



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 10, 2014

6:30 P.M. – CITY HALL 101 GREEN STREET

| ITEM | DESCRIPTION |
|-----------|---|
| 14C-0444. | Call to Order by Presiding Officer |
| 14C-0445. | Roll Call |
| 14C-0446. | Establishment of Quorum |
| 14C-0447. | Pledge of Allegiance |
| 14C-0448. | Reports of Standing Committees |
| 14C-0449. | Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted |

CONSENT AGENDA CA14-21

| ITEM | DESCRIPTION | PAGE |
|-----------|---|------|
| 14C-0450. | Approval of the Minutes of the Regular City Council Meeting of October 27, 2014 | 4-15 |

UNFINISHED BUSINESS

| ITEM | DESCRIPTION | PAGE |
|-------------|--|-------------|
| 14C-0435. | Second Reading and Possible Approval of an Ordinance Amending Chapter 114, "Tour Operators," of the <u>Galena Code of Ordinances</u> | 16-27 |
| 14C-0437. | Second Reading and Possible Approval of an Electric Franchise Ordinance with Jo Carroll Energy | 28-32 |

NEW BUSINESS

| ITEM | DESCRIPTION | PAGE |
|-------------|---|-------------|
| 14C-0451. | VisitGalena.org Quarterly Report | -- |
| 14C-0452. | Discussion and Possible Action on an Application by Galena Cab, Inc. for a Taxicab Business License, Valid Through April 30, 2015 | 33-35 |
| 14C-0453. | Discussion and Possible Action on an Agreement with DuBauche Communications for the Use of City Right of Way for Fiber Optics | 36-47 |
| 14C-0454. | First Reading of an Ordinance Authorizing the Execution of the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement | 48-50 |
| 14C-0455. | Discussion and Possible Action on Establishing the Amount of the 2014 Tax Levy to be Collected in 2015 | 51-57 |
| 14C-0456. | Discussion and Possible Action on the Installation of an Electric Vehicle Charging Station | 58-61 |
| 14C-0457. | Warrants | 62-69 |
| 14C-0458. | Alderspersons' Comments | |
| 14C-0459. | City Administrator's Report | |
| 14C-0460. | Mayor's Report | |
| 14C-0461. | Adjournment | |

CALENDAR INFORMATION

| BOARD/COMMITTEE | DATE | TIME | PLACE |
|-----------------------------|-------------------|-------------|-----------------------------|
| Zoning Board of Appeals | Wed. November 12 | 6:30 P.M. | City Hall, 101 Green Street |
| City Council | Mon. November 24 | 6:30 P.M. | City Hall, 101 Green Street |
| Historic Preservation Comm. | Thurs. December 4 | 6:30 P.M. | City Hall, 101 Green Street |

Posted: Thursday, November 6, 2014 at 3:30 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 27 OCTOBER 2014**14C-0419 – CALL TO ORDER**

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 13 October 2014.

14C-0420 – ROLL CALL

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner

14C-0421 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

14C-0422 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

14C-0423 - REPORTS OF STANDING COMMITTEES

None.

14C-0424 – PUBLIC COMMENTS

Andy Roth, 306 S. Main Street – Roth advised he was present on behalf of Amelia's Galena Ghost Tours. He noted they attempted to get a third unrestricted trolley license approved for over three years. Council wouldn't allow a third license. He questions why it is now a free for all? He stated he has lots of questions that will go unanswered.

James Wirth, 121 S. High Street – Wirth spoke with regard to item 14C-0406, Discussion and Possible Action on a Request by the Galena Area Chamber of Commerce to Sublease the Lower Level of the Railroad Depot. It is his understanding that some progress has been made with the possibility of a local not-for-profit artist guild that has an interest. He stated he would endorse this as it would be great to have. It would be an attraction and would enable the building to be open for the restroom facilities. He looks forward to seeing some possibilities of keeping the building open for visitors and citizens while keeping with the historic heritage of the building.

Clint Hillary, Galena Trolley Tours – Hillary introduced himself as the Compliance & Safety Director for Galena Trolley Tours. He advised he has a degree in occupational safety along with 15 years' experience in dealing with the Department of Transportation and the Federal Motor Carrier Division. Galena Trolley Tours recently went through a state and federal two day audit. The unsatisfactory safety rating has been lifted. Galena Trolley Tours has been given the ability to operate again. This was an extensive audit and they are pleased with the plans in place. Lots of stringent guidelines will be put in place for drivers, vehicles and everything else. He noted Galena Trolley Tours is a safe company to operate.

PUBLIC HEARING

Motion: Greene moved, seconded by Kieffer, to open the Public Hearing on the proposed first amendment to the Annexation Agreement between the City of Galena and Linda Pluym, Kenneth Pluym, and Rick Hochman for territory commonly known as "Cobblestone Crossing".

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner

NAYS: None

The motion carried.

14C-0425 – PUBLIC HEARING ON THE PROPOSED FIRST AMENDMENT TO THE ANNEXATION AGREEMENT BETWEEN THE CITY OF GALENA AND LINDA PLUYM, KENNETH PLUYM, AND RICK HOCHMAN FOR TERRITORY COMMONLY KNOWN AS “COBBLESTONE CROSSING”

Testimony: Dave Jansen, 108 Country View Court – Jansen stated, on behalf of the Board of Directors for Cobblestone Crossing, they fully support the turning over of the streets to the city which would include maintenance. They have been maintaining them since the beginning, even when the developer left town for three or four years. The property owners feel it is time as they have been paying taxes all of these years for those services and have not been getting them. They understand the streets have to be a certain standard. The new developer has done a superior job with the streets and improvements to the entire development.

The other issue is the sidewalks. Jansen stated he understands there is a provision in the annexation agreement for the developer to build sidewalks. The property owners are not interested in having sidewalks. He doesn't know where they would go as the nearest sidewalk is along Highway 20. It would be a sidewalk system to nowhere. The association doesn't want the responsibility or liability to maintain those sidewalks. He urged the Council to reconsider the sidewalks. He noted there are other developments in town that don't have sidewalks as well as many streets that don't have sidewalks. Many property owners were present to support Jansen's statements.

Motion: Greene moved, seconded by Kieffer, to close the Public Hearing on the proposed first amendment to the Annexation Agreement between the City of Galena and Linda Pluym, Kenneth Pluym, and Rick Hochman for territory commonly known as “Cobblestone Crossing”.

Discussion: None.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

Motion: Painter moved, seconded by Bernstein, to open the Public Hearing on proposed amendments to Chapter 114, “Tour Operators,” of the Galena Code of Ordinances.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

14C-0426 – PUBLIC HEARING ON PROPOSED AMENDMENTS TO CHAPTER 114, “TOUR OPERATORS,” OF THE GALENA CODE OF ORDINANCES

Testimony: Ron McIntyre, 313 Apache Court – McIntyre questioned how all of this got started? Why are we having this trolley issue? What have the trolley operators done to the City of Galena to cause this? The operators have done nothing but sell Galena. All summer long all he has heard is what is going on with the trolleys. Who started it? He questioned if the trolleys have embarrassed the City of Galena. He noted not one City Council member has ever taken a city tour. He issued the Council a challenge. He advised he would pull up out back of City Hall on Thursday at 1:30 in the afternoon to give any council members interested a free tour of Galena.

They have showed Galena to over 18,000 people. The council is now talking about limiting the number of trolleys on the street but issuing more licenses. The American Steamboat Association brings 100's of people up the river which are brought into Galena. McIntyre questions if they are supposed to call them and tell them we don't want them here because the City Council says we can't. McIntyre told the Council to go ahead and give Noreen her license. There is plenty of room. He stated Rick Pariser started a lot of this. The spin-off is ridiculous. He added it gets frustrating to hear this stuff day after day. He urged the Council to "kill it". As a taxpayer he would like this to end and for the City to let them do their jobs and stay out of their way.

Bob Roth, Attorney, Galena Trolley Tours – Roth stated we are here because the tour company in Galena for the past 30 years was selected for an audit by the Federal Motor Carrier Association. That audit took place last year. Throughout the year there were lots of calls and meetings with representatives of the Federal Motor Safety Carrier Administration. A hearing was held on September 15 and 16, 2014 at Galena Trolley Tours. Randy Seals and Special Agent Hooks from the MFSCA came to Galena and questioned Noreen Brill, Clint Hillary and myself. Midway through the second day they looked under all of the trolleys. At the end of all of this they lifted the unsatisfactory rating and upgraded them to conditional. She has been given a license to operate these trolleys intrastate. She doesn't want the right to go out of state. She wants to operate in the City of Galena like she has been for the past 30 years. When her license was lifted, it was opened up to another tour operator. They are asking for the benefit to have the same opportunity to continue. He asked the Council accept the application by Noreen Brill for the third unrestricted license she deserves. She has abided by having an office as well as storing her vehicles off of the street. When this was opened up to other operators, they were not required to do the same thing. Roth again urged the Council to give Noreen the same consideration as in the past years to operate with an unrestricted license.

Rick Pariser, 113 S. High Street – Pariser stated his residence is on the route of the trolley tours. He noted the last two speakers represented operators. He is here to represent himself and his neighbors. The City needs to be concerned about the lifestyle, peace and tranquility of the neighborhood. He got the impression that this was placed on the last agenda to push it through. He appreciated the motion to hold his public hearing. This has to be looked at from the citizen's point of view and how they are affected by the trolleys. He noted this is a privilege for the operators, not a right, and not something they can demand. There has to be caveats. When operating a trolley one consideration should be doing so with the least adversity in the neighborhoods they are going through. A lot of issues have been addressed over the years such as no diesels. We have talked about large vehicles that were oversized vehicles that were too large to maneuver down the streets. Pariser urged the Council to put someone in charge of the trolleys. Identify a position or a person to oversee them. He advised he queried Chief Lori Huntington to see how many enforcement actions were taken in the past year. She had none. Pariser found it hard to believe, with all of the tours given, there were no enforcement actions at all. Someone should be tracking this. Pariser suggested looking at the economics of this as well. They pay \$150 per year to apply for a license. From what was stated earlier, one company has carried 18,000 passengers so far this year. That is approximately a quarter of a million dollars for one company. He questioned if some of that money should be coming back to the City. He suggested charging the operators so much for each vehicle which could be put in a separate fund to help maintain our historic sites

Andy Roth, 306 S. Main Street – Roth questioned what research and what study has been done to back up a third license? What has changed that now all of a sudden it can be opened up?

James Wirth, 121 S. High Street – Wirth stated he has a Bachelor's Degree in Business Administration. He has worked in urban planning and has a special love of historic preservation. He has worked on several projects. He stated he comes trying to provide some background and expertise on the matter being brought before the council. He has by no means done a complete study but has spent many hours studying the Tour Operators Ordinance.

Wirth referred to Section 114.04, Annual License and Fees. He questions what the optimum number of licenses is. As the previous speaker pointed out, do we want to preclude any visitors

from taking a tour by saying we don't have the capacity to accommodate? He advised he has seen as many as five trolleys in an hour stopping in front of his home pointing out its significance to visitors. What would be the optimum number if a determination were made for that?

Wirth noted the annual license fee is \$150. Another City's tour license fees are based on percentage of revenue collected. For example the first \$2,000 of revenue is \$38.50 with each additional \$1,000 after that \$1.95 per \$1,000 as well as a 50 cent per person fee. Charleston, South Carolina has an annual fee of \$17,500. Wirth stated while he is not suggesting the fee be \$17,500, it might be worth looking at how those figures are derived at to make it equitable and fair to the tour operator and to the City.

Wirth advised the ordinance states there shall be no more than three licenses issued and outstanding at any time. He questions why there is a limit and, if there is a limit, is three the optimum number?

Wirth referred to the size of vehicles. The noted larger vehicles don't have the same accessibility as smaller size vehicles. Larger vehicles serve a purpose but are limited to the other limits where greater road space is available.

Wirth referred to Section 114.08, (C), Oversize and/or underpowered vehicles. He stated the State of Illinois Drivers Handbook states that the left lane should be clearly seen. The problem with larger tour vehicles is that when the large vehicle is on a narrow street, there are times when there are one or two vehicles behind them and they graciously try to pull to the side and the driver motions for the cars to move forward. Wirth feels the problem is that the driver cannot see what is on the other side of the trolley or bus. Those vehicles are trusting that the trolley driver did not miss something. Wirth feels this causes a danger for collision in residential neighborhoods. It is dangerous to pass any type of trolley vehicle. He noted smaller vehicles don't cause that same danger. Smaller vehicles do not obstruct the view for the person who tries to go around and they are able to move more quickly. He felt for that reason the City should limit the size in historic residential districts.

Wirth referred to Section 114.08, Section D, Operations, impeding traffic flow. Wirth stated quite honestly people taking a ride are expecting to see things slowly and not keeping up with traffic. They are going slower to show people what is here. Wirth feels this is all the more reason to have smaller vehicles. He feels it is fine to say in theory that it may or may not impede the flow of traffic. He feels this one is virtually impossible to comply with.

Wirth referred to Section 114.08, Section F, Parking, loading. Wirth stated he has concerns with trolleys loading and unloading in the street from a safety standpoint.

Wirth referred to Section 114.08, Section H, Prohibited vehicles. He questioned if Segway's were considered tour service vehicles. Are they prohibited or are they allowed under this ordinance?

Wirth referred to Section 114.01, Section E, Preservation of Streets. Wirth stated he supports the intent of the ordinance. He felt this section would be a question for engineering to determine whether a large vehicle is creating any kind of hazard on the streets.

Wirth stated he found that the ordinance in the City of Charleston, South Carolina was based upon traffic studies. It is his understanding that our City has never commissioned a traffic study for the City of Galena. He recommended having a traffic engineer look at our streets and tell us which ones are viable. Wirth advised Frank Gruber, a former resident of Third Street, is a traffic engineer who might be able to do a study. The City needs to look for the good of the visitors and citizens alike while protecting the City's integrity. Wirth urged the Council to give serious consideration to a traffic study.

Ron McIntyre, 313 Apache Court – McIntyre noted this is everything he has talked about. Cars crowd on their back ends. He has experience with Charleston, South Carolina as he has traveled there constantly. McIntyre noted Rick Pariser lives next door to one of the most historic homes in

Galena. Are they not supposed to point that out? He added if they are going to pass an ordinance for no diesels on the hill then they should include everything. He ended stating it is frustrating to hear this stuff day in and day out.

Kari Rusch, Galena Carriage Company, 9261 Rocky Hill Road – Rusch feels we should be comparing apples to apples. Charleston, South Carolina is historic and is similar; however, they have 40 carriages running on six different routes. Comparing Galena to a \$17,500 fee is not comparing apples to apples. She noted as for zero infractions, all of the operators come to work wanting to follow the law. This shows they care. She noted she would never do 4 carriages for the City of Galena. Safety is her number one priority. She would never put an animal on the street that would hurt someone.

James Wirth, 121 S. High Street – Wirth stated he did not indicate that a \$17,500 fee is appropriate. He is stating the City should look at what would be equitable for this community. He advised he did not do a comprehensive study but simply a comparison of one. Their regulations are done based on traffic studies.

Motion: Greene moved, seconded by Kieffer, to close the Public Hearing on proposed amendments to Chapter 114, "Tour Operators," of the Galena Code of Ordinances.

Discussion: None.

Roll Call: AYES: Lincoln, Painter, Bernstein, Fach, Greene, Kieffer, Renner
NAYS: None

The motion carried.

Motion: Kieffer moved, seconded by Bernstein, to open the Public Hearing on a proposed ordinance titled "Motorized Vehicles for Hire" pertaining to Taxicabs in the City of Galena.

Discussion: None.

Roll Call: AYES: Painter, Bernstein, Fach, Greene, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

14C-0427 – PUBLIC HEARING ON A PROPOSED ORDINANCE TITLED "MOTORIZED VEHICLES FOR HIRE" PERTAINING TO TAXICABS IN THE CITY OF GALENA

Testimony: David O'Donnell, 4631 N. Ford Road – O'Donnell thanked the City for their swift reaction to putting an ordinance together. He stated he is not just doing this for himself but for the safety of all operators doing business. Randy Seals from the FMCSA has inspected and audited each of his vehicles. He has a clean slate with Galena Charter.

O'Donnell stated after looking at the ordinance a little closer, he noticed cab stands. He advised they do not need cab stands. He suggested making certain spots on Main Street for them to get off to the side to pick up. He also recommended making spots on Main Street for all to unload.

O'Donnell questioned if he in fact has to keep track of all fares for the City.

The ordinance includes a provision that cabs have to stand 5 feet behind each other. O'Donnell stated his main reason for bringing this up is because of other cab companies and other people doing business in Galena that are not safe and are not playing on the same ball field. O'Donnell advised he has shared different applications from other communities with Mark Moran.

Motion: Painter moved, seconded by Bernstein, to close the Public Hearing on a proposed ordinance titled "Motorized Vehicles for Hire" pertaining to Taxicabs in the City of Galena.

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner
NAYS: None

The motion carried.

CONSENT AGENDA CA14-20

14C-0428 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 13, 2014

14C-0429 – APPROVAL OF BUDGET AMENDMENT BA15-05 FOR DOWNTOWN SIDEWALK STUDY AND RECREATIONAL TRAIL ENGINEERING

14C-0430 – APPROVAL OF STRAY DOG PICK-UP CONTRACT WITH JO DAVIESS COUNTY

14C-0431 – ACCEPTANCE OF AUGUST 2014 FINANCIAL REPORT

14C-0432 – APPROVAL OF CHANGE ORDER #1 FOR GATEWAY PARK RESTORATION PROJECT

Motion: Fach moved, seconded by Kieffer to approve Consent Agenda CA14-20.

Discussion: None.

Roll Call: AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

14C-0404 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE TO VACATE APPROXIMATELY 0.10 ACRES OF STREET RIGHT-OF-WAY ADJACENT TO 208 LAFAYETTE STREET

Motion: Greene moved, seconded by Painter, to approve the second reading of an ordinance to vacate approximately 0.10 acres of street right-of-way adjacent to 208 Lafayette Street, item 14C-0404.

Discussion: None.

Roll Call: AYES: Greene, Lincoln, Kieffer, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

14C-0406 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY THE GALENA AREA CHAMBER OF COMMERCE TO SUBLEASE THE LOWER LEVEL OF THE OLD RAILROAD DEPOT

Motion: Bernstein moved, seconded by Kieffer, to table item 14C-0406 until the next regular meeting.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

NEW BUSINESS

14C-0433 – DISCUSSION AND POSSIBLE ACTION ON THE FIRST AMENDMENT TO THE ANNEXATION AGREEMENT BETWEEN THE CITY OF GALENA AND LINDA PLUYM, KENNETH PLUYM, AND RICK HOCHMAN FOR TERRITORY COMMONLY KNOWN AS “COBBLESTONE CROSSING”

Motion: Greene moved, seconded by Lincoln, to approve the first amendment to the Annexation Agreement between the City of Galena and Linda Pluym, Kenneth Pluym, and Rick Hochman for territory commonly known as “Cobblestone Crossing”.

Discussion: Greene feels it is about time the City does something out there. He noted there are lots of areas in town that don't have sidewalks. He was in favor of eliminating the sidewalk requirement.

Lincoln stated he didn't agree last time and is still not 100 percent agreeable this time. Should the City move to allow the removal of the sidewalks, Lincoln recommended looking at the subdivision standards and removing the sidewalk language. He felt the whole point of the language was to encourage developments to put sidewalks in. Lincoln stated he would not be in favor of removing the sidewalks but he agrees it is time for the City to take over the streets. The developer has made the necessary improvements.

Painter noted this item relates specifically to amending the annexation agreement. She feels it is unfortunate that we have areas without sidewalks. If we don't start requiring them, we are just going to get more and more areas without them. She would, however, agree the City should begin plowing the streets.

Mayor Renner questioned if the property owners had the responsibility of paying for the installation of the sidewalks? Mr. Jansen advised they did no.

Mayor Renner called the developer, Don Wiene forward. Renner advised back in 2002 when he was sitting on the Zoning Board and the plans were provided, the plans indicated 12 single family dwellings, 5 quads and 21 duplexes. Renner questioned if that was still the plan. Wiene indicated it was. Renner further questioned if Wiene had seen the agreement which included the requirement for the sidewalks to be on one side. Wiene indicated he had.

