



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, APRIL 14, 2014

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
14C-0125.	Call to Order by Presiding Officer
14C-0126.	Roll Call
14C-0127.	Establishment of Quorum
14C-0128.	Pledge of Allegiance
14C-0129.	Reports of Standing Committees
14C-0130.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

LIQUOR COMMISSION

ITEM	DESCRIPTION	PAGE
14C-0131.	Approval of Liquor Licenses for the Period May 1, 2014 to April 30, 2015	4-5

CONSENT AGENDA CA14-06

ITEM	DESCRIPTION	PAGE
14C-0132.	Approval of the Minutes of the Regular City Council Meeting of March 24, 2014	6-9
14C-0133.	Approval of Swimming Pool Wage Change and Policy Change for Infant Admissions	10-11
14C-0134.	Approval of a Contract with Jackson Concrete for Swimming Pool Concrete Surface Repairs	12

UNFINISHED BUSINESS

None.

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
14C-0135.	Discussion and Possible Action on Acceptance of Bid for the Construction of the Galena Fire Department Training Facility	13-14
14C-0136.	Discussion and Possible Action on a Request by Amelia Roth, Amelia’s Ghost Tours, Inc., to Amend the Galena Code of Ordinances, Chapter 114.04, to Expand the Number of Tour Operators Unrestricted Licenses from Two to Three	15-16
14C-0137.	Discussion and Possible Action on an Agreement with the Galena-Jo Daviess County Historical Society for Reimbursement of Utility and Maintenance Expenses	17-19
14C-0138.	Discussion and Possible Action on an Agreement with the Illinois Department of Natural Resources for Boat Access Area Development Grant for the Galena Canoe and Kayak Launch	20-28
14C-0139.	Discussion and Possible Action on Fiscal Year 2014-15 Operating Budget	29-31
14C-0140.	Warrants	32-41
14C-0141.	Alderspersons’ Comments	
14C-0142.	City Administrator’s Report	
14C-0143.	Mayor’s Report	
14C-0144.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (5) – Purchase or lease of real estate. • Section 2 (c) (11) – Pending, probable or imminent litigation. • Section 2 (c) (21) Review of Executive Session Minutes 	
14C-0145.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
City Council	Mon. April 28	6:30 P.M.	City Hall, 101 Green Street
Historic Preservation Comm.	Thurs. May 1	6:30 P.M.	City Hall, 101 Green Street
Zoning Board of Appeals	Wed. May 14	6:30 P.M.	City Hall, 101 Green Street

Posted: Thursday, April 10, 2014 at 4:30 p.m. Posted By:

Memo

To: Mayor & Council
From: Mary Beth Hyde, City Clerk
CC: Mark Moran, City Administrator
Date: April 9, 2014
Re: Liquor License Renewals

Attached please find a list of Liquor License Renewals for Fiscal Year 2014-2015. The applicants listed have submitted complete applications and have made payment in full. Any remaining licenses will be presented at the April 28, 2014 meeting.

If you have any questions or would like to see the applications, please feel free to contact me.

Report Criteria:

Business.Account Number =
 1364,230,540,430,300,310,160,260,350,1160,1050,410,100,120,520,420,1070,580,640,1020,250,140,330,1260,1362,381,460,1090,390,650,340,1180,531,400,37
 0,320,490,130,380,530
 License.Status = "Active"
 License.Type.License Type = "CLASS A LIQUOR","CLASS B LIQUOR","CLASS C LIQUOR","CLASS D LIQUOR","CLASS F LIQUOR","CLASS H
 LIQUOR","CLASS I LIQUOR","CLASS J LIQUOR","CLASS K LIQUOR","CLASS L LIQUOR","CLASS M LIQUOR","CLASS N LIQUOR","CLASS O
 LIQUOR","CLASS P LIQUOR"
 Business.License Status = "Active"

Account Number	DBA	Location	Manager First Name	Manager Last Name
A				
100	BENJAMIN'S LTD. OF GALENA	103 N. MAIN STREET	LARRY	BLANKENBAKER
120	PARADISE BAR & GRILL	205 N. MAIN STREET	LINDA	PLUYM
130	VFW POST #2665	100 S. MAIN STREET	NORMA	MONTGOMERY
140	WINE STUDIO OF GALENA, INC.	209 S. MAIN STREET	JAMIE	CARROLL
160	THE CORNERSTONE, LLP	125 N. MAIN STREET	LEHN	DUHACK
1160	THE GOLD ROOM	249 N. MAIN STREET	RORY	MACDONALD
1362	DILLON'S HM, INC.	701 FRANKLIN STREET	NONE	
B				
230	WAL-MART SUPERCENTER #50	10000 BARTELL BLVD.	MELISSA	MCCULLY
1050	TAMMY'S PIGGLY WIGGLY FRE	997 GALENA SQUARE DR.	TAMMY	LEE
C				
250	FRATERNAL ORDER OF EAGLE	235 S. MAIN STREET	PATRICIA	LYDEN
260	GALENA ELKS	123 N. MAIN STREET	MARY	CHAPMAN
D				
300	VINNY VANUCCHI'S	201 S. MAIN STREET	JACK	COULTER
310	LOS AZTECAS II MEXICAN RES	975 GALENA SQUARE DRIVE	HECTOR	MORAN
320	EMMY LOU'S RESTAURANT & L	11347 OLDENBURG LANE	REBECCA	RUCHTI
330	DESOTO HOUSE HOTEL	230 S. MAIN STREET	DOMINIQUE	CROSS
340	LOG CABIN RESTAURANT & LO	201 N. MAIN STREET	FOTIS	RIGOPOULOS
370	PERRY STREET BRASSERIE	124 N. COMMERCE STREET	RENEE	DOWE
380	FRIED GREEN TOMATOES CO.	213 N. MAIN STREET	FRED	BONNET
390	GOBBIE'S	219 N. MAIN STREET	SAM	RIGOPOULOS
400	MARKET HOUSE RESTAURANT	204 PERRY STREET	LAURA	HEFEL
410	FRITZ AND FRITES	317 N. MAIN STREET	FRED	GRZESLO
420	DURTY GURT'S	235 N. MAIN STREET	DEANNE	LIVINGSTON
430	ONE ELEVEN MAIN	111 N. MAIN STREET	JACK	COULTER
460	LITTLE TOKYO	300 N. MAIN STREET	QI	ZHU
530	GALENA BREWING COMPANY	227 N. MAIN STREET	WARREN	BELL
540	CAMPECHE RESTAURANT	230 N. COMMERCE ST.	ALEX	LOPEZ
580	AYALAS MEX-AMERICAN STEA	301 N. MAIN STREET	JUAN	AYALA
640	EMBE HOSPITALITY, INC.	233 S. MAIN STREET	MARY	FORSBERG
650	OTTO'S PLACE LTD	100 BOUTHILLIER ST.	JOHN	SLIMP
1180	CHEF IVO'S PLACE	515 S. MAIN STREET, 2ND FLO	IVO	PUIDAK
H				
490	GALENA CELLARS	515 S. MAIN STREET	KARAN	LAWLOR
1020	MASSBACH RIDGE WINERY	117 S. MAIN STREET	PEGGY	HARMSTON
I				
531	GALENA BREWING COMPANY	227 N. MAIN STREET	WARREN	BELL
K				
520	GALENA CONVENTION CENTE	900 GALENA SQUARE DRIVE	WILLIAM	WINSLOW
L				
381	FRIED GREEN TOMATOES CO.	213 N. MAIN STREET	FRED	BONNET
M				
1070	FARMERS' GUEST HOUSE	334 SPRING STREET	DONALD/SUSAN	STEFFAN
1090	CLORAN MANSION BED & BRE	1237 FRANKLIN ST.	CHERYL	FARRUGIA
1364	THE STEAMBOAT HOUSE	605 S. PROSPECT STREET	CAROL	GEBELT
P				
350	STILLMAN'S INN	513 BOUTHILLIER ST.	DAVID	ANDERSON
1260	RAMADA GALENA	11383 HIGHWAY 20 WEST	MICHAEL	SCHOLZ

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 24 MARCH 2014

14C-0098 – CALL TO ORDER

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 24 March 2014.

14C-0099 – ROLL CALL

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner

14C-0100 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

14C-0101 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

14C-0102 - REPORTS OF STANDING COMMITTEES

No reports.

14C-0103 – PUBLIC COMMENTS

None.

PUBLIC HEARING

Motion: Greene moved, seconded by Painter, to open the Public Hearing on Fiscal Year 2014-2015 City of Galena Operating Budget.

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

14C-0104 – PUBLIC HEARING ON FISCAL YEAR 2014-15 CITY OF GALENA OPERATING BUDGET

Testimony: None.

Motion: Greene moved, seconded by Kieffer, to close the Public Hearing on Fiscal Year 2014-15 City of Galena Operating Budget.

Discussion: None.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

CONSENT AGENDA CA14-06

14C-0105 – APPROVAL OF MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MARCH 10, 2014 AND THE BUDGET MEETING OF MARCH 17, 2014

14C-0106 – APPROVAL OF AN AGREEMENT WITH THE GALENA AREA EMERGENCY MEDICAL SERVICE DISTRICT FOR THE PROVISION OF AMBULANCE SERVICE FROM MAY 1, 2014 TO APRIL 30, 2015

14C-0107 – APPROVAL OF CHANGE ORDER SUMMARY #6 FOR CITY HALL PROJECT

14C-0108 – APPROVAL OF AN AGREEMENT WITH GALENA COUNTRY FAIR FOR THE USE OF GRANT PARK OCTOBER 9-12, 2014

14C-0109 – ACCEPTANCE OF THE JANUARY AND FEBRUARY 2014 FINANCIAL REPORTS

Motion: Lincoln moved, seconded by Painter, to approve Consent Agenda CA14-06.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

14C-0091 – SECOND READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE TO PERMIT TOUR OF HOMES IN CERTAIN COMMERCIAL AND RESIDENTIAL DISTRICTS

Motion: Fach moved, seconded by Painter, to approve the second reading of an ordinance amending the Zoning Ordinance to permit tour of homes in certain commercial and residential districts.

