



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

TUESDAY, MAY 29, 2018

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
18C-0197.	Call to Order by Presiding Officer
18C-0198.	Roll Call
18C-0199.	Establishment of Quorum
18C-0200.	Pledge of Allegiance
18C-0201.	Reports of Standing Committees
18C-0202.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker

LIQUOR COMMISSION

None.

PUBLIC HEARINGS

None.

CONSENT AGENDA CA18-10

ITEM	DESCRIPTION	PAGE
18C-0203.	Approval of the Minutes of the Regular City Council Meeting of May 14, 2018	4-10
18C-0204.	Approval of an Office Copier Lease with Midwest Business Products	11-12
18C-0205.	Approval of a Large-Scale Plan Copier Lease with Midwest Business Products	11-12
18C-0206.	Acceptance of March 2018 Financial Report	--

UNFINISHED BUSINESS

None.

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
18C-0207.	Water and Wastewater Operations and Maintenance Report from American Water	13-24
18C-0208.	Discussion and Possible Action on a Contract for the Repair of a Sewer Pump at the Industrial Park Lift Station	25
18C-0209.	Discussion and Possible Action on Request by Katherine Kouzmanoff to Utilize the Sidewalk and Parking Spaces in Front of 242 North Main Street for a Wedding Reception on June 13, 2018 from 4 P.M. to 10 P.M.	26-29
18C-0210.	Discussion and Possible Action on Supporting Galena Foundation Application for the Richard H. Driehaus Preservation Award Application for Turner Hall	30-35
18C-0211.	Discussion and Possible Action on the Galena Archery Deer Hunting Program	36-38
18C-0212.	First Reading of an Ordinance Amending Chapter 138 of the Code of Ordinances to Permit Archery Hunting in the City Limits as Part of the Galena Archery Deer Hunting Program	39-56
18C-0213.	Discussion and Possible Action on Grant Park Oval Garden General Construction Contract	57-59
18C-0214.	Discussion and Possible Action on Grant Park Oval Garden Landscaping Contract	57-59
18C-0215.	Discussion and Possible Action on Grant Park Fountain Landscape Maintenance Contract	60
18C-0216.	Discussion and Possible Action on a Contract for Monroe Street Storm Sewer Repair	61
18C-0217.	Discussion and Possible Action on a Request by George and Jeanie Folks, 103 Fourth Street, for City Financial Participation and a Monthly Fee Reduction to Connect to City Sewer	62-63
18C-0218.	Discussion and Possible Action on Change Order for Bartell Sewer Project	64

ITEM	DESCRIPTION	PAGE
18C-0219.	Warrants	65-72
18C-0220.	Alderspersons' Comments	
18C-0221.	City Administrator's Report	
18C-0222.	Mayor's Report	
18C-0223.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (1) – Employee hiring, firing, compensation, discipline and performance • Section 2 (c) (21) Review of Executive Session Minutes 	
18C-0224.	Discussion and Possible Action on Employee Compensation and Benefits	
18C-0225.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. June 7	6:30 P.M.	City Hall, 101 Green Street
City Council	Mon. June 11	6:30 P.M.	City Hall, 101 Green Street
Zoning Board of Appeals	Wed. June 13	6:30 P.M.	City Hall, 101 Green Street
Grant Park Committee	Fri. June 15	10:30 A.M.	City Hall, 101 Green Street

Please view the full City of Galena Calendar at www.cityofgalena.org

Posted: Thursday, May 24, 2018 at 4:00 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 14 MAY 2018

18C-0169 – CALL TO ORDER

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 14 May 2018.

18C-0170 – ROLL CALL

Upon roll call, the following members were present: Fach, Hahn, Kieffer, Lincoln, Westemeier and Renner

Absent: Bernstein

18C-0171 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

18C-0172– PLEDGE OF ALLEGIANCE

The Pledge was recited.

18C-0173 - REPORTS OF STANDING COMMITTEE

Turner Hall Committee – No meeting was held due to lack of a quorum.

GGMI – The board hired Rose Noble as the new CEO. Work is progressing on the Depot building.

18C-0174 – PUBLIC COMMENT

Ginni Yarbrough, 117 S. Bench Street – Yarbrough invited the Council to attend the summer festival to be held on June 3rd on the front lawn of the library. This is a bicentennial year. The Library has partnered with the Illinois 200th Committee and the Mayor has declared it Bicentennial Day in Galena. The Illinois flag will be raised along with the US Flag. The event will be from 1-4 and is free to the public. It will be an Ice Cream Social with lots of children’s activities.

Beth Baranski, 1015 S. Bench Street – Baranski shared excerpts from the draft water shed report. Their next meeting will be June 18th at 6:30 p.m. at City Hall. Baranski advised this would be a good time discuss city projects as next year’s implementation cycle must be submitted by August 1st. The draft plan will be presented to the public in July with the plan being finalized in September.

Wendy Bade, 2752 W. Cording Road – Bade urged the Council to approve the request by the Galena Area Chamber of Commerce and the Greater Galena Marketing Initiative for free parking in city parking lots during the “Shop Small” event on November 23-24, 2018.

Dana Meadows, 103 S. Main Street – Meadows urged the Council to approve the request for free parking for the “Shop Small” Event. He also urged the Council to approve the request for the Music Day event in Washington Park on June 21, 2018 from 10 a.m. to 4 p.m.

CONSENT AGENDA CA18-09

18C-0175 – APPROVAL OF THE MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF APRIL 16, 2018 AND THE REGULAR CITY COUNCIL MEETING OF APRIL 24, 2018

18C-0176 – APPROVAL OF EMPLOYEE APPOINTMENTS FOR THE PERIOD MAY 15, 2018 TO MAY 13, 2019

18C-0177 – APPROVAL OF A PROPOSAL BY THE GALENA DOWNTOWN BUSINESS ASSOCIATION FOR A MUSIC DAY EVENT IN WASHINGTON PARK, JUNE 21, 2018, FROM 10 A.M. TO 4 P.M.

