



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, APRIL 28, 2014

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
14C-0146.	Call to Order by Presiding Officer
14C-0147.	Roll Call
14C-0148.	Establishment of Quorum
14C-0149.	Pledge of Allegiance
14C-0150.	Reports of Standing Committees
14C-0151.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

LIQUOR COMMISSION

ITEM	DESCRIPTION	PAGE
14C-0152.	Discussion and Possible Action on Liquor License Renewals for the Period May 1, 2014 to April 30, 2015	4-5
14C-0153.	Discussion and Possible Action on an Application for a Class D Restaurant Liquor License by Bruce Glasgow (BN Zags, Inc.), DBA the Victory Café, 200 North Main Street	6-9
14C-0154.	Discussion and Possible Action on the Designation of Jodi M. Benson as the Corporation Manager for the Class J Liquor License for Happy Joes, 9919 US Route 20 West	10-12

CONSENT AGENDA CA14-08

ITEM	DESCRIPTION	PAGE
14C-0155.	Approval of the Minutes of the Regular City Council Meeting of April 14, 2014	13-19
14C-0156.	Approval of Budget Amendment BA14-03 for Scenic Meadows Settlement Payment	20-21
14C-0157.	Approval of Fiscal Year 2014-15 Operating Budget Modifications	22
14C-0158.	Approval of Fiscal Year 2013-14 Utility Bill Write Offs	23-24
14C-0159.	Approval of Purchase of New Squad for Police Department	25
14C-0160.	Approval of a Parking Space for the Handicapped in Front of St. Matthew Lutheran Church on High Street	26-28

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
14C-0136.	Discussion and Possible Action on a Request by Amelia Roth, Amelia's Ghost Tours, Inc., to Amend the Galena Code of Ordinances, Chapter 114.04, to Expand the Number of Tour Operators Unrestricted Licenses from Two to Three	29-30

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
14C-0161.	Discussion and Possible Action on the Renewal of Tour Service and Tour Guide Licenses for the Period May 1, 2014-April 30, 2015	31-89
14C-0162.	Discussion and Possible Action on Request by the Galena Art and Recreation Center for Fourth of July Activities Including 5k Fun Run	90-92
14C-0163.	Discussion and Possible Action on a Contract for Design Engineering for the Bouthillier Street Lift Station	93
14C-0164.	Discussion and Possible Action on an Agreement with VisitGalena.org for Destination Marketing Services	94-99
14C-0165.	Warrants	100-107
14C-0166.	Alderspersons' Comments	
14C-0167.	City Administrator's Report	

14C-0168.	Mayor's Report	
14C-0169.	<p>Motion for Executive Session Including:</p> <ul style="list-style-type: none"> • Section 2 (c) (5) – Purchase or lease of real estate. • Section 2 (c) (3) – Selection, appointment, performance, discipline or removal of a public official. • Section 2 (c) (21) Review of Executive Session Minutes 	
14C-0170.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. May 1	6:30 P.M.	City Hall, 101 Green Street
Open House	Thurs. May 8	5-8 P.M.	City Hall, 101 Green Street
City Council	Mon. May 12	6:30 P.M.	City Hall, 101 Green Street
Zoning Board of Appeals	Wed. May 14	6:30 P.M.	City Hall, 101 Green Street

Posted: Thursday, April 24, 2014 at 4:30 p.m. Posted By:

Memo

To: Mayor & Council

From: Mary Beth Hyde, City Clerk

CC: Mark Moran, City Administrator

Date: April 24, 2014

Re: Liquor License Renewals

Attached please find a list of Liquor License Renewals for Fiscal Year 2014-2015. The applicants listed have submitted complete applications and have made payment in full.

If you have any questions or would like to see the applications, please feel free to contact me.

Report Criteria:

Business.Account Number = 510,1310,1360,240,220,150,290,500,360,200,280

License.Status = "Active"

License Type.License Type = "CLASS A LIQUOR","CLASS B LIQUOR","CLASS C LIQUOR","CLASS D LIQUOR","CLASS F LIQUOR","CLASS H LIQUOR","CLASS I LIQUOR","CLASS J LIQUOR","CLASS K LIQUOR","CLASS L LIQUOR","CLASS M LIQUOR","CLASS N LIQUOR","CLASS O LIQUOR","CLASS P LIQUOR"

Business.License Status = "Active"

Account Number	DBA	Location	Manager First Name	Manager Last Name
A				
150	THE GRAPE ESCAPE	242 N. MAIN STREET	CATHERINE	KOUZMANOFF
B				
200	KEG & CASK	11358 INDUSTRIAL DRIVE	PERRY	MACKEY
220	HARTIG DRUG COMPANY #5	11002 BARTELL BLVD.	DENNIS	WILLS
240	R & L GAS MART	9927 HWY 20 WEST	ERIC	ANDERSON
1310	GALENA RIVER WINE & CHEES	420 S. MAIN STREET	FRED	ORTIZ
D				
280	CANNOVA'S PIZZA	247 N. MAIN STREET	SHANNA	POWELL
290	IRISH COTTAGE BOUTIQUE HO	9853 HWY 20 WEST	BASIL	CONROY
360	STONEY CREEK INN OF GALEN	940 GALENA SQUARE DRIVE	DENA	FAIRBANKS
J				
500	HAPPY JOE'S PIZZA & ICE CRE	9919 US HWY 20 WEST	JODI	BENSON
510	PROCENTO'S PIZZERIA	105 FRANKLIN STREET	JACK	EDENS
O				
1360	BLAUM BROTHERS DISTILLING	9380 US HIGHWAY 20 WEST	MICHAEL	BLAUM



312 N. Main Street, Galena, IL 61036-2332

Chief of Police

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

DATE: April 22, 2014

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington 

RE: Application for Corporation Liquor License –
Bruce D. Glasgow (BN Zags, LLC), DBA Victory
Cafe, 200 N. Main Street, Galena, IL.

A name check of local, state, and federal criminal records reveals no information that would prohibit this applicant from holding the license for which he has applied.

CITY OF GALENA, ILLINOIS



Liquor License Application

New Application Renewal Application

Applicant Information:

Applicant Name: Glasgow Bruce D
Last First M.I.

Address: 238 Council Fire Circle Galena IL 61030
City State Zip

Phone #: 815 776 9901 Email Address: contact@victorycafes.com

The undersigned applicant, being duly sworn on oath, makes application for a Class (check one):

- A B C D E F G H I J K L M N O P

Liquor License in the City of Galena for the term beginning _____, and ending _____, and hereby certifies to the following facts:

Business/Premise Information:

Application is for: Corporation Limited Liability Corporation Individual Partnership

Corporation/Business Name: BN Zags, LLC

Doing Business As: Victory Cafe

Name as it should appear on license: DBA Victory Cafe
(Must match State License)

Exact Address of Business: 200 N. Main St.

Phone #: 815-777-4407 Fax #: _____

The property is: Owned Leased Lease Expires: _____ (attach a copy of the lease)

The applicant has been in business since: April 2011

The renewal applicant has applied for and been granted:

State Liquor License #: _____ Expiration Date: _____ (Attach Copy)

Illinois Sales Tax #: _____ Expiration Date: _____ (Attach Copy)

- i. The applicant has never had a Liquor License revoked for any cause.
- j. The applicant (or manager in the case of a corporation) has never been refused a liquor license by any liquor control authority.
- k. The applicant has never been convicted of any Federal or State law concerning manufacture, possession, or sale of alcoholic liquor; nor has the applicant ever forfeited bond to appear in court to answer charges for a violation of such Federal or State law.
- l. The applicant is eligible for a State Retail Liquor Dealer's License.
- m. The applicant is neither a Galena law enforcing public official nor does the Mayor or any member of the City Council of the City of Galena have any interest either directly or indirectly in the applicant business. The applicant notes by his/her signature below that he/she has read and understands Chapter 111 (a copy can be obtained from the City Clerk or be viewed at www.cityofgalena.org). Further, it should be noted that there must be enough employees and supervision of personnel involved with the sale of liquor to satisfy the requirements within Chapter 111 of the Galena City Code of Ordinances. Also, the applicant must recognize that the regulations of Chapter 11 that apply to the Licensee and Establishment also apply to any agents of the business involved with the sale of liquor.

Please note: This applicant must be signed in the presence of a Notary.

Printed Name of Applicant: Bruce Glasgow

Bruce Glasgow 4/21/2014
 Applicant's Signature Date

Subscribed and sworn to before me this 21st day of April, A.D. 2014.



Mary Beth Hyde
 Notary's Signature Date

*First time applicants must pay a \$75.00 fee for a background check. Fingerprints must be provided by going to the Jo Daviess County Sheriff's Department to be processed. Background checks are completed by the State of Illinois Police. This process can take up to eight (8) weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Application will be placed on the next available City Council agenda for approval/denial. All fees must be paid prior to being placed on the agenda.



To Serve and Protect

312 N. Main Street, Galena, IL 61036-2332

Chief of Police

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

DATE: April 22, 2014

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington 

RE: Liquor License Corporation Manager Application –
Jodi M. Benson for Happy Joe's Pizza & Ice Cream Parlor,
9919 U.S. Route 20 West, Galena, IL.

A name check of local, state, and federal criminal records reveals no information that would prohibit this applicant from holding the license for which she has applied.

CITY OF GALENA, ILLINOIS



PAID

APR - 8 2014

Application for Manager Liquor License

CITY OF GALENA

Application Fee: \$50.00

Background Check Fee: \$75.00 per Background Check – All managers must be fingerprinted by the Jo Daviess County Sheriff's Department of the local Sheriff's Department in the area in which the officer or director resides.

Background checks are completed by the State of Illinois Police. This process can take up to eight (8) weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Corporation manager Application is then placed on the next available City Council agenda for approval/denial. Payment can be made by check, cash, money order, or credit card. All background check fees must be paid at the time the application is returned to City Hall.

Please note: The manager must reside within a 30 mile radius of Galena in order to qualify for a license.

Name: Jodi M. Benson Date of Birth: 9-19-72
Address: 325 Moody St. East Dubuque IL 61025
City State Zip

Driver License #: _____

List of places of residences in the past ten (10) years (use back if needed):

- 514 Wann St Galena IL 61036
- 2040 McClain Lane Hazel Green WI
53811
- _____

List all arrests and dispositions (use back if needed):

- _____
- _____
- _____

Class of liquor license you will be managing: _____

Location of premises you will be managing: 9919 US Route 20 W

Name of Establishment (as it appears on the liquor license): Happy Joes

I have never been convicted of a felony or any misdemeanor opposed to decency and morality. I am not disqualified to receive a license by any reason of matter or thing contained in the Galena Municipal Code of the Illinois Liquor Control Act. I will not violate any of the laws of the State of Illinois or of the Unity States in the conduct of managing this place of business. The undersigned further states that he/she is a person of good moral character and the he/she agrees not to violate any of the Ordinances of the City of Galena, any laws of the United States, or of the State of Illinois. The undersigned further states that in the event any statement contained in this application is not true that any approval of management may be immediately suspended and revoked.

I, Jodi Benson, being duly sworn on oath, state that the facts set forth in the above application are true and correct.

Jodi Benson 4-8-14
Applicant's Signature Date

Mary Beth Hyde 4.8.14 7/3/17
Notary's Signature Date Commission Expiration



MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 14 APRIL 2014

14C-0125 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 14 April 2014.

14C-0126 – ROLL CALL

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner

14C-0127 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

14C-0128 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

14C-0129 - REPORTS OF STANDING COMMITTEES

No reports.

14C-0130 – PUBLIC COMMENTS

Noreen Brill, Galena Trolley Tours – Brill read a letter in regards to a recent request for an extension for a tour operators license. Brill was opposed to adding a third license.

David O'Donnell, Galena Taxi Cab – O'Donnell requested Council consider implementing some type of guidelines for transport people such as taxi cabs and tour services. Currently the City has nothing for taxi cabs or charters. He advised while he is allowed to transport people to Freeport, Rockford and Moline, he is not allowed to pick people up there as he does not have the required stickers to do so. O'Donnell feels there are a lot of other people coming into Galena and taking the revenues. They should be required to show proof they have everything they need to operate in Galena. He recommended issuing decals to be placed on vehicles.

Amelia Wilson, 307 S. West Street – Roth advised she is requesting a full tour license vs. a restricted license. She has outgrown her license and has the ability to create more jobs, tours and revenue. She has run year round without complaint which creates more revenue for the city. She advised she lives here, is a tax payer here and is present in her tour business on a daily basis. She advised she is 100 percent licensed properly with the state and city. She recently committed to the purchase of a hybrid bus. She urged the Council to act favorably on her request.

Tammy Kumbera, Log Cabin Guest House – Kumbera advised she has received good reviews on all trolley tours. She has never received any complaints. She doesn't see any problems.

Bobby Hahn, 9545 Jupiter Drive - Hahn stated he disagrees that it is illegal to give money to the ARC. The City has done it for years. The ARC takes care of the kids in Galena. They provide after school care, gyms, baseball, t-ball, etc. They are a not-for-profit organization who depends on help from the townships and the city. Hahn urged the Council to rethink that in the budget. He stated we may want to consider forming a Park District somewhere down the line.

