



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, MAY 8, 2017

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
17C-0176.	Call to Order by Presiding Officer
17C-0177.	Roll Call
17C-0178.	Establishment of Quorum
17C-0179.	Pledge of Allegiance
17C-0180.	Reports of Standing Committees
17C-0181.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker • No testimony on zoning items where a public hearing has been conducted

SWEARING IN OF NEWLY ELECTED OFFICIALS

ITEM	DESCRIPTION	PAGE
15C-0182.	Swearing in of Newly Elected Officials	--

PUBLIC HEARINGS

None

CONSENT AGENDA CA17-9

ITEM	DESCRIPTION	PAGE
17C-0183.	Approval of the Minutes of the Regular City Council Meeting of April 24, 2017	4-8
17C-0184.	Acceptance of March 2017 Financial Report	--

ITEM	DESCRIPTION	PAGE
17C-0185.	Approval of BA18-01 for Downtown Sidewalks, Retaining Wall Repair, Pay and Display Machine Installation, and Fire Department Driveway	9-10
17C-0186.	Approval of the Purchase of a New Public Works Truck from Bird Chevrolet for \$14,223 and Related Equipment from Henderson Truck Equipment for \$34,036	11

UNFINISHED BUSINESS

None.

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
17C-0187.	Discussion and Possible Action on a License Allowing John and Sandra Schultz the Use of City-Owned Property for Cattle Grazing	12-16
17C-0188.	Discussion and Possible Action on a Donation of .27 Acres of Property from John and Sandra Schultz to the City of Galena	12-16
17C-0189.	Discussion and Possible Action on a License Request by Nancy Miller, for 911 N. Division Street, to Construct a Porch in the North Division Street Right-of-Way	17-21
17C-0190.	Warrants	22-29
17C-0191.	Alderspersons' Comments	
17C-0192.	City Administrator's Report	
17C-0193.	Mayor's Report	
17C-0194.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (2) – Collective negotiating matters and deliberations concerning salary schedules. • Section 2 (c) (11) – Pending, probable or imminent litigation. • Section 2 (c) (21) Review of Executive Session Minutes 	
17C-0174.	Discussion and Possible Action on Collective Bargaining Contract with the Teamsters Public Works Union	
17C-0175.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Zoning Board of Appeals	Wed. May 10	6:30 P.M.	City Hall, 101 Green Street
Grant Park Committee	Fri. May 19	10:30 A.M.	City Hall, 101 Green Street
City Council	Mon. May 22	6:30 P.M.	City Hall, 101 Green Street
Historic Preservation Comm.	Thurs. June 1	6:30 P.M.	City Hall, 101 Green Street

Please view the full City of Galena Calendar at www.cityofgalena.org.

Posted: Wednesday, May 4, 2017 at 3:30 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 24 APRIL 2017

17C-0153 – CALL TO ORDER

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 24 April 2017.

17C-0154 – ROLL CALL

Upon roll call, the following members were present: Bernstein, Fach, Kieffer, Lincoln, Westemeier and Renner

Absent: Hahn

17C-0155 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

17C-0156– PLEDGE OF ALLEGIANCE

The Pledge was recited.

17C-0157 - REPORTS OF STANDING COMMITTEE

Turner Hall Committee – Fach reported Earth Day and the Chamber after Hours events went well and both had a good turnout. The Boy Scouts will be using Turner Hall this weekend.

17C-0158 – PUBLIC COMMENTS

Beth Baranski, 1015 S. Bench Street – Baranski thanked the Council for approving funding for the Watershed Project. The group has held two meetings. The first was simply an introductory meeting, the second administrative and the third will be a discussion and presentation about the changes to the Galena River and the river history. Baranski will report periodically with progress updates.

LIQUOR COMMISSION

Motion: Bernstein moved, seconded by Westemeier, to adjourn as the City Council and reconvene as the Liquor Commission.

Discussion: None.

Roll Call: AYES: Fach, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

17C-0159 – DISCUSSION AND POSSIBLE ACTION ON THE RENEWAL OF A CLASS D LIQUOR LICENSE FOR LITTLE TOKYO FOR MAY 1, 2017 THROUGH APRIL 30, 2018

Motion: Kieffer moved, seconded by Bernstein, to approve the renewal of a Class D Liquor License for Little Tokyo for May 1, 2017 through April 30, 2018.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner

NAYS: None
ABSENT: Hahn

The motion carried.

17C-0160 – DISCUSSION AND POSSIBLE ACTION ON APPLICATION BY LITTLE TOKYO, 300 N. MAIN STREET, FOR A MANAGER’S LIQUOR LICENSE FOR XUE YING LIU, AKA MI LI

Motion: Westemeier moved, seconded by Kieffer, to approve the application by Little Tokyo, 300 N. Main Street, for a Manager’s Liquor License for Xue Ying Liu, aka., Mi Li.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

Motion: Bernstein moved, seconded by Kieffer, to adjourn as the Liquor Commission and reconvene as the City Council.

Discussion: None.

Roll Call: AYES: Lincoln, Westemeier, Bernstein, Fach, Kieffer, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

CONSENT AGENDA CA17-8

17C-0161 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF APRIL 10, 2017

17C-0162 – APPROVAL OF FISCAL YEAR 2016-17 UTILITY BILL WRITE-OFFS

17C-0163 – APPROVAL OF TAXI LICENSES FOR THE PERIOD MAY 1, 2017-APRIL 30, 2018

17C-0164 – DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION DISSOLVING FUND 74, THE INSURANCE SAVINGS ACCOUNT FUND

17C-0165 – APPROVAL OF THE PURCHASE OF A NEW POLICE SQUAD FROM GALENA CHRYSLER FOR \$27,556.60

Motion: Fach moved, seconded by Lincoln, to approve Consent Agenda CA17-8 as presented.

Discussion: None.

Roll Call: AYES: Westemeier, Bernstein, Fach, Kieffer, Lincoln, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

NEW BUSINESS

17C-0166 – PRESENTATION OF 2017 VISITGALENA.ORG BUDGET

Hamilton reported the new budget is very similar to last year's budget. There are no investment plans or unusual expenditures planned, mainly because it is their belief that the new Destination Marketing Organization will absorb the budget soon.

