



# City of Galena, Illinois

## AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 24, 2014

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
14C-0462.	Call to Order by Presiding Officer
14C-0463.	Roll Call
14C-0464.	Establishment of Quorum
14C-0465.	Pledge of Allegiance
14C-0466.	Reports of Standing Committees
14C-0467.	Citizens Comments <ul style="list-style-type: none"> <li>• Not to exceed 15 minutes as an agenda item</li> <li>• Not more than 3 minutes per speaker</li> <li>• No testimony on zoning items where a public hearing has been conducted</li> </ul>

## LIQUOR COMMISSION

ITEM	DESCRIPTION	PAGE
14C-0468.	Discussion and Possible Action on an Application for Liquor License Manager for Marilyn A. Muchow for WSG, Inc., DBA R&L Gas Mart, 9972 Route 20 West	4-6

## CONSENT AGENDA CA14-22

ITEM	DESCRIPTION	PAGE
14C-0469.	Approval of the Minutes of the Regular City Council Meeting of November 10, 2014	7-12

**CONSENT AGENDA CA14-22**

ITEM	DESCRIPTION	PAGE
14C-0470.	Approval of Change Order #2 for Turner Hall Window Repairs	13-14
14C-0471.	Approval of Year-End Payment to American Water for Electricity	15-16

**UNFINISHED BUSINESS**

ITEM	DESCRIPTION	PAGE
14C-0437.	Second Reading and Possible Approval of an Electric Franchise Ordinance with Jo Carroll Energy	17-22

**NEW BUSINESS**

ITEM	DESCRIPTION	PAGE
14C-0472.	Discussion and Possible Action on a Request by the Galena-Jo Daviess County Historical Society to Install Flags and Banners on the US 20 Bridge from January 1, 2015 through April 19, 2015	23-24
14C-0473.	Discussion and Possible Action on an Agreement with Jo Carroll Energy for the Installation of LED Street Lighting	25-28
14C-0474.	Discussion and Possible Action on Declaring the Ryan Mansion, 11373 U.S. Route 20 West, a Local Landmark	29-38
14C-0475.	Discussion and Possible Action on Snow Plowing Sproule Lane and Ryan Court in Unit 3 of Galena Scenic Meadows	39
14C-0476.	Discussion and Possible Action Zoning Calendar No. 14S-08, A Special use Permit for Off-Premise Signs for the Center for the Arts	40-45
14C-0477.	Discussion and Possible Action on Applying for a National Endowment for the Arts "Our Town" Grant for the Galena Arts Center Theater Design	46
14C-0478.	First Reading of an Ordinance Amending Chapter 51 of the Galena Code of Ordinances Pertaining to Connections to the City Water and Sewer Systems	47-49
14C-0479.	First Reading of an Ordinance Establishing the Amount of Property Taxes to be Levied in 2014 and Collected in 2015	50-61

**NEW BUSINESS**

ITEM	DESCRIPTION	PAGE
14C-0480.	Warrants	62-68
14C-0481.	Alderspersons' Comments	
14C-0482.	City Administrator's Report	
14C-0483.	Mayor's Report	
14C-0484.	Adjournment	

**CALENDAR INFORMATION**

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. December 4	6:30 P.M.	City Hall, 101 Green Street
City Council	Mon. December 8	6:30 P.M.	City Hall, 101 Green Street
Zoning Board of Appeals	Wed. December 10	6:30 P.M.	City Hall, 101 Green Street

Posted: Thursday, November 20, 2014 at 3:30 p.m. Posted By:



312 N. Main Street, Galena, IL 61036-2332

**Chief of Police**

Lori Huntington

(815) 777-2131

FAX (815) 777-4736

DATE: November 17, 2014

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington *LH*

RE: Liquor License Corporation Manager License –  
Marilynn A. Muchow for WSG, Inc., DBA R&L  
Gas Mart, 9972 Route 20 West, Galena, IL.

A name check of local, state, and federal criminal records reveals no information that would prohibit this applicant from holding the license for which she has applied.

# CITY OF GALENA, ILLINOIS



## Application for Manager Liquor License

**Application Fee:** \$50.00

**Background Check Fee:** \$75.00 per Background Check -- All managers must be fingerprinted by the Jo Daviess County Sheriff's Department of the local Sheriff's Department in the area in which the officer or director resides.

Background checks are completed by the State of Illinois Police. This process can take up to eight (8) weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Corporation manager Application is then placed on the next available City Council agenda for approval/denial. Payment can be made by check, cash, money order, or credit card. All background check fees must be paid at the time the application is returned to City Hall.

**Please note:** The manager must reside within a 30 mile radius of Galena in order to qualify for a license.

Name: Marilynn Muchow Date of Birth: 08/29/1962  
Address: 305 Clark Scales Mound IL 61075  
City State Zip

Driver License #:

**List of places of residences in the past ten (10) years (use back if needed):**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**List all arrests and dispositions (use back if needed):**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

Class of liquor license you will be managing: B

Location of premises you will be managing: 9972 Rt 20 West Galena IL

Name of Establishment (as it appears on the liquor license): WSE INC DBA ROL GAS MART

I have never been convicted of a felony or any misdemeanor opposed to decency and morality. I am not disqualified to receive a license by any reason of matter or thing contained in the Galena Municipal Code of the Illinois Liquor Control Act. I will not violate any of the laws of the State of Illinois or of the Unity States in the conduct of managing this place of business. The undersigned further states that he/she is a person of good moral character and the he/she agrees not to violate any of the Ordinances of the City of Galena, any laws of the United States, or of the State of Illinois. The undersigned further states that in the event any statement contained in this application is not true that any approval of management may be immediately suspended and revoked.

I, Marilyn Bouchon, being duly sworn on oath, state that the facts set forth in the above application are true and correct.

Marilyn Bouchon 11-12-14  
Applicant's Signature Date

Mary Beth Hyde 11.12.14 7.3.17  
Notary's Signature Date Commission Expiration



**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 10 NOVEMBER 2014**

**14C-0444 – CALL TO ORDER**

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 10 November 2014.

**14C-0445 – ROLL CALL**

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner

**14C-0446 – ESTABLISHMENT OF QUORUM**

Mayor Renner announced a quorum of Board members present to conduct City business.

**14C-0447 – PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**14C-0448 - REPORTS OF STANDING COMMITTEE**

**Turner Hall Committee** – Fach reported the windows are repaired and ready for paint. The storm windows will be installed in the next couple of weeks. Dubuque Sash and Door will do the installation.

The excavation work is finished. It was obvious where the water was penetrating the wall. They will board it up for the winter and final repairs will be done in the spring which include tarring, a rubber membrane, drain tile and aggregate.

Charlie Marsden, Beth Baranski and Janelle Keeffer have finished the application to the Illinois Historic Landmarks for a possible matching grant of \$2,500 for putting together and completing a Historic Structures Report on Turner Hall. The Galena Foundation will match the \$2,500 grant. In the event that the cost of putting the report together exceeds \$5,000, the foundation will cover the balance. The Historic Structures Report is a must if we expect to get any type of grant money from the Jeffris Foundation or other agencies. Daryl Watson and Adam Johnson have been asked to put together an estimate for the structures report.

**14C-0449 – PUBLIC COMMENTS**

**Chris Allendorf, 920 Franklin Street** – Allendorf stated he was present on behalf of Jo Carroll Energy to answer any questions with regard to the item pertaining to the possible Franchise Agreement between Jo Carroll Energy and the City of Galena.

**Amelia Roth , Galena Ghost Tours** – Roth stated she does not agree with adding a third trolley license She stated she had argued for four years and was told she couldn't have one. She feels to suddenly change plans simply because someone had a license taken away is ridiculous and unfair.

Roth also stated the road conditions are terrible. They are having a hard time maneuvering around the potholes in the large vehicles.

**Mike Hillard, Tri-State Travel** – Hillard concurs with comments made by Roth. His reasoning is based on the incident that took place last fall with the operator of the former trolley company. He feels the Council was short sighted when they issued her a license last year. There is a lot of gray area in the law when something like this occurs. For that reason, he doesn't believe the City

Council has a handle on whether or not this particular operator is or is not eligible to operate trolleys at this particular time.

**CONSENT AGENDA CA14-21**

**14C-0450 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 27, 2014**

**Motion:** Lincoln moved, seconded by Kieffer to approve Consent Agenda CA14-21.

**Discussion:** None.

**Roll Call:** AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner  
NAYS: None

The motion carried.

**UNFINISHED BUSINESS**

**14C-0435 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE AMENDING CHAPTER 114, “TOUR OPERATORS,” OF THE GALENA CODE OF ORDINANCES**

**Motion:** Lincoln moved, seconded by Bernstein, to approve the second reading of an ordinance amending Chapter 114, “Tour Operators” of the Galena Code of Ordinances.

**Discussion:** Lincoln stated he agrees with the statements made earlier in the meeting; however, this approval is approval of the ordinance which includes a license for a third operator. The Council is not stating who that third license would be issued to.

Fach referred to Section 114.10, Exceptions, Paragraph (A). He feels if a business is loading passengers in Galena they should be required to pay the entertainment tax. He feels a business that drives here and picks up people who have purchased a ticket with this tour business should be subject to the entertainment tax the same as everybody else that gets on a trolley. Those people are going to park their cars on city streets and use our facilities. Fach further recommended striking the word “within” from this paragraph.

Mike Hillard stated he doesn’t understand the premise of the wording. They have to be able to get those people out to Eagle Ridge. They have vans to do that. The local winery takes people out to their vineyard. The only tours that solicit in town are the trolley businesses who have a very small window of customers. Hillard agrees there is a group of people that move people who use our facilities and are not charged an amusement tax. Hillard feels the origin is the key. Where is the origin of the pickup?

Amelia Roth advised both Country Side Tours and Iowa Wine Tours are doing this. They are also advertised through VisitGalena. They come here, pick up here, sell tickets here and go to multiple businesses on Main Street. Roth feels if they are coming to Galena and picking up tourists and taking them to Galena businesses they should be required to have a license. She was told she had to have a building or she couldn’t do tours. These people have no overhead and are taking business away from the people who are paying. She questions why the City would not want the benefit of the tax from them.

Council discussed and agreed this should be addressed under the Amusement Tax Ordinance and not the Trolley Ordinance.

Painter questioned if it would be a problem to strike the word “within”. Nack felt leaving it in makes it clear. The City is not telling buses not to come into town. The sale of the tickets is the issue.

**Amended**

**Motion:** Fach moved, seconded by Painter, to amend the Trolley Ordinance, Section 114.10, Paragraph A by deleting the word “within”.

**Roll Call:** AYES: Painter, Bernstein, Fach  
NAYS: Lincoln, Greene, Kieffer, Renner

The amended motion was denied

**Main  
Motion**

**Roll Call:** AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Renner  
NAYS: Fach

The motion carried.

**14C-0437 – SECOND READING AND POSSIBLE APPROVAL OF AN ELECTRIC FRANCHISE ORDINANCE WITH JO CARROLL ENERGY**

**Motion:** Painter moved, seconded by Bernstein, to table item 14C-0437 to the next regular meeting pending new information.

**Discussion:** Council would like to have the following items addressed: length of term, exclusivity language and LED light installation plan.

**Roll Call:** AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner  
NAYS: None

The motion carried.

**NEW BUSINESS**

**14C-0451 – VISITGALENA.ORG QUARTERLY REPORT**

Chris Hamilton, VisitGalena.org presented the quarterly report for VisitGalena.org

**14C-0452 – DISCUSSION AND POSSIBLE ACTION ON AN APPLICATION BY GALENA CAB, INC. FOR A TAXICAB BUSINESS LICENSE, VALID THROUGH APRIL 30, 2015**

**Motion:** Greene moved, seconded by Painter, to approve the application by Galena Cab, Inc. for a Taxicab Business License valid through April 30, 2015.

**Discussion:** None.

**Roll Call:** AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner  
NAYS: None

The motion carried.

**14C-0453 – DISCUSSION AND POSSIBLE ACTION ON AN AGREEMENT WITH DUBAUCHE COMMUNICATIONS FOR THE USE OF CITY RIGHT OF WAY FOR FIBER OPTICS**

**Motion:** Painter moved, seconded by Greene, to approve an agreement with DuBauche Communications for the use of City right-of-way for fiber optics.

**Discussion:** Moran clarified the company is Wisconsin Independent Network, LLC (WIN). WIN will be installing a trunk line to start expanding their network.

Moran advised they are hoping to eventually be able to sign up businesses. This will be a huge network of fiber optics that will essentially fill in a missing area of their network. They will be selling to businesses along the route. They could conceivably expand to broadband and open up to another provider to buy broadband capacity off of their line and sell to residential users. WIN does not intend to sell to residential customers.

**Roll Call:** AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner  
NAYS: None

The motion carried.

**14C-0454 – FIRST READING OF AN ORDINANCE AUTHORIZING THE EXECUTION OF THE ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT**

**Motion:** Greene moved, seconded by Kieffer, to approve an ordinance authorizing the execution of the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement and waive the second reading.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner  
NAYS: None

The motion carried.

**14C-0455 – DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING THE AMOUNT OF THE 2014 TAX LEVY TO BE COLLECTED IN 2015**

**Motion:** Lincoln moved, seconded by Bernstein, to approve establishing the amount of the 2014 Tax Levy to be collected in 2015 in the amount of \$1,343,266.

**Discussion:** Lincoln stated he pushed to hold the line last year. It went up slightly this year. Of all of the line items on the tax bill, the City's is the least amount. Lincoln feels the chart in the packet really shows we haven't gone for the max every year. The City has held the line a few times. The increase will bring in just over \$23,000 in new monies this year which Lincoln feels isn't out of line.

Bernstein agrees. She also noted by approving this it makes the City eligible for the grant for the bridge which would be \$400,000 which the City would have to pay if this wasn't approved.

**Roll Call:** AYES: Lincoln, Painter, Bernstein, Fach, Greene, Kieffer, Renner  
NAYS: None

The motion was approved.

