



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, MAY 9, 2016

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
16C-0173.	Call to Order by Presiding Officer
16C-0174.	Roll Call
16C-0175.	Establishment of Quorum
16C-0176.	Pledge of Allegiance
16C-0177.	Reports of Standing Committees
16C-0178.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

PUBLIC HEARINGS

ITEM	DESCRIPTION	PAGE
16C-0179.	Public Hearing on a Request by Donald Wiene to Subdivide Lot 6 in Unit 2 of the Galena Scenic Meadows Subdivision	4-9
16C-0180.	Public Hearing on a Request by Angel Larriva, 1120 N. West Street, to Vacate Approximately 2,700 Square Feet of Irving Street Adjacent to His Property to Resolve a Building Encroachment	10-14

CONSENT AGENDA CA16-09

ITEM	DESCRIPTION	PAGE
16C-0181.	Approval of the Minutes of the Regular City Council Meeting of April 25, 2016	15-22

ITEM	DESCRIPTION	PAGE
16C-0182.	Approval of a Parking Space for Persons with Handicaps on the East Side of Main Street Immediately North of the Intersection with Franklin Street	23-24
16C-0183.	Approval of Contract with All Star Power Wash of Shullsburg, WI, for Painting the Flood Control Catwalk on the West Side Flood Levee Painting bridge stairs/walkway	25
16C-0184.	Approval of Contract with All Star Power Wash of Shullsburg, WI, for Painting the Stairway from Depot Park to the US 20 Highway Bridge	25
16C-0185.	Approval of Utility Tractor Lease and Purchase of Accessories with Trade of Old Tractor and Accessories	26
16C-0186.	Approval of Purchase of Lawn Mower and Trade of Old Mower	26
16C-0187.	Acceptance of March 2016 Financial Report	--

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
16C-0162.	Discussion and Possible Action on a Preliminary Plat to Subdivide Lot 6 in Unit 2 of the Galena Scenic Meadows Subdivision	4-9

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
16C-0188.	Discussion and Possible Action on a Final Plat to Subdivide Lot 6 in Unit 2 of the Galena Scenic Meadows Subdivision	4-9
16C-0189.	First Reading of an Ordinance Vacating Approximately 2,700 Square Feet of Irving Street to Angel Larriva	10-14
16C-0190.	Discussion and Possible Action on a Festival and Street Closure Permit for the Grape Escape Ten Year Anniversary Block Party for North Main Street on July 17, 2016	27-43
16C-0191.	Discussion and Possible Action on a Request by Ryan Chumbler for a License to Utilize Public Right-of-Way for Parking Adjacent to 515 S. West Street	44-50
16C-0192.	Presentation of VisitGalena.org Budget for Fiscal Year 2017	51-52

ITEM	DESCRIPTION	PAGE
16C-0193.	Discussion and Possible Action on a Funding Agreement with the Galena Art and Recreation Center for Youth Programming in Fiscal Year 2017	53-54
16C-0194.	Discussion and Possible Action on an Agreement with the Galena-Jo Daviess County Historical Society and Museum for the Reimbursement of Utility and Maintenance Expenses for Fiscal Year 2017	55-56
16C-0195.	First Reading of an Ordinance Declaring a Rhino Boom Mower as Surplus Property	57
16C-0196.	Discussion and Possible Action on 2016-17 Employee Appointments	58
16C-0197.	Warrants	59-64
16C-0198.	Alderspersons' Comments	
16C-0199.	City Administrator's Report	
16C-0200.	Mayor's Report	
16C-0201.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Zoning Board of Appeals	Wed. May 11	6:30 P.M.	City Hall, 101 Green Street
Historic Preservation Comm.	Thurs. May 19	6:30 P.M.	City Hall, 101 Green Street
City Council	Mon. May 23	6:30 P.M.	City Hall, 101 Green Street
Turner Hall Committee	Thurs. June 2	8:30 A.M.	Turner Hall, 115 S. Bench Street

Posted: Thursday, May 5, 2016 at 3:30 p.m. Posted By:

MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator

FROM: Matt Oldenburg, Zoning Administrator

MATT

DATE: April 20, 2016

RE: Cal. No. 16SUB-02, Applicant and Owner: Donald J. Wiene, 544 W. Menzemer Road, Elizabeth, IL 61028. Location: Lot 6 of Block 1 of the Final Plat of Galena Scenic Meadows Unit 2 in Parts of the Southeast Quarter of Section 11, and also in a Part of the Southwest Quarter of Section 12, all in Township 28 North, Range 1 West of the Fourth Principal Meridian, City of Galena, Rawlins Township, Jo Daviess County, Illinois. Common address: Located on Bartell Blvd to the East of 10988 Bartell Blvd, Galena, IL 61036. Request to subdivide Lot 6, comprised of approximately 3.45 acres, into two parcels: a 1-acre lot to the West and approximately 2.45-acres remain with Lot 6 to the East. The new 1-acre parcel to be named, "Lot 1 of Wiene-Subway Addition to the City of Galena".

Summary:

The applicant is proposing to subdivide the existing 3.45-acre property that is comprised of Lot 6 in the Galena Scenic Meadows Subdivision, Unit 2 in the City of Galena. The applicant is requesting approval of the Preliminary Plat for the subdivision to become Lots 1 of the "Wiene-Subway Addition to the City of Galena". The proposed subdivision consists of Lot 1, containing 1.00 acre situated to the West and the balance of Lot 6, containing 2.45 acres situated to the East.

- All proposed lots meet the minimum lot area of 20,000 square feet required in the Planned Commercial district.
- All proposed lots meet the minimum lot frontage requirement of 25 feet.
- The newly created Lot 1 will have easement of access along three sides as part of Easements with Covenants and Restrictions, recorded document 291101.
- Future development on the site is controlled by the Annexation Agreement, recorded document 268938. Any structure will require administrative review by the Building and Zoning Departments.

Staff Comments:

Staff Comments on the preliminary plat are included below:

- Subsequent requests to develop on the new parcel will require site plan review and building permits. Highway 20 Corridor in effect at time of Annexation Agreement (controlling document) was limited to 500 feet from centerline of the road; this property lies outside of the 500 feet requirement. Any other restrictions are listed in Agreement, document 268938.

ZBA Recommendation:

No zoning action was needed for this request; instead, City Council will hold the public hearing and take possible action.

Staff Recommendation:

Based on Staff review of this request with respect to the applicable requirements of the Zoning Ordinance and the Subdivision Ordinance, Staff does recommend to the City Council approval of the preliminary plat. If no changes are required after approval of preliminary plat, Staff recommends approval of the preliminary plat as the final plat per §153.58.

\$ 400.00 FEE

Page 6 of 64

8:15 A

CITY OF GALENA, ILLINOIS



Application for Subdivision Approval

Name of Applicant: DONALD J. WIENEN ELIZABETH, ILLINOIS 61028
 815-541-2432 cell
 Phone #: 815-845-2089 Home Email: _____

Name of Property Owner (if different than applicant): DSW INVESTMENTS, LLC
 AT CORNER OF BARTEL BLVD AND ROAD BEHIND
 Address of Property: HARTIC DRUG LEADING TO WALMART

Current Use of Property: undeveloped lot

Proposed Use of Property: 1 LOT SUBDIVISION BEING A PART OF LOT 6 IN BLOCK 1 OF SCENIC MEADOWS UNIT 2 FOR THE PURPOSE OF RELOCATING THE SUBWAY FRANCHISE TO A PERMANENT LOCATION WITH A NEW BUILDING AND PARKING P.C.

Current Zoning District: _____ Within Historic District?: Yes No

Proposed Zoning District: P.C

Please provide the following:

- Provide a written narrative explaining why the proposed subdivision or the property should be approved.
- Provide all plats, site plans, and other information as may be required by the Subdivision Ordinance or the Planning Department.
- Provide the names and addresses of surrounding property owners from the property in question for a distance of two-hundred-fifty (250) feet in all directions. Please exclude the number of feet occupied by all public roads, streets, alleys, and public ways in computing the 250 feet requirement.

I certify that all the information provided above is complete and correct to the best of my knowledge and belief.

Donald Wiener

Applicant's Signature

Date

Paul C Brash

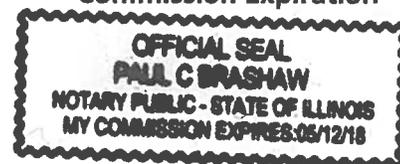
Notary's Signature

MARCH 31, 2016

Date

MAY 12, 2018

Commission Expiration



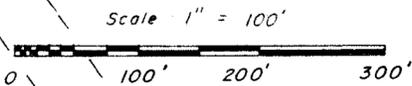
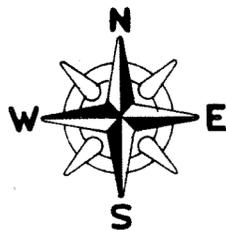
Subdivision Request for Lot 1 of Wiene-Subway Addition to the City of Galena

The purpose of this subdivision request is to create two parcels from Lot 6 in Block 1 of the final plat of Galena Scenic Meadows Unit 2. Lot 6 consists of approximately 3.45 acres.

Michael and Patricia Arand are seeking to purchase 1 acre from Don Wiene, present owner, to construct a commercial building on the site. This 1-acre lot would be situated on the Western side of Lot 6 and will be bound by Bartell Blvd. to the South and common access easements to the West and North. The remaining 2.45 acres of Lot 6 will continue to be owned by Don Wiene.

This property is commercially zoned with commercial land uses to the North and West, planned office and residential land uses to the East and agricultural land uses to the South.

RANGE 1 WEST OF THE FOURTH PRINCIPAL MERIDIAN



Legend

- 0.00' Measured Distance / Bearing
- (0.00') Platted/Deeded Distance / Bearing
- Boundary of the Property Surveyed
- Existing Fence Line
- 5/8" x 36" Iron Rod Set
- Iron Rod / Pipe Found
- RR Spike
- △ PK Nail

FINAL PLAT OF GALENA SCENIC MEADOWS UNIT 2 LOCATED IN PARTS OF THE SOUTHEAST QUARTER OF SECTION 11, AND ALSO PARTS OF THE SOUTHWEST QUARTER OF SECTION 12, LOCATED IN A PART OF THE SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 28 NORTH, RANGE 1 WEST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF GALENA, RAWLINS TOWNSHIP, JO DAVIESS COUNTY, ILLINOIS. PLAT RECORDED AS DOCUMENT NO. 290588, IN PLAN HOLD D OF PLATS, PAGE 595, IN THE OFFICE OF THE JO DAVIESS COUNTY RECORDER.

FINAL PLAT OF SUBDIVISION FOR LOT 1 OF WIENEN-SUBWAY ADDITION TO THE CITY OF GALENA

LOCATED IN A PART OF LOT 6 OF BLOCK 1 OF THE FINAL PLAT OF GALENA SCENIC MEADOWS UNIT 2 IN PARTS OF THE SOUTHEAST QUARTER OF SECTION 11, AND ALSO IN A PART OF THE SOUTHWEST QUARTER OF SECTION 12, ALL IN TOWNSHIP 28 NORTH, RANGE 1 WEST OF THE FOURTH PRINCIPAL MERIDIAN, CITY OF GALENA, RAWLINS TOWNSHIP, JO DAVIESS COUNTY, ILLINOIS, THE BOUNDARY OF SAID WIENEN-SUBWAY ADDITION BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE SOUTHWEST QUARTER OF SECTION 12, TOWNSHIP 28 NORTH, RANGE 1 WEST OF THE FOURTH PRINCIPAL MERIDIAN; THENCE NORTH 00 DEGREES 31 MINUTES 17 SECONDS WEST, ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 12, A DISTANCE OF 564.51 FEET; THENCE NORTH 54 DEGREES 52 MINUTES 29 SECONDS EAST, 92.60 FEET TO THE NORTHWEST CORNER OF LOT 6 IN BLOCK 1 OF THE FINAL PLAT OF GALENA SCENIC MEADOWS UNIT 2 AS SHOWN ON THE SUBDIVISION PLAT RECORDED AS DOCUMENT NO. 290588, IN PLAN HOLD D OF PLATS, PAGE 595, IN THE OFFICE OF THE JO DAVIESS COUNTY RECORDER, SAID POINT ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING NORTH 54 DEGREES 52 MINUTES 29 SECONDS EAST, ALONG THE NORTH LINE OF SAID LOT 6, A DISTANCE OF 153.00 FEET; THENCE SOUTH 35 DEGREES 07 MINUTES 31 SECONDS EAST, 285.74 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT 6; THENCE CONTINUING SOUTHWESTERLY ALONG SAID SOUTH LINE, ALONG A CIRCULAR CURVE CONCAVE TO THE NORTH, AN ARC DISTANCE OF 74.98 FEET TO A POINT OF TANGENT; SAID CURVE HAVING A RADIUS OF 768.00 FEET, A CENTRAL ANGLE OF 05 DEGREES 35 MINUTES 38 SECONDS, AND WHOSE LONG CHORD BEARS SOUTH 48 DEGREES 15 MINUTES 03 SECONDS WEST, 74.95 FEET FROM THE LAST DESCRIBED COURSE; THENCE SOUTH 51 DEGREES 02 MINUTES 52 SECONDS WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 48.66 FEET; THENCE NORTH 83 DEGREES 03 MINUTES 39 SECONDS WEST, ALONG SAID SOUTH LINE, A DISTANCE OF 27.64 FEET TO THE SOUTHWEST CORNER OF SAID LOT 6; THENCE NORTH 38 DEGREES 03 MINUTES 42 SECONDS WEST, ALONG THE WEST LINE OF SAID LOT 6, A DISTANCE OF 185.13 FEET; THENCE NORTH 35 DEGREES 07 MINUTES 20 SECONDS WEST, ALONG THE WEST LINE OF SAID LOT 6, A DISTANCE OF 94.23 FEET TO THE POINT OF BEGINNING, SAID TRACT CONTAINING 1.00 ACRES, MORE OR LESS, SUBJECT TO ANY AND ALL RECORDED EASEMENTS AND RIGHT-OF-WAYS, ALL BEING SITUATED IN THE CITY OF GALENA, RAWLINS TOWNSHIP, JO DAVIESS COUNTY, ILLINOIS.