18C-0178 – APPROVAL OF A REQUEST BY THE GALENA ARC FOR THE FOURTH OF JULY CELEBRATION AT RECREATION PARK AND FUN RUN, JULY 4, 2018

18C-0179 – APPROVAL OF CHANGE ORDER #3 FOR THE EXTERIOR BRICK MASONRY REPAIR PROJECT AT TURNER HALL

Motion: Hahn moved, seconded by Westemeier, to approve Consent Agenda, CA18-09.

Discussion: None.

Roll Call:
AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None
ABSENT: Bernstein

The motion carried.

NEW BUSINESS

18C-0180 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY THE GALENA QUESTERS TO INSTALL A BUST OF ELIHU B. WASHBURNE IN WASHBURNE GARDEN

Motion: Fach moved, seconded by Hahn, to approve the request by the Galena Questers to install a bust of Elihu B. Washburne in Washburne Garden, 18C-0180.

Discussion: Fach feels it will be a great addition to Galena. He has seen the work and it is a very good likeness of Washburne. It will be a good addition to the garden.

Hahn requested City Staff oversee the installation to make sure it is professionally installed.

Kieffer questioned if they had considered installing it at the Washburne House. Terry Miller, State Historic Sites, advised they had discussed that but felt the best place was the garden. This would allow them to educate people on who Elihu Washburne was and showcase his history.

Renner felt, because Galena is known for General Grant, people are going to think its Grant. He suggested doing a bust of both. Miller agreed that certainly could be done. Both men were very powerful.

Roll Call:
AYES: Hahn, Kieffer, Lincoln, Westemeier, Fach, Renner
NAYS: None
ABSENT: Bernstein

The motion carried.

18C-0181 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY THE GALENA AREA CHAMBER OF COMMERCE AND THE GREATER GALENA MARKETING INITIATIVE FOR FREE PARKING IN CITY PARKING LOTS DURING THE “SHOP SMALL” EVENT, NOVEMBER 23-24, 2018

Motion: Westemeier moved, seconded by Kieffer, to approve the request by the Galena Area Chamber of Commerce and the Greater Galena Marketing Initiative for free parking in city parking lots during the “Shop Small” Event November 23-24, 2018.

Discussion: Council agreed it will be a great event to draw people to Galena to shop.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Fach, Hahn, Renner
NAYS: None
ABSENT: Bernstein

The motion carried.

18C-0182 – DISCUSSION AND POSSIBLE ACTION ON A CHANGE OF SCOPE FOR THE SANITARY SEWER DIVERSION PROJECT AT BARTELL BOULEVARD

As a measure of control, an extra manhole will be added downstream of the existing manhole and divert the Hartig’s & Medical Associates service line to that, along with a backwater device, to prevent any sewage or water from backflowing into the building.

The property owner at Scenic Meadows had second thoughts about routing of the new sewer main through his property and has requested that it be kept more towards Bartell Blvd. The new route will run along the Boulevard and connect to the existing sanitary sewer near the large storm sewer crossing. This route will reduce the total run by approximately 500 linear feet, thereby saving significant cost for the project. The re-routing will not require an update with the EPA for approval.

The re-routing gives the City an opportunity to make a much-needed repair to the large diameter storm pipe that passes under Bartell Blvd. from Walmart near the back corner of the building. This pipe was blown apart over the years from large runoff events. The pipe needs to be completely redone from the chamber across the street until the outlet. Staff proposes to use the savings from the re-routing of the main to put towards constructing an upgraded pipe. The upgrade being considered is a 60” diameter reinforced concrete pipe with a concrete outfall structure and rip rap downstream.

Motion: Kieffer moved, seconded by Fach, to approve the change of scope for the Sanitary Sewer Diversion Project at Bartell Boulevard.

Discussion: None.

Roll Call: AYES: Lincoln, Westemeier, Fach, Hahn, Kieffer, Renner
NAYS: None
ABSENT: Bernstein

The motion carried.

18C-0183 – DISCUSSION AND POSSIBLE ACTION ON CHANGE ORDER #4 FOR SURFACING OF PHASE 3 OF THE GALENA RIVER TRAIL

Motion: Fach moved, seconded by Westemeier, to approve Change Order #4 for surfacing of Phase 3 of the Galena River Trail in the amount of \$107,339, 18C-0183.

Discussion: Council agreed it was best to do it right the first time. The money will come from the grant.

Roll Call: AYES: Westemeier, Fach, Kieffer, Lincoln, Renner
NAYS: None
ABSTAIN: Hahn

ABSENT: Bernstein

The motion carried.

18C-0184 – DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF A REPLACEMENT ULTRAVIOLET LIGHT DISINFECTION CONTROLLER FOR THE WASTEWATER TREATMENT PLANT

The following quote was received:

Trojan UV \$22,378

Motion: Hahn moved, seconded by Kieffer, to approve the purchase of a replacement Ultraviolet Light Disinfection Controller for the Wastewater Treatment Plant.

Discussion: None.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
 NAYS: None
 ABSENT: Bernstein

The motion carried.

18C-0185 – DISCUSSION AND POSSIBLE ACTION ON RECONSIDERATION OF OCTOBER 23, 2017 DECISION TO FUND UP TO \$4,000 OF MATERIALS FOR A NEW SEWER MAIN ON WEST STREET

This item was withdrawn at the request of the applicant.

18C-0186 – DISCUSSION AND POSSIBLE ACTION ON THE AWARD OF A CONTRACTOR FOR DOWNTOWN SIDEWALK REPLACEMENT

Motion: Hahn moved, seconded by Westemeier, to hold off awarding a contract until a signed grant agreement is received.

Discussion: None.

Roll Call: AYES: Hahn, Kieffer, Lincoln, Westemeier, Fach, Renner
 NAYS: None
 ABSENT: Bernstein

The motion carried.