**14C-0456 – DISCUSSION AND POSSIBLE ACTION ON THE INSTALLATION OF AN ELECTRIC VEHICLE CHARGING STATION**

**Motion:** Painter moved, seconded by Fach, to approve the installation of an electric vehicle charging station in the amount of \$7,899 with the understanding that 50 percent of the cost will be funded by the DCEO Grant.

**Discussion:** Fach questioned if the City makes any money on this. Moran advised the City has the option of charging for the power. He doesn't expect to see a profit from this. It is more in the way of a service. The system will be designed to accept credit cards and the City will have the ability to program it to whatever rate we choose. Moran advised this is something that he could come back with to show how it works and to decide if we want to charge and, if so, how much.

Greene noted Kwik Star has them in every station. While they charge nothing, some places charge as much as \$8.00. Painter was in favor of charging something to make people responsible for the amount of time they are there.

Kieffer thought it would be a good idea to have one located here at City Hall as well as another station at the Depot Lot. Renner felt if the popularity increases that is something that could be looked at down the road.

**Roll Call:** AYES: Painter, Bernstein, Fach, Greene, Kieffer, Lincoln, Renner  
NAYS: None

The motion carried.

#### **14C-0457 – WARRANTS**

**Motion:** Fach moved, seconded by Greene to approve the Warrants as presented, Item 14C-0457.

**Discussion:** None.

**Roll Call:** AYES: Bernstein, Fach, Greene, Lincoln, Painter, Renner  
NAYS: None  
ABSTAIN: Kieffer

The motion carried.

#### **14C-0458 – ALDERPERSONS' COMMENTS**

**Spring Street Crosswalk** – Bernstein stated she frequently uses the crosswalk on Spring Street. She has noticed that maybe one out of ten vehicles will slow down and stop for a pedestrian in the crosswalk. While she isn't sure what can be done in terms of enforcement, she recommended adding some additional signage advising people to yield to pedestrians in the crosswalk. Fach agreed stating a 25 mile speed limit would really help.

**New Public Restrooms** – Painter advised she was talking to one of the merchants on Main Street. They praised the City Council for the new restrooms at City Hall. There isn't a single merchant who isn't grateful.

**Tourist Information Centers** – Fach stated he recently returned from a trip to New Mexico. It was very evident that the tourist information centers should be obvious and easy to get to. The Tahoe's have one right on the city limits. You don't have to hunt downtown for it. Fach feels the Depot is a crucial information center. Coming in from the east you go right there. He recommends VisitGalena be moved to the Depot.

#### **14C-0459 – CITY ADMINISTRATOR'S REPORT**

**Unit 3 Scenic Meadows** - Moran advised staff has been working with Sproule Construction to get the infrastructure completed. Unfortunately, the weather has shut down the paving which was scheduled for this week. It is not going to happen because of the cold temperatures. We may be faced with whether or not we want to plow that subdivision this winter. Moran advised the funds to pay for the work are in an escrow account that will pay for the paving in the spring.

#### **14C-0460 – MAYOR'S REPORT**

Mayor Renner hopes everyone has their snow shovels out. He also thanked all of our Veterans for helping our country.

**14C-0461 - ADJOURNMENT**

**Motion:** Kieffer moved, seconded by Lincoln to adjourn.

**Discussion:** None.

**Roll Call:** AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner  
NAYS: None

The motion carried.

The meeting adjourned at 7:42 p.m.

Respectfully submitted,



Mary Beth Hyde  
City Clerk

**CHANGE ORDER**

Number: #2

Date of Issuance: 19 November 2014

Project: Turner Hall Improvements

OWNER: City of Galena

ADDRESS: 312-1/2 N. Main Street, Galena, IL 61036

CONTRACTOR: White Construction, 316 South Street, Galena IL 61036

ENGINEER/ARCHITECT: Adam Johnson Architects

You are directed to make the following changes in the Contract Documents:

DESCRIPTION OF CHANGE ORDER:

Ref.#	Work Item	Justification	Cost \$
1	Remove and reset bulging masonry to exterior wall to upper windows on southern corner of front façade. A large void area was also discovered which had to be filled with masonry. The window had to be temporarily removed to allow construction in this area.	Necessary to weather proof the building and enable window to be secured which had worked loose because of the deteriorated mortar.	2,600.00
2	Additional areas of deteriorated tuck pointing were required in areas beneath the window.	Necessary to weather proof the building and improve energy efficiency.	1,000.00
	<b>TOTAL</b>		<b>3,600.00</b>

ATTACHMENTS: Refer to work change directives and contractor's letter

CHANGE IN CONTRACT PRICE:

Original Contract price		\$10,174.00
Net Change previous Change Orders	ADD	\$3,550.00
Revised Contract price with previous change orders		\$13,724.00
Net Change of this Change Order	ADD	\$3,600.00
Contract price with all approved Change Orders		<b>\$17,324.00</b>

CHANGE IN CONTRACT TIME:

Original Contract Substantial Completion Date	17 October 2014
Contract Completion Date Adjustment previous Change Orders	3 days
Contract Completion Date Adjustment this Change Order	3 days
Adjusted Contract Substantial Completion Date including Change Orders	27 October 2014

Recommended by:

\_\_\_\_\_  
ENGINEER

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_

\_\_\_\_\_

# CITY OF GALENA, ILLINOIS

101 Green Street • P.O. Box 310 • Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer 

DATE: 18 November 2014

RE: EMC Contract  
Adjustments for End of Year Costs

The contract agreement financial year between EMC and the city ended on 31 July. As part of the contract, EMC are required to submit a report documenting annual costs and invoices for maintenance and repair (M&R), electric cost and chemical usage. The attached letter from EMC details these costs, which are summarized as follows:

- Electric Cost – overspend \$50,011.24
- Maintenance and repair (M&R) – saving of \$5,742.55
- Chemical Cost – saving of \$3,801.99
- Balance – overspend \$40,466.70

The increased electric cost was expected, and is due to the increased heating cost during the colder than normal winter, increased pumping costs at the treatment plant from snow melt inflow into the sewer system, reduced power production from the solar panels because of snow cover and progressive increases in power costs from Jo Carroll Energy.

The new EMC contract provides the same electric cap of previous years with an amount of \$126,000. It is likely this amount will have to be increased in forthcoming years. EMC and city staff are planning to meet with Jo Carroll Energy to discuss improving system efficiency and reducing costs.

I recommend the city council approves additional payment to EMC of \$40,466.70 for electric costs. I propose paying \$30,000 of this amount from the existing EMC budget while the remaining \$10,466.70 can be paid from other projects that were either below budget or have been postponed to a later date.



**AMERICAN WATER**

**Contract Services**

American Water Enterprises, Inc.  
P.O. Box 305  
1989 East Cross Road  
Galena, IL 61036

P 815-777-9315  
F 815-777-0095  
jeff.saylor@amwater.com  
www.amwater.com

November 5, 2014

Andy Lewis  
City of Galena  
101 Green Street  
Galena, IL 61036

Re: End of Contract Year 2013 - 14 True up

Dear Andy,

As you know there are certain Contractual thresholds in the contract between Environmental Management Corp. and The City of Galena that require us to true up at the end of each contract year. Those spend categories are Electric, Maintenance & Repair, and Chemical Cost. Below is a breakdown of those categories for the contract year ending July 31, 2014.

**Electric Cost**

The March 23, 2009 renewal amendment changed the benchmark for electricity \$126,000. Per the original agreement dated July 25, 2005, EMC is entitled to a reimbursement equaling the amount spent over the established electric benchmark. During the contract year that ended July 31, 2014, EMC spent \$176,011.24 for electricity. Therefore, The City of Galena owes EMC \$50,011.24 for electricity cost exceeding the annual cap.

**Maintenance & Repair**

The contractual threshold for Maintenance & Repair was \$79,749.41. The monthly reports that you've been supplied show that Environmental Management Corp spent \$74,006.86 for the contract year that ended July 31, 2014. Therefore, EMC owes the city \$5,742.55 for unspent Maintenance & Repair funds.

**Chemical Cost**

The contractual threshold for Chemicals was \$17,925.54. During the contract year that ended July 31, 2014 EMC spent \$14,123.55 for Chemicals. Therefore, EMC owes the city \$3,801.99 for unspent Chemical funds.

In conclusion, EMC owes The City of Galena \$5,742.55(M&R) and \$3,801.99(Chemicals) and The City of Galena owes EMC \$50,011.24 (Electric) for the contract year ending July 31, 2014. This nets out to The City of Galena owing EMC \$40,466.70. I have forwarded this information to our accounting department. The amount owed will be added to the next City of Galena invoice.

Sincerely,

*Jeff Saylor*  
Area Manager  
AWCS - Galena

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 19, 2014

RE: Electric Franchise Agreement

Representatives from Jo Carroll Energy will be present at the November 24 council meeting to explain their desire to renew the franchise. The utility proposes to have an exclusive franchise for electrical power distribution in Galena and as long of a term as possible. The current draft of the franchise ordinance includes the exclusivity provision and a 15 year term. The franchise set to expire at the end of this month has a 30 year term.

Please let me know if you have any questions.

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: October 20, 2014

RE: Electric Franchise Ordinance

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "DATE:" line.

In 1984, the city council approved an ordinance granting the Interstate Power Company a 30-year franchise to install, maintain and operate an electric system in the City of Galena. The franchise transferred to the subsequent owners, Alliant Energy and now Jo Carroll Energy. The franchise expires next month on November 26. Jo Carroll has proposed to renew the agreement.

The current franchise ordinance spells out that the city grants the electric company the right to use City of Galena right-of-way to install and maintain all infrastructure and equipment necessary to distribute electric power to the community. As part of the franchise, the electric company agrees to hold the city harmless from any liability, damages, actions, and causes of action resulting from their activities within the public right-of-way. The franchise also requires the utility to extend service to any customer within the city limits.

Jo Carroll proposes to renew the franchise for another 30 years and make the franchise exclusive, at least in regard to distribution of power, to Jo Carroll Energy. Similar agreements in other municipalities typically range in term between five and 50 years. In the draft renewal ordinance, we have inserted a term of 15 years. We have not modified the agreement to make it exclusive. Both the term and exclusivity are issues for council consideration.

Another issue that you might consider negotiating is the conversion of the Jo Carroll-owned street lights within the city limits to high-efficiency LED. We have discussed this issue with the utility over the past year, but they have not been ready to make a full scale conversion to LED. Perhaps a phased approach could be incorporated into the new franchise.

Finally, please know that the franchise ordinance does *not* pertain to the rates charged to customers by the utility. Our code of ordinances does prescribe a "municipal utility tax" based on the amount of electricity consumed each month by each customer in the city limits. Jo Carroll includes the tax on each customer's monthly electric bill. Our electric utility tax rate is far below the statutory maximum and not apparently been increased during the term of the franchise. The municipal utility tax is separate from the franchise agreement. There is no proposal to modify the municipal utility tax.

Please let me know if you have any questions. Thank you.

ELECTRIC FRANCHISE  
ORDINANCE NO. 0-84-14

AN ORDINANCE OF THE CITY OF GALENA, COUNTY OF JO DAVIESS, STATE OF ILLINOIS, GRANTING TO INTERSTATE POWER COMPANY, A DELAWARE CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO ERECT, INSTALL, CONSTRUCT, RECONSTRUCT, REPAIR, OWN, OPERATE, MAINTAIN, MANAGE AND CONTROL AN ELECTRIC PLANT WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY AND AN ELECTRIC TRANSMISSION AND DISTRIBUTION SYSTEM CONSISTING OF POLES, WIRES, CONDUITS, PIPES, CONDUCTORS AND OTHER FIXTURES, IN, UNDER, OVER, ALONG AND ACROSS THE STREETS, LANES, AVENUES, SIDEWALKS, ALLEYS, BRIDGES AND PUBLIC GROUNDS OF SAID MUNICIPALITY FOR THE PURPOSE OF PRODUCING AND FURNISHING ELECTRIC ENERGY FOR LIGHT, HEAT AND POWER PURPOSES TO SAID MUNICIPALITY AND ITS INHABITANTS FOR A PERIOD OF THIRTY (30) YEARS FROM AND AFTER THE PASSAGE, APPROVAL AND PUBLICATION OF THIS ORDINANCE ACCORDING TO LAW.

THE CITY COUNCIL OF GALENA, ILLINOIS, DO ORDAIN AS FOLLOWS:

Section 1. That there is hereby granted unto Interstate Power Company, a Delaware Corporation, its successors and assigns, together hereinafter called the "Grantee," the right, permission, privilege and franchise, for a period of thirty (30) years from and after the taking effect of this Ordinance, subject only to the laws of the State of Illinois as now in force and to the conditions and limitations hereinafter contained, to erect, install, construct, reconstruct, repair, own, operate, maintain, manage and control an electric plant and an electric transmission and distribution system consisting of poles, wires, conduits, pipes, conductors and other fixtures, within the limits of said municipality, necessary, convenient or proper for the production, transmission, distribution and delivery of electric energy to said municipality and its inhabitants for light, heat and power purposes.

Section 2. That said Grantee, is hereby granted the right-of-way in, under, over, along and across the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality for the purpose of erecting, installing, constructing, reconstructing, repairing, owning, operating, maintaining, managing and controlling said electric plant and said electric transmission and distribution system.

Section 3. That said Grantee shall hold said municipality free and harmless of and from any and all liability, damages, actions and causes of action, caused by or through the neglect or mismanagement of the Grantee in the erection, installation, construction, reconstruction, repair, operation, maintenance, management or control of said electric plant and electric transmission and distribution system.

Section 4. That said Grantee shall not, during the erection, installation, construction, reconstruction, repair, operation and maintenance of said plant or transmission and distribution system, unnecessarily impede public travel on the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality, and shall leave all of said streets, lanes, avenues, sidewalks, alleys, bridges and public grounds upon which it may enter for the purpose herein authorized in as good condition as they were at the date of said entry.

Section 5. That said Grantee will extend service to any customer within the corporate limits of the municipality in accordance with the Service Standards of Grantee as filed with the Illinois Commerce Commission.