Fach stated the last time this came up before the City Council he was definitely against the idea of letting the developer out of the sidewalk requirement. Fach agreed with Lincoln. He questioned when, if ever, would the City decide to enforce this requirement. He agrees if we aren't going to enforce it, it should be removed from the ordinance.

Mayor Renner noted both Maple Ridge and Scenic Meadows have installed sidewalks.

Fach questioned if the City would be liable should a child be in the street on a tricycle and get hit. Nack advised the City wouldn't necessarily be liable, however, it would depend on the facts of the case.

Bernstein stated while they might not feel the sidewalks are necessary now, it could become a problem down the Road. Renner agreed stating they would then ask the City to install them at the City's expense.

Roll Call: AYES: Lincoln, Greene, Kieffer
NAYS: Painter, Bernstein, Fach

The motion was denied. (A super majority was required for approval).

14C-0434 – FIRST READING OF AN ORDINANCE TO ACCEPT OWNERSHIP BY DEDICATION OF THE PUBLIC STREETS, SANITARY SEWER SYSTEM, WATER DISTRIBUTION SYSTEM, AND STORM WATER SYSTEM IN THE COBBLESTONE CROSSING SUBDIVISION

A motion to approve was made and later withdrawn.

Discussion: Fach questioned if it is a sure thing that the street lights will be put in as specified. Moran advised there would be no guarantee of that. He provided a list of what the deficiencies are at this time (i.e., street lighting, sidewalks and areas of rip rap). Moran advised typically the city would not accept ownership until all of these things were complete.

Painter stated, while she is not doubting the contractor, it is not good practice to accept things prior to them being complete. She would be agreeable to only taking over the plowing of the streets at this time.

Greene felt there was no reason this should not be passed. He doesn't see a problem with approving it. Kieffer agreed. They feel Mr. Wienen will do the right thing out there.

Bernstein disagreed. Unexpected things can happen. She feels it is prudent to wait until everything is complete before accepting. Lincoln agreed stating it is clearly spelled out what needs to be done. He too would be in favor of taking over the plowing of the streets.

Fach feels the experience with this whole development has been enough that the City should exhibit prudence.

Motion: Painter moved, seconded by Fach, to table item 14C-0434 until all items are completed but agree to taking over the plowing of the streets for the winter.

Roll Call: AYES: Bernstein, Fach, Lincoln, Painter
NAYS: Greene, Kieffer

The motion carried.

14C-0435 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE AMENDING CHAPTER 114, "TOUR OPERATORS" OF THE GALENA CODE OF ORDINANCES

A motion to approve was made and later withdrawn.

Discussion: Fach questioned why something isn't written into the ordinance for those businesses who come into the City, load passengers within the city, take them out of town for a tour and then return to discharge passengers at a restaurant.

Nack advised it would be very difficult to regulate businesses outside of Galena. Tour busses are exempt because they are licensed for intrastate travel.

Renner questioned if Council wished to consider raising the fees. Painter noted one thing not mentioned is the trolley companies do pay an entertainment tax.

Painter stated she is in favor of a third license. She noted as the council makes decisions, they sometimes receive more information, are able to think about it more, and make changes. The City had an ordinance with a lot of holes in it.

At any one given time each company can have three vehicles on the route. The trolleys are limited to designated routes.

Fach would like to look at other cities to see what they have elected to do as solutions to problems. He was in favor of opening up multiple unrestricted licenses and questioned if we could do a traffic study.

Bernstein stated she would be in favor of putting someone in charge. She feels it would be useful to designate someone on the staff that people could turn to if they have complaints and/or questions.

Motion: Fach moved, seconded by Painter, to table item 14C-0435, approval of an Ordinance amending Chapter 114, "Tour Operators" of the Galena Code of Ordinances.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner
NAYS: None

The motion carried.

14C-0436 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE TITLED "MOTORIZED VEHICLES FOR HIRE" PERTAINING TO TAXICABS IN THE CITY OF GALENA

Motion: Painter moved, seconded by Kieffer, to approve an ordinance titled "Motorized Vehicles for Hire" pertaining to taxicabs in the City of Galena.

Discussion: Renner questioned if there needs to be a restriction on the number of vehicles allowed per business. Council discussed and agreed to deal with it if a problems arises.

Moran advised it is necessary for the operator to maintain a manifest that includes the fares he collects. This would provide a good record if we were following a lead to determine if an individual is here or there at a particular time.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

14C-0437 – FIRST READING OF AN ELECTRIC FRANCHISE ORDINANCE WITH JO CARROLL ENERGY

Motion: Painter moved, seconded by Fach, to approve the first reading of an Electric Franchise Ordinance with Jo Carroll Energy.

Discussion: Painter was in favor of approving the first reading but felt we should work on the exclusivity clause and the length of time of the ordinance. She would like to see 5 or 10 years. She also recommended requesting a plan from Jo Carroll lighting on the installation of LED lighting. She was opposed to approving in its current state.

Lincoln agreed the City needs to keep on top of them with regard to LED lights. He questioned what would happen if the City were to put provisions in and they don't agree to it.

Kieffer was in favor of a 5 year agreement. Painter was concerned with only a 5 year agreement, we wouldn't get the LED lights installed.

Bernstein was also concerned with the exclusivity language. Because there is so much in the works with alternative energy, she feels this would be a mistake. She would prefer to explore further.

Nack advised they could go with a 15 year agreement for simply the distribution of energy. The City could also build in a penalty if they fail to get the LED lights installed.

Amended

Motion: Fach moved, seconded by Bernstein, to amend the motion to make it a 5 year agreement.

Amended

Roll Call:

AYES: Bernstein, Fach
NAYS: Painter, Greene, Kieffer, Lincoln

The amended motion was denied.

Main

Motion

Roll Call:

AYES: Lincoln, Painter, Bernstein, Greene, Kieffer, Renner
NAYS: Fach

The motion was approved.

14C-0438 – DISCUSSION AND POSSIBLE ACTION ON A PETITION TO THE JO DAVIESS COUNTY BOARD OF APPROPRIATION FOR THE DEWEY AVENUE BRIDGE REPLACEMENT PROJECT

Motion: Greene moved, seconded by Kieffer, to approve sending a petition to the Jo Daviess County Board of Appropriation for the Dewey Avenue Bridge Replacement Program.

Discussion: Council would like to move as quickly as possible on this.

Roll Call:

AYES: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner
NAYS: None

The motion carried.

14C-0439 – WARRANTS

Motion: Kieffer moved, seconded by Painter to approve the Warrants as presented, Item 14C-0439.

Discussion: None.

Roll Call:

AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner
NAYS: None

The motion carried.

14C-0440 – ALDERPERSONS' COMMENTS

Trolleys – Bernstein wished to clarify the comment made that no council member has ever taken a trolley tour. She has taken a tour. Lincoln agreed stating he has taken a motorized and walking tour.

Fire Department – Painter commended the Fire Department and expressed thanks for their fine open house. It was very interesting and the Fire Department is a very professional department to be very proud of.

Snow Plowing – Painter stated she would like to look at some type of alternate side plowing on some of the streets. This would make it possible to get one whole side of the street plowed up to the corner. While she understands it would be complicated, there are some areas that would really benefit from it.

Busy Weekend – Lincoln noted the town was very busy this weekend. Everyone did a nice job. The Halloween parade was a big success. He doesn't know if we will ever be able to top the weather. The volunteers were great.

Trolleys – Lincoln stated he would like to see they trolley groups getting along. They need to set a good example. We have been down this road more than enough times.

Trolleys – Greene noted the trolley problems today are nothing compared to 10 years ago.

October – Greene stated he doesn't think the town has ever been busier for the month of October.

Halloween Parade – Fach stated we had an impressive crowd for the Halloween parade.

Parking – Fach suggested looking into parking cars below the dike between the river and the dike on busy weekends.

Thank you – Fach thanked Mayor Renner for his help with the Halloween parade.

14C-0441 – CITY ADMINISTRATOR'S REPORT

Tax Levy – The Tax Levy will be on the next agenda.

Shred & Recycle – The first annual shred and recycle event is scheduled for Friday, October 31, 2014 from 9 a.m. – 11 a.m. We will also be accepting batteries and CFL bulbs as well.

Sustainability Award – Moran announced he and Mayor Renner traveled to Chicago to accept the sustainability award. There were 24 awards given out for the whole state of which 5 were cities.

Third & Rives – Moran announced the City has received a \$199,000 grant for installation of sewer on Third and Rives. He thanked Sharon Peppin for her work in writing the grant.

14C-0442 – MAYOR'S REPORT

October has been a very busy month. Renner stated he would like to see how many amendments have been made to the trolley ordinance since its inception. He hopes all can get along and move ahead.

14C-0443 - ADJOURNMENT

Motion: Kieffer moved, seconded by Bernstein to adjourn.

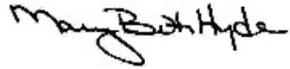
Discussion: None.

Roll Call: AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner
NAYS: None

The motion carried.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Beth Hyde". The signature is written in a cursive, flowing style.

Mary Beth Hyde
City Clerk

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: October 6, 2014

RE: Tour Operators Ordinance

A handwritten signature in black ink, appearing to be "Mark Moran", is written over the "DATE:" line.

At the August 11, 2014 city council meeting, the council postponed action indefinitely on a proposal to increase the number of unrestricted tour operator licenses. During the related discussion it was suggested that the entire Tour Operators ordinance be reviewed prior to taking any action regarding the number of licenses. I am presenting for your review suggested changes to the ordinance.

Over the course of several months, both the public and the city council have made suggestions during council meetings for improving the ordinance. In drafting the proposed changes, I attempted to incorporate the suggestions as much as possible while maintaining the structure of the ordinance. A summary of the principal changes is provided on the following page.

The ordinance is on the agenda as a first reading. This will allow the public the opportunity to make comments about the ordinance during two meetings. You could also choose to conduct a public hearing prior to the second reading.

Please let me know if you have any questions. Thank you.

Tour Operators Ordinance Amendment Synopsis

| Chapter | Proposed Change |
|------------------|---|
| 114.04 (B) | Reduces the maximum number of tour service vehicles permitted on the road at any given time from four to three per business. |
| 114.04 (B)(1)(b) | Eliminates the “restricted” license. Add a third tour operator license. |
| 114.04 (B)(1)(c) | Institutes a start time of not earlier than 10 a.m. for vehicle tours. |
| 114.04 (B)(1)(d) | Requires tours conducted after 6:00 p.m. (was 7:45 p.m.) to be conducted in a fully enclosed vehicle so sound from the tour cannot be heard outside the vehicle. |
| 114.05 (D)(1)(c) | Requires each applicant to provide a copy of each driver’s Commercial Driver’s License (CDL). |
| 114.05 (D)(1)(e) | Requires each applicant to provide proof of insurance for the business and for each vehicle. |
| 114.05 (D)(1)(e) | Requires each applicant to provide their current State of Illinois Vehicle Safety Inspection sticker for each vehicle. |
| 114.05 (D)(2) | Clarifies that closing a tour business for the winter is not considered an interruption of service that would result in loss of license. |
| 114.06 (A) | Clarifies that tour service businesses licensed by the City must have a permanent address in the City of Galena. |
| 114.06 (D) | Clarifies that only licensed tour operator businesses may sell tickets from vehicle loading zones. |
| 114.08 (F) | Expands the ordinance to permit licensed tour operators to unload at businesses, such as restaurants, provided they are not impeding traffic or otherwise violating any traffic laws. |
| 114.08 (I) | Adds a provision to require tour service operators to provide proof of vehicle maintenance as may be required by state and federal agencies (in addition to Illinois Vehicle Safety Inspection sticker). |
| 114.10 (A) | Clarifies that operators loading passengers in Galena, but transporting them outside of Galena are not subject to the licensing requirements of the ordinance. The proposed language would permit not more than one stop in Galena, such as at a restaurant, before or after touring outside of Galena. |
| 114.11 (C) | Clarifies that the Galena Police Department is responsible for the enforcement of the ordinance. |

 **CHAPTER 114: TOUR OPERATORS**

Section

- [114.01](#) Intent
- [114.02](#) Definitions
- [114.03](#) License required
- [114.04](#) Annual license and fees
- [114.05](#) Form and content of license; application process
- [114.06](#) Established place of business
- [114.07](#) Vehicles restricted to approved route
- [114.08](#) General tour service business regulations
- [114.09](#) Additional regulations for nonconventional vehicles
- [114.10](#) Exceptions
- [114.11](#) Violations; enforcement

 **§ 114.01 INTENT**

It is the intent of the City Council to allow vehicle and horse drawn carriage tours of the community, but to regulate such tours and tour businesses in a manner that will protect the livability and attractiveness of the community. The tour business restrictions found herein are necessary for the following reasons:

- (A) To recognize that tours and sightseeing-type businesses have a positive effect on the economic development of the city and help to further promote the tourism industry;
- (B) To protect the health, safety and welfare of the citizens of the city by limiting the number of tour vehicles and horse drawn carriages, thereby easing pollution and assuring adequate pure air, avoiding congestion in the public streets, and lessening ambient noise levels;
- (C) To preserve the desirability and livability of residential neighborhoods by limiting tours through the residential areas of the city;
- (D) To preserve the property values and protect the health and safety of the residents of those neighborhoods by limiting tour-related traffic through the residential areas of the city;
- (E) To preserve and protect residential streets that were not constructed or intended for the vehicle loads or additional traffic created by tour vehicles;
- (F) To protect the city's investment in pedestrian oriented improvements by encouraging exploration of the city on foot;
- (G) To protect pedestrian safety by regulating loading and parking, and attempting to avoid further traffic congestion in the downtown area;

(H) To protect the historic integrity of an historically important community by preventing the proliferation of vehicles that imitate historic vehicles, but have no actual historic merit.

('69 Code, § 12-113) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-05-12, passed 5-9-05; Am. Ord. O-06-09, passed 5-24-06; Am. Ord. O-07-10, passed 5-29-07)

 **§ 114.02 DEFINITIONS.**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

LICENSE, TOUR GUIDE BUSINESS. The license required to legally operate a tour guide business within the City of Galena.

LICENSE, TOUR SERVICE. The license required to legally operate a tour service business within the City of Galena.

TOUR GUIDE BUSINESS. A person, firm, corporation or other legal entity which provides a tour or sightseeing service for any form of remuneration, by providing personnel that step on a previously loaded bus or other vehicle owned, rented, or leased by a different entity, and guide that vehicle through the city.

TOUR SERVICE BUSINESS. A person, firm, corporation or other legal entity, which provides a tour or ~~sight seeings~~sightseeing service for any form of remuneration through the use of vehicles owned, rented or leased by that same entity.

('69 Code, § 12-115) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-05-12, passed 5-9-05; Am. Ord. O-06-09, passed 5-24-06; Am. Ord. O-07-10, passed 5-29-07)

 **§ 114.03 LICENSE REQUIRED.**

It shall be unlawful to guide, give or otherwise coordinate tours of the city for any form of remuneration, either as a tour guide business or as a tour service business, as defined below, without the required license(s), as provided for herein.

('69 Code, § 12-114) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-07-10, passed 5-29-07) [Penalty, see § 110.99](#)

 **§ 114.04 ANNUAL LICENSE AND FEES.**

All licenses pertaining to this chapter shall be valid for a period of not greater than one year, and shall expire at midnight on the 30th day of April of each year.

EXHIBIT A

~~(A) —(A)—~~ *Tour guide business license.* A license allowing a person, firm, corporation or other entity to operate a tour guide business as defined in this chapter.

- (1) Fee: \$50 per license.
- (2) Limit: None.

(B) *Tour service license.* A license allowing a person, firm, corporation or other legal entity to operate a tour service business, as defined in this chapter. There shall be no limitation as to the number of tour service vehicles each licensee may rent, own, or lease; provided, however, that each license may allow a tour service business to operate up to ~~four~~three tour service vehicles at any given point in time, and only on approved routes. ~~Notwithstanding the foregoing, each licensee may operate more than four tour service vehicles at any given point in time subject to the following limitations: (1) the operation of more than four tour service vehicles shall occur no more than 12 times per year; (2) no less than three days prior to operating more than four tour service vehicles, the licensee shall notify the Police Department; and departures and arrivals shall be staggered at least ten minutes apart.~~

(1) (a) Fee. The fee for each license shall be \$150.

(b) There shall be no more than three licenses issued an outstanding at any time. ~~Two of the aforementioned licenses shall be classified as a tour operators unrestricted license and one of the aforementioned licenses shall be classified as a tour operators restricted license.~~

(c) A tour operator ~~with a restricted license shall have restricted hours of~~may provide tours operation from between the hours of 6:00 p.m. until and 10:00 p.m.

(d) Any person, firm, corporation or other legal entity with a tour operators license, ~~unrestricted or restricted license,~~ who operates a tour service after ~~7:45~~6:00 p.m. shall be required to conduct their tours in a fully enclosed tour service vehicle. It shall ~~be~~ unlawful to operate any sound reproducing device for the production of sound that is audible beyond the confines of the tour service vehicle.

(e) Any person, firm, corporation or other legal entity with a tour operators license, ~~unrestricted or restricted license,~~ shall comply with the route designations of § 114.07 of the Code of Ordinances of the City of Galena.

(2) Tour guides. Although tour guides employed by a tour service business do not need an individual tour guide business license, all tour guides employed by the tour service business shall comply with all other tour guide business regulations stipulated in this chapter. The tour service business shall be responsible for assuring that each tour guide in their employment will fully comply with all regulations as set forth herein.

('69 Code, § 12-116) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-02-08, passed 5-13-02; Am. Ord. O-05-25, passed 7-25-

05; Am. Ord. O-07-10, passed 5-29-07; Am. Ord. O-12-05, passed 3-26-12) [Penalty, see § 110.99](#)

 **§ 114.05 FORM AND CONTENT OF LICENSE; APPLICATION PROCESS.**

- (A) *Form; filing of application.* The tour guide business and tour service licenses and the applications therefore shall each be in a form and shall include information such as may be prescribed from time to time by the City Clerk. The appropriate license(s) shall be conspicuously displayed at the established place of business.
- (B) *License fee.* An application for a new license, or for renewal of an existing license, shall be made to the City Clerk, and shall be on a form provided by the City Clerk. Said application shall include the appropriate fee, which shall be paid at the time of application. An application for a tour guide business or tour service business license may be made at any time during the calendar year, provided that the full license fee is paid, and said fee shall not be prorated.
- (C) *Issuance.* A tour guide or tour service business license shall be issued by the City Clerk upon successful completion of all requirements listed in ~~§114.07~~114.08, ~~and~~ upon full compliance with all application procedures and payment of the full license fee, and upon approval by the City Council.
- (D) *Tour service specifications.*
 - (1) An application for a tour service business license must include the following:
 - a. ~~A~~ list of all vehicles owned by the tour service business and used for tours.
 - b. ~~and must include a~~ list of all drivers of those vehicles and all tour guides employed by the tour service business.
 - c. A copy of the driver's license and Commercial Driver's License (CDL) for each driver. Additionally, if
 - d. If the vehicle(s) used in the tour service business are rented or leased, a copy of the rental or lease agreement(s) shall accompany the application. Said lease or rental agreement shall extend throughout the entire licensing period. An applicant must own or possess, by lease for the entire licensing period, at least one tour service vehicle to be eligible for and to receive a tour service license.
 - e. A Certificate of Liability Insurance for the tour service business and the insurance identification card for each vehicle.
 - f. Current and valid State of Illinois Vehicle Safety Inspection sticker for each vehicle.

EXHIBIT A

~~(1)~~(2) Additionally, in order to maintain a valid tour service business license, a tour service business must provide tours to paying customers without interruption of more than 60 consecutive days in any license year. It shall not be considered an interruption of service if a tour service business closes for up to 120 days during the period December 1 through March 31 and notifies the Galena Police Department of the closure.-

~~(2)~~(3) All applicants for tour service licenses shall comply with the Americans with Disabilities Act (ADA) of 1990, 42 U.S.C. 12101 et seq.