18C-0187 – DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF A NEW PUBLIC WORKS TRUCK AND TRUCK EQUIPMENT

The following bids were received for a new 1-Ton Cab and Chassis:

Dealership	Business Location	Year	Make	Cost
Runde Auto Group	East Dubuque, IL	2019	Ford	\$37,311
Runde Auto Group	East Dubuque, IL	2018	Dodge	\$38,378
Galena Chrysler	Galena, IL			No bid
Bird Chevrolet	Dubuque, IA			No Bid

The following bids were received for equipment costs for new truck:

Company	Business Location	Cost
Driveline	East Dubuque, IL	\$14,853.83
Grant Company	East Dubuque, IL	\$16,704.40
Bonnell Industries	Galena, IL	\$21,762.06
Monroe Truck Equipment	Dubuque, IA	Late/did not open

Motion: Kieffer moved, seconded by Hahn, to approve the purchase of a new Public Works truck from Runde Auto Group in the amount of \$37,311 and equipment from Driveline in the amount of \$14,853.83.

Discussion: None.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
 NAYS: None
 ABSENT: Bernstein

The motion carried.

18C-0188 – DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF A NEW POLICE SQUAD

Motion: Westemeier moved, seconded by Kieffer, to approve the purchase of a new police squad from Galena Chrysler in the amount of \$17,199.

Discussion: Moran advised the Police vehicle is purchased under the state contract so no bidding was necessary.

Roll Call: AYES: Lincoln, Westemeier, Fach, Hahn, Kieffer, Renner
 NAYS: None
 ABSENT: Bernstein

The motion carried.

18C-0189 – FIRST READING OF AN ORDINANCE DECLARING A 1996 AERIAL FIRE TRUCK AND INTERIOR LIGHT FIXTURES AS SURPLUS PROPERTY

Motion: Hahn moved, seconded by Lincoln, to approve the first reading and waive the second reading of an ordinance declaring a 1996 aerial fire truck and interior light fixtures as surplus property.

Discussion: None.

Roll Call: AYES: Westemeier, Fach, Hahn, Kieffer, Lincoln, Renner
 NAYS: None
 ABSENT: Bernstein

The motion carried.

18C-0190 – WARRANTS

Motion: Kieffer moved, seconded by Hahn, to approve the Warrants as presented with the addition of a warrant to Cargill in the amount of \$1,354.31 for salt, 18C-0190.

Discussion: None.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner

NAYS: None
ABSENT: Bernstein

The motion carried.

18C-0191 – ALDERPERSONS’ COMMENTS

Thank you – Fach stated he is happy to see the Galena Questers are doing the hard work of putting the Washburne garden property together. It is turning into a beautiful property.

Thank you – Hahn thanked everyone involved with the Washburne Garden.

18C-0192 – CITY ADMINISTRATOR’S REPORT

Hospital Turn Lanes – Moran reported the hospital is still waiting for final approval of the USDA loan. They hope to have that approval within the next three weeks.

Grant Park Oval Garden – Bids are out and will be back for the next meeting.

Deer Hunting Proposal – Moran is working on the rules and regulations, map, and applications. He hopes to have it before the council at the next meeting in order to have everything fall into place for the first season.

Depot Building – The depot is just about done. They are installing the interior shutters. Furniture is being delivered.

18C-0193 – MAYOR’S REPORT

Mayor Renner thanked all involved with the Washburne Garden. He thanked the many groups who volunteered to pick up trash around town. We had lots of groups and they done a great job. He also commended the fine businesses that help organizations with their projects.

18C-0194 – MOTION FOR EXECUTIVE SESSION

Motion: Lincoln moved, seconded by Hahn, to recess to Executive Session to discuss the following:

- Employee hiring, firing, compensation, discipline and performance, Section 2 (c) (1)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None
ABSENT: Bernstein

The motion carried.

The meeting recessed at 7:00 p.m.

The meeting reconvened at 7:04 p.m.

18C-0195 – DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE COMPENSATION AND BENEFITS

Motion: Lincoln moved, seconded by Kieffer, to approve the following:

1. Approve annual salary of \$74,500 for the Chief of Police, effective May 1, 2018.
2. Approve an hourly rate of \$31.17 for both Police Department Lieutenants, in order to keep them 4% above the highest paid union officer.
3. Approve a change to the Employee Personnel Policies manual (Section 2.4 paragraph 5) regarding compensatory time as follows:
 - a. Allow non-union salaried employees to carry over a maximum 60 hours comp time at the end of the fiscal year (same as non-union hourly employees).

Discussion: None.

Roll Call: AYES: Lincoln, Westemeier, Fach, Hahn, Kieffer, Renner
NAYS: None
ABSENT: Bernstein

The motion carried.

18C-0196 - ADJOURNMENT

Motion: Hahn moved, seconded by Kieffer, to adjourn.

Discussion: None.

Roll Call: AYES: Westemeier, Fach, Hahn, Kieffer, Lincoln, Renner
NAYS: None
ABSENT: Bernstein

The motion carried.

The meeting adjourned at 7:21 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: May 24, 2018

RE: Copier Leases

We have two photocopiers/scanners at City Hall. The general office copier is a six-year-old Xerox, sold and serviced by RK Dixon Company of Davenport, Iowa. We also have a nine-year-old KIP, used for printing and scanning large format plans and documents. The KIP is an important part of the building, zoning, and engineering department workflow. The KIP was sold and is serviced by Midwest Business Products (MBP) of Dubuque, Iowa. I am writing to recommend replacing both units with comparable new copiers.

For the general office copier, we requested quotes to lease a new copier that is appropriate for our monthly copy volume and that is comparable to our current unit in functionality. Quotes were requested from RK Dixon and MBP. RK Dixon quoted the Xerox C8045H and MBP the Sharp MX-4070V. While comparing copiers is challenging, our staff reviewed a third-party side-by-side comparison of the two copiers to confirm their similarity of functionality. Having said that, both units are considerably more advanced than our current unit as a result of innovation over the past six years.

