CARGILL, INC. (119097)							
2901399836	1	Invoice	SALT	11/18/2013	2,854.34		01.41.614.07
2901402311	1	Invoice	SALT	11/19/2013	1,446.13		01.41.614.07
Total CARGILL, INC. (119097):					4,300.47		
CEDAR CROSS OVERHEAD DOOR (588)							
161547	1	Invoice	PUBLIC WORKS GARAG	11/13/2013	109.00		01.41.511.00
Total CEDAR CROSS OVERHEAD DOOR (588):					109.00		
CIVIL CONSTRUCTORS, INC. (1122)							
111813	1	Invoice	STORM PUMP PROJECT	11/18/2013	34,505.50		41.61.860.06

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total CIVIL CONSTRUCTORS, INC. (1122):					34,505.50		
DECKER SUPPLY CO., INC. (867)							
880461	1	Invoice	SIGN/BARRICADES	11/08/2013	365.67		01.41.652.04
Total DECKER SUPPLY CO., INC. (867):					365.67		
DOIG, KATHLEEN (119339)							
426810	1	Invoice	MARKET HOUSE RESTR	11/20/2013	290.00		01.13.511.06
Total DOIG, KATHLEEN (119339):					290.00		
DUBUQUELAND OVERHEAD DOOR (1097)							
16747	1	Invoice	GARAGE DOOR MAINTEN	11/12/2013	101.92		01.41.511.00
Total DUBUQUELAND OVERHEAD DOOR (1097):					101.92		
EDCO (119298)							
R22915	1	Invoice	NETWORK MAINTENANC	10/31/2013	262.50		01.13.512.04
Total EDCO (119298):					262.50		
FISCHER EXCAVATING, INC. (25638)							
110713	1	Invoice	ROCK	11/07/2013	518.49		01.41.614.04
Total FISCHER EXCAVATING, INC. (25638):					518.49		
FOLEY'S TIRE & AUTO SERVICE, INC. (119917)							
1601	1	Invoice	PARKS EQUIPMENT	11/07/2013	19.61		17.52.514.00
Total FOLEY'S TIRE & AUTO SERVICE, INC. (119917):					19.61		
G & K SERVICES (532)							
103113	1	Invoice	UNIFORM SERVICES	10/31/2013	728.55		01.41.579.02
Total G & K SERVICES (532):					728.55		
GALENA CHRYSLER (82)							
52915	1	Invoice	SQUAD 2 MAINTENANCE	10/07/2013	31.42		01.21.513.06
52991	1	Invoice	SQUAD 3 MAINTENANCE	10/10/2013	23.07		01.21.513.06
53134	1	Invoice	SQUAD 1 MAINTENANCE	10/23/2013	187.92		01.21.513.06
53207	1	Invoice	SQUAD 4 MAINTENANCE	10/31/2013	241.27		01.21.513.06
Total GALENA CHRYSLER (82):					483.68		
GALENA CLIMATE CONTROL STORAGE (119906)							
12	1	Invoice	MONTHLY RENT FOR ST	11/25/2013	250.00		01.13.820.00
Total GALENA CLIMATE CONTROL STORAGE (119906):					250.00		
GALL'S, INC. (712)							
001194740	1	Invoice	UNIFORMS/ERIC	11/04/2013	117.17		01.21.471.15
001194857	1	Invoice	UNIFORMS/NATHAN	11/04/2013	129.99		01.21.471.15