Rick Pariser, 113 S. High Street – Pariser stated while he was away he kept abreast of the news going on at home. Every week the news was about snow and more snow. He stated the Public Works Department did a tremendous job. A lot of people appreciate what the street crew has

done. Pariser advised a few residents pitched in quarters and nickels as a token of appreciation for the street crew.

LIQUOR COMMISSION

Motion: Lincoln moved, seconded by Kieffer, to adjourn as the City Council and reconvene as the Liquor Commission.

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

14C-0131 – APPROVAL OF LIQUOR LICENSES FOR THE PERIOD MAY 1, 2014 TO APRIL 30, 2015

Motion: Lincoln moved, seconded by Kieffer, to approve the liquor licenses as listed for the period May 1, 2014 to April 30, 2015.

Discussion: None.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

Motion: Lincoln moved, seconded by Kieffer, to adjourn as the Liquor Commission and reconvene as the City Council.

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

CONSENT AGENDA CA14-06

14C-0132 – APPROVAL OF MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MARCH 24, 2014

14C-0133 – APPROVAL OF SWIMMING POOL WAGE CHANGE AND POLICY CHANGE FOR INFANT ADMISSIONS

14C-0134 – APPROVAL OF A CONTRACT WITH JACKISON CONCRETE FOR SWIMMING POOL CONCRETE SURFACE REPAIRS

Motion: Painter moved, seconded by Bernstein, to approve Consent Agenda CA14-06.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

NEW BUSINESS

14C-0135 – DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF BID FOR THE CONSTRUCTION OF THE GALENA FIRE DEPARTMENT TRAINING FACILITY

The following bids were received:

Contractor	Total Bid
M & N Sproule Construction	\$612,733.50
Schemehorn Construction/Galena Builders	\$707,569.00
Tricon Construction	\$713,483.00
WHP Trainingtowers	\$727,435.00
Conlon Construction	\$735,875.00
Montgomery Timmerman	\$742,693.00

Motion: Lincoln moved, seconded by Painter, to approve the bid from M & N Sproule Construction in the amount of \$612,733.50.

Discussion: Greene stated he would like to see the bid held at this price with no add-ons.

Moran advised the actual training center is a packaged building. A sub-contractor will be assembling the buildings. The costs should be fairly stable and any changes would come back to the City Council for approval.

Matt Oldenburg advised WHP Training Towers out of Kansas City will be providing the materials and a sub-contractor to assemble the structures. This is included in the bid price. The Fire Department has gone through a list of questions with M & N Sproule Construction and they answered all questions to the department's satisfaction. They are awaiting one question with regard to the retention pond and clarification on the outlet that would release the overflow before negotiating that portion.

City Staff will oversee the project. WHP Training Towers does provide service whereby they would come up in the beginning, middle and end to do an inspection. They will teach the contractor how to install various portions. They are looking to begin construction in May with substantial completion by late October or early November. Final completion would be the end of November.

Oldenburg advised the project will include a fence around the retention pond. Landscaping will suffice for required buffer yards and to help with the aesthetic value of the property. The buildings will be appealing enough that they shouldn't require masking from the highway. Equipment will be stored in the existing barn. The training towers are empty buildings that can be secured by locks on the doors.

Fach stated he hopes this isn't an instance where we get a low ball figure and end up with a lot of change orders which ends up being higher than the higher bids received. Oldenburg advised the big difference was in the labor costs. The alternate options were all very similar. The Fire Department asked questions on areas of concern. They feel the bid was indeed what they intended. Everything has been documented in the form of a memorandum and a written response has been submitted.

Roll Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

14C-0136 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY AMELIA ROTH, AMELIA’S GHOST TOURS, INC., TO AMEND THE GALENA CODE OF ORDINANCES, CHAPTER 114.04, TO EXPAND THE NUMBER OF TOUR OPERATORS UNRESTRICTED LICENSES FROM TWO TO THREE

Motion: Greene moved, seconded by Kieffer, to deny the request by Amelia Roth, Amelia’s Ghost Tours, Inc., to amend the Galena Code of Ordinances, Chapter 114.04, to expand the number of Tour Operators Unrestricted Licenses from two to three.

Discussion: Green stated we hear enough complaints without adding more.

Painter recommended tabling the item until such time as Council has had a chance to look into the facts of the statements made this evening. Bernstein agreed stating she also has some questions and would like to give it a little more thought.

Lincoln stated he would like to see it expanded. He doesn’t know why we should not allow a business that is doing well to expand. He feels it would be wrong to limit someone who has proven they can do a good job.

Roll Call: AYES: Greene, Kieffer
NAYS: Bernstein, Fach, Lincoln, Painter

The motion was denied.

Motion: Painter moved, seconded by Lincoln, to table item 14C-01236 in order to allow the council time to look at additional information.

14C-0137 – DISCUSSION AND POSSIBLE ACTION ON AN AGREEMENT WITH THE GALENA-JO DAVIES COUNTY HISTORICAL SOCIETY FOR REIMBURSEMENT OF UTILITY AND MAINTENANCE EXPENSES

Motion: Fach moved, seconded by Painter, to approve an agreement with the Galena-Jo Daviess County Historical Society for reimbursement of utility and maintenance expenses in the amount of \$5,000 for Fiscal Year 2014-15.

Discussion: This money will be used to help defray utility costs.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: Fach

The motion carried.

14C-0138 – DISCUSSION AND POSSIBLE ACTION ON AN AGREEMENT WITH THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES FOR BOAT ACCESS AREA DEVELOPMENT GRANT FOR THE GALENA CANOE AND KAYAK LAUNCH

Motion: Painter moved, seconded by Kieffer, to approve the agreement with the Illinois Department of Natural Resources for a Boat Access Area Development Grant for the Galena Canoe and Kayak Launch.

Discussion: The grant is in the amount of \$80,000. The total project cost will be \$111,000. The Community Development Fund of Galena has agreed to fund the remaining \$31,000.

Moran advised they had planned to replace the water main under the parking lot along with the Gear Street Project. That may be something the City might wish to add as a separate piece to do now.

Moran advised he hopes to put this out to bid this season. He reminded Council they have the ability to back out or terminate the grant if the bids come in too high.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

14C-0139 – DISCUSSION AND POSSIBLE ACTION ON FISCAL YEAR 2014-15 OPERATING BUDGET

Motion: Greene moved, seconded by Painter, to approve the Fiscal Year 2014-15 Operating Budget with the proposed changes to Draft 1.

Discussion: Fach stated the flood gates are starting to rust again. He noted it has only been two years since they were last painted. He feels painting should be budgeted for as soon as possible. Greene reminded Council we need to get approval before we can paint them.

Painter wished to have it clarified that any video gaming revenues above \$28,000 will go back to Turner Hall. The first \$28,000 will go toward new computers for the Police Department in the amount of \$23,000 and \$5,000 will go toward the replacement of street signs throughout the community.

Roll Call: AYES: Lincoln, Painter, Bernstein, Greene, Kieffer, Renner
NAYS: Fach

The motion carried.

14C-0140 – WARRANTS

Motion: Fach moved, seconded by Lincoln, to approve the Warrants as presented.

Discussion: Bernstein questioned what the \$81,000 payment to the Illinois Environmental Protection Agency was for. Moran advised it was a loan payment for the water tower in Industrial Park, Well No. 7 and the pump house restoration by Well No. 5 at the Middle School.

Roll Call: AYES: Painter, Bernstein, Fach, Greene, Lincoln, Renner
NAYS: None
ABSTAIN: Kieffer

The motion carried.

14C-0141 – ALDERPERSONS’ COMMENTS

LED Street Lights – Fach questioned what was happening with the LED Street lights. Moran advised we did receive a letter from the outfit that retrofits the existing light shields with LEDs. He noted one of the lights outside of City Hall has been retrofitted for demonstration purposes. Moran will bring back a report from Jo Carroll Energy and their response. It appears they are waiting for technology to ramp up for our lights.

American Water Contract – Kieffer questioned where we are as far as the contract with American Water. Moran advised staff has met with them. They seemed receptive to the questions. They will be bringing back a new contract possibly at the next meeting.

City Hall – Lincoln stated the new city hall looks great. It shows what planning does. Mayor Auman was sitting at the table when the building was purchased. From the start they were looking at it for a future city hall. Lincoln thanked the previous administration for thinking ahead.

Fire Department Training Center – Lincoln thanked the Fire Department for their patience in the process. It was a long time in coming.

Announcement – Lincoln announced Olivia will be a “Big Sister” in October!

Alfie Mueller Collection – Painter thanked and congratulated the members of the Center for the Arts on the Alfie Mueller Collection. She advised they have done an incredible amount of work. It is an incredible exhibit. The exhibit runs through May 11.

Gobbie’s Courtyard – Bernstein stated she has been approached by a musician who would like to play in Gobbie’s courtyard. She questioned if the Council should look at this issue. She feels the use of a decibel reader may be an option.

Food Pantry – Bernstein stated she had the opportunity to walk thru the Food Pantry before clients came in. It is a remarkable service to the city and county. She learned while there that Wal-Mart has been donating \$1,500-\$2,000 worth of food each time the pantry is open. This is a generous donation and wonderful use of food that might otherwise end up in the dumpster.

Green Pledges – Bernstein thanked Mark Moran and Matt Oldenburg for the work they have done to get green pledges up and running.

14C-0142 – CITY ADMINISTRATOR’S REPORT

Gateway Park Project – The bids for Gateway Park will be going out next week and will be back in time for the first meeting of May.

Third and Rives Streets – A Public hearing will be held at the second meeting in May.

Grant – Moran announced the City has learned we are the recipient of a \$1.3 million dollar grant for the final phase of the trail from the end to Aiken. We will not be in the position to build this summer but hopefully next summer and the trail will finally be done.

14C-0143 – MAYOR’S REPORT

Thank you – Mayor Renner thanked each and every council and/or Mayor who sat at the table that were saving for projects such as City Hall.

International Travel Agents of the World – Mayor Renner stated he had the opportunity to meet with International Agents of the World who took a trip to Galena. They loved the town and want to promote it.

14C-0144 – MOTION FOR EXECUTIVE SESSION

Motion: Lincoln moved, seconded by Painter, to recess to Executive Session to discuss the following:

- Purchase or lease of real estate, Section 2 (c) (5)
- Pending, probable or imminent litigation, Section 2 (c) (11)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner
NAYS: None

The motion carried.

Regular Board Meeting

14 April 2014

The meeting recessed at 7:30 p.m.

The meeting reconvened at 8:34 p.m.

14C-0145 - ADJOURNMENT

Motion: Fach moved, seconded by Bernstein to adjourn.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

The meeting adjourned at 8:34 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk

City of Galena, Illinois

Budget Amendment No. 14-03
Fiscal Year 2013-14



Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance
Scenic Meadows Settlement	01.41.863.11	\$ -	\$ 25,000		\$ 25,000

Justification:

This budget amendment includes the following proposed changes to the current budget:

1. The settlement agreement for the Scenic Meadows litigation includes a \$25,000 payment to an escrow account that will be used to fund the completion of the roadway and other infrastructure in Unit 3. The funds were budgeted in the approved FY 2014-15 budget, but the escrow payment had to be deposited by April 24. This amendment adds \$25,000 to the General Fund to make the payment. An expense amount of \$25,000 will be deducted from the FY 2014-15 budget.

Effect of Budget Amendment on Budget:

Fund	Approved Budget	Budget After Previous Amendments	Budget After Proposed Amendment
General Fund Revenues	\$ 3,670,105	\$ 3,680,605	\$ 3,680,605
General Fund Expenses	\$ 4,117,950	\$ 4,130,570	\$ 4,155,570
General Fund Total	\$ (447,845)	\$ (450,965)	\$ (474,965)
Other Fund Revenues	\$ 5,320,650	\$ 5,320,650	\$ 5,320,650
Other Fund Expenses	\$ 5,919,240	\$ 5,936,905	\$ 5,936,905
Other Fund Total	\$ (598,590)	\$ (592,722)	\$ (616,255)
Total Budget Surplus/(Deficit)	\$ (1,046,435)	\$ (1,043,687)	\$ (1,091,220)

Approved by City Council on _____

Mark Moran
Budget Officer

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: April 24, 2014

RE: Budget Approval

At the April 14 council meeting, you approved the FY 2014-15 Operating Budget. I am writing to request one change to the budget before printing the budget for the new fiscal year beginning May 1. I am also requesting modification to the hourly wage of the Fire Inspector.