Hamilton reported on the following items:

- Total interactions are up by 16.1%. This does not include April's numbers. They had nearly 8 million interactions from blog reads, unique website visitors, phone calls, destination app downloads.
- Direct contacts will be approximately 50,000 by the end of April
- Lodging tax collections are up 1%
- Occupancy is down 2.4% and 3,400 room nights; however, compared to the year before the year before the train derailment, we are up 3% in occupancy and 7,600 room nights
- Development: Green lodging, Galena Marketplace and the new destination app

17C-0167 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY EHRLER RANCH, LLC TO EXPAND THE ALLOWABLE NUMBER OF PASSENGERS IN A LICENSED CARRIAGE FROM SIX TO 10

This item withdrawn at the request of the applicant.

17C-0168 – DISCUSSION AND POSSIBLE ACTION ON THE MARKET HOUSE RESTROOM JANITORIAL CONTRACT

The following bids were received:

Kathleen Doig	\$450
Mary Halstead	\$517

Motion: Fach moved, seconded by Kieffer, to approve the contract for the Market House Restrooms with Mary Halstead for \$517 per month, 17C-0169.

Discussion: None.

Roll Call: AYES: Fach, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

17C-0169– DISCUSSION AND POSSIBLE ACTION ON A CONTRACT WITH THE SPYGLASS GROUP FOR A PHONE SERVICES AUDIT

Motion: Fach moved, seconded by Westemeier, to approve a contract with the Spyglass Group for a Phone Service Audit, 17C-0170.

Discussion: None.

Roll Call: AYES: Fach, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

17C-0170 – WARRANTS

Motion: Kieffer moved, seconded by Fach, to approve the Warrants as presented, 17C-0170.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

17C-0171 – ALDERPERSONS' COMMENTS

Sidewalks – Kieffer noted the sidewalks being replaced look nice.

Pedestrian Sign – Fach feels a pedestrian sign needs to be added at Prospect and Highway 20. He suggested putting a sign in the center of the road so those traveling see the sign. Westemeier felt a sign in the roadway would only last until the first semi went by. The roads are not wide enough for signs in the middle. Bernstein noted she has tried to cross at Prospect numerous times. It is very challenging and is a problem.

Thank you – Lincoln thanked the residents for their patience with all of the construction projects going on.

Community Center – Westemeier recommended looking into establishing a Community Center for the city. He advised the one in Peosta brings in quite a bit of money every weekend hosting various sporting events.

Turner Hall – Bernstein stated she attended both events at Turner Hall. The hall is looking wonderful.

17C-0172 – CITY ADMINISTRATOR'S REPORT

Grant Park – Grant Park work is progressing. The pergola is on going. The pavilion bids went out this week. The fountain repair will begin this week. The tree work is almost complete and gives the park a different look. The committee will be planting up to 11 new trees and have flagged the areas. Species and locations will vary. They will be seeking bids for the landscaping around the fountain.

Cemetery Park – Tree work has begun in Cemetery Park. Three large oak trees have been removed. Another three are scheduled to be taken down and the rest will be pruned.

Triangle Park – One bed has been eliminated. Things have been thinned out with some new plantings. The Small Innkeepers and Bed and Breakfast group will help maintain it.

Parking Machines – The new parking machines have been installed in the City Hall and Winery Lots. The signage for both lots will be back later this week.

17C-0173 – MAYOR'S REPORT

Mayor Renner appreciates the citizens putting up with everything. The Boy Scouts will be here this weekend. Turner Hall looks great as does Cemetery Park and the triangle park. Good weather is coming!

17C-0174 – MOTION FOR EXECUTIVE SESSION

Motion: Lincoln moved, seconded by Fach, to recess to Executive Session to discuss the following:

- Collective negotiating matters and deliberations concerning salary schedules, Section 2 (c) (2)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

The meeting recessed at 6:55 p.m.

The meeting reconvened at 7:18 p.m.

17C-0175 - ADJOURNMENT

Motion: Lincoln moved, seconded by Bernstein, to adjourn.

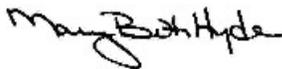
Discussion: None.

Roll Call: AYES: Bernstein, Fach, Kieffer, Lincoln, Westemeier, Renner
NAYS: None
ABSENT: Hahn

The motion carried.

The meeting adjourned at 7:19 p.m.

Respectfully submitted,



Mary Beth Hyde, MMC
City Clerk

City of Galena, Illinois

Budget Amendment No. 18-01

Fiscal Year 2017-18



Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance
Sidewalk Replacement	01.41.830.01	\$ 5,000	\$ 122,560		\$ 127,560
Maintenance Projects	01.41.614.05	\$ 12,000	\$ 9,160		\$ 21,160
Pay and Display Machine	53.48.830.01	\$ -	\$ 1,125		\$ 1,125
Parking Lot Repair	22.22.617.00	\$ -	\$ 62,410		\$ 62,410
Curb and Gutter	01.41.860.05	\$ 5,000	\$ 8,150		\$ 13,150

Justification:

This budget amendment includes the following proposed changes to the current budget:

1. The downtown sidewalk replacement contract was awarded last fiscal year, but the first invoice for completed work was not received until the current fiscal year. It is expected that the entire contract amount of \$122,560 will be incurred in the current fiscal year. The proposed budget amendment adds \$122,000 to the General Fund expense budget for the cost. The expense was included in the projected year-end fund balance for Fiscal Year 2016-17.
2. Near the end of last fiscal year, the city council awarded a contract to Earl Thompson Masonry for the emergency repair of a stone retaining wall on Prospect Street. The work is complete and the invoice has been submitted. The proposed budget amendment adds \$9,160 to the General Fund expense budget to pay the invoice.
3. The purchase and installation of two new pay and display parking machines was approved last fiscal year. The machines were paid for in full in the last fiscal year and installed the final week of April. A final invoice of \$1,125 is now payable for the installation of the machines. The proposed budget amendment adds \$1,125 to the Shuttle and Parking Fund expense budget for the installation expense.
4. In the prior fiscal year, the council approved a contract to replace the driveway, sidewalk and curb in front of the Fire Department. The costs for the project will all be incurred in the current fiscal year. The proposed budget amendment would add \$62,410 to the Fire Department budget for the driveway and sidewalk and \$8,150 in the General Fund for the curb and gutter and street.