NOTE: FOR THE PURPOSES OF THIS SURVEY, THE WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 12, IS ASSUMED TO BEAR NORTH 00 DEGREES 31 MINUTES 17 SECONDS WEST, AS OBSERVED BY GPS.

SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF JO DAVIESS) SS

I, PAUL C. BRASHAW, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, NO. 35-2567, DO HEREBY CERTIFY THAT I HAVE FOUND AND/OR SET THE SURVEY MONUMENTS, ALL AS SHOWN ON THE ACCOMPANYING PLAT OF SURVEY. I FURTHER CERTIFY THAT THIS PLAT IS A CORRECT REPRESENTATION OF SAID SURVEY TO THE BEST OF MY KNOWLEDGE AND BELIEF. DISTANCES ARE SHOWN IN FEET AND DECIMALS THEREOF, UNLESS OTHERWISE SPECIFIED. THE COURSES AND DISTANCES OF THE SURVEY MAY VARY FROM THE THE RECORDED CALLS, BASED ON THE EXISTENCE OF FOUND MONUMENTATION, OCCUPATION, OR OTHER CONTROLLING CALLS OR CONDITIONS THAT HAVE OCCURRED IN THE PERFORMANCE OF THE PROPERTY SURVEYED.

I FURTHER CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED AND THE RELATED SURVEY WORK WAS PERFORMED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF ILLINOIS.

SIGNED AND SEALED THIS 17th DAY OF March, 2016.

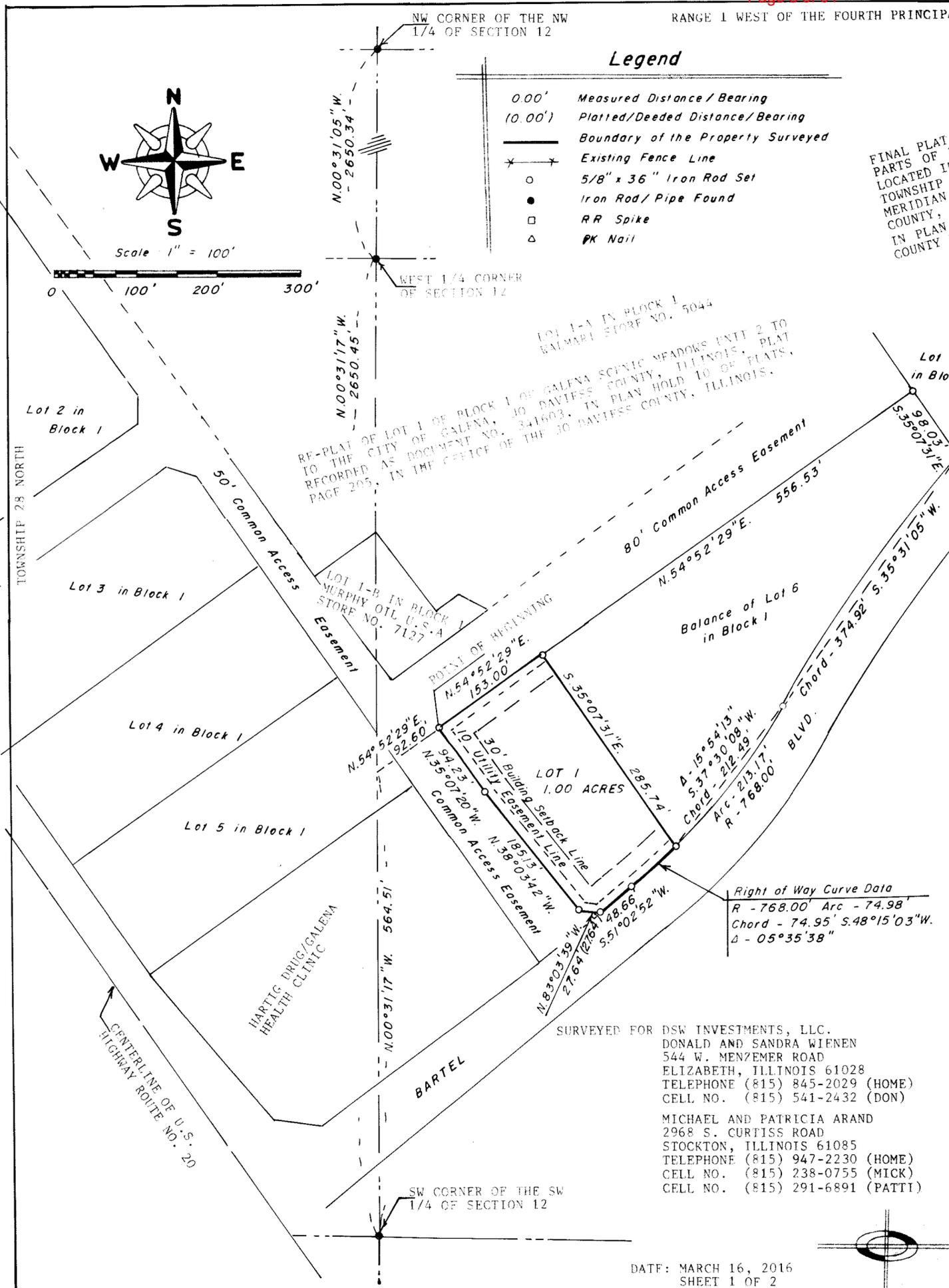
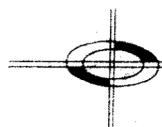
Paul C. Brashaw
PAUL C. BRASHAW
ILLINOIS PROFESSIONAL LAND SURVEYOR, NO. 35-2567
MY LICENSE RENEWAL DATE IS NOVEMBER 30, 2016



Paul C. Brashaw

4413 W Stagecoach Tr. Galeta Illinois 61036
Telephone (815) 777-1172

DATE: MARCH 16, 2016
SHEET 1 OF 2



LOT 1-A IN BLOCK 1 WILMABE STORE NO. 5044

RE-PLAT OF LOT 1 OF BLOCK 1 OF GALENA SCENIC MEADOWS UNIT 2 TO THE CITY OF GALENA, JO DAVIESS COUNTY, ILLINOIS. PLAT RECORDED AS DOCUMENT NO. 341603, IN PLAN HOLD D OF PLATS, PAGE 205, IN THE OFFICE OF THE JO DAVIESS COUNTY RECORDER.

LOT 1-B IN BLOCK 1 MURPHY OIL U.S.A. STORE NO. 7127

Right of Way Curve Data
R - 768.00' Arc - 74.98'
Chord - 74.95' S.48°15'03\"/>

SURVEYED FOR DSW INVESTMENTS, LLC.
DONALD AND SANDRA WIENEN
544 W. MENZEMER ROAD
ELIZABETH, ILLINOIS 61028
TELEPHONE (815) 845-2029 (HOME)
CELL NO. (815) 541-2432 (DON)

MICHAEL AND PATRICIA ARAND
2968 S. CURTISS ROAD
STOCKTON, ILLINOIS 61085
TELEPHONE (815) 947-2230 (HOME)
CELL NO. (815) 238-0755 (MICK)
CELL NO. (815) 291-6891 (PATTI)

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 2, 2016

RE: Irving Street Vacation

A handwritten signature in black ink, appearing to read "Mark Moran", is written over the "DATE:" line.

Monday's meeting agenda includes a public hearing for an application by Angel Larriva, 1120 N. West Street, to vacate an area of the Irving Street right-of-way. The applicant has the sale of his property pending, but cannot close the sale because his garage encroaches on the Irving Street right-of-way. A plat of the proposed vacation is attached for your review.

Our staff has reviewed the request and reached the following conclusions:

1. The applicant proposes to vacate 18 feet (by 150 feet) of the 60 feet wide right-of-way, enough to resolve the garage encroachment and provide a five feet building setback from the new property line. The new property line would make the building compliant with the setback requirement found in the Galena Zoning Ordinance.
2. The subject area of the right-of-way is not improved for public purposes and there is not a plan to improve the section of right-of-way proposed for vacation.
3. Constructing a street on the subject right-of-way would not be practical because of the steep topography.
4. Once land is vacated, the City relinquishes the possibility of making public improvements on the surface of the land. Since the majority of the right-of-way would remain intact and under the ownership of the City, an easement for the future installation of public utilities is not required.
5. The staff does not find reason to object to the proposed vacation.

While we typically require an appraisal at the expense of the applicant for the property to be vacated, the applicant proposes to forego the appraisal and offers a purchase price of \$1.10 per square foot or \$2,970. This is the same price the City charged for the most recent street vacation. That vacation was in October 2014 on Third Street where 4,500 square feet was vacated.

An ordinance has been prepared to complete the conveyance of the property to the petitioner should you agree to the vacation. The ordinance is attached and could be modified depending on your final decision. As mentioned, the closing of the sale of the property is contingent on the vacation so you might consider waiving the second reading if the public hearing does not generate any opposition.

Please let me know if you have any questions. Thank you.

Ordinance #0-16-_____

**AN ORDINANCE PROVIDING FOR THE VACATION
OF A PORTION OF IRVING STREET**

WHEREAS, the City of Galena finds that the public interest will be subserved pursuant to 65 ILCS 5/11-91-1 et seq. by vacating a part of Irving Street legally described on Exhibit "A" and being approximately 2,700 square feet in area; and

WHEREAS, Angel Larriva, (the "Owner") is the owner of Lot 6 of Block 3 of School Section, in the southwest quadrant of Section 16, Township 28 North, Range 1 East of the Fourth Principal Meridian, West Side of the Galena River, Jo Daviess County, Illinois, commonly known as 1130 N West Street, Galena; and

WHEREAS, the Owner petitioned the Galena City Council to vacate a 2,700 square feet, unopened section of the Irving Street right-of-way adjacent to his property; and

WHEREAS, the Owner has a garage encroaching on the Irving Street right-of-way; and

WHEREAS, the subject right-of-way proposed to be vacated is fully described on Exhibit "A" attached hereto; and

WHEREAS, the Owner desires to acquire an interest in the real property that is the subject to the vacation petition; and

WHEREAS, surrounding property owners and the public at large were notified of the request to vacate and invited to a public hearing before the city council conducted on May 9, 2016; and

WHEREAS, the City of Galena finds that it is expedient for the public good to vacate said portion of Irving Street and that no public interest will be subserved by vacating that portion of the street; and

WHEREAS, based on a professional appraisal of similar residential property, the City Council has established the fair market value of the subject portion of Irving Street as \$1.10 per square foot or \$2,970.00; and

WHEREAS, the Owner agrees to compensate the City of Galena \$2,970.00 in exchange for the conveyance of the subject property to the Owner.

NOW THEREFORE, BE IT ORDAINED and enacted by the City of Galena, that all of that certain portion of real property situated in the City of Galena and being more particularly described on Exhibit "A" **IS HEREBY VACATED** and title shall be vested in Angel Larriva, his successors or assigns.

SECTION 1: All of that certain portion of real property situated in the City of Galena and being more particularly depicted in Exhibit "A" **IS HEREBY VACATED** to Angel Larriva upon payment of \$2,970.00. The property interest in the right-of-way shall vest to the purchaser's successors or assigns.

SECTION 2: It is further directed that the street right-of-way described in Exhibit "A" be stricken from the City of Galena street plat.

SECTION 3: By means of the conveyance of the subject property to the Owner, the City of Galena forever relinquishes any and all responsibility or liability for said property and any improvements to said property.

SECTION 4: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION 5 Passed on this 9th day of May, 2016, in open session of the Galena City Council.