The \$25,000 infrastructure payment required as part of the settlement agreement for the Scenic Meadows lawsuit was wired to escrow on April 22. The payment was required within 10 days of the final execution of the agreement. This expense was anticipated to occur in the new budget year. To make the new budget accurately reflect expected expenses, I propose to reduce the expense slated for the Scenic Meadows project by \$25,000 (line item 01.41.863.11). With this change, the final budget figures would be as follows:

Table 1. FY 2014-15 Budget Totals with Proposed Change

	Revenue	Expenses
General Fund	\$ 2,912,425	\$ 3,192,425
Other Funds	\$ 4,696,665	\$ 5,408,565
TOTAL	\$ 7,609,090	\$ 8,600,990
	Budget (Deficit)/Surplus	(\$991,900)

Secondly, Fire Chief Randy Beadle and I propose to adjust the hourly pay of Fire Inspector, Brett Temperly, from \$13.50 to \$16.00 per hour. The previous Fire Inspector was paid an hourly rate of \$23.32, nearly \$16,000 annually based on actual hours worked. The new budget contains \$6,000 for the Fire Inspector pay and was calculated using the typical hours worked by the current inspector and \$16.00 per hour.

If you have any questions or require any additional information, please let me know.

MEMORANDUM

To: Honorable Mayor Renner, City Council, Mark Moran

From: Deb Price

Date: April 24, 2014

Re: Utility Bill Write-Offs

Attached please find the Utility Billing write-offs for the 2013-2014 Fiscal Year.

Five of the six write offs were foreclosure related. The write off for 709 S Bench Street impacted us the most. When the owner left town the service was scheduled for disconnect and the house for sale. The owner made no provision for yard or sidewalk maintenance while the house sat vacant. The City contracted service for minimal mowing and snow removal when necessary. The City filed a lien for all unpaid utility and maintenance charges as well as legal fees associated with the account. Unfortunately we were unable to collect any of these monies.

I am happy to report the number of letters sent to landlords for their renter's delinquent bills has reduced dramatically. Less than a half a dozen were sent this year.

During fiscal year 2013-2014 two liens were filed. We collected \$824.07 and forgave \$581.50 in penalties on one lien that was filed in 2012.

Please contact me if you have any questions.

Thank you.

CITY OF GALENA
WRITE-OFFS
FISCAL YEAR 2013/2014

FINALED	CUSTOMER NUMBER	CUSTOMER NAME	SERVICE ADDRESS	FORWARDING ADDRESS	CITY	STATE	ZIP	TOTAL	WATER	SEWER	GARBAGE	MISC \$	PENALTIES	REASON
October 15, 2012	40112902	Harbour Portfolio VII LP	411 1/2 Franklin Street	None				\$142.76	\$28.21	\$51.10			\$63.45	No contact
October 15, 2012	40113106	Harbour Portfolio VII LP	411 Franklin Street	None				\$118.98	\$24.18	\$43.80			\$51.00	No contact
January 1, 2013	40121900	Bob & Stephanie Heine	906 Campbell	None				\$792.75	\$90.32	\$138.81	\$148.09		\$415.53	Foreclosure
January 11, 2012	10186102	Stacey Knapp	709 S Bench Street	1710 Washington Mnt. Road	Washington	MA	01223	\$7,621.91	\$165.23	\$299.30	\$443.56	\$1,645.00	\$5,068.82	Foreclosure
February 7, 2013	10046707	Tony Morel	508 Spring Street	309 S Main Street	Galena	IL	61036	\$320.44	\$36.27	\$65.70	\$69.67		\$148.80	Foreclosure
October 24, 2013	40167700	Sally Murphy	517 Dewey Avenue	None				\$14.10	\$5.54	\$8.56				Died
								\$9,010.94	\$349.75	\$607.27	\$661.32	\$1,645.00	\$5,747.60	



312 N. Main Street, Galena, IL 61036-2332

Chief of Police

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

TO: City Administrator Mark Moran, Honorable Mayor Terry Renner, & City Alderpersons

FROM: Chief Lori Huntington

DATE: April 22, 2014

RE: New Squad Car Purchase

I am asking for your permission to order a new 2014 Dodge Ram 1500 4x4 Crew Police pickup. The 2014 Dodge Ram would take approximately 30-60 days to deliver once ordered and would be ordered and delivered through a local dealer – Galena Chrysler.

The base price of the truck is \$23,997.00. With the three options we will be getting, the total would come to \$25,916.00. There will be new equipment added to the truck that will not transfer from the Dodge Durango we will be getting rid of, the price of this equipment is \$2,401.00. The cost to have Bus Boys install all of the electrical equipment will be approximately \$2,000.00. The total cost would be \$30,317.00. I have budgeted \$30,766.00 for a new squad. The cost of striping the squad will put us over budget, (by \$1,051.00) but we will trade in the Dodge Durango or sell it outright to assist in bringing the price under budget.

Thank you.



312 N. Main Street, Galena, IL 61036-2332

Chief of Police

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

TO: City Administrator Mark Moran, Honorable Mayor Renner, City Alderpersons

FROM: Chief Lori Huntington

DATE: 4/23/14

RE: Handicapped parking stall

I have received a request to designate a handicapped parking stall on High Street in front of the St. Matthew Lutheran Church. I do not see any issues with designating a parking stall in the front of the church as handicapped. I am in agreement with the request and feel the parking stall is needed and will be utilized quite frequently.

Application for Residential Area
Handicapped Parking Stall

Date of application: APRIL 14, 2014

Name of applicant: ST. MATTHEW LUTHERAN CHURCH

Address of applicant: 127 S. HIGH ST. GALENA, IL

Telephone number: 815-777-1134

Do you have a State of Illinois Handicapped Parking Card?

YES _____ NO ✓

If yes, then give permit number: _____

Permit expiration date: _____

Do you have State of Illinois Handicapped License Plates?

YES _____ NO ✓

If yes, then give license plate number: _____

License plate expiration date: _____

Do you drive the vehicle that the permit/plates are in/on?

YES _____ NO ✓

By signing this application, I realize that I am requesting from the City of Galena, Illinois, permission to have a handicapped parking stall marked at the nearest location to my lot lines. I realize that the final decision will be made by the Galena City Council for their next regular meeting if this application is completed and received by the City of Galena, **NO LATER** than one week prior to the meeting. Furthermore, the City of Galena reserves the right to re-evaluate the location yearly to determine that the need is still present.

I also realize that any vehicle identified as being operated for a handicapped person may use this space. It is not a reserved spot for my exclusive use.

St. Matthew Luther Church.
by Joel Forstner Council President
Signature of Applicant

4-14-2014
Date

To the Mayor and members of the City Council:

St. Matthew Lutheran Church is requesting the designation of a handicapped parking stall in front of the Church on High Street.

Due to the infirmities of several of our members and visitors, limited parking in proximity to the Church and the hazards of weather, a space in front of the Church would relieve the problems that we have in our limited parking behind the Church.

Also, due to the numerous activities at the Church on a daily basis the need for the space is great.

Any assistance that you can afford the Church will be greatly appreciated.

Sincerely,

St. Matthew Lutheran Church


By: Ted Forsberg

Council President

Terry Renner
Mark Moran
City Council
City of Galena
3/17/2014

To Whom It May Concern:

I am requesting a full tour license for the 2014/2015 tour license. We have been operating in Galena now for two years and have received very positive feedback. We hold all the appropriate insurance requirements, have held a Main Street presence and paid all Amusement taxes in a efficient and timely manner.

I am a long time Galena resident that works with over 14 different businesses with every one of our on-going tours. Some of the other business owners we are work with regularly are: Benjamin's, 111 Main, Vinny Vannucchi's, Massbach Ridge Winery, Rocky Waters, Galena Cellars Vineyard, Chestnut Mountain Resort, Valley Perennials, Chocolat, and Blaum Brothers Distillery...just to name a few.. Please feel free to call any of these and ask how we impact their business as well as how we handle our tours in historic Galena.

We are proud to do business with so many other vendors which in turn allows us to all be successful! Galena has received many accolades on being one of the best places to visit in the country! So why not offer them a great tour experience as well, one that takes pride in their vehicles and information being offered. One that shows Galena and its citizens great respect!

We also take pride in constantly giving back. We are giving back daily to the community through support of the ARC, Galena Historical Society as well as offering several of the local author's books at our storefront.

Our bus is kept in immaculate shape. This is expressed in almost all of our reviews from our customers. We are 100% historically accurate and documented tour. Children learn all about Galena's dynamic history while we keep their attention peaked through our intertwining of ghost stories. We are currently bidding on a bus that is both gas and hybrid/electric so anytime are bus is idling or going under 18 miles an hour it is using electric

only...which is a majority of time. We are now focusing on being environmentally friendly as well.

We are following all tour license rules and guidelines and would like to either be added as a full tour license number three or replace the existing license held by Galena Trolley, that is not in good standing with the Department of Transportation, which as I understand it is required by the City of Galena to hold such a license.

We thank you for your time and consideration and hope we are allowed to expand in the manner that we need to in order to maintain the quality of our staff , vehicles as well as the documented tours that we are offering now to the thousands of tourists coming to galena every weekend...

Thank you,
Amelia Wilson-Roth
Owner
Amelia's Galena Ghost Tours,inc.

*Please see attached application

CITY OF GALENA, ILLINOIS

101 Green Street • P.O. Box 310 • Galena, Illinois 61036



To: Mayor & Council
From: Mary Beth Hyde, City Clerk
Date: 04/17/14
Re: Tour Operator's License

The following businesses have returned applications for a Trolley Service License for 2014/2015:

River Trails Transit Lines, Inc. – dba Tri-State Travel
Galena Trolley Tours
Amelia's Galena Ghost Tours

The following business has returned an application for a Horse Drawn Carriage Business License for 2014/2015:

Galena Carriage Company

The following persons have returned an application for a Tour Guide Business for 2014/2015:

Richard T. Mulcahey, Meet Galena Tours
Galena Jo Daviess County Historical Society
Steve Repp, Old Fashioned Tours of Galena

All applications are available at City Hall for inspection.

VINCENT, ROTH, TOEPFER & LEINEN, P.C.
Attorneys and Counselors at Law

Mary M. Vincent – mary@warrencounsel.com
Michael A. Toepfer – mtoepfer@galenalaw.net
Ronald J. Leinen – rleinen@galenalaw.net
Of Counsel:
Robert R. Roth* - rroth@galenalaw.net
*Also licensed in Iowa

Galena, Illinois

April 23, 2014

GALENA
122 ½ North Main Street
P.O. Box 334
Galena, Illinois 61036-0334
815/777-0533
FAX: 815/777-0549
galenalw@galenalaw.net

WARREN
125 East Main Street
P.O. Box 685
Warren Illinois 61087-0685
815/745-2624
FAX: 815/745-3115
karen@warrencounsel.com

Re: Brill's Trolley Tours, Inc.

To: Mayor and City Council Members

We represent Noreen Brill and Brill's Trolley Tours, Inc. Noreen has a tour operator's unrestricted license issued pursuant to the provisions of Chapter 14 of the Galena Illinois Code of Ordinances. Noreen is applying for a renewal of her license to operate a tour service for the coming fiscal year commencing May 1, 2014.

On November 21, 2013, at the conclusion of the Galena tourist season, Randy Seals, a Compliance Officer with the Illinois Department of Transportation conducted a review of Ms. Brill's trolley business. At the time, five of her trolleys were out of service and in storage at her Benton, Wisconsin address and her sixth trolley was placed in storage immediately after Noreen fully complied with all requests made during the compliance review.

As a result of the compliance review, the Illinois Department of Transportation determined certain violations defined hereafter:

1. Carrier failed to implement an alcohol and controlled substances testing program.
2. Carrier must obtain and have in effect the minimum levels of financial responsibility.
3. Carrier failed to maintain inquiries into driver's driving record in driver's qualification file.
4. Carrier failed to require a driver to make a record of duty status.
5. Carrier failed to require driver to prepare a vehicle inspection report.

Ms. Brill was ordered to cease doing business until these violations were addressed and was warned that a civil monetary penalty could be assessed. We were advised to contact the Department to address the violations.

Mayor & City Council Members
April 23, 2014
Page 2

On March 24, 2014, the undersigned had a phone conference with Greg Mack, a representative of the IDOT. In that conversation, he requested information to satisfy IDOT requirements which would result in payment of a negotiated fine and an approval to commence business.

On March 31, 2014, a letter was sent to Mr. Mack with documentation addressing all of the alleged violations. A copy is enclosed. It should be noted that Brill's Trolley Tours, Inc. will only be operated in intrastate commerce. All violations have been addressed. Noreen has now enrolled all driver employees in an alcohol and controlled substance monitoring program. She has complied with the appropriate level of financial responsibility for her business. She has policies in place for monitoring her drivers' driving records, recording duty status and monitoring vehicle inspection reports.

On April 10, 2014, IDOT responded to our correspondence after reviewing the information provided. A copy of said letter is enclosed. The letter states that the Department has determined that the action taken by Brill's Trolley Tours, Inc. warrant a reduction in the amount of the assessment, provided that Brill's Trolley Tours, Inc. agrees to a settlement. A settlement agreement was attached and Noreen Brill executed the Agreement and returned it to Tom Wise, the Chief of the Compliance Unit of IDOT along with a check representing a civil monetary penalty of \$2,518.00 on April 15, 2014. A copy of said cover letter is enclosed. A copy was also sent to Greg Mack, our contact person at IDOT.

We have not received the signed Agreement back from IDOT but we expect to receive it in due course because Noreen has addressed all of the issues.