Discussion: Painter felt the name should be changed to avoid confusion with the annual Tour of Homes. Renner didn't feel it would confuse a lot of people.

Lincoln noted there would be no signage allowed on the property. The only place that would have the name would be the ordinance. He wasn't sure it was a big deal either.

Council recommended staff consider changing the name to avoid confusion.

Roll Call: AYES: Lincoln, Painter, Bernstein, Fach, Greene, Kieffer, Renner
NAYS: None

The motion carried.

NEW BUSINESS

14C-0110 – DISCUSSION AND POSSIBLE ACTION ON CONTRACT WITH TIMP LANDSCAPING FOR CITY HALL LANDSCAPING

Motion: Painter moved, seconded by Bernstein, to approve a contract with Timp Landscaping for City Hall landscaping. The motion was amended to include the stipulation that it be reduced to \$10,000, using the parks crews and limiting the number of plants.

Discussion: Painter felt it would be low maintenance. She would like to know what Jim Rigdon and his crew thinks as they will be maintaining it. She also questioned if it might be possible to

do this in stages. She recommended starting out with something simple and adding a few things each year.

Moran advised much of the cost is in labor. The bid includes \$4,000 for plants, materials plus stone and chips. Timp has chosen plants that are particularly hardy. Moran felt it could be done in stages. He noted this bid shows what it would take to do it right the first time. It certainly can be brought down from there. He stated Timp does a nice job telling us what we are getting, the cost, the size and when it blooms.

Council discussed and agreed to set the budget at \$10,000 with the recommendation of using the parks crew for help with installation to reduce the labor costs.

Amended

Motion: Painter moved, seconded by Bernstein, to amend the motion to include the stipulation that it be reduced to \$10,000, using the parks crews and limiting the number of plants.

Amended

Motion

Roll Call:

AYES: Bernstein, Lincoln, Painter, Renner
NAYS: Fach, Greene, Kieffer

The motion carried.

Main

Motion

Roll Call:

AYES: Painter, Bernstein, Lincoln, Renner
NAYS: Fach, Greene, Kieffer

The motion carried.

14C-0111 – DISCUSSION AND POSSIBLE ACTION ON DOWNTOWN FLOWER BASKET CONTRACT

Motion: Lincoln moved, seconded by Greene, to approve the contract with Valley Perennials with the money to be taken out of the food and beverage tax.

Discussion: Fach recommended letting the businesses on Main Street foot the bill for the baskets.

The majority of council members agreed with taking the money from the food and beverage tax as a large percentage of that money comes from the tourists.

Roll Call:

AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: Fach

The motion carried.

14C-0112 – WARRANTS

Motion: Fach moved, seconded by Kieffer, to approve the Warrants as presented.

Discussion: None.

Roll Call:

AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

14C-0113 – ALDERPERSONS’ COMMENTS

Streets – Greene noted the streets are really getting busted up. He is not sure how we will ever get them fixed as we are not putting enough money into them to get it done.

Pending Budget Amendments – Painter feels the proposed pending budget amendments are well reasoned and she hopes we make the adjustments to include those items.

Weather Siren – Lincoln reported the doors on the box for the weather siren in Cemetery Park are falling off.

14C-0114 – CITY ADMINISTRATOR’S REPORT

Fire Department Training Facility – Bids were opened for the Fire Department Training Facility. We received six bids. The Fire Department would like time to check the bids prior to presenting them to Council.

Gateway Park – Gateway Park will be put out for bid in the next few weeks. The bids will be returned the second week of April.

Grant – Moran reported we received an \$80,000 grant from the Department of Natural Resources for the canoe/kayak park. We have until December of 2015 to construct it. An item will be placed on the next agenda for review and consideration.

Budget Meeting – The next budget meeting is scheduled for April 7, 2014 at 5:00 p.m.

14C-0115 – MAYOR’S REPORT

City Hall is all moved in and all are doing well with getting everything put away.

14C-0116 - ADJOURNMENT

Motion: Lincoln moved, seconded by Bernstein to adjourn.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

The meeting adjourned at 6:56 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



TO: Honorable Mayor Renner and City Council
FROM: Deb Price
DATE: April 9, 2014
RE: Pool Wage and rate adjustments

On February 24, 2014 the Council approved the proposed pool wages as submitted. The approved rates are attached. Following the approval, I realized that starting wages for the past several years have been \$8.25 per hour and not \$7.75 as stated in my report. In fairness to our new employees, I propose to maintain the starting wage at \$8.25 per hour.

At the same meeting the Council approved the 2014 pool admission rates. I would ask the Council to consider allowing children less than one year of age free admission to the pool. We were asked last year, and I have taken calls this year, why a season pass was required for children this age. When we adjusted the season pass fee structure last year to a per person basis, we did not consider our very youngest patrons. We presently charge daily admission for five years and younger so a change would also need to be made to the daily rate for those one year and younger.

In speaking with Pool Manager Penny Bingham, she thought free admission for children less than one year of age was not a problem. These children are always under adult supervision.

With your approval we would implement the proposed changes.

Pool wages and rates as approved on February 24th

WAGES

The state minimum wage is \$8.25 for employees 18 years and older and \$7.75 for employees 14 to 17 years of age. Below are the positions and their respective salary. New employees would start at minimum wage. Returning employees would receive a .25 per hour increase over last year's rate. The exception would be the Concession Supervisor. Penny is finding that more of her time is needed supervising the pool operations area, the lifeguards and the swimmers themselves which removes her from the concession area. She is very concerned that the concession stand be supervised and maintained properly at all times. Health Department inspections are possible at any time and we do not want our license jeopardized. I propose the two Concession Supervisors be given a .50 increase. Previously they received a .25 increase while supervising on Penny's day off.

Operations Manager	\$14.00
Pool Supervisor	\$10.50
Concession Supervisor	\$ 9.75
Certified Lifeguard	\$ 7.75 - \$9.50
Cashier	\$ 7.75 - \$9.25
Concession Staff	\$ 7.75 - \$9.25
Swimming Lessons Coordinator	\$14.73
Swimming Lessons Assistant	\$10.50
Swimming Lessons Instructor	\$ 7.75 - \$9.50

POOL RATES

I propose all rates remain the same as 2013 except the pool party charge.

<u>POOL ADMISSION:</u> 5 years & younger	\$2.00
6 – 18 years	\$3.00
19 years and older	\$4.00

<u>INDIVIDUAL SEASON PASSES:</u>	\$25.00 before June 7
	\$30.00 June 7 and after

<u>LESSONS:</u>	Children 3 -18	\$20.00
	Parent – Child Aquatics	\$10.00
	Adult	\$10.00

POOL PARTIES

We have been charging \$110.00 for the private pool parties. The breakeven point is \$112.00. I propose that we increase the rate to \$125.00.

CITY OF GALENA, ILLINOIS

312 1/2 North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 9 April 2014

RE: Repair of Swimming Pool - Approval of Quotes

Request for quotes for repairing pre-stamped areas of colored polymer concrete tiling were sent to two specialized concrete contractors, of these only Jackson Concrete responded. Their quote was for a total cost of \$7,800.

This work is necessary because a number of areas of tile and grout polymer concrete edging to the pool have deteriorated and are creating a trip hazard to users, as well as creating sharp surfaces that could cause other accidents. The surface of the kiddy's pool will also be repaired as part of this work. Facility repairs item 59.55.511.01 has sufficient funds to pay for the proposed work.

I recommend the city council approves the quote of \$7,800 from Jackson Concrete to complete repair work to the swimming pool.

MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator

FROM: Matt Oldenburg, Deputy City Engineer *MATT*

DATE: 9 April 2014

RE: Training Simulator Structure at Galena Fire Department Training Center
Approval of Bids

Bids for this project were sent to twelve contractors. Six bids were returned to City Hall on Tuesday, 18 March 2014 and are summarized in the attached table.

All bids, including alternates, ranged in overall cost with the lowest at \$612,733.50 by Mike & Nick Sproule Construction and the highest at \$742,693.00 by Montgomery Timmerman Construction. The second lowest bid, \$695,777.00, by Schemehorn Construction / Galena Builders was \$94,835.50 higher than the lowest bid. City Staff and the Fire Department have examined the bids and recommend that the Council accepts the bid from Mike & Nick Sproule Construction.

A representative from Galena Fire Department will be available at the 14 April Council Meeting to answer any questions about the project.

	CONTRACTOR	ADDENDA (3)	BID BOND	BASE BID	ALT. #1 Balcony with Stairs	ALT. #2 Confined Space Prop	ALT. #3 Wall Breach Prop	ALT. #4 Ceiling Breach Prop	ALT. #5 Pallet Burn Crib	ALT. #6 Debris Pan	TOTAL BID
1	M&N Sproule Construction 11471 Industrial Park PO Box 6161 Galena, IL 61036	Yes	Yes	583,969.50	14,520	7,530	1,697	1,697	1,560	1,760	612,733.50
2	Schemehorn Construction / Galena Builders 2371 N Rustic Ln Galena, IL 61036	Yes	Yes	679,188	15,211	7,889	1,777	1,777	811	916	707,569
3	Tricon Construction 2245 Kerper Blvd Suite 2 Dubuque IA 52001	Yes	Yes	683,619	14,780	7,884	1,700	1,700	1,800	2,000	713,483
5	WHP Trainingtowers 9130 Flint Overland Park, KS 66214	Yes	Yes	701,631	13,829	7,172	1,616	1,616	738	833	727,435
4	Conlon Construction 1100 Rockdale Road PO Box 3400 Dubuque, IA 52004-3400	Yes	Yes	708,500	13,829	7,172	1,616	1,616	1,476	1,666	735,875
6	Montgomery Timmerman Construction 205 S. Oak St. Galena, IL. 61036	Yes	Yes	715,318	13,829	7,172	1,616	1,616	1,476	1,666	742,693

Terry Renner
Mark Moran
City Council
City of Galena
3/17/2014

To Whom It May Concern:

I am requesting a full tour license for the 2014/2015 tour license. We have been operating in Galena now for two years and have received very positive feedback. We hold all the appropriate insurance requirements, have held a Main Street presence and paid all Amusement taxes in a efficient and timely manner.