A comparison of the expected costs for the quoted copiers and the service for the 60-month lease term is shown in Table 1 below. The total cost of the MBP proposal is about \$29 per month less expensive than the RK Dixon proposal. The MBP total monthly cost of \$310.72 is only slightly higher than the average monthly cost of \$273 over the past year for our current copier.

Midwest Business Products supplied and services the current copiers at the police department and the fire department. We have been very satisfied with the machines and their service. I recommend executing the proposed lease and service agreement with MBP for the Sharp MX-4070V.

Table 1. Office Copier: Monthly Cost Comparison

	Cost RK Dixon	Cost Midwest Business Products
60-month lease	\$200.52	\$288.72
Monthly service agreement	\$29.00	Included in lease
First 5,000 black and white copies	\$34.50	Included in lease
First 1,100 color copies	\$55.66	Included in lease
Color copies above 1,100 (400 avg.)	\$20.24	\$22.00
TOTAL	\$339.92	\$310.72

The large format copier is more of a specialty than the office copier. We have been very satisfied with current KIP copier, but its software system is no longer supported and replacement parts are no longer being produced. As of this week, we have shut the unit down because of maintenance issues.

In March, a quote for a comparable large format copier was requested from MBP who sold and services the current machine. As with the office copier, the quote is for a 60-month lease. The proposed cost for a new KIP 770 is \$244.26 per month. I recommend executing the lease agreement with MBP for the KIP 770.

Our current budget contains sufficient funds for the lease payments of both the office copier and the large format copier. Thank you for your consideration.



Monthly Operations Report



April 2018

Prepared for

The City of Galena

By Matt Trotter

Project Manager

1.0 WASTEWATER OPERATIONS

1.1 EFFLUENT QUALITY

As indicated in Table 1.2, and Table 1.3, the effluent quality for the Galena Wastewater Treatment Plant was within NPDES permit parameters. The discharge monitoring reports electronically submitted to IEPA in April 2018.