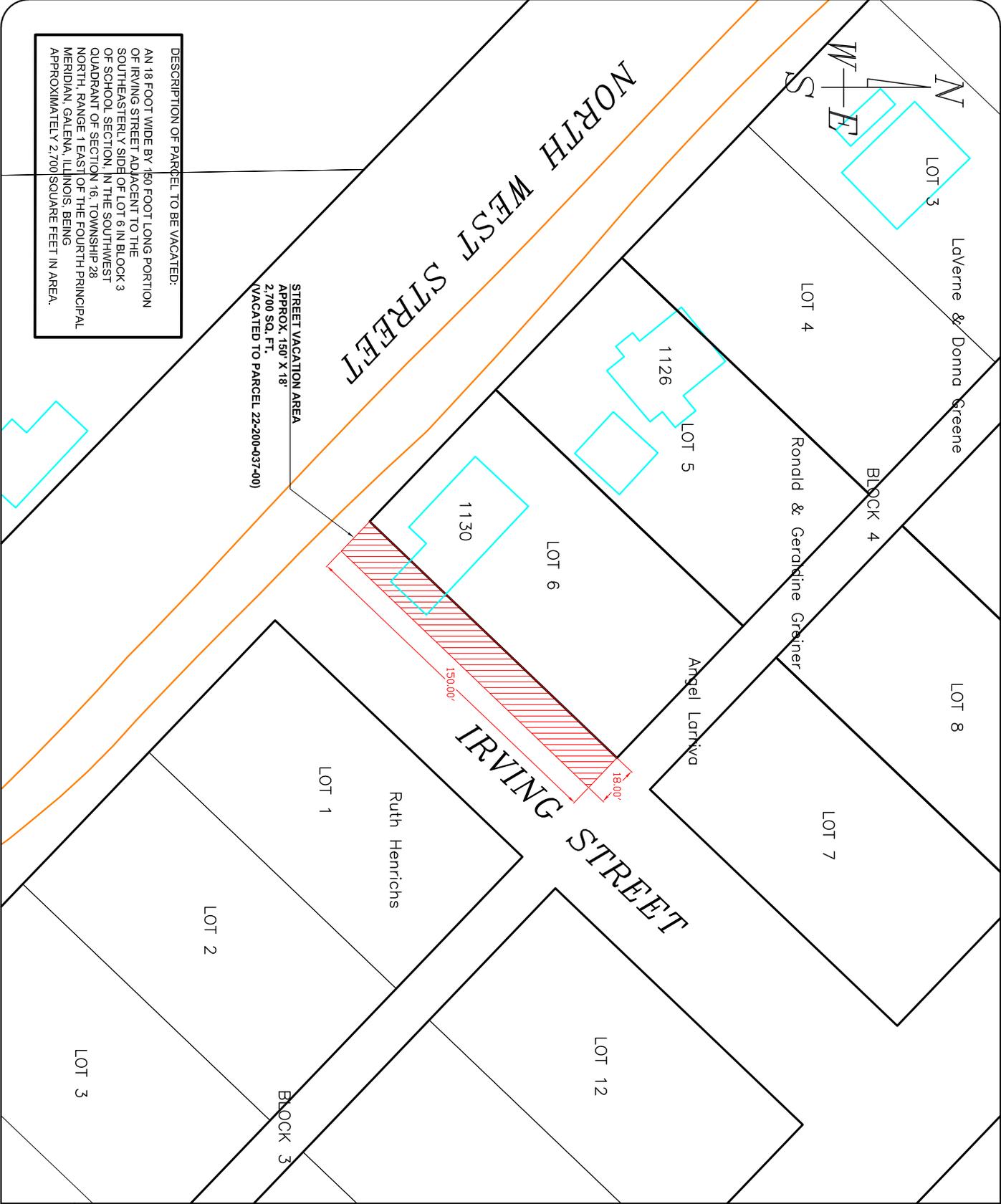
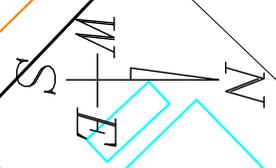
AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK



DESCRIPTION OF PARCEL TO BE VACATED:
AN 18 FOOT WIDE BY 150 FOOT LONG PORTION OF IRVING STREET ADJACENT TO THE SOUTHEASTERLY SIDE OF LOT 6 IN BLOCK 3 OF SCHOOL SECTION, IN THE SOUTHWEST QUADRANT OF SECTION 16, TOWNSHIP 28 NORTH, RANGE 1 EAST OF THE FOURTH PRINCIPAL MERIDIAN, GALENA, ILLINOIS, BEING APPROXIMATELY 2,700 SQUARE FEET IN AREA.

STREET VACATION AREA
APPROX. 150' X 18'
2,700 SQ. FT.
(VACATED TO PARCEL 22-200-037-00)

EXHIBIT A STREET VACATION PLAT

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 25 APRIL 2016

16C-0149 – CALL TO ORDER

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 25 April 2016.

16C-0150– ROLL CALL

Upon roll call the following members were present: Bernstein, Fach, Hahn, Kieffer, Lincoln, and Renner

16C-0151– ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

16C-0152– PLEDGE OF ALLEGIANCE

The Pledge was recited.

16C-0153 - REPORTS OF STANDING COMMITTEE

Turner Hall – The Earth Day event was held this week and was a success. The Galena High School Prom will be held this weekend with Southwestern Prom next weekend. The concrete has been poured and the new roof is on the kitchen.

Unified Destination Marketing – Voting is underway. Lincoln should have a good list of things to report on at the next meeting. The results will be in and by that time they will be able to reveal who will be filling the seats.

16C-0154 – PUBLIC COMMENTS

Jason Allen, 729 Bluff Street – Allen advised sometime last year he circulated a petition and received 500 signatures. This petition was submitted to Mark Moran and Joe Nack. Allen submitted a copy to the council advising most of the signatures were from here, Dubuque and the surrounding area.

Wendy Gilpin, 2752 West Cording Road – Gilpin read a prepared statement requesting the Council to approve their request to end the lease for the Depot early.

LIQUOR COMMISSION

Motion: Kieffer moved, seconded by Bernstein, to adjourn as the City Council and reconvene as the Liquor Commission.

Discussion: None.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None

The motion carried.

16C-0155 – DISCUSSION AND POSSIBLE ACTION ON LIQUOR LICENSE APPLICATIONS FOR THE PERIOD MAY 1, 2016 – APRIL 30, 2017

Motion: Kieffer moved, seconded by Westemeier, to approve liquor license applications for the period May 1, 2016 – April 30, 2017, 16C-0130.

Discussion: None.

Roll Call: AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner
NAYS: None

The motion carried.

Motion: Lincoln moved, seconded by Hahn, to adjourn as the Liquor Commission and reconvene as the City Council.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Hahn, Renner
NAYS: None

The motion carried.

CONSENT AGENDA CA16-08

16C-0156 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF APRIL 11, 2016

16C-0157 – APPROVAL OF TAXI LICENSES FOR THE PERIOD MAY 1, 2016-APRIL 30, 2017

16C-0158 – APPROVAL OF UTILITY WRITE-OFFS FOR FISCAL YEAR 2015-2016

16C-0159 – APPROVAL OF INTERGOVERNMENTAL AGREEMENT WITH JO DAVIESS COUNTY FOR PUBLIC SAFETY SOFTWARE PROJECT

Motion: Hahn moved, seconded by Kieffer, to approve Consent Agenda CA16-08 as presented.

Discussion: None.

Roll Call: AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

16C-0136 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE GALENA ART AND RECREATION CENTER FOR THE FOURTH OF JULY CELEBRATION AT RECREATION PARK

Motion: Kieffer moved, seconded by Hahn, to approve the request by the Galena Art and Recreation Center for the Fourth of July Celebration at Recreation Park.

Discussion: Bernstein was pleased with the list of activities planned; however, voiced concern with the hot dog eating contest. With the serious obesity problems we have in this country, she feels the Council shouldn't be supporting this type of activity. Fach concurred with her train of thought.

Renner advised staff would pass that information on to the Galena ARC.

Roll Call: AYES: Westemeier, Bernstein, Fach, Hahn, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

NEW BUSINESS

16C-0160 – DISCUSSION AND POSSIBLE ACTION ON PROPOSED EAGLE SCOUT PROJECTS

Motion: Bernstein moved, seconded by Westemeier, to approve the proposed Eagle Scout projects, item 16C-0160.

Discussion: Council feels they are good projects and the town benefits immensely from the fine job these young men do.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None

The motion carried.

16C-0161 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE GALENA AREA CHAMBER OF COMMERCE TO END THE LEASE FOR THE DEPOT ON JUNE 1, 2016

Motion: Lincoln moved, seconded by Hahn, to approve the request by the Galena Area Chamber of Commerce to end the lease for the Depot on June 1, 2016.

Discussion: Bernstein questioned what some of their concerns were about the space. Moran advised generally it is the energy efficiency issues, high utility costs, damaged doors, upstairs electrical issues and damage to restrooms.

Fach stated he doesn't remember these issues being brought up. He hates to see them leave if there was something the City could have done to save on energy. Moran advised staff was made aware of the issues. They toured the building and have started obtaining price quotes for various improvements. The budget includes \$10,000 for some of that work. The Chamber has determined the space isn't what they need in order to progress. The space just isn't good for office space.

Mayor Renner thanked them for their use of the building and wished them luck going forward.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None

The motion carried.

Motion: Lincoln moved, seconded by Fach, to open the Public Hearing on the request by Donald Wiener to subdivide lot 6 in Unit 2 of the Galena Scenic Meadows Subdivision.

Discussion: None.

Roll Call: AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner
NAYS: None

The motion carried.

Testimony: None

Motion: Lincoln moved, seconded by Westemeier, to close the Public Hearing on the request by Donald Wiene to subdivide lot 6 in Unit 2 of the Galena Scenic Meadows Subdivision.

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None

The motion carried.

16C-0162 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY DONALD WIENE TO SUBDIVIDE LOT 6 IN UNIT 2 OF THE GALENA SCENIC MEADOWS SUBDIVISION

Motion: Fach moved, seconded by Bernstein, to postpone action on the request by Donald Wiene to subdivide lot 6 in Unit 2 of the Galena Scenic Meadows Subdivision to the next regular meeting.

16C-0163 – DISCUSSION AND POSSIBLE ACTION ON AWARDING A CONTRACT FOR THE CITY HALL SOLAR PROJECT

The following bids were received:

Company	Base Bid – Option 1	Base Bid – Option 2	Alternate #1
Eagle Point Solar	\$87,125 (Solar World PV Modules)	\$82,625 (Suniva PV Modules)	None
Accel Construction Services Group		\$148,352 (Suniva PV Modules)	\$43,829

Motion: Fach moved, seconded by Bernstein, to approve a contract for the City Hall Project with Eagle Point Solar for Base Bid, Option 2 in the amount of \$82,625 and to waive the performance bond for a savings of \$2,200 with no payment being made until completion of the project.

Discussion: The City will pay for the contract and will be reimbursed by Illinois Clean Energy Community Foundation. The total project cost is \$85,568 with a grant amount of \$51,340. The City's total cost will be \$34,227 and has been included in the budget.

Roll Call: AYES: Westemeier, Bernstein, Fach, Hahn, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

16C-0164 – DISCUSSION AND POSSIBLE ACTION ON AWARDING A CONTRACT FOR PRESSURE STORM SEWER INSPECTION AND CLEANING

The following quotes were received:

Company	Quote
Hoerr Construction	\$34,433
Visu-Sewer	\$47,350

Motion: Hahn moved, seconded by Kieffer, to award a contract for pressure storm sewer inspection and cleaning to Hoerr Construction in the amount of \$34,433, item 16C-0164.

Discussion: Lewis advised, as far as we know, there hasn't been any work or inspections done on them since 1952. Part of the reason is that often times many of these pipes are often flooded if the river is higher than normal. The end of the pipes will have to be blocked off and the water removed in order to clean them. They hope to find them in reasonable condition.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None

The motion carried.

16C-0165 – DISCUSSION AND POSSIBLE ACTION ON DOWNTOWN SIDEWALK AND CROSSWALK REPLACEMENT PLAN FOR 2016

Motion: Kieffer moved, seconded by Fach, to approve the Downtown Sidewalk and Crosswalk Replacement Plan for 2016 in the amount of \$110,700, item 16C-0165.

Discussion: Council agreed this is something that needs to get done and discussed whether or not to remove the bricks.

Moran noted we would be doing sections here and there and we don't know how long it will take to get the sections done in between. He feels, if we started patching, it may look pretty unsightly.

Westemeier stated he has never liked the bricks. He feels they are a hazard. He feels the City has to start somewhere. It may not look good for a while until we get them all replaced but he feels they need to go. Hahn stated he is torn between bricks or no bricks. He feels it will look terrible when it is not the same. He has received a lot of comments from people that like the looks of the bricks. He suggested taking them out and relaying them with a sand with polymer.

Fach questioned if the bricks could be treated like tile. They could be pulled out, cleaned and laid back with a sand grout level with the curb.

Lincoln suggested adding a colorant to the concrete.

Renner recommended taking the bricks down to two or three rows.

Bernstein stated she likes the bricks. She agrees if we start pull them up and replacing them with concrete here and there it is going to look terrible. She would like to look into the Mayor's suggestion of going down to two or three rows. They look nice and fit in with the historic look.

Staff will seek bids for the following options: As is, reducing the number of rows of brick pavers from 7 to 2 or replacing the brick pavers with concrete.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None

The motion carried.

16C-0166 – DISCUSSION AND POSSIBLE ACTION ON THE FISCAL YEAR 2016-17 OPERATING BUDGET

Motion: Lincoln moved, seconded by Hahn, to approve the Fiscal Year 2016-17 Operating Budget, as amended to exclude the \$5,000 for TCEDA.

Discussion: Fach wished to amend the motion to remove the \$5,000 for TCEDA. Westemeier recommended reducing the amount for the speed machine to \$2,500.

Amended

Motion: Fach moved, seconded by Westemeier, to amend the budget to exclude the \$5,000 for TCEDA.

Discussion: None.

Amended

Motion

Roll Call: AYES: Kieffer, Westemeier, Fach, Hahn
NAYS: Lincoln, Bernstein

The motion carried.

Main

Motion

Roll Call: AYES: Hahn, Kieffer, Lincoln, Bernstein, Fach, Renner
NAYS: Westemeier

The motion carried.

16C-0167 – WARRANTS

Motion: Kieffer moved, seconded by Fach, to approve the Warrants as presented, 16C-0167.

Discussion: None.

Roll Call: AYES: Westemeier, Bernstein, Fach, Kieffer, Lincoln, Renner
NAYS: None
ABSTAIN: Hahn

The motion carried.

16C-0168 – ALDERPERSONS' COMMENTS

Earth Day Events – Bernstein thanked the City and all fellow council members for allowing them to hold two events here at City Hall.