~~(3)~~(4) All applications for tour service licenses and all vehicles used by those tour service businesses shall be subject to City Council approval, on an annual basis, at the last-first regular City Council meeting in April or the next regular meeting thereafter.

(E) *Nontransferability; compliance with state law.* No license issued under this chapter shall be transferable or assignable to entities other than the business owners specifically listed on the license application. All businesses shall comply with the State of Illinois Assumed Business Name Act, and all other state laws pertaining the name and operation of the business, partnership, or corporation.

(F) *Issuance priority.* Annually, licensees shall be granted renewal of their license before application of new licenses are considered; provided that the existing license is otherwise in compliance with this chapter and entitled to a license. No individual or legal entity shall be entitled to more than one such license. Provided that there are additional licenses available after issuance of a license to existing licensees, then applicants for new licenses shall be reviewed in the order they are received.

('69 Code, § 12-117) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-04-26, passed 10-25-04; Am. Ord. O-05-12, passed 5-9-05; Am. Ord. O-05-26, passed 7-25-05; Am. Ord. O-06-09, passed 5-24-06; Am. Ord. O-07-10, passed 5-29-07) [Penalty, see § 110.99](#)

 **§ 114.06 ESTABLISHED PLACE OF BUSINESS.**

(A) All tour guide and tour service businesses operating under a valid license issued by the City of Galena shall maintain a permanent address in the City of Galena, which shall be designated in the license application. Said licensee shall notify the City Clerk in writing of any change in said address, at least seven days prior to the change in address.

(B) No tour service business shall maintain more than two places of business within the city. The established place(s) of business shall be designated in the license application, and the licensee shall notify the City Clerk in writing of any change in the established

EXHIBIT A

place(s) of business at least seven days prior to the changes in or additions to places of business.

(C) Nothing in this chapter is intended to prohibit the advertising of tour guide businesses or tour service businesses or ticket sales relating to the same to be conducted from within other businesses in the city, such as restaurants and retail shops; provided, however, that no advertising in such other businesses shall be visible from outside the windows of such businesses, except in accordance with duly adopted ordinances and resolutions relating to signs.

(D) Nothing in this chapter is intended to prohibit licensed tour service businesses ~~the sale to sell of~~ tickets at loading or unloading zone areas, ~~provided~~ that no person is solicited verbally or by gesture, directly or indirectly, at any loading or unloading zone or upon the streets of the city.

('69 Code, § 12-118) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-93-48, passed 7-12-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-05-12, passed 5-9-05; Am. Ord. O-07-10, passed 5-29-07)

 **§ 114.07 VEHICLES RESTRICTED TO APPROVED ROUTE.**

All vehicles under the direction of a tour guide shall be restricted to the route, ~~or routes,~~ or streets approved by the City Council and on file at City Hall. The City Council may approve one ~~route, or may approve various or more~~ routes based on vehicle type, size, weight, and/or passenger loads. In the case that more than one approved route exists, the guided vehicle shall be restricted to the route that most closely matches the type of vehicle being used. The vehicles under the direction of a tour guide must be operated in accordance with city ordinances.

('69 Code, § 12-119) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-07-10, passed 5-29-07) [Penalty, see § 110.99](#)

 **§ 114.08 GENERAL TOUR SERVICE BUSINESS REGULATIONS.**

All tour service vehicles shall conform to all pertinent local, state and federal codes, whether or not explicitly mentioned within this chapter. In addition, the following regulations shall apply:

(A) *External advertising.* No external advertising, other than lettering identifying the name of the tour service business and/or any information as may be required by the Illinois Motor Vehicle Code. Said lettering shall not exceed 18 inches in height.

(B) *Vehicle license.* Each tour service vehicle shall be licensed as may be required by the State of Illinois for such vehicle, ~~and shall also have a City Motor Vehicle License, as required by this code.~~

EXHIBIT A

- (C) *Oversize and/or underpowered vehicles.* Oversized and/or underpowered vehicles can pose a threat to safety, health and general welfare when operated on the steep hills and various places with narrow pavements and/or tight turns within the city. Therefore, use of tour service vehicles powered by diesel fuel or weighing over 22,500 pounds, measuring over 31 feet in length, over 8 feet in width, over 11 feet in height, are hereby restricted to those streets approved and designated as bus routes by the City Council. Underpowered vehicles are defined as those unable to climb any street grade within the city at greater than 20 miles per hour under normal conditions, and such are also restricted to the bus routes as approved by the City Council.
- (D) *Operations, impeding traffic flow.* It shall be unlawful to operate a tour service vehicle in any manner which places the occupants of the vehicle in immediate harm, or in any manner which impedes standard traffic flow on city streets. Impeding standard traffic flow shall include moving slower than the standard traffic flow or stopping in traffic lanes for other than such slowing or yielding as may be required by traffic law.
- (E) *Standing, idling.* It shall be unlawful to allow or cause to be allowed any tour service vehicle to be parked with the engine idling or running, or otherwise left standing with the engine running, either attended or unattended, for a period of greater than 15 minutes. Said requirement shall not apply to tour service vehicles parked on private property, unless said idling is creating a nuisance.
- (F) *Parking, loading.* No tour service vehicle may be parked on a city street in other than designated bus parking areas except as provided in this division. No tour service vehicle may load or unload on a city street in other than a designated bus loading zone. Tour service vehicles may also be parked, to load and unload at the places of business designated by each licensee under § [114.06](#) of this chapter, provided that the entire tour vehicle is located on the property of the licensee and not on any neighboring property, sidewalk, street, or right-of-way at the time of parking, loading, and unloading. Loading and unloading of previously ticketed and transported passengers shall be permitted at [businesses and](#) historical attractions and/or sites provided that the tour service vehicle is otherwise standing, idling and/or parked in compliance with this chapter and all other applicable laws. In no instance shall a tour service vehicle load or unload, whether on a city or private property, in such a way as to require the passenger to step or proceed into the portion of the right-of-way that is commonly traveled by motorized vehicles.
- (G) *Route.* All vehicles, either tour service vehicles or vehicles guided by tour guides, shall be restricted to the route, ~~or routes,~~ [or streets](#) approved by the City Council on file at City Hall. The City Council may approve one ~~route, or may approve various or more~~ routes based on vehicle type, size, weight, and/or passenger loads.
- (H) *Prohibited vehicles.* Only those vehicles that are designed specifically for travel on streets or highways are allowed as tour service vehicles. Multi-terrain vehicles, aircraft,

EXHIBIT A

watercraft, or any other form of vehicle shall be prohibited from the operation of any form of tour services within the city limits, the Galena River, and the airspace above the city proper, regardless of the point of origin of the tour.

- (l) *Maintenance.* All tour service vehicles shall be kept neat and clean and in proper working order at all times that the vehicles are in operation or parked on city streets. Proper maintenance shall be evidenced by a State of Illinois Vehicle Safety Inspection sticker and other state or federal maintenance and/or safety inspection certification that may be required.

('69 Code, § 12-120) (Ord. O-88-15, passed 5-9-88; Am. Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-05-21, passed 7-11-05; Am. Ord. O-07-10, passed 5-29-07) [Penalty, see § 110.99](#)

 **§ 114.09 ADDITIONAL REGULATIONS FOR NONCONVENTIONAL VEHICLES.**

- (A) Vehicles that imitate a different form of transportation, such as a plane, train or trolley, but operates as a motor vehicle on city streets, are deemed to be traveling businesses, and, as such, are an amusement and are generally inappropriate for use within the city.
- (B) Because of this, the following additional regulations shall apply, in addition to all other pertinent regulations: All such vehicles shall be painted only those colors approved as historic colors. Paint shall be semi-gloss or flat finish, and any color combinations other than monochromatic schemes shall require approval by the City Council. Natural wood, stained or varnished, shall be minimal. The only lettering or advertising allowed on the exterior of the vehicle shall be the name of the tour service business as it appears on the tour service license, and/or any information required by state, federal, or local codes. Said lettering shall not exceed 18 inches in height. Each such vehicle must receive approval by the City Council before it will be allowed to operate.

('69 Code, § 12-121) (Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-07-10, passed 5-29-07)

 **§ 114.10 EXCEPTIONS.**

The following businesses shall not be required to obtain a tour guide or tour service business license:

- (A) Businesses located within or ~~near outside~~ Galena which load passengers in ~~this Galena or outside Galena area~~ and transport those passengers for tourism purposes to places other than Galena, notwithstanding not more than one incidental stop in Galena where passengers may be unloaded;

~~(A)(B)~~ _____ and vehicles ~~Vehicles~~ specifically licensed for interstate commerce;

~~(B)~~(C) Individuals showing friends or relatives around town;

~~(C)~~(D) _____ Self-guided map tours, tour of homes fund-raisers, or other special events involving tours but requiring licenses from elsewhere in this chapter;

~~(D)~~(E) _____ Other tour-type operations that are clearly not operated as a commercial enterprise, as may be determined by the City Council.

('69 Code, § 12-122) (Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-07-10, passed 5-29-07)

 **§ 114.11 VIOLATIONS; ENFORCEMENT.**

(A) All licenses issued in accordance with this chapter are issued subject to the city's police power, and subject to all other applicable codes, ordinance, and regulations of the city, ~~and the state, and the federal government~~. Licenses issued pursuant to this chapter that are discovered to be issued in error shall be immediately revoked, and the full license fees shall be refunded by the City ~~Collector-Clerk~~ or designee thereof.

(B) Violations of this chapter shall be dealt with according to § [110.99](#) of this title, which may include suspension or revocation of an existing license in accordance with § [110.17](#), denial of future licenses or renewals, and/or a fine or other civil penalty in accordance with § [110.99](#). In addition to the causes listed in § [110.17](#), the City Council may revoke a license for failure to uphold conditions placed by the City Council on approval of a license or vehicle, or for failure to adhere to any state or local regulations pertaining to the operation of the tour guide or tour service business, including the operation of the vehicles used therein.

~~(B)~~(C) The Galena Police Department shall be responsible for the enforcement of the provisions of this chapter.

('69 Code, § 12-123) (Ord. O-93-45, passed 6-14-93; Am. Ord. O-98-21, passed 10-26-98; Am. Ord. O-07-10, passed 5-29-07) Penalty, see § [110.99](#)

Ordinance No. _____

**AN ORDINANCE AMENDING CHAPTER 114 OF THE
CODE OF ORDINANCES OF THE CITY OF GALENA**

WHEREAS, the City of Galena currently has a tour operator’s ordinance in effect which recognizes the entertainment value of such tours and the positive impact such tours have on the local economy, but also balances the need to protect the health, safety and welfare of citizens and neighborhoods of the City of Galena, and

WHEREAS, the City of Galena, from time to time, finds it necessary and in the best interest of the community, to amend the ordinance to adapt to changing business conditions and to protect the health, safety and general welfare of the citizens and neighborhoods of the City.

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 114, “Tour Operators”, of the Galena Code of Ordinances is hereby amended by deleting the strikethrough text and by adding the underlined text in the attached Exhibit A, made a part hereof.

SECTION II: All other provisions of Chapter 114 shall remain in full force and effect.

SECTION III: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be in full force and effect immediately upon its passage.

SECTION V: Passed on this _____ day of _____, A.D., 2014, in open Council.

AYES:

NAYS:

Terry Renner, Mayor

Attest:

Mary Beth Hyde, City Clerk

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: October 20, 2014

RE: Electric Franchise Ordinance

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

In 1984, the city council approved an ordinance granting the Interstate Power Company a 30-year franchise to install, maintain and operate an electric system in the City of Galena. The franchise transferred to the subsequent owners, Alliant Energy and now Jo Carroll Energy. The franchise expires next month on November 26. Jo Carroll has proposed to renew the agreement.

The current franchise ordinance spells out that the city grants the electric company the right to use City of Galena right-of-way to install and maintain all infrastructure and equipment necessary to distribute electric power to the community. As part of the franchise, the electric company agrees to hold the city harmless from any liability, damages, actions, and causes of action resulting from their activities within the public right-of-way. The franchise also requires the utility to extend service to any customer within the city limits.

Jo Carroll proposes to renew the franchise for another 30 years and make the franchise exclusive, at least in regard to distribution of power, to Jo Carroll Energy. Similar agreements in other municipalities typically range in term between five and 50 years. In the draft renewal ordinance, we have inserted a term of 15 years. We have not modified the agreement to make it exclusive. Both the term and exclusivity are issues for council consideration.

Another issue that you might consider negotiating is the conversion of the Jo Carroll-owned street lights within the city limits to high-efficiency LED. We have discussed this issue with the utility over the past year, but they have not been ready to make a full scale conversion to LED. Perhaps a phased approach could be incorporated into the new franchise.

Finally, please know that the franchise ordinance does *not* pertain to the rates charged to customers by the utility. Our code of ordinances does prescribe a "municipal utility tax" based on the amount of electricity consumed each month by each customer in the city limits. Jo Carroll includes the tax on each customer's monthly electric bill. Our electric utility tax rate is far below the statutory maximum and not apparently been increased during the term of the franchise. The municipal utility tax is separate from the franchise agreement. There is no proposal to modify the municipal utility tax.

Please let me know if you have any questions. Thank you.

ELECTRIC FRANCHISE
ORDINANCE NO. 0-84-14

AN ORDINANCE OF THE CITY OF GALENA, COUNTY OF JO DAVIESS, STATE OF ILLINOIS, GRANTING TO INTERSTATE POWER COMPANY, A DELAWARE CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO ERECT, INSTALL, CONSTRUCT, RECONSTRUCT, REPAIR, OWN, OPERATE, MAINTAIN, MANAGE AND CONTROL AN ELECTRIC PLANT WITHIN THE CORPORATE LIMITS OF SAID MUNICIPALITY AND AN ELECTRIC TRANSMISSION AND DISTRIBUTION SYSTEM CONSISTING OF POLES, WIRES, CONDUITS, PIPES, CONDUCTORS AND OTHER FIXTURES, IN, UNDER, OVER, ALONG AND ACROSS THE STREETS, LANES, AVENUES, SIDEWALKS, ALLEYS, BRIDGES AND PUBLIC GROUNDS OF SAID MUNICIPALITY FOR THE PURPOSE OF PRODUCING AND FURNISHING ELECTRIC ENERGY FOR LIGHT, HEAT AND POWER PURPOSES TO SAID MUNICIPALITY AND ITS INHABITANTS FOR A PERIOD OF THIRTY (30) YEARS FROM AND AFTER THE PASSAGE, APPROVAL AND PUBLICATION OF THIS ORDINANCE ACCORDING TO LAW.

THE CITY COUNCIL OF GALENA, ILLINOIS, DO ORDAIN AS FOLLOWS:

Section 1. That there is hereby granted unto Interstate Power Company, a Delaware Corporation, its successors and assigns, together hereinafter called the "Grantee," the right, permission, privilege and franchise, for a period of thirty (30) years from and after the taking effect of this Ordinance, subject only to the laws of the State of Illinois as now in force and to the conditions and limitations hereinafter contained, to erect, install, construct, reconstruct, repair, own, operate, maintain, manage and control an electric plant and an electric transmission and distribution system consisting of poles, wires, conduits, pipes, conductors and other fixtures, within the limits of said municipality, necessary, convenient or proper for the production, transmission, distribution and delivery of electric energy to said municipality and its inhabitants for light, heat and power purposes.

Section 2. That said Grantee, is hereby granted the right-of-way in, under, over, along and across the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality for the purpose of erecting, installing, constructing, reconstructing, repairing, owning, operating, maintaining, managing and controlling said electric plant and said electric transmission and distribution system.

Section 3. That said Grantee shall hold said municipality free and harmless of and from any and all liability, damages, actions and causes of action, caused by or through the neglect or mismanagement of the Grantee in the erection, installation, construction, reconstruction, repair, operation, maintenance, management or control of said electric plant and electric transmission and distribution system.

Section 4. That said Grantee shall not, during the erection, installation, construction, reconstruction, repair, operation and maintenance of said plant or transmission and distribution system, unnecessarily impede public travel on the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality, and shall leave all of said streets, lanes, avenues, sidewalks, alleys, bridges and public grounds upon which it may enter for the purpose herein authorized in as good condition as they were at the date of said entry.

Section 5. That said Grantee will extend service to any customer within the corporate limits of the municipality in accordance with the Service Standards of Grantee as filed with the Illinois Commerce Commission.

Section 6. That whenever any person has obtained permission from the municipality to move any building or structure which may interfere with the poles, wires or other fixtures of said Grantee, Grantee shall, upon five days' notice thereof, and at the expense of the person desiring to move such structure, remove such poles, wires or other fixtures as may be necessary to allow the passage of such structure, for a reasonable length of time, upon receipt from such person of satisfactory assurance covering the cost of such removal and replacement and any liability or damage resulting therefrom.

Section 7. That if any section or portion of a section of this Ordinance shall be declared null and void by any competent authority, the remaining portions hereof shall not be affected thereby.

Section 8. That all ordinances or resolutions or parts thereof heretofore adopted by said municipality in conflict with the terms hereof are hereby repealed.

Section 9. That said ordinance shall take effect from and after its passage, approval and publication according to law.

Passed by the Mayor and the City Council of the City of Galena,
Illinois, this 26th day of November, 1984.


CITY CLERK

APPROVED: 
MAYOR - CITY COUNCIL

ATTESTS:


CITY CLERK

(SEAL)

Ordinance # _____

ELECTRIC FRANCHISE

WHEREAS, an ordinance of the City of Galena, County of Jo Daviess, State of Illinois, granting to Jo Carroll Energy, An Illinois Co-Op, its successors and assigns, permission to erect, install, construct, reconstruct, repair, own, operate, maintain, manage and control an electric plant within the corporate limits of said municipality and an electric transmission and distribution system consisting of poles, wires, conduits, pipes, conductors and other fixtures, in, under, over, along and across the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality for the purpose of producing and furnishing electric energy for light, heat and power purposes to said municipality and its inhabitants for a period of fifteen (15) years from and after passage, approval and publication of this ordinance according to law. This agreement shall be exclusive as to Jo Carroll Energy, as it pertains to the distribution of electricity.

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION 1: That there is hereby granted unto Jo Carroll Energy, An Illinois Co-Op, its successors and assigns, together hereinafter called the "Grantee", the right, permission, privilege and franchise, for a period of fifteen (15) years from and after the taking effect of this Ordinance, subject only to the laws of the State of Illinois as now in force and to the conditions and limitations hereinafter contained, to erect, install, construct, reconstruct, repair, own, operate, maintain, manage and control an electric plant and an electric transmission and distribution system consisting of poles, wires, conduits, pipes, conductors and other fixtures, within the limits of said municipality, necessary, convenient or proper for the production, transmission, distribution and delivery of electric energy to said municipality and its inhabitants for light, heat and power purposes.

SECTION 2: That said Grantee, is hereby granted the right-of-way in, under, over, along and across the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality for the purpose of erecting, installing, constructing, reconstructing, repairing, owning, operating, maintaining, managing and controlling said electric plant and said electric transmission and distribution system.

SECTION 3: That said Grantee shall hold said municipality free and harmless of and from any and all liability, damages, actions and causes of action, caused by or through the neglect or mismanagement of the Grantee in the erection, installation, construction, reconstruction, repair, operation, maintenance, management or control of said electric plant and electric transmission and distribution system.

SECTION 4: That said Grantee shall not, during the erection, installation, construction, reconstruction, repair, operation and maintenance of said plant of transmission and distribution system, unnecessarily impede public travel on the streets, lanes, avenues, sidewalks, alleys, bridges and public grounds of said municipality, and shall leave all of said streets, lanes, avenues, sidewalks, alleys, bridges and public grounds upon which it may enter for the purpose herein authorized in as good condition as they were at the date of said entry.

SECTION 5: That said Grantee will extend service to any customer within the corporate limits of the municipality in accordance with the Service Standards of Grantee as filed with the Illinois Commerce Commission.

SECTION 6: That whenever any person has obtained permission from the municipality to move any building or structure which may interfere with the poles, wires or other fixtures of said Grantee, Grantee shall, upon five days' notice thereof, and at the expense of the person desiring to move such structure, remove such poles, wires or other fixtures as may be necessary to allow the passage of such structure, for a reasonable length of time, upon receipt from such person of satisfactory assurance covering the cost of such removal and replacement and any liability or damage resulting therefrom.