Paragraph 114.08 of the Galena Code of Ordinances requires conformity and compliance of all service vehicles to all pertinent local, state and federal codes. I do not believe the federal codes apply unless the carrier is involved in interstate commerce. But the local and state codes shall apply to all applicants for license and proof of compliance should be furnished before issuance.

Mayor & City Council Members
April 23, 2014
Page 3

We respectfully ask that Noreen's request for renewal be put on hold until the Agreement with IDOT is in place.

Thank you.

Very truly yours,

VINCENT, ROTH, TOEPFER & LEINEN, P.C.

By:



Robert R. Roth

RRR/moj

Enclosures



Mary Jobgen <mjobgen@galenalaw.net>

Brill's Trolley Tours, Inc. - USDOT #2455020

Mary Jobgen <mjobgen@galenalaw.net>
To: greg.mack@illinois.gov
Cc: Noreen Brill <noreenbrill@aol.com>

Mon, Mar 31, 2014 at 4:21 PM

Dear Mr. Mack,
In connection with the above regard, please see attached letter and enclosures.
Please contact me with any questions.
Thank you.
Robert R. Roth
By: Mary J.

—
Mary J.
Vincent, Roth, Toepfer & Leinen, P.C.
P.O. Box 334
Galena, IL 61036
Phone: (815)-777-0533
Fax: (815)-777-0549

3 attachments

-  **Mack Greg IDOT ltr 3-31-14.pdf**
62K
-  **Brill's Trolley Tours Documentation.pdf**
1764K
-  **Brill's Trolley Tours Company Policies.pdf**
323K

VINCENT, ROTH, TOEPFER & LEINEN, P.C.
Attorneys and Counselors at Law

Mary M. Vincent – mary@warrencounsel.com
Michael A. Toepfer – mtoepfer@galenalaw.net
Ronald J. Leinen – rleinen@galenalaw.net
Of Counsel:
Robert R. Roth* - rroth@galenalaw.net
*Also licensed in Iowa

Galena, Illinois

March 31, 2014

GALENA
122 ½ North Main Street
P.O. Box 334
Galena, Illinois 61036-0334
815/777-0533
FAX: 815/777-0549
galenalw@galenalaw.net

WARREN
125 East Main Street
P.O. Box 685
Warren Illinois 61087-0685
815/745-2624
FAX: 815/745-3115
karen@warrencounsel.com

Via email: greg.mack@illinois.gov

Mr. Greg Mack
Illinois Department of Transportation
1340 North 9th Street
P.O. Box 19212
Springfield, IL 62794-9212

Re: Brill's Trolley Tours
314 South Main Street
Galena, IL 61036
USDOT #2455020

Dear Mr. Mack:

We represent Noreen Brill, the owner of Brill's Trolley Tours d/b/a Galena Trolley Tours and we are responding to your phone conversation with the undersigned on March 24, 2014. Specifically, we are furnishing requested information to satisfy your requirements which will result in payment of a negotiated fine and an approval to commence business.

Ms. Brill has not conducted any trolley business since the inspection by Randy Seals and his termination order dated November 24, 2013. The documentation enclosed herewith reflects that Ms. Brill has not been doing business since that date.

Enclosed are the following requested documents:

1) A letter from Tri-State Occupational Health stating the names of Ms. Brill's only two (2) drivers and stating that they are enrolled in the drug and alcohol program.

2) A Certificate of Liability Insurance from McCoy Insurance Services, Inc. stating that Ms. Brill has \$5,000,000 worth of coverage as required because she must bring her trolleys from their place of storage in Wisconsin to Galena, Illinois, the location of her operation and the location of her repair person.

Mr. Greg Mack
March 31, 2014
Page 2

- 3) A Motor Vehicle Report for Jennifer Maki including:
- a) Federal Drug Testing Custody and Control Form;
 - b) Request for Information from Previous Employer;
 - c) Application for Employment;
 - d) Report from the Iowa Department of Transportation;
 - e) Copy of her CDL;

4) A Motor Vehicle Report for Douglas E. Weadge containing the same information as stated above for Ms. Maki.

5) Ms. Brill currently is not doing business. Enclosed is a blank Driver's Vehicle Inspection Report that she will use daily and log sheets identifying the trolley being used, the time the trolley was taken and the time the trolley was returned.

6) Copy of Company Policies which have been adopted by Brill's Trolley Tours, Inc.

As advised in our phone conference of March 24, 2014, Ms. Brill has every intention of complying with the Department's requests.

I would appreciate your timely response.

Thank you.

Very truly yours,

VINCENT, ROTH, TOEPFER & LEINEN, P.C.

By:



Robert R. Roth

RRR/moj

Enclosures

pc: Ms. Noreen Brill via email: noreenbrill@aol.com

Driver's Vehicle Inspection Report

Check Any Defective Item and Give Details Under "Remarks."

DATE: _____

TRUCK/TRACTOR NO. _____

- | | | |
|--|--|--|
| <input type="checkbox"/> Air Compressor | <input type="checkbox"/> Horn | <input type="checkbox"/> Springs |
| <input type="checkbox"/> Air Lines | <input type="checkbox"/> Lights | <input type="checkbox"/> Starter |
| <input type="checkbox"/> Battery | Head - Stop | <input type="checkbox"/> Steering |
| <input type="checkbox"/> Brake Accessories | Tail - Dash | <input type="checkbox"/> Tachograph |
| <input type="checkbox"/> Brakes | Turn Indicators | <input type="checkbox"/> Tires |
| <input type="checkbox"/> Carburetor | <input type="checkbox"/> Mirrors | <input type="checkbox"/> Transmission |
| <input type="checkbox"/> Clutch | <input type="checkbox"/> Muffler | <input type="checkbox"/> Wheels |
| <input type="checkbox"/> Defroster | <input type="checkbox"/> Oil Pressure | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Drive Line | <input type="checkbox"/> On-Board Recorder | <input type="checkbox"/> Windshield Wipers |
| <input type="checkbox"/> Engine | <input type="checkbox"/> Radiator | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fifth Wheel | <input type="checkbox"/> Rear End | |
| <input type="checkbox"/> Front Axle | <input type="checkbox"/> Reflectors | |
| <input type="checkbox"/> Fuel Tanks | <input type="checkbox"/> Safety Equipment | |
| <input type="checkbox"/> Heater | Fire Extinguisher | |
| | Flags-Flares-Fusees | |
| | Spare Bulbs & Fuses | |
| | Spare Seal Beam | |

TRAILER(S) NO.(S) _____

- | | | |
|--|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Brake Connections | <input type="checkbox"/> Hitch | <input type="checkbox"/> Tarpaulin |
| <input type="checkbox"/> Brakes | <input type="checkbox"/> Landing Gear | <input type="checkbox"/> Tires |
| <input type="checkbox"/> Coupling Chains | <input type="checkbox"/> Lights - All | <input type="checkbox"/> Wheels |
| <input type="checkbox"/> Coupling (King) Pin | <input type="checkbox"/> Roof | <input type="checkbox"/> Other |
| <input type="checkbox"/> Doors | <input type="checkbox"/> Springs | |

Remarks: _____

CONDITION OF THE ABOVE VEHICLE IS SATISFACTORY

DRIVER'S SIGNATURE _____

ABOVE DEFECTS CORRECTED

ABOVE DEFECTS NEED NOT BE CORRECTED FOR SAFE OPERATION OF VEHICLE

MECHANIC'S SIGNATURE _____ DATE _____

DRIVER'S SIGNATURE _____ DATE _____

BRILL'S TROLLEY TOURS, INC.
D/B/A GALENA TROLLEY TOURS
314 South Main Street
Galena, IL 61036

US DOT #2455020

COMPANY POLICIES

PREAMBLE: Brill's Trolley Tours, Inc. is an Illinois corporation with authority to operate trolleys in the City of Galena, Illinois. Said corporation is an intrastate carrier and operates trolleys in the City of Galena on a seasonal basis. The trolleys are not operated in the City during the winter months. All trolleys owned, maintained, and operated by the corporation have no side windows and a single door for entrance and exit.

The following are the established policies of the said corporation:

- 1) The company will operate trolley vehicles in the State of Illinois and primarily in the Galena, Illinois community. The company will not operate vehicles in interstate commerce in the states of Wisconsin and Iowa or any other state.
- 2) The company and its owner are responsible for its officers, employees, agents, and contractors regarding the requirements of 49 CFR Parts 40 and 382. The sole shareholder, director, and officer of said company is Noreen Brill, 3991 Ollie Belle Road, Benton, WI 53803.
- 3) Company shall maintain a copy of each driver's driving record before employment and review it annually. (See Exhibit "A" attached)
- 4) Company drivers are required to have a CDL license.
- 5) Company has contracted with Tri-State Occupational Health to assist in complying with the Department of Transportation regulations regarding random drug and alcohol testing. Company will abide by the Department of Transportation standards outlined in 49 CFR Part 40 for random drug and alcohol testing. (See Exhibit "B" attached for a copy of engagement letter.)
- 6) Company requires that drivers provide a 10-year employment history on their employment application. (See Exhibit "A" attached)
- 7) Company shall perform a Driver's Road Test Examination (See Exhibit "C" attached) and require a Certificate of Driver's Road Test (See Exhibit "D" attached) for each vehicle being operated.

8) Company requires all drivers to prepare complete and accurate records of duty status for each day. Drivers shall submit records to Owner-Manager daily. (See Exhibit "E" attached)

9) Company shall retain all documents constituting supporting records of duty status on file for at least six (6) months.

10) Company shall maintain all driver inspection reports, signed, certified, and reviewed as required on file for at least ninety (90) days. (See Exhibit "F" attached) These reports may contain citations and regulations that are serious in nature and could result in penalties.

11) Company acknowledges that a review of said reports will result in a safety rating.

12) It is company policy that all drivers subject to pre-employment, random, reasonable cause, post-accident, return to duty, and/or follow-up controlled substance testing are tested as required by 49 CFR Parts 40 and 382. (See Exhibit "G" attached)

13) Company vehicles are operated on a seasonal basis. Prior to commencing vehicle operation in the Spring of each year, each vehicle is garage inspected and approved for operation by the mechanic. When daily operations are commenced, all vehicles are inspected daily and all reports are delivered to Owner-Manager. Vehicle defects identified by the daily reports that impact safety and/or safety compliance shall be repaired and certified by the maintenance worker before the vehicle is operated. Company requires each driver to be familiar with Driver's Vehicle Inspection Report and to complete them timely on a daily basis. (See Exhibit "F" attached)

14) In the event that a company employee violates a stated policy, rule, or regulation stated herein, the following disciplinary action shall occur:

- a) First offense - a written warning from Owner;
- b) Second offense - monetary penalty not exceeding \$100.00;
- c) Third offense - termination;

In the event that the action of an employee involves a violation of the stated alcohol or drug policy referred to herein, said employee shall be subject to termination.

15) Company shall perform maintenance items critical to fire safety and emergency evacuation daily, including checking wheel-hub lubrication levels according to the manufacturer's recommended inspection intervals, checking wheels for signs of excess heat every time the vehicle is parked, regularly inspecting wiring and electrical systems for shorts circuits, and inspecting emergency-exit operation and markings and any maintenance items shall be noted on the "Remark" section of the Driver's Inspection Report. (See Exhibit "H" attached)

16) It is company policy that drivers shall not consume alcohol while actively engaged in employment nor for a period of twelve (12) hours before commencing daily employment. A violation of this policy or a determination of drug use at any time shall be a cause for termination.

- Owner-Manager and office staff are responsible for enforcing this alcohol and drug policy on a daily basis.
- Owner-Manager is responsible for telling employees of a failed test and its' implications.
- Owner-Manager shall collect and evaluate all customer complaints and their safety implications and be responsible for corrective action, if required.

Brill's Trolley Tours, Inc. retains the right to change, modify, suspend, interpret or cancel in whole or in part any of the Brill's Trolley Tours, Inc. policies or practices of Brill's Trolley Tours, Inc., without advance notice, in its sole discretion, without having to give cause or justification or consideration to any employee. Recognition of these rights and prerogatives of Brill's Trolley Tours, Inc. is a term and condition of employment and of continued employment.

No commitment for employment for any specified duration, including "lifetime" employment, shall be valid or binding on Brill's Trolley Tours, Inc., unless it is expressly set forth in a written document and signed by the President of Brill's Trolley Tours, Inc.

DATED: At Galena, Illinois, this 21st day of January, 2014.

BRILL'S TROLLEY TOURS, INC.

By: /s/ Noreen Brill
Noreen Brill, President

EXHIBIT "A"

DRIVER'S RECORDS

_____ Application

_____ Previous employer/Driver 10 yrs
/Non-Driver 3 yrs

_____ Previous alcohol/drug program

_____ Pre-Employment alcohol/drug test

_____ Initial Motor Vehicle Report

_____ Copy of current CDL

_____ Medical Certificate (Good for 2 years)

_____ Copy of waiver, if any

Annual check

_____ Drivers record (Motor Vehicle Report)
Update yearly

EXHIBIT "B"

Tri-State
Occupational Health
MEDICAL ASSOCIATES / † Mercy

November 22, 2013

Galena Trolley Tours & Depot Theater
314 South Main
Galena IL 61036

To Whom It May Concern:

Galena Trolley Tours & Depot Theater is an active, participating member in Tri-State Occupational Health's consortium. The consortium is a service offered to assist our clients in complying with the Department of Transportation's regulations regarding random drug and alcohol testing. **Galena Trolley Tours & Depot Theater** agrees to abide by the DOT standards outlined in 49 CFR Part 40 in the Department of Transportation Federal Regulations for random drug and alcohol testing.