Dog Park – Bernstein advised she is waiting to hear from the membership about what their thoughts are on where they would like to locate the park.

Phone Bills – Fach stated he is astounded each month at the cost for phones. He questioned if the City could explore the possibility of other phone companies in order to negotiate a better package than with AT&T.

Tour Operators Ordinance – Fach questioned if anything is being done with regard to the tour operators. Mayor Renner advised staff and the City Attorney are reviewing it.

16C-0169 – CITY ADMINISTRATOR'S REPORT

Tour Operators Ordinance – Staff has been working on the ordinance and will report back at the next City Council meeting.

Phone Bills – Moran advised staff has done work with AT&T on the phone bills. Unfortunately, the larger bills are special lines between the Police Department and Sheriff's Department and can't be reduced.

Train Derailment – Moran advised the train derailment happened over a year ago. He made contact with Senator Bustos' staff and had a good conference with them. They provided updates on the federal regulations and rules. The USDOT and Transportation bill was approved in December for retrofitting of tanker cars to make them safer. New cars will be held to much higher standards. There are new requirements that rail companies analyze routing and report back to the Department of Transportation and justify the routes based on safety and improved information sharing with local governments. Moran advised one concern is that local governments can't seek information on track and bridge maintenance. These records are not made available. He has alerted Bustos' staff to this and they are in the process of looking into legislation to allow local governments to get information on track conditions. The Fire Department has continued to train. They will be sending another six members this year for training. They have conducted in house training with Canadian National and BNSF.

Cemetery Park – Dale Glick has provided before and after pictures of the work he is doing at the cemetery. He has been making good documentation of his work and has been putting in a lot of hours up there.

16C-0170 – MAYOR'S REPORT

Mayor Renner thanked all of the participants for Earth Day and Boy Scout Weekend and congratulated the Galena High School WYSE team for their 4th place state finish.

16C-0171 – MOTION FOR EXECUTIVE SESSION

Motion: Lincoln moved, seconded by Kieffer, to recess to Executive Session to discuss the following:

- Employee hiring, firing, compensation, discipline and performance, Section 2 (c) (1)
- Collective negotiating matters and deliberations concerning salary schedules, Section 2 (c) (2)
- Purchase or lease of real estate, Section 2 (c) (5)
- Pending, probable or imminent litigation, Section 2 (c) (11)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None

The motion carried.

The meeting recessed at 7:29 p.m.

The meeting reconvened at 8:56 p.m.

The following action was taken following Executive Session:

Motion: Hahn moved, seconded by Kieffer, to accept the Police Union Contract for the period 2016-2020.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Hahn, Renner
NAYS: None

The motion carried.

Motion: Lincoln moved, seconded by Bernstein, to approve a non-union employee compensation increase of 3.5% for 2016-2017 which is in line with the police union contract with the intent of increasing the non-union share of the employee health insurance costs to 20 percent.

Discussion: None.

Roll Call: AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

16C-0172 - ADJOURNMENT

Motion: Kieffer moved, seconded by Hahn, to adjourn.

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None

The motion carried.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,



Mary Beth Hyde, MMC
City Clerk

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

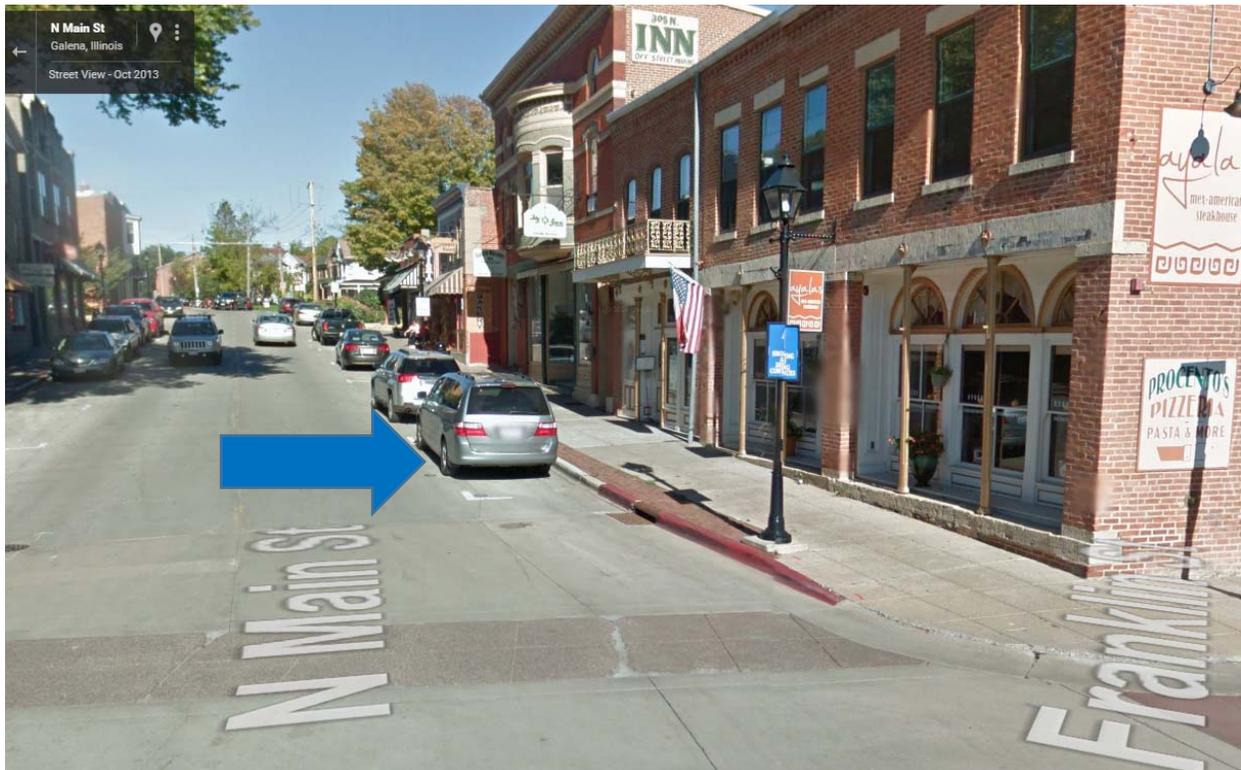
FROM: Mark Moran, City Administrator 

DATE: May 3, 2016

RE: Parking for Persons with Disabilities

We received a request from resident William Millhouse to consider converting a parking stall on North Main Street from three hour parking to a space for persons with disabilities. The letter of request is attached.

After evaluating the area with Mr. Millhouse and Chief of Police, Lori Huntington, we recommend designating the space for persons with disabilities in the first stall north of Franklin Street on the east side of Main Street (see picture). The stall is in front of Big Bill's Sandwich Shop. There are currently no spaces for persons with disabilities on North Main Street anywhere north of the Log Cabin restaurant. Thank you for your consideration.



Mark Moran

From: Jill Robin <jillrobin24@gmail.com>
Sent: Monday, May 02, 2016 11:15 AM
To: Mark Moran
Subject: handicapped parking space

Hi, Mark,

We would like to request a handicapped parking space be made near the corner of Main St. and Franklin St.. It would make it much easier for many who wish to eat in the establishments on upper Main St..

Thanks for your consideration,
William and Jill Millhouse

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *ALewis*

DATE: 3 May 2016

RE: Repainting HW20 Stairs and Levee Walkway
Approval of Quotes

Requests for quotes to clean and repaint the HW20 stairs and levee walkway were sent to two contractors, but only one - All Star Power Wash responded, detailed as follows:

Project Item	Quote \$
HW20 Stairs – between Depot Lot and HW20 bridge	3,812
Levee Walkway – access to closure mechanism for main gravity storm sewer	4,364
TOTAL	8,176

In recent years the paint work on both project items has deteriorated and limited corrosion is occurring.

The quotes from All Star Power Wash represent the best value option and includes power washing, removal of corroded areas and application of epoxy primer and top coat. This company completed repainting of flood gates and Dodge Street standpipe last year.

Proposed work can be funded through the following budget items: Levee walkway (01.41.863.13), Handrail and step replacement (01.41.514.04) and Flood gate repair (20.25.511.03).

I recommend the city council approve the quotes from All Star Power Wash to clean and repaint the HW20 stairs and levee walkway for a sum of \$8,176.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: May 5, 2016

RE: Tractor and Equipment

Last year, we deferred the purchase of a new utility tractor and accessories as a result of revenue uncertainties related to the state budget. In the recently approved budget we have funds allocated for the lease of a new tractor and the purchase of accessories, including a boom mower, a pull behind mower, and a grapple bucket.

Public Works Director, Jim Rigdon, has selected the equipment to replace our existing equipment. We are requesting authorization to move forward with the lease and purchases. The transaction would include trading in our current tractor and pull behind mower, leasing a new larger John Deere tractor, and purchasing a pull behind mower and grapple bucket for the new tractor. We are waiting on pricing for the replacement boom mower, expected to be around \$16,000. The costs and trade-in values for the proposed equipment are shown in the table below. Budget line items 01.41.840.01 and 01.41.840.02 would be apply.

Equipment	Cost
John Deere 6130 M Cab Tractor (lease)	\$8,800
John Deere 10 Foot Pull Behind Mower	\$16,950
John Deere Grapple Bucket	\$4,950
Quick Attach	\$650
TOTAL	\$31,350
Trade in Tractor	\$21,500
NET COST	\$9,850

Also, in accordance with the Capital Improvement Plan and the recently approved budget, we are proposing to replace one of our existing riding lawn mowers. We propose to purchase a 2016 John Deere Z997R mower from Sloan Implement of Cuba City for \$16,400 with a trade-in of our 2011 John Deere 997 for \$7,000. The net cost of the new mower would be \$9,400. Line item 17.52.830.01 contains the funds for the purchase. Thank you for your consideration.

Dear Galena City Council,

I would like to celebrate The Grape Escape's ten years of business in Galena with a live music, block party. As my business would be nothing without the City of Galena, its business owners, and residents, I have designed a block party to say, thank you, and that gives back to our community on the actual date of my ten year anniversary: July 17, 2016. From the other businesses in the block, increased tourism by extending the weekend, vendor space for regional products, and to the Workshop of Galena as the beneficiary of any excess funding, I am proud to present the council with this city closure request.

- The Grape Escape's Ten Year Anniversary Block Party Music Festival
- Date: Sunday, July 17, 2016
- Time: Noon – 7pm
- Street closure requested from 9am to 9pm to compensate for set up and clean up times.
- Where: Main St. between Diagonal and Franklin Streets (1)
- Cost: FREE!

Ten bands to play amplified music on a stage at Main and Franklin Streets with open alcohol consumption from participating bars to Diagonal St./Paradise Bar & Grill. Partitioning and street closure to be provided by the Galena Police Dept. per Chief Huntington (2).

Ten regional vendor booths and one kids' activities center will be included in addition to stage and tenting for inclement weather. Sponsorships and vendors will cover the cost for the event: tents, bands, insurance, security, etc. Commemorative mugs for sale to drink outdoors will also add to the event revenues with the ultimate goal of raising a sizable donation to The Workshop. Their support is included in this request (3)

Participating businesses to sell alcohol will provide a Class E Liquor license for the day of the event and include the City of Galena as 'extra insured' with the license application. Vendors will submit the Itinerant Merchant & Itinerant Vendor Application as well. Please confirm any necessary deadlines as needed.

In an attempt to increase local business sales and permit fees to the City of Galena, I am proposing that alcohol be allowed to be sold by the businesses with liquor licenses (4)) and consumed outside in the block area but following these rules: only drinks outside allowed in commemorative cups and by those that have been I.D.'d and wearing "Over 21" wrist-lets commonly observed at outdoor festivals. Four check points of entry/exit to the area will be overseen by volunteers (1) to be sure alcohol is not leaving the designated area.

Restroom facilities to be provided by participating businesses with the class E license, but two extra porta-potties and hand washing station will also be available.

I am attaching the support of all the businesses on my block including the bars that may be requesting the class E license in addition to a letter from Chief Huntington with confirmation for required security the day of the event. She has asked for one or two officers be present, but as we want the best and

safest possible afternoon in Galena, we will be hiring two officers for the day and this request has been submitted to the department.

I have been dreaming up this anniversary party for over a year and hope that we can maximize advertising and promotion of this event with an immediate approval from City Council. VisitGalena.org and the block party businesses anxiously await your confirmation.

Thank you so very much for your consideration.

Sincerely,

Catherine Kouzmanoff

Owner, The Grape Escape
242 N. Main St., Galena, IL 61036
(779) 214-0003 bar
(815) 238-8651 cell
wine@GrapeEscapeGalena.com

Within Closure Area Business Support

Peace of the Past II

217 N. Main St.

Galena Metal Artworks

228 N. Main St.

AFA Galena, Chicago Contemporary Fine Art

245 N. Main St.

Durty Gurts

235 N. Main St.

Savvy Scavengers

234 N. Main St.

Garys Tattoos

238 N. Main St.

Cannovas

247 N. Main St.

CrossFit Galena

239 N. Main St.

Latin Brothers II

232 N. Main St.

(4) Businesses Likely to request Class E License for the Day

The Galena Brewery

227 N. Main St.

Fried Green Tomatoes

213 N. Main St.

Almost Paradise

205 N. Main St.

Gold Room Bar & Grill

249 N. Main St.

Gobbies

219 N. Main St.

Unable to reach "Specialty Gifts" at 220 N. Main and River Bend Gallery at 243 N. Main at time of request. All other businesses have confirmed enthusiastic support of this event.