SECTION 7: That if any section or portion of a section of this Ordinance shall be declared null and void by any competent authority, the remaining portions hereof shall not be affected thereby.

SECTION 8: That all ordinances or resolutions or parts thereof heretofore adopted by said municipality in conflict with the terms hereof are hereby repealed.

SECTION 9: That said ordinance shall take effect from and after its passage, approval and publication according to law.

Passed by the Mayor and the City Council of the City of Galena, Illinois, this _____ day of _____, 2014.

AYES:

NAYS:

Mayor Terry Renner

Attest:

Mary Beth Hyde, City Clerk

Prepared by:
Joseph E. Nack
Nack, Richardson & Nack, P.C.
106 N. Main Street
Galena, IL 61036

CITY OF GALENA, ILLINOIS

312 ½ North Main Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 6, 2014

RE: Taxi Business License Application

At the October 27 meeting, you adopted an ordinance to license taxi businesses and taxi drivers. In the days following the meeting, an application for a taxi business license was filed for Galena Cab, Inc. by owner David O'Donnell. I am presenting the business license application for you to review and possibly approve in accordance with the ordinance.

The Galena Police Department is in the process of completing the background check of the business owner as required by the ordinance. A report from the Police Department will be available at the council meeting.

Galena Cab, Inc. has applied to license five vehicles. If the business license is approved by the city council, each taxi will be inspected by the Police Department prior to the issuance of the business license window decal. The police will check the general condition and appearance of each vehicle, verify they have current vehicle safety inspection records, and confirm they have the name and telephone number of the business permanently posted on each side of the exterior. The police will also verify that the rates are posted in each vehicle.

Each driver for the company must apply to the city for a driver permit. Each applicant will also be subject to a background check. The issuance of the driver permits is an administrative function. Approved drivers will be provided a photo identification badge by the city that must be worn while on duty.

Please let me know if you have any questions.

Required Attachments:

The following attachments must be included with this application:

- Copy of Illinois Department of Transportation Vehicle Inspection Sticker for each vehicle
- Certificate of Liability Insurance
- Payment of Taxicab Business License Fee and Vehicle Fee for each vehicle

Code Compliance Certification:

By submitting this application, the applicant certifies that the subject business, its employees and equipment are in compliance with all pertinent local, state, and federal codes.

I understand that all licenses issued in accordance with the Motorized Vehicle for Hire Ordinance are issued subject to the City's police power and subject to all other applicable codes, ordinances and regulations of the City of Galena and the State of Illinois. Licenses issued pursuant to this ordinance that are discovered to be issued in error shall be immediately revoked and the full license fee refunded. I understand I will be given a copy of this application for future reference and a copy of the current city ordinance relating to same.

Please note: This applicant must be signed in the presence of a Notary.

Printed Name of Applicant: David O'Donnell

David O'Donnell 11-5-14
Applicant's Signature Date

Subscribed and sworn to before me this 5th day of November, A.D. 2014.



Mary Beth Hyde
Notary's Signature Date

AGREEMENT FOR USE OF CITY OWNED PROPERTY

THIS AGREEMENT is made this _____ day of _____, 2014, by and between the City of Galena, a municipal corporation (the "City"), and DeBauche Communications, a Domestic Limited Liability Company with its principal office in Green Bay, Wisconsin (the "Company").

RECITALS

1. The Company wishes to further enhance its fiber optic network for the telephone industry by installing underground fiber, handholds, and making connections within the City of Galena as shown on the construction plans attached hereto and made part hereof as Exhibit A.
2. The Company submitted to the City Engineer of the City a request for permission to install fiber optic cable in the right-of-way of certain city streets and other city-owned property. Right-of-way as shown on Exhibit A that is owned by other state and local agencies is not governed under this agreement.
3. The route of the fiber optic cable will be that outlined on Exhibit A, attached hereto and made a part hereof.
4. The City is willing to allow installation of the Company's fiber optic cable under the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the promises of each of the parties to the other and the covenants contained herein, it is hereby agreed as follows:

1. Recitals. The recitals are a material part of this Agreement and are incorporated herein by reference.
2. Installation of Cable. The City hereby grants to the Company the right to install and maintain fiber optic cable and related equipment in the right of way and property of the City along the route described in Exhibit A, subject to the terms of this Agreement. The City Engineer shall have the authority to approve minor deviations of the route upon written application of the Company. The grant of this right shall not be considered permission to provide local telecommunications or for-profit communications in the City of Galena, and the City reserves any and all rights it has under law to require a franchise for services to properties located within the City.
3. Construction and Maintenance.
 - A. Prior to installation of any cable in the City right of way or City property, the Company shall submit plans and specifications for the installation to the City Engineer. The cable shall be installed underground at a depth and in such reasonable manner as approved by the City Engineer.

- B. A permit for work in the City right of way or City property shall be obtained before any work is commenced. The Company shall provide any necessary or required traffic control at its expense. All contractors performing work in the City right-of-way shall be properly registered, licensed and insured.
- C. A fee of \$75 shall be paid for a Street Excavation Permit prior to the issuance of the permit for construction. A one-time additional fee of \$5,637.50 (\$2.50 per lineal foot of fiber installation) shall also be paid prior to permit issuance.
- D. In all events, the cable shall be so located and maintained as to have minimum interference with the proper use of highways and to cause minimum interference with the rights or the reasonable convenience of property owners who adjoin any of said highways or other public utilities utilizing the right of way or property. As soon as the constructing, placing, replacing, repairing or removing of any of the cable is completed, all portions of the right of way or property which have been excavated or otherwise injured or obstructed thereby shall be placed in as good condition as before the commencement of the act. All excavation permits required by the City shall be obtained for work located within City right-of-way or City property.

The cable shall be removed or relocated without expense to the City, when made necessary by change of grade, relocation or widening of any highway, or by reason of construction, installation of any structures or improvements by governmental agencies when acting in a governmental or proprietary capacity.

- E. For fiber located as shown in Appendix A, the Company is responsible for providing JULIE locates for said fiber as directed by law for emergencies and non-emergencies.
- F. Upon failure to complete any work required by the provisions of this agreement to be done on any highway to the satisfaction of the City, after providing the Company notice of said failure and a thirty (30) day time frame to commence completion, and if the Company fails to do so, the City may cause such work to be done and the Company will pay to the City the reasonable cost thereof in the itemized amounts reported by the City to the Company within 10 days after receipt of such itemized report.
- G. Notification and Time Limit for Emergency Repairs:
 - i. The Company's contractor(s) shall be responsible for the proper and safe protection of his work at all times during construction. Should an emergency condition occur at any time, Sundays and holidays included, that causes an unsafe condition to the public or hazard to a public facility, due to the work, and requires immediate repair or protection, the Company shall be given a three-hour time limit to arrange and provide whatever barricades, flags, torches and lights are required to mark and protect the hazard upon notification by the City. Also, upon notification

To the Company: DeBauche Communications
Attention: David Duane DeBauche
3086 Voyager Drive, Unit 3
Green Bay, WI 54311

Assignability. This Agreement and the rights granted hereunder shall not be assigned by the Company without the approval of the Mayor and City Council of the City of Galena.

- 9. Binding Effect. This Agreement shall be binding on the parties, their successors, heirs and assigns.
- 10. Severability. If any provision of this Agreement is invalid for any reason, such invalidation shall not affect other provisions of this Agreement which can be given effect without the invalid provisions; and, to this end, the provisions of this Agreement are to be severable.
- 11. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

CITY OF GALENA, a Municipal Corporation

BY: _____
Mayor

ATTEST: _____
City Administrator

DEBAUCHE COMMUNICATIONS

BY: _____

ITS: _____

ATTEST: _____

ITS: _____



WISCONSIN INDEPENDENT NETWORK
PROJECT ID # 01-121 USCC GALENA
Place (24) Count Fiber From New W.I.N. HH
Located On Bouthillier Street at Park Avenue, Galena, IL to
USCC Tower Located 1.7 Miles ESE of Galena, Galena, IL

UNIT SUMMARY

| <u>DESCRIPTION</u> | <u>UNIT</u> | <u>QUANTITY</u> |
|--|-------------|-----------------|
| BLOWING CABLE | UFOB 24 | |
| PULLING CABLE | UFOP 06 | |
| PLOW (1) 1.25" DUCT | UDP 1 | |
| DIRECTIONAL BORE TO PLACE (1) 1.25" DUCT | BMBD 1 | |
| PLACE (1) 24" x 36" x 30" COMPOSITE HANDHOLE | UH 36 | |
| WARNING MARKER POST WITH TEST STATION | BM 53 (TS) | |
| WARNING MARKER POST | BM 53 | |
| SPLICE CASE | HBFO 24 | |
| SPLICE CASE | HBFO 12 | |
| FUSION SPLICE | HO 1 | |
| FIBER DISTRIBUTION PANEL | FDP-6 | |
| PAVEMENT REMOVAL AND REPLACEMENT | UGR (S) | |
| REMOVE (4) 25 PAIR CABLES | REM (4) 25 | |

WIN Contacts:
 Dick Hammetter
 Director OSP Engineering
 Office: (715) 838-4406
 Cell: (414) 406-0722

Contract Engineer
 DeBauche Communications
 Kayte Wolk
 Office: (920) 288-8991
 Cell: (920) 606-9554

Construction Contractor Information
 Name: _____
 Phone: _____
 Foreman: _____
 Cell: _____

GENERAL CONSTRUCTION NOTES

- 1) Illinois State Law requires excavators to notify Julie One Call a minimum of three (3) business days prior to all excavations (excluding Saturdays, Sundays, and legal Holidays). Hand dig with care within the 18" safety zone when exposing underground utilities. Caution - Julie does not mark all private lines.
- 2) Underground utilities have been plotted from available records and field observations but are not necessarily exact. It is the contractor's responsibility to field locate all underground obstructions and utilities prior to construction. Complete repair of any and all damages incurred shall be at the expense of the construction contractor. Fiber placement subject to change upon field locate completion.
- 3) Coordinate all construction activities with WIN Project Engineer prior to construction.
- 4) Contractor is responsible for any erosion control, which includes submitting erosion plans, related to this project, should it become necessary.
- 5) Construction contractor shall provide all information for as-built drawings, including but not limited to: Fiber sequential's at hand hole walls and end of fiber; Depths of fiber at a minimum of 200' intervals along with centerline of all hard surface crossings, ie: roads, alleys, drives, waterways pipelines, railroads; Actual GPS location of hand holes; Actual running line from right-of-way, back of curb, edge of pavement or other known landmarks shown on sheets; Actual location of warning markers; and any other information required to produce an accurate and permanent record of the project.
- 6) The top of all hand holes set shall match final grade.
- 7) The contractor shall comply with all Wisconsin Independent Network policies and procedures and all requirements from local permitting authorities. The various permits obtained for the project are on file in the office of the Wisconsin Independent Network engineer.
- 8) Miscellaneous structures and obstructions such as sign posts; mail boxes; meter boxes; or other obstructions shall be avoided or removed and reinstalled to original or better condition.
- 9) The contractor shall be responsible, at all times; for the maintenance of streets and other utilities affected by construction operations - debris shall not be permitted to accumulate and all premises shall be maintained in a neat and workmanlike condition.
- 10) The contractor shall take adequate precautions to protect existing facilities, sidewalks, curbs, pavements, utilities, foliage, and adjoining property and structures outside of right-of-way; and to avoid damage thereto.
- 11) The following special provisions shall apply to traffic regulation during the extent of this project:
 - a. There shall be, at all times, adequate vehicle and pedestrian access for ingress and egress for the properties adjacent to the project.
 - b. During non-working hours, the contractor shall keep the existing traffic lanes clear from interference including all approaches and intersections.
 - c. If lane blockage is unavoidable, the contractor shall notify the traffic engineering department, police department, fire department, ambulance services, school bus garages, and other agency operations as appropriate so these agencies may re-route their vehicles around the construction zone(s).
 - d. Contractor is responsible to adhere to the I DOT manual on traffic control along with submitting traffic plans if required by permitting authority.
- 12) If required, trenches in paved areas shall be saw-cut to the full depth of surfacing or as required by the permitting authority. Paved surfaces shall be repaired in accordance with the permitting authority's specifications.
- 13) The contractor shall comply with all current and applicable Occupational Safety and Health Administration (OSHA), federal, state, and local rules and regulations governing the safety of employees and material during excavation, trenching, ditching, and installation and backfilling operations on this project.
- 14) No trench or excavation site shall be left open overnight or unattended.
- 15) Right-of-way restoration and street and sidewalk repair/replacement shall be in compliance with the local permitting authority.
- 16) All fiber cable minimum depth must be 36". 48" minimum depth under roadways and waterways. See typical roadway and waterway crossing details.
- 17) Inner ducts occupied by cable shall be sealed at termination points using rubber plugs and compression bands. Foam sealant will not be used.
- 18) Brushing and trimming as-required. Brush, branches, and refuse from clearing operations shall, without delay, be removed from the vicinity of the right-of-way.
- 19) Construction contractor(s) shall have a copy of the permit(s) on-site and shall be available for inspection immediately upon request by the permitting authority or permitting authority representative.
- 20) No excavation, digging, tunneling, trenching, boring, plowing, installation of facilities, equipment or improvements above, on or beneath the surface of any right-of-way may begin without a signed permit from the governing permitting authority.

TYPICAL DETAIL DRAWINGS

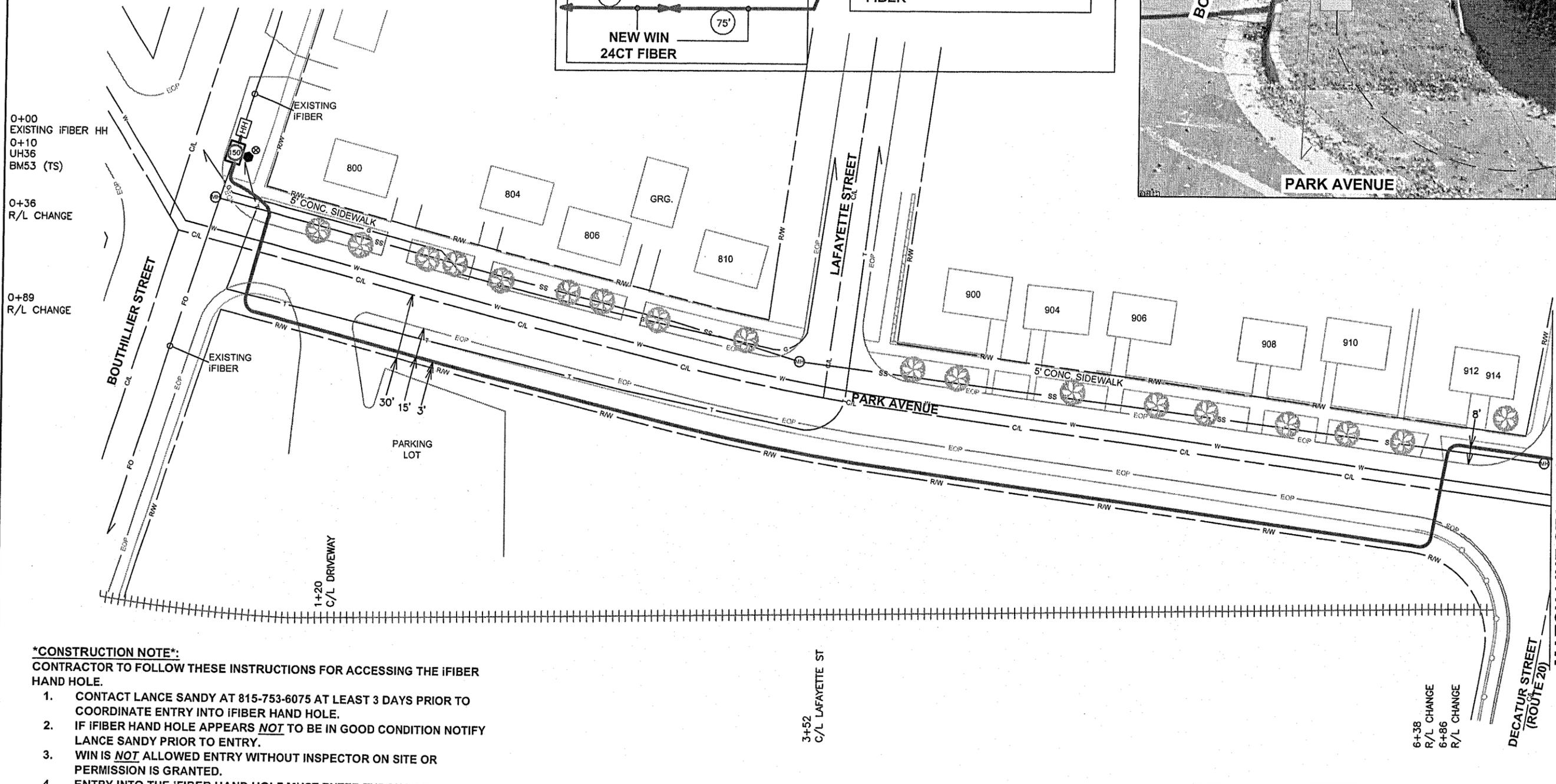
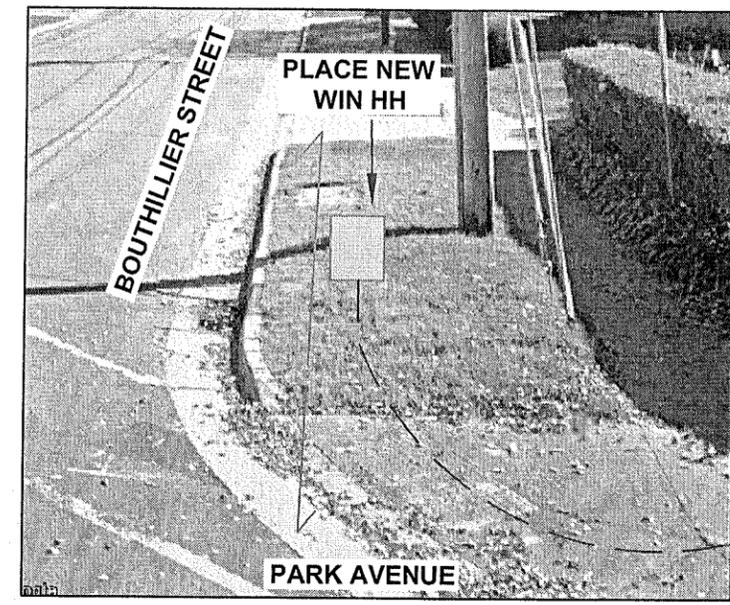
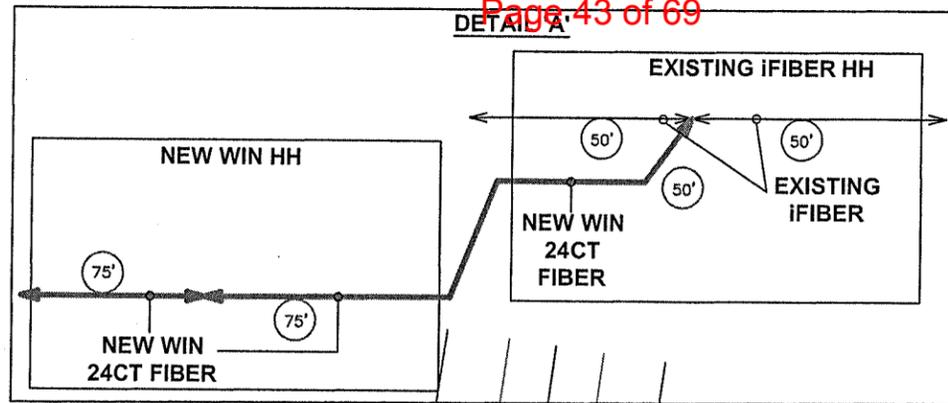
| | | | |
|---|---|--|---|
| <p style="text-align: center;">TYPICAL ROADWAY CROSSING</p> <p style="text-align: center;">ALL DIMENSIONS SHOWN ARE MINIMUM DEPTHS PROPOSED FACILITIES PLACEMENT SHALL CROSS ALL EXISTING STREETS AT 48\"/> <p style="text-align: center;">PERMITTING AUTHORITIES MAY REQUIRE GREATER THAN 48\"/> </p></p> | <p style="text-align: center;">TYPICAL WATERWAY CROSSING</p> <p style="text-align: center;">ALL DIMENSIONS SHOWN ARE MINIMUM DEPTHS PROPOSED FACILITIES PLACEMENT SHALL CROSS ALL WATERWAYS AT 48\"/> <p style="text-align: center;">PERMITTING AUTHORITIES MAY REQUIRE GREATER THAN 48\"/> </p></p> | <p style="text-align: center;">TYPICAL UTILITY CROSSING</p> <p style="text-align: center;">ALL DIMENSIONS SHOWN ARE MINIMUM DISTANCES PROPOSED FACILITIES PLACEMENT SHALL CROSS ALL EXISTING UTILITIES WITH A 24\"/> <p style="text-align: center;">FOREIGN UTILITY OWNERS AND/OR PERMITTING AUTHORITIES MAY REQUIRE GREATER THAN 24\"/> </p></p> | <p style="text-align: center;">TYPICAL BORE DETAIL</p> <p style="text-align: center;">MAINTAIN MINIMUM HORIZONTAL AND VERTICAL SEPARATION OF EXISTING UTILITIES; REVIEW PERMITTING AUTHORITIES SPECIFICATIONS AND DETAILS FOR SEPARATION REQUIREMENTS NOT TO SCALE</p> |
|---|---|--|---|

| | | |
|---|---|--|
| <p style="text-align: center;">TYPICAL TRENCH DETAIL BMT1 (ONE DUCT - 2" OR LESS) 1 DUCT HORIZONTALLY BY 1 DUCT VERTICALLY</p> <p style="text-align: center;">MAINTAIN MINIMUM HORIZONTAL AND VERTICAL SEPARATION OF EXISTING UTILITIES; REVIEW PERMITTING AUTHORITIES SPECIFICATIONS AND DETAILS FOR SEPARATION REQUIREMENTS NOT TO SCALE</p> | <p style="text-align: center;">TYPICAL WARNING SIGN MARKER POST</p> <p style="text-align: center;">BM53 - RHINO TRIVIEW 72" BM53(TS) - RHINO TRIVIEW 84" (TEST STATION POST)</p> | <p style="text-align: center;">TYPICAL HANDHOLE DETAIL VIEW FROM TOP</p> <p style="text-align: center;">6" COMPACTED PEA GRAVEL (not shown) 1/4" SCREEN MESH (not shown) NOT TO SCALE</p> |
|---|---|--|