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total GALL'S, INC. (712):					247.16		
GLOBAL REACH INTERNET PROD. (119792)							
48821	1	Invoice	WEBSITE CHANGES/HOS	08/01/2013	248.25		01.13.512.05
Total GLOBAL REACH INTERNET PROD. (119792):					248.25		
H. B. WILKINSON (31)							
111513	1	Invoice	LAND PURCHASE/CLOSI	11/15/2013	25.00		22.22.810.00
111513	2	Adjustmen	LAND PURCHASE/CLOSI	11/15/2013	25.00-		22.22.810.00
Total H. B. WILKINSON (31):					.00		
HEALTHCARE SERVICE CORPORATION (118931)							
110713	1	Invoice	HSA/FAMILY/EMPLOYEE	11/07/2013	2,319.00		01.218.0
110713	2	Invoice	PPO/BLUE CROSS BLUE	11/07/2013	388.00		01.218.0
110713	3	Invoice	BLUE CROSS/BLUE SHIE	11/07/2013	22,846.47		01.13.451.00
110713	4	Invoice	WESTEMEIER/INSURAN	11/07/2013	727.24		78.32.464.02
Total HEALTHCARE SERVICE CORPORATION (118931):					26,280.71		
HOLLAND PLUMBING, INC. (964)							
122211	1	Invoice	GEAR STREET SEWER	11/12/2013	475.00		01.41.514.06
122227	1	Invoice	GEAR STREET SEWER	11/15/2013	317.62		01.41.514.06
Total HOLLAND PLUMBING, INC. (964):					792.62		
IML RISK MANAGEMENT ASSOCIATION (432)							
111513	1	Invoice	INSURANCE PREMIUM	11/15/2013	81,761.00		14.14.453.00
111513	2	Invoice	INSURANCE PREMIUM	11/15/2013	60,969.00		14.14.591.04
111513	3	Invoice	INSURANCE PREMIUM	11/15/2013	3,154.00		14.14.591.05
111513	4	Invoice	INSURANCE PREMIUM	11/15/2013	17,949.00		14.14.591.03
111513	5	Invoice	INSURANCE PREMIUM	11/15/2013	42,629.00		14.14.591.01
Total IML RISK MANAGEMENT ASSOCIATION (432):					206,462.00		
J & R SUPPLY INCORPORATED (951)							
13611695	1	Invoice	STORM SEWER EQUIPM	11/06/2013	269.50		01.41.514.06
Total J & R SUPPLY INCORPORATED (951):					269.50		
JDWI (235)							
38907	1	Invoice	SR CIT TRANSPORT	10/31/2013	830.00		01.13.542.00
Total JDWI (235):					830.00		
JO CARROLL ENERGY, INC. (397)							
110113	17	Invoice	ELECTRIC	11/01/2013	620.00		15.41.572.00
111513	1	Invoice	PUBLIC WORKS/ELECTRI	11/15/2013	258.12		01.41.571.01
111513	2	Invoice	PARKS/ELECTRIC	11/15/2013	292.76		17.52.571.01
111513	3	Invoice	POOL/ELECTRIC	11/15/2013	301.31		59.55.571.01