I am a long time Galena resident that works with over 14 different businesses with every one of our on-going tours. Some of the other business owners we are work with regularly are: Benjamin's, 111 Main, Vinny Vannucchi's, Massbach Ridge Winery, Rocky Waters, Galena Cellars Vineyard, Chestnut Mountain Resort, Valley Perennials, Chocolat, and Blaum Brothers Distillery...just to name a few.. Please feel free to call any of these and ask how we impact their business as well as how we handle our tours in historic Galena.

We are proud to do business with so many other vendors which in turn allows us to all be successful! Galena has received many accolades on being one of the best places to visit in the country! So why not offer them a great tour experience as well, one that takes pride in their vehicles and information being offered. One that shows Galena and its citizens great respect!

We also take pride in constantly giving back. We are giving back daily to the community through support of the ARC, Galena Historical Society as well as offering several of the local author's books at our storefront.

Our bus is kept in immaculate shape. This is expressed in almost all of our reviews from our customers. We are 100% historically accurate and documented tour. Children learn all about Galena's dynamic history while we keep their attention peaked through our intertwining of ghost stories. We are currently bidding on a bus that is both gas and hybrid/electric so anytime are bus is idling or going under 18 miles an hour it is using electric

only...which is a majority of time. We are now focusing on being environmentally friendly as well.

We are following all tour license rules and guidelines and would like to either be added as a full tour license number three or replace the existing license held by Galena Trolley, that is not in good standing with the Department of Transportation, which as I understand it is required by the City of Galena to hold such a license.

We thank you for your time and consideration and hope we are allowed to expand in the manner that we need to in order to maintain the quality of our staff , vehicles as well as the documented tours that we are offering now to the thousands of tourists coming to galena every weekend...

Thank you,
Amelia Wilson-Roth
Owner
Amelia's Galena Ghost Tours,inc.

*Please see attached application

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: April 8, 2014

RE: Museum Expense Reimbursement Agreement

In December 2012, the City and the Galena-Jo Daviess County Historical Society and Museum updated the lease agreement for the 211 S. Bench Street building owned by the City and occupied by the Museum. As part of the new lease, the City agreed to reimburse the Museum up to \$10,000 for maintenance and utility expense for the building. The Museum submitted more than \$10,000 of eligible expenses for the 2012-13 fiscal year and was reimbursed \$10,000.

Earlier this year, the Museum proposed to renew the reimbursement agreement for the City's current fiscal year ending April 30, 2014, and ideally for a five-year period. At the April 7 budget work session, you tentatively agreed to create a new agreement for the coming fiscal year with a maximum reimbursement of \$5,000. The approval of the attached agreement would memorialize the new arrangement for fiscal year 2014-15.

If you have any questions or require any additional information, please let me know.

**AN AGREEMENT BETWEEN THE CITY OF GALENA AND THE GALENA-JO DAVIESS
COUNTY HISTORICAL SOCIETY & MUSEUM FOR THE REIMBURSEMENT OF UTILITY AND
MAINTENANCE EXPENSES FOR FISCAL YEAR 2015**

WHEREAS, the City of Galena (hereinafter called "City") entered into a Lease Agreement with the Galena Historical Society & Museum (now Galena-Jo Daviess County Historical Society & Museum and hereinafter called "Museum") on the 7th day of June, 1938; and

WHEREAS, said Lease contemplated that the Museum would occupy the City-owned property located at 211 South Bench Street, Galena, Illinois 61036 from the 7th day of June, 1938 until the 7th day of June, 2038; and

WHEREAS, on the 10th day of December, 2012, the City and the Museum agreed to enter into an Addendum to the above-mentioned lease agreement; and

WHEREAS, the Addendum is for a term from the 10th day of December, 2012 until the 7th day of June, 2038; and

WHEREAS, as part of the Addendum, the City agreed to reimburse for a period of one year ending April 30, 2013 certain Museum utility and maintenance expenses, not exceeding \$10,000 in sum, for the building at 211 S. Bench Street; and

WHEREAS, the Museum and City desire to enter into a similar utility and maintenance expenses reimbursement agreement for the fiscal year beginning May 1, 2014 and ending April 30, 2015; and

NOW THEREFORE:

This City and the Museum agree as follows:

1. **TERM:** The term this Agreement shall be from May 1, 2014 through April 30, 2015, the term constituting a fiscal year of the City. Said Agreement to terminate on April 30, 2015.
2. **PAYMENT OF UTILITY BILLS AND MAINTENANCE EXPENSES:** For the City's fiscal year commencing May 1, 2014 and ending April the 30, 2015, the city agrees to reimburse the Museum not more than \$5,000 for utility bills and/or maintenance expenses of the Museum, incurred at the property commonly known as 211 South Bench Street, Galena, Illinois 61036. It is expressly understood between the City and Museum that the City's total contribution toward utilities and/or maintenance expenses shall not exceed \$5,000. The Museum shall submit to the City by April 1, 2015 a list of utility bills and/or maintenance expenses for which they desire to be reimbursed. The City shall reimburse the Museum an amount not to exceed \$5,000 by April 30, 2015. The parties to his agreement acknowledge the City's obligation to reimburse the Museum for utilities and/or maintenance expenses is only for the City's fiscal year

commencing on May 1, 2014 and ending on April the 30, 2015 and does not continue to future years.

3. ENTIRE AGREEMENT: This constitutes the entire Agreement. All other terms and conditions of the lease agreement entered into on the 10th day of December, 2012 shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Museum have signed and sealed this Addendum this _____ day of _____, 2014.

CITY OF GALENA, a Municipal Corporation

BY: _____
Terrance J. Renner, Mayor

ATTEST: _____
Mary Beth Hyde, City Clerk

GALENA HISTORICAL SOCIETY & MUSEUM

BY: _____

ATTEST: _____

PROJECT AGREEMENT FOR THE
CONSTRUCTION, MAINTENANCE and OPERATION OF A PUBLIC BOAT ACCESS AREA

Grantee: City of Galena Project #: BA 14-270
 Address: 312 1/2 North Main Street FEIN #: _____
Galena, IL 61036

Project Title: Galena Canoe and Kayak Launch Project
 Waterbody: Galena River

Project Period: Start Date: 3/20/2014 Expiration Date: 12/31/2015

Project Scope (Description of Project)

The City of Galena project includes the construction of an easily accessible ramp to the river, and adjacent parking lot with unloading/loading area, an access sidewalk, picnic tables, trash containers, recycling containers, interpretive signage with a river trails map, and landscaping.

APPROVED PROJECT COSTS:

<u>Items</u>	<u>Estimated Cost</u>	<u>Grant Funding Assistance</u>
Concrete sidewalk 5 inches thick and 5 feet wide	\$17,500.00	\$
Concrete ramp 5 inches thick and 8 feet wide	\$3,280.00	\$
Concrete stairs, including those on side ramp	\$22,600.00	\$
Concrete curb and gutter, 24 inches wide	\$9,000.00	\$
Steel handrail to stairs and sidewalk	\$16,500.00	\$
Storm sewer	\$6,400.00	\$
Parking lot, markings, utility adjustments	\$28,500.00	\$
Landscaping including trees, turf, erosion control	\$1,600.00	\$
Picnic tables, waste and recycling receptacles	\$0.00 Donated Material	\$
Engineering	\$3,000.00	\$
Interpretive sign	\$1,200.00	\$
Archaeological survey work	\$2,000.00	\$
TOTAL		\$111,580.00*

* Grant Funding Assistance Amount: One Hundred Elven Thousand Five Hundred Eighty Dollars

This Agreement consists of 14 pages including the cover page. The following documents are hereby incorporated into and made part of this Agreement by reference:

1. General Provisions (attached)
2. Project Application
3. Billing and General Requirements Packet
4. Standard Certifications (attached)

5. Development Plan (attached)

This grant agreement (“Agreement”), by and between the Illinois Department of Natural Resources (IDNR), and the City of Galena (“Grantee”) under the authority of the Illinois Civil Administrative Code (20 ILCS 805/805-70), is executed pursuant to the terms and conditions set forth herein. In consideration of the mutual covenants, the parties agree as follows:

I. Purpose of Agreement

The purpose of this Agreement is to enable IDNR to provide financial assistance to the Grantee in the amount specified on the first page of the grant for the development, improvement and expansion of public boat access areas in Illinois.

II. Term and Termination

- a. This grant Agreement is effective on the date that the last signature is affixed hereto and extends until the date specified on the first page of this agreement. Work on the project within the scope of the Grantee’s Application may commence after the Award Date, and before this Agreement is fully executed, only with the express written permission of IDNR.
- b. The Grantee shall use its best efforts and due diligence to complete the project within the Agreement term. No extensions to the termination date will be issued without written approval from IDNR.
- c. Termination for Cause: IDNR may terminate this Agreement, in whole or part, immediately upon written notice to the Grantee if the State determines that the actions or inactions of the Grantee, its agents, employees or subcontractors have caused or reasonably could cause jeopardy to health, safety or property; if the Grantee has notified the State that it is unable or unwilling to perform the Agreement; or if the Grantee owes money or is in pending litigation with the State of Illinois during the term of this agreement. For termination due to any of the causes contained in this section, the State retains its right to seek any available legal or equitable remedies and damages.
- d. Termination for Convenience: Either party, prior to project commencement, has the right to rescind this Agreement upon thirty (30) days written notification to the other party. This Agreement is furthermore contingent upon and subject to the availability of funds. IDNR, at its sole option, may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60 (b)).
- e. Termination for Breach: IDNR may terminate this agreement if grant funds are not used exclusively in accordance with the provisions contained in this agreement; or if Grantee fails without legal excuse to comply with any of the terms of this Agreement. The parties agree that in the event of a breach of this Agreement by the Grantee and notification from IDNR, the Grantee shall have thirty (30) days to cure or correct the breach. If the breach is not cured or corrected, IDNR shall thereafter have full right and authority to take such action as it deems necessary to enforce the provisions of this Agreement, to prevent the continued breach or violation thereof by the Grantee, and to seek any other remedy that may be available by law.
- f. In the event of termination by IDNR in accordance with subsections (c), (d) and (e) of this section, IDNR shall pay to the Grantee the reasonable value of services performed under this Agreement prior to the date of termination, provided the Grantee submits bills and proof of claims for supplies and services provided in compliance with this Agreement, cancels as many outstanding obligations as possible, and does not incur any new obligations after the effective date of termination. If IDNR terminates this Agreement, any payments made to the Grantee or recoveries by IDNR shall be in accordance with the legal rights and liabilities of the parties.
- g. In the event any court finds that the Grantee’s activities are a breach or violation of this Agreement, the Grantee will reimburse IDNR for all costs, including reasonable attorney’s fees, incurred by IDNR in the pursuit of its rights under this Agreement. For purposes of this paragraph, "costs" shall be deemed to be all expenses, including but not limited to court costs and the value of IDNR staff time, reasonably incurred by IDNR.