Effect of Budget Amendment on Budget:

Fund	Approved Budget	Budget After Previous Amendments	Budget After Proposed Amendment
General Fund Revenues	\$ 3,928,350		\$ 3,928,350
General Fund Expenses	\$ 3,930,350		\$ 4,070,220
General Fund Total	\$ (2,000)		\$ (141,870)
Other Fund Revenues	\$ 6,789,940		\$ 6,789,940
Other Fund Expenses	\$ 6,896,240		\$ 6,959,775
Other Fund Total	\$ (106,300)		\$ (169,835)
Total Budget Surplus/(Deficit)	\$ (108,300)		\$ (311,705)

Approved by City Council on _____

Mark Moran
Budget Officer

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 4, 2017

RE: New Public Works Truck and Equipment

Our recently approved budget includes \$97,000 for the purchase of a new truck one-ton truck and a used truck for the Public Works Department. New equipment for the new truck, including a dump body, snow plow, and salt spreader are also included in the budget amount. Bids were advertised and distributed to numerous dealerships, including Galena Chrysler, and equipment suppliers. Four bids were received for the truck and three bids were received for the equipment. I am writing to present the bid results and recommend the purchase of a truck with equipment.

The bid results, including the value of the trading a 2007 one-ton truck, are as follows:

Table 1. New 1-Ton Cab and Chassis

Dealership	Business Location	Make	Cost
Bird Chevrolet	Dubuque, IA	Chevy	\$14,223
Galena Chrysler	Galena, IL	Dodge	\$17,258
Runde Auto Group	East Dubuque, IL	Ford	\$19,460
Runde Auto Group	East Dubuque, IL	Chevy	\$20,181

The bid results for the equipment are as follows:

Table 2. Equipment Costs for New Truck

Company	Business Location	Cost
Henderson Truck Equipment	Manchester, IA	\$34,036
Bonnell Industries	Dixon, IL	\$36,900
Monroe Truck Equipment	Monroe, WI	\$35,107

Public Works Director, Jim Ridgon, has reviewed the truck and equipment specifications and bids. He recommends purchasing the truck from Bird Chevrolet for \$14,223 (includes trade-in of 2007 Chevy for \$24,000) and the equipment from Henderson Truck Equipment for \$34,036. The total package cost would be \$48,259. This would leave \$48,740 for the purchase of a used, or perhaps new, truck at a later date. The budget amount of \$97,000 is found in line item 01.41.840.01.

LICENSE

MAIL TO:

**John & Sandra Schultz
362 N. Pilot Knob Road
Galena, IL 61036**

PREPARED BY & RETURN TO:

**Joe Nack
City Attorney
101 Green St.
Galena, IL 61036**

LICENSE

THIS AGREEMENT made this _____ day of _____, 2017, by and between the City of Galena, Illinois, an Illinois municipal corporation, hereinafter referred to as the “City” and John & Sandra Schultz, 362 N. Pilot Knob Road, Galena, Illinois, hereinafter referred to as “Grantees”.

RECITALS:

A. **WHEREAS**, the City owns the following described real estate:

Parcel: 14-000-263-09, 5.42 acres. Part of the Abandoned Railroad Right-of-Way, NE Quarter of the NW Quarter of Section 1, Township 27 North, Range 1 West of the Fourth Principal Meridian, Rice Township, Jo Daviess County, Illinois; and

B. **WHEREAS**, Grantees are the owners of the following described real estate adjacent to the City-owned parcel described above:

Parcel: 14-000-263-00, 151.78 acres. Part of the NE Corner and the NE Quarter of the NW Quarter of Section 1, Township 27 North, Range 1 West of the Fourth Principal Meridian, Rice Township, Jo Daviess County, Illinois; and

Parcel: 14-000-263-12, +/-0.27 acres. Part of the Abandoned Railroad Right-of-Way, NE Quarter of the NW Quarter of Section 1, Township 27 North, Range 1 West of the Fourth Principal Meridian, Rice Township, Jo Daviess County, Illinois; and

- C. **WHEREAS**, Grantees own a farm on said property; and
- D. **WHEREAS**, the Grantees seek a License for the use of the City's property, Parcel 14-000-263-09, in an area indicated by lime green shading, comprised of approximately +/- 2 acres, on the attached Exhibit A, for the purposes of grazing cattle and to maintain approximately 1250 linear feet of 5-strand barbed wire fence; and
- E. **WHEREAS**, the Grantees will deed Parcel 14-000-263-12 to the City in exchange for aforescribed land use request; and
- F. **WHEREAS**, the City is willing to grant to Grantees a License to for the use of cattle grazing and for the Grantee to maintain approximately 1250 linear feet of 5-strand barbed wire fence on said property in exchange for Parcel 14-000-263-12; and
- G. **WHEREAS**, the City is willing to pay for the materials of 1250 linear feet of 5-strand barbed wire fence and the Grantee to pay for all labor costs to install the fence; and
- H. **WHEREAS**, it is the intent of the parties hereto that all burdens and benefits shall inure to the Grantees, their heirs, successors and assigns.

FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS SET FORTH HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED BY THE PARTIES HERETO, IT IS, THEREFORE, AGREED BETWEEN CITY AND GRANTEES AS FOLLOWS:

1. Permission is hereby granted to Grantees, their heirs, successors and assigns in ownership of the aforescribed real estate, a License for the use of designated property for the purposes of grazing cattle and for the Grantee to maintain approximately 1250 linear feet of 5-strand barbed wire fence; and
2. Permission is hereby granted to the Grantees, their heirs, successors and assigns in ownership of the aforescribed real estate, a License to maintain, repair or otherwise improve the 1250 linear feet of 5-strand barbed wire fence. The Grantor shall have no responsibility to install, repair or maintain the fence; and
3. This License may be terminated by either party upon six months' notice for any reason; and
4. If Grantees terminate this License, Grantees acknowledge and agree on behalf of themselves, their heirs, successors and assigns that the fencing located on said unimproved portion of the Grantor's property shall be removed, at Grantee's

expense. Removal of the fence shall occur no later than six months from the time the license is terminated by the Grantees.