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total JO CARROLL ENERGY, INC. (397):					1,472.19		
JO DAVIESS CTY CLERK/RECORDER (393)							
101713	1	Invoice	WATER/SEWER LIENS	10/17/2013	102.00		01.45.532.01
Total JO DAVIESS CTY CLERK/RECORDER (393):					102.00		
JOHN DEERE FINANCIAL (119690)							
111413	1	Invoice	BOOTS	11/14/2013	27.99		01.41.471.09
Total JOHN DEERE FINANCIAL (119690):					27.99		
JOHNSON, NATHAN (119881)							
111713	1	Invoice	TRAINING/BRETHALYZE	11/17/2013	28.38		01.21.562.00
111713	2	Invoice	TRAINING/BRETHALYZE	11/17/2013	70.91		01.21.655.00
Total JOHNSON, NATHAN (119881):					99.29		
LANDMARKS ILLINOIS (286)							
111113	1	Invoice	MEMBERSHIP DUES	11/11/2013	40.00		01.46.561.00
Total LANDMARKS ILLINOIS (286):					40.00		
LEXISNEXIS RISK DATA MGMT. INC (376)							
1343164-201	1	Invoice	INVESTIGATIONS PROG	11/01/2013	30.00		01.21.652.03
Total LEXISNEXIS RISK DATA MGMT. INC (376):					30.00		
LW ALLEN, INC (490)							
095685	1	Invoice	STORM PUMP PROJECT	11/07/2013	2,001.48		41.61.860.06
Total LW ALLEN, INC (490):					2,001.48		
MCGREEVY WILLIAMS LAW OFFICE (119647)							
140441	1	Invoice	SCENIC MEADOWS LITIG	10/15/2013	2,016.54		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE (119647):					2,016.54		
MENARDS (280)							
35134	1	Invoice	HALLOWEEN PARADE	10/21/2013	77.71		01.41.652.00
Total MENARDS (280):					77.71		
MORSE ELECTRIC, INC (69)							
101394	1	Invoice	IND. PARK SIGNAL LIGHT	11/06/2013	761.60		15.41.514.06
Total MORSE ELECTRIC, INC (69):					761.60		
MOTOROLA SOLUTIONS - STARCOM (119812)							
1160493020	1	Invoice	MONTHLY RATE FOR ST	11/01/2013	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM (119812):					10.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
MURRAY, B. L. CO. INC. (135)							
81597	1	Invoice	JANITORIAL SUPPLIES	11/05/2013	40.34		58.54.654.01
81699	1	Invoice	CLEANING SUPPLIES	11/11/2013	100.40		22.22.611.00
Total MURRAY, B. L. CO. INC. (135):					140.74		
PETTY CASH/CITY HALL (161)							
111913	1	Invoice	TRAVEL REIMBURSEME	11/19/2013	11.79		01.11.562.00
111913	2	Invoice	OFFICE SUPPLIES	11/19/2013	45.26		01.13.651.02
111913	3	Invoice	JANITOR SUPPLIES	11/19/2013	5.96		01.13.654.00
111913	4	Invoice	BATTERIES	11/19/2013	11.64		51.42.651.01
Total PETTY CASH/CITY HALL (161):					74.65		
PETTY CASH/POLICE DEPT. (163)							
112013	1	Invoice	POSTAGE	11/20/2013	16.97		01.21.551.00
112013	2	Invoice	MEALS/TRAINING	11/20/2013	44.92		01.21.562.00
Total PETTY CASH/POLICE DEPT. (163):					61.89		
SELCO, INC. (119585)							
61772	1	Invoice	HALLOWEEN PARADE	11/05/2013	115.00		01.41.614.04
Total SELCO, INC. (119585):					115.00		
SIGNCRAFT SCREENPRINT, INC. (555)							
362772	1	Invoice	VEHICLE DECALS	11/13/2013	204.42		01.41.652.00
Total SIGNCRAFT SCREENPRINT, INC. (555):					204.42		
SLOAN IMPLEMENT (119196)							
5028748	1	Invoice	EQUIPMENT	11/06/2013	64.65		17.52.514.00
Total SLOAN IMPLEMENT (119196):					64.65		
STEPHENSON SERVICE CO. (119230)							
111913	1	Invoice	FUEL	11/19/2013	547.51		01.41.655.00
Total STEPHENSON SERVICE CO. (119230):					547.51		
UNIFORM DEN, INC (670)							
80336-02	1	Invoice	UNIFORMS/TIM	11/07/2013	41.18		01.21.471.15
Total UNIFORM DEN, INC (670):					41.18		
VERIZON WIRELESS (316)							
9714183396	1	Invoice	VERIZON JET PACK FOR	11/01/2013	38.01		01.21.652.03
Total VERIZON WIRELESS (316):					38.01		
WAL-MART COMMUNITY (CC) (1258)							
111513	1	Invoice	MISC. SUPPLIES	11/15/2013	149.70		01.13.651.02
111513	2	Invoice	MISC. SUPPLIES	11/15/2013	115.17		01.21.651.00
111513	3	Invoice	MISC. SUPPLIES	11/15/2013	43.64		01.41.652.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total WAL-MART COMMUNITY (CC) (1258):					308.51		
WEX BANK (CONNOCO) (119104)							
103113	1	Invoice	BUILDING-GAS	10/31/2013	93.64		01.46.655.00
103113	2	Invoice	FIRE-GAS	10/31/2013	75.64		22.22.655.00
103113	3	Invoice	PUBLIC WORKS-GAS	10/31/2013	496.99		01.41.655.00
103113	4	Invoice	POLICE-GAS	10/31/2013	1,703.82		01.21.655.00
103113	5	Invoice	PARKS-GAS	10/31/2013	157.45		17.52.655.03
Total WEX BANK (CONNOCO) (119104):					2,527.54		
WEX BANK (MURPHY) (119102)							
111513	1	Invoice	PUBLIC WORKS/GAS	11/15/2013	1,259.71		01.41.655.00
111513	2	Invoice	FIRE DEPARTMENT/GAS	11/15/2013	424.32		22.22.655.00
Total WEX BANK (MURPHY) (119102):					1,684.03		
WHITE, JUDY (1204)							
14	1	Invoice	TURNER HALL JANITOR	11/25/2013	350.00		58.54.536.00
Total WHITE, JUDY (1204):					350.00		
WIZARD COMPUTERS INC (666)							
12850	1	Invoice	COMPUTER MAINTENAN	11/15/2013	4,012.50		01.21.684.00
12850	2	Invoice	COMPUTER MAINTENAN	11/15/2013	150.00		01.13.512.04
Total WIZARD COMPUTERS INC (666):					4,162.50		
YETT, ANTHONY (119270)							
110413	1	Invoice	TRAINING/LEADS HOMIC	11/04/2013	101.24		01.21.562.00
110413	2	Invoice	TRAINING/LEADS HOMIC	11/04/2013	15.00		01.21.655.00
Total YETT, ANTHONY (119270):					116.24		
Grand Totals:					299,810.73		

Report GL Period Summary

Vendor number hash: 2670670
 Vendor number hash - split: 4465231
 Total number of invoices: 60
 Total number of transactions: 95

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	299,810.73	299,810.73
Grand Totals:	299,810.73	299,810.73