III. Project Implementation

- a. Grantee is solely responsible for the design and implementation of the project described in its Project Application, the terms and conditions of which are hereby incorporated by reference and made a part of this Agreement. Failure by the Grantee to comply with any of the Agreement terms or the terms of the Project Application shall be cause for the suspension of all grant assistance obligations thereunder, and may result in debarment for two grant cycles.

- b. The Grantee agrees to implement and complete the approved project pursuant to the time schedule and plans set forth in the Project Application. Failure to render satisfactory progress or to complete the approved project to the satisfaction of IDNR per the terms of this Agreement is cause for suspension and/or termination of all obligations of IDNR under this Agreement.
- c. Environmental and Cultural Resource Compliance: Approved grant project construction shall not commence and no payment shall be made under this grant until the Grantee, as set forth under IDNR's Comprehensive Environmental Review Process (CERP), has initiated and completed all necessary project review and consultation with IDNR as required by section 11 of the Endangered Species Protection Act, 520 ILCS 10/11; section 17 of the Illinois Natural Areas Preservation Act, 525 ILCS 30/17; the mitigation or compensation determinations required by the Interagency Wetland Policy Act, 20 ILCS 830/1 *et seq.*; and the environmental and economic impact determination required by the Historic Preservation Act, 20 ILCS 3420/4.
- d. Unless otherwise approved by the IDNR, the Grantee shall retain the services of a registered, professional engineer to make the necessary field surveys; prepare detailed plans, specifications and contract documents; furnish necessary field supervision of the project construction; and provide any other service that may be necessary for the proper design and construction of the approved project. These professional services shall be obtained pursuant to the Local Government Professional Services Selection Act (50 ILCS 510/1 *et seq.*).
- e. The Grantee shall provide to the IDNR for approval all land appraisals done per this Agreement PRIOR to commencing the project land acquisition.
- f. The Grantee agrees that the acquisition of land approved for assistance hereunder shall proceed in accordance with the "Uniform Relocation Assistance and Real Property Acquisition Policies Act" as amended (42.U.S.C. 4601 *et. seq.*) (Uniform Act), and the policies and procedures adopted by the IDNR pursuant thereto. Actual grant reimbursement payment to the Grantee for the approved land acquisition specified herein shall be limited to *no more than 90%* of Fair Market Value as certified by the IDNR and in no case shall exceed the actual cash price paid by the Grantee.
- g. 50% of the labor hours on the project must be performed by actual residents of the State of Illinois. 20 ILCS 605/605-390.
- h. Use of Project Site - (Operation & Maintenance Requirements).

I. General Operation:

- A. The project site shall be continuously operated and maintained by the Grantee in a safe and attractive manner, at no cost to the IDNR, as a public boat access facility. The Grantee must obtain prior approval from the IDNR before imposing any motor size limits and use restrictions as deemed necessary for public safety and resource protection.
- B. For projects receiving development/construction grant assistance only, terms of this Agreement shall no longer apply after the time period established below relating to the total amount of grant funds received to aid the facility.

<u>Total Grant Amount</u>	<u>Time Period After Receipt of Final Grant Payment</u>
0 - \$25,000	7 years
\$ 25,001 - \$100,000	12 years
\$100,001 - \$200,000	17 years

- C. The Grantee, as well as any lessee, licensee, concessionaire, etc., shall not discriminate against any person in the use of the project facility on the basis of race, color, sex, national origin, age, or disability nor on the basis of residence, except to the extent that reasonable differences in admission or other user fees may be maintained on the basis of residence as specified in item 2.C of this section of the Agreement.

2. User Fees:

- A. The IDNR discourages the charging of user fees; however, the Grantee may, by formal resolution of the governing unit and approval from the IDNR, charge minimal fees to offset operation and maintenance, security, and public health and safety costs. In the case of locally owned water impoundments, the incurred costs to be offset may also include required navigational and rescue aids, water patrol and other directly related costs. No other costs are allowed in calculating the minimal fee. Any discretionary fee for special services that are not part of this project, such as boat slips, moorings or other services that cannot be used by all boaters, shall be levied separately.
- B. If fees are determined necessary by the Grantee, the charging of reasonable daily fees as well as seasonal use fees shall be provided to assure that the occasional user is afforded access to the waters served by the facility. In the event the project facility is within the boundaries of a public park area, no annual park fee shall be required from those desiring to use only the boat launching facility unless a reasonable nondiscriminatory daily fee is also provided. An information sign that lists the rules and regulations regarding fees shall be posted in a conspicuous place.
- C. Discrimination on the basis of residence in the use of the project facility is prohibited with the exception that reasonable differences in user fees, if charged, may be maintained on the basis of residence as follows: fees charged to non-residents cannot exceed twice the amount charged to residents. If there is not a charge to residents, but a fee is charged to non-residents, the non-resident fee cannot exceed fees charged at comparable state and or local facilities in the immediate area.
- D. Prior to charging a user fees, the Grantee must give public notice of said fees at least 30 (thirty) days in advance of the effective date of such fees and provide a copy of the proposed fee schedule and public notice to the IDNR prior to implementation.
- E. The Grantee shall maintain appropriate records to explain receipt and deposition of all fees related to the project facility, and the IDNR may request or audit such records at any time.

3. Public Access

It shall be permissible for the Grantee to close the project boat access facility during the following times:

- A. During periods of excessive high water following which, and prior to re-opening to public access, all debris, silt, and foreign material shall be removed from ramps, and parking areas and all necessary repairs of damages to the facilities immediately completed.
- B. During periods of alternate freezing and thawing when public use could damage the facility.
- C. At night to prevent vandalism if deemed necessary by the Grantee and approved by the IDNR.
- D. During periods wherein a severe weather watch is forecast or in effect for the project vicinity.
- E. During periods where other environmental/ecological or safety conditions require temporary and/or seasonal closure as approved and set forth in writing by the IDNR.

i. Project Signage / Publicity

The Grantee agrees to display a "Boat Access Area Development" acknowledgment sign provided by the IDNR, or similar sign designed by the Grantee and approved by IDNR, at the grant-assisted project site specified herein.

j. Subcontractor Requirements

The Grantee shall insert as an integral part of any construction contract for the herein specified project, the following provisions:

1. The Contractor shall provide to the satisfaction of the Grantee and IDNR a good and sufficient bond with adequate sureties to guarantee construction performance and payment of materials and labor used in the project work and stipulating applicable penalty or loss clauses equal to the amount of the construction contract and any losses, cost or damages arising out of, or by virtue of said construction by the Contractor, ensuring, benefiting and protecting the Grantee and IDNR.
2. The Contractor shall personally and individually agree and covenant, and shall furnish and provide evidence of general liability insurance in the amount of \$1,000,000.00, and shall indemnify, protect, defend at its own cost, and hold harmless the IDNR from and against all losses, damages, injuries, or claims thereof to or by persons or property, arising out of, though, or by virtue of the construction and development of this project.
3. The Contractor shall abide by the "Illinois Preference Act" which stipulates that whenever there is a period of excessive unemployment in Illinois, defined as any month immediately following two (2) consecutive months during which the level of unemployment in Illinois exceeds five percent (5%) as measured by the U.S. Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the Contractor shall employ only Illinois laborers unless otherwise exempted as so stated in the Act. ("Illinois laborer" means any person who has resided in Illinois for at least 30 days and intends to become or remain an Illinois resident.) Other laborers may be used IF Illinois laborers are not available or are incapable of performing the particular type of work involved and if so certified by the Contractor and approved by the project engineer and IDNR.
4. That the Contractor shall furnish satisfactory progress or pay estimate reports to the Grantee and the IDNR, if requested, at thirty (30) day intervals indicating:
 - A. Units of work completed, and
 - B. Percentage of work completed to date and for the 30 day period.

IV. Performance Reports and Monitoring

- a. The Grantee is required to file quarterly status reports on the grant project describing the progress of the program, project, or use and expenditure of the grant funds related thereto, if the grant amount is over \$25,000.00 (30 ILCS 705/4(b)(2)).
- b. The Grantee shall be responsible for developing the project site in general accordance with the site development plan approved by IDNR, and hereto incorporated by reference. Grantee shall make all development plans and specifications available for review by IDNR upon request.
- c. It is agreed and understood by the Grantee that an IDNR representative shall have access to the project site to make periodic inspections as work progresses. It is further agreed and understood by the Grantee that IDNR reserves the right to inspect the completed project prior to project acceptance and grant reimbursement to the Grantee.
- d. Grantee shall submit to the Illinois IDNR, upon request, any and all plans, specifications, bid documentation, contracts or documents and cost estimates for all work to be done under this Agreement.

V. Project Cost and Billing

- a. A project shall be deemed completed for grant payment when the Grantee submits a development project billing form seeking grant reimbursement, which is approved for payment by IDNR. Failure by the Grantee to submit required billing forms and substantiating documentation within a one (1) year period following the project expiration date will result in the Grantee forfeiting all project reimbursements, and relieves IDNR from further payment obligations on the grant. Any grant funds remaining after final reimbursement to the Grantee may be reprogrammed at the discretion of IDNR.
- b. Project costs eligible for assistance shall be determined upon the basis of criteria set forth in the Boat Access Area Development Program. (17 Ill. ADM. Code 3035 *et seq.*)
- c. Payment to the Grantee will be made as reimbursement for eligible expenses following submission to IDNR of a certified billing request listing all funds expended and including any other documentation required by the administrative rules. (*see* 17 Ill. ADM. Code 3035.70 (b)).