- 5. If this License is terminated by the City, the border fence shall be relocated to the property line, no later than six months from the date of termination. The expense of removal, materials and installation shared equally by the Grantees and the Grantor. The fence shall be 5-strand barbed wire.
- 6. Grantees, for themselves and on behalf of their heirs, successors and assigns, agree to add the City of Galena to their owner's liability insurance coverage as an additional insured and confirm annually that the coverage is in place and paid in full to protect Grantor from liability for any actions taken by Grantees in maintaining, repairing, replacing or using the property and fencing licensed hereunder.
- 7. Grantor agrees to maintain liability insurance at all times during the duration of this License.
- 8. Grantor agrees to record at its expense the original of this LICENSE and return a stamped copy of the recorded LICENSE within five (5) days the date hereof.

CITY OF GALENA

BY: _____
Terry J. Renner, Mayor

ATTEST: _____
Mary Beth Hyde, City Clerk

State of Illinois)
) ss.
Jo Daviess County)

I, the undersigned, a Notary Public in and for the said County and State aforesaid, **DO HEREBY CERTIFY** that Terry J. Renner, Mayor of the City of Galena and Mary Beth Hyde, City Clerk of said City of Galena, who are personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Mayor and City Clerk they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act and deed of said City of Galena, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this ____ day of _____, A.D. 2017.

Notary Public

BY: _____
Grantee – John Schultz Grantee – Sandra Schultz

State of Illinois)
) ss.
Jo Daviess County)

I, the undersigned, a Notary Public in and for the said County and State aforesaid, **DO HEREBY CERTIFY** that John Schultz and Sandra Schultz who are personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such owners they signed and delivered the said instrument as their free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this ____ day of _____, A.D. 2017.

Notary Public

Legend

- Centerline Trail
- ▭ Parcel Boundaries

06-000-319-00 71.08 ac
Barry Willey

14-000-263-00 151.78 ac
John & Sandra Schultz

14-000-263-12 0.22 ac
John & Sandra Schultz
Part of the Abandoned Railroad Right-of-Way,
NE ¼ of the NW ¼ of Section 1, Township 27 North,
Range 1 West of the Fourth Principal Meridian,
Rice Township, Jo Daviess County, Illinois.

14-000-263-09 5.42 ac
City of Galena

14-000-265-00 15.94 ac
BNSF Railroad

14-000-259-00 381.50 ac
USA



LICENSE

MAIL TO:

**Nancy M. Miller
911 N. Division Street
Galena, IL 61036**

PREPARED BY & RETURN TO:

**Joe Nack
City Attorney
101 Green St.
Galena, IL 61036**

LICENSE

THIS AGREEMENT made this _____ day of _____, 2017, by and between the City of Galena, Illinois, an Illinois municipal corporation, hereinafter referred to as the “City” and Nancy M. Miller, 911 N. Division Street, Galena, Illinois, hereinafter referred to as “Grantee”.

RECITALS:

A. **WHEREAS**, Grantee is the owner of the following described real estate:

Part of Lot 19 & Lot 20, in Block 9 of the Bridgeport Addition, Galena, Jo Daviess County, Illinois; and

B. **WHEREAS**, Grantee owns a house on said property; and

C. **WHEREAS**, the house is situated directly on the front property line along North Division Street right-of-way; and

D. **WHEREAS**, the Grantee seeks a License to construct a 6’ x 18’ front porch in the North Division Street right-of-way as indicated on the attached Exhibit A; and

E. **WHEREAS**, City is willing to grant to Grantee a License to construct a 6’ x 18’ front porch in said rights-of-way; and

F. **WHEREAS**, it is the intent of the parties hereto that all burdens and benefits shall inure to the Grantee, their heirs, successors and assigns.

FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS SET FORTH HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED BY THE PARTIES HERETO, IT IS, THEREFORE, AGREED BETWEEN CITY AND GRANTEE AS FOLLOWS:

1. Permission is hereby granted to Grantee, their heirs, successors and assigns in ownership of the aforescribed real estate, a License to construct a 6' x 18' front porch, as indicated on Exhibit A, in the North Division Street right-of-way.
2. Permission is hereby granted to the Grantee, their heirs, successors and assigns in ownership of the aforescribed real estate, a License to maintain, repair or otherwise improve, subject to all applicable codes and permits, the new porch on a portion of the unimproved right of way of North Division Street adjoining the above described real estate.
3. This License shall terminate only upon a decision of the Grantor to improve said unimproved portion of North Division Street as a public street and in such a manner that requires the relocation or removal of the front porch.
4. Grantee acknowledges and agrees on behalf of themselves, their heirs, successors and assigns that by signing this License that the new front porch located on said unimproved portion of North Division Street shall be removed from the right-of-way at the time Grantor determines the need to improve that portion of North Division Street, under the terms set forth in Paragraph 3, and all costs of said removal shall be paid by Grantee or their heirs, successors or assigns, as the case may be.
5. The burden to pay the costs of said removal shall run with the land and shall be the liability of the owner of said real estate at the time the decision is made by Grantor to improve in accordance with Paragraph 3 the portion of unimproved North Division Street on which said front porch was constructed.
6. Grantee acknowledges and agrees on behalf of themselves, their heirs, successors and assigns that failure of the owner of said real estate to pay the reasonable cost of the removal said front porch within one hundred and twenty (120) days of notice in writing from Grantor of the amount required to accomplish said removal shall authorize the Grantor to record a lien on said real estate and Grantor may enforce said lien as enforcement of a mortgage lien is authorized under the law then in force in the State of Illinois.
7. Grantee, for themselves and on behalf of their heirs, successors and assigns, agree to add the City of Galena to their home owner's liability insurance coverage and, pending approval of future land use, as an additional insured and confirm annually that the coverage is in place and paid in full to protect Grantor from

liability for any actions taken by Grantee in maintaining, repairing, replacing or using the front porch licensed hereunder.