Table 1.2

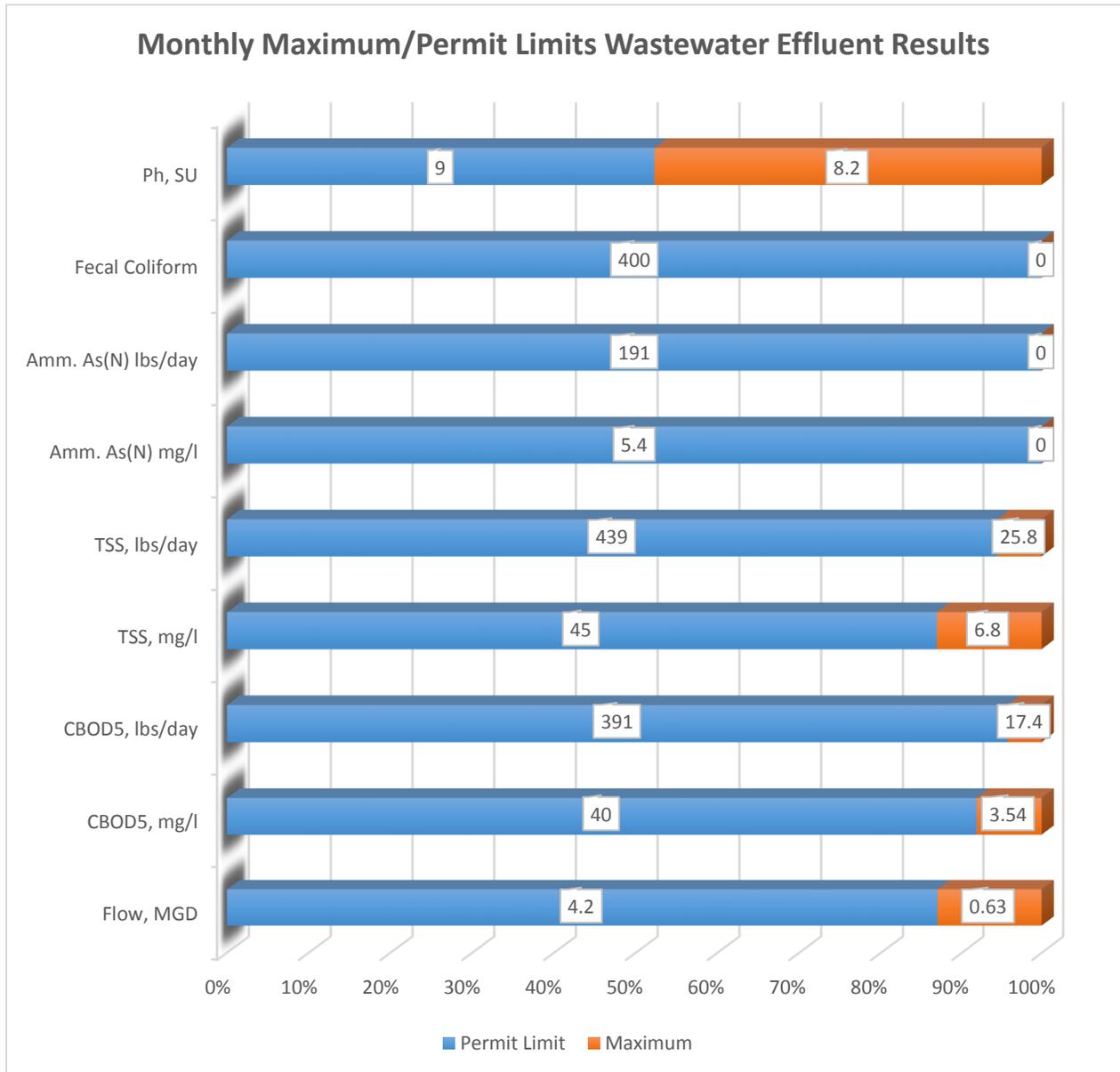
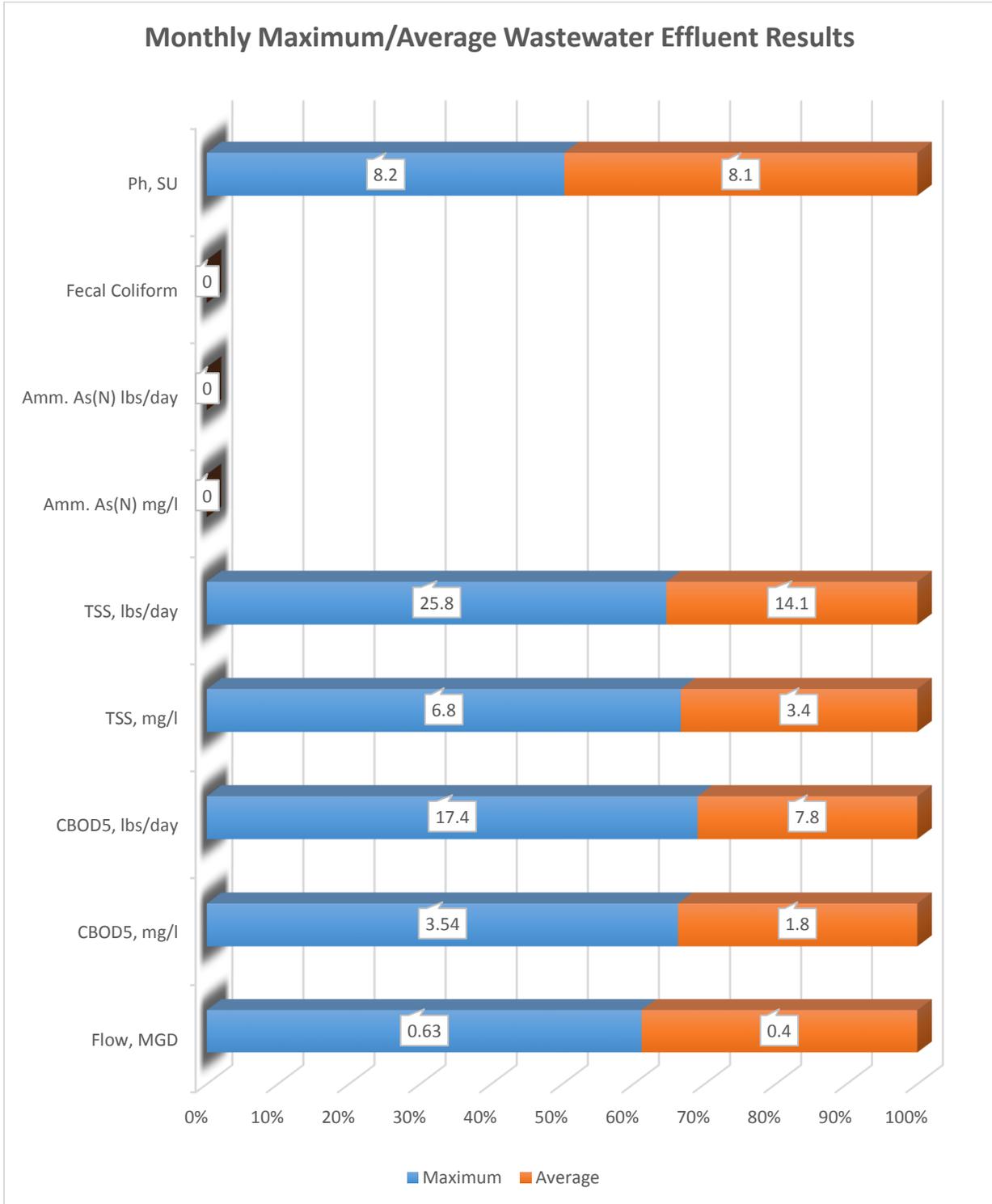


Table 1.3



2.0 WATER OPERATIONS

2.1 WATER QUALITY

Fluoride and bacteria water samples collected and sent to outside laboratories for analysis. All samples within IEPA and Department of Health water quality standards. All wells checked, inspected, and tested on a daily basis, and the Horseshoe Mound Water Reservoir checked and inspected on a weekly basis to assure a clean and adequate potable water supply.

2.2 WATER PRODUCTION

Total water produced **15,861,000 gallons**. The daily average water produced **528,700 gallons per day**. Monthly pumping shown in Table 2.3. Monthly residual data shown in table 2.4. Daily water produced shown in Table 2.5.