- d. Only costs incurred during the specified project period dates indicated on this Agreement and necessary to complete the approved project components are eligible for grant reimbursement payment.
- e. Except for reimbursement grants where this does not apply, all funds advanced to the Grantee that remain at the end of the grant agreement or at the expiration of the expenditure or obligation period stipulated in the grant agreement, shall be returned to the State within 45 days. (30 ILCS 705/4(b)(5)).

VI. Financial Records and Audit Requirements

- a. The Grantee shall maintain for a minimum of 3 (three) years following project completion, satisfactory financial accounts, documents, and records associated with the project and the disbursement of grant funds pursuant to this Agreement. The Grantee shall make such documents, records and accounts available to IDNR and the State of Illinois, Auditor General or Attorney General, for auditing at reasonable times. Failure by the Grantee to maintain such accounts, documents, and records as required herein shall establish a presumption in favor of the State of Illinois for recovery of any funds paid by the State per this Agreement for which adequate records are not available to support their purported disbursement.
- b. All required audits must be conducted by an independent certified public accountant, licensed by the State of Illinois, and must be performed in accordance with generally accepted auditing standards adopted by the American Institute of Certified Public Accountants. The Grantee shall be responsible for procuring all required audits in accordance with its normal procurement rules, providing that these rules promote open competitive procurement.
- c. The Grantee shall be responsible for timely action in resolving any audit findings or questioned project costs. In the event that questioned costs are ultimately deemed disallowed as determined by IDNR or its representative, the Grantee shall be responsible for repayment of such costs.

VII. Compliance with Laws

- a. IDNR and the Grantee agree to perform this Agreement in accordance with the Boat Access Area Development Program; with the rules promulgated pursuant to that Act 17 ILL. ADM. Code 3035 *et seq.*; and, with the terms, promises, conditions, plans, specifications, maps, and assurances contained in the approved Project Application, each of which is hereby incorporated by reference and made a part of this Agreement.
- b. The agreement is subject to the Illinois Grant Funds Recovery Act. (30 ILCS 705/1 *et seq.*).
- c. The Grantee agrees to complete the project in accordance with all applicable federal, state and local laws, ordinances and regulations.
- d. In connection with project construction, and the subsequent operation and maintenance of the facilities, the Grantee agrees that it shall be responsible for and obtain all permits, licenses, or forms of consent required to complete the project. Failure to obtain any required permit or approval may jeopardize grant reimbursement and/or cause debarment.
- e. Grantee will complete project construction in accordance with all laws of the State of Illinois governing purchases and procurement by the local Grantee.
- f. The Grantee certifies, and shall be responsible for assuring, that no officer, employee, contractor, or agent of the Grantee, shall negotiate, make, accept, approve, or take part in decisions regarding a contract for acquisition or development of property in connection with this project, if such officer, employee, or agent has any financial or other personal interest in any such contract for the acquisition/development.
- g. If any provision of this Agreement is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not be affected. No course of dealing or failure of IDNR to enforce strictly any term, right or condition of this Agreement shall be construed as a waiver of such term, right or condition. No express waiver of any term, right or condition of this Agreement shall operate as a waiver of any other term, right or condition.
- h. The provision and duties of this Agreement shall not be assigned without prior written approval from IDNR.
- i. This Agreement shall be governed by and construed only in accordance with the laws of the State of Illinois. Any liability of IDNR under this Agreement shall be limited to the amount of the grant. Any dispute relating to this Agreement shall be adjudicated in the Illinois Court of Claims and shall be governed by the Court of Claims Act (705 ILCS 505/1 *et seq.*).

VIII. Intellectual Property

a. All intellectual property ("IP") rights (including copyright, patent, and any other rights) in materials arising out of or resulting from Grantee's use of the grant funds or any earning thereon (the "Public Materials"), including by way of example but not as limitation, any posters and promotional materials, photographs, maps, drawings, charts, reports, brochures, blueprints, website pages, and source code, shall be owned by Grantee unless Grantee materially breaches the terms of this Agreement.

b. To ensure that the Public Materials are widely and generally available to the public who has paid for their production, Grantee hereby grants to IDNR a non-exclusive, perpetual, irrevocable, royalty-free, paid-up, worldwide, sub-licensable license to use, copy, or publish the Public Materials by any means or media in connection with any activity of IDNR.

c. Grantee shall provide to all employees and agents of Grantee who might otherwise be entitled to claim any authorship or ownership or IP interest in such Public Materials (including but not limited to architects, photographers, graphic designers, web designers, sculptors, and contractors) a copy of this clause and shall obtain such employees' and agents' acknowledgment and agreement (1) that any employee or non-employee's contributions to any such Public Materials shall be considered Grantee property and/or works for hire, and (2) that to the extent that the Public Materials are not so considered, that all such contributors assign their rights therein, whether under patent, copyright, trade secret, or trademark law, and including moral rights, in perpetuity or for the longest period otherwise permitted by law, to Grantee such that Grantee can effectively grant the above-described license. Grantee shall allow IDNR full access to the project site and materials, both during the grant term and after completion, for documentation, inspection, publicity, photography, promotion, or similar purposes.

IX. Notice to Parties

All correspondence arising from this Agreement shall be directed to the individuals who signed this Agreement or its designated representatives. All notices shall be deemed to have been provided at the time it is actually received.

X. Agency

Neither Grantee, nor its employees, agents, or subcontractors, shall be deemed to be an agent of the State of Illinois or IDNR.

XI. Remedies

a. Indemnification.

The Grantee covenants and agrees that it shall indemnify, protect, defend and hold harmless IDNR from any and all liability, costs, damages, expenses, or claims thereof arising under, through or by virtue of the construction, operation and maintenance of the herein specified project facility.

b. Conversion

Properties acquired or developed per this Agreement may not be converted to a use that would deny public boater access and use of Illinois surface waters as specified herein without IDNR approval. Conversion of the project site from such use shall be considered a breach of this Agreement. Approval for conversion of the project site will be granted only upon 1) the Grantee providing replacement property of at least equal fair market value and comparable recreational usefulness, quality and general location or 2) at the sole discretion of the IDNR, the repayment of funds to the IDNR equal to the amount of grant funds disbursed hereunder or 50% of the property's certified fair market value at the time of conversion, whichever is greater.

c. Property Damage

In the event the Grantee, its employees, volunteers or subcontractors damage any IDNR property and such property is deemed irreparable by a IDNR representative(s), the Grantee will be liable for securing replacement property with new or other property or facilities deemed comparable by IDNR in terms of market value and location.

XII. Contractual Authority

The agency that signs for the State of Illinois shall be the only State entity responsible for performance and payment under this Agreement. When an authorized designee signs in addition to an Agency, he or she does so as approving officer and shall not have any liability to the Grantee.

XIII. Freedom of Information Act

This Agreement and all related public records maintained by, provided to or required by the State are subject to the Illinois Freedom of Information Act (50 ILCS 140) notwithstanding any provision to the contrary that may be found in this Agreement.

XIV. Attachments

- a. This Agreement, including the project application by reference and project cost estimates and plans/maps attached hereto, as well as the attached "Certifications" that must be specifically completed and signed, constitutes the entirety of this Agreement between the Grantee and IDNR and supersedes all other agreements written or oral. If there is a discrepancy between the language of an attachment and this Agreement, the Agreement controls.

Attachment A: Standard Certifications
 Attachment B: Project Application
 Attachment C: Development Plan

- b. The Grantee acknowledges and agrees that each of the certifications or amendments identified above this article shall be incorporated into and made a part of the invitation for bids, request for proposals, agreement, contract, amendment, renewal or other similar document to which these certifications are attached.
- c. Grantee certifies under oath that all information in the Agreement is true and correct to the best of the Grantee's knowledge, information, and belief; that the funds shall be used only for the purposes described in the Agreement; and that the award of grant funds is conditioned upon such certification (30 ILCS 705/4(b)(6)).

IN WITNESS THEREOF, the parties hereto have executed this Agreement as of the date entered below.

GRANTEE

STATE OF ILLINOIS

City of Galena
(Agency)

IL Department of Natural Resources
(Agency)

(Signature)

(Director - Signature)

(Name)

Marc Miller
(Director)

(Title)

Date: _____

(Date)

Required additional signatures for contracts and contract renewals totaling \$250,000 or more per 30 ILCS 105/9.02.

_____	_____
(IDNR Chief Legal Counsel-Signature)	Date
Jeffery P. Smith	

(IDNR Chief Legal Counsel-Name)	

_____	_____
(IDNR Chief Fiscal Officer-Signature)	Date
Scott Harper	

(IDNR Chief Fiscal Officer-Name)	

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: April 9, 2014

RE: Budget Approval

After conducting two budget work sessions and a public hearing, I believe we are now in a position to approve the final budget.

Based on the discussion at the April 7 work session, I am suggesting several changes to the draft budget. The changes are listed on the attached ***“Proposed Changes to Draft 1 Budget”***. The changes include the following:

- Shift video gaming revenue from Turner Hall to General Fund
- Add \$23,000 for replacement of Police Department in-squad laptops
- Add \$5,000 for street sign replacements
- Add \$5,000 for Historical Museum utility and maintenance cost reimbursement
- Add \$30,000 of revenue and expense for Dodge Street water tower site security and appearance improvements (to be funded by AT&T)
- Add \$11,000 for excavator purchase

Sufficient funds are already included in the Parks budget to fund \$5,000 of improvements to Recreation Park in support of the Art and Recreation Center.

The budget totals for the General Fund and other funds after the proposed changes are shown in Table 1 below.