- 8. Grantee hereby agrees to record, at their expense, the original of this LICENSE and return a stamped copy of the recorded LICENSE within five (5) days the date hereof.

CITY OF GALENA

BY: _____
Terry J. Renner, Mayor

ATTEST: _____
Mary Beth Hyde, City Clerk

State of Illinois)
) ss.
Jo Daviess County)

I, the undersigned, a Notary Public in and for the said County and State aforesaid, **DO HEREBY CERTIFY** that Terry J. Renner, Mayor of the City of Galena and Mary Beth Hyde, City Clerk of said City of Galena, who are personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Mayor and City Clerk they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act and deed of said City of Galena, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this ___ day of _____, A.D. 2017.

Notary Public

BY: _____
Grantee – Nancy M. Miller

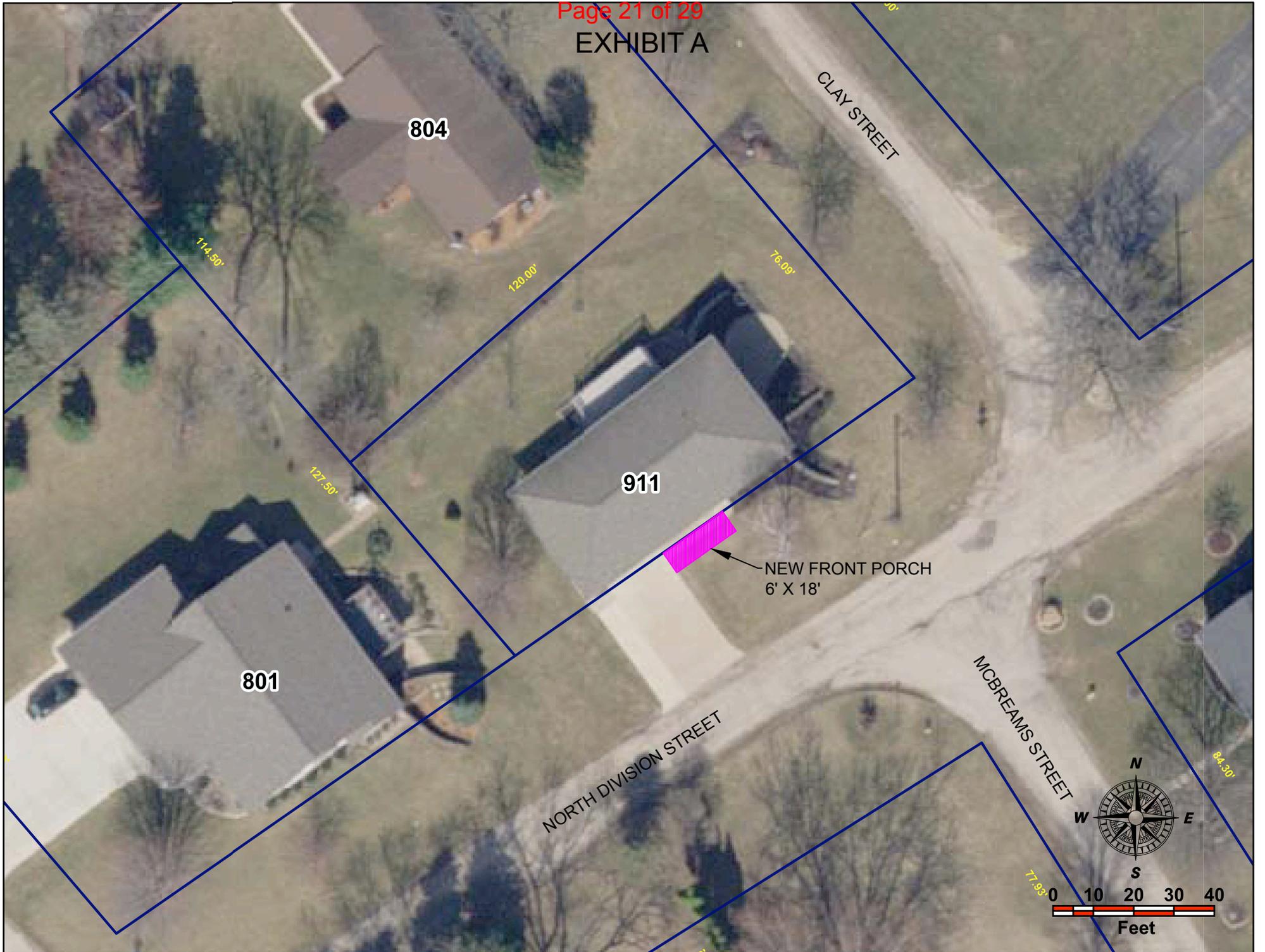
State of Illinois)
) ss.
Jo Daviess County)

I, the undersigned, a Notary Public in and for the said County and State aforesaid, **DO HEREBY CERTIFY** that Nancy M. Miller who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such owner they signed and delivered the said instrument as their free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this ____ day of _____, A.D. 2017.