1 SHEET EXHIBIT A BEGIN 2,200' DIR BORE AT STA. 0+00
 UFOB 24 = 940
 BMDB 1 = 740
 UH 36 = 1
 BM 53(TS) = 1
 HBFO 24 = 1
 HO 1 = 48

PLACE (1) NEW W.I.N. HANDHOLE
 3' NORTH OF EXISTING IFIBER
 HANDHOLE & 3' OFF EOP
 LATITUDE: _____
 LONGITUDE: _____
 CABLE SEQ IN: _____
 CABLE SEQ OUT: _____
 COIL AND STORE 150' OF FIBER
 HH# _____

Page 43 of 69



0+00 EXISTING IFIBER HH
 0+10 UH36
 BM53 (TS)
 0+36 R/L CHANGE
 0+89 R/L CHANGE

SHEET 1 OF 23

| | |
|---------------|-----------------------|
| COUNTY: | JO DAVIESS |
| TOWNSHIP: | EAST GALENA |
| TOWN: | T28N |
| RANGE: | RIE |
| SECTION: | 20 |
| MUNICIPALITY: | GALENA |
| ROAD NAME: | PARK AVE & DECATUR ST |

WISCONSIN INDEPENDENT NETWORK

PROJECT ID # 01-121

PROJECT DESCRIPTION:
 Place (24) Count Fiber From New W.I.N. HH Located On Bouthillier Street at Park Avenue, Galena, IL to USCC Tower Located 1.7 Miles ESE of Galena, Galena, IL

| | |
|-------------|------------|
| ENGINEERING | DATE |
| COMPLETED: | 10/17/2014 |

| |
|-----------|
| REVISIONS |
| REV 1: |
| REV 2: |

| |
|----------|
| REDLINE |
| AS BUILT |

SCALE 1" = 50'

***CONSTRUCTION NOTE*:**
 CONTRACTOR TO FOLLOW THESE INSTRUCTIONS FOR ACCESSING THE IFIBER HAND HOLE.

- CONTACT LANCE SANDY AT 815-753-6075 AT LEAST 3 DAYS PRIOR TO COORDINATE ENTRY INTO IFIBER HAND HOLE.
- IF IFIBER HAND HOLE APPEARS NOT TO BE IN GOOD CONDITION NOTIFY LANCE SANDY PRIOR TO ENTRY.
- WIN IS NOT ALLOWED ENTRY WITHOUT INSPECTOR ON SITE OR PERMISSION IS GRANTED.
- ENTRY INTO THE IFIBER HAND HOLE MUST ENTER THROUGH THE ENDWALL AND MUST NEVER ENTER THROUGH THE SIDEWALL. NO CUTTING ALLOWED.
- IFIBER HAND HOLE CURRENTLY SITS ON 6" BED OF CM16 CHIPS WITH A MINIMUM OF 2" ABOVE THE BASE. REMOVAL OR DISTURBANCE OF THIS BASE MUST BE LEFT INTACT TO EQUAL OR BETTER CONDITION BEFORE WORK STARTED.
- CONTACT RICH ELK 815-378-6136 OR DICK HAMMETTER 414-406-0722 AFTER DUCT/FIBER INSTALLATION IS COMPLETED, SO SPLICING WORK CAN BE COORDINATED WITH IFIBER.

| | |
|--|--|
| CONTRACT ENGINEER KAYTE WOLK DEBAUCHE COMMUNICATIONS 920-288-8991 | GSP DESIGN ENGINEER DICK HAMMETTER WISCONSIN INDEPENDENT NETWORK 715-838-4406 |
|--|--|

UNDERGROUND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE RECORDS AND FIELD OBSERVATIONS BUT ARE NOT NECESSARILY EXACT. IT IS THE CONTRACTORS RESPONSIBILITY TO FIELD LOCATE ALL UNDERGROUND OBSTRUCTIONS AND UTILITIES PRIOR TO CONSTRUCTION. COMPLETE REPAIR OF ANY AND ALL DAMAGES INCURRED SHALL BE AT THE EXPENSE OF THE CONTRACTOR. FIBER PLACEMENT SUBJECT TO CHANGE UPON FIELD LOCATE COMPLETION.

CALL : (847) 963-0387
 OR
 TOLL FREE
 (800) 892-0123
 www.illinois1call.com

MATCH LINE STA. 7+40 SEE SHEET 2

3+52 C/L LAFAYETTE ST

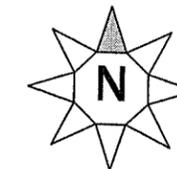
6+38 R/L CHANGE
6+86 R/L CHANGE

DECATUR STREET (ROUTE 20)

EXHIBIT A
 SHEET 2
 UFOB 24 = 680
 BMDB 1 = 680
 BM 53 = 1
 UGR (S) = 25

BEGIN 2,200' DIR BORE FROM SHEET 1

SHEET 2 OF 23



COUNTY:
JO DAVIESS

TOWNSHIP:
EAST GALENA

TOWN:
T28N

RANGE:
R1E

SECTION:
20

MUNICIPALITY:
GALENA

ROAD NAME:
PARK AVE & DECATUR ST



WISCONSIN INDEPENDENT NETWORK

PROJECT ID # 01-121

PROJECT DESCRIPTION:

Place (24) Count Fiber From New W.I.N. HH Located On Bouthillier Street at Park Avenue, Galena, IL to USCC Tower Located 1.7 Miles ESE of Galena, Galena, IL

ENGINEERING DATE

COMPLETED: 10/17/2014

REVISIONS

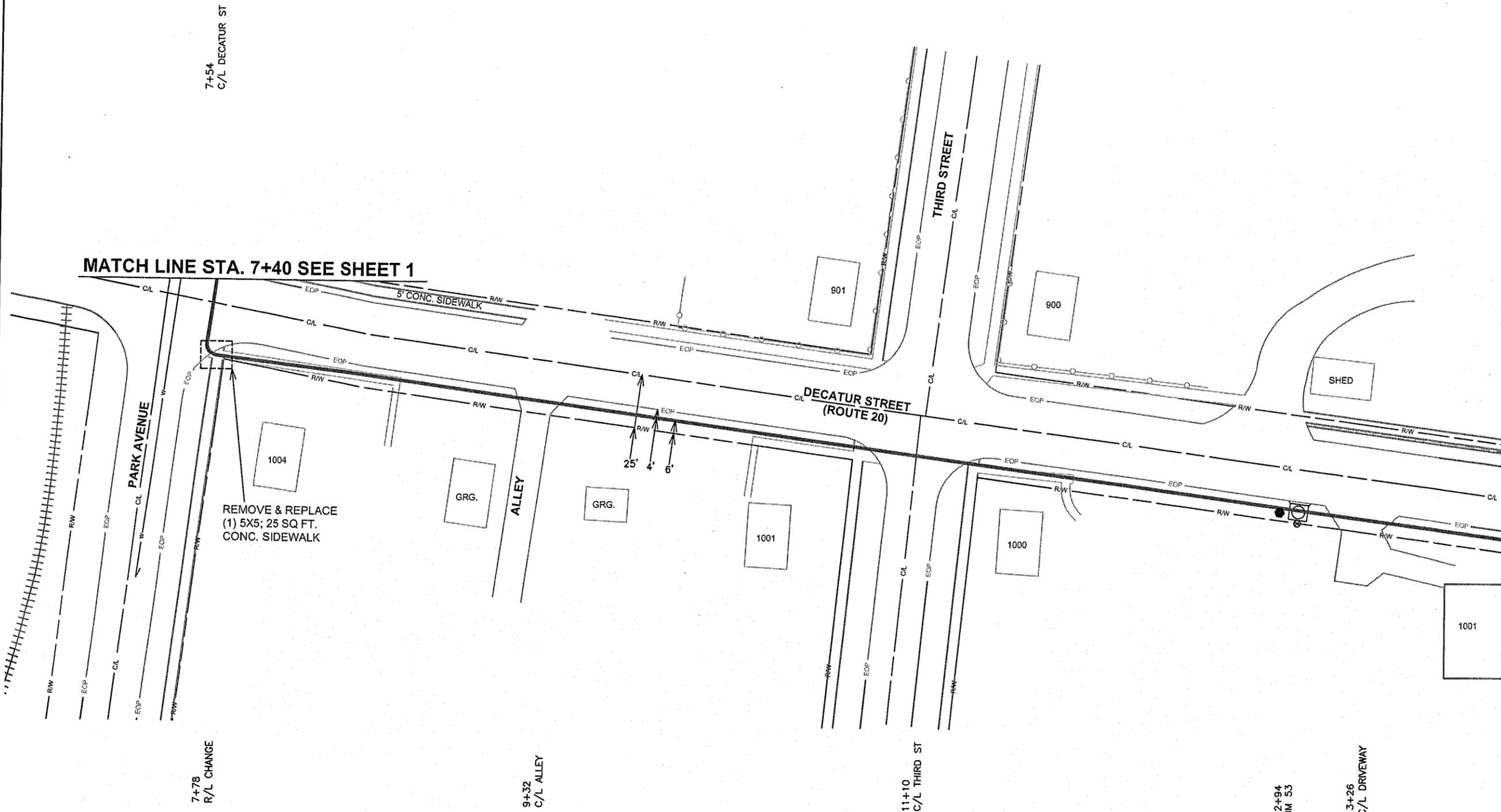
REV 1:

REV 2

REDLINE

AS BUILT

SCALE 1" = 50'



MATCH LINE STA. 14+20 SEE SHEET 2

MATCH LINE STA. 7+40 SEE SHEET 1

| | |
|--|--|
| CONTRACT ENGINEER KAYTE WOLK DEBAUCHE COMMUNICATIONS 920-288-8991 | OSP DESIGN ENGINEER DICK HAMMETTER WISCONSIN INDEPENDENT NETWORK 715-838-4406 |
|--|--|

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COUNTY:
JO DAVIESS

TOWNSHIP:
EAST GALENA

TOWN:
T28N

RANGE:
R1E

SECTION:
20

MUNICIPALITY:
GALENA

ROAD NAME:
DECATUR ST & 4TH ST



WISCONSIN INDEPENDENT NETWORK

PROJECT ID # 01-121

PROJECT DESCRIPTION:
 Place (24) Count Fiber From New W.I.N. HH Located On Bouthillier Street at Park Avenue, Galena, IL to USCC Tower Located 1.7 Miles ESE of Galena, Galena, IL

| | |
|-------------|------------|
| ENGINEERING | DATE |
| COMPLETED: | 10/17/2014 |

REVISIONS

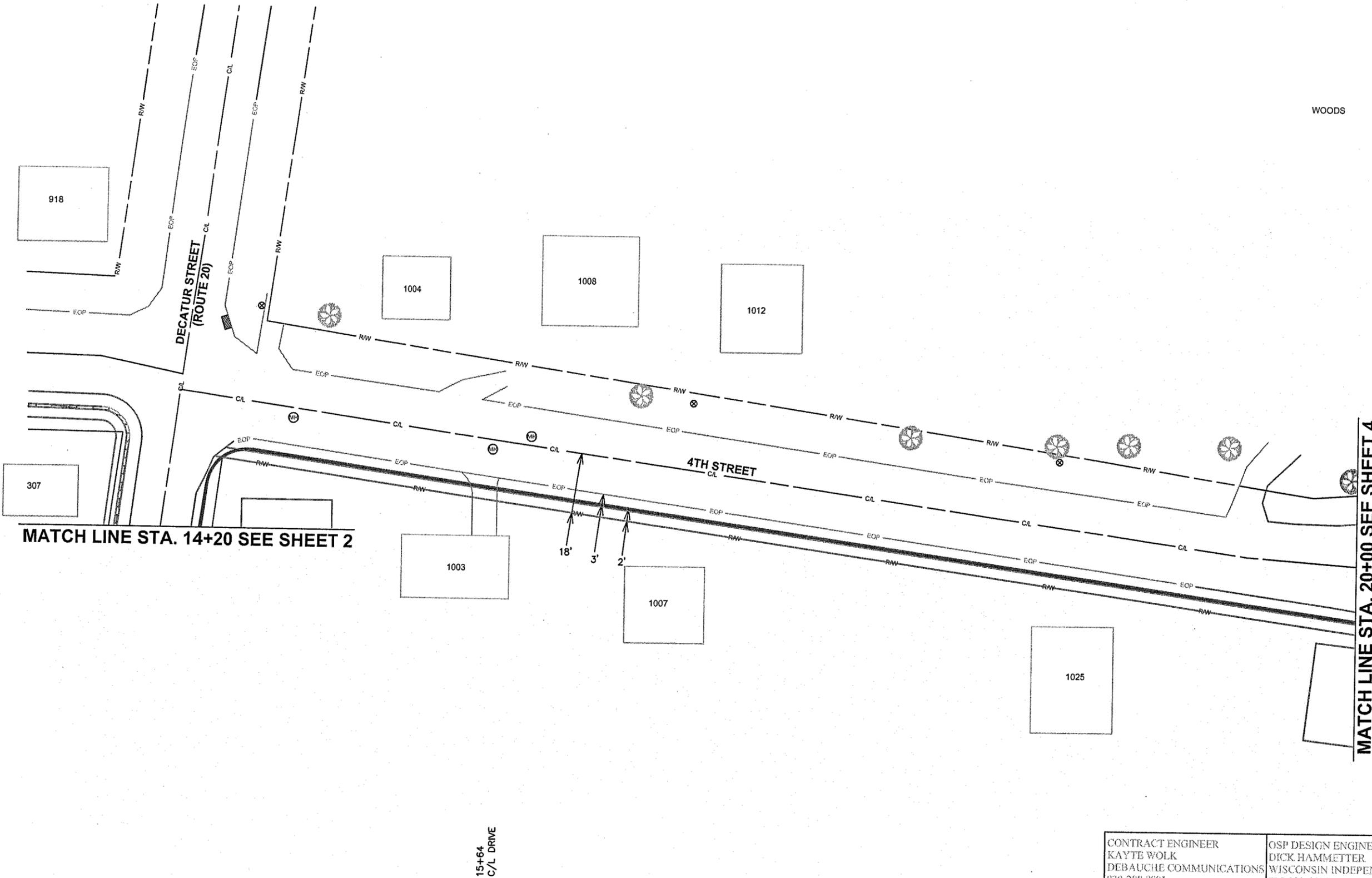
REV 1:

REV 2:

REDLINE

AS BUILT

SCALE 1" = 50'



| | |
|--|--|
| CONTRACT ENGINEER KAYTE WOLK DEBAUCHE COMMUNICATIONS 920-288-8991 | OSP DESIGN ENGINEER DICK HAMMETTER WISCONSIN INDEPENDENT NETWORK 715-838-4406 |
|--|--|

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4 SHEET EXHIBIT A
 UFOB 24 = 800
 BMBD 1 = 200
 UDP 1 = 450
 UH 36 = 1
 BM 53 = 1

MATCH LINE STA. 20+00 SEE SHEET 3

Page 46 of 69
 END 2,200' DIR BORE AT STA. 22+00

SHEET 4 OF 23



COUNTY:
JO DAVIESS

TOWNSHIP:
EAST GALENA

TOWN:
T28N

RANGE:
R1E

SECTION:
20

MUNICIPALITY:
GALENA

ROAD NAME:
N BLACKJACK RD



WISCONSIN INDEPENDENT NETWORK

PROJECT ID # 01-121

PROJECT DESCRIPTION:

Place (24) Count Fiber From New W.I.N. HH Located On Bouthillier Street at Park Avenue, Galena, IL to USCC Tower Located 1.7 Miles ESE of Galena, Galena, IL

ENGINEERING DATE

COMPLETED: 10/17/2014

REVISIONS

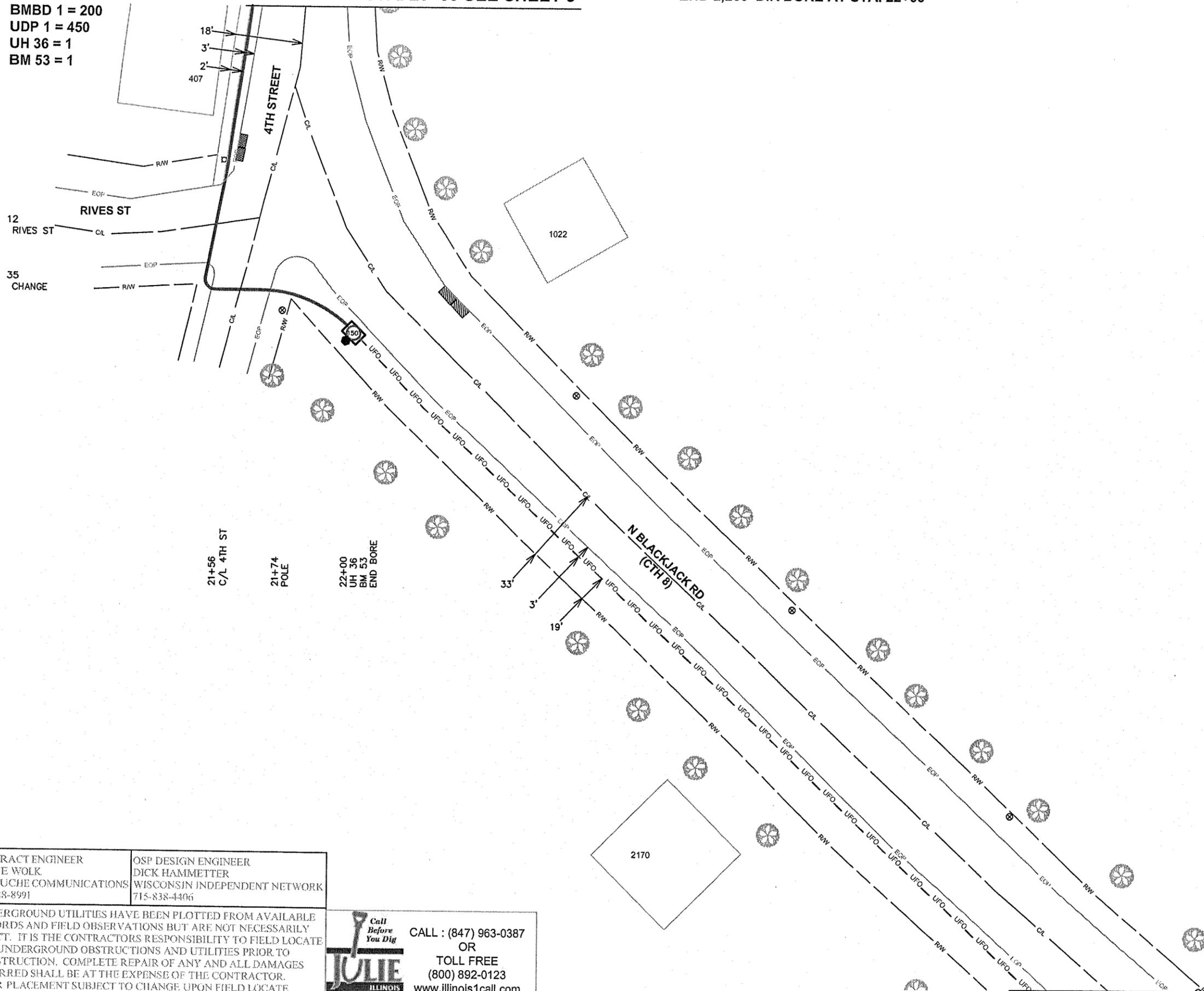
REV 1:

REV 2

REDLINE

AS BUILT

SCALE 1" = 50'



MATCH LINE STA. 50+17 SEE SHEET 5

| | |
|--|--|
| CONTRACT ENGINEER KAYTE WOLK DEBAUCHE COMMUNICATIONS 920-288-8991 | OSP DESIGN ENGINEER DICK HAMMETTER WISCONSIN INDEPENDENT NETWORK 715-838-4406 |
|--|--|

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/31/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | |
|--|--|--------------------------------------|
| PRODUCER Buxton O Neill Insurance 2807 N Ballard Rd Appleton WI 54911-5443 | CONTACT NAME: Tom Sinclair PHONE (A/C No. Ext): (920) 734-7722 E-MAIL ADDRESS: tsinclair@buxtononeill.com | FAX (A/C, No): (920) 734-0111 |
| | INSURER(S) AFFORDING COVERAGE | |
| INSURED Robert's Communications, Inc E6597 Cty Hwy F Weyauwega WI 54983 | INSURER A: Secura Insurance | |
| | INSURER B: | |
| | INSURER C: | |
| | INSURER D: | |
| | INSURER E: | |
| | INSURER F: | |

COVERAGES

CERTIFICATE NUMBER: CL14103100563

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | | |
|----------|---|--------------------------|--------------------------|---------------|-------------------------|-------------------------|---|---------------------------------|--------------|
| A | GENERAL LIABILITY | | | CP3063018-4 | 4/25/2014 | 4/25/2015 | EACH OCCURRENCE | \$ 1,000,000 | |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 100,000 | |
| | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | | MED EXP (Any one person) | \$ 10,000 | |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | | PERSONAL & ADV INJURY | \$ 1,000,000 |
| | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | GENERAL AGGREGATE | \$ 2,000,000 | |
| | | | | | | | PRODUCTS - COMP/OP AGG | \$ 2,000,000 | |
| | | | | | | | | \$ | |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | \$ | |
| | <input type="checkbox"/> ANY AUTO | | | | | | BODILY INJURY (Per person) | \$ | |
| | <input type="checkbox"/> ALL OWNED AUTOS | <input type="checkbox"/> | <input type="checkbox"/> | | | | BODILY INJURY (Per accident) | \$ | |
| | <input type="checkbox"/> HIRED AUTOS | <input type="checkbox"/> | <input type="checkbox"/> | | | | PROPERTY DAMAGE (Per accident) | \$ | |
| | | | | | | | | \$ | |
| | UMBRELLA LIAB | | | | | | EACH OCCURRENCE | \$ | |
| | <input type="checkbox"/> OCCUR | | | | | | AGGREGATE | \$ | |
| | EXCESS LIAB | | | | | | | \$ | |
| | <input type="checkbox"/> CLAIMS-MADE | | | | | | | \$ | |
| | DED <input type="checkbox"/> | | | | | | | \$ | |
| | RETENTION \$ <input type="checkbox"/> | | | | | | | \$ | |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | WC3063019-4 | 4/25/2014 | 4/25/2015 | <input checked="" type="checkbox"/> WC STATUTORY LIMITS | <input type="checkbox"/> OTH-ER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) | <input type="checkbox"/> | N/A | | | | E.L. EACH ACCIDENT | \$ 1,000,000 | |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ 1,000,000 | |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ 1,000,000 | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

alewis@cityofgalena.org

 City of Galena, IL
 PO Box 310
 Galena, IL 61036
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Thomas Sinclair/TOM

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 4, 2014

RE: Insurance Renewal

At the end of December, the city's workers' compensation, liability, auto, portable equipment and public official's insurance policies with the Illinois Municipal League Risk Management Association (IMLRMA) will expire. To extend coverage, the IMLRMA has quoted a new premium for next year and has again offered the 85/130 Minimum Maximum option.

As you will recall, three years ago we complete the arduous process of bidding our insurance coverage for the first time in many years. Three firms submitted bids. The IMLRMA presented the low bid and we renewed our coverage with the group.

Effective December 31, 2014 to December 31, 2015, the proposed policy carries a premium of \$243,627. This represents 3.7 percent increase from last year's premium of \$234,788. With nearly 800 municipalities in the ILMRMA insurance pool, the renewal rate is calculated from a combination of the loss experience of the whole pool as well as that of the individual municipality. The value of insured property and the payroll also contribute to the premium.

By committing to the 85/130 Minimum Maximum (Min/Max) option, the city may reduce the proposed premium \$26,129. With this savings the City will pay a premium of \$217,498 (includes 1.5 percent discount for paying entire premium by November 21). The potential savings with the 85/130 program is an incentive for our municipality to practice sound risk management and avoid claims that may result in losses.

The structure of the Min/Max option is relatively straightforward. If losses are incurred above 85 percent of the total dollars set aside for the payment of claims, the city will be responsible for each dollar up to 130 percent of the total dollars set aside for the payment of claims. In this worst-case scenario, the city would pay \$300,391 for calendar year 2015. Only claims filed during the 2015 calendar year would be counted for the purpose of determining if the city exceeds the 85 percent threshold. If the city does not exceed the 85 percent threshold, the total premium for the year would be 85 percent (plus administrative costs) or \$217,498.

Though we have incurred significant losses in recent years, the city's long-term loss history confirms that the Min/Max option is effective method of reducing insurance costs. The city has saved more than \$120,000 from participating in the Min/Max since joining the program in 1998.

Our current Liability Fund budget contains \$222,875 for the insurance premium costs. This amount exceeds the proposed premium of \$217,498 by nearly \$5,400. I recommend you authorize the city's participation in the IMLRMA's 85/130 Min/Max plan by passing the attached ordinance and by authorizing the payment of the premium.

Ordinance #O-14-

AN ORDINANCE AUTHORIZING THE EXECUTION OF THE IMLRMA MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT

Whereas, the City Council of the City of Galena, a member in good standing of the Illinois Municipal League Risk Management Association and party to the IMLRMA Intergovernmental Cooperation Contract, has been fully apprised of the IMLRMA Minimum/Maximum Contribution Agreement which amends and supplements the IMLRMA Declarations pages dated 12/31/14 to 12/31/15 and all endorsements thereto.

Whereas, the City Council of the City of Galena finds it to be in the best interest of the municipality to make its IMLRMA contribution in accordance with the IMLRMA Minimum/Maximum Contribution Agreement.

Be it ordained by the City Council of the City of Galena:

1. That the execution of the IMLRMA Minimum/Maximum Contribution Agreement for a one (1) year period beginning 12/31/2014 and ending 12/31/2015 is hereby authorized.
2. That the Mayor and the Treasurer are hereby granted authority to execute the IMLRMA Minimum/Maximum Agreement which amends and supplements the IMLRMA Declarations pages dated 12/31/2014 to 12/31/2015 and all endorsements thereto.
3. That this ordinance shall take effect immediately upon its passage and approval.

AYES:

NAYS:

PRESENT:

ABSENT:

Terry Renner, Mayor

ATTEST:

Mary Beth Hyde, City Clerk

**ORDINANCE NO. 0-1 - 201 TAX LEVY ORDINANCE
FOR TAXES TO BE COLLECTED IN 2015**

An Ordinance levying taxes for all corporate purposes for the City of Galena, Jo Daviess County, Illinois.

BE IT ORDAINED BY the Mayor and City Council of the City of Galena, Illinois:

SECTION I: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year and for such purposes as: Parks & Recreation; General Corporate; Garbage Disposal; Flood Control; Fire Protection; Annual Audit; Illinois Municipal Retirement Fund; Social Security; Chlorination; Street Lighting; Water Treatment; Street & Bridge; Police Protection; Unemployment Insurance; Worker's Compensation; City Tort Judgment & Liability; Emergency Services and School Crossing Guards for the City of Galena, Jo Daviess County, Illinois for the fiscal year beginning May 1, 2015, and ending April 30, 2016.

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|--------------------------|----------------------------|-------------------------------|----------------------|
| General Fund | | | |
| Administration | | | |
| Personnel - Salaries | 141,780 | 141,780 | 0 |
| Personnel - Elected | 17,000 | 0 | 17,000 |
| Professional Services | 476,000 | 476,000 | 0 |
| Communications | 850 | 850 | 0 |
| Professional Development | 2,750 | 2,750 | 0 |
| Debt Service | 132,090 | 132,090 | 0 |
| Capital Outlays | 0 | 0 | 0 |
| Other Expenditures | 327,045 | 327,045 | 0 |
| Total | 1,097,515 | 1,080,515 | 17,000 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|----------------------------|----------------------------|-------------------------------|----------------------|
| General Fund | | | |
| Finance | | | |
| Personnel - Salaries | 82,000 | 82,000 | 0 |
| Insurance Benefits | 333,200 | 333,200 | 0 |
| Maintenance Services | 11,000 | 11,000 | 0 |
| Professional Services | 76,585 | 76,585 | 0 |
| Communications | 11,500 | 11,500 | 0 |
| Professional Development | 2,000 | 2,000 | 0 |
| Service Charges | 9,950 | 9,950 | 0 |
| Other Contractual Services | 0 | 0 | 0 |
| Maintenance Supplies | 5,800 | 5,800 | 0 |
| Capital Outlays | 300,000 | 0 | 300,000 |
| Total | 832,035 | 532,035 | 300,000 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|----------------------------|-----------------|--------------------|---------------|
| General Fund | | | |
| City Clerk | | | |
| Personnel - Salaries | 9,100 | 0 | 9,100 |
| Maintenance Services | 0 | 0 | 0 |
| Professional Services | 5,000 | 5,000 | 0 |
| Communications | 1,600 | 1,600 | 0 |
| Professional Development | 2,750 | 2,750 | 0 |
| Service Charges | 0 | 0 | 0 |
| Other Contractual Services | 0 | 0 | 0 |
| Maintenance Supplies | 0 | 0 | 0 |
| Capital Outlays | 0 | 0 | 0 |
| Total | 18,450 | 9,350 | 9,100 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|--------------------------|-----------------|--------------------|---------------|
| General Fund | | | |
| Zoning | | | |
| Personnel - Salaries | 65,650 | 40,000 | 25,650 |
| Personnel - Elected | 1,900 | 1,900 | 0 |
| Professional Services | 1,650 | 1,650 | 0 |
| Communications | 1,100 | 1,100 | 0 |
| Professional Development | 2,650 | 2,650 | 0 |
| Maintenance Supplies | 0 | 0 | 0 |
| Capital Outlays | 5,700 | 5,700 | 0 |
| Other Expenditures | 0 | 0 | 0 |
| Total | 78,650 | 53,000 | 25,650 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|--------------------------|-----------------|--------------------|---------------|
| General Fund | | | |
| Building | | | |
| Personnel - Salaries | 78,200 | 71,200 | 7,000 |
| Other Benefits | 100 | 100 | 0 |
| Maintenance Services | 0 | 0 | 0 |
| Professional Services | 5,000 | 5,000 | 0 |
| Communications | 300 | 300 | 0 |
| Professional Development | 2,950 | 2,950 | 0 |
| Maintenance Supplies | 0 | 0 | 0 |
| General Supplies | 0 | 0 | 0 |
| Other Expenditures | 2,100 | 1,500 | 0 |
| Total | 88,650 | 81,050 | 7,600 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|--------------------------|-----------------|--------------------|---------------|
| General Fund | | | |
| Engineering | | | |
| Personnel - Salaries | 22,000 | 22,000 | 0 |
| Professional Services | 10,000 | 7,000 | 3,000 |
| Professional Development | 2,000 | 2,000 | 0 |
| Capital Outlays | 1,000 | 1,000 | 0 |
| Total | 35,000 | 32,000 | 3,000 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|--------------------------|-----------------|--------------------|---------------|
| General Fund | | | |
| Police | | | |
| Personnel - Salaries | 606,555 | 598,370 | 8,185 |
| Other Benefits | 9,350 | 9,350 | 0 |
| Maintenance Services | 12,000 | 12,000 | 0 |
| Professional Services | 16,020 | 16,020 | 0 |
| Communications | 8,700 | 8,700 | 0 |
| Professional Development | 10,200 | 10,200 | 0 |
| Service Charges | 10,500 | 10,500 | 0 |
| Maintenance Supplies | 1,200 | 1,200 | 0 |
| General Supplies | 5,500 | 5,500 | 0 |
| Capital Outlays | 28,000 | 28,000 | 0 |
| Other Expenditures | 73,380 | 73,380 | 0 |
| Total | 781,405 | 773,220 | 8,185 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|---------------------------------|------------------|--------------------|----------------|
| General Fund | | | |
| Public Works | | | |
| Personnel - Salaries | 354,850 | 291,844 | 63,006 |
| Other Benefits | 2,000 | 2,000 | 0 |
| Maintenance Services | 19,320 | 19,320 | 0 |
| Professional Services | 14,000 | 14,000 | 0 |
| Communications | 800 | 800 | 0 |
| Professional Development | 500 | 500 | 0 |
| Service Charges | 28,800 | 28,800 | 0 |
| Maintenance Supplies | 17,500 | 17,500 | 0 |
| General Supplies | 140,185 | 140,185 | 0 |
| Debt Service | 0 | 0 | 0 |
| Capital Outlays | 127,500 | 127,500 | 0 |
| Total | 705,455 | 642,449 | 63,006 |
| General Fund Grand Total | 3,637,160 | 3,203,619 | 433,541 |

| | |
|--|-------------|
| REF: General Corporate Tax (65ILCS 5/8-3.1) | 426,150 |
| REF: Police Protection Tax (65ILCS 5/11-1-3 & 5.1) | 8,185 |
| REF: School Cross Guards Tax (65ILCS 5/11-80-23) | 10 |
| REF: Street Lighting Tax (65ILCS 5/11-80-5) | 10 |
| REF: Street & Bridges (65ILCS 5/11-81-2) | 0 |
| Total Corporate Levy | , 55 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|---------------------|-----------------|--------------------|---------------|
| Annual Audit | | | |
| Annual Audit | 25,925 | 7,925 | 18,000 |
| Book Reconciliation | 500 | 500 | 0 |
| Total | 26,425 | 8,425 | 18,000 |

REF: Audit Tax (65ILCS 5/8-8-8) **18,000**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|---------------------------|-----------------|--------------------|---------------|
| Emergency Services | | | |
| Ambulance Service | 0 | 0 | 0 |
| Siren Maintenance | 1,000 | 600 | 400 |
| Communication | 450 | 343 | 107 |
| Electric | 1,300 | 950 | 350 |
| Capital Outlays | 0 | 0 | 0 |
| Total | 2,750 | 1,893 | 857 |

REF: Emergency Services & Disaster Operations Tax (65ILCS 5/8-3-16) **85**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|-------------------------------|-----------------|--------------------|---------------|
| Garbage Collection | | | |
| Personnel Services - Salaries | 8,700 | 8,700 | 0 |
| Insurance Benefits | 0 | 0 | 0 |
| Pension Benefits | 0 | 0 | 0 |
| Professional Services | 221,340 | 221,330 | 10 |
| Communications | 500 | 500 | 0 |
| Professional Development | 0 | 0 | 0 |
| General Supplies | 0 | 0 | 0 |
| Other Expenditures | 12,100 | 12,100 | 0 |
| Total | 242,640 | 242,630 | 10 |

REF: Garbage Disposal Tax (65ILCS 5/11-19-4) **10**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|---------------------------------|-----------------|--------------------|---------------|
| Workers Compensation | | | |
| Workers' Compensation Insurance | 87,500 | 0 | 117,000 |
| Total | 87,500 | 0 | 117,000 |

REF: Workers' Compensation and Occupational Disease (7451LCS 10/9-107) **11 ,000**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|-----------------------------|-----------------|--------------------|---------------|
| Liability Insurance | | | |
| Insurance Benefit | 28,745 | 3,745 | 25,000 |
| City Building & Content | 47,500 | 4,500 | 43,000 |
| Public Official's Liability | 300 | 300 | 0 |
| Automobile Insurance | 19,200 | 19,200 | 0 |
| Tort Insurance | 65,300 | 33,300 | 32,000 |
| Inland Marine | 3,375 | 3,375 | 0 |
| Boiler & Machinery | 2,300 | 2,300 | 0 |
| Employee Crime | 0 | 0 | 0 |
| Employee's Bond | 0 | 0 | 0 |
| Treasurer's Bond | 0 | 0 | 0 |
| Total | 166,720 | 66,720 | 100,000 |

REF: City Tort Judgment & Liability Insurance Fund (745 ILCS 10/9-107) **100,000**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|-------------------------------|-----------------|--------------------|---------------|
| Parks Fund | | | |
| Personnel Services - Salaries | 71,000 | 70,990 | 10 |
| Maintenance Services | 5,000 | 5,000 | 0 |
| Professional Services | 1,400 | 1,400 | 0 |
| Professional Development | 0 | 0 | 0 |
| Service Charges | 5,000 | 5,000 | 0 |
| General Supplies | 11,000 | 11,000 | 0 |
| Debt Service | 53,910 | 53,910 | 0 |
| Capital Outlays | 227,000 | 227,000 | 0 |
| Other Expenditures | 5,000 | 5,000 | 0 |
| Total | 379,310 | 379,300 | 10 |

REF: Parks Tax (651LCS 5/11-98-1) **10**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|------------------------|-----------------|--------------------|---------------|
| Social Security | | | |
| Social Security Tax | 125,000 | 44,500 | 80,500 |
| Total | 125,000 | 44,500 | 80,500 |

REF: Social Security Fund (40LCS 5/21-110 & 110.1) **80,500**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|-------------------------------|-----------------|--------------------|---------------|
| Flood Control Fund | | | |
| Personnel Services - Salaries | 38,225 | 0 | 38,225 |
| Insurance Benefits | 0 | 0 | 0 |
| Pension Benefits | 0 | 0 | 0 |
| Maintenance Services | 10,700 | 0 | 10,700 |
| Professional Services | 0 | 0 | 0 |
| Communications | 0 | 0 | 0 |
| Professional Development | 0 | 0 | 0 |
| Service Charges | 2,400 | 0 | 2,400 |
| Maintenance Supplies | 2,000 | 0 | 2,000 |
| General Supplies | 0 | 0 | 0 |
| Capital Outlays | 3,000 | 0 | 3,000 |
| Other Expenditures | 0 | 0 | 4,675 |
| Total | 56,325 | 0 | 61,000 |