Table 1. FY 2014-15 Budget Totals with Proposed Changes

	Revenue	Expenses
General Fund	\$ 2,912,425	\$ 3,217,425
Other Funds	\$ 4,696,665	\$ 5,408,565
TOTAL	\$ 7,609,090	\$ 8,625,990
Budget (Deficit)/Surplus		(\$1,016,900)

With the proposed changes, the General Fund would have a budgeted deficit of \$305,000. This means the General Fund would be balanced with the exception of the \$300,000 budgeted for the Police Department renovation project and the \$5,000 for the museum. I understand that the Police Department project scope is still being discussed and the budget figure may be adjusted in the future.

As we discussed at the work session, the total budget deficit of over \$1 million may be explained by the fire training project and three sewer fund projects, all of which are funded by revenues collected in previous years. Importantly, we expect to finish the coming fiscal year with healthy reserves and in compliance with our Minimum Fund Balance Policy across all 23 funds.

Approval of the budget may be made by motion. Any changes to the original draft should be included in the motion. The next scheduled discussion of the budget would be at the regular council meeting of April 28. That would be the final opportunity to adopt the budget before the start of the fiscal year.

Thank you for your engaged participation in the budget process. As a result of the great discussion during our work sessions, I think we all understand the challenges of providing high level amenities and services within our current revenue structure. Although we are set to approve a deficit budget, we must all remain focused on making sure our operations and spending are designed for long-term financial viability.

Please let me know if you have questions.

Proposed Changes to Draft 1 Budget

REVENUES

Line Item	Fund	Name	Add / (Deduct)	Description
General Fund				
01.349.9	General Fund	Video Gaming Revenue	\$28,000	Shift revenue from Turner Hall to General Fund to balance General Fund
		Total General Fund Revenue Changes	\$ 28,000	
Other Funds				
51.389.0	Water	Misc. Water Revenue	\$ 30,000	Dodge Street water tower site security and appearance improvement fee
58.382.1	Turner Hall	Video Gaming Revenue	\$(28,000)	
		Total Other Fund Revenue Changes	\$ 2,000	
		TOTAL REVENUE CHANGES	\$ 30,000	

EXPENSES

Line Item	Fund	Name	Add / (Deduct)	Description
General Fund				
01.13.511.02	Finance	Other City Building Maintenance	\$ 5,000	Historical Museum Utility/Maintenance Reimbursement Remodeling expense for Police Department New laptops for squads (inadvertantly omitted from Draft 1) Purchase new street signs to meet federal size and reflectivity standards
01.13.820.00	Finance	Police Relocation	\$ 300,000	
01.21.684.00	Police	Computer Upgrade	\$ 23,000	
01.41.652.0	Public Works	Signs and Barricades	\$ 5,000	
		Total General Fund Changes	\$ 333,000	
Other Funds				
51.42.831.04	Water	Excavator	\$ 11,000	Correct error in Draft 1 that only partially funded excavator. AT&T funded security and appearance improvements-Dodge St. tower
51.42.831.05	Water	Water Tower Site Improvements	\$ 30,000	
		Total Other Funds Changes	\$ 41,000	
		TOTAL EXPENSE CHANGES	\$ 374,000	

FY 2014-15 Revenues over Expenditures After Changes

General Fund Surplus/(Deficit)	(\$305,000)
Other Funds Surplus/(Deficit)	(\$711,900)
Total Budget Surplus/(Deficit)	(\$1,016,900)

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
AMERICAN SECURITY CABINETS (119965)							
15375	1	Invoice	UTILITY BILL DROP BOX	04/01/2014	1,478.00		01.13.820.00
Total AMERICAN SECURITY CABINETS (119965):					1,478.00		
AMERICAN WATER ENTERPRISES (1005)							
MA007-2001	1	Invoice	SEWER CONTRACT	04/01/2014	26,635.91		52.43.515.01
MA007-2001	2	Invoice	WATER CONTRACT	04/01/2014	26,635.91		51.42.515.00
Total AMERICAN WATER ENTERPRISES (1005):					53,271.82		
ARTISAN CONTRACTORS, INC. (119577)							
032514	1	Invoice	PLAN TABLES	03/25/2014	345.68		01.13.820.00
Total ARTISAN CONTRACTORS, INC. (119577):					345.68		
AT & T (LOCAL) (103)							
040114	1	Invoice	PHONE	04/01/2014	272.61		01.21.552.00
Total AT & T (LOCAL) (103):					272.61		
AT & T LONG DISTANCE (119065)							
030414	1	Invoice	PUBLIC WORKS/LONG DI	03/04/2014	11.73		01.41.552.00
030414	2	Invoice	FIRE DEPARTMENT/LON	03/04/2014	1.89		22.22.552.00
030414	3	Invoice	POLICE/LONG DISTANCE	03/04/2014	77.43		01.21.552.00
030414	4	Invoice	ADMINISTRATION/LONG	03/04/2014	419.23		01.13.552.00
Total AT & T LONG DISTANCE (119065):					510.28		
BARANSKI, HAMMER, (375)							
14	1	Invoice	CONSTRUCTION ADMINI	04/01/2014	700.00		01.13.820.00
Total BARANSKI, HAMMER, (375):					700.00		
BLACKHAWK SPRINKLERS (616)							
74986	1	Invoice	SPRINKLER INSPECTION	03/08/2013	190.00		01.13.511.02
Total BLACKHAWK SPRINKLERS (616):					190.00		
BONNELL INDUSTRIES INC. (854)							
0154196	1	Invoice	BARRICADES, SIGNS, C	03/28/2014	891.78		01.41.652.04
0154197	1	Invoice	MATERIALS	03/28/2014	634.70		01.41.614.04
Total BONNELL INDUSTRIES INC. (854):					1,526.48		
BOOKLESS, JOHN (250)							
721415	1	Invoice	POWDER FOR 4TH OF J	03/19/2014	60.00		01.11.549.00
Total BOOKLESS, JOHN (250):					60.00		
BUSS BOYZ CUSTOMS, INC. (119356)							
4808	1	Invoice	SQUAD 6 AND SQUAD 2	03/24/2014	110.00		01.21.513.06