CITY OF GALENA, ILLINOIS



Flea Market, Fair, or Festival

- Flea Market:** A vendor or group of vendors, each being charged a display fee, collected in a single location for a period of not more than 48 consecutive hours.
- Fair:** A gathering for competition, or exhibition of various products, often with amusement and educational displays.
- Festival:** A collection games, activities, sales booths, etc.

Licensing Requirements

1. All flea markets, fairs, and festivals must be organized and sponsored by a nonprofit organization.
2. Flea market licenses should be limited to the following events:
 - a. The Art Fair
 - b. Country Fair
 - c. Antique Town Rods
 - d. Turner Hall Flea Market
 - e. Coatsworth Flea Market
 - f. Historical Society Ice Cream Social
 - g. Fourth of July Celebration
 - h. Relay for Life
 - i. Other events not to exceed a total of ten per calendar year, including (a) through (g) above.
3. Said Organization shall make application for said flea market or festival at least 30 days in advance of the event. Event license fees must be paid at the time of the application. The application shall include the name of the event coordinator who can be contacted with any questions or problems. Said organization shall be responsible for obtaining all necessary license application paper for all individual vendors at said event within sufficient time to allow the required ten days application period for the vendor. If a majority of vendor license applications are not received in the office of the City Clerk at least ten days previous to the event, said event license shall be revoked, and said event shall not occur. Said revocation shall be subject to hearing as per Code of Ordinance.
4. Event licensing fees shall be **\$50 per day** of said event.
5. License must be conspicuously posted. The approved license for the event must be posted in a conspicuous place at or near the main entrance to the event. Said license shall be in plain view at all time the event is taking place. All vendor permits must be displayed in plain view at each individual vendor's area.

Event Name: The Grape Escape Ten Year Anniversary Block Party

Event Location: Main St., Galena, Illinois between Diagonal and Franklin Streets

Name of organization sponsoring event: The Grape Escape

Event Coordinator: Catherine Kouzmanoff

Address of Organization: 242 N. Main St., Galena, IL 61036

Not for Profit # (copy must be attached): To be provided by The Workshop

IL Sales Tax # (copy must be attached): 3751-2978

Articles to be sold: Regional product vendor space

of Vendors: 10 **# of Lunch Stands:** 0

Date of Event: July 17, 2016

Time event begins: Noon **Time event ends:** 7pm

A copy of the City of Galena Ordinance (Section 110.36) regulating Flea Markets, Fairs and Festivals can be obtained at City Hall or by visiting our website at www.cityofgalena.org. Please take a moment to read and familiarize yourself with these regulations. Non-compliance with any of the provisions of this Ordinance may result in the immediate suspension and/or revocation of your permit and subject you to the penalty provisions contained therein. State Auction guidelines are also available at City Hall.



Applicant's Signature 5/3/16
Date

City of Galena Use Only

Mayor's Signature or Designee **Date**

Police Chief's Signature or Designee **Date**



SPECIAL EVENTS CLEANUP and RECYCLING POLICY

CLEANUP/DAMAGE DEPOSIT

The event sponsor is responsible for cleanup of the site. If the event is held on city property and food and/or beverage is served, the sponsor must provide a cleanup and **damage deposit of \$250**. This deposit or portions thereof may be retained to cover additional cleanup costs or damage to public property or loss or damage to city equipment. The City Administrator may waive or modify this requirement based on the circumstances of the individual event. Damages exceeding the amount of the deposit will be billed directly to the sponsor.

RECYCLING AND WASTE MANAGEMENT

The event sponsor must provide trash receptacles to be located in the immediate area where food and beverages are to be sold. All litter is to be picked up and removed by the sponsor. If the event is held on city property, the sponsor is responsible for the removal of all trash from the event area, including the trash in existing city-owned receptacles in the area. Trash receptacles must be emptied when full during the event. The grounds must be completely picked up and all trash receptacles must be emptied not later than the day following the event. All beverages must be served in paper or plastic containers that bear the recycling #1-7, which are the plastics that are recyclable in Galena. Styrofoam cups and glass bottles are prohibited.



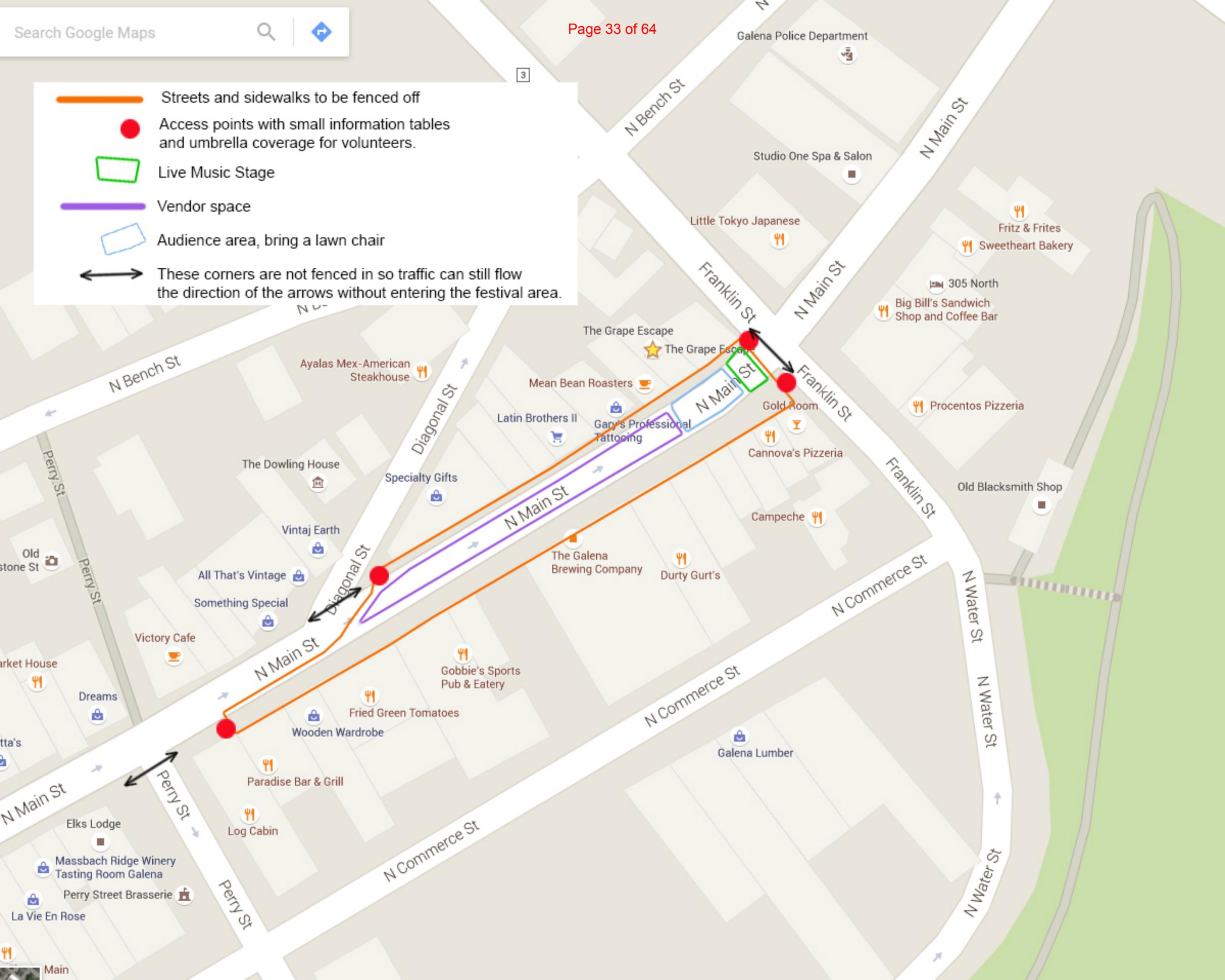
Recycling of plastic, glass, paper and cardboard is mandatory at all events. Special Event Portable Recycling Units are required and available for use during the event. The units may be obtained from the City of Galena (City Hall) and are included as part of the permit fee. These units help reduce recyclable waste at community events. The recycling bins are easy to transport and assemble.

Tips for packaging recyclable materials for collection:

Corrugated cardboard – break down and flatten all empty corrugated boxes. Place them on a pallet behind your booth or at designated collection point.

Co-mingled materials – includes all beverage bottles, containers, and clean paper and cardboard. Set out clearly labeled “recycling” bins throughout event area for patrons to recycle bottles and cans. Service bins regularly; collect filled liners; and place them into a larger trailer or dumpster away from main event area.

-  Streets and sidewalks to be fenced off
-  Access points with small information tables and umbrella coverage for volunteers.
-  Live Music Stage
-  Vendor space
-  Audience area, bring a lawn chair
-  These corners are not fenced in so traffic can still flow the direction of the arrows without entering the festival area.



Subject: RE: Music Block Party on July 17th
From: Lori Huntington <lhuntington@cityofgalena.org>
Date: 4/18/2016 11:21 AM
To: Miss Kitty Sintini <wine@grapeescapegalena.com>

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(2)

Hi Miss Kitty,

I apologize for not getting back to you sooner. Your email somehow went to a junk folder which I went through before I deleted and found your email. It sounds like you have all of the basics covered. Do you know about how many people you would be expecting for this? As for the officers you would need, we will plan for 1 for right now, unless you are expecting a thousand people or so, then I would suggest 2. So if the time is from noon – 7:00 pm, that is 7 hours at \$30/hour for \$210. If you could let me know along the way if you get a number of people attending we can add another officer if needed and then the price would be \$420 for two officers.

If you have any other questions, please let me know. Thank you for checking with me about this, I really appreciate it!

Chief Huntington

From: Miss Kitty Sintini [mailto:wine@grapeescapegalena.com]
Sent: Wednesday, March 30, 2016 4:12 PM
To: Lori Huntington <lhuntington@cityofgalena.org>
Subject: Music Block Party on July 17th

Hi Chief!

Mark Moran asked me to email you about an event I am proposing to City Council. He suggested that I talk to you about what I want to do, so that I can present security resolutions with my proposal.

"The Grape Escape's Ten Year Anniversary Party & Music Festival Open alcohol consumption in fenced off area sold from bars on festival block: Gold Room, Grape Escape, Galena Brewery, Gobbies, Fried Green Tomatoes, and Paradise. Each participating bar will have a plastic, commemorative mug they can sell to the person who wants to drink outside. Bars also responsible to wristband "over 21" at time of cup purchase."

I want to be able to close Main St. from Diagonal to Franklin Streets and fence it off for alcohol consumption on July 17, 2016 (Sunday afternoon). I am attaching a map showing the entry points that would be manned by volunteers to check for any alcohol leaving the designated area.

My plan is to have a plastic cup that would easily recognized by the GPD as a cup containing alcohol and wrist bands on the person drinking. It will be the responsibility of each bar to put the wristlet on the person who wants to bring their drink outside.

So I'm guessing I need to let City Council know what number of police on staff for the event. Cost wise, I hope only two, but you would know best to serve the event and the community.

Mark Moran

From: Kathy Gable <jdctransit@att.net>
Sent: Tuesday, May 03, 2016 3:43 PM
To: wine@grapeescapegalena.com
Cc: Lynn Berning
Subject: Recipient for The Grape Escape's Ten Year Anniversary Party & Music Festival

Dear Kitty,

The Workshop would be honored to be the recipient for The Grape Escape's Ten Year Anniversary Party & Music Festival planned for the third weekend in July!

Please let us know how we can help.

Thank you so very much for thinking of The Workshop.

All My Best,

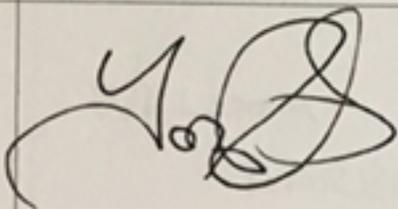
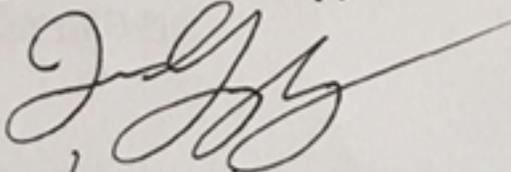
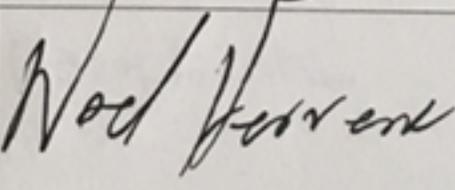
Kathy Gable
Jo Daviess County Transit (Operated by The Workshop)
710 S. West Street
P.O. Box 6087
Galena, IL 61036
815.777.8088

(Confidentiality Note: This e-mail is intended for the person or entity to which it is addressed and may contain information that is privileged, confidential, or otherwise protected from disclosure. Dissemination, distribution, or copying of this e-mail or the information herein by anyone other than the intended recipient is prohibited. If you have received this e-mail in error, please notify the sender by reply e-mail, and destroy the original message and all copies.
!DSPAM:57290d8b42082245516802!

The Grape Escape is asking business owners to sign here if they support the closing of traffic and parking on Main St. on **Sunday, July 17, 2016** from **Diagonal to Franklin Streets** for a music festival and block party with **amplified music** and **alcohol consumption** from approximately noon to 7:00pm. [Parking would be restricted by 9am.]