Notary Public

EXHIBIT A



Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ADDOCO INC (971)							
00064533	1	Invoice	MISC. SUPPLIES	04/26/2017	288.00		17.52.652.00
00064630	1	Invoice	MULCH SUPPLIES	04/27/2017	288.00		17.52.652.00
Total ADDOCO INC (971):					576.00		
ADVANCE TECHNOLOGIES INC. (119943)							
9633	1	Invoice	CITY HALL AV EQUIPME	05/03/2017	573.00		01.13.511.01
Total ADVANCE TECHNOLOGIES INC. (119943):					573.00		
ADVANCED BUSINESS SYTEMS, INC. (118913)							
89099	1	Invoice	MAINTENANCE FEES	05/01/2017	516.00		01.13.579.02
89202	1	Invoice	POSTAGE METER INK	04/28/2017	164.75		01.13.551.00
Total ADVANCED BUSINESS SYTEMS, INC. (118913):					680.75		
ALBRECHT, SAM & JACQUELYNN (120371)							
050117	1	Invoice	DAMAGE DEPOSIT REFU	05/01/2017	200.00		58.54.929.00
Total ALBRECHT, SAM & JACQUELYNN (120371):					200.00		
AMERICAN WATER ENTERPRISES (1005)							
EMCI-00013	1	Invoice	WATER CONTRACT	04/18/2017	26,441.16		51.42.515.00
EMCI-00013	2	Invoice	SEWER CONTRACT	04/18/2017	26,441.15		52.43.515.01
Total AMERICAN WATER ENTERPRISES (1005):					52,882.31		
ANNINO, BARBARA (120369)							
050217	1	Invoice	CREDIT BALANCE REFU	05/02/2017	7.31		98.115.0
Total ANNINO, BARBARA (120369):					7.31		
AT & T (LOCAL) (103)							
050117	1	Invoice	PHONE	05/01/2017	450.33		01.21.552.00
Total AT & T (LOCAL) (103):					450.33		
BEYER, JOSEPH (119464)							
000307	1	Invoice	MARKET HOUSE RESTR	04/26/2017	75.00		01.13.511.06
Total BEYER, JOSEPH (119464):					75.00		
BUSS, JAMES (120373)							
050217	1	Invoice	CREDIT BALANCE REFU	05/02/2017	11.94		98.115.0
Total BUSS, JAMES (120373):					11.94		
C & C EMBROIDERY, INC. (630)							
116	1	Invoice	CITIZEN'S ACADEMY PO	04/26/2017	21.98		01.21.471.15
Total C & C EMBROIDERY, INC. (630):					21.98		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
CITY OF GALENA (418)							
050217	1	Invoice	POOL START UP FUNDS	05/02/2017	450.00		59.55.652.05
Total CITY OF GALENA (418):					450.00		
CIVIL CONSTRUCTORS, INC. (1122)							
050117	1	Invoice	CONSTRUCTION	05/01/2017	48,704.27		01.41.863.19
050317	1	Invoice	RAMP PROJECT	05/03/2017	20,934.83		22.22.617.00
105899	1	Invoice	BIKE TRAIL WASHOUTS	04/21/2017	277.17		17.52.517.01
Total CIVIL CONSTRUCTORS, INC. (1122):					69,916.27		
COMELEC SERVICES INC. (244)							
0454019	1	Invoice	BATTERY FOR HANDHEL	04/20/2017	64.00		22.22.538.00
Total COMELEC SERVICES INC. (244):					64.00		
EARTHSPIRITS.NET, INC. (120367)							
113135	1	Invoice	UNIFORMS/ERIC	04/27/2017	154.97		01.21.471.15
113135	2	Invoice	UNIFORMS/NATHAN	04/27/2017	74.97		01.21.471.15
113135	3	Invoice	UNIFORMS/KIM	04/27/2017	84.97		01.21.471.15
Total EARTHSPIRITS.NET, INC. (120367):					314.91		
ELECTRONIC SECURITY SOLUTIONS (120139)							
ESS5471	1	Invoice	PAY & DISPLAY INSTALL	04/25/2017	207.60		53.48.651.00
ESS5471	2	Invoice	PAY & DISPLAY INSTALL	04/25/2017	1,125.00		53.48.830.01
Total ELECTRONIC SECURITY SOLUTIONS (120139):					1,332.60		
ELITE PLUMBING (120136)							
4362	1	Invoice	RESTROOM REPAIRS	04/18/2017	52.56		17.52.652.00
Total ELITE PLUMBING (120136):					52.56		
FARM & FLEET/SYNCB (120040)							
050117	1	Invoice	CLOTHING	05/01/2017	134.84		01.41.471.09
Total FARM & FLEET/SYNCB (120040):					134.84		
FLEMING, JARLEANE (120368)							
042817	1	Invoice	REFUND	04/28/2017	50.00		17.52.929.00
Total FLEMING, JARLEANE (120368):					50.00		
FREE FLIGHT (119306)							
042117	1	Invoice	BIKE/POLICE/HATFIELD	04/21/2017	696.37		01.261.0
Total FREE FLIGHT (119306):					696.37		
GALENA GAZETTE (34)							
00054870	1	Invoice	PUBLIC NOTICE	04/13/2017	52.25		01.46.553.00
00055036	1	Invoice	PUBLIC HEARING NOTIC	04/22/2017	90.25		01.16.553.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total GALENA GAZETTE (34):					142.50		
GALL'S, INC. (712)							
007400125	1	Invoice	UNIFORMS/KIM	04/21/2017	77.27		01.21.471.15
007425297	1	Invoice	UNIFORMS/NATHAN	04/26/2017	48.99		01.21.471.15
007426832	1	Invoice	UNIFORMS/NATHAN	04/26/2017	56.94		01.21.471.15
Total GALL'S, INC. (712):					183.20		
GASSER @ GALENA (24)							
050117	1	Invoice	MISC. SUPPLIES	05/01/2017	5.11		01.41.511.00
050117	2	Invoice	MISC. SUPPLIES	05/01/2017	21.55		01.41.514.06
050117	3	Invoice	MISC. SUPPLIES	05/01/2017	7.54		01.41.514.11
050117	4	Invoice	MISC. SUPPLIES	05/01/2017	56.69		01.41.614.04
050117	5	Invoice	MISC. SUPPLIES	05/01/2017	67.81		01.41.652.00
050117	6	Invoice	MISC. SUPPLIES	05/01/2017	41.35		01.41.653.00
050117	7	Invoice	MISC. SUPPLIES	05/01/2017	456.94		17.52.652.00
050117	8	Invoice	MISC. SUPPLIES	05/01/2017	101.99		20.25.515.00