Table 2.3

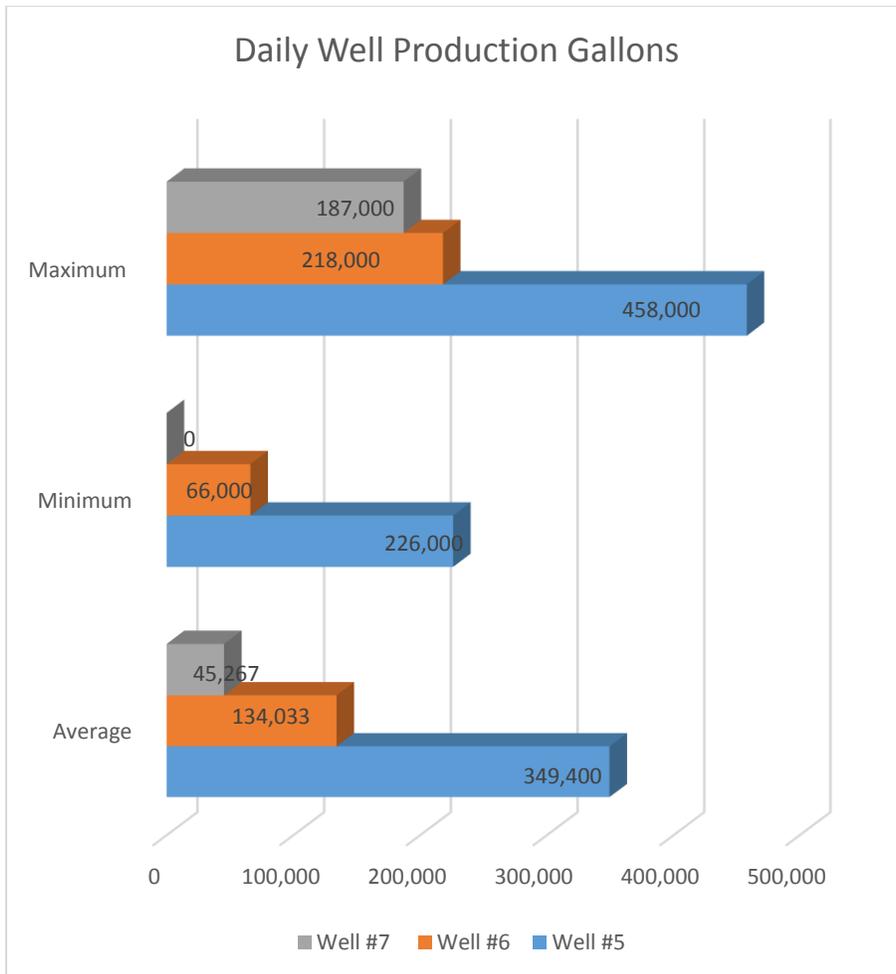


Table 2.4