Sincerely,



Tammy Studelska
Drug & Alcohol Program Coordinator
Tri-State Occupational Health

EXHIBIT "C"

DRIVER'S ROAD TEST EXAMINATION

Driver's Name _____ Phone _____

Driver's Address _____

City _____ State _____ Zip Code _____

The road test shall be given by the motor carrier or a person designated by it. However, a driver who is a motor carrier must be given the test by another person. The test shall be given by a person who is competent to evaluate and determine whether the person who takes the test has demonstrated that he or she is capable of operating the vehicle and associated equipment that the motor carrier intends to assign.

Rating of Performance

- _____ The pretrip inspection. (As required by Sec. 392.7)
- _____ Coupling and uncoupling of combination units, if the equipment he or she may drive includes combination units.
- _____ Placing the equipment in operation.
- _____ Use of vehicle's controls and emergency equipment.
- _____ Operating the vehicle in traffic and while passing other vehicles.
- _____ Turning the vehicle.
- _____ Braking, and slowing the vehicle by means other than braking.
- _____ Backing, and parking the vehicle.
- _____ Other, Explain: _____

Type of equipment used in giving test: _____

Date _____ 20 _____ Examiner's Signature _____

If the road test is successfully completed, the person who gave it shall complete a certificate of driver's road test.

Remarks _____

EXHIBIT "D"

CERTIFICATE OF DRIVER'S ROAD TEST

Instructions: If the road test is successfully completed, the person who gave it shall complete a certificate of the driver's road test. The original or copy of the certificate shall be retained in the employing motor carrier's driver qualification file of the person examined and a copy given to the person who was examined. (49 CFR 391.31(e)(f)(g))

CERTIFICATION OF ROAD TEST

Driver's Name _____

Social Security Number _____

Operator's or Chauffeur's License Number _____

State _____

Type of Power Unit _____

Type of Trailer(s) _____

If passenger carrier, type of bus _____

This is to certify that the above-named driver was given a road test under my supervision on _____, 20____, consisting of approximately _____ miles of driving.

It is my considered opinion that this driver possesses sufficient driving skill to operate safely the type of commercial motor vehicle listed above.

(Signature of Examiner)

(Title)

(Organization and Address of Examiner)

Driver's Vehicle Inspection Report

Check Any Defective Item and Give Details Under "Remarks."

DATE: _____

TRUCK/TRACTOR NO. _____

- | | | |
|--|--|--|
| <input type="checkbox"/> Air Compressor | <input type="checkbox"/> Horn | <input type="checkbox"/> Springs |
| <input type="checkbox"/> Air Lines | <input type="checkbox"/> Lights | <input type="checkbox"/> Starter |
| <input type="checkbox"/> Battery | Head - Stop | <input type="checkbox"/> Steering |
| <input type="checkbox"/> Brake Accessories | Tail - Dash | <input type="checkbox"/> Tachograph |
| <input type="checkbox"/> Brakes | Turn Indicators | <input type="checkbox"/> Tires |
| <input type="checkbox"/> Carburetor | <input type="checkbox"/> Mirrors | <input type="checkbox"/> Transmission |
| <input type="checkbox"/> Clutch | <input type="checkbox"/> Muffler | <input type="checkbox"/> Wheels |
| <input type="checkbox"/> Defroster | <input type="checkbox"/> Oil Pressure | <input type="checkbox"/> Windows |
| <input type="checkbox"/> Drive Line | <input type="checkbox"/> On-Board Recorder | <input type="checkbox"/> Windshield Wipers |
| <input type="checkbox"/> Engine | <input type="checkbox"/> Radiator | <input type="checkbox"/> Other |
| <input type="checkbox"/> Fifth Wheel | <input type="checkbox"/> Rear End | |
| <input type="checkbox"/> Front Axle | <input type="checkbox"/> Reflectors | |
| <input type="checkbox"/> Fuel Tanks | <input type="checkbox"/> Safety Equipment | |
| <input type="checkbox"/> Heater | Fire Extinguisher | |
| | Flags-Flares-Fusees | |
| | Spare Bulbs & Fuses | |
| | Spare Seal Beam | |

TRAILER(S) NO.(S) _____

- | | | |
|--|---------------------------------------|------------------------------------|
| <input type="checkbox"/> Brake Connections | <input type="checkbox"/> Hitch | <input type="checkbox"/> Tarpaulin |
| <input type="checkbox"/> Brakes | <input type="checkbox"/> Landing Gear | <input type="checkbox"/> Tires |
| <input type="checkbox"/> Coupling Chains | <input type="checkbox"/> Lights - All | <input type="checkbox"/> Wheels |
| <input type="checkbox"/> Coupling (King) Pin | <input type="checkbox"/> Roof | <input type="checkbox"/> Other |
| <input type="checkbox"/> Doors | <input type="checkbox"/> Springs | |

Remarks: _____

CONDITION OF THE ABOVE VEHICLE IS SATISFACTORY

DRIVER'S SIGNATURE _____

ABOVE DEFECTS CORRECTED

ABOVE DEFECTS NEED NOT BE CORRECTED FOR SAFE OPERATION OF VEHICLE

MECHANIC'S SIGNATURE _____ DATE _____

DRIVER'S SIGNATURE _____ DATE _____



Illinois Department of Transportation

Division of Traffic Safety

1340 North 9th Street / P.O. Box 19212 / Springfield, Illinois / 62794-9212

April 10, 2014

Brills Trolley Tours Inc
314 South Main Street
Galena, Illinois 61036

Dear Sirs:

Please refer to the Notice of Intent to Assess Civil Monetary Penalty (Notice) identified by file number CP 1360010(CS2). The Department has reviewed additional information provided in correspondence dated March 28, 2014.

The Department has determined that the actions taken by Brills Trolley Tours Inc warrant a reduction in the amount of the assessment, provided that Brills Trolley Tours Inc agrees to such settlement under provisions of the attached agreement.

Response to this proposal should be made by returning the signed agreement and the specified payment no later than April 25, 2014.

Determination of the amount of the penalty is based on evaluation of the nature, circumstances, and gravity of the violation as well as the culpability and history of the respondent. Absent the presentation of new or additional information pertinent to its evaluation, the Department will not further reduce the amount of the penalty offered in compromise.

Should your company default on this payment schedule, the remaining balance will become due in full and all company license plates may be suspended or revoked at the Illinois Secretary of State.

If you have any questions regarding this matter, please telephone (217) 785-1181 or correspond directly with the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tom Wise', written over the word 'Sincerely,'.

Tom Wise, Chief
MCSAP Compliance Unit
Commercial Vehicle Safety Section

Enclosure

TW/kb

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

IN THE MATTER OF:

Brills Trolley Tours Inc
314 South Main Street
Galena, Illinois 61036, RESPONDENT

CP 1360010(CS2)
Civil Penalty

Violation of Motor Carrier
Safety Regulations

AGREEMENT

This agreement is made by and between Brills Trolley Tours Inc, the RESPONDENT, and the State of Illinois Department of Transportation ("DEPARTMENT"), as follows:

1. This Agreement is not binding upon the DEPARTMENT until it is executed by the undersigned representative of the DEPARTMENT and prior to execution this Agreement constitutes an admission and settlement offer by RESPONDENT.

2. DEPARTMENT, pursuant to Section 107 of the Motor Carrier Safety Law (Illinois Compiled Statutes, Chapter 625, Act 5, Section 18b-107) and Section 386.1120 of the Motor Carrier Safety Regulations ("REGULATIONS"), has issued to and served RESPONDENT a Notice of Intent to Assess Civil Monetary Penalty, (hereinafter referred to as "NOTICE") Docket No. CP 1360010 charging RESPONDENT with violation of the REGULATIONS and is seeking payment of a civil monetary penalty.

3. RESPONDENT admits to the truth of the allegations set forth in the DEPARTMENT'S NOTICE, and admits to non-compliance with the following Section(s) of the REGULATIONS as set forth in said NOTICE:

Violation I	Section 382.115(a)
Violation II	Section 387.31(a)
Violation III	Section 391.51(b)(2)
Violation IV-VI	Section 395.8(a)
Violation VII	Section 396.11(a)

4. RESPONDENT stipulates that RESPONDENT was afforded reasonable notice of and an opportunity for hearing in this matter.

5. RESPONDENT agrees that the said NOTICE shall have the same force and effect as a Notice of Probable Violation in accordance with Section 386.1120 of the REGULATIONS.

6. RESPONDENT acknowledges that the DEPARTMENT has authority to monitor its motor carrier safety activities until it is satisfied that compliance with the REGULATIONS has been achieved.

7. The DEPARTMENT recognizes RESPONDENT'S stated intentions to improve its operations and thus promote compliance with the REGULATIONS.

8. In consideration of the agreements and acknowledgements stated herein, RESPONDENT agrees to waive a hearing in this matter and agrees to pay a civil monetary penalty of \$2,518.00 in lieu of \$3,598.00 assessed in the NOTICE. The reduced penalty is offered in compromise as payment in full for the admitted violations. The DEPARTMENT may withdraw this offer for failure to comply with the terms of this Agreement and invoke the full penalty assessed in the NOTICE.

9. RESPONDENT shall make any payments provided herein by a cashier's check, certified check, or money order payable to "Treasurer, State of Illinois" and remit to the Illinois Department of Transportation, Commercial Vehicle Safety Section, P. O. Box 19212, Springfield, IL 62794-9212 and shall include check with the return of your executed copy of the agreement within 15 days of your receipt of this settlement agreement.

10. The RESPONDENT hereby irrevocably authorizes the DEPARTMENT through the Attorney General of the State of Illinois after default on any payment obligation hereunder to appear for the RESPONDENT in any court of record and to confess a judgment without process against the RESPONDENT for such sum as may appear to be unpaid together with interests, costs and attorney fees, and to consent to immediate execution upon such judgment. The RESPONDENT hereby waives and releases all errors that may be made in such proceedings and hereby ratifies and confirms all that the Attorney General may do by virtue of this consent.

11. RESPONDENT acknowledges that failure to pay a civil monetary penalty, as agreed to herein, may result in revocation or suspension by the Illinois Secretary of State of the registration of vehicles owned by RESPONDENT or, regardless of ownership, that were the subject of the violations noticed herein, pursuant to Illinois Compiled Statutes, Chapter 625, Act 5, Section 3-704.

12. RESPONDENT understands and agrees that the DEPARTMENT may take this settlement into account as part of the history of RESPONDENT'S compliance with the REGULATIONS, and that this settlement shall be admissible in any future administrative proceedings instituted by the DEPARTMENT.

DEPARTMENT and RESPONDENT agree that the undersigned are authorized to make and enter this Agreement as binding upon their respective principals.

STATE OF ILLINOIS
DEPARTMENT OF TRANSPORTATION

BRILLS TROLLEY TOURS INC
GALENA ILLINOIS

By _____
Leslie J. Nunes, Interim Bureau Chief
Safety Programs & Administrative Services
Division of Traffic Safety

By Noreen C. Brail

Dated _____, 2014

Dated April 15, 2014

VINCENT, ROTH, TOEPFER & LEINEN, P.C.
Attorneys and Counselors at Law

Mary M. Vincent – mary@warrencounsel.com
Michael A. Toepfer – mtoepfer@galenalaw.net
Ronald J. Leinen – rleinen@galenalaw.net Galena, Illinois
Of Counsel:
Robert R. Roth* - rroth@galenalaw.net
*Also licensed in Iowa

GALENA
122 ½ North Main Street
P.O. Box 334
Galena, Illinois 61036-0334
815/777-0533
FAX: 815/777-0549
galenalw@galenalaw.net

April 15, 2014

VIA FEDERAL EXPRESS

WARREN
125 East Main Street
P.O. Box 685
Warren Illinois 61087-0685
815/745-2624
FAX: 815/745-3115
karen@warrencounsel.com

Mr. Tom Wise, Chief
MCSAP Compliance Unit
Commercial Vehicle Safety Section
Illinois Department of Transportation
1340 North 9th Street
Springfield, IL 62794-9212

Re: Brills Trolley Tours, Inc.
314 South Main Street
Galena, IL 61036, Respondent
CP 1360010 (CS2)
Civil Penalty
Violation of Motor Carrier Safety Regulations

Dear Mr. Wise:

Enclosed is an executed Agreement signed by Noreen C. Brill on April 15, 2014. Also enclosed is her check payable to the Treasurer, State of IL for the sum of \$2,518.00, being the civil penalty referred to in Paragraph 8 of the Agreement.