Business Name and Email Address	Your Name	Your Position (if not owner)
PEACE OF THE PAST 408 S. MAIN ST GALENA, IL 61036	WILLIAM KARBERG	OWNER
GALENA METAL ARCHWAYS 228 N. MAIN ST GALENA, IL 61036	CHRIS FREEDY	OWNER
AFA Galena Chicago Contemporary 245 N. Main St Galena IL 61030	Joseph Cutunzio	owner
Dirty Grets 235 N. Main deck_k67@yahoo.com	Deanne Livingston	owner
Savvy Scavengers 234 N. Main	Stacey Weimer	sales person
Garys tattoos 238 N main St	Gary Lietz	owner

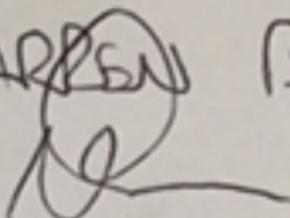
The Grape Escape is asking business owners to sign here if they support the closing of traffic and parking on Main St. on **Sunday, July 17, 2016** from **Diagonal to Franklin Streets** for a music festival and block party with **amplified music** and **alcohol consumption** from approximately noon to 7:00pm. [Parking would be restricted by 9am.]

Business Name and Email Address	Your Name	Your Position (if not owner)
Camovas		Manager
Galena Gifts		
Bent River		
Gold Room gave to Jackie		
Cross-fit Galena	Jason Gonzalez 	
Latin Brothers II 232 N. Main St.	Noel Ferrer 	

The Grape Escape 10th Anniversary Block Party

I, WARREN BEE of The Galena Brewery at 227 N. Main St. in Galena, Illinois am in full support of the requested street closures, permits for liquor consumption, and amplified, live entertainment to allow for The Grape Escape's 10th Anniversary Block Party. I understand Main St. will be closed to vehicle traffic from Diagonal to Franklin Streets for a period no longer than 11am to 9pm on July 17, 2016. I am also aware that my business' participation of this event will be based on individually, approved permits that may be determined at a later time.

Name: WARREN BEE

Signature: 

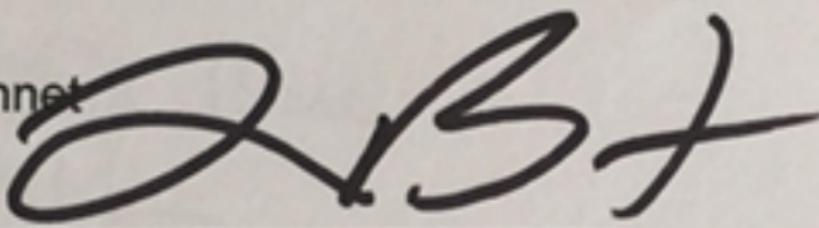
Date: 2/16/16.

The Grape Escape 10th Anniversary Block Party

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I, Fred Bonnet of Fried Green Tomatoes at 213 N. Main St. in Galena, Illinois am in full support of the requested street closures, permits for liquor consumption, and amplified, live entertainment to allow for The Grape Escape's 10th Anniversary Block Party. I understand Main St. will be closed to vehicle traffic from Diagonal to Franklin Streets for a period no longer than 11am to 9pm on July 17, 2016. I am also aware that my business' participation of this event will be based on individually, approved permits that may be determined at a later time.

Name: Fred Bonnet

Signature: 

Date: 2-16-16

The Grape Escape is asking business owners to sign here if they support the closing of traffic and parking on Main St. on **Sunday, July 17, 2016** from **Diagonal to Franklin Streets** for a music festival and block party with **amplified music and alcohol consumption** from approximately noon to 7:00pm. [Parking would be restricted by 9am.]

Business Name and Email Address	Your Name	Your Position (if not owner)
GOLD ROOM BAR & GRILL FURLONG.2050@GMAIL.COM	<u>TIM FURLONG</u>	<u>BAR MANAGER</u>

Illinois Business Authorization

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THE GRAPE ESCAPE INC

DBA: THE GRAPE ESCAPE

233 S MAIN ST
GALENA IL 61036-2226

Loc. Code: 043-0001-7-001

Galena

Jo Daviess County

Certificate of Registration

Expiration date:

07/17/2016

Sales and use taxes and fees

(3751-2978)



Director

DEPARTMENT OF REVENUE

Issued Date: 07/17/2011

MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator
FROM: Matt Oldenburg, Zoning Administrator *MATT*
DATE: May 5, 2016
RE: License Request for Encroachment on St. Charles Street R-O-W

Summary:

The property located at 515 S. West Street is currently for sale and an interested buyer has made a request to utilize the small space next to the existing metal garage for parking. The property currently has a license, granted by the City, to encroach upon the unimproved right-of-way platted as St. Charles Street. The requestor would like to improve the open space next to the building by constructing retaining wall, approximately 4-6 feet high, in order to hold-back the soil / debris from falling down into the space. The requestor would like to park a trailer in this space if the request is granted approval. The requestor is agreeable to the conditions of the existing license, and also to removing the retaining wall and occupancy of the space, should the St. Charles R-O-W be improved in the future as a formal street opened to the public.

Current zoning regulations allow trailers to be parked in the side and rear yards; so, if approved, parking the trailer in the encroachment area would aesthetically be compatible with zoning regulations.

This license will need to be recorded with the County to take effect. If approved and the requestor does not purchase the property, the license shall become null and void and will not be recorded.

May 2, 2016

To: Mayor Renner, City Council and City Administrator

From: Ryan Chumbler

Re: License request for 515 South West Street

Dear Mayor and City Council,

I am interested in purchasing the property located at 515 South West Street in Galena. The property consists of a two-story log home and a metal outbuilding.

The metal outbuilding is encroaching, by several feet, on the public right-of-way platted as St. Charles Street. The property currently has a license granted by the City to occupy that encroachment and to maintain the building.

I would like to park my trailer along side of the metal outbuilding to the South. I would also like to build a small retaining wall in the right-of-way, one trailer width away from the South face of the building in order to keep the hill side from falling down into the space.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Ryan Chumbler". The signature is written in a cursive, slightly slanted style.

Ryan Chumbler

100.00'

127.96'

30.39'

515

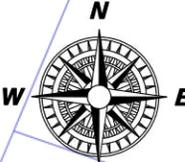
100.00'

100.00'

South West Street

Proposed Retaining Wall

St. Charles Street R-O-W





LICENSE

MAIL TO:

**Carl and Naomi Snodgrass
515 S. West Street
Galena, IL 61036**

PREPARED BY & RETURN TO:

**Joe Nack
City Attorney
101 Green St.
Galena, IL 61036**

LICENSE

THIS AGREEMENT made this _____ day of _____, 2016, by and between the City of Galena, Illinois, an Illinois municipal corporation, hereinafter referred to as the “City” and Carl and Naomi Snodgrass, 515 S. West Street, Galena, Illinois, hereinafter referred to as “Grantees”.

RECITALS:

- A. **WHEREAS**, Grantees are the owners of the following described real estate:

Pt. Lots 21 and 22 and a Triangular Piece Adjacent to Lot 22, in Block 1 of Stillman’s Addition, situated on the West side of the Galena River, in the City, of Galena, Jo Daviess County, Illinois; and
- B. **WHEREAS**, Grantees own a house and metal outbuilding on said property; and
- C. **WHEREAS**, approximately 450 square feet of the south side of the metal outbuilding is situated on a portion of the unimproved St. Charles Street right-of-way; and
- D. **WHEREAS**, the Grantees seek perform maintenance to the outbuilding and therefore seek a License for the outbuilding to legally occupy the right-of-way and to construct a small retaining wall approximately 10 feet to the South of the metal outbuilding, and
- E. **WHEREAS**, City is willing to grant to Grantees a License to for the building to occupy the unimproved St. Charles Street and to construct a small retaining wall on the South side of the metal outbuilding; and

F. **WHEREAS**, it is the intent of the parties hereto that all burdens and benefits shall inure to the Grantees, their heirs, successors and assigns.

FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS SET FORTH HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED BY THE PARTIES HERETO, IT IS, THEREFORE, AGREED BETWEEN CITY AND GRANTEES AS FOLLOWS:

1. Permission is hereby granted to Grantees, their heirs, successors and assigns in ownership of the aforescribed real estate, a License for the metal outbuilding to occupy the portion of St. Charles Street where it is now located and to construct a small retaining wall approximately 10 feet to the South of the metal outbuilding.
2. Permission is hereby granted to the Grantees, their heirs, successors and assigns in ownership of the aforescribed real estate, a License to maintain, repair or otherwise improve, subject to all applicable codes and permits, the metal outbuilding and retaining wall on a portion of the unimproved right of way of St. Charles Street adjoining the above described real estate.
3. This License shall terminate only upon a decision of the Grantor to improve said unimproved portion of St. Charles Street as a public street and in such a manner that requires the relocation or removal of the outbuilding and/or the retaining wall.
4. Grantees acknowledge and agree on behalf of themselves, their heirs, successors and assigns that by signing this License that the outbuilding and retaining wall located on said unimproved portion of St. Charles Street shall be removed from the right-of-way of St. Charles Street at the time Grantor determines the need to improve that portion of St. Charles Street, under the terms set forth in Paragraph 3, and all costs of said removal shall be paid by Grantees or their heirs, successors or assigns, as the case may be.
5. The burden to pay the costs of said removal shall run with the land and shall be the liability of the owner of said real estate at the time the decision is made by Grantor to improve in accordance with Paragraph 3 the portion of unimproved St. Charles Street on which said outbuilding was constructed.
6. Grantees acknowledge and agree on behalf of themselves, their heirs, successors and assigns that failure of the owner of said real estate to pay the reasonable cost of the removal said outbuilding within one hundred and twenty (120) days of notice in writing from Grantor of the amount required to accomplish said removal shall authorize the Grantor to record a lien on said real estate and Grantor may enforce said lien as enforcement of a mortgage lien is authorized under the law then in force in the State of Illinois.

- 7. Grantees, for themselves and on behalf of their heirs, successors and assigns, agree to add the City of Galena to their home owner's liability insurance coverage as an additional insured and confirm annually that the coverage is in place and paid in full to protect Grantor from liability for any actions taken by Grantees in maintaining, repairing, replacing or using the outbuilding, parking space and retaining wall licensed hereunder.
- 8. Grantees hereby agree to record at their expense the original of this LICENSE and return a stamped copy of the recorded LICENSE within five (5) days the date hereof.

CITY OF GALENA

BY: _____
Terry J. Renner, Mayor

ATTEST: _____
Mary Beth Hyde, City Clerk

State of Illinois)
) ss.
Jo Daviess County)

I, the undersigned, a Notary Public in and for the said County and State aforesaid, **DO HEREBY CERTIFY** that Terry J. Renner, Mayor of the City of Galena and Mary Beth Hyde, City Clerk of said City of Galena, who are personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Mayor and City Clerk they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act and deed of said City of Galena, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this ___ day of _____, A.D. 2016.