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total BUSS BOYZ CUSTOMS, INC. (119356):					110.00		
COMELEC SERVICES INC. (244)							
0417702	1	Invoice	RADIOS IN OFFICE	05/08/2013	2,920.00		22.22.840.00
0418494	1	Invoice	MUC 6 UNIT CHARGER	06/10/2013	455.00		22.22.840.00
0426185	1	Invoice	PAGER REPAIR	03/13/2014	161.95		22.22.652.00
Total COMELEC SERVICES INC. (244):					3,536.95		
CONMAT, INC. (1187)							
88556	1	Invoice	COLD PATCH	03/18/2014	755.20		15.41.614.00
88556	2	Invoice	MISC. MATERIALS	03/18/2014	62.53		01.41.614.04
Total CONMAT, INC. (1187):					817.73		
CRESCENT ELECTRIC SUPPLY (224)							
032814	1	Invoice	ST. LIGHTS	04/10/2014	111.50		01.41.514.11
Total CRESCENT ELECTRIC SUPPLY (224):					111.50		
DIXON, R. K. CO. (1)							
031814	1	Invoice	COPIES MADE	03/18/2014	76.32		01.13.579.00
1038333	1	Invoice	COPIER MOVE	03/07/2014	300.00		01.13.820.00
Total DIXON, R. K. CO. (1):					376.32		
DOIG, KATHLEEN (119339)							
443103	1	Invoice	MARKET HOUSE RESTR	04/08/2014	355.00		01.13.511.06
Total DOIG, KATHLEEN (119339):					355.00		
EDMONDS, STEVE (119969)							
041514	1	Invoice	OVERPAYMENT ON ACC	04/15/2014	2.69		98.115.0
Total EDMONDS, STEVE (119969):					2.69		
FIRE SERVICE INC. (119472)							
7725	1	Invoice	VEHICLE MAINTENANCE	02/05/2014	141.24		22.22.613.00
Total FIRE SERVICE INC. (119472):					141.24		
FLEEGE ELECTRIC (1045)							
6199	1	Invoice	CEMETARY PARK SIREN	03/04/2014	2,926.90		22.22.929.00
Total FLEEGE ELECTRIC (1045):					2,926.90		
GALENA CHRYSLER (82)							
54590	1	Invoice	SQUAD 5 MAINTENANCE	03/07/2014	60.84		01.21.513.06
54643	1	Invoice	SQUAD 2 MAINTENANCE	03/11/2014	45.83		01.21.513.06
54742	1	Invoice	SQUAD 3 MAINTENANCE	03/18/2014	187.97		01.21.513.06
Total GALENA CHRYSLER (82):					294.64		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
GALENA FIRE DEPT. (91)							
41132	1	Invoice	THERMAL IMAGING CAM	03/13/2014	827.00		22.22.652.00
Total GALENA FIRE DEPT. (91):					827.00		
GALENA GAZETTE (34)							
00034978	1	Invoice	PUBLIC NOTICE	03/17/2014	28.50		01.16.553.00
00035013	1	Invoice	PUBLIC HEARING AD	03/18/2014	20.90		01.14.553.00
Total GALENA GAZETTE (34):					49.40		
GALENA LAUN. & LINEN INC. (84)							
041014	1	Invoice	FINANCE-LAUNDRY SER	04/10/2014	8.00		01.13.654.00
041014	2	Invoice	FIRE DEPARTMENT	04/10/2014	25.00		22.22.538.01
041014	3	Invoice	POLICE DEPARTMENT	04/10/2014	30.00		01.21.651.00
041014	4	Invoice	TURNER HALL-RUG SER	04/10/2014	27.00		58.54.654.01
041014	5	Invoice	PUBLIC WORKS - RUG S	04/10/2014	16.00		01.41.652.00
Total GALENA LAUN. & LINEN INC. (84):					106.00		
GALENA LUMBER CO. (85)							
033114	1	Invoice	MISC. MATERIALS	03/31/2014	14.62		22.22.844.04
033114	2	Invoice	MISC. MATERIALS	03/31/2014	37.52		59.55.511.01
Total GALENA LUMBER CO. (85):					52.14		
GALL'S, INC. (712)							
001774148	1	Invoice	UNIFORMS/Keith	03/29/2014	12.65		01.21.471.15
Total GALL'S, INC. (712):					12.65		
GASSER @ GALENA (24)							
033114	1	Invoice	MISC. SUPPLIES	03/31/2014	19.74		01.13.511.01
033114	2	Invoice	MISC. SUPPLIES	03/31/2014	26.97		01.13.651.02
033114	3	Invoice	MISC. SUPPLIES	03/31/2014	13.49		01.13.654.00
033114	4	Invoice	MISC. SUPPLIES	03/31/2014	22.03		01.13.820.00
033114	5	Invoice	MISC. SUPPLIES	03/31/2014	20.74		01.21.513.06
033114	6	Invoice	MISC. SUPPLIES	03/31/2014	16.54		01.21.651.00
033114	7	Invoice	MISC. SUPPLIES	03/31/2014	16.76		01.41.613.03
033114	8	Invoice	MISC. SUPPLIES	03/31/2014	27.49		01.41.613.06
033114	9	Invoice	MISC. SUPPLIES	03/31/2014	122.23		01.41.613.10
033114	10	Invoice	MISC. SUPPLIES	03/31/2014	58.45		01.41.652.00
033114	11	Invoice	MISC. SUPPLIES	03/31/2014	129.55		01.41.653.00
033114	12	Invoice	MISC. SUPPLIES	03/31/2014	26.06		17.52.514.00
033114	13	Invoice	MISC. SUPPLIES	03/31/2014	39.58		17.52.652.00
033114	14	Invoice	MISC. SUPPLIES	03/31/2014	51.74		20.25.513.00
033114	15	Invoice	MISC. SUPPLIES	03/31/2014	232.82		22.22.652.00
033114	16	Invoice	MISC. SUPPLIES	03/31/2014	11.79		22.22.844.04
033114	17	Invoice	MISC. SUPPLIES	03/31/2014	82.49		58.54.654.01
033114	18	Invoice	MISC. SUPPLIES	03/31/2014	157.47		59.55.511.01
Total GASSER @ GALENA (24):					1,075.94		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
GUY'S TRUCK & TRACTOR SERVICE (119033)							
GW1002648	1	Invoice	INTERNATIONAL SWEEP	03/15/2014	86.66		01.41.613.11
GWO003021	1	Invoice	TRACTOR	03/15/2014	86.76		01.41.613.10
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					173.42		
HALSTEAD, MARY L. (119966)							
041414	1	Invoice	CITY HALL JANITOR	04/14/2014	420.00		01.13.411.00
041414	2	Invoice	PUBLIC RESTROOMS AT	04/14/2014	390.00		01.13.511.06
Total HALSTEAD, MARY L. (119966):					810.00		
HULSCHER'S FENCING, INC. (164)							
5533	1	Invoice	FENCE	04/07/2014	2,084.00		41.61.860.06
Total HULSCHER'S FENCING, INC. (164):					2,084.00		
HYDE, MARY BETH (101)							
040114	1	Invoice	OFFICE SUPPLIES	04/01/2014	32.10		01.13.651.02
040914	1	Invoice	COFFEE MAKER	04/09/2014	112.34		01.13.820.00
Total HYDE, MARY BETH (101):					144.44		
IL DEPARTMENT OF CMS (CRF) (118967)							
T1428622	1	Invoice	IN-SQUAD COMPUTER C	03/17/2014	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS (CRF) (118967):					232.60		
IL ENVIRON. PROTECT. AGENCY (119041)							
031114	1	Invoice	WELL 7/WATER TOWER	03/11/2014	81,048.29		51.42.716.00
Total IL ENVIRON. PROTECT. AGENCY (119041):					81,048.29		
ILLINOIS FIRE STORE (119034)							
30915	1	Invoice	NEW EQUIPMENT	03/13/2014	295.87		22.22.840.00
30917	1	Invoice	NEW EQUIPMENT	03/13/2014	1,599.97		22.22.840.00
30918	1	Invoice	NEW EQUIPMENT	03/13/2014	31.97		22.22.840.00
30923	1	Invoice	NEW EQUIPMENT	03/13/2014	93.87		22.22.840.00
30931	1	Invoice	NEW EQUIPMENT	03/13/2014	3,993.97		22.22.840.00
31007	1	Invoice	NEW EQUIPMENT	03/14/2014	52.92		22.22.840.00
Total ILLINOIS FIRE STORE (119034):					6,068.57		
J & R SUPPLY INCORPORATED (951)							
1403296	1	Invoice	HOSE FOR PUMPS	03/28/2014	302.95		20.25.652.02
Total J & R SUPPLY INCORPORATED (951):					302.95		
JDWI (235)							
39230	1	Invoice	SENIOR TRANSPORTATI	03/31/2014	830.00		01.13.542.00
Total JDWI (235):					830.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
JO CARROLL ENERGY, INC. (397)							
041414	1	Invoice	ELECTRIC	04/14/2014	6,520.75		01.41.571.01
041514	1	Invoice	ADMINISTRATION/ELECT	04/15/2014	319.34		01.13.571.01
041514	2	Invoice	ADMINISTRATION/ELECT	04/15/2014	763.46		01.13.571.01
041514	3	Invoice	POLICE/ELECTRIC	04/15/2014	475.95		01.21.571.01
041514	4	Invoice	EMS/ELECTRIC	04/15/2014	110.72		12.10.571.01
041514	5	Invoice	PARKS/ELECTRIC	04/15/2014	92.48		17.52.571.01
041514	6	Invoice	FLOOD/ELECTRIC	04/15/2014	484.19		20.25.576.01
041514	7	Invoice	FIRE/ELECTRIC	04/15/2014	162.10		22.22.576.01
041514	8	Invoice	FIRE/ELECTRIC	04/15/2014	192.88		22.22.929.00
041514	9	Invoice	TURNER HALL/ELECTRIC	04/15/2014	463.54		58.54.571.01
041514	10	Invoice	WELCOME	04/15/2014	30.22		01.41.571.01
Total JO CARROLL ENERGY, INC. (397):					9,615.63		
JO DAVIESS COUNTY TREAS. (MFT) (119855)							
2930	1	Invoice	SALT	03/22/2014	2,127.25		01.41.614.07
Total JO DAVIESS COUNTY TREAS. (MFT) (119855):					2,127.25		
JO DAVIESS CTY HEALTH DEPT (121)							
032114	1	Invoice	B&B INSPECTIONS	03/21/2014	600.00		01.16.546.00
Total JO DAVIESS CTY HEALTH DEPT (121):					600.00		
JO DAVIESS CTY SHERIFF (116)							
040114	1	Invoice	CITY SHARE OF OFFICE	04/01/2014	200.12		01.21.538.00
040114	2	Invoice	RADIO SERVICE	04/01/2014	100.00		22.22.538.00
Total JO DAVIESS CTY SHERIFF (116):					300.12		
JOHN DEERE FINANCIAL (119690)							
031514	1	Invoice	BOOTS	03/15/2014	89.99		01.41.471.09
Total JOHN DEERE FINANCIAL (119690):					89.99		
KLAREN, NATASHA (119968)							
041514	1	Invoice	OVERPAYMENT ON ACC	04/15/2014	6.00		98.115.0
Total KLAREN, NATASHA (119968):					6.00		
LAWSON PRODUCTS, INC. (627)							
9302315407	1	Invoice	TOOLS	03/18/2014	194.39		01.41.653.00
Total LAWSON PRODUCTS, INC. (627):					194.39		
LEXISNEXIS RISK DATA MGMT. INC (376)							
1343164-201	1	Invoice	INVESTIGATIONS PROG	03/31/2014	30.40		01.21.549.00
Total LEXISNEXIS RISK DATA MGMT. INC (376):					30.40		
LUEBKE, JIM (119971)							
040914	1	Invoice	REFUND	04/09/2014	25.00		17.52.929.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total LUEBKE, JIM (119971):					25.00		
MAIN STREET FRAME (119963)							
040914	1	Invoice	FRAMING/PRINTS	04/09/2014	767.00		01.13.820.00
Total MAIN STREET FRAME (119963):					767.00		
MARTINSON, JOHN (727)							
705631	1	Invoice	SIGN BRACKETS	04/03/2014	130.00		01.13.511.03
Total MARTINSON, JOHN (727):					130.00		
MAULSON, GREG (119967)							
041514	1	Invoice	OVERPAYMENT ON ACC	04/15/2014	10.26		98.115.0
Total MAULSON, GREG (119967):					10.26		
MCGREEVY WILLIAMS LAW OFFICE (119647)							
031714	1	Invoice	SCENIC MEADOWS LITIG	03/17/2014	195.00		01.11.549.00
Total MCGREEVY WILLIAMS LAW OFFICE (119647):					195.00		
MENARDS (280)							
45050	1	Invoice	OFFICE SUPPLIES	03/21/2014	15.16		01.13.651.02
45474	1	Invoice	FACILITY REPAIRS	03/28/2014	63.63		59.55.511.01
45474	2	Invoice	PROJECTS	03/28/2014	119.99		01.41.614.05
Total MENARDS (280):					198.78		
METLIFE SMALL BUSINESS CENTER (775)							
040114	1	Invoice	EMPLOYEE DENTAL	04/01/2014	1,601.37		01.13.451.01
040114	2	Invoice	EMPLOYEE LIFE	04/01/2014	235.51		01.13.452.00
Total METLIFE SMALL BUSINESS CENTER (775):					1,836.88		
MIDWEST BUSINESS PRODUCTS (38)							
265420	1	Invoice	RELOCATE COPIER	03/19/2014	88.22		01.45.532.00
265828	1	Invoice	MOVE PLAN COPIER	03/24/2014	206.50		01.13.820.00
Total MIDWEST BUSINESS PRODUCTS (38):					294.72		
MONTGOMERY TIMMERMAN, INC. (119350)							
040914	1	Invoice	CONSTRUCTION	04/09/2014	29,135.74		01.13.820.00
Total MONTGOMERY TIMMERMAN, INC. (119350):					29,135.74		
MONTGOMERY TRUCKING (133)							
040114	1	Invoice	REFUSE HANDLING CON	04/01/2014	13,446.20		13.44.540.04
040114	2	Invoice	RECYCLING CONTRACT	04/01/2014	4,600.80		13.44.540.00
040114	3	Invoice	DUMPSTER RENT	04/01/2014	150.00		13.44.544.03
040114	4	Invoice	DUMPSTER DISPOSAL F	04/01/2014	55.50		01.41.573.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total MONTGOMERY TRUCKING (133):					18,252.50		
MSA PROFESSIONAL SERVICES, INC (427)							
033114	1	Invoice	DESIGN PARK AVENUE	03/31/2014	7,150.00		52.43.850.09
Total MSA PROFESSIONAL SERVICES, INC (427):					7,150.00		
MUNICIPAL CLERKS OF IL (143)							
040114	1	Invoice	SEMINAR REGISTRATIO	04/01/2014	60.00		01.14.563.00
Total MUNICIPAL CLERKS OF IL (143):					60.00		
NAPA AUTO PARTS (79)							
041014	1	Invoice	MISC. PARTS	04/10/2014	251.43		01.41.613.01
041014	2	Invoice	MISC. PARTS	04/10/2014	9.96		01.41.652.00
041014	3	Invoice	MISC. PARTS	04/10/2014	13.99		01.41.652.00
041014	4	Invoice	MISC. PARTS	04/10/2014	20.04		17.52.514.00
041014	6	Invoice	MISC. PARTS	04/10/2014	53.99		17.52.514.00
Total NAPA AUTO PARTS (79):					349.41		
NICOR (151)							
041414	1	Invoice	MARKETHOUSE RESTRO	04/14/2014	165.52		01.13.511.06
041414	2	Invoice	POOL-GAS	04/14/2014	490.45		59.55.571.02
Total NICOR (151):					655.97		
NICOR (F) (118924)							
041514	1	Invoice	CITY HALL-GAS	04/15/2014	342.51		01.13.571.05
041514	2	Invoice	GREEN STREET	04/15/2014	31.60		01.13.571.05
041514	3	Invoice	PUBLIC WORKS-GAS	04/15/2014	1,068.88		01.41.571.05
041514	4	Invoice	POLICE-GAS	04/15/2014	349.18		01.21.571.05
041514	5	Invoice	FIRE DEPARTMENT-GAS	04/15/2014	652.07		22.22.571.05
041514	6	Invoice	TURNER HALL-GAS	04/15/2014	2,088.69		58.54.571.05
Total NICOR (F) (118924):					4,532.93		
NUTOYS LEISURE PRODUCTS (373)							
40970	1	Invoice	BENCH DONATION	03/14/2014	1,375.00		17.52.870.01
41001	1	Invoice	BENCH DONATION	04/01/2014	1,375.00		17.52.870.01
Total NUTOYS LEISURE PRODUCTS (373):					2,750.00		
NW IL CRIMINAL JUST.COM. (155)							
032114	1	Invoice	TRAINING NWICJC	03/21/2014	772.50		01.21.563.00
Total NW IL CRIMINAL JUST.COM. (155):					772.50		
O'HERRON CO.INC., RAY (548)							
1411536	1	Invoice	MISC. UNIFORMS	03/05/2014	139.51		01.21.471.15
1417147-CM	1	Invoice	CREDIT MEMO	03/31/2014	91.95-		01.21.471.15