Please forward a copy of the Agreement containing the signature of Mr. Nunes and a receipt for the payment.

Thank you for your cooperation.

Very truly yours,
VINCENT, ROTH, TOEPFER & LEINEN, P.C.

By: 
Robert R. Roth

RRR/moj
Enclosures
Pc: Ms. Noreen Brill

ARC 4th of July Celebration REC Park

The ARC has is working to bring a family day to REC Park on Friday July 4th. I have attended two Kiwanis meetings and I intend to attend a third tomorrow. We want to enhance what the Kiwanis are doing and work with them. They welcome activities that won't diminish attendance at their events. The ARC REC Park day will run from 9:00 to 5:00.

Buckhill Run/Walk- The 4th of July will begin with the reincarnation of the "Buckhill Run". It is the committee's intention to start the run at 9:00 from REC Park. We have included the proposed course with this information. We plan to have runners and walkers start at the same time; runners in front walkers in back. When participants get to the foundry they will split. The runners will proceed up Meeker Street and turn right on Dewey. The walkers will take a left across the bridge to the walk path. We plan to have the runners and the walkers complete the race at similar times. The Buckhill Run Committee is chaired by Phil Schuler with a current core of 12 volunteers to make this race as smooth as possible in year one.

Runner's Course: 3.35 miles course completed in less than 45 minutes

Walker's Course: 2- 2.5 miles completed in less than 45 minutes.

By separating the groups we hope to minimize the amount of time that vehicle traffic will be interrupted. The runners on the committee feel that most runners will be completing the run in about 30 minutes.

We will work with city officials and welcome their recommendations for road closings and follow their lead on this work. We will have ample volunteers to assist along the route.

We will have one watering station on the route. This watering station will be 5 gallon water coolers and paper cups. It is our intent to run a green race. We will minimize plastic use where applicable. We would like to purchase the City of Galena recyclable bags for our "goodie" bags. We want the event to be green in every way possible to promote a healthier lifestyle.

Currently the ARC will be hosting a variety of sporting activities in the Park. These are our ideas at this point. With approval from the city we will begin to register teams to participate in May. These events are intended to bring families to the park to spend the day. All activities will be complete by 5:00 to allow participants the opportunity to patronize local restaurants and all Kiwanis activities.

Youth Soccer Tournament- This event will include ages ranging from 4 to 10 years of age

Sand Volleyball- This tournament will be for two age groups 18 & under / 19 & above

Youth Girls Basketball- This tournament will be structured to potentially allow young ladies to play volleyball and

Youth Boys Baseball-Four teams will play a round robin tournament format that includes ages 8 to 12

Adult Celebrity Slow Pitch Softball – (I use the term celebrity very loosely).We are looking to have one game of softball that will be a game pitting organizations against each other i.e. firefighters vs. city staff. This game will be for enjoyment and bragging rights.

Bean Bag / Horse Shoe Tournament- the ARC would like to have a horse shoe tournament in the pits at REC Park. If we can't find enough participants to play horse shoes we will look to have a beanbag tournament. If there is interest in both, we will proceed forward with two tournaments.

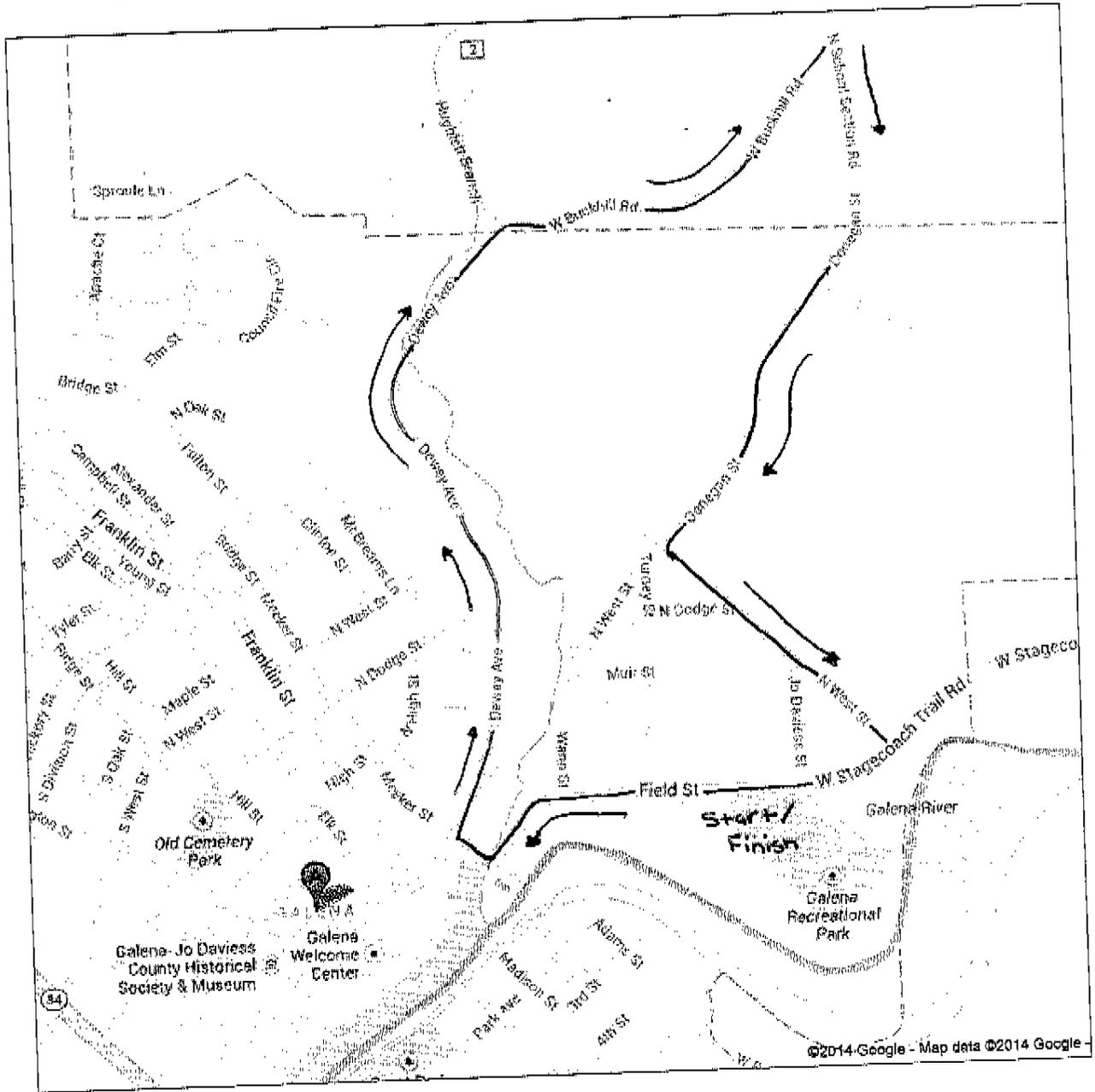
The ARC intends to limit teams to a manageable number to assure completion by 5:00

Beer Tent- the ARC would like to have a beer tent in REC Park for the day. We have made initial contact with city staff and would like to pursue our licenses as soon as possible. We would be selling canned beer and would recycle can as required.

Buck Hill Run (proposed route) 5K

Google

Address Galena, IL 61036





MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer

A handwritten signature in blue ink, appearing to read "AL", is positioned to the right of the "FROM:" line.

DATE: 23 April 2014

RE: Lift Station at Park and Bouthillier Street
Selection of Engineering Consultant

For the last few years the city council has discussed installation of a sanitary sewer lift station at the intersection of Park and Bouthillier Street. This would eliminate cross-connection between storm and sanitary sewers at this location. Proposed design work would involve completion of sewer flow and capacity surveys, which would lead to correct sizing of pumping equipment, electrical connection and link to our SCADA monitoring system.

I recommend we use an engineering consultant to complete the design plans and construction specifications. City staff will complete the contract agreement, bidding process, construction inspection and as-built drawings. A sum of \$40,000 has been included in this year's budget for the project.

A design engineering proposal was obtained from MSA Professional Services to complete the necessary work for a sum of \$11,800. We have had a good working relationship with MSA in the past and recommend approval of their proposal so we can complete the design and commence construction work this summer.

I recommend the city council approves a contract with MSA Professional Services to complete engineering design services for a lift station at Park and Bouthillier Street for a not to exceed sum of \$11,800.

DESTINATION MARKETING AGREEMENT

On this 15th day of March, 2012, the undersigned, City of Galena, Illinois, hereinafter referenced as "City," and the Greater Galena Marketing Initiative, Inc., (DBA VisitGalena.org) an Illinois not-for-profit corporation, hereinafter referenced as "Corporation," hereby, for their **AGREEMENT**, state as follows:

WHEREAS, City is currently collecting a hotel/motel tax pursuant to Illinois law at 65 ILCS 5/8-3-14, for the purpose of promotion of tourism in the City of Galena consistent with the statutorily provided requirement that the funds be spent "...*solely to promote tourism and conventions within that municipality or otherwise to attract nonresident overnight visitors to the municipality*" and;

WHEREAS, City can best accomplish the purpose designated by said statute most effectively by contracting with an outside organization to do so; and

WHEREAS, Corporation is an organization whose mission is:

- (1) To establish and maintain the integrity of the local tourism business in Galena, Illinois, by implementing the best system possible for the expenditure of Hotel/Motel Tax funds collected by City;
- (2) To provide appropriate trade and other publications, a website and other means of communication with the public to facilitate reasonable and responsible growth of the entire tourism industry in Galena, Illinois;
- (3) To work as a city-wide organization for the purpose of improving business conditions for all segments of the tourism industry assuring that the common business interest in the tourism industry be promoted and nurtured while guaranteeing that the activities of this corporation are not directed to the benefit of any private individual or individuals other than the overall benefit of the tourism industry in City;
- (4) To review, identify, and implement plans, programs, projects and events that encourage tourism in and overnight visitors to City;
- (5) To review, identify and implement the funding and promotion of projects and events that promote tourism in and overnight visitors to City;
- (6) To perform any additional functions and activities as may, from time to time, arise that promote tourism and overnight visitors to City; and

WHEREAS, Corporation is prepared to provide resources, facilities and personnel with the specialized skills to conduct tourism and convention marketing programs to attract and serve visitors of all types; and

WHEREAS, it is in the best interests of the people of City and the tourism industry of City to complete this **AGREEMENT** for appropriate use and expenditure of said Hotel/Motel Tax funds.

THEREFORE, for and in consideration of the mutual covenants and agreements set forth herein and other good and valuable consideration, the sufficiency of which is hereby acknowledged by the parties, the parties agree as follows:

1. City hereby engages Corporation to promote tourism for and in City, by committing to deliver Hotel/Motel Tax funds collected pursuant to 65 ILCS 5/8-3-14 for the purpose set forth in said statute of promotion of tourism in the City of Galena consistent with the statutorily provided requirement that the funds be spent “...*solely to promote tourism and conventions within ... [the] municipality or otherwise to attract nonresident overnight visitors to the municipality.*”
2. Corporation accepts said engagement and agrees to satisfy and fulfill the above listed purposes to assure compliance with the requirements of said statute.
3. City agrees to pay monthly to Corporation all said Hotel/Motel Tax revenues collected within City.
4. City shall pay said Hotel/Motel Tax collected the previous month to Corporation on or before the third Friday of each month, commencing April 2012, and through March 2014.
5. City agrees to prepare and deliver to Corporation by the fifth day of each month beginning April 2012, and through March 2014, a report listing the Hotel/Motel Tax payments collected from each lodging business registered with the City for the preceding month, any registered lodging business delinquent in payment of said tax due the preceding month, and the Hotel/Motel Tax payments collected by City for the preceding month.
6. As it is the intent of the parties to expend as much of the annual Hotel/Motel Tax revenues as is reasonably and responsibly possible for the purposes set forth herein, Corporation agrees that, in funding a reserve account from such funds, such reserve account shall not, in any given year, exceed an amount equal to twenty-five percent (25%) of the Hotel/Motel Tax revenues for the previous year and shall, at the time of presentation of the annual budget, provide to the City the reasons and rationale for the amount so reserved.
7. Corporation will, on an annual basis no later than the first day of May, provide a budget outlining anticipated expenditures for the performance of the activities necessary to fulfill its commitment under the terms hereof. Said budget shall include, but shall not be limited to, the following:

- A. A preliminary budget which will include an itemized statement by account of all revenues, from whatever source, and expenditures of funds. Such statements shall include comparative statements, so far as possible, in parallel columns of corresponding items of receipts and expenditures for the preceding two years and the budgeted revenues and expenditures for the new budget year beginning May 1.
 - B. A schedule of any outstanding debts, including date of issue, due date, interest rate, and amount to be repaid during the budget year.
 - C. A summary statement of anticipated receipts and expenditures, balances by fund, and total of all funds.
 - D. Statement of planned permanent improvements, including estimated costs, amount expected to be paid during the budget year, and the name of the paying fund. Plans for permanent improvements, including estimated costs, need to be presented to City prior to any final decisions being made.
 - E. A personnel service schedule including position, current salary, and salary proposed for the budget year. A resolution of the Corporation's Board of Directors approving budget documents and authorizing the Board President to submit them to City.
8. Corporation will utilize and dedicate all funds received from City for the purposes committed herein and shall provide City a copy of the annual independent audit of Corporation's expenditures no later than the 1st day of September of each year.
9. The term of this AGREEMENT shall be for a period of two (2) years from the 15th day of March, 2012 to the 15th day of March 2014. Not later than October 15, 2013, representatives of the City and the Corporation shall meet to discuss the renewal of this AGREEMENT. Any changes to the agreement shall be mutually agreeable to the Galena City Council for the City and the Board of Directors for the Corporation.
10. Corporation agrees to acquire and maintain all necessary information to provide sound financial control of the Hotel/Motel Tax funds and formulate accounting and costing policies consistent with good General Accounting Practices.
11. Corporation acknowledges that City shall be able to provide Corporation only those funds raised pursuant to the above mentioned Hotel/Motel Tax revenues which may vary from time to time as tourism may vary.
12. Corporation shall, upon reasonable notice from City, make available for inspection and audit the books and records of Corporation.