REF: Levee Tax (65ILCS 5/11-112-1 & 2) **1,000**

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|-------------------------------|-----------------|--------------------|----------------|
| Fire Protection Fund | | | |
| Personnel Services - Salaries | 35,400 | 0 | 35,400 |
| Insurance Benefits | 2,500 | 0 | 2,500 |
| Pension Benefits | 0 | 0 | 0 |
| Maintenance Services | 2,000 | -500 | 2,500 |
| Professional Services | 4,225 | 0 | 4,225 |
| Communications | 1,850 | 0 | 1,850 |
| Professional Development | 9,400 | -250 | 9,650 |
| Service Charges | 11,200 | 0 | 11,200 |
| Other Contractual Services | 0 | 0 | 0 |
| Maintenance Supplies | 10,250 | 0 | 10,250 |
| General Supplies | 13,250 | 0 | 13,250 |
| Capital Outlays | 861,500 | 615,311 | 246,189 |
| Other Expenditures | 8,750 | 4,250 | 4,500 |
| Total | 960,325 | 618,811 | 341,514 |

REF: Fire Protection Tax (65ILCS 5/11-71 & 3) 1,51

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|-------------------------------|-----------------|--------------------|---------------|
| Water Fund | | | |
| Personnel Services - Salaries | 44,090 | 44,080 | 10 |
| Insurance Benefits | 0 | 0 | 0 |
| Pension Benefits | 13,100 | 13,100 | 0 |
| Maintenance Services | 0 | 0 | 0 |
| Professional Services | 6,560 | 6,560 | 0 |
| Communications | 2,500 | 2,500 | 0 |
| Professional Development | 0 | 0 | 0 |
| Service Charges | 0 | 0 | 0 |
| Other Contractual Services | 334,000 | 334,000 | 0 |
| Maintenance Supplies | 0 | 0 | 0 |
| General Supplies | 400 | 400 | 0 |
| Debt Service | 162,100 | 162,100 | 0 |
| Capital Outlays | 163,000 | 163,000 | 0 |
| Other Expenditures | 45,110 | 45,110 | 0 |
| Total | 770,860 | 770,850 | 10 |

REF: Waterworks System Tax (65ILCS 5/11-131-1) 10

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|-------------------------------|------------------|--------------------|---------------|
| Sewer Fund | | | |
| Personnel Services - Salaries | 38,500 | 38,500 | 0 |
| Insurance Benefits | 0 | 0 | 0 |
| Pension Benefits | 13,100 | 13,100 | 0 |
| Maintenance Services | 1,500 | 1,500 | 0 |
| Professional Services | 9,560 | 9,550 | 10 |
| Communications | 500 | 500 | 0 |
| Professional Development | 0 | 0 | 0 |
| Other Contractual Services | 335,000 | 335,000 | 0 |
| Maintenance Supplies | 0 | 0 | 0 |
| General Supplies | 500 | 500 | 0 |
| Debt Service | 601,765 | 601,765 | 0 |
| Capital Outlays | 258,000 | 258,000 | 0 |
| Other Expenditures | 39,110 | 39,110 | 0 |
| Total | 1,297,535 | 1,297,525 | 10 |

REF: Chlorination of Sewage Tax (65ILCS 5/11-142-3) 10

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|---|--------------------|-----------------------|----------------|
| Illinois Municipal Retirement Fund | | | |
| Pension Benefits | 219,100 | 48,100 | 171,000 |
| Personal Property Replacement Tax (Library) | 7,500 | 7,500 | 0 |
| Total | 226,600 | 55,600 | 171,000 |
| REF: Illinois Municipal Retirement Fund (40 ILCS 5/7-171) | | | 1 1,000 |

| FUND | AMOUNT BUDGETED | FROM OTHER SOURCES | AMOUNT LEVIED |
|---|--------------------|-----------------------|---------------|
| Unemployment Insurance | | | |
| Unemployment Payments | 22,500 | 3,500 | 19,000 |
| Total | 22,500 | 3,500 | 19,000 |
| Unemployment Compensation Fund (745ILCS 10/9-1-7) | | | 19,000 |

| TAX LEVY SUMMARY | | | AMOUNT LEVIED |
|--|--|--|----------------|
| General Corporate Tax | | | 426,150 |
| Police Protection Tax | | | 8,185 |
| School Cross Guards | | | 10 |
| Street Lighting | | | 10 |
| Street & Bridges Tax | | | 0 |
| Annual Audit Tax | | | 18,000 |
| Emergency Services Tax | | | 857 |
| Garbage Disposal Tax | | | 10 |
| Worker's Compensation Tax | | | 117,000 |
| City Tort Judgment & Liability Insurance | | | 100,000 |
| Parks & Recreation Tax | | | 10 |
| Social Security Tax | | | 80,500 |
| Flood Control Tax | | | 61,000 |
| Fire Protection Tax | | | 341,514 |
| Water Treatment Tax | | | 10 |
| Chlorination Tax | | | 10 |
| Illinois Municipal Retirement Fund | | | 171,000 |
| Unemployment Insurance Tax | | | 19,000 |
| TOTAL TAX LEVY | | | 1, ,2 5 |

SECTION II: That the amount levied for each object and purpose is placed in a separate column under the heading, "Amount Levied," which appears over same being as follows, to-wit:

SECTION III: That if any section, subdivision or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION IV: That this ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this _____ day of December 2014 pursuant to a roll call vote by the City Council of the City of Galena, Jo Daviess County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

Terry Renner, Mayor

ATTEST:

Mary Beth Hyde, City Clerk

CITY OF GALENA, ILLINOIS

101 Green Street • P.O. Box 310 • Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *AL*

DATE: 29 October 2014

RE: Electric Vehicle Charging Station

During the past year we have received a number of enquiries about the need for electric vehicle (EV) charging stations in Galena (see attached letters). These types of vehicles are becoming increasingly popular, but the nearest charging stations are either Rockford or Dubuque.

In researching the various charging stations it appears the most popular unit in this region is Charge Point. This company has over 18,500 units throughout the nation. A typical unit (Level 2) can recharge an electric vehicle in 4-7 hours while a hybrid vehicle takes 3-5 hours.

At present, there is a state program through the Department of Commerce and Economic Opportunity (DCEO) which provides 50% funding towards installation of a charging unit. Quotes were obtained for single and dual charging units, detailed as follows:

| | |
|---|------------|
| Single charging Level 2 bollard type unit | \$4,509 |
| Dual output charging Level 2 bollard type unit | \$6,489 |
| Service Plan for two years (communication & fee processing) | \$910 |
| Service plan after two years | \$50/month |
| Electrical installation – estimated | \$500 |
| Cost recovered by city per charge | 13c/kWh |

In discussing the above options with city staff we believe the dual output option provides the best value. This unit would be situated in the south-west corner of the city hall parking lot where there is already a power source and available parking space that could be allocated for this use. The total project cost for the unit would be \$7,899 with 50% eligible for DCEO funding while the remaining \$3,949.50 would be paid by the city. This could be paid from budget items Engineering Consulting Services (01.45.532) and Street Light Maintenance (01.41.514.11).

I recommend the city council approves installation of a dual output electric vehicle charging unit for total cost of \$7,899 with 50% funded through a DCEO grant.



Charge Point 4021 Dual Charging Station



Example of Vehicle Charging at Station

From: postmaster@globalreach.com [<mailto:postmaster@globalreach.com>]

Sent: Monday, February 17, 2014 12:59 PM

To: Mary Beth Hyde

Subject: Feedback from The City of Galena Web Site

The following feedback form was submitted on Feb 17, 2014 at 12:59 PM US Central.

Name: Gregg Yedwab

Phone: 312-224-8855

E-mail: gregg@yedwab.net

Comments:

We recently gave up our gasoline vehicle and now own an electric car (Tesla). We used to enjoy visiting your lovely city but no longer have the reasonable range to go to/from Rockford's Super Charger.

Galena has ZERO electric vehicle charging stations. May we please suggest your city modernize a bit in that area and install several EV chargers in the downtown area? Grants are available to defray the costs. Look into ChargePoint services.

Thank you for your consideration.

Gregg

Dear Sirs:

My name is Richard Karl.

I live at 3005 Chateau Lane, Rockford, Illinois and my phone number is (815) 282-3509.

Recently (in March) my wife Selinda and I purchased an all-Electric Mitsubishi Miev electric car, and we are exploring ways to reach surrounding communities that we travel to a lot.

We use the www.plugshare.com and www.chargepoint.com websites to locate all the charging stations for travel. Using these websites, we have gone to Chicago from Rockford, and have also traveled extensively to Madison, Wisconsin and Janesville, Wisconsin in this amazing electric vehicle. We have an 81 mile range of travel between charges. Unfortunately, though, it appears that between Rockford and Dubuque there is almost NO charging network, and we have lots of friends that way (have spent a LOT of time in Dubuque.)

Locally in Rockford we charge the car overnight at home in our driveway, and there are 5 Level 2 chargers in the greater Rockford area. Both my wife and myself use the electric car for all our local travel here in Rockford. The Winnebago County Park District also lets us charge at their campgrounds for an \$8- a charge fee. This includes the Forest Preserve campsite at Pecatonica, IL. Several local merchants have charging, also.

We would love to be able to visit more of Northwest Illinois (Freeport, Lena, Stockton, Elizabeth, and Galena) in our car but cannot locate charging stations in those cities. We really want to be able to get to Dubuque, too, where there ARE charging stations, but we don't have quite the range to get there.

What we would like to ask you is this: Are you aware of any future charging stations in your city? Are there any charging stations there now that don't show up on the websites? Also, are there any local merchants (restaurants/gas stations, etc.) that you know of who would allow charging? **We would be GLAD to pay a reasonable fee to do this.** The fees at the Chargepoint stations in Chicago are about \$2.00 an hour, but we are open to any suggestions.

Please let us know if you have any ideas on this...or if you have any plans to construct or add any future charging stations. With the increase in plug-in Electric vehicles this could be a boost to business, also....

Please let us know. we would love to be able to travel through this beautiful area of Illinois!

Hoping to hear from you soon (you can call us too at (815) 282-3509)...

Most Sincerely,


Richard D Karl and Selinda J Karl

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|--|-----|---------|----------------------|--------------|------------|-----------|--------------|
| ADVANCED BUSINESS SYTEMS, INC. (11891) | | | | | | | |
| 82898 | 1 | Invoice | POSTAGE METER INK | 10/30/2014 | 158.00 | | 01.13.651.02 |
| Total ADVANCED BUSINESS SYTEMS, INC. (118913): | | | | | 158.00 | | |
| ALBAUGH, CRAIG (108) | | | | | | | |
| 110114 | 1 | Invoice | RETIREMENT HEALTH B | 11/01/2014 | 99.00 | | 78.32.464.02 |
| Total ALBAUGH, CRAIG (1084): | | | | | 99.00 | | |
| AMERICAN WATER ENTERPRISES (1005) | | | | | | | |
| MA007-2001 | 1 | Invoice | WATER CONTRACT | 10/01/2014 | 26,505.46 | | 51.42.515.00 |
| MA007-2001 | 2 | Invoice | SEWER CONTRACT | 10/01/2014 | 26,505.45 | | 52.43.515.01 |
| Total AMERICAN WATER ENTERPRISES (1005): | | | | | 53,010.91 | | |
| AT T (LOCAL) (10) | | | | | | | |
| 110114 | 1 | Invoice | PHONE | 11/01/2014 | 272.82 | | 01.21.552.00 |
| Total AT & T (LOCAL) (103): | | | | | 272.82 | | |
| B P ROOFING (120029) | | | | | | | |
| 110114 | 1 | Invoice | PERMIT REFUND | 11/01/2014 | 180.00 | | 01.11.912.00 |
| Total B & P ROOFING (120029): | | | | | 180.00 | | |
| BLACKTOP DRIVEWAY SERVICE (1) | | | | | | | |
| 4298 | 1 | Invoice | CRACK FILLING | 10/29/2014 | 10,010.50 | | 01.41.514.02 |
| Total BLACKTOP DRIVEWAY SERVICE (71): | | | | | 10,010.50 | | |
| BOB'S REPAIR (11991) | | | | | | | |
| 0002780 | 1 | Invoice | SQUAD 2 REPAIRS | 10/28/2014 | 693.41 | | 01.21.513.06 |
| Total BOB'S REPAIR (119913): | | | | | 693.41 | | |
| BOOKLESS, OHN (250) | | | | | | | |
| 050863 | 1 | Invoice | MAINTENANCE | 10/23/2014 | 87.84 | | 58.54.511.00 |
| Total BOOKLESS, JOHN (250): | | | | | 87.84 | | |
| CHIEF LAW ENFORCEMENT SUPPLY (119909) | | | | | | | |
| 153954 | 1 | Invoice | UNIFORMS/NATHAN | 10/29/2014 | 52.48 | | 01.21.471.15 |
| Total CHIEF LAW ENFORCEMENT SUPPLY (119909): | | | | | 52.48 | | |
| CONMAT, INC. (118) | | | | | | | |
| 93112 | 1 | Invoice | BIKIE TRAIL WASHOUTS | 10/22/2014 | 274.99 | | 17.52.820.06 |
| 93113 | 1 | Invoice | BIKE TRAIL | 10/22/2014 | 200.39 | | 17.52.820.06 |
| 93113 | 2 | Invoice | BIKE TRAIL | 10/22/2014 | 38.17 | | 17.52.820.06 |
| 93262 | 1 | Invoice | RIVERBANKS | 10/30/2014 | 457.42 | | 20.25.515.00 |
| Total CONMAT, INC. (1187): | | | | | 970.97 | | |

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|---|-----|---------|----------------------|--------------|------------|-----------|--------------|
| CRESCENT ELECTRIC SUPPLY (224) | | | | | | | |
| 004-594413- | 1 | Invoice | ST. LIGHT MAINTENANC | 10/24/2014 | 152.80 | | 01.41.514.11 |
| Total CRESCENT ELECTRIC SUPPLY (224): | | | | | 152.80 | | |
| DIAMOND VOGEL PAINTS (119 1) | | | | | | | |
| 227057531 | 1 | Invoice | PAVEMENT MARKING | 10/30/2014 | 33.40 | | 01.41.514.01 |
| Total DIAMOND VOGEL PAINTS (119461): | | | | | 33.40 | | |
| DOIG, KATHLEEN (119 9) | | | | | | | |
| 907823 | 1 | Invoice | MARKET HOUSE RESTR | 11/04/2014 | 375.00 | | 01.13.511.06 |
| Total DOIG, KATHLEEN (119339): | | | | | 375.00 | | |
| DUBUQUE FIRE EQUIPMENT, INC. (1) | | | | | | | |
| 99767 | 1 | Invoice | EXTINGUISHERS FOR TR | 10/10/2014 | 408.00 | | 22.22.652.00 |
| Total DUBUQUE FIRE EQUIPMENT, INC. (631): | | | | | 408.00 | | |
| FISCHER EXCAVATING, INC. (25 8) | | | | | | | |
| 1000819 | 1 | Invoice | MISC. MATERIALS | 10/22/2014 | 56.54 | | 01.41.614.04 |
| Total FISCHER EXCAVATING, INC. (25638): | | | | | 56.54 | | |
| GABALDO, TRUDIE (1200 1) | | | | | | | |
| 111014 | 1 | Invoice | DEPOSIT REFUND | 11/10/2014 | 200.00 | | 58.54.929.00 |
| Total GABALDO, TRUDIE (120031): | | | | | 200.00 | | |
| GALENA CHRYSLER (82) | | | | | | | |
| 57029 | 1 | Invoice | SQUAD 2 MAINTENANCE | 10/01/2014 | 26.17 | | 01.21.513.06 |
| 57258 | 1 | Invoice | SQUAD 1 REPAIRS | 10/21/2014 | 55.06 | | 01.21.513.06 |
| Total GALENA CHRYSLER (82): | | | | | 81.23 | | |
| GALENA GAZETTE () | | | | | | | |
| 110114 | 1 | Invoice | PUBLISHING/ADVERTISI | 11/01/2014 | 224.00 | | 01.11.553.00 |
| Total GALENA GAZETTE (34): | | | | | 224.00 | | |
| GALENA LAUN. & LINEN INC. (8) | | | | | | | |
| 110114 | 1 | Invoice | FINANCE-LAUNDRY SER | 11/01/2014 | 8.00 | | 01.13.654.00 |
| 110114 | 2 | Invoice | FIRE DEPARTMENT | 11/01/2014 | 25.00 | | 22.22.651.00 |
| 110114 | 3 | Invoice | POLICE DEPARTMENT | 11/01/2014 | 30.00 | | 01.21.651.00 |
| 110114 | 4 | Invoice | TURNER HALL-RUG SER | 11/01/2014 | 27.00 | | 58.54.654.01 |
| Total GALENA LAUN. & LINEN INC. (84): | | | | | 90.00 | | |
| GALENA LUMBER CO. (85) | | | | | | | |
| 110114 | 1 | Invoice | MISC. MATERIALS | 11/01/2014 | 44.55 | | 01.41.514.05 |
| 110114 | 2 | Invoice | PICNIC TABLE REPAIRS | 11/01/2014 | 155.32 | | 17.52.652.00 |
| 110114 | 3 | Invoice | FIRE PREVENTION | 11/01/2014 | 281.96 | | 22.22.563.02 |

CITY OF GALENA

Invoice Register
Input Dates: 10/28/2014 - 11/30/2014Page: 3
Nov 06, 2014 09:59AM

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|---|-----|-----------|---------------------|--------------|------------|-----------|--------------|
| Total GALENA LUMBER CO. (85): | | | | | 481.83 | | |
| GALL'S, INC. (12) | | | | | | | |
| 002559299 | 1 | Invoice | BARRIER TAPE | 10/14/2014 | 58.96 | | 01.21.540.01 |
| 002559299 | 2 | Invoice | UNIFORMS/CHUCK | 10/14/2014 | 11.05 | | 01.21.471.15 |
| 002589406 | 1 | Invoice | UNIFORMS/BRANDEL | 10/21/2014 | 132.85 | | 01.21.471.15 |
| Total GALL'S, INC. (712): | | | | | 202.86 | | |
| GASSER GALENA (2) | | | | | | | |
| 110114 | 1 | Invoice | MISC. SUPPLIES | 11/01/2014 | 20.67 | | 01.13.511.06 |
| 110114 | 2 | Invoice | MISC. SUPPLIES | 11/01/2014 | 6.08 | | 01.21.651.00 |
| 110114 | 3 | Invoice | MISC. SUPPLIES | 11/01/2014 | 17.43 | | 01.41.511.00 |
| 110114 | 4 | Invoice | MISC. SUPPLIES | 11/01/2014 | 17.09 | | 01.41.514.01 |
| 110114 | 5 | Invoice | MISC. SUPPLIES | 11/01/2014 | 52.16 | | 01.41.514.11 |
| 110114 | 6 | Invoice | MISC. SUPPLIES | 11/01/2014 | 24.27 | | 01.41.613.11 |
| 110114 | 7 | Invoice | MISC. SUPPLIES | 11/01/2014 | 22.28 | | 01.41.614.04 |
| 110114 | 8 | Invoice | MISC. SUPPLIES | 11/01/2014 | 67.20 | | 01.41.652.00 |
| 110114 | 9 | Invoice | MISC. SUPPLIES | 11/01/2014 | 45.15 | | 01.41.653.00 |
| 110114 | 10 | Invoice | TRASH CAN LINERS | 11/01/2014 | 791.64 | | 13.44.540.04 |
| 110114 | 11 | Invoice | MISC. SUPPLIES | 11/01/2014 | 111.36 | | 17.52.652.00 |
| 110114 | 12 | Invoice | MISC. SUPPLIES | 11/01/2014 | 15.53 | | 22.22.563.02 |
| 110114 | 13 | Invoice | MISC. SUPPLIES | 11/01/2014 | 18.42 | | 22.22.611.00 |
| 110114 | 14 | Invoice | MISC. SUPPLIES | 11/01/2014 | 24.43 | | 22.22.613.00 |
| 110114 | 15 | Invoice | MISC. SUPPLIES | 11/01/2014 | 56.24 | | 22.22.652.00 |
| 110114 | 16 | Invoice | MISC. SUPPLIES | 11/01/2014 | 51.63 | | 22.22.929.00 |
| 110114 | 17 | Invoice | MISC. SUPPLIES | 11/01/2014 | 9.06 | | 58.54.511.00 |
| 110114 | 18 | Invoice | MISC. SUPPLIES | 11/01/2014 | 64.60 | | 58.54.654.01 |
| 110114 | 19 | Invoice | MISC. SUPPLIES | 11/01/2014 | 20.67 | | 59.55.511.02 |
| Total GASSER @ GALENA (24): | | | | | 1,435.91 | | |
| GHS MUSIC BOOSTERS (119 11) | | | | | | | |
| 110114 | 1 | Invoice | HALLOWEEN PARKING | 11/01/2014 | 1,225.00 | | 01.11.929.02 |
| Total GHS MUSIC BOOSTERS (119711): | | | | | 1,225.00 | | |
| GLOBAL REACH INTERNET PROD. (119 92) | | | | | | | |
| 59200 | 1 | Invoice | WEBSITE CHANGES/HOS | 08/01/2014 | 91.00 | | 01.13.512.05 |
| Total GLOBAL REACH INTERNET PROD. (119792): | | | | | 91.00 | | |
| GUY'S TRUCK TRACTOR SERVICE (1190) | | | | | | | |
| 0001124 | 2 | Adjustmen | TRUCK REPAIRS | 03/05/2013 | 305.60- | | 01.41.613.05 |
| 000922 | 2 | Adjustmen | TRUCK REPAIRS | 03/12/2013 | 300.51- | | 01.41.613.01 |
| 040513 | 2 | Adjustmen | 2007 STERLING DUMP | 04/05/2013 | 4,606.16- | | 01.41.613.05 |
| GW1003726 | 1 | Invoice | SWEEPER | 10/17/2014 | 206.28 | | 01.41.613.11 |
| Total GUY'S TRUCK & TRACTOR SERVICE (119033): | | | | | 5,005.99- | | |
| HALSTEAD, MARY L. (1199) | | | | | | | |
| 110114 | 1 | Invoice | CITY HALL JANITOR | 11/01/2014 | 240.00 | | 01.13.411.00 |
| 110114 | 2 | Invoice | PUBLIC RESTROOMS AT | 11/01/2014 | 225.00 | | 01.13.511.06 |