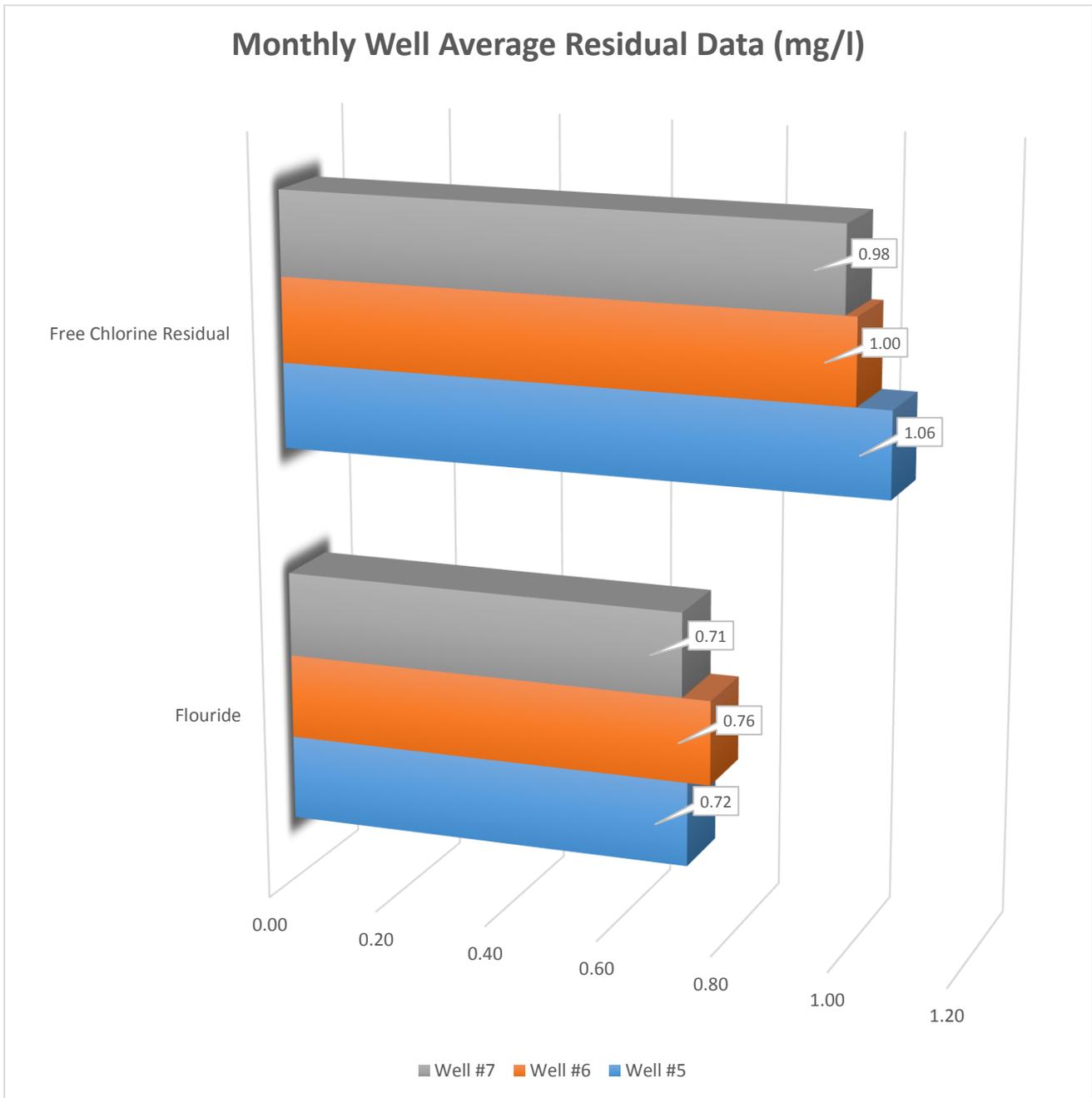
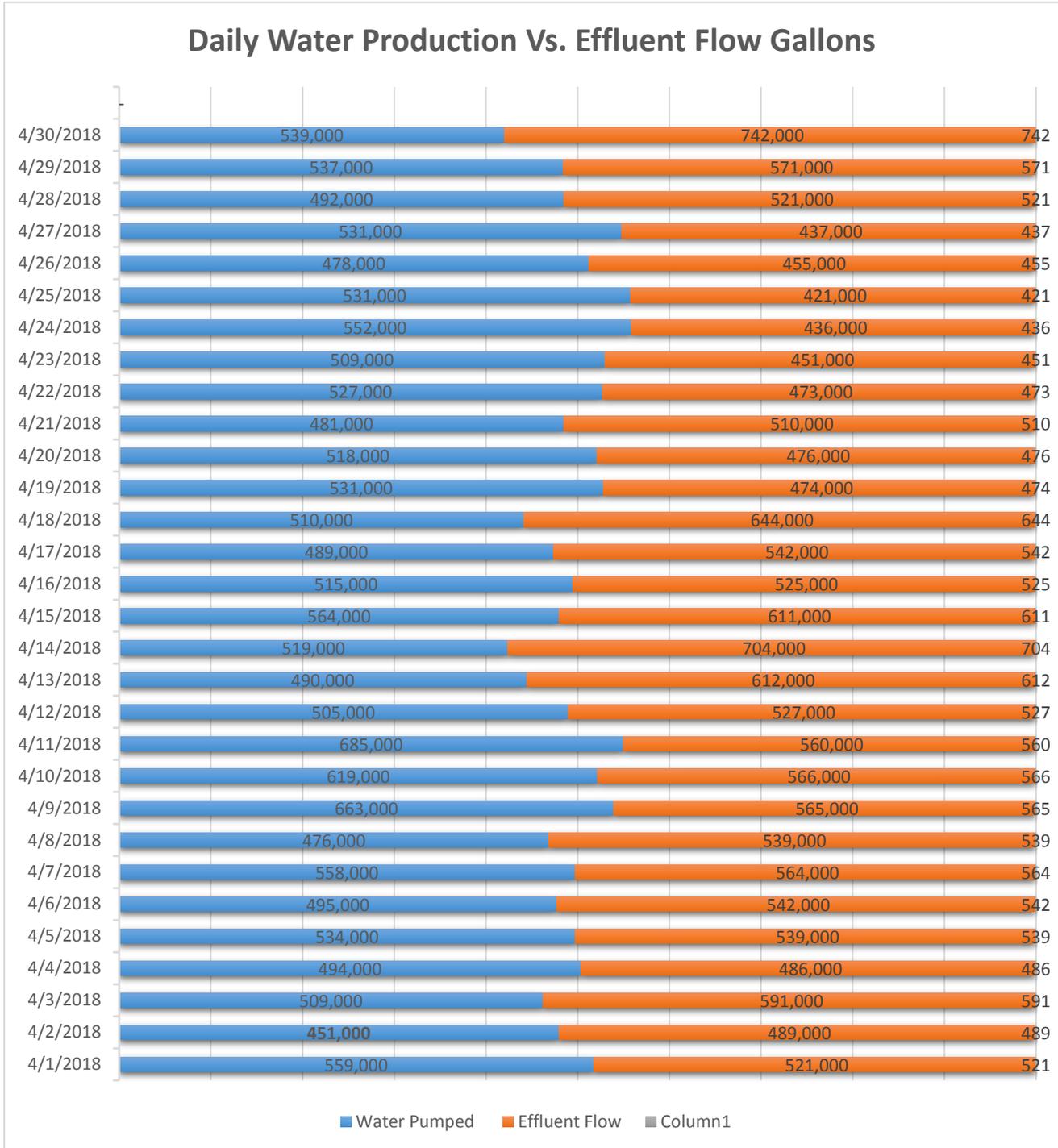