13. Corporation shall identify all tangible personal property purchased with Hotel/Motel Tax funds. Corporation shall maintain at all times a current detailed inventory of tangible personal property acquired with Hotel/Motel Tax funds and file a copy thereof with the City Clerk by February 1 of each year. All tangible personal property shall be disposed of through a resolution of the Corporation's Board of Directors.
14. Corporation shall provide City with a year-end financial statement within thirty (30) days after the expiration of Corporation's fiscal year. The year-end financial statement should closely reflect the proposed budget documents with actual figures substituted for estimated figures. The financial report will include a combined statement for all funds reflecting the beginning total cash balance of Corporation, a summary of all revenues received by Corporation during the year, a summary of all of the expenditures of Corporation during the year, and the year-end cash balance of the Corporation.
15. The Corporation shall furnish the following reports for the purposes of keeping the City informed of the activities of the Corporation and giving the City sufficient information to judge the advisability of continuing this AGREEMENT with Corporation.
 - A. By the third Wednesday of each month, a written report, including the most recent Corporation Board of Director meeting minutes, occupancy rates, visitor center activity, and website traffic. The format and content of the report shall be mutually agreeable to the parties.
 - B. At the second council meeting in the months of April, July, and January, a verbal report to the city council explaining the activities of the Corporation for the year-to-date and the foreseeable future, including performance measures.
 - C. At the second city council meeting of October of each year, a written and verbal annual report to the City, setting forth the Corporation's activities during the previous year, its expectations for the future accomplishment of the purposes set forth in Corporation's BY-LAWS and the Articles of Incorporation.
16. Corporation shall perform the operational and administrative functions relating to the promotion of tourism and growth in City including, but not limited to, the following:
 - A. To plan and develop policies, plans and programs for the promotion of tourism in City; and
 - B. To engage in long-range planning to assure full utilization of the programs and finances available to Corporation through the collection of Hotel/Motel Tax funds; and

- C. To provide the personnel necessary to implement a sound plan of operation, including sufficient clerical and staff personnel to operate efficient and proper programs to support the services and facilities of the Corporation consistent with the mandate of the statute regarding use of Hotel/Motel Tax funds.
 - D. To undertake regular surveying, including an annual visitor conversion survey, to ascertain and monitor visitor preferences and trends with the understanding that such data is useful for establishing the destination marketing activities of the Corporation.
 - E. To maximize collaborative efforts with other destination marketing entities and business organizations in an effort to improve the visitor experience and utilize the Hotel/Motel Tax as efficiently as possible.
17. To the extent permitted by law, Corporation agrees to protect, defend, hold harmless and indemnify City, its Council, officers, agents, and employees from and against any claim, injury, liability, loss, cost, and/or expense or damage, however same may be caused, including all costs and reasonable attorney's fees in providing a defense to any claim arising therefrom for which City may be legally liable from Corporation's acts, errors, or omissions with respect to or in any way connected with the work performed by Corporation under the terms of this **AGREEMENT**.
18. Corporation shall purchase and maintain and provide City, to the satisfaction of City in its sole discretion, proof thereof of all insurance coverage, amounts and forms sufficient to protect Corporation and City from reasonably predictable exposures.
19. Except as expressly agreed in writing by City, all services required to be performed hereunder shall be performed by Corporation. Corporation shall not otherwise sub-contract or delegate to others the work and promotional activities to be performed by Corporation under the terms of this **AGREEMENT**.
20. Corporation agrees that in performing the work required under this **AGREEMENT**, Corporation is not an agent or employee of City but an independent contractor for professional services with full rights to manage its employees subject to the requirements of the law. All persons employed by or contracted with Corporation to furnish labor and/or materials in connection with the work under this **AGREEMENT**, are not employees of County in any respect.
21. Corporation shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, condition of physical handicap, religion, ethnic background or marital status in violation of any State or Federal law.

22. All notices to the parties hereto shall, unless otherwise requested in writing, be sent to the parties addressed as follows:

To City at:	To Corporation at:
City of Galena	Greater Galena Marketing Initiative, Inc.
312 ½ N. Main Street	123 N. Commerce Street
Galena, IL 61036	Galena, IL 61036

23. This **AGREEMENT** shall be governed and construed in accordance with the laws of the State of Illinois and jurisdiction for resolution of disputes shall be with the Courts of Jo Daviess County, Illinois.
24. The parties acknowledge and accept the terms, conditions and obligations of this **AGREEMENT** as evidenced by the following signatures of their duly authorized representatives. It is the intent of the parties that this **AGREEMENT** shall become operative on the 15th day of March, 2012.