050117	9	Invoice	MISC. SUPPLIES	05/01/2017	193.28		22.22.611.00
050117	10	Invoice	MISC. SUPPLIES	05/01/2017	22.58		58.54.654.01
050117	11	Invoice	MISC. SUPPLIES	05/01/2017	65.64		59.55.511.01
050117	12	Invoice	MISC. SUPPLIES	05/01/2017	73.21		59.55.511.02
Total GASSER @ GALENA (24):					1,113.69		
GLOBAL REACH INTERNET PROD. (119792)							
82665	1	Invoice	WEBSITE HOSTING FEE	03/01/2017	178.60		01.13.512.05
Total GLOBAL REACH INTERNET PROD. (119792):					178.60		
GLOBALCOM TECHNOLOGIES (120231)							
37707	1	Invoice	SOFTWARE REPAIR	04/18/2017	122.25		01.21.512.00
Total GLOBALCOM TECHNOLOGIES (120231):					122.25		
GUY'S TRUCK & TRACTOR SERVICE (119033)							
GWC000093	1	Invoice	CREDIT	04/11/2017	47.49		01.41.613.06
GW1008631	1	Invoice	SWEEPER	04/11/2017	439.84		01.41.613.11
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					392.35		
HALSTEAD, MARY L. (119966)							
050817	1	Invoice	CITY HALL JANITOR	05/08/2017	290.00		01.13.511.07
050817	2	Invoice	PUBLIC RESTROOMS AT	05/08/2017	270.00		01.13.511.08
050817	3	Invoice	PARKS RESTROOMS	05/08/2017	765.00		17.52.422.00
050817	4	Invoice	MARKET HOUSE RESTR	05/08/2017	258.50		01.13.511.06
Total HALSTEAD, MARY L. (119966):					1,583.50		
HYDE, MARY BETH (101)							
050117	1	Invoice	TRAVEL REIMBURSEME	05/01/2017	284.00		01.14.562.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total HYDE, MARY BETH (101):					284.00		
ICMA (119444)							
050117	1	Invoice	ICMA DUES	05/01/2017	794.00		01.11.561.00
Total ICMA (119444):					794.00		
ILLINOIS DEPARTMENT OF CMS (CRF) (118967)							
T1732128	1	Invoice	IN-SQUAD COMPUTER C	04/18/2017	221.35		01.21.542.00
Total ILLINOIS DEPARTMENT OF CMS (CRF) (118967):					221.35		
IMTA MEMBERSHIP/D. MEADOWS (120067)							
050417	1	Invoice	IMTA DUES	05/04/2017	60.00		01.13.561.00
Total IMTA MEMBERSHIP/D. MEADOWS (120067):					60.00		
INTL INST OF MUNICIPAL CLERKS (114)							
050117	1	Invoice	DUES	05/01/2017	185.00		01.14.561.00
Total INTL INST OF MUNICIPAL CLERKS (114):					185.00		
JO CARROLL ENERGY, INC. (397)							
050117	1	Invoice	ELECTRIC (STREET LIGH	05/01/2017	4,929.12		15.41.572.00
050117	2	Invoice	LIFT STATION	05/01/2017	110.60		52.43.850.09
050117	3	Invoice	CITY HALL/ELECTRIC	05/01/2017	222.10		01.13.571.01
050117	4	Invoice	POLICE/ELECTRIC	05/01/2017	430.08		01.21.571.01
050117	5	Invoice	EMS/ELECTRIC	05/01/2017	128.88		12.10.571.01
050117	6	Invoice	PARKS/ELECTRIC	05/01/2017	86.11		17.52.571.01
050117	7	Invoice	FLOOD/ELECTRIC	05/01/2017	340.91		20.25.576.01
050117	8	Invoice	FIRE/ELECTRIC	05/01/2017	394.85		22.22.576.01
050117	9	Invoice	TURNER HALL/ELECTRIC	05/01/2017	640.45		58.54.571.01
050117	10	Invoice	WELCOME SIGNS	05/01/2017	37.14		01.41.571.01
050117	11	Invoice	DEPOT BUILDING/ELECT	05/01/2017	470.41		01.13.511.03
Total JO CARROLL ENERGY, INC. (397):					7,790.65		
JO DAVIESS CTY SHERIFF (116)							
050117	1	Invoice	RADIO SERVICE	05/01/2017	100.00		22.22.538.00
050117	2	Invoice	CITY SHARE OF OFFICE	05/01/2017	200.12		01.21.652.03
Total JO DAVIESS CTY SHERIFF (116):					300.12		
JOHN DEERE FINANCIAL (119690)							
050117	1	Invoice	clothing	05/01/2017	236.89		01.41.471.09
Total JOHN DEERE FINANCIAL (119690):					236.89		
KIWANIS CLUB OF GALENA (399)							
050117	1	Invoice	FOURTH OF JULY	05/01/2017	3,500.00		01.11.929.04
Total KIWANIS CLUB OF GALENA (399):					3,500.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
LAWSON PRODUCTS, INC. (627)							
9304877222	1	Invoice	TRASH CAN LINERS	04/19/2017	53.14		17.52.652.00
9304891310	1	Invoice	TOOLS	04/25/2017	501.82		01.41.653.00
Total LAWSON PRODUCTS, INC. (627):					554.96		
LEXISNEXIS RISK SOLUTIONS (376)							
1343164-201	1	Invoice	INVESTIGATION PROGR	04/30/2017	35.50		01.21.652.03
Total LEXISNEXIS RISK SOLUTIONS (376):					35.50		
LOUIE'S TRENCHING SERVICE (127)							
050117	1	Invoice	CONSTRUCTION	05/01/2017	54,017.10		01.41.830.01
Total LOUIE'S TRENCHING SERVICE (127):					54,017.10		
LW ALLEN, INC (490)							
103284	1	Invoice	REPAIR	04/24/2017	398.16		20.25.515.00
Total LW ALLEN, INC (490):					398.16		
MANNING, TERRI (120372)							
050217	1	Invoice	CREDIT BALANCE REFU	05/02/2017	42.78		98.115.0
Total MANNING, TERRI (120372):					42.78		
MEDICAL ASSOCIATES CLINIC (1120)							
44760	1	Invoice	PHYSICAL	04/01/2017	84.00		22.22.929.00
Total MEDICAL ASSOCIATES CLINIC (1120):					84.00		
MENARDS (280)							
27781	1	Invoice	TOOLS	03/07/2017	499.99		01.41.653.00
Total MENARDS (280):					499.99		
METLIFE SMALL BUSINESS CENTER (775)							
050117	1	Invoice	EMPLOYEE LIFE	05/01/2017	306.52		01.13.452.00