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|--|-----|---------|----------------------|--------------|------------|-----------|--------------|
| 110114 | 3 | Invoice | PARKS RESTROOMS | 11/01/2014 | 675.00 | | 01.13.511.06 |
| 110114 | 4 | Invoice | EXTRA CLEANING PUBLI | 11/01/2014 | 60.00 | | 01.13.511.06 |
| Total HALSTEAD, MARY L. (119966): | | | | | 1,200.00 | | |
| HEALTHCARE SERVICE CORPORATION (1189 1) | | | | | | | |
| 110114 | 1 | Invoice | HSA/FAMILY/EMPLOYEE | 11/01/2014 | 4,361.00 | | 01.218.0 |
| 110114 | 2 | Invoice | PPO/BLUE CROSS BLUE | 11/01/2014 | 396.00 | | 01.218.0 |
| 110114 | 3 | Invoice | HEALTH INSURANCE | 11/01/2014 | 21,916.09 | | 01.13.451.00 |
| 110114 | 4 | Invoice | W/BLUE CROSS/BLUE S | 11/01/2014 | 875.71 | | 78.32.464.02 |
| Total HEALTHCARE SERVICE CORPORATION (118931): | | | | | 27,548.80 | | |
| HOLLAND HEATING, AIR COND (99) | | | | | | | |
| 38700 | 1 | Invoice | GARAGE MAINTENANCE | 10/27/2014 | 315.14 | | 01.41.511.00 |
| Total HOLLAND HEATING, AIR COND (99): | | | | | 315.14 | | |
| HOLLAND PLUMBING, INC. (9) | | | | | | | |
| 123682 | 1 | Invoice | GRANT PARK FOUNTAIN | 09/18/2014 | 68.90 | | 17.52.652.00 |
| 123862 | 1 | Invoice | GRANT PARK RESTROO | 10/29/2014 | 85.20 | | 17.52.652.00 |
| Total HOLLAND PLUMBING, INC. (964): | | | | | 154.10 | | |
| HON COMPANY (1199 5) | | | | | | | |
| 130608 | 1 | Invoice | OFFICE FURNITURE | 10/15/2014 | 808.79 | | 01.13.511.01 |
| Total HON COMPANY (119935): | | | | | 808.79 | | |
| HYDE, MARY BETH (101) | | | | | | | |
| 102214 | 1 | Invoice | TRAVEL REIMBURSEME | 10/22/2014 | 84.93 | | 01.14.562.00 |
| Total HYDE, MARY BETH (101): | | | | | 84.93 | | |
| IL DEPARTMENT OF CMS (CRF) (1189) | | | | | | | |
| T1510423 | 1 | Invoice | IN-SQUAD COMPUTER C | 10/20/2014 | 232.60 | | 01.21.542.00 |
| Total IL DEPARTMENT OF CMS (CRF) (118967): | | | | | 232.60 | | |
| ILLINOIS FIRE STORE (1190) | | | | | | | |
| 32657 | 1 | Invoice | NEW BOOTS | 10/21/2014 | 1,025.02 | | 22.22.840.00 |
| 32728 | 1 | Invoice | THREAD FOR BUNKERG | 10/23/2014 | 49.97 | | 22.22.840.00 |
| Total ILLINOIS FIRE STORE (119034): | | | | | 1,074.99 | | |
| IML RISK MANAGEMENT ASSOCIATION (2) | | | | | | | |
| 102914 | 1 | Invoice | RENEWAL CONTRIBUTIO | 10/29/2014 | 86,131.31 | | 14.14.454.00 |
| 102914 | 2 | Invoice | RENEWAL CONTRIBUTIO | 10/29/2014 | 64,227.93 | | 14.14.591.04 |
| 102914 | 3 | Invoice | RENEWAL CONTRIBUTIO | 10/29/2014 | 3,322.59 | | 14.14.591.05 |
| 102914 | 4 | Invoice | RENEWAL CONTRIBUTIO | 10/29/2014 | 18,908.41 | | 14.14.591.03 |
| 102914 | 5 | Invoice | RENEWAL CONTRIBUTIO | 10/29/2014 | 44,907.61 | | 14.14.591.01 |
| Total IML RISK MANAGEMENT ASSOCIATION (432): | | | | | 217,497.85 | | |

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|--|-----|---------|----------------------|--------------|------------|-----------|--------------|
| J & R SUPPLY INCORPORATED (951) | | | | | | | |
| 1408492 | 1 | Invoice | ASPHALT SHOVELS | 10/29/2014 | 246.12 | | 01.41.653.00 |
| Total J & R SUPPLY INCORPORATED (951): | | | | | 246.12 | | |
| O CARROLL ENERGY, INC. (9) | | | | | | | |
| 110114 | 1 | Invoice | ELECTRIC | 11/01/2014 | 6,634.20 | | 15.41.572.00 |
| 110114 | 2 | Invoice | ADMINISTRATION/ELECT | 11/01/2014 | 399.42 | | 01.13.571.01 |
| 110114 | 3 | Invoice | POLICE | 11/01/2014 | 415.31 | | 01.21.571.01 |
| 110114 | 4 | Invoice | EMS/ELECTRIC | 11/01/2014 | 110.94 | | 12.10.571.01 |
| 110114 | 5 | Invoice | PARKS/ELECTRIC | 11/01/2014 | 119.08 | | 17.52.571.01 |
| 110114 | 6 | Invoice | FLOOD/ELECTRIC | 11/01/2014 | 246.26 | | 20.25.576.01 |
| 110114 | 7 | Invoice | FIRE/ELECTRIC | 11/01/2014 | 310.30 | | 22.22.576.01 |
| 110114 | 8 | Invoice | TURNER HALL/ELECTRIC | 11/01/2014 | 651.62 | | 58.54.571.01 |
| 110114 | 9 | Invoice | WELCOME SIGNS | 11/01/2014 | 30.72 | | 01.41.571.01 |
| Total JO CARROLL ENERGY, INC. (397): | | | | | 8,917.85 | | |
| O DAVIESS COUNTY TREAS. (MFT) (119855) | | | | | | | |
| 3057 | 1 | Invoice | PAVEMENT MARKING | 10/23/2014 | 794.79 | | 01.41.514.01 |
| Total JO DAVIESS COUNTY TREAS. (MFT) (119855): | | | | | 794.79 | | |
| O DAVIESS CTY HEALTH DEPT (121) | | | | | | | |
| 110114 | 1 | Invoice | FOOD PERMIT APPLICAT | 11/01/2014 | 50.00 | | 59.55.651.00 |
| Total JO DAVIESS CTY HEALTH DEPT (121): | | | | | 50.00 | | |
| O DAVIESS CTY SHERIFF (11) | | | | | | | |
| 110114 | 1 | Invoice | RADIO SERVICE | 11/01/2014 | 100.00 | | 22.22.538.00 |
| 110114 | 2 | Invoice | CITY SHARE OF OFFICE | 11/01/2014 | 200.12 | | 01.21.538.00 |
| Total JO DAVIESS CTY SHERIFF (116): | | | | | 300.12 | | |
| LAWSON PRODUCTS, INC. (2) | | | | | | | |
| 9302839163 | 1 | Invoice | SUPPLIES | 10/28/2014 | 327.63 | | 01.41.652.00 |
| Total LAWSON PRODUCTS, INC. (627): | | | | | 327.63 | | |
| LEDSOURCE (1200 0) | | | | | | | |
| 00001932 | 1 | Invoice | SIGN POLES | 11/04/2014 | 2,504.68 | | 01.41.514.11 |
| Total LEDSOURCE (120030): | | | | | 2,504.68 | | |
| LOUIE'S TRENCHING SERVICE (12) | | | | | | | |
| 110114 | 1 | Invoice | PERMIT REFUND | 11/01/2014 | 20.00 | | 01.11.912.00 |
| Total LOUIE'S TRENCHING SERVICE (127): | | | | | 20.00 | | |
| MAIN STREET FRAME (1199) | | | | | | | |
| 102814 | 1 | Invoice | MAP FRAMING | 10/28/2014 | 170.00 | | 01.13.651.02 |
| Total MAIN STREET FRAME (119963): | | | | | 170.00 | | |

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|--|-----|---------|-----------------------|--------------|------------|-----------|--------------|
| MCGREEVY WILLIAMS LAW OFFICE (119647) | | | | | | | |
| 142460 | 1 | Invoice | SCENIC MEADOWS LITIG | 10/15/2014 | 1,235.00 | | 01.41.863.11 |
| Total MCGREEVY WILLIAMS LAW OFFICE (119647): | | | | | 1,235.00 | | |
| MNS CONSTRUCTION, INC. (1188) | | | | | | | |
| 110114 | 1 | Invoice | DESIGN/CONSTRUCTION | 11/01/2014 | 47,747.33 | | 22.22.840.05 |
| Total MNS CONSTRUCTION, INC. (118877): | | | | | 47,747.33 | | |
| MORAN, MARK (922) | | | | | | | |
| 102314 | 1 | Invoice | TRAVEL/SUSTAINABILIT | 10/23/2014 | 40.00 | | 01.11.562.00 |
| Total MORAN, MARK (922): | | | | | 40.00 | | |
| MURRAY, B. L. CO. INC. (1 5) | | | | | | | |
| 85243 | 1 | Invoice | OPERATING MATERIALS | 10/23/2014 | 46.29 | | 22.22.652.00 |
| 85286 | 1 | Invoice | INSTITUTIONAL SUPPLIE | 10/30/2014 | 28.65 | | 58.54.654.01 |
| 85315 | 1 | Invoice | JANITOR SUPPLIES | 11/04/2014 | 5.98 | | 01.13.654.00 |
| Total MURRAY, B. L. CO. INC. (135): | | | | | 80.92 | | |
| MUTUAL WHEEL CO. (1195 5) | | | | | | | |
| 1816065 | 1 | Invoice | TRUCK MAINTENANCE | 10/29/2014 | 106.52 | | 22.22.613.00 |
| Total MUTUAL WHEEL CO. (119575): | | | | | 106.52 | | |
| NAPA AUTO PARTS (9) | | | | | | | |
| 110114 | 1 | Invoice | MISC. EQUIPMENT | 11/01/2014 | 104.98 | | 01.41.840.01 |
| 110114 | 2 | Invoice | MISC. EQUIPMENT | 11/01/2014 | 27.73 | | 17.52.514.00 |
| Total NAPA AUTO PARTS (79): | | | | | 132.71 | | |
| NICOR (151) | | | | | | | |
| 110114 | 1 | Invoice | POOL-GAS | 11/01/2014 | 81.54 | | 59.55.571.02 |
| Total NICOR (151): | | | | | 81.54 | | |
| NICOR (F) (11892) | | | | | | | |
| 110114 | 1 | Invoice | POLICE-GAS | 11/01/2014 | 114.94 | | 01.21.571.05 |
| 110114 | 2 | Invoice | PUBLIC WORKS-GAS | 11/01/2014 | 31.37 | | 01.41.571.05 |
| 110114 | 3 | Invoice | FIRE DEPARTMENT-GAS | 11/01/2014 | 112.49 | | 22.22.571.05 |
| 110114 | 4 | Invoice | TURNER HALL-GAS | 11/01/2014 | 219.79 | | 58.54.571.05 |
| Total NICOR (F) (118924): | | | | | 478.59 | | |
| NUTOYS LEISURE PRODUCTS () | | | | | | | |
| 42118 | 1 | Invoice | RECYCLING CONTAINER | 10/29/2014 | 4,027.00 | | 13.44.850.00 |
| Total NUTOYS LEISURE PRODUCTS (373): | | | | | 4,027.00 | | |
| ORKIN PEST CONTROL (5) | | | | | | | |
| 110114 | 1 | Invoice | PEST CONTROL SERVIC | 11/01/2014 | 83.15 | | 01.13.511.01 |

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|--|-----|---------|-----------------------|--------------|------------|-----------|--------------|
| Total ORKIN PEST CONTROL (574): | | | | | 83.15 | | |
| PHAM, NIKKI (1200 2) | | | | | | | |
| 111014 | 1 | Invoice | DEPOSIT REFUND | 11/10/2014 | 200.00 | | 58.54.929.00 |
| Total PHAM, NIKKI (120032): | | | | | 200.00 | | |
| PROJECT MANAGEMENT INSTITUTE (11950) | | | | | | | |
| 110114 | 1 | Invoice | DUES | 11/01/2014 | 179.00 | | 01.45.561.00 |
| Total PROJECT MANAGEMENT INSTITUTE (119506): | | | | | 179.00 | | |
| QUILL CORP. (8) | | | | | | | |
| 715686 | 1 | Invoice | OFFICE SUPPLIES/POLIC | 10/21/2014 | 143.97 | | 01.21.651.00 |
| Total QUILL CORP. (686): | | | | | 143.97 | | |
| SECURITY PRODUCTS OF DUBUQUE (119890) | | | | | | | |
| 0432519 | 1 | Invoice | ALARM MONITORING | 10/28/2014 | 27.00 | | 01.13.552.00 |
| Total SECURITY PRODUCTS OF DUBUQUE (119890): | | | | | 27.00 | | |
| TOP NOTCH PLUMBING, HEATING (25) | | | | | | | |
| 31294 | 1 | Invoice | MAINTENANCE | 10/24/2014 | 170.00 | | 58.54.511.00 |
| Total TOP NOTCH PLUMBING, HEATING (625): | | | | | 170.00 | | |
| TRI-STATE SCREEN PRINTING (11918) | | | | | | | |
| 13048 | 1 | Invoice | SIGNS | 10/20/2014 | 113.24 | | 01.41.652.04 |
| Total TRI-STATE SCREEN PRINTING (119187): | | | | | 113.24 | | |
| UNIFORM DEN EAST, INC. (119) | | | | | | | |
| 36318-01 | 1 | Invoice | BODY ARMOR | 10/20/2014 | 1,613.00 | | 01.21.914.00 |
| 36729 | 1 | Invoice | UNIFORMS/LORI | 10/29/2014 | 154.95 | | 01.21.471.15 |
| 36938 | 1 | Invoice | UNIFORMS/CHUCK | 10/20/2004 | 23.89 | | 01.21.471.15 |
| Total UNIFORM DEN EAST, INC. (119474): | | | | | 1,791.84 | | |
| UPBEAT, INC. (11981) | | | | | | | |
| 556427 | 1 | Invoice | RECYCLING CONTAINER | 10/30/2014 | 1,137.84 | | 13.44.850.00 |
| Total UPBEAT, INC. (119816): | | | | | 1,137.84 | | |
| US CELLULAR (92) | | | | | | | |
| 110114 | 1 | Invoice | PUBLIC WORKS/CELL PH | 11/01/2014 | 37.72 | | 01.41.552.00 |
| 110114 | 2 | Invoice | ADMIN/CELL PHONE | 11/01/2014 | 73.50 | | 01.11.552.00 |
| 110114 | 3 | Invoice | FIRE DEPT./CELL PHONE | 11/01/2014 | 14.82 | | 22.22.552.00 |
| 110114 | 4 | Invoice | POLICE/CELL PHONES | 11/01/2014 | 79.33 | | 01.21.552.01 |
| Total US CELLULAR (92): | | | | | 205.37 | | |

| Invoice | Seq | Type | Description | Invoice Date | Total Cost | PO Number | GL Account |
|--|-----|---------|-----------------------|--------------|------------|-----------|--------------|
| WEBER PAPER COMPANY (40) | | | | | | | |
| 585045 | 1 | Invoice | INSTITUTIONAL SUPPLIE | 10/23/2014 | 134.46 | | 58.54.654.01 |
| 585806 | 1 | Invoice | CLEANING SUPPLIES | 10/30/2014 | 74.19 | | 01.21.654.00 |
| 585807 | 1 | Invoice | JANITOR SUPPLIES | 10/30/2014 | 173.11 | | 01.13.654.00 |
| 585814 | 1 | Invoice | MARKET HOUSE RESTR | 10/30/2014 | 582.95 | | 01.13.511.06 |
| Total WEBER PAPER COMPANY (40): | | | | | 964.71 | | |
| WHITE CONSTRUCTION CO., INC. (119 59) | | | | | | | |
| 110114 | 1 | Invoice | PUBLIC WORKS JANITO | 11/01/2014 | 110.00 | | 01.41.511.01 |
| Total WHITE CONSTRUCTION CO., INC. (119359): | | | | | 110.00 | | |
| WHITE'S LAWN CARE (119092) | | | | | | | |
| 6048 | 1 | Invoice | VACANT PROPERTY MO | 11/01/2014 | 35.00 | | 51.42.929.00 |
| Total WHITE'S LAWN CARE (119092): | | | | | 35.00 | | |
| WHKS CO. (119) | | | | | | | |
| 33103 | 1 | Invoice | UNIT 3 CONSTRUCTION | 10/20/2014 | 3,584.41 | | 01.41.863.11 |
| Total WHKS & CO. (119367): | | | | | 3,584.41 | | |
| WSG INC., DBA R L GAS MART (11950) | | | | | | | |
| 103014 | 1 | Invoice | FUEL | 10/30/2014 | 434.98 | | 01.41.655.00 |
| Total WSG INC., DBA R & L GAS MART (119503): | | | | | 434.98 | | |
| ZARNOTH BRUSH WORKS INC. (212) | | | | | | | |
| 0151931 | 1 | Invoice | SWEEPER | 10/15/2014 | 256.50 | | 01.41.613.11 |
| Total ZARNOTH BRUSH WORKS INC. (212): | | | | | 256.50 | | |
| Grand Totals: | | | | | 391,202.52 | | |

Report GL Period Summary

Vendor number hash: 4583702
 Vendor number hash - split: 5666298
 Total number of invoices: 84
 Total number of transactions: 136

| Terms Description | Invoice Amount | Net Invoice Amount |
|-------------------|----------------|--------------------|
| Open Terms | 391,202.52 | 391,202.52 |
| Grand Totals: | 391,202.52 | 391,202.52 |