Notary Public

FY '16 Budget Revised														
	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	TOTAL	
Revenue														
Lodging tax	\$ 40,950	\$ 36,750	\$ 56,700	\$ 51,450	\$ 69,000	\$ 66,150	\$ 65,100	\$ 76,000	\$ 79,000	\$ 37,800	\$ 26,200	\$ 27,300	\$ 632,400	
Co-op marketing	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	
Interest	\$ 4	\$ 4	\$ 5	\$ 4	\$ 4	\$ 4	\$ 4	\$ 5	\$ 4	\$ 4	\$ 4	\$ 4	\$ 50	
Other	\$ 500	\$ 500	\$ 500	\$ 600	\$ 700	\$ 800	\$ 700	\$ 1,600	\$ 3,200	\$ 1,200	\$ 300	\$ 400	\$ 11,000	
Membership	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 3,000	\$ 1,000	\$ -	\$ -	\$ 5,000	
Miscellaneous	\$ 500	\$ 500	\$ 500	\$ 600	\$ 700	\$ 800	\$ 700	\$ 600	\$ 200	\$ 200	\$ 300	\$ 400	\$ 6,000	
FY '15 Revenue	\$ 41,454	\$ 37,254	\$ 60,205	\$ 52,054	\$ 69,704	\$ 66,954	\$ 68,804	\$ 77,605	\$ 82,204	\$ 39,004	\$ 26,504	\$ 27,704	\$ 649,450	
FY Carryover	\$ 110,000	\$ -	\$ 110,000	FY '16										
Total Budget	\$ 151,454	\$ 37,254	\$ 60,205	\$ 52,054	\$ 69,704	\$ 66,954	\$ 68,804	\$ 77,605	\$ 82,204	\$ 39,004	\$ 26,504	\$ 27,704	\$ 759,450	\$617,306
														up 23%
Expenses														
Marketing	\$ 62,816	\$ 38,026	\$ 21,904	\$ 17,550	\$ 17,549	\$ 15,350	\$ 29,676	\$ 21,099	\$ 58,020	\$ 30,958	\$ 24,185	\$ 37,783	\$ 374,916	49%
Digital/Internet	\$ 19,921	\$ 19,921	\$ 13,199	\$ 8,421	\$ 8,421	\$ 8,421	\$ 8,421	\$ 15,171	\$ 15,983	\$ 16,754	\$ 18,255	\$ 18,255	\$ 171,143	46%
Distribution	\$ 225	\$ 2,600	\$ 1,500	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 1,500	\$ 1,500	\$ 225	\$ 4,625	\$ 13,300	4%
Opportunistic	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,667	\$ 2,666	\$ 2,666	\$ 2,666	\$ 2,666	\$ 2,667	\$ 2,667	\$ 2,667	\$ 32,000	9%
Print	\$ 26,965	\$ 7,800		\$ 3,200	\$ 3,199		\$ 15,327		\$ 29,833	\$ 6,000		\$ 3,199	\$ 95,523	25%
Promotions/PR	\$ 6,417	\$ 2,417	\$ 1,917	\$ 416	\$ 416	\$ 1,417	\$ 416	\$ 416	\$ 1,417	\$ 1,417	\$ 417	\$ 6,417	\$ 23,500	6%
Radio	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000	4%
Videography	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 8,000	2%
Web	\$ 1,371	\$ 1,371	\$ 1,371	\$ 1,371	\$ 1,371	\$ 1,371	\$ 1,371	\$ 1,371	\$ 1,371	\$ 1,370	\$ 1,371	\$ 1,370	\$ 16,450	4%
Sales	\$ 170	\$ 90	\$ 60	\$ 86	\$ 130	\$ 132	\$ 875	\$ 386	\$ 591	\$ 948	\$ 132	\$ 150	\$ 3,750	0%
Miscellaneous	\$ 170	\$ 90	\$ 60	\$ 86	\$ 130	\$ 132	\$ 400	\$ 86	\$ 116	\$ 148	\$ 132	\$ 150	\$ 1,700	
Tradeshows	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475	\$ 300	\$ 475	\$ 800	\$ -	\$ -	\$ 2,050	
Salary	\$ 19,020	\$ 16,065	\$ 14,465	\$ 14,465	\$ 14,965	\$ 14,965	\$ 19,820	\$ 16,665	\$ 24,665	\$ 13,665	\$ 13,665	\$ 16,580	\$ 199,005	26%
Marketing	\$ 5,560	\$ 3,705	\$ 3,705	\$ 3,705	\$ 3,705	\$ 3,705	\$ 5,560	\$ 3,705	\$ 3,705	\$ 3,705	\$ 3,705	\$ 3,705	\$ 48,170	
President & CEO	\$ 9,260	\$ 6,160	\$ 6,160	\$ 6,160	\$ 6,160	\$ 6,160	\$ 9,260	\$ 6,160	\$ 17,160	\$ 6,160	\$ 6,160	\$ 8,675	\$ 93,635	
Welcome center	\$ 4,200	\$ 6,200	\$ 4,600	\$ 4,600	\$ 5,100	\$ 5,100	\$ 5,000	\$ 6,800	\$ 3,800	\$ 3,800	\$ 3,800	\$ 4,200	\$ 57,200	
Salary Benefits	\$ 2,668	\$ 2,268	\$ 2,668	\$ 2,268	\$ 3,168	\$ 2,268	\$ 2,268	\$ 2,768	\$ 29,416	4%				
Fringe benefits	\$ 1,286	\$ 1,086	\$ 1,086	\$ 1,086	\$ 1,086	\$ 1,086	\$ 1,286	\$ 1,086	\$ 1,486	\$ 1,086	\$ 1,086	\$ 1,286	\$ 14,032	
Payroll taxes	\$ 1,382	\$ 1,182	\$ 1,182	\$ 1,182	\$ 1,182	\$ 1,182	\$ 1,382	\$ 1,182	\$ 1,682	\$ 1,182	\$ 1,182	\$ 1,482	\$ 15,384	
Travel, Bus.	\$ 1,700	\$ 800	\$ 100	\$ 75	\$ 300	\$ 1,600	\$ 350	\$ 800	\$ 175	\$ 2,400	\$ 153	\$ 147	\$ 8,600	1%
Dues & Subscriptions	\$ 35	\$ 35	\$ 3,035	\$ 35	\$ 100	\$ 35	\$ 100	\$ 1,100	\$ 75	\$ 100	\$ 35	\$ 35	\$ 4,720	1%
Investments	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,250	\$ 1,250	\$ 2,250	\$ 2,200	\$ 2,455	\$ 2,500	\$ 2,500	\$ 2,534	\$ 3,500	\$ 24,939	3%
Professional	\$ 18	\$ 17	\$ 1,017	\$ 2,037	\$ 17	\$ 817	\$ 37	\$ 18	\$ 17	\$ 4,817	\$ 17	\$ 267	\$ 9,096	1%
Legal	\$ -	\$ -	\$ 1,000	\$ 20	\$ -	\$ 250	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 1,540	
Accounting	\$ -	\$ -	\$ -	\$ 2,000	\$ -	\$ 550	\$ -	\$ -	\$ -	\$ 4,800	\$ -	\$ -	\$ 7,350	
Bank fees	\$ 18	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 17	\$ 18	\$ 17	\$ 17	\$ 17	\$ 17	\$ 206	
Miscellaneous	\$ 850	\$ 350	\$ 275	\$ 275	\$ 550	\$ 275	\$ 300	\$ 450	\$ 3,000	\$ 275	\$ 375	\$ 229	\$ 7,204	1%

CITY OF GALENA AGREEMENT WITH THE
GALENA ART AND RECREATION CENTER

This agreement in entered into this _____ day of _____, 2016 between the City of Galena, an Illinois Municipal Corporation, herein after referred to as City, and The Galena Art and Recreation Center, an Illinois Non for Profit Organization, herein after referred to as ARC. The parties hereby agree as follows:

1. The ARC agrees to provide child care and youth sports services to members of the Galena Community, which services are not provided by the City.
2. The parties agree the services provided by the ARC constitute a public service which benefits the citizens of Galena, Illinois.
3. The ARC will supervise all activities and agrees to hold the City harmless for any liability or injuries that may occur from such activities.
4. The ARC shall be solely responsible for the rules, regulations, and supervision of activities.
5. The ARC shall be solely responsible for hiring and compensation of all employees.
6. The City shall pay fifteen thousand dollars (\$15,000.00) to the ARC to be used offset the costs of providing child care and youth sports activities. The parties agree the payment of the City is a one time payment and the City is not obligated to make any payments in the future.
7. The ARC shall provide to the City by no later than December 31, 2016 a financial statement showing the entire revenues and costs incurred in administering their programs.
8. That for purpose of this agreement notice shall be sent to:

The Galena Art and Recreation Center
Attention: Dave Decker
413 S. Bench Street
Galena, IL 61036
executivedirector@galenaarc.org

The City of Galena
Attention: Mark Moran
101 Green Street
Galena, IL 61036
mmmoran@cityofgalena.org

IN WITNESS THEREOF, the parties have caused this Agreement to be executed on behalf of each body by their duly elected official empowered to so execute this document as the date first above written.

GALENA ART AND RECREATION CENTER
An Illinois Non for Profit Corporation

BY: _____

DATE: _____

ATTEST: _____

CITY OF GALENA
An Illinois Municipal Corporation

BY: _____

DATE: _____

ATTEST _____

**AN AGREEMENT BETWEEN THE CITY OF GALENA AND THE GALENA-JO DAVIESS
COUNTY HISTORICAL SOCIETY & MUSEUM FOR THE REIMBURSEMENT OF UTILITY AND
MAINTENANCE EXPENSES FOR FISCAL YEAR 2017**

WHEREAS, the City of Galena (hereinafter called “City”) entered into a Lease Agreement with the Galena Historical Society & Museum (now Galena-Jo Daviess County Historical Society & Museum and hereinafter called “Museum”) on the 7th day of June, 1938; and

WHEREAS, said Lease contemplated that the Museum would occupy the City-owned property located at 211 South Bench Street, Galena, Illinois 61036 from the 7th day of June, 1938 until the 7th day of June, 2038; and

WHEREAS, on the 10th day of December, 2012, the City and the Museum agreed to enter into an Addendum to the above-mentioned lease agreement; and

WHEREAS, the Addendum is for a term from the 10th day of December, 2012 until the 7th day of June, 2038; and

WHEREAS, as part of the Addendum, the City agreed to reimburse for a period of one year ending April 30, 2013 certain Museum utility and maintenance expenses, not exceeding \$10,000 in sum, for the building at 211 S. Bench Street; and

WHEREAS, in the following year, the Museum and City entered into a similar utility and maintenance expenses reimbursement agreement, for expenses not exceeding \$5,000.00, for the fiscal year beginning May 1, 2014 and ending April 30, 2015; and

WHEREAS, the Museum and City desire to enter into a new utility and maintenance expenses reimbursement agreement, for expenses not to exceed \$5,000.00, for the fiscal year beginning May 1, 2016 and ending April 30, 2017.

NOW THEREFORE:

This City and the Museum agree as follows:

1. **TERM:** The term this Agreement shall be from May 1, 2016 through April 30, 2017, the term constituting a fiscal year of the City. Said Agreement to terminate on April 30, 2017.
2. **PAYMENT OF UTILITY BILLS AND MAINTENANCE EXPENSES:** For the City’s fiscal year commencing May 1, 2016 and ending April the 30, 2017, the city agrees to reimburse the Museum not more than \$5,000 for utility bills and/or maintenance expenses of the Museum, incurred at the property commonly known as 211 South Bench Street, Galena, Illinois 61036. It is expressly understood between the City and Museum that the City’s total contribution toward utilities and/or maintenance expenses

shall not exceed \$5,000. The Museum shall submit to the City by April 1, 2017 a list of utility bills and/or maintenance expenses for which they desire to be reimbursed. The City shall reimburse the Museum an amount not to exceed \$5,000 by April 30, 2017. The parties to this agreement acknowledge the City's obligation to reimburse the Museum for utilities and/or maintenance expenses is only for the City's fiscal year commencing on May 1, 2016 and ending on April the 30, 2017 and does not continue to future years.

3. ENTIRE AGREEMENT: This constitutes the entire Agreement. All other terms and conditions of the lease agreement entered into on the 10th day of December, 2012 shall remain in full force and effect.

IN WITNESS WHEREOF, the City and Museum have signed and sealed this Addendum this _____ day of _____, 2016.

CITY OF GALENA, a Municipal Corporation

BY: _____
Terrance J. Renner, Mayor

ATTEST: _____
Mary Beth Hyde, City Clerk

GALENA HISTORICAL SOCIETY & MUSEUM

BY: _____

ATTEST: _____

Ordinance #16-

**AN ORDINANCE AUTHORIZING THE SALE OF
MUNICIPALLY OWNED PERSONAL PROPERTY**

WHEREAS in the opinion of the corporate authorities of the City of Galena, it is no longer necessary or useful to or for the best interest of the City of Galena to retain the following described personal property now owned by it:

1. Rhino Boom Mower

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Pursuant to 65 ILCS 5/11-76-4, the corporate authorities find that the personal property listed above and now owned by the City of Galena is no longer useful and the best interest of the City of Galena will be served by its sale.

SECTION II: The city council hereby authorizes the sale of the Rhino Boom Mower to Rice Township for the fair market value of \$3,000.

SECTION III: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

SECTION IV: Passed on this _____ day of _____, A.D., 2016, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST: MARY BETH HYDE, CITY CLERK

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 3, 2016

RE: Employee Appointments

A handwritten signature in blue ink, appearing to read "Mark Moran", is positioned to the right of the "DATE:" line.

Under Illinois law, both the mayor and the city council are granted powers related to the appointment of city officers or employees. The powers are summarized in the following excerpt from the state statute: "The mayor...with the advice and consent of the city council...may appoint...officers necessary to carry into effect the powers conferred upon municipalities" [65 ILCS 5/3.1-30-5(a)].

By prior custom and practice all city department heads and select other employees are appointed annually for one-year terms at the first council meeting in May. The mayor with the advice and consent of the council makes the appointments. I am writing to provide you with Mayor Renner's list of appointments.

Mayor Renner proposes the following appointments for the period beginning May 10, 2016 through on May 8, 2017 when new appointments are made.

- City Attorney, Joe Nack
- City Administrator, Mark Moran
- Police Chief, Lori Huntington
- City Engineer, Andy Lewis
- Zoning Administrator, Matt Oldenburg
- Building Official, Jonathan Miller
- Public Works Director, Jim Rigdon
- Finance Director, Cindy Pepple
- Facilities Manager, Janelle Keefer
- Fire Chief, Randy Beadle
- Assistant Fire Chief, Robert Connelly
- Director of the Fire Prevention Bureau, Randy Beadle
- Fire Inspector, Brett Temperly
- Deputy City Clerk, Debra Price
- Deputy Building Official, Andy Lewis
- Electrical Inspector, Jonathan Miller
- Rental Housing Inspector, Brett Temperly

If you have any questions about the appointment process or the performance of any of the appointed employees, please let me know.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ADDOCO INC (971)							
00054937	1	Invoice	PARK IMPROVEMENTS	04/28/2016	384.00		17.52.820.06
Total ADDOCO INC (971):					384.00		
AT & T (LOCAL) (103)							
050116	1	Invoice	PHONE	05/01/2016	392.24		01.21.552.00
Total AT & T (LOCAL) (103):					392.24		
BLACKHAWK AREA COUNCIL #860 (1255)							
042516	1	Invoice	DEPOSIT REFUND	04/25/2016	200.00		58.54.929.00
Total BLACKHAWK AREA COUNCIL #860 (1255):					200.00		
BLACKTOP DRIVEWAY SERVICE (71)							
4809	1	Invoice	PARKING LOT PATCHING	04/27/2016	500.00		01.41.614.04
Total BLACKTOP DRIVEWAY SERVICE (71):					500.00		
COMELEC SERVICES INC. (244)							
0445527	1	Invoice	NEW PAGERS	04/23/2016	2,025.00		22.22.840.00
0445548	1	Invoice	PAGER CHARGER	04/22/2016	66.00		22.22.840.00
Total COMELEC SERVICES INC. (244):					2,091.00		
CONMAT, INC. (1187)							
100852	1	Invoice	GATEWAY CULVERT	04/28/2016	277.49		17.52.517.01
100852	2	Invoice	COLD PATCH	04/28/2016	575.20		15.41.614.00
Total CONMAT, INC. (1187):					852.69		
DIXON, R. K. CO. (1)							
1493312	1	Invoice	COPIES MADE	04/18/2016	249.25		01.13.579.00
1493312	2	Invoice	COPIES MADE	04/18/2016	200.00		59.55.652.04
Total DIXON, R. K. CO. (1):					449.25		
DOIG, KATHLEEN (119339)							
050916	1	Invoice	MARKET HOUSE RESTR	05/09/2016	225.00		01.13.511.06
Total DOIG, KATHLEEN (119339):					225.00		
ELITE PLUMBING (120136)							
3023	1	Invoice	SUPPLIES	04/25/2016	7.27		17.52.652.00
Total ELITE PLUMBING (120136):					7.27		
GALENA GAZETTE (34)							
00048594	1	Invoice	STREET VACATION NOTI	04/15/2016	31.35		01.14.553.00
00048733	1	Invoice	PUBLIC NOTICE	04/22/2016	35.15		01.16.553.00
00287297	1	Invoice	SHRED & RECYCLE AD	04/20/2016	112.00		13.44.929.00
00288695	1	Invoice	AD	04/27/2016	77.60		01.21.549.00
041516	1	Invoice	GALENIAN AD	04/15/2016	399.50		59.55.553.00