Section 6. That whenever any person has obtained permission from the municipality to move any building or structure which may interfere with the poles, wires or other fixtures of said Grantee, Grantee shall, upon five days' notice thereof, and at the expense of the person desiring to move such structure, remove such poles, wires or other fixtures as may be necessary to allow the passage of such structure, for a reasonable length of time, upon receipt from such person of satisfactory assurance covering the cost of such removal and replacement and any liability or damage resulting therefrom.

Section 7. That if any section or portion of a section of this Ordinance shall be declared null and void by any competent authority, the remaining portions hereof shall not be affected thereby.

Section 8. That all ordinances or resolutions or parts thereof heretofore adopted by said municipality in conflict with the terms hereof are hereby repealed.

Section 9. That said ordinance shall take effect from and after its passage, approval and publication according to law.

Passed by the Mayor and the City Council of the City of Galena,  
Illinois, this 26th day of November, 1984.

  
CITY CLERK

APPROVED:   
MAYOR - CITY COUNCIL

ATTESTS:

  
CITY CLERK

(SEAL)

Ordinance # \_\_\_\_\_

**ELECTRIC FRANCHISE**

---

**WHEREAS**, an ordinance of the City of Galena, County of Jo Daviess, State of Illinois, granting to Jo Carroll Energy, An Illinois Co-Op, its successors and assigns, permission to erect, install, construct, reconstruct, repair, own, operate, maintain, manage and control an electric plant within the corporate limits of said municipality and an electric transmission and distribution system consisting of poles, wires, conduits, pipes, conductors and other fixtures, in, under, over, along and across the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality for the purpose of producing and furnishing electric energy for light, heat and power purposes to said municipality and its inhabitants for a period of fifteen (15) years from and after passage, approval and publication of this ordinance according to law. This agreement shall be exclusive as to Jo Carroll Energy, as it pertains to the distribution of electricity.

**BE IT ORDAINED** by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

**SECTION 1:** That there is hereby granted unto Jo Carroll Energy, An Illinois Co-Op, its successors and assigns, together hereinafter called the "Grantee", the right, permission, privilege and franchise, for a period of fifteen (15) years from and after the taking effect of this Ordinance, subject only to the laws of the State of Illinois as now in force and to the conditions and limitations hereinafter contained, to erect, install, construct, reconstruct, repair, own, operate, maintain, manage and control an electric plant and an electric transmission and distribution system consisting of poles, wires, conduits, pipes, conductors and other fixtures, within the limits of said municipality, necessary, convenient or proper for the production, transmission, distribution and delivery of electric energy to said municipality and its inhabitants for light, heat and power purposes.

**SECTION 2:** That said Grantee, is hereby granted the right-of-way in, under, over, along and across the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality for the purpose of erecting, installing, constructing, reconstructing, repairing, owning, operating, maintaining, managing and controlling said electric plant and said electric transmission and distribution system.

**SECTION 3:** That said Grantee shall hold said municipality free and harmless of and from any and all liability, damages, actions and causes of action, caused by or through the neglect or mismanagement of the Grantee in the erection, installation, construction, reconstruction, repair, operation, maintenance, management or control of said electric plant and electric transmission and distribution system.

**SECTION 4:** That said Grantee shall not, during the erection, installation, construction, reconstruction, repair, operation and maintenance of said plant of transmission and distribution system, unnecessarily impede public travel on the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality, and shall leave all of said streets, lanes, avenues, sidewalks, alleys, bridges and public grounds upon which it may enter for the purpose herein authorized in as good condition as they were at the date of said entry.

**SECTION 5:** That said Grantee will extend service to any customer within the corporate limits of the municipality in accordance with the Service Standards of Grantee as filed with the Illinois Commerce Commission.

**SECTION 6:** That whenever any person has obtained permission from the municipality to move any building or structure which may interfere with the poles, wires or other fixtures of said Grantee, Grantee shall, upon five days' notice thereof, and at the expense of the person desiring to move such structure, remove such poles, wires or other fixtures as may be necessary to allow the passage of such structure, for a reasonable length of time, upon receipt from such person of satisfactory assurance covering the cost of such removal and replacement and any liability or damage resulting therefrom.

**SECTION 7:** That if any section or portion of a section of this Ordinance shall be declared null and void by any competent authority, the remaining portions hereof shall not be affected thereby.

**SECTION 8:** That all ordinances or resolutions or parts thereof heretofore adopted by said municipality in conflict with the terms hereof are hereby repealed.

**SECTION 9:** That said ordinance shall take effect from and after its passage, approval and publication according to law.

Passed by the Mayor and the City Council of the City of Galena, Illinois, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**AYES:**

**NAYS:**

\_\_\_\_\_  
**Mayor Terry Renner**

**Attest:**

\_\_\_\_\_  
**Mary Beth Hyde, City Clerk**

Prepared by:  
Joseph E. Nack  
Nack, Richardson & Nack, P.C.  
106 N. Main Street  
Galena, IL 61036

Edward Jones  
985 Galena Square Drive  
Galena, IL 61036  
(815) 777-6027

Chris Curran  
Financial Advisor **Page 23 of 68**

**Edward Jones**

November 7, 2014

To: Mark Moran  
Matt Oldenburg

From: Chris Curran  
Pete Stryker

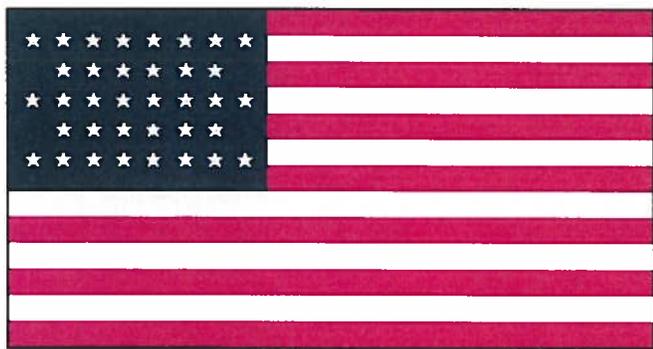
RE: Banners for the Galena Bridge

Per our earlier conversations regarding the 150th year celebration of the Peace in the Union, on behalf of the Galena Historical Society we would like approval to display banners to promote this event which will occur between April 9 - April 19, 2015.

There will be 6 banners on each side of the bridge. The banners will display the 1865 US Flag and the Peace in the Union Image with the rotation of flag/image/flag.

We would like to place these banners between January 1, 2015 until April 19, 2015.

We have enclosed the images of the 1865 US Flag and the Peace in the Union image. The dimensions are as follows: 3' x 5' 5" tall and we will provide the brackets to install these banners.



5.5 FEET

3 FEET



5.5 FEET

**Peace in Union**  
April 9 to April 19  
[www.galenahistory.org](http://www.galenahistory.org)

FRONT

3 FEET

150 Years Ago  
**Peace in Union**  
Galena Commemorates  
**April 9 to April 19**

Tickets  
Events  
Performances  
Tours

[www.galenahistory.org](http://www.galenahistory.org)

BACK

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 19, 2014

RE: LED Street Lighting Agreement

Over the last two years, city staff have been working with Jo Carroll Energy (JCE) to facilitate the replacement of the current JCE-owned street lighting with high-efficiency LED fixtures. The replacement would be expected to provide better lighting for a safer community, significantly reduce carbon emissions, and reduce electricity costs for the city. The project is a major component of the My Green Galena sustainability initiative.

After considerable research and evaluation by JCE, the utility has selected LED fixtures that they believe to be good replacements for the existing mercury vapor fixtures. The JCE Board of Directors has approved a monthly pricing structure for the LED fixtures. The pricing takes into account the costs to purchase, install, maintain and replace the LED fixtures. The monthly cost per fixture for the current lighting and the LED lighting is shown below. There is also a Power Cost Adjustment of \$.025 per kilowatt hour for each fixture.

Current Streetlight Monthly Pricing Per Fixture		
Wattage	kWh	Charge
70	32	\$ 7.75
100	45	\$ 8.25
150	70	\$ 8.75

LED Streetlight Monthly Pricing Per Fixture		
Wattage	kWh	Charge
44	18	\$ 8.25
44	18	\$ 8.25
44	18	\$ 8.25

This week, JCE formalized their commitment to this project by providing the attached letter agreement. As part of the agreement, JCE agrees to replace the 286 JCE-owned fixtures within three years of the date of execution of the agreement. By entering into the agreement the city agrees to the rate structure approved by the JCE Board of Directors.

Depending on the wattage of the LED, the proposed lighting is 44% to 74% more efficient than the current lighting. Though we might expect a large cost savings from the conversion, the cost of the electricity consumed by the street lighting is only a small portion of the total street lighting charge. The purchase, installation, replacement and maintenance costs are the largest component of the monthly charge. While the conversion to LED lighting would save the city

\$1,660 per year, this represents only a 5% reduction in our total annual cost for JCE-owned street lighting.

Conversion to LEDs would have positive environmental impact. Carbon emissions would be reduced by approximately 195,000 pounds annually as a result of the conversion. This is the equivalent of 1.7 railcars of coal burned annually.

Please let me know if you have any questions.



# Jo-Carroll Energy, Inc. (NFP)

jocarroll.com

Your Touchstone Energy® Cooperative   
The power of human connections®

November 17, 2014

Mark Moran  
Manager  
City of Galena  
Galena, IL 61036

Re: Agreement for Implementation of LED Street Lamp Replacement

Dear Mark:

We are writing to clarify the scope and terms of an agreement by and between Jo-Carroll Energy, Inc. (NFP) (“Jo-Carroll Energy”) and the City of Galena (“the City”) (hereinafter collectively known as “the Parties”) for the replacement with LED street lamps on light fixtures within the limits of the City of Galena that are operated and maintained by Jo-Carroll Energy, with electric energy use paid for by the City. By exchanging executed counterparts of this letter agreement, Jo-Carroll Energy and the City agree to be bound as follows:

Jo-Carroll Energy and the City have been in discussions to replace all street lamps within the City that Jo-Carroll Energy is responsible for maintaining on a basis that would accelerate the normal replacement schedule for the lamp and fixtures, which would typically call for them to be replaced with LED fixtures only after the failure of the fixture currently in place. As a result of those discussions, Jo-Carroll Energy hereby agrees to replace all 286 bulbs that the Parties hereby agree that Jo-Carroll Energy is responsible for maintaining. The Parties agree that 265 of those bulbs will be replaced with 44 watt LED lights and 21 bulbs will be replaced with 77 watt LED lights. As consideration for the purchase, installation, maintenance, and replacement of the LED street lights, the City agrees to pay the applicable tariff for LED street lights, as approved, and as may be amended, by the Board of Directors of Jo-Carroll Energy, Inc. (NFP). Jo-Carroll Energy further covenants that it will use all practical means to accomplish the complete replacement of street lights that it maintains with LED lights, within a three (3) year period, from the date of execution of this agreement. However, due to unforeseen events, including force majeure, acts of nature, or operational requirements of Jo-Carroll Energy, the Parties hereby agree that this three (3) year period for completion is not a material aspect of this agreement and substantial performance and/or good-faith efforts by Jo-Carroll Energy to carry out this agreement within three (3) years shall cause that time period for complete replacement to be extended, as necessary, until fully completed.

The Parties agree to work together in good faith to carry out the terms as contained herein.

## INTEGRATION



# Jo-Carroll Energy, Inc. (NFP)

[jocarroll.com](http://jocarroll.com)

This Agreement supersedes all prior agreements between the Parties with respect to its subject matter and constitutes a complete and exclusive statement of the terms of the agreement between the parties with respect to its subject matter.

Above terms agreed to by and on behalf of Jo-Carroll Energy, Inc. this \_\_\_\_ day of November, 2014

\_\_\_\_\_  
Michael W. Hastings  
President and CEO

Above terms agreed to by and on behalf of the City of Galena this \_\_ day of November, 2014

\_\_\_\_\_

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 20, 2014

RE: Ryan Mansion Landmark

Our Historic Preservation Ordinance contains a process for designating properties that are outside of the National Register Historic District (Historic District) with “Local Landmark” status. When declared a Local Landmark, the property is treated as if it is within the Historic District and must comply with the Historic Preservation Ordinance. The Galena Historic Preservation Commission (HPC) recently adopted a resolution to designate the Ryan Mansion, 11373 U.S. Route 20 West, as a Local Landmark. To complete the process, the city council must review and take action on the application.

The application to designate the Ryan Mansion a Local Landmark was filed by HPC member Carl Johnson. A public hearing was conducted on the application as required by the ordinance. There was no testimony provided in opposition to the application. The HPC unanimously approved Local Landmark status for the Ryan Mansion.

Please let me know if you have any questions.

NB001

Resolution R-14-01

Local Landmark Designation of the Ryan Mansion

---

**WHEREAS**, a proposal to designate the Ryan Mansion, 11373 U.S. Route 20 West, as a Local Landmark pursuant to the provisions of Chapters 151.31 of the Galena Historic Preservation Ordinance was initiated by the Galena Historic Preservation Commission (HPC) on September 5, 2014, and said HPC, after due consideration, recommends approval of this proposal; and

**WHEREAS**, the HPC, after due notice given, held a public hearing on October 2, 2014 to receive public testimony on the proposal and to consider the proposed designation; and

**WHEREAS**, the HPC believes that the proposed landmark possesses integrity of design, workmanship, and materials, has a significant value as part of the historic, heritage and cultural characteristics of the community, is identifiable with persons who significantly contributed to the development of the community, is representative of the distinguishing characteristics of architecture inherently valuable to the study of the construction and materials of the period; and that the proposed designation would be in furtherance of and in conformance with the purposes and standards of Chapter 151.30 of the Galena Historic Preservation Ordinance.

**NOW THEREFORE BE IT RESOLVED**, by the Galena Historic Preservation Commission as follows:

**SECTION 1.** That the proposal to designate the Ryan Mansion at 11373 U.S. Route 20 West as a Local Landmark pursuant to Chapter 151.31 of the Galena Historic Preservation Ordinance is hereby APPROVED, the location and boundaries of the landmark site being as follows:

Lot 3 in Scholz Addition to the City of Galena, being a part of the Northeast and Southeast Quarters of Section 11, Township 28 North, Range 1 West of the Fourth Principal Meridian, City of Galena, Jo Daviess County, State of Illinois, according to the plat thereof recorded on September 6, 2007 as Document No. 337374 in Plan Hold E of Plats, No. 39. Situated in the County of Jo Daviess and State of Illinois.