CITY: Terry J. Renner
Mayor

ATTEST: Mary Beth Hyde
City Clerk

CORPORATION: Richard Gresh
Its President

ATTEST: Lester W. DuBois
Its Secretary

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ACCEL ENTERTAINMENT (119973)							
041414	1	Invoice	DUPLICATE PAYMENT	04/14/2014	75.00		01.11.912.00
Total ACCEL ENTERTAINMENT (119973):					75.00		
ALBAUGH, CRAIG (1084)							
041514	1	Invoice	RETIREMENT HEALTH B	04/15/2014	99.00		78.32.464.02
Total ALBAUGH, CRAIG (1084):					99.00		
AT & T (LOCAL) (103)							
041514	1	Invoice	POOL/PHONE	04/15/2014	26.91		59.55.552.00
041514	2	Invoice	PUBLIC WORKS/PHONE	04/15/2014	41.19		01.41.552.00
041514	3	Invoice	EMS/PHONE	04/15/2014	26.91		12.10.552.00
041514	4	Invoice	POLICE/PHONE	04/15/2014	404.40		01.21.552.00
041514	5	Invoice	FIRE DEPARTMENT/PHO	04/15/2014	129.66		22.22.552.00
041514	6	Invoice	ADMINISTRATION/PHON	04/15/2014	645.31		01.13.552.00
041514	8	Invoice	POLICE/PHONE	04/15/2014	129.67		01.21.552.00
041514	9	Invoice	FLOOD CONTROL/PHON	04/15/2014	26.91		01.21.552.00
041514	11	Invoice	ADMINISTRATION/PHON	04/15/2014	66.57		01.13.552.00
Total AT & T (LOCAL) (103):					1,497.53		
AT & T LONG DISTANCE (119065)							
041514	1	Invoice	ADMINISTRATION/LONG	04/15/2014	.08		01.13.552.00
041514	2	Invoice	PUBLIC WORKS/LONG DI	04/15/2014	9.90		01.41.552.00
041514	3	Invoice	FIRE DEPARTMENT/LON	04/15/2014	1.19		22.22.552.00
041514	4	Invoice	POLICE/LONG DISTANCE	04/15/2014	130.18		01.21.552.00
041514	5	Invoice	ADMINISTRATION/LONG	04/15/2014	365.10		01.13.552.00
Total AT & T LONG DISTANCE (119065):					506.45		
BILLER PRESS (274)							
BP6349	1	Invoice	PARKING TICKETS	04/01/2014	551.30		01.21.651.00
Total BILLER PRESS (274):					551.30		
CARD SERVICE CENTER (119840)							
041514	1	Invoice	CITY HALL MOVE	04/15/2014	74.06		01.11.929.01
041514	2	Invoice	AUTO CAD	04/15/2014	211.00		01.13.651.02
041514	3	Invoice	AUTO CAD	04/15/2014	500.00		01.16.549.01
041514	4	Invoice	AUTO CAD	04/15/2014	389.00		01.45.830.00
041514	5	Invoice	MISC. SUPPLIES/MOVE	04/15/2014	1,964.89		01.13.820.00
041514	6	Invoice	OFFICE 365 SUBSCRIPTI	04/15/2014	89.25		51.42.929.00
041514	7	Invoice	PHOTOSHOP MONTHLY	04/15/2014	21.24		01.16.563.00
Total CARD SERVICE CENTER (119840):					3,249.44		
CHIEF LAW ENFORCEMENT SUPPLY (119909)							
434387	1	Invoice	UNIFORMS/LORI	04/15/2014	39.99		01.21.471.15
Total CHIEF LAW ENFORCEMENT SUPPLY (119909):					39.99		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
CONMAT, INC. (1187)							
88661	1	Invoice	MATERIALS	04/08/2014	54.08		01.41.614.04
88661	2	Invoice	WASHOUTS	04/08/2014	268.15		20.25.515.00
88718	1	Invoice	COLD PATCH	04/15/2014	716.00		15.41.614.00
Total CONMAT, INC. (1187):					1,038.23		
COOKE CO., THE J. P. (214)							
284501	1	Invoice	SEASON PASS TAGS	04/21/2014	182.68		59.55.511.02
Total COOKE CO., THE J. P. (214):					182.68		
DOIG, KATHLEEN (119339)							
443108	1	Invoice	MARKET HOUSE RESTR	04/22/2014	230.00		01.13.511.06
Total DOIG, KATHLEEN (119339):					230.00		
EDCO (119298)							
PF1760	1	Invoice	LASERFISCHE SUPPORT	02/03/2014	783.00		01.14.684.00
Total EDCO (119298):					783.00		
EJ EQUIPMENT, INC. (119950)							
0061860	1	Invoice	SWEEPER	04/04/2014	1,417.10		01.41.613.11
Total EJ EQUIPMENT, INC. (119950):					1,417.10		
FIRE SERVICE INC. (119472)							
503	1	Invoice	TRUCK 172 REPAIR	02/05/2014	34.35		22.22.613.00
7775	1	Invoice	TRUCK 172 REPAIR	02/04/2014	184.50		22.22.613.00
Total FIRE SERVICE INC. (119472):					150.15		
FIRE TEXTR RESPONSE, LLC (119945)							
2014-1123	1	Invoice	OPERATING MATERIALS	02/10/2014	222.50		22.22.652.00
Total FIRE TEXTR RESPONSE, LLC (119945):					222.50		
FREEMPORT COMMUNICATIONS (119972)							
041414	1	Invoice	NEW SQUAD RADIO/2005	04/14/2014	747.00		01.21.513.06
Total FREEMPORT COMMUNICATIONS (119972):					747.00		
G & K SERVICES (532)							
033114	1	Invoice	UNIFORMS	03/31/2014	391.44		01.41.579.02
Total G & K SERVICES (532):					391.44		
GALENA CLIMATE CONTROL STORAGE (119906)							
041514	1	Invoice	MONTHLY RENT FOR ST	04/15/2014	250.00		01.13.820.00
Total GALENA CLIMATE CONTROL STORAGE (119906):					250.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
GALENA GAZETTE (34)							
041714	1	Invoice	EARLY REGISTRATION	04/17/2014	109.00		59.55.553.00
Total GALENA GAZETTE (34):					109.00		
GALL'S, INC. (712)							
2328573	1	Invoice	UNIFORMS/Keith	04/15/2014	40.70		01.21.471.15
2328731	1	Invoice	UNIFORMS/CHUCK	04/15/2014	34.75		01.21.471.15
Total GALL'S, INC. (712):					75.45		
GLOBAL REACH INTERNET PROD. (119792)							
54076	1	Invoice	WEBSITE HOSTING FEE	02/01/2014	105.90		01.13.512.05
Total GLOBAL REACH INTERNET PROD. (119792):					105.90		
GUY'S TRUCK & TRACTOR SERVICE (119033)							
GWO003148	1	Invoice	SWEeper	04/09/2014	32.56		01.41.613.11
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					32.56		
HALSTEAD, MARY L. (119966)							
042814	1	Invoice	CITY HALL JANITOR	04/28/2014	240.00		01.13.411.00
042814	2	Invoice	PUBLIC RESTROOMS AT	04/28/2014	225.00		01.13.511.06
Total HALSTEAD, MARY L. (119966):					465.00		
HD SUPPLY WATERWORKS, LTD. (119090)							
C184536	1	Invoice	METER UPGRADES	04/02/2014	82.39		51.42.831.00
Total HD SUPPLY WATERWORKS, LTD. (119090):					82.39		
HEALTHCARE SERVICE CORPORATION (118931)							
041514	1	Invoice	HSA/FAMILY/EMPLOYEE	04/15/2014	2,319.00		01.218.0
041514	2	Invoice	PPO/BLUE CROSS BLUE	04/15/2014	388.00		01.218.0
041514	3	Invoice	HEALTH INSURANCE	04/15/2014	22,696.66		01.13.451.00
041514	4	Invoice	WESTEMEIER/INSURAN	04/15/2014	727.24		78.32.464.02
Total HEALTHCARE SERVICE CORPORATION (118931):					26,130.90		
HOLLAND PLUMBING, INC. (964)							
122842	1	Invoice	BATHROOM REPAIRS	04/08/2014	8.36		01.13.511.01
Total HOLLAND PLUMBING, INC. (964):					8.36		
HON COMPANY (119935)							
754314	1	Invoice	FURNITURE	04/08/2014	2,968.11		01.13.820.00
Total HON COMPANY (119935):					2,968.11		
HYDE, MARY BETH (101)							
042214	1	Invoice	TRAVEL REIMBURSEME	04/22/2014	129.74		01.14.562.00
042314	1	Invoice	TRAVEL REIMBURSEME	04/23/2014	79.93		01.14.562.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total HYDE, MARY BETH (101):					209.67		
IAHPC (119771)							
042214	1	Invoice	IAHPC DUES	04/22/2014	50.00		01.46.561.00
Total IAHPC (119771):					50.00		
IL EPA-PERMIT SECTION (1148)							
042114	1	Invoice	NOI STORM WATER WW	04/21/2014	500.00		52.43.570.00
Total IL EPA-PERMIT SECTION (1148):					500.00		
ILLINOIS FIRE STORE (119034)							
31090	1	Invoice	NEW EQUIPMENT	04/02/2014	134.85		22.22.840.00
31091	1	Invoice	NEW EQUIPMENT	04/02/2014	177.00		22.22.840.00
31120	1	Invoice	NEW EQUIPMENT	04/02/2014	761.25		22.22.840.00
31121	1	Invoice	NEW EQUIPMENT	04/04/2014	279.56		22.22.840.00
31125	1	Invoice	NEW EQUIPMENT	04/04/2014	314.18		22.22.840.00
31148	1	Invoice	NEW EQUIPMENT	04/04/2014	329.97		22.22.840.00
31151	1	Invoice	NEW EQUIPMENT	04/04/2014	329.97		22.22.840.00
Total ILLINOIS FIRE STORE (119034):					2,326.78		
INTL INST OF MUNICIPAL CLERKS (114)							
041514	1	Invoice	DUES	04/15/2014	170.00		01.14.561.00
Total INTL INST OF MUNICIPAL CLERKS (114):					170.00		
J & R RENTAL (1014)							
0024167	1	Invoice	EQUIPMENT	04/10/2014	190.59		17.52.514.00
Total J & R RENTAL (1014):					190.59		
J & R SUPPLY INCORPORATED (951)							
1404254	1	Invoice	STORM SEWER	04/08/2014	40.00		01.41.514.06
Total J & R SUPPLY INCORPORATED (951):					40.00		
JO CARROLL ENERGY, INC. (397)							
041614	1	Invoice	PUBLIC WORKS/ELECTRI	04/16/2014	325.97		01.41.571.01
041614	2	Invoice	PARKS/ELECTRIC	04/16/2014	197.55		17.52.571.01
041614	3	Invoice	POOL	04/16/2014	248.07		59.55.571.01
042814	1	Invoice	ELECTRIC	04/28/2014	677.81		01.41.571.01
Total JO CARROLL ENERGY, INC. (397):					1,449.40		
JOHN DEERE FINANCIAL (119690)							
041514	1	Invoice	BOOTS	04/15/2014	199.05		01.41.471.09
041514	2	Invoice	2001 DUMP TRUCK	04/15/2014	44.99		01.41.613.06
041514	3	Invoice	MOWER TRADE UP	04/15/2014	369.99		17.52.830.01
Total JOHN DEERE FINANCIAL (119690):					614.03		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
LANGE SIGN GROUP, INC. (119634)							
19848	1	Invoice	CITY HALL	04/23/2014	754.00		01.13.820.00
Total LANGE SIGN GROUP, INC. (119634):					754.00		
LAWSON PRODUCTS, INC. (627)							
9302353547	1	Invoice	POOL FACILITY REPAIRS	04/02/2014	216.97		20.25.511.03
9302353547	2	Invoice	POOL FACILITY REPAIRS	04/02/2014	200.00		59.55.511.01
9302382608	1	Invoice	SUPPLIES	04/15/2014	151.99		20.25.652.02
Total LAWSON PRODUCTS, INC. (627):					568.96		
LEIBOLD AUTO CENTER OF GALENA (943)							
17146	1	Invoice	TIRES	04/11/2014	1,050.18		01.21.513.06
Total LEIBOLD AUTO CENTER OF GALENA (943):					1,050.18		
LOUIE'S AGGREGATE COMPANY (1218)							
3068	1	Invoice	MISC. MATERIALS	03/31/2014	159.70		01.41.614.04
3068	2	Invoice	CHIPS	03/31/2014	564.80		15.41.614.01
Total LOUIE'S AGGREGATE COMPANY (1218):					724.50		
MAIN STREET FRAME (119963)							
040314	1	Invoice	FRAMING/PRINTS	04/03/2014	1,977.00		01.13.820.00
Total MAIN STREET FRAME (119963):					1,977.00		
MIDWEST BUSINESS PRODUCTS (38)							
267440	1	Invoice	COPIER LEASE	04/22/2014	207.61		01.21.512.03
Total MIDWEST BUSINESS PRODUCTS (38):					207.61		
MOTOROLA SOLUTIONS - STARCOM (119812)							
1325722622	1	Invoice	STARCOM RADIO CHAR	04/01/2014	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM (119812):					10.00		
MUNICIPAL PIPE TOOL CO. (144)							
256480	1	Invoice	TV/CLEANING	04/11/2014	1,628.29		52.43.615.00
Total MUNICIPAL PIPE TOOL CO. (144):					1,628.29		
MURRAY, B. L. CO. INC. (135)							
83302	1	Invoice	JANITORIAL SUPPLIES	04/16/2014	67.61		01.13.654.00
83366	1	Invoice	SUPPLIES	04/22/2014	169.12		17.52.652.00
Total MURRAY, B. L. CO. INC. (135):					236.73		
O'HERRON CO.INC., RAY (548)							
1421156	1	Invoice	SIGHT FOR WEAPON	04/16/2014	543.94		01.21.652.04
Total O'HERRON CO.INC., RAY (548):					543.94		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
PETITGOUT CORPORATION (689)							
7064	1	Invoice	BRIDGE LIGHTS REPAIR	04/18/2014	273.36		15.41.514.07
7065	1	Invoice	ST. LIGHTS	04/18/2014	226.51		01.41.514.11
Total PETITGOUT CORPORATION (689):					499.87		
PETTY CASH/POLICE DEPT. (163)							
042214	1	Invoice	MEAL/TRAINING	04/22/2014	12.07		01.21.562.00
042214	2	Invoice	POSTAGE	04/22/2014	7.19		01.21.551.00
Total PETTY CASH/POLICE DEPT. (163):					19.26		
QUILL CORP. (686)							
1767033	1	Invoice	PRINTER CABLES	03/25/2014	9.98		01.13.651.02
1770741	1	Invoice	BOOKCASES	03/31/2014	579.96		01.13.820.00
1807765	1	Invoice	BOOKCASES	04/01/2014	779.97		01.13.820.00
1930141	1	Invoice	LIGHT BULBS	04/04/2014	75.96		58.54.654.01
Total QUILL CORP. (686):					1,445.87		
RIGDON, JIM (805)							
042414	1	Invoice	SHOP VAC REPAIR PART	04/24/2014	22.43		01.41.652.00
Total RIGDON, JIM (805):					22.43		
ROBBINS, CHAD/MARNIE (119974)							
	1	Invoice	CREDIT BALANCE REFU	04/17/2014	10.80		98.115.0
Total ROBBINS, CHAD/MARNIE (119974):					10.80		
SALZMAN, BILL (1009)							
041414	1	Invoice	MEALS/SWAT SCHOOL	04/14/2014	42.86		01.21.562.00
Total SALZMAN, BILL (1009):					42.86		
SBM (119936)							
207923	1	Invoice	FURNITURE	04/11/2014	1,104.33		01.13.820.00
208350	1	Invoice	CITY HALL FURNITURE	04/15/2014	1,622.26		01.13.820.00
Total SBM (119936):					2,726.59		
SIRCHIE FINGER PRINT LABS (659)							
0161409	1	Invoice	INVESTIGATION MATERI	04/11/2014	209.79		01.21.652.04
Total SIRCHIE FINGER PRINT LABS (659):					209.79		
SLOAN IMPLEMENT (119196)							
041514	1	Invoice	CREDIT	04/15/2014	24.94		17.52.514.00
2309700	1	Invoice	EQUIPMENT	04/05/2014	136.32		17.52.514.00
Total SLOAN IMPLEMENT (119196):					111.38		
STEEL MART (567)							
319603	1	Invoice	FLOOD GATES	04/20/2014	5.00		20.25.511.03

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total STEEL MART (567):					5.00		
SUPERIOR WELDING SUPPLY (181)							
L4091702	1	Invoice	WELDING SUPPLIES	04/05/2014	40.00		01.41.652.02
Total SUPERIOR WELDING SUPPLY (181):					40.00		
TIMP LANDSCAPING, INC. (460)							
042414	1	Invoice	CITY HALL LANDSCAPIN	04/24/2014	10,000.00		01.13.820.00
Total TIMP LANDSCAPING, INC. (460):					10,000.00		
TRI-STATE SCREEN PRINTING (119187)							
12052	1	Invoice	UNIFORMS/NATHAN	04/09/2014	19.65		01.21.471.15
Total TRI-STATE SCREEN PRINTING (119187):					19.65		
WAL-MART COMMUNITY (CC) (1258)							
041514	1	Invoice	OFFICE SUPPLIES	04/15/2014	237.85		01.13.651.02
041514	2	Invoice	COMPUTER SUPPLIES	04/15/2014	24.46		01.13.820.00
041514	3	Invoice	OFFICE SUPPLIES	04/15/2014	105.22		01.21.651.00
041514	4	Invoice	MISC. SUPPLIES	04/15/2014	7.92		01.21.655.00
041514	5	Invoice	MISC. SUPPLIES	04/15/2014	80.87		01.41.652.00
Total WAL-MART COMMUNITY (CC) (1258):					456.32		
WEBER PAPER COMPANY (40)							
563484	1	Invoice	FLOOR MATS	04/04/2014	474.81		01.13.820.00
563987	1	Invoice	CLEANING SUPPLIES	04/10/2014	63.58		01.21.549.00
563988	1	Invoice	JANITOR SUPPLIES	04/10/2014	171.35		01.13.654.00
563989	1	Invoice	SUPPLIES	04/10/2014	705.60		01.41.511.00
563990	1	Invoice	RECEPTACLE REPLACE	04/10/2014	140.81		01.41.511.00
564801	1	Invoice	JANITOR SUPPLIES	04/17/2014	141.21		01.13.654.00
565306	1	Invoice	SUPPLIES	04/23/2014	29.73		01.13.820.00
Total WEBER PAPER COMPANY (40):					1,727.09		
WELU PRINTING CO. (770)							
94041	1	Invoice	ENVELOPES	04/16/2014	237.07		01.13.554.00
94043	1	Invoice	ENVELOPES	04/14/2014	197.26		01.14.554.00
94044	1	Invoice	LETTERHEAD	04/16/2014	181.27		01.14.554.00
Total WELU PRINTING CO. (770):					615.60		
WEX BANK (MURPHY) (119102)							
041514	1	Invoice	FIRE DEPARTMENT/GAS	04/15/2014	336.59		22.22.655.00
041514	2	Invoice	PUBLIC WORKS/GAS	04/15/2014	1,328.91		01.41.655.00
Total WEX BANK (MURPHY) (119102):					1,665.50		
WHITE CONSTRUCTION CO., INC. (119359)							
041514	1	Invoice	JANITOR/TURNER HALL	04/15/2014	350.00		58.54.536.00

CITY OF GALENA

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Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total WHITE CONSTRUCTION CO., INC. (119359):					350.00		
WIZARD COMPUTERS INC (666)							
12976	1	Invoice	CITY HALL COMPUTER C	04/14/2014	325.50		01.13.820.00
Total WIZARD COMPUTERS INC (666):					325.50		
ZARNOTH BRUSH WORKS INC. (212)							
0148772	1	Invoice	SWEEPER	04/08/2014	256.50		01.41.613.11
Total ZARNOTH BRUSH WORKS INC. (212):					256.50		
Grand Totals:					<u>75,210.17</u>		

Report GL Period Summary

Vendor number hash: 4569215
 Vendor number hash - split: 6609601
 Total number of invoices: 92
 Total number of transactions: 127

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	75,210.17	75,210.17
Grand Totals:	<u>75,210.17</u>	<u>75,210.17</u>