Total METLIFE SMALL BUSINESS CENTER (775):					306.52		
MIDWEST BUSINESS PRODUCTS (38)							
354085	1	Invoice	COPIER LEASE	04/21/2017	68.10		01.21.512.03
354086	1	Invoice	NEW COPIER	04/21/2017	3,450.00		01.21.512.03
354086	2	Invoice	NEW COPIER	04/21/2017	3,362.00		01.21.914.00
Total MIDWEST BUSINESS PRODUCTS (38):					6,880.10		
MONTGOMERY TRUCKING (133)							
050117	1	Invoice	GARBAGE TAGS	05/01/2017	153.75		13.44.515.00
050117	2	Invoice	YARD TAGS	05/01/2017	188.00		13.44.515.01
Total MONTGOMERY TRUCKING (133):					341.75		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
MORAN, MARK (922)							
050117	1	Invoice	TRIANGLE PARK FLOWE	05/01/2017	108.69		17.52.820.06
Total MORAN, MARK (922):					108.69		
NICOR (151)							
050117	1	Invoice	POOL-GAS	05/01/2017	142.36		59.55.571.02
050117	2	Invoice	DEPOT BUILDING	05/01/2017	158.36		01.13.511.03
Total NICOR (151):					300.72		
NICOR (F) (118924)							
050117	1	Invoice	TURNER HALL-GAS	05/01/2017	430.88		58.54.571.05
Total NICOR (F) (118924):					430.88		
NORTHERN ILLINOIS UNIVERSITY (118985)							
050117	1	Invoice	ILCMA CONFERENCE	05/01/2017	250.00		01.11.563.00
Total NORTHERN ILLINOIS UNIVERSITY (118985):					250.00		
PETTY CASH/POLICE DEPT. (163)							
050217	1	Invoice	MEAL/TRAINING	05/02/2017	23.98		01.21.562.00
050217	2	Invoice	EXPLORERS/DRINKS	05/02/2017	20.28		01.21.549.00
Total PETTY CASH/POLICE DEPT. (163):					44.26		
PLIC - SBD GRAND ISLAND (120208)							
050117	1	Invoice	DENTAL INSURANCE	05/01/2017	1,820.79		01.13.451.01
Total PLIC - SBD GRAND ISLAND (120208):					1,820.79		
SECURITY PRODUCTS OF DUBUQUE (119890)							
0454245	1	Invoice	ALARM MONITORING	04/28/2017	27.00		01.13.552.00
Total SECURITY PRODUCTS OF DUBUQUE (119890):					27.00		
STETSON BUILDING PRODUCTS (449)							
1482979-00	1	Invoice	SIDEWALK MAINT. DOW	04/18/2017	170.16		01.41.614.04
Total STETSON BUILDING PRODUCTS (449):					170.16		
T & T ELECTRONICS (120055)							
2092	1	Invoice	TV RECYCLING	04/01/2017	225.00		13.44.929.00
Total T & T ELECTRONICS (120055):					225.00		
THOMPSON, EARL (118756)							
043017	1	Invoice	REPAIR WALL	04/30/2017	9,152.00		01.41.614.05
043017	2	Invoice	MANHOLE REPAIR	04/30/2017	445.00		52.43.929.00
Total THOMPSON, EARL (118756):					9,597.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
TOP NOTCH PLUMBING, HEATING (625)							
109711	1	Invoice	HVAC	04/21/2017	171.03		58.54.532.00
Total TOP NOTCH PLUMBING, HEATING (625):					171.03		
TRI-STATE APPAREL (120154)							
122769	1	Invoice	TAXI LICENSES	04/28/2017	43.50		01.14.554.00
Total TRI-STATE APPAREL (120154):					43.50		
TRI-STATE PORTA POTTY, INC. (908)							
1293	1	Invoice	BIKE TRAIL/PORTA POTT	04/19/2017	195.00		17.52.579.01
Total TRI-STATE PORTA POTTY, INC. (908):					195.00		
US CELLULAR (92)							
050117	1	Invoice	PUBLIC WORKS/CELL PH	05/01/2017	50.64		01.41.552.00
050117	2	Invoice	ADMIN/CELL PHONE	05/01/2017	48.46		01.11.552.00
050117	3	Invoice	POLICE/CELL PHONES	05/01/2017	84.53		01.21.552.01
050117	4	Invoice	LORI/CELLPHONE	05/01/2017	20.00		01.216.0
050117	5	Invoice	TONY/CELL PHONE	05/01/2017	37.19		01.261.0
Total US CELLULAR (92):					240.82		
VAN METER INC. (141)							
S009745245.	1	Invoice	GREEN ST. STEP LIGHTS	04/24/2017	405.52		01.41.514.11
Total VAN METER INC. (141):					405.52		
WEBER PAPER COMPANY (40)							
D027546	1	Invoice	INSTITUTIONAL SUPPLIE	04/19/2017	50.16		58.54.654.01
D027776	1	Invoice	PAPER	04/28/2017	352.00		01.13.651.02
D028072	1	Invoice	TOILET PAPER	04/26/2017	214.80		58.54.654.01
Total WEBER PAPER COMPANY (40):					616.96		
WEX BANK (119104)							
050117	1	Invoice	PUBLIC WORKS-GAS	05/01/2017	1,140.16		01.41.655.00
050117	2	Invoice	PARKS-GAS	05/01/2017	124.00		17.52.655.03
050117	3	Invoice	POLICE-GAS	05/01/2017	1,049.51		01.21.655.00
050117	4	Invoice	FIRE-GAS	05/01/2017	267.57		22.22.655.00
Total WEX BANK (119104):					2,581.24		
WHITE CONSTRUCTION CO., INC. (119359)							
050117	1	Invoice	PUBLIC WORKS JANITO	05/01/2017	110.00		01.41.511.01
Total WHITE CONSTRUCTION CO., INC. (119359):					110.00		
ZAVALA, CINDY (120370)							
042517	1	Invoice	PARK REFUND	04/25/2017	25.00		17.52.929.00
Total ZAVALA, CINDY (120370):					25.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Grand Totals:					<u>226,102.70</u>		

Report GL Period Summary

Vendor number hash: 3970367
Vendor number hash - split: 5173414
Total number of invoices: 76
Total number of transactions: 117

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	226,102.70	226,102.70
Grand Totals:	<u>226,102.70</u>	<u>226,102.70</u>