**SECTION 2.** That the special character and special historic, architectural, cultural and aesthetic interest and value of the said property are hereby acknowledged and justify its designation as a local landmark.

**SECTION 3.** That said local landmark should be preserved generally in all of its particular exterior features as existing on the date hereof.

Galena Historic Preservation Commission

Passed this 6th day of November, A.D., 2014.

AYES:

Dennerlein  
Brotheridge  
Wienan  
Wiedenheft  
Gehrts  
Johnson

NAYS:

None

---

Craig Brown, Chairperson

ATTESTATION:

I certify that the above is a true and correct copy of a resolution passed by the Galena Historic Preservation Commission, Galena, Illinois, at a meeting held on November 6, 2014.

Duff Stewart  
Duff Stewart, Building Official

**MOTION:** Wiedenheft moved, seconded by Brotheridge to open the Public Hearing.

GHPC Meeting – 10.2.14

The motion passed by voice vote.

Brown swore in Lewis Williamson, Director of Operations for the Country Inn & Suites.

**PH001: 11373 US RT 20 WEST - RYAN MANSION.**

Galena Historic Preservation Commission is considering a Landmark Designation Criteria on this property.

Williamson was not concerned about the Ryan Mansion but he is concerned about what/how the designation effects the properties that adjoin it.

Brown stated that the Country Inn & Suites is outside of the Historic District and would not be affected by any of the rules.

GHPC board member Carl Johnson spoke on the status of the Ryan Mansion and how he applied for the Landmark status and how it all came to be.

Amelia Wilson-Roth stated that she is the owner of the Ryan Mansion and will be using the Ryan Mansion and renting out cabin in the back of the house, she plans on living in the house at some time in the near future. She will be having Haunted Dinners on Saturday nights.

**MOTION:** Wiedenheft moved seconded by Wiene to close the public hearing.

The motion passed by voice vote.

**MOTION:** Wiedenheft moved, seconded by Brotheridge to re-open the Public Hearing.

The motion passed by voice vote.

Brown swore in Amelia Wilson Roth owner of the Ryan Mansion and tour operator of Amelia's Galena Ghost Tours.

**MOTION:** Wiedenheft moved, seconded by Johnson to reclose the Public Hearing.

The motion passed by voice vote.

**MOTION:** Wiedenheft moved, seconded by Wiene to designate the Ryan Mansion as the First Landmark in Galena.

**Discussion of the motion:** None.

Roll call was:

Wiedenheft	Yes
Johnson	Yes
Dennerlein	Yes

Brotheridge	Yes
Wienen	Yes
Brown	Yes

The motion carried.

**NEW BUSINESS**

**NB001: RESOLUTION FOR LANDMARK OF RYAN MANSION 11373 US RT. 20 WEST.**

Discussion and possible action on a resolution for Local Landmark Designation of the Ryan Mansion at 11373 US Route 20 West.

**MOTION:** Wiedenheft moved, seconded by Brotheridge to approve as presented.

**Discussion of the motion:** None.

Roll call was:

Dennerlein	Yes
Brotheridge	Yes
Wienen	Yes
Wiedenheft	Yes
Gehrts	Yes
Johnson	Yes

The motion carried.

# CITY OF GALENA, ILLINOIS

101 Green Street • P.O. Box 310 • Galena, Illinois 61036



## LANDMARK APPLICATION

CASE NUMBER: 07 DATE APPLICATION FILED: \_\_\_\_\_

A. PROPERTY INFORMATION

Common Address of Property: 11373 15<sup>th</sup> AVE West

Property Name (Historic and/or Common): Ryan Mansion

Other / Previous Property Names: \_\_\_\_\_

Property Identification Number (PIN): 13-001-079-13

Legal Description (Attach additional sheets as necessary): Lot 3 of the Scholz Addn, Southeast Quarter of Section 11, Township 28 North, Range 1 West of the 4<sup>th</sup> Principal Meridian.

B. NOMINATION MADE BY:

- Property Owner
- Mayor and/or City Council
- Historic Preservation Commission
- Galena Resident
- Local not-for-profit organization
- Other

Nominator Name: CARL H. JOHNSON JR.

Nominator Address: 202 S. MAIN ST

Nominator City / State / Zip Code: GALENA IL 61036

Nominator Phone: Work: (815) 777-1222 Home: ( ) SAME

Mobil / Other: (815) 238-3248

Nominator Signature: *Paul Johnson*

C. CURRENT PROPERTY OWNER INFORMATION

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Owner City / State / Zip Code: \_\_\_\_\_

Owner Phone: Work: (\_\_\_\_) \_\_\_\_\_ Home: (\_\_\_\_) \_\_\_\_\_

Mobil / Other: (\_\_\_\_) \_\_\_\_\_

Owner Email: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

D. PROPERTY CLASSIFICATION

Category	Ownership	Status	Present Use	Existing Designation
<input checked="" type="checkbox"/> Building	<input type="checkbox"/> Public	<input type="checkbox"/> Occupied	<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> National Register
<input type="checkbox"/> Structure	<input checked="" type="checkbox"/> Private	<input checked="" type="checkbox"/> Unoccupied	<input checked="" type="checkbox"/> Commercial	<input type="checkbox"/> State of Illinois Historic Landmark
<input type="checkbox"/> Site			<input type="checkbox"/> Industrial	
<input type="checkbox"/> District			<input type="checkbox"/> Agricultural	
<input type="checkbox"/> Object			<input type="checkbox"/> Educational	
			<input type="checkbox"/> Religious	
			<input type="checkbox"/> Government	
			<input type="checkbox"/> Other	

E. LANDMARK DESIGNATION CRITERIA

Each proposed landmark must meet a set of criteria before the City can landmark a local site. Please mark which criteria most closely relates to your proposed landmark. If your proposal is not already on the National Register of Historic Places, please proceed to item number E.2.

1. To be eligible for landmark designation, a property, area, building, structure, object or site shall satisfy the two following criteria:
  - a. be of an age of at least fifty (50) years; and
  - b. be listed on the National or State Register of Historic Places, before the filing of an application of designation by the City;

2. If the proposed landmark is not listed on the National or State Register of Historic Places, a proposed landmark designation, property, area, building, structure, object or site shall satisfy the following two criteria:

- a. be of an age of at least fifty (50) years; and
- b. have sufficient integrity of location, design, materials and workmanship to make it worthy of preservation or restoration; and

***MUST SATISFY ANY TWO (2) OF THE FOLLOWING ADDITIONAL CRITERIA.***

- c. Distinctive architectural style (period, type, method of construction, materials); architecturally significant; example of best remaining architectural type in the City;
- d. Its location as a site of a significant historic or prehistoric event or activity which may or may not have taken place within or involved the use of any existing improvements on the property;
- e. Its identification with a person or persons who significantly contributed to the historic, cultural, architectural, archaeological or related aspect of the development of the City, State, Midwest Region or the United States;
- f. Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness or overall quality of design, detail, materials or craftsmanship;
- g. Its identification as the work of an architect, designer, engineer or builder whose individual work is significant in the history or development of the City, the State, the Midwest Region or the United States;
- h. Its exemplification of important planning and urban design techniques distinguished by innovation, rarity, uniqueness or overall quality of design or detail;
- i. Its association with important cultural or social aspects or events in the history of the City, the State, the Midwest Region or the United States;
- j. Its location as a site of an important archaeological resource; unique location or established and familiar visual feature of a neighborhood;
- k. Its representation of a historic, cultural, architectural,

archaeological or related theme expressed through distinctive areas, properties, structure, sites or objects that may or may not be contiguous;

- l. Its unique location or distinctive physical appearance or presence representing an established and familiar visual feature of a neighborhood, community or the City;
- m. Its exemplification of a pattern of neighborhood development or settlement significant to the cultural history or traditions of the City, whose components may lack individual distinction;
- n. Fine or unique example of a utilitarian structure; and
- o. It is likely to yield important information regarding *Galena* history or pre-history.

F. LANDMARK SIGNIFICANCE

Provide a narrative, under separate cover, that describes how the proposed landmark meets the City's criteria for Landmark Designation. Please reference each criterion that is marked in Section E.

Provide any additional information that relates to the proposed landmark. Areas of importance shall include, but not limited to, the following:

- Time period of significance for proposed landmark
- Historic function or use
- Significant events that occurred at, around or resulted in the proposed landmark
- Important persons associated with proposed landmark
- Detailed description of the physical characteristics of the proposed landmark, including the architectural style and materials used
- A list of significant exterior architectural features that should be protected
- Significant example or type of work by an architect
- Significant dates associated with the proposed landmark
- Detailed description of the property
- Description of the current condition of the proposed landmark and whether it has maintained its historical integrity in terms of location, design, materials, workmanship, etc

### The Ryan House

The Ryan is one of the most important examples of Italianate architecture in Galena. The house was built in 1876 by James M. Ryan on US 20 West as his residence. He was owner of a Pork Packing Plant on Commerce Street in Galena. He was an important citizen of Galena.

Recently the new Galena Historic District was approved by the National Park Service. The Ryan House, which is presently listed for sale, is not within the new Historic District. It is within the city limits. There have been recent rumors that the house may be purchased and demolished so the property can be used for future development. It is important that this house become a Local Landmark and be protected by Galena's Historic Preservation Ordinance.

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 20, 2014

RE: Scenic Meadows Snow Plowing

A handwritten signature in blue ink, appearing to read "Mark Moran", is written over the "DATE:" line of the memorandum.

Significant progress was made this fall on the installation of the streets and other infrastructure in Unit 3 of the Scenic Meadows Subdivision. The work was performed by Mike and Nick Sproule Construction as part of a multi-party legal settlement.

As part of the settlement agreement, the city agreed to assume ownership and maintenance responsibility for the streets and other infrastructure upon satisfactory completion of construction.

Most construction is complete, but two items remain unfinished. As of today, a second lift or layer of asphalt still needs to be applied to the entire street surface. With the early onset of winter, this final lift will not be completed until spring. Also, the conduit for street lighting is installed and the light bases are on-site, but the lights are not installed yet. The installation is expected by early spring.

Mike and Nick Sproule Construction has requested that the city plow the streets in Unit 3 this winter. The streets include Sproule Lane and Ryan Court. Our Public Works crew is prepared to plow the streets as we expected them to be completed by the end of October. If we were to plow, we would make every effort to avoid the edges of the concrete gutter that are exposed while they await the final lift of blacktop. If you agree to plow the streets, you should specify that the city is not assuming the responsibility or costs for any damage that might result from plowing. Any damage would have to be repaired prior to acceptance by the city next year.

In accordance with the settlement agreement, all funds for the project were deposited in an escrow account prior to the start of construction. Sufficient funds will be retained in escrow until the final work is completed, inspected and accepted.

Please let me know if you have any questions.

**MEMORANDUM**

TO: Honorable Mayor Renner, City Council and City Administrator

FROM: Matt Oldenburg, Zoning Administrator 

DATE: November 19, 2014

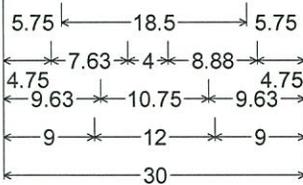
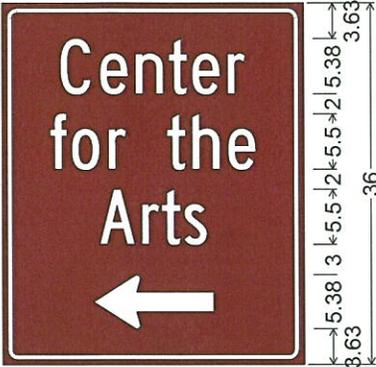
RE: Cal No. 14S-08, Applicant: Galena Center for the Arts (Carole Sullivan) – 219 Summit Street, Galena, IL 61036. Request for Special Use Permit to install off-premises signage near the intersection of US Highway 20 (Spring Street) and Summit Street to notify residents and visitors about the location of the Galena Center for the Arts, a 501(c)(3) organization. The signage will require a Special Sign Permit to the City of Galena by the Illinois Department of Transportation.

The applicant is requesting a Special Use Permit to install off-premises signage along Highway 20 near Summit Street to notify residents and visitors where to turn onto Summit Street.

The signage would be in two locations, one in the Eastbound lane and one in the Westbound lane, and will be in the standard brown highway sign format. Images of the sign concept are attached and they will be approximately 36 inches tall by 30 inches wide, comparable to a speed limit sign's dimensions. The wording on the signs will read, "Center for the Arts" with an arrow pointing to the appropriate direction. Please also find attached, positive Findings of Fact from the Zoning Board and a map that indicates the general locations of installation.

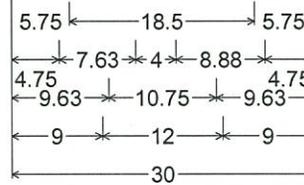
This request qualifies under the Zoning Ordinance as an Official Sign of the City, Chapter §154.810 (B)(1)(g). The Galena Center for the Arts was recently approved as part of a Planned Unit Development that is consistent with our Comprehensive plan (Section 10.5), providing a Community Center for local arts groups. The signage will help direct tourist traffic to the location of the Center for the Arts. If approved locally, the City will request permission from IDOT under the Special Signs program. The applicant will pay for the application, sign materials and installation.

Recently approved by the ZBA, the City Council will also need to approve final design and placement. Typically, Special Use Permits are heard and decided by the Zoning Board of Appeals; however, in this case, the Zoning Ordinance sets forth that this specific request for off-premises signage must also have approval from the City Council. Chapter §154.810 (B)(2)(d) states that, "The City Council must approve the final design and placement and all other matters, including ultimate removal of the official sign."