Table 2.5



2.6 WATER LOSS

Un-metered water used in the City of Galena equates to lost revenue in water and sewer user fees. Water accounting for the period of January 1, 2018 – April 30, 2018 in Table 2.7 and table 2.8.

Table 2.7

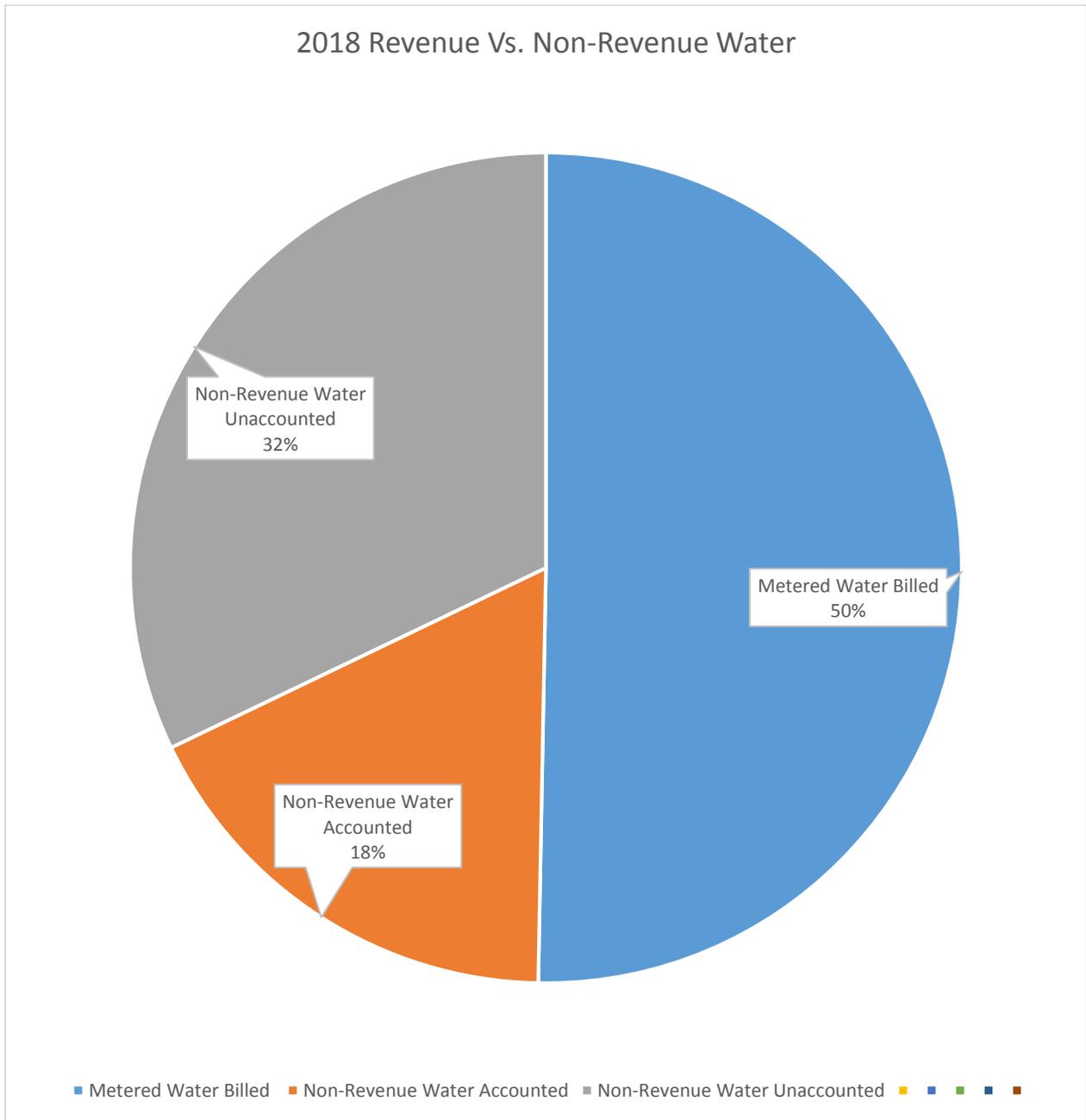
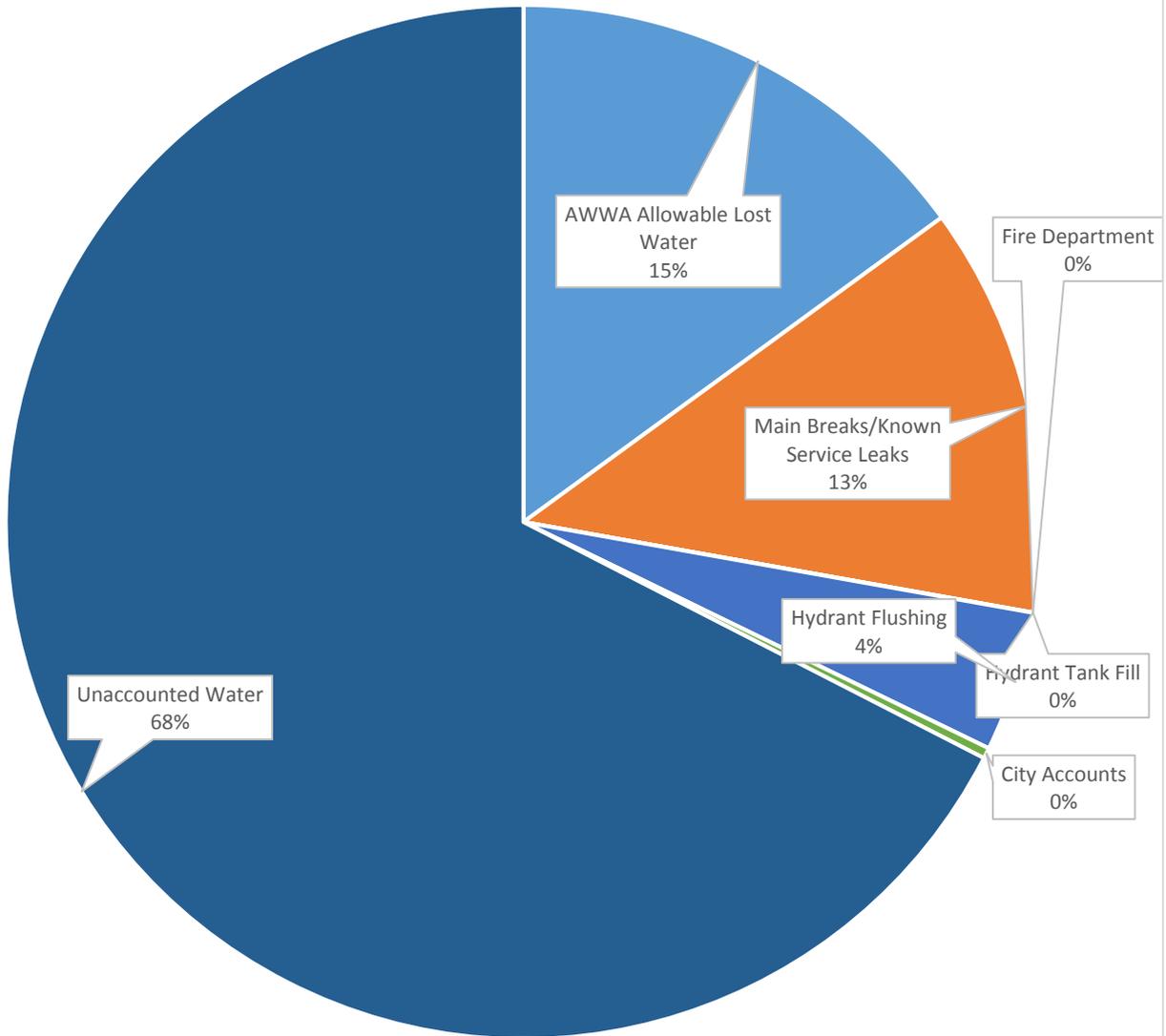


Table 2.8

2018 Non-Revenue Water Summary