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total O'HERRON CO.INC., RAY (548):					47.56		
O'MALLEY, DAVID & MARY (119964)							
040914	1	Invoice	REFUND	04/09/2014	240.00		01.11.912.00
Total O'MALLEY, DAVID & MARY (119964):					240.00		
ONE POINT (119925)							
36742.2	1	Invoice	FACILITY REPAIRS	03/21/2014	293.83		59.55.511.01
Total ONE POINT (119925):					293.83		
ORKIN PEST CONTROL (574)							
040114	1	Invoice	PEST CONTROL SERVIC	04/01/2014	161.46		01.13.511.01
Total ORKIN PEST CONTROL (574):					161.46		
PETITGOUT CORPORATION (689)							
7053	1	Invoice	JULIE LOCATE	03/28/2014	75.00		01.41.549.00
Total PETITGOUT CORPORATION (689):					75.00		
QUILL CORP. (686)							
1629282	1	Invoice	AGENDA CASE	03/25/2014	433.98		01.13.820.00
1629282	2	Invoice	OFFICE SUPPLES/ALL	03/25/2014	33.57		01.13.651.02
1700815	1	Invoice	OFFICE SUPPLES/ALL	03/27/2014	17.94		01.13.651.02
1729964	1	Invoice	OFFICE SUPPLES/ALL	03/28/2014	51.99		01.13.651.02
1734514	1	Invoice	LIGHT BULBS	03/28/2014	37.98		58.54.654.01
Total QUILL CORP. (686):					575.46		
SECURITY PRODUCTS OF DUBUQUE (119890)							
0426271	1	Invoice	SECURITY CAMERA	03/19/2014	514.00		01.13.820.00
0426758	1	Invoice	ALARM MONITORING	03/28/2014	27.00		01.13.552.00
Total SECURITY PRODUCTS OF DUBUQUE (119890):					541.00		
STEPHENSON SERVICE CO. (119230)							
040114	1	Invoice	FUEL	04/01/2014	1,182.98		01.41.655.00
Total STEPHENSON SERVICE CO. (119230):					1,182.98		
TRI-STATE PORTA POTTY, INC. (908)							
6351	1	Invoice	BIKE TRAIL/PORTA POTT	04/03/2014	100.00		17.52.579.01
Total TRI-STATE PORTA POTTY, INC. (908):					100.00		
TRI-STATE SCREEN PRINTING (119187)							
12021	1	Invoice	NO GUNS/DECALS	03/17/2014	44.00		01.21.549.00
12049	1	Invoice	LETTERING FOR FRONT	03/25/2014	30.00		01.21.651.00
12080	1	Invoice	TEMPORARY SIGN STIC	04/02/2014	125.00		01.16.554.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total TRI-STATE SCREEN PRINTING (119187):					199.00		
UPS STORE GALENA, THE (1260)							
032514	1	Invoice	POSTAGE	03/25/2014	12.57		01.21.551.00
Total UPS STORE GALENA, THE (1260):					12.57		
US CELLULAR (92)							
040114	1	Invoice	PUBLIC WORKS/CELL PH	04/01/2014	36.82		01.41.552.00
040114	2	Invoice	ADMIN/CELL PHONE	04/01/2014	67.77		01.11.552.00
040114	3	Invoice	FIRE DEPT./CELL PHONE	04/01/2014	36.82		22.22.552.00
040114	4	Invoice	POLICE/CELL PHONES	04/01/2014	73.63		01.21.552.01
Total US CELLULAR (92):					215.04		
US POSTAL SERVICE (1076)							
040114	1	Invoice	PERMIT 82 ACCOUNT PO	04/01/2014	300.00		52.43.551.00
040114	2	Invoice	PERMIT 82 ACCOUNT PO	04/01/2014	600.00		13.44.551.00
Total US POSTAL SERVICE (1076):					900.00		
VALLEY PERENNIALS (118994)							
11404	1	Invoice	SYMPATHY FLOWERS	03/31/2014	54.00		01.11.929.01
Total VALLEY PERENNIALS (118994):					54.00		
WARRICK, PAULINE (119970)							
041514	1	Invoice	OVERPAYMENT ON ACC	04/15/2014	3.43		98.115.0
Total WARRICK, PAULINE (119970):					3.43		
WEBER PAPER COMPANY (40)							
562429	1	Invoice	JANITOR SUPPLIES	03/27/2014	42.38		01.13.654.00
562430	1	Invoice	JANITOR SUPPLIES	03/27/2014	151.23		01.13.654.00
562431	1	Invoice	JANITOR SUPPLIES	03/27/2014	173.36		01.13.654.00
563212	1	Invoice	JANITOR SUPPLIES	03/27/2014	110.63		01.13.654.00
Total WEBER PAPER COMPANY (40):					477.60		
WEX BANK (CONNOCO) (119104)							
041514	1	Invoice	PUBLIC WORKS-GAS	04/15/2014	271.38		01.41.655.00
041514	2	Invoice	PARKS-GAS	04/15/2014	219.53		17.52.655.03
041514	3	Invoice	POLICE-GAS	04/15/2014	1,763.28		01.21.655.00
041514	4	Invoice	BUILDING-GAS	04/15/2014	102.29		01.46.655.00
041514	5	Invoice	BUILDING-GAS	04/15/2014	23.39		01.46.655.00
Total WEX BANK (CONNOCO) (119104):					2,379.87		
WHITE CONSTRUCTION CO., INC. (119359)							
040114	1	Invoice	PUBLIC WORKS JANITO	04/01/2014	110.00		01.41.511.01
Total WHITE CONSTRUCTION CO., INC. (119359):					110.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
WHITE'S LAWN CARE (119092)							
5193	1	Invoice	SNOW SHOVELING	03/30/2014	80.00		01.41.514.05
Total WHITE'S LAWN CARE (119092):					80.00		
WILLETT HOFMANN & ASSOC., INC. (119914)							
19575	1	Invoice	DESIGN	03/26/2014	3,746.45		41.61.860.07
Total WILLETT HOFMANN & ASSOC., INC. (119914):					3,746.45		
WINDY HILL CONSTRUCTION (119449)							
4653	1	Invoice	SNOW REMOVAL CHIPS	03/19/2014	450.00		01.41.614.04
Total WINDY HILL CONSTRUCTION (119449):					450.00		
WSG INC., DBA R & L GAS MART (119503)							
032214	1	Invoice	FUEL	03/22/2014	734.44		01.41.655.00
Total WSG INC., DBA R & L GAS MART (119503):					734.44		
Grand Totals:					253,505.40		

Report GL Period Summary

Vendor number hash: 5160881
 Vendor number hash - split: 6719747
 Total number of invoices: 109
 Total number of transactions: 171

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	253,505.40	253,505.40
Grand Totals:	253,505.40	253,505.40