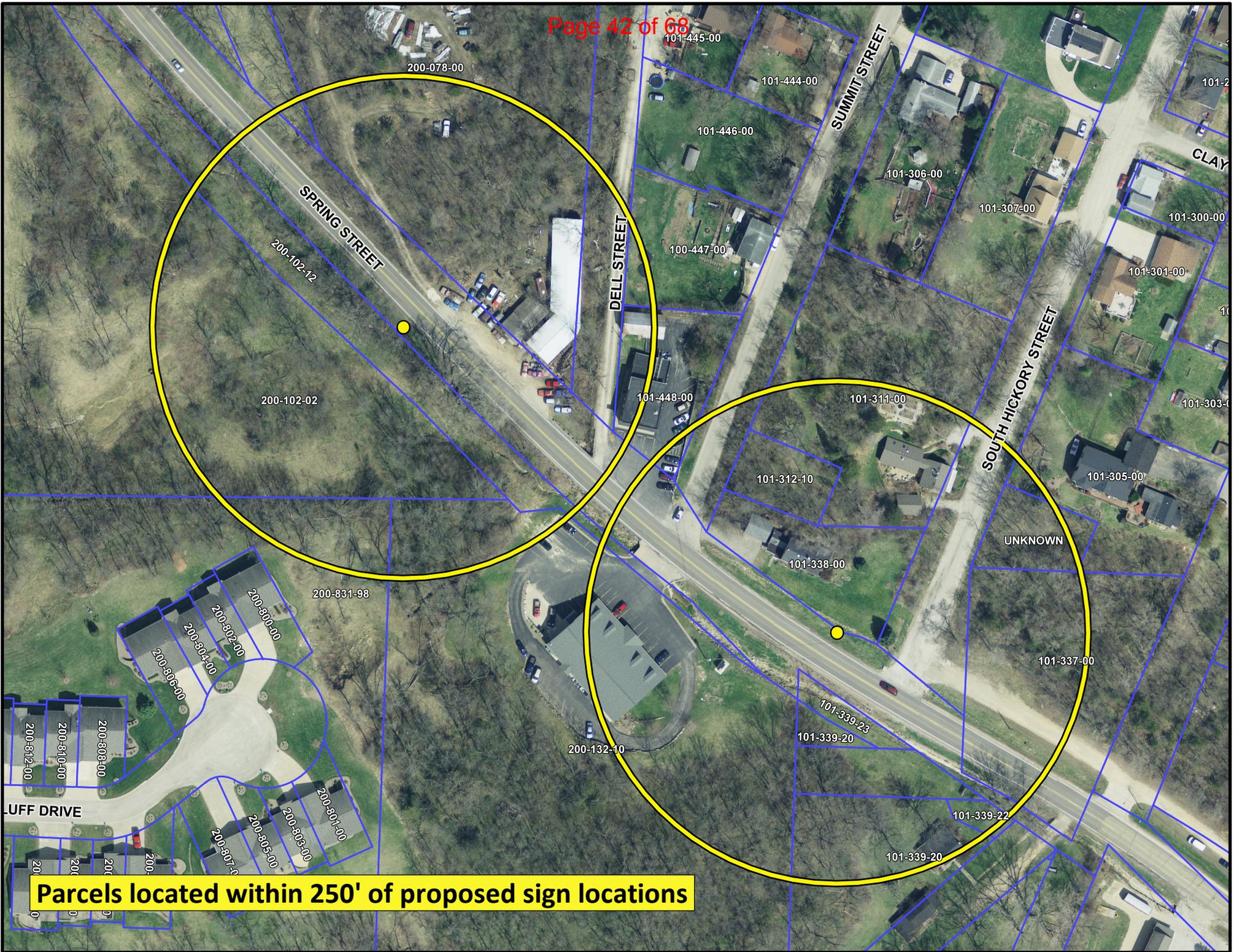
1.50" Radius, 0.50" Border, 0.50" Indent, White on Brown;  
 "Center" C 2K;  
 "for the" C 2K; "Arts" C 2K;  
 Standard Arrow Custom 12.00" X 5.38" 180°;  
 Table of letter and object lefts.

<b>C</b>	<b>e</b>	<b>n</b>	<b>t</b>	<b>e</b>	<b>r</b>
5.75	9.75	13.25	16.50	18.88	22.38
<b>f</b>	<b>o</b>	<b>r</b>			
4.75	6.88	10.50			
		<b>t</b>	<b>h</b>	<b>e</b>	
		16.38	18.88	22.50	
<b>A</b>	<b>r</b>	<b>t</b>	<b>s</b>		
9.63	13.88	15.75	18.00		
←					
9.00					



1.50" Radius, 0.50" Border, 0.50" Indent, White on Brown;  
 "Center" C 2K;  
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 Standard Arrow Custom 12.00" X 5.38" 0°;  
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<b>C</b>	<b>e</b>	<b>n</b>	<b>t</b>	<b>e</b>	<b>r</b>
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<b>A</b>	<b>r</b>	<b>t</b>	<b>s</b>		
9.63	13.88	15.75	18.00		
→					
9.00					



Parcels located within 250' of proposed sign locations

**DECISION**

**ZONING BOARD OF APPEALS  
OF THE CITY OF GALENA**

**REGARDING**

**CALENDAR NUMBER:** 14S-08

**APPLICATION BY:** The Galena Center for the Arts, 219 Summit Street, Galena, IL 61036

**FOR:** A Special Use Permit to install off-premises signage near the intersection of US Highway 20 (Spring Street) and Summit Street to notify residents and visitors about the location of the Galena Center for the Arts, a 501(c)(3) organization.

**FINDINGS OF FACT**

**PROCEDURES**

Pursuant to law, a public hearing was held by the Galena Zoning Board of Appeals regarding this matter on October 8, 2014. The hearing was advertised in an edition of the Galena Gazette that was available to the general public between 15 and 30 days prior to the hearing. Letters were sent out to notify property owners within 250 feet of subject property of the request and public hearing date. They were invited to testify if they so desired. A quorum of the Board was present at the hearing in which the subject application and materials were reviewed and all persons were heard who desired to testify.

**NATURE OF APPLICATION**

The applicant is requesting a Special Use Permit to install off-premises signage along Highway 20 near Summit Street to notify residents and visitors where to turn onto Summit Street.

The signage would be in two locations, one in the Eastbound lane and one in the Westbound lane, and will be in the standard brown highway sign format. Images of the sign concept are attached and they will be approximately 36 inches tall by 30 inches wide, comparable to a speed limit sign's dimensions. The wording on the sign will read as "Center for the Arts".

This request qualifies under the Zoning Ordinance as an Official Sign of the City, Chapter §154.810 (B)(1)(g). The Galena Center for the Arts was recently approved as part of a Planned Unit Development

that is consistent with our Comprehensive plan (Section 10.5), providing a Community Center for local arts groups. The signage will help direct tourist traffic to the location of the Center for the Arts. If approved by the ZBA, the City Council will also need to approve final design and placement. If approved locally, the City will request permission from IDOT under the Special Signs program. The applicant will pay for the application, sign materials and installation.

### **PUBLIC SUPPORT AND/OR OBJECTIONS**

In accordance with Article 9, Table 154.918.1 of the City of Galena Zoning Ordinance, a public hearing was held for the Special Use Request. The Zoning Board of Appeals heard testimony regarding the application from the applicant and the public.

Since the Zoning Board of Appeals is not bound by the strict rules of evidence, substantial latitude is procedurally given in all cases to the kind of evidence that may be made a part of the record. In this case, all testimony and exhibits entered into the record were evaluated and given weight by Board members on the basis of credibility and factuality.

The following persons presented testimony during the public hearings. Their testimony was recorded in the official minutes of the hearing, which are hereby made a part of the findings.

### **Testimony Presented on Behalf of the Applicant and in Support of the Proposal:**

- **Carole Sullivan, 7211 W Buckhill Road, Galena, IL 61036**, applicant, spoke in favor of the request. She stated that the Center for the Arts is a non-profit organization and is progressing very well. The Center operates in the former Medical Associates building and recently received PUD approval from the City. The current and proposed land uses are harmonious with the neighborhood, however, no one is going to just stumble upon the Center. Directional signs are needed so patrons can locate the Center. If approved, these signs will help direct tourists and residents alike from Highway 20 to Summit Street and to the new cultural arts center, which is a part of the City's Comprehensive Plan.
- **There was no further testimony either in support or in opposition to the request.**

### **APPLICABLE SECTIONS OF THE ZONING ORDINANCE**

- Section 154.005 sets forth the Intent and Purpose of the Zoning Ordinance.
- Section 154.810 sets forth the requirements for an Off-premises Sign.
- Section 154.914 sets forth the applicable criteria for Site Plan Review.
- Section 154.924 sets forth the Purpose, Applicability, Review Criteria, Decision-Maker, Application and Review Procedures, and Validity for Special Use Permits.

### **CONCLUSIONS**

In applying the regulations and pertinent performance standards of the Zoning Ordinance to this particular case, the following conclusions are reached:

1. The subject property is located in a Planned Unit Development with an underlying default district of Neighborhood Commercial on Summit Street. The off-premises signage will be located on US Highway 20 West, one on each side of the road to notify both lanes of traffic where to turn onto Summit Street.
2. An off-premises sign is allowed by Special Use Permit as an Official Sign of the City with approval from the Illinois Department of Transportation under their Special Signs program.
3. The applicant is requesting a Special Use Permit for off-premises signage to be located at the intersection of US Highway 20 West (Spring Street) and Summit Street.

### **DETERMINATION**

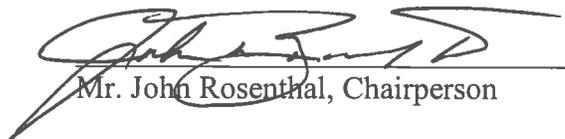
Based upon the facts in this case, the Zoning Board of Appeals does find and conclude that the request by The Galena Center for the Arts, for off-premises signage located near the intersection of US Highway 20 (Spring Street) and Summit Street, Galena, IL should be approved for the following reasons:

1. The request meets the regulations established for Off-premises signs.
2. The site plan review met the applicable criteria for this request.
3. The request meets the specific standards. There is a precedent as this type of sign has been located along Highway 20 for the hospital and currently for historic sites. It makes good sense to have these signs.
4. There are complementary uses available in the development for the community.
5. The signs would notify you how to get to the Galena Arts Center which provides enjoyment of the property.
6. The signs are compatible with design and integration of the area as they are designed and ultimately approved by IDOT.

### **DECISION**

NOW, THEREFORE BE IT RESOLVED, that this Zoning Board of Appeals has determined that this request by The Galena Center for the Arts, for off-premises signage located near the intersection of US Highway 20 (Spring Street) and Summit Street, Galena, IL should be approved.

PASSED AND APPROVED this 8<sup>th</sup> day of October, A.D. 2014, by the Galena Zoning Board of Appeals by a vote of 6 ayes, 0 nays, 0 absent, 0 abstain, 1 recused.

  
Mr. John Rosenthal, Chairperson

# THE GALENA CENTER FOR THE ARTS

**www.GalenaCenterfortheArts.com**  
**info@GalenaCenterfortheArts.com**

Nov. 19, 2014

Dear Mayor Renner and Galena City Council,

The Galena Center for the Arts is a 501 (C) (3) organization, located at 219 Summit Street. Our vision is to elevate and celebrate regional arts and artists by offering high quality art in an atmosphere and presentation found in leading art institutes and theatres. The goal is to develop a center for the Arts in Galena, which ultimately will include educational space, a performance venue and art exhibition space. We are now well into phase one of a three-phase plan: we have created an art gallery, exhibit spaces and artist business incubator spaces in the upstairs of the building, and have opened the lower level meeting room and a rudimentary performance space.

We have applied for an ArtSpace grant to help us fund phase 2, which is to finish off a black box theatre/performance space in the lower level of the building.

I am writing to request your approval for the city of Galena to partner with the Galena Center for the Arts in applying for an NEA "Our Town" grant to support planning and design for the 250 seat theatre and sculpture garden addition to the Galena Center for the Arts, the completion of which is phase three in our plan.

Due to the eligibility requirements of the grant, the City would need to participate as the lead partner. We do not anticipate requesting city funding for this project.

We have been pleased by the local response to having a Center for the Arts, and feel strongly that this will be of benefit to our entire region.

Thank you for your consideration.

Carole Sullivan

For the Galena Center for the Arts

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 18, 2014

RE: Connections to Water and Sewer by Properties Outside City Limits

At the September 8, 2014 city council meeting, two council members stated that the council should review the ordinance regarding connections to city water and/or sewer by property outside the city limits. The opinions were expressed that property owners outside the city that are approved to connect to the city the water and/or sewer system should annex to the city.

According to the current Galena Code of Ordinances, no connection shall be made to the water or sewer system without written permission from the city and after a determination that the city facilities are adequate to handle the expected demand from the new user.

If a property located outside the city limits is issued a permit to connect to the water or sewer system, a surcharge is added to the regular monthly charges for using the system. The surcharge is described in Chapter 51.008 of the code as follows:

(D) *Service outside corporate limits.* Each user of the water and/or sewer service described herein of the city located outside the corporate limits of the city, but contiguous to said corporate limits shall have 100% added to the bill rendered for the type of service received. Each user of the water and/or sewer services described herein of the city located outside the corporate limits of the city, not contiguous to said corporate limits shall have 50% added to the bill rendered for the type of service received.

In many cities, annexation is required when connecting to the city water or sewer when the property is contiguous to the city limits. In situations where the property is not contiguous, an annexation agreement is often required prior to connection. The annexation agreement would typically require the property to be annexed when the property becomes contiguous.

I am attaching a draft ordinance that would add provisions to our code to require annexation when connecting to the city water or sewer system. The ordinance would require an annexation agreement in cases where the connecting property is outside the city limits but not contiguous. Any properties currently outside the city limits and connected to the city system would not be affected by the ordinance.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 51, "COMBINED WATERWORKS AND SEWERAGE SYSTEMS" OF THE GALENA CODE OF ORDINANCES**

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**WHEREAS**, the City of Galena owns and operates a wastewater treatment facility and water treatment and distribution system, and

**WHEREAS**, the City is responsible for permitting all connections to the water and sewer systems, and

**WHEREAS**, the City seeks to clarify the service area for connections to the water and sewer systems and the circumstances under which connections may be made to the water and sewer systems on property not located within the municipal limits of the City, and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF GALENA, ILLINOIS, AS FOLLOWS:**

**SECTION I:** The following shall be inserted as § 51.008 with all sections thereafter renumbered accordingly:

**§ 51.008 SERVICE AREA**

The city shall furnish sanitary sewer service and/or water service from the combined waterworks and sewerage system only to those lands lying within the corporate limits of the city. However, sanitary sewer service and/or water service may be furnished to areas outside the corporate limits in the following circumstances:

A. To areas or land lying outside of the corporate limits of the city which were receiving sanitary sewer service as of December 8, 2014.