CITY OF GALENA

Invoice Register
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Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
041516	2	Invoice	GALENIAN AD	04/15/2016	399.50		58.54.553.00
Total GALENA GAZETTE (34):					1,055.10		
GALENA LAUN. & LINEN INC. (84)							
050916	1	Invoice	FINANCE-LAUNDRY SER	05/09/2016	8.00		01.13.654.00
050916	2	Invoice	FIRE DEPARTMENT	05/09/2016	25.00		22.22.538.01
050916	3	Invoice	POLICE DEPARTMENT	05/09/2016	30.00		01.21.651.00
050916	4	Invoice	TURNER HALL-RUG SER	05/09/2016	27.00		58.54.654.01
Total GALENA LAUN. & LINEN INC. (84):					90.00		
GALENA PUBLIC LIBRARY (93)							
050916	1	Invoice	PERS.PROP.REPLACE.T	05/09/2016	1,379.78		16.14.913.00
Total GALENA PUBLIC LIBRARY (93):					1,379.78		
GALL'S, INC. (712)							
005268428	1	Invoice	UNIFORMS/Keith	04/22/2016	34.34		01.21.471.15
Total GALL'S, INC. (712):					34.34		
GASSER @ GALENA (24)							
050116	1	Invoice	MISC. SUPPLIES	05/01/2016	58.37		01.41.514.06
050116	2	Invoice	MISC. SUPPLIES	05/01/2016	48.11		01.41.652.00
050116	3	Invoice	MISC. SUPPLIES	05/01/2016	21.58		01.41.653.00
050116	4	Invoice	MISC. SUPPLIES	05/01/2016	15.78		15.41.514.06
050116	5	Invoice	PARK MISC. SUPPLIES	05/01/2016	272.87		17.52.652.00
050116	6	Invoice	MISC. SUPPLIES	05/01/2016	13.30		22.22.611.00
050116	7	Invoice	TRAINING CENTER	05/01/2016	21.57		22.22.840.05
050116	8	Invoice	MISC. SUPPLIES	05/01/2016	41.88		22.22.929.00
050116	9	Invoice	MISC. SUPPLIES	05/01/2016	4.22		58.54.654.01
050116	10	Invoice	MISC. SUPPLIES	05/01/2016	7.60		22.22.652.00
Total GASSER @ GALENA (24):					505.28		
GUY'S TRUCK & TRACTOR SERVICE (119033)							
GW1006659	1	Invoice	07 STERLING DUMP	04/18/2016	1,347.42		01.41.613.05
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					1,347.42		
HALSTEAD, MARY L. (119966)							
05916	1	Invoice	CITY HALL JANITOR	05/09/2016	240.00		01.13.511.07
05916	2	Invoice	PUBLIC RESTROOMS AT	05/09/2016	225.00		01.13.511.08
05916	3	Invoice	PARKS RESTROOMS	05/09/2016	675.00		17.52.422.00
Total HALSTEAD, MARY L. (119966):					1,140.00		
ICMA (119444)							
050116	1	Invoice	ICMA DUES	05/01/2016	767.00		01.11.561.00
Total ICMA (119444):					767.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
IL DEPARTMENT OF CMS (CRF) (118967)							
T1633220	1	Invoice	IN-SQUAD COMPUTER C	04/18/2016	232.60		01.21.542.00
Total IL DEPARTMENT OF CMS (CRF) (118967):					232.60		
ILLINOIS FIRE STORE (119034)							
36960	1	Invoice	TURNOUT GEAR	04/14/2016	2,111.65		22.22.840.00
36987	1	Invoice	RECRUIT NAME TAGS F	04/18/2016	401.97		22.22.652.00
Total ILLINOIS FIRE STORE (119034):					2,513.62		
IPS, INC. (119554)							
042716	1	Invoice	REFINISH SLIDE	04/27/2016	7,500.00		59.55.511.01
Total IPS, INC. (119554):					7,500.00		
JACKSON CONCRETE/EXCAVATION CO (489)							
050216	1	Invoice	GREEN SREET STEPS	05/02/2016	2,500.00		01.41.614.05
Total JACKSON CONCRETE/EXCAVATION CO (489):					2,500.00		
JA-MAR PATTERN, INC. (119620)							
16494	1	Invoice	FLOOD GATE REPAIRS	05/04/2016	2,400.00		20.25.511.03
Total JA-MAR PATTERN, INC. (119620):					2,400.00		
JHTD PLAZA LLC (120237)							
043016	1	Invoice	OVERPAYMENT ON ACC	04/30/2016	4.39		98.115.0
Total JHTD PLAZA LLC (120237):					4.39		
JO CARROLL ENERGY, INC. (397)							
050916	1	Invoice	ELECTRIC/STREET LIGH	05/09/2016	4,845.20		15.41.572.00
050916	2	Invoice	CITY HALL/ELECTRIC	05/09/2016	302.52		01.13.571.01
050916	3	Invoice	POLICE/ELECTRIC	05/09/2016	455.81		01.21.571.01
050916	4	Invoice	EMS/ELECTRIC	05/09/2016	47.67		12.10.571.01
050916	5	Invoice	PARKS/ELECTRIC	05/09/2016	45.84		17.52.571.01
050916	6	Invoice	FLOOD/ELECTRIC	05/09/2016	340.30		20.25.576.01
050916	7	Invoice	FIRE/ELECTRIC	05/09/2016	389.96		22.22.576.01
050916	8	Invoice	TURNER HALL/ELECTRIC	05/09/2016	510.88		58.54.571.01
050916	9	Invoice	WELCOME SIGNS	05/09/2016	38.36		01.41.571.01
050916	10	Invoice	LIFT STATION	05/09/2016	131.27		52.43.850.09
Total JO CARROLL ENERGY, INC. (397):					7,107.81		
JO DAVIESS CTY SHERIFF (116)							
050116	1	Invoice	CITY SHARE OF OFFICE	05/01/2016	200.12		01.21.538.00
050116	2	Invoice	RADIO SERVICE	05/01/2016	100.00		22.22.538.00
Total JO DAVIESS CTY SHERIFF (116):					300.12		
JOHN DEERE FINANCIAL (119690)							
050516	1	Invoice	clothing	05/05/2016	64.74		01.41.471.09

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total JOHN DEERE FINANCIAL (119690):					64.74		
KIWANIS CLUB OF GALENA (399)							
050116	1	Invoice	4TH OF JULY FIREWORK	05/01/2016	3,500.00		01.11.929.04
Total KIWANIS CLUB OF GALENA (399):					3,500.00		
LAWSON PRODUCTS, INC. (627)							
9304058558	1	Invoice	TRASH BAGS	04/28/2016	217.86		17.52.652.00
9304058558	2	Invoice	MISC. SUPPLIES	04/28/2016	228.66		01.41.652.00
Total LAWSON PRODUCTS, INC. (627):					446.52		
MENARDS (280)							
4182	1	Invoice	MISC. MATERIALS	04/21/2016	101.85		01.41.652.00
Total MENARDS (280):					101.85		
MIDWEST BUSINESS PRODUCTS (38)							
322889	1	Invoice	COPIER LEASE	04/25/2016	397.45		01.21.512.03
Total MIDWEST BUSINESS PRODUCTS (38):					397.45		
MONTGOMERY TRUCKING (133)							
050416	1	Invoice	GARBAGE TAGS	05/04/2016	132.50		13.44.515.00
050416	2	Invoice	YARD TAGS	05/04/2016	300.00		13.44.515.01
Total MONTGOMERY TRUCKING (133):					432.50		
MURRAY, B. L. CO. INC. (135)							
90376	1	Invoice	TRASH CAN LINERS	04/21/2016	186.96		17.52.652.00
90431	1	Invoice	TRASH CAN LINERS	04/27/2016	169.12		17.52.652.00
Total MURRAY, B. L. CO. INC. (135):					356.08		
NAPA AUTO PARTS (79)							
260767	1	Invoice	SIGNAL LIGHTS	04/14/2016	2.69		15.41.514.06
261259	1	Invoice	EQUIPMENT	04/27/2016	21.98		17.52.514.00
Total NAPA AUTO PARTS (79):					24.67		
NICOR (151)							
050116	1	Invoice	MARKETHOUSE RESTRO	05/01/2016	65.06		01.13.511.06
050116	2	Invoice	POOL-GAS	05/01/2016	245.94		59.55.571.02
Total NICOR (151):					311.00		
NICOR (F) (118924)							
050116	1	Invoice	CITY HALL-GAS	05/01/2016	136.57		01.13.571.05
050116	2	Invoice	POLICE-GAS	05/01/2016	184.51		01.21.571.05
050116	3	Invoice	PUBLIC WORKS-GAS	05/01/2016	389.48		01.41.571.05
050116	4	Invoice	FIRE DEPARTMENT-GAS	05/01/2016	307.93		22.22.571.05
050116	5	Invoice	TURNER HALL-GAS	05/01/2016	496.70		58.54.571.05

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total NICOR (F) (118924):					1,515.19		
ORKIN PEST CONTROL (574)							
050116	1	Invoice	PEST CONTROL SERVIC	05/01/2016	85.64		01.13.511.01
Total ORKIN PEST CONTROL (574):					85.64		
PETTY CASH/CITY HALL (161)							
050316	1	Invoice	EXPLORERS	05/03/2016	16.14		01.21.549.00
050316	2	Invoice	POSTAGE	05/03/2016	12.45		01.21.551.00
Total PETTY CASH/CITY HALL (161):					28.59		
PLIC - SBD GRAND ISLAND (120208)							
050116	1	Invoice	DENTAL INSURANCE	05/01/2016	1,637.35		01.13.451.01
Total PLIC - SBD GRAND ISLAND (120208):					1,637.35		
SECURITY PRODUCTS OF DUBUQUE (119890)							
0445968	1	Invoice	ALARM MONITORING	04/29/2016	27.00		01.13.552.00
Total SECURITY PRODUCTS OF DUBUQUE (119890):					27.00		
SIRCHIE FINGER PRINT LABS (659)							
0251610	1	Invoice	EVIDENCE SUPPLIES	04/22/2016	30.00		01.21.652.03
Total SIRCHIE FINGER PRINT LABS (659):					30.00		
US CELLULAR (92)							
050116	1	Invoice	PUBLIC WORKS/CELL PH	05/01/2016	45.41		01.41.552.00
050116	2	Invoice	ADMIN/CELL PHONE	05/01/2016	43.21		01.11.552.00
050116	3	Invoice	FIRE DEPT./CELL PHONE	05/01/2016	34.22		22.22.552.00
050116	4	Invoice	POLICE/CELL PHONES	05/01/2016	84.37		01.21.552.01
050116	5	Invoice	LORI/CELLPHONE	05/01/2016	20.00		01.261.0
050116	6	Invoice	TONY/CELL PHONE	05/01/2016	52.99		01.261.0
Total US CELLULAR (92):					280.20		
VASQUEZ DEVELASCO ESTATE, SOCORRO (120236)							
050216	1	Invoice	OVERPAYMENT ON ACC	05/02/2016	6.22		98.115.0
Total VASQUEZ DEVELASCO ESTATE, SOCORRO (120236):					6.22		
VINCENT & SONS, J. P. (507)							
041816	1	Invoice	KERN FAMILY CEMETER	04/18/2016	250.00		17.52.820.06
Total VINCENT & SONS, J. P. (507):					250.00		
WEBER PAPER COMPANY (40)							
D003906	1	Invoice	INSTITUTIONAL SUPPLIE	04/20/2016	477.54		58.54.654.01
D003907	1	Invoice	MARKET HOUSE RESTR	04/20/2016	217.86		01.13.511.06
D003960	1	Invoice	CITY HALL RESTROOMS	04/20/2016	63.40		01.13.511.08

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total WEBER PAPER COMPANY (40):					758.80		
WHITE CONSTRUCTION CO., INC. (119359)							
050916	1	Invoice	PUBLIC WORKS JANITO	05/09/2016	110.00		01.41.511.01
Total WHITE CONSTRUCTION CO., INC. (119359):					110.00		
Grand Totals:					44,342.71		

Report GL Period Summary

Vendor number hash: 2043001
 Vendor number hash - split: 2765540
 Total number of invoices: 55
 Total number of transactions: 95

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	44,342.71	44,342.71
Grand Totals:	44,342.71	44,342.71