B. To areas or land lying outside of the corporate limits to which the city is, or will be, obligated to furnish city water service by virtue of a written agreement, which may include agreements to annex to the city.

C. Areas or lands which are not within the corporate limits of the city and which are not contiguous to the city but which have owners who will execute an agreement to annex to the city at such time as their land becomes contiguous to the corporate limits of the city.

D. Areas or lands which are not within the corporate limits of the city but are contiguous to the said corporate limits only at such time as the owners of said lands annex said lands to the city.

**SECTION II:** This Ordinance shall be in full force upon adoption.

**SECTION III:** Passed on this \_\_\_\_ day of March, A.D., 2014.

**AYES:**

**NAYS:**

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**Terry Renner, Mayor**

**Attest:**

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**Mary Beth Hyde, City Clerk**

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 6, 2014

RE: Tax Levy

A handwritten signature in black ink, appearing to be "Mark Moran", is written over the "DATE:" line of the memorandum.

Before the last Tuesday in December, the City must adopt a tax levy ordinance for property taxes to be collected next fiscal year. Prior to considering and adopting the ordinance, the council must make a motion communicating the amount of taxes the City expects to levy. This report is intended to provide you with the information you need to make the necessary motion.

I have completed the calculations needed to determine our revenue needs and the property tax revenue available under the voter-approved Property Tax Extension Limitation Law (PTELL). I used the assessed value estimate from the County Assessor in estimating the available property tax revenue. In the same manner as last year, I am presenting two options. First, levy the same amount as last year. Second, levy the maximum amount available under PTELL.

In preparing the levy options, I calculated expected revenues, expenses and fund balances for all funds supported by the tax levy for the current and next fiscal year. My goal was to levy sufficiently to insure that each fund finishes the coming year in compliance with the Minimum Fund Balance Policy. For most funds, this means the fund would end the fiscal year with a balance of at least 30 percent of annual operating expenses.

With the first option, the city would collect \$1,319,506 of property taxes in 2015, the same as in 2014. The levy rate would *decrease* from \$1.36 to \$1.23 per \$100 of equalized assessed value. With the second option, the city would collect all of the new tax dollars available under PTELL. Taking into account an expected increase in city-wide equalized assessed value of current property, the value of new construction, and a Consumer Price Index increase of 1.5%, the City could collect a maximum of \$23,760 new tax dollars.

If we were to collect the maximum, our tax (levy) rate would increase slightly from \$1.36 to \$1.37 per \$100 of equalized assessed value. The total dollars collected from the levy would increase from \$1,319,506 to \$1,343,266. Under this scenario, I would anticipate all levy supported funds ending next fiscal year in compliance with the Minimum Fund Balance Policy. The property tax rate for the General Corporate tax fund would be at the maximum level

required to be eligible for State of Illinois and Jo Daviess County funding for the Dewey Avenue bridge replacement (refer to Petition adopted at the October 27 city council meeting).

According to the Truth in Taxation law, the City must conduct a public hearing on the proposed tax levy if the total levy dollars levied are expected to exceed the previous year's levy dollars by more than five percent. Levying the maximum would result in an increase of only 1.8% of actual levy dollars over last year. A public hearing is *not* required with either option.

To make the official determination of whether a public hearing is required, you are required to adopt a motion stating the amount of property tax the City expects to levy. **The recommended motion would state, "The amount of property taxes the City of Galena expects to levy in 2015 is \$ \_\_\_\_\_."**

At the meeting following your decision on the amount you expect to levy, the first reading of the actual tax levy ordinance would be presented. The ordinance must be approved not later than the December 22 meeting.

I have attached an Addendum to this report that provides more detail about how the levy is calculated, the maximum levy by fund, as well as a historical view of the City's tax levy.

**ADDENDUM**

This report is intended to explain the effect of the Property Tax Extension Limitation Law (PTELL) on the tax levy, the individual components of the levy and the maximum levy for fiscal year 2015-16.

**PTELL**

From one year to the next, the amount we may increase our tax levy is prescribed by PTELL. The 1991 law was intended to limit property tax growth by allowing a taxing district to receive a limited inflationary increase in taxes on existing property, plus an additional amount for new construction.

With PTELL, a formula was established for calculating the “*limiting rate*” or the maximum levy rate available to the taxing district each year. The limiting rate dictates the total taxes that may be levied and collected. Only two factors can increase the limiting rate. First, the formula takes into account the annual cost of living (CPI) increase. This year the CPI adjustment is 1.5% (1.7% last year). Second, the formula considers the equalized assessed value (EAV) of any new construction or annexations that have occurred during the year. For this levy year, our new construction (and annexations) is estimated to have an equalized value of \$287,689. This is based on an estimate from the Jo Daviess County Assessor.

The limiting rate for the coming tax year is estimated as 1.37% of the total city-wide EAV of \$97,405,641. Expressed another way, the limiting rate is \$1.37 per \$100 of EAV. The calculated rate would be a slight increase from \$1.36 this year.

Multiplying the limiting rate by the total estimated city EAV of \$97,405,641 results in a maximum tax levy for the coming year of \$1,343,266. This calculation is expressed as follows:

**\$97,405,641 (total city EAV) x 1.37% (limiting rate) = \$1,343,266 (maximum levy)**

The amount of new dollars that we can add to our tax base is calculated as the difference between the maximum levy (\$1,343,266) and the current year levy (\$1,319,506). The difference or the amount of new dollars we may levy is \$23,760 or 1.8% more than last year. This calculation is expressed as follows:

**\$1,343,266 (maximum levy) - \$1,319,506 (current year levy) = \$23,760 (new tax dollars)**

According to the PTELL, if a taxing body does not levy for all of the new dollars allowed by the limiting rate, it may never use the tax dollar value of the CPI or new construction from that year in determining future tax levies. If a taxing body consistently levies for less than is allowed by the limiting rate, the loss of potential tax dollars is compounded. A public referendum is the only way to levy at a rate greater than the limiting rate.

Tax Levy Components

After determining the maximum levy allowed by PTELL, we must decide how much of the available new dollars to collect and how to distribute them across the individual tax funds. The tax levy is comprised of 18 separate levies or funds. Current fund balances and anticipated non-property tax revenues and expenses are evaluated to determine the amount of taxes to collect in each individual fund. Assuming the maximum levy, the \$1,343,266 of tax dollars could be effectively distributed across the various funds is shown in Table 1. The actual levy rate for each fund is also shown along with the rate and taxes levied in the 2014.

Table 1. Proposed Tax Levy

Levy Fund	2014 Actual Rate	2014 Actual Tax		2015 Proposed Rate	2015 Proposed Tax
Corporate	0.1440	\$139,700		0.4375	\$426,150
Street and Bridge <sup>1</sup>	0.0000	\$0		0.0000	\$0
Police Protection	0.1546	\$150,003		0.0084	\$8,185
School Crossing Guard	0.0000	\$19		0.0000	\$10
Street Lighting	0.0000	\$19		0.0000	\$10
Audit	0.0160	\$15,504		0.0185	\$18,000
Emergency Services	0.0009	\$863		0.0009	\$857
Garbage	0.0000	\$19		0.0000	\$10
Unemployment Insurance	0.0134	\$13,001		0.0195	\$19,000
Workman's Compensation	0.0804	\$78,004		0.1129	\$117,000
Liability Insurance	0.1531	\$148,509		0.0965	\$100,000
IMRF	0.1443	\$140,000		0.1756	\$171,000
Parks	0.0859	\$83,340		0.0000	\$10
Social Security	0.1742	\$169,009		0.0826	\$80,500
Levee/Flood Control	0.0464	\$45,008		0.0626	\$61,000
Fire Protection	0.3468	\$336,467		0.3506	\$341,514
Water Treatment	0.0000	\$19		0.0000	\$10
Chlorination	0.0000	\$19		0.0000	\$10
<b>TOTAL</b>	<b>1.3600</b>	<b>\$1,319,506</b>		<b>\$1.3790</b>	<b>\$1,343,266</b>

When the tax levy is passed and the taxes are collected, the revenue generated by the 18 individual funds can only be used for the respective purpose of each fund. For instance, the Liability Insurance tax can only be used to pay for the city's liability insurance. Likewise, the Audit Tax can only be used to pay for the annual audit. The only individual fund that can be expended or used for virtually any purpose is the Corporate Tax. This tax is deposited in the General Fund. The proposed levy maximizes the General Corporate tax as required to be eligible for state and county funding for the Dewey Avenue bridge project.

As a result of a 2006 change in the PTELL law, any individual tax levy funds that have not been levied for three consecutive years can only be returned to the levy by referendum approval

<sup>1</sup> The city does not levy for Street and Bridge since the overlapping townships levy this tax and reimburse the city. The reimbursement is for the maintenance of streets that are located both in the city and in their townships.

from the voters. I am proposing to levy a minimum (\$10 in some instances) in every fund to avoid losing any individual levies.

Historical Comparison

A comparison of the tax levy, the tax levy rate extended and an example of the property taxes paid by a Galena property owner for the period 1995 to 2015 is shown in Table 2 on the following page. This example assumes that the property owner’s assessed value was \$40,000 (fair market value of \$120,000) in 1995 and increased at a compounded rate of 3 percent per year. If the actual assessed value increased less than 3 percent per year the property tax paid by the homeowner would be less than shown in the table.

Table 2. Galena Property Tax Comparison 1995-2015

Year Collected	Levy Extended	Levy Rate Extended (Actual Rate)	Value of Galena Home	Galena Property Tax <sup>2</sup>
1995	\$719,361	2.37	\$120,000	\$948
1996	\$719,626	2.17	\$123,600	\$894
1997	\$782,904	2.02	\$127,308	\$857
1998	\$801,666	1.87	\$131,127	\$817
1999	\$811,012	1.73	\$135,061	\$779
2000	\$822,879	1.76	\$139,113	\$816
2001	\$822,439	1.63	\$143,286	\$779
2002	\$843,539	1.54	\$147,585	\$758
2003	\$848,003	1.49	\$152,012	\$755
2004	\$880,679	1.48	\$156,573	\$772
2005	\$921,318	1.45	\$161,270	\$779
2006	\$978,284	1.42	\$166,108	\$786
2007	\$1,006,075	1.37	\$171,091	\$781
2008	\$1,046,599	1.32	\$176,224	\$775
2009	\$1,301,301	1.27	\$181,511	\$768
2010	\$1,323,108	1.27	\$186,956	\$791
2011	\$1,365,624	1.30	\$192,565	\$836
2012	\$1,378,790	1.34	\$198,342	\$918
2013	\$1,378,879	1.38	\$204,292	\$946
2014	\$1,319,506	1.36	\$210,421	\$954
2015 <sup>3</sup>	\$1,343,266	1.37	\$216,733	\$996

As shown in the table, Galena’s levy rate has decreased from a high of \$2.37 in 1995 to a low in 2009 and 2010 of \$1.27. The rate increased slightly from 2011 to 2013 and would increase to \$1.37 if the maximum levy were adopted for 2015. The actual tax paid by Galena property owners depends on the value of the individual property.

Please feel free to contact me if you have any questions.

<sup>2</sup> Does not include owner occupied exemption which would reduce the tax

<sup>3</sup> Based on the maximum levy.

**ORDINANCE NO. 0-14-\_\_ 2014 TAX LEVY ORDINANCE  
FOR TAXES TO BE COLLECTED IN 2015**

An Ordinance levying taxes for all corporate purposes for the City of Galena, Jo Daviess County, Illinois.

**BE IT ORDAINED** BY the Mayor and City Council of the City of Galena, Illinois:

**SECTION I:** That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year and for such purposes as: Parks & Recreation; General Corporate; Garbage Disposal; Flood Control; Fire Protection; Annual Audit; Illinois Municipal Retirement Fund; Social Security; Chlorination; Street Lighting; Water Treatment; Street & Bridge; Police Protection; Unemployment Insurance; Worker's Compensation; City Tort Judgment & Liability; Emergency Services and School Crossing Guards for the City of Galena, Jo Daviess County, Illinois for the fiscal year beginning May 1, 2015, and ending April 30, 2016.

<b>FUND</b>	<b>AMOUNT BUDGETED \$</b>	<b>FROM OTHER SOURCES \$</b>	<b>AMOUNT LEVIED \$</b>
<b>General Fund</b>			
<b>Administration</b>			
Personnel - Salaries	141,780	141,780	0
Personnel - Elected	17,000	0	17,000
Professional Services	476,000	476,000	0
Communications	850	850	0
Professional Development	2,750	2,750	0
Debt Service	132,090	132,090	0
Capital Outlays	0	0	0
Other Expenditures	327,045	327,045	0
Total	1,097,515	1,080,515	17,000

<b>FUND</b>	<b>AMOUNT BUDGETED \$</b>	<b>FROM OTHER SOURCES \$</b>	<b>AMOUNT LEVIED \$</b>
<b>General Fund</b>			
<b>Finance</b>			
Personnel - Salaries	82,000	82,000	0
Insurance Benefits	333,200	333,200	0
Maintenance Services	11,000	11,000	0
Professional Services	76,585	76,585	0
Communications	11,500	11,500	0
Professional Development	2,000	2,000	0
Service Charges	9,950	9,950	0
Other Contractual Services	0	0	0
Maintenance Supplies	5,800	5,800	0
Capital Outlays	300,000	0	300,000
Total	832,035	532,035	300,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>General Fund</b>			
<b>City Clerk</b>			
Personnel - Salaries	9,100	0	9,100
Maintenance Services	0	0	0
Professional Services	5,000	5,000	0
Communications	1,600	1,600	0
Professional Development	2,750	2,750	0
Service Charges	0	0	0
Other Contractual Services	0	0	0
Maintenance Supplies	0	0	0
Capital Outlays	0	0	0
Total	18,450	9,350	9,100

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>General Fund</b>			
<b>Zoning</b>			
Personnel - Salaries	65,650	40,000	25,650
Personnel - Elected	1,900	1,900	0
Professional Services	1,650	1,650	0
Communications	1,100	1,100	0
Professional Development	2,650	2,650	0
Maintenance Supplies	0	0	0
Capital Outlays	5,700	5,700	0
Other Expenditures	0	0	0
Total	78,650	53,000	25,650

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>General Fund</b>			
<b>Building</b>			
Personnel - Salaries	78,200	71,200	7,000
Other Benefits	100	100	0
Maintenance Services	0	0	0
Professional Services	5,000	5,000	0
Communications	300	300	0
Professional Development	2,950	2,950	0
Maintenance Supplies	0	0	0
General Supplies	0	0	0
Other Expenditures	2,100	1,500	0
Total	88,650	81,050	7,600

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>General Fund</b>			
<b>Engineering</b>			
Personnel - Salaries	22,000	22,000	0
Professional Services	10,000	7,000	3,000
Professional Development	2,000	2,000	0
Capital Outlays	1,000	1,000	0
Total	35,000	32,000	3,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>General Fund</b>			
<b>Police</b>			
Personnel - Salaries	606,555	598,370	8,185
Other Benefits	9,350	9,350	0
Maintenance Services	12,000	12,000	0
Professional Services	16,020	16,020	0
Communications	8,700	8,700	0
Professional Development	10,200	10,200	0
Service Charges	10,500	10,500	0
Maintenance Supplies	1,200	1,200	0
General Supplies	5,500	5,500	0
Capital Outlays	28,000	28,000	0
Other Expenditures	73,380	73,380	0
Total	781,405	773,220	8,185

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>General Fund</b>			
<b>Public Works</b>			
Personnel - Salaries	354,850	291,844	63,006
Other Benefits	2,000	2,000	0
Maintenance Services	19,320	19,320	0
Professional Services	14,000	14,000	0
Communications	800	800	0
Professional Development	500	500	0
Service Charges	28,800	28,800	0
Maintenance Supplies	17,500	17,500	0
General Supplies	140,185	140,185	0
Debt Service	0	0	0
Capital Outlays	127,500	127,500	0
Total	705,455	642,449	63,006
<b>General Fund Grand Total</b>	<b>3,637,160</b>	<b>3,203,619</b>	<b>433,541</b>

REF: General Corporate Tax (65ILCS 5/8-3.1)	426,150
REF: Police Protection Tax (65ILCS 5/11-1-3 & 5.1)	8,185
REF: School Cross Guards Tax (65ILCS 5/11-80-23)	10
REF: Street Lighting Tax (65ILCS 5/11-80-5)	10
REF: Street & Bridges (65ILCS 5/11-81-2)	0
<b>Total Corporate Levy</b>	<b>434,355</b>

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Annual Audit</b>			
Annual Audit	25,925	7,925	18,000
Book Reconciliation	500	500	0
Total	26,425	8,425	18,000

REF: Audit Tax (65ILCS 5/8-8-8) **18,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Emergency Services</b>			
Ambulance Service	0	0	0
Siren Maintenance	1,000	600	400
Communication	450	343	107
Electric	1,300	950	350
Capital Outlays	0	0	0
Total	2,750	1,893	857

REF: Emergency Services & Disaster Operations Tax (65ILCS 5/8-3-16) **857**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Garbage Collection</b>			
Personnel Services - Salaries	8,700	8,700	0
Insurance Benefits	0	0	0
Pension Benefits	0	0	0
Professional Services	221,340	221,330	10
Communications	500	500	0
Professional Development	0	0	0
General Supplies	0	0	0
Other Expenditures	12,100	12,100	0
Total	242,640	242,630	10

REF: Garbage Disposal Tax (65ILCS 5/11-19-4) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Workers' Compensation</b>			
Workers' Compensation Insurance	87,500	0	117,000
Total	87,500	0	117,000

REF: Workers' Compensation and Occupational Disease (7451LCS 10/9-107) **117,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Liability Insurance</b>			
Insurance Benefit	28,745	3,745	25,000
City Building & Content	47,500	4,500	43,000
Public Official's Liability	300	300	0
Automobile Insurance	19,200	19,200	0
Tort Insurance	65,300	33,300	32,000
Inland Marine	3,375	3,375	0
Boiler & Machinery	2,300	2,300	0
Employee Crime	0	0	0
Employee's Bond	0	0	0
Treasurer's Bond	0	0	0
Total	166,720	66,720	100,000

REF: City Tort Judgment & Liability Insurance Fund (745 ILCS 10/9-107) **100,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Parks Fund</b>			
Personnel Services - Salaries	71,000	70,990	10
Maintenance Services	5,000	5,000	0
Professional Services	1,400	1,400	0
Professional Development	0	0	0
Service Charges	5,000	5,000	0
General Supplies	11,000	11,000	0
Debt Service	53,910	53,910	0
Capital Outlays	227,000	227,000	0
Other Expenditures	5,000	5,000	0
Total	379,310	379,300	10

REF: Parks Tax (651LCS 5/11-98-1) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Social Security</b>			
Social Security Tax	125,000	44,500	80,500
Total	125,000	44,500	80,500

REF: Social Security Fund (401LCS 5/21-110 & 110.1) **80,500**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Flood Control Fund</b>			
Personnel Services - Salaries	38,225	0	38,225
Insurance Benefits	0	0	0
Pension Benefits	0	0	0
Maintenance Services	10,700	0	10,700
Professional Services	0	0	0
Communications	0	0	0
Professional Development	0	0	0
Service Charges	2,400	0	2,400
Maintenance Supplies	2,000	0	2,000
General Supplies	0	0	0
Capital Outlays	3,000	0	3,000
Other Expenditures	0	0	4,675
Total	56,325	0	61,000

REF: Levee Tax (651LCS 5/11-112-1 & 2) **61,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Fire Protection Fund</b>			
Personnel Services - Salaries	35,400	0	35,400
Insurance Benefits	2,500	0	2,500
Pension Benefits	0	0	0
Maintenance Services	2,000	-500	2,500
Professional Services	4,225	0	4,225
Communications	1,850	0	1,850
Professional Development	9,400	-250	9,650
Service Charges	11,200	0	11,200
Other Contractual Services	0	0	0
Maintenance Supplies	10,250	0	10,250
General Supplies	13,250	0	13,250
Capital Outlays	861,500	615,311	246,189
Other Expenditures	8,750	4,250	4,500
<b>Total</b>	<b>960,325</b>	<b>618,811</b>	<b>341,514</b>

REF: Fire Protection Tax (65ILCS 5/11-71 & 3) 341,514

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Water Fund</b>			
Personnel Services - Salaries	44,090	44,080	10
Insurance Benefits	0	0	0
Pension Benefits	13,100	13,100	0
Maintenance Services	0	0	0
Professional Services	6,560	6,560	0
Communications	2,500	2,500	0
Professional Development	0	0	0
Service Charges	0	0	0
Other Contractual Services	334,000	334,000	0
Maintenance Supplies	0	0	0
General Supplies	400	400	0
Debt Service	162,100	162,100	0
Capital Outlays	163,000	163,000	0
Other Expenditures	45,110	45,110	0
<b>Total</b>	<b>770,860</b>	<b>770,850</b>	<b>10</b>

REF: Waterworks System Tax (65ILCS 5/11-131-1) 10

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Sewer Fund</b>			
Personnel Services - Salaries	38,500	38,500	0
Insurance Benefits	0	0	0
Pension Benefits	13,100	13,100	0
Maintenance Services	1,500	1,500	0
Professional Services	9,560	9,550	10
Communications	500	500	0
Professional Development	0	0	0
Other Contractual Services	335,000	335,000	0
Maintenance Supplies	0	0	0
General Supplies	500	500	0
Debt Service	601,765	601,765	0
Capital Outlays	258,000	258,000	0
Other Expenditures	39,110	39,110	0
<b>Total</b>	<b>1,297,535</b>	<b>1,297,525</b>	<b>10</b>

REF: Chlorination of Sewage Tax (65ILCS 5/11-142-3) 10

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Illinois Municipal Retirement Fund</b>			
Pension Benefits	219,100	48,100	171,000
Personal Property Replacement Tax (Library)	7,500	7,500	0
Total	226,600	55,600	171,000
REF: Illinois Municipal Retirement Fund (40 ILCS 5/7-171)			<b>171,000</b>

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
<b>Unemployment Insurance</b>			
Unemployment Payments	22,500	3,500	19,000
Total	22,500	3,500	19,000
Unemployment Compensation Fund (745ILCS 10/9-1-7)			<b>19,000</b>

TAX LEVY SUMMARY			AMOUNT LEVIED \$
General Corporate Tax			426,150
Police Protection Tax			8,185
School Cross Guards			10
Street Lighting			10
Street & Bridges Tax			0
Annual Audit Tax			18,000
Emergency Services Tax			857
Garbage Disposal Tax			10
Worker's Compensation Tax			117,000
City Tort Judgment & Liability Insurance			100,000
Parks & Recreation Tax			10
Social Security Tax			80,500
Flood Control Tax			61,000
Fire Protection Tax			341,514
Water Treatment Tax			10
Chlorination Tax			10
Illinois Municipal Retirement Fund			171,000
Unemployment Insurance Tax			19,000
<b>TOTAL TAX LEVY</b>			<b>1,343,265</b>

**SECTION II:** That the amount levied for each object and purpose is placed in a separate column under the heading, "Amount Levied," which appears over same being as follows, to-wit:

**SECTION III:** That if any section, subdivision or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

**SECTION IV:** That this ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this \_\_\_\_\_ day of December 2014 pursuant to a roll call vote by the City Council of the City of Galena, Jo Daviess County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Terry Renner, Mayor

ATTEST:

\_\_\_\_\_  
Mary Beth Hyde, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>ADAMS ARCHITECTURAL MILLWORK CO. (120011)</b>							
7113-A	1	Invoice	BUILDING MAINTENANC	11/07/2014	40,244.25		58.54.820.00
Total ADAMS ARCHITECTURAL MILLWORK CO. (120011):					40,244.25		
<b>AMERICAN EXCAV. &amp; SEPTIC SERV. (118865)</b>							
7052	1	Invoice	REPAIRS	11/06/2014	150.00		01.41.614.04
Total AMERICAN EXCAV. & SEPTIC SERV. (118865):					150.00		
<b>AMERICAN TEST CENTER, INC. (118808)</b>							
214760	1	Invoice	AERIAL TRUCK TEST	10/22/2014	1,085.00		22.22.613.00
Total AMERICAN TEST CENTER, INC. (118808):					1,085.00		
<b>AT &amp; T (LOCAL) (103)</b>							
111514	1	Invoice	POOL/PHONE	11/15/2014	27.30		59.55.552.00
111514	2	Invoice	PUBLIC WORKS/PHONE	11/15/2014	42.15		01.41.552.00
111514	3	Invoice	FIRE DEPARTMENT/PHO	11/15/2014	87.58		22.22.552.00
111514	4	Invoice	EMS/PHONE	11/15/2014	27.30		12.10.552.00
111514	5	Invoice	POLICE/PHONE	11/15/2014	450.92		01.21.552.00
111514	6	Invoice	FIRE DEPARTMENT/PHO	11/15/2014	35.27		22.22.552.00
111514	7	Invoice	ADMINISTRATION/PHON	11/15/2014	218.05		01.13.552.00
111514	8	Invoice	FLOOD CONTROL/PHON	11/15/2014	27.30		20.25.515.00
111514	9	Invoice	FINANCE/PHONE	11/15/2014	72.95		01.13.552.00
Total AT & T (LOCAL) (103):					988.82		
<b>AT &amp; T LONG DISTANCE (119065)</b>							
111514	1	Invoice	PUBLIC WORKS/LONG DI	11/15/2014	.82		01.41.552.00
111514	2	Invoice	FIRE DEPARTMENT/LON	11/15/2014	3.43		22.22.552.00
111514	3	Invoice	EMS/LONG DISTANCE	11/15/2014	.49		12.10.552.00
111514	4	Invoice	ADMINISTRATION/LONG	11/15/2014	234.40		01.13.552.00
111514	5	Invoice	POLICE/LONG DISTANCE	11/15/2014	651.73		01.21.552.00
111514	6	Invoice	FIRE DEPARTMENT/LON	11/15/2014	.59		22.22.552.00
Total AT & T LONG DISTANCE (119065):					891.46		
<b>BARANSKI, HAMMER, (375)</b>							
1402-5	1	Invoice	CONSTRUCTION ADMINI	11/01/2014	2,010.22		01.13.820.00
Total BARANSKI, HAMMER, (375):					2,010.22		
<b>CARD SERVICE CENTER (119840)</b>							
111514	1	Invoice	CREDIT	11/15/2014	95.00-		01.11.563.00
111514	2	Invoice	TRAINING	11/15/2014	310.00		01.13.562.00
111514	3	Invoice	DUES	11/15/2014	263.00		01.16.561.00
111514	4	Invoice	PHOTOSHOP MONTHLY	11/15/2014	21.24		01.16.563.00
111514	5	Invoice	TRAVEL	11/15/2014	222.00		01.21.562.00
111514	6	Invoice	GATEWAY PARK SIGN	11/15/2014	504.00		17.52.870.02
111514	7	Invoice	OFFICE 365 SUBSCRIPTI	11/15/2014	87.50		51.42.929.00
Total CARD SERVICE CENTER (119840):					1,312.74		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>DECKER SUPPLY CO., INC. (867)</b>							
884668	1	Invoice	PAVEMENT MARKING	11/04/2014	464.59		01.41.514.01
Total DECKER SUPPLY CO., INC. (867):					464.59		
<b>DOIG, KATHLEEN (119339)</b>							
907829	1	Invoice	MARKET HOUSE RESTR	11/18/2014	260.00		01.13.511.06
Total DOIG, KATHLEEN (119339):					260.00		
<b>FELD FIRE (119879)</b>							
0269721	1	Invoice	THERMAL IMAGING CAM	11/04/2014	358.00		22.22.652.00
0269843	1	Invoice	SCBA REGULATOR MOU	11/05/2014	87.75		22.22.652.00
Total FELD FIRE (119879):					445.75		
<b>G &amp; K SERVICES (532)</b>							
103114	1	Invoice	UNIFORMS	10/31/2014	391.44		01.41.579.02
Total G & K SERVICES (532):					391.44		
<b>GUY'S TRUCK &amp; TRACTOR SERVICE (119033)</b>							
GWO004351	1	Invoice	CAR REMOVAL/KREISS F	11/11/2014	240.00		22.22.652.00
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					240.00		
<b>HALSTEAD, MARY L. (119966)</b>							
110114	5	Adjustmen	CITY HALL JANITOR	11/01/2014	240.00-		01.13.411.00
110114	6	Adjustmen	PUBLIC RESTROOMS AT	11/01/2014	225.00-		01.13.511.06
110114	7	Adjustmen	PARKS RESTROOMS	11/01/2014	675.00-		01.13.511.06
110114	8	Adjustmen	EXTRA CLEANING PUBLI	11/01/2014	60.00-		01.13.511.06
111014	1	Invoice	CITY HALL JANITOR	11/10/2014	240.00		01.13.411.00
111014	2	Invoice	EXTRA CLEANING PUBLI	11/10/2014	60.00		01.13.511.06
111514	1	Invoice	CITY HALL JANITOR	11/15/2014	240.00		01.13.411.00
111514	2	Invoice	PUBLIC RESTROOMS AT	11/15/2014	450.00		01.13.511.06
Total HALSTEAD, MARY L. (119966):					210.00-		
<b>HEALTHCARE SERVICE CORPORATION (118931)</b>							
111514	1	Invoice	HSA/FAMILY/EMPLOYEE	11/15/2014	4,361.00		01.218.0
111514	2	Invoice	PPO/BLUE CROSS BLUE	11/15/2014	396.00		01.218.0
111514	3	Invoice	HEALTH INSURANCE	11/15/2014	22,220.99		01.13.451.00
111514	4	Invoice	WESTEMEIER/INSURAN	11/15/2014	875.71		78.32.464.02
Total HEALTHCARE SERVICE CORPORATION (118931):					27,853.70		
<b>IL SECRETARY STATE (693)</b>							
111314	1	Invoice	PLATES & TITLE FOR NE	11/13/2014	105.00		52.43.850.06
Total IL SECRETARY STATE (693):					105.00		
<b>JDWI (235)</b>							
39746	1	Invoice	SR CIT TRANSPORT	10/31/2014	830.00		01.13.542.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total JDWI (235):					830.00		
<b>JO CARROLL ENERGY, INC. (397)</b>							
111514	1	Invoice	ELECTRIC	11/15/2014	503.55		15.41.572.00
111514	2	Invoice	PUBLIC WORKS/ELECTRI	11/15/2014	244.92		01.41.571.01
111514	3	Invoice	PARKS/ELECTRIC	11/15/2014	244.80		17.52.571.01
111514	4	Invoice	FIRE/ELECTRIC	11/15/2014	40.49		22.22.576.01
111514	5	Invoice	POOL	11/15/2014	151.58		59.55.571.01
Total JO CARROLL ENERGY, INC. (397):					1,185.34		
<b>JO DAVIESS COUNTY C.I.R.T. (120033)</b>							
14-405	1	Invoice	CIRT DUES	10/24/2014	500.00		01.21.563.00
Total JO DAVIESS COUNTY C.I.R.T. (120033):					500.00		
<b>JO DAVIESS COUNTY TREAS. (MFT) (119855)</b>							
3069	1	Invoice	SALT	11/10/2014	907.40		01.41.614.07
Total JO DAVIESS COUNTY TREAS. (MFT) (119855):					907.40		
<b>LAWSON PRODUCTS, INC. (627)</b>							
9302872317	1	Invoice	SUPPLIES	11/11/2014	287.89		17.52.652.00
Total LAWSON PRODUCTS, INC. (627):					287.89		
<b>LEXISNEXIS RISK DATA MGMT. INC (376)</b>							
1343164-201	1	Invoice	INVESTIGATION PROGR	10/31/2014	30.00		01.21.652.03
Total LEXISNEXIS RISK DATA MGMT. INC (376):					30.00		
<b>MIDWEST POOLS &amp; SPAS, INC. (119982)</b>							
3001270	1	Invoice	FACILITY REPAIRS	11/06/2014	913.80		59.55.511.01
Total MIDWEST POOLS & SPAS, INC. (119982):					913.80		
<b>MNS CONSTRUCTION, INC. (118877)</b>							
111914	1	Invoice	DESIGN/CONSTRUCTION	11/19/2014	29,945.05		22.22.840.05
Total MNS CONSTRUCTION, INC. (118877):					29,945.05		
<b>MONTGOMERY TIMMERMAN, INC. (119350)</b>							
111914	1	Invoice	CITYHALL/POLICE DEPA	11/19/2014	34,489.07		01.13.820.00
Total MONTGOMERY TIMMERMAN, INC. (119350):					34,489.07		
<b>MONTGOMERY TRUCKING (133)</b>							
111514	1	Invoice	REFUSE HANDLING CON	11/15/2014	13,413.20		13.44.540.04
111514	2	Invoice	RECYCLING CONTRACT	11/15/2014	4,641.30		13.44.540.00
111514	3	Invoice	DUMPSTER RENT	11/15/2014	60.00		13.44.544.03
111514	4	Invoice	DUMPSTER DISPOSAL F	11/15/2014	274.00		01.41.573.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total MONTGOMERY TRUCKING (133):					18,388.50		
<b>MOTOROLA SOLUTIONS - STARCOM (119812)</b>							
1573192620	1	Invoice	MONTHLY RATE FOR ST	11/01/2014	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM (119812):					10.00		
<b>MUNICIPAL CLERKS OF IL (143)</b>							
111514	1	Invoice	SEMINAR REGISTRATIO	11/15/2014	100.00		01.14.563.00
Total MUNICIPAL CLERKS OF IL (143):					100.00		
<b>NICOR (F) (118924)</b>							
111514	1	Invoice	PUBLIC WORKS-GAS	11/15/2014	81.30		01.41.571.05
Total NICOR (F) (118924):					81.30		
<b>PETTY CASH/POLICE DEPT. (163)</b>							
111814	1	Invoice	POSTAGE	11/18/2014	8.68		01.21.551.00
111814	2	Invoice	MEAL/TRAINING	11/18/2014	8.10		01.21.562.00
Total PETTY CASH/POLICE DEPT. (163):					16.78		
<b>PRAIRIE ENGHUSIASTS (THE) (119930)</b>							
133	1	Invoice	SEEDING	11/09/2014	17,360.00		17.52.870.02
Total PRAIRIE ENGHUSIASTS (THE) (119930):					17,360.00		
<b>RIVER CITY PAVING (56)</b>							
4300010710	1	Invoice	HOT MIX	10/31/2014	1,105.22		15.41.614.03
Total RIVER CITY PAVING (56):					1,105.22		
<b>ROCK RIVER SERVICE CO. (118915)</b>							
14-706887	1	Invoice	FCC LICENSE RENEWAL	11/14/2014	90.00		01.21.549.00
Total ROCK RIVER SERVICE CO. (118915):					90.00		
<b>RUNDE AUTO GROUP (120009)</b>							
102314	1	Invoice	NEW VEHICLE	10/23/2014	9,363.50		51.42.831.01
102314	2	Invoice	NEW VEHICLE	10/23/2014	9,363.50		52.43.850.06
Total RUNDE AUTO GROUP (120009):					18,727.00		
<b>RUNDE CHEVROLET (420)</b>							
337258	1	Invoice	NEW TRUCK	11/18/2014	33.34		01.41.840.01
Total RUNDE CHEVROLET (420):					33.34		
<b>SECRETARY OF STATE (515)</b>							
111314	1	Invoice	DUPLICATE TITLE	11/13/2014	95.00		01.21.513.06

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total SECRETARY OF STATE (515):					95.00		
<b>SELCO, INC. (119585)</b>							
63942	1	Invoice	HALLOWEEN PARADE	10/29/2014	100.00		01.41.652.04
Total SELCO, INC. (119585):					100.00		
<b>SIGNCRAFT SCREENPRINT, INC. (555)</b>							
396365	1	Invoice	DECAL REPAIR/SQUAD 2	10/30/2014	75.00		01.21.513.06
Total SIGNCRAFT SCREENPRINT, INC. (555):					75.00		
<b>SLOAN IMPLEMENT (119196)</b>							
203798	1	Invoice	EQUIPMENT	11/03/2014	7.96		17.52.514.00
209438	1	Invoice	EQUIPMENT	11/10/2014	154.48		17.52.514.00
Total SLOAN IMPLEMENT (119196):					162.44		
<b>STAPLES, INC. (70)</b>							
9528	1	Invoice	OFFICE SUPPLIES	10/29/2014	48.14		01.13.651.02
Total STAPLES, INC. (70):					48.14		
<b>STEPHENSON SERVICE CO. (119230)</b>							
111514	1	Invoice	FUEL	11/15/2014	560.96		01.41.655.00
Total STEPHENSON SERVICE CO. (119230):					560.96		
<b>TRI-STATE PORTA POTTY, INC. (908)</b>							
1007	1	Invoice	BIKE TRAIL/PORTA POTT	11/03/2014	90.00		17.52.579.01
Total TRI-STATE PORTA POTTY, INC. (908):					90.00		
<b>TRI-STATE SCREEN PRINTING (119187)</b>							
13178	1	Invoice	TAXI WINDOW DECALS	11/11/2014	66.00		01.14.554.00
Total TRI-STATE SCREEN PRINTING (119187):					66.00		
<b>TRI-STATE SHRED (119848)</b>							
24195	1	Invoice	PAPER SHREDDING EVE	10/31/2014	250.00		13.44.929.00
Total TRI-STATE SHRED (119848):					250.00		
<b>VALLEY PERENNIALS (118994)</b>							
5814	1	Invoice	SYMPATHY FLOWERS	11/15/2014	50.00		01.21.549.00
Total VALLEY PERENNIALS (118994):					50.00		
<b>VERIZON WIRELESS (316)</b>							
111514	1	Invoice	VERIZON JET PACK FOR	11/15/2014	38.01		01.21.652.03
Total VERIZON WIRELESS (316):					38.01		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>WAL-MART COMMUNITY (CC) (1258)</b>							
111514	1	Invoice	HOLIDAY DECORATIONS	11/15/2014	176.08		01.11.929.07
111514	2	Invoice	OFFICE SUPPLIES	11/15/2014	35.97		01.13.651.02
111514	3	Invoice	JANITOR SUPPLIES	11/15/2014	22.64		01.13.654.00
111514	4	Invoice	OFFICE SUPPLIES	11/15/2014	91.31		01.21.651.00
111514	5	Invoice	INVESTIGATION MATERI	11/15/2014	21.94		01.21.652.03
111514	6	Invoice	SUPPLIES	11/15/2014	50.37		01.41.652.00
111514	7	Invoice	TURNER HALL MAINTEN	11/15/2014	68.47		58.54.820.00
Total WAL-MART COMMUNITY (CC) (1258):					466.78		
<b>WATCHGUARD VIDEO (119323)</b>							
SRORD0011	1	Invoice	CAMERA REPAIR/SQUAD	11/05/2014	254.00		01.21.513.06
Total WATCHGUARD VIDEO (119323):					254.00		
<b>WEBER PAPER COMPANY (40)</b>							
586523	1	Invoice	CITY HALL RESTROOMS	11/06/2014	211.14		01.13.511.08
Total WEBER PAPER COMPANY (40):					211.14		
<b>WEX BANK (CONNOCO) (119104)</b>							
103114	1	Invoice	PUBLIC WORKS-GAS	10/31/2014	223.84		01.41.655.00
103114	2	Invoice	PARKS-GAS	10/31/2014	212.54		17.52.655.03
103114	3	Invoice	POLICE-GAS	10/31/2014	1,791.81		01.21.655.00
103114	4	Invoice	BUILDING-GAS	10/31/2014	58.75		01.46.655.00
103114	5	Invoice	FIRE-GAS	10/31/2014	149.75		01.46.655.00
103114	6	Invoice	PUBLIC WORKS-GAS	10/31/2014	50.00		01.41.655.00
103114	7	Invoice	POLICE-GAS	10/31/2014	50.00		01.21.655.00
Total WEX BANK (CONNOCO) (119104):					2,536.69		
<b>WEX BANK (MURPHY) (119102)</b>							
111514	1	Invoice	PUBLIC WORKS/GAS	11/15/2014	973.44		01.41.655.00
111514	2	Invoice	FIRE DEPARTMENT/GAS	11/15/2014	434.63		22.22.655.00
Total WEX BANK (MURPHY) (119102):					1,408.07		
<b>WHITE CONSTRUCTION CO., INC. (119359)</b>							
103014	1	Invoice	BUILDING IMPROVEMEN	10/30/2014	3,600.00		58.54.820.00
111514	1	Invoice	BUILDING MAINTENANC	11/15/2014	347.00		58.54.511.00
111914	1	Invoice	JANITOR/TURNER HALL	11/19/2014	350.00		58.54.536.00
Total WHITE CONSTRUCTION CO., INC. (119359):					4,297.00		
<b>WSG INC., DBA R &amp; L GAS MART (119503)</b>							
111314	1	Invoice	FUEL	11/13/2014	517.01		01.41.655.00
Total WSG INC., DBA R & L GAS MART (119503):					517.01		
Grand Totals:					212,459.90		

Vendor number hash: 4428362  
Vendor number hash - split: 7663607  
Total number of invoices: 58  
Total number of transactions: 107

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	212,459.90	212,459.90
Grand Totals:	212,459.90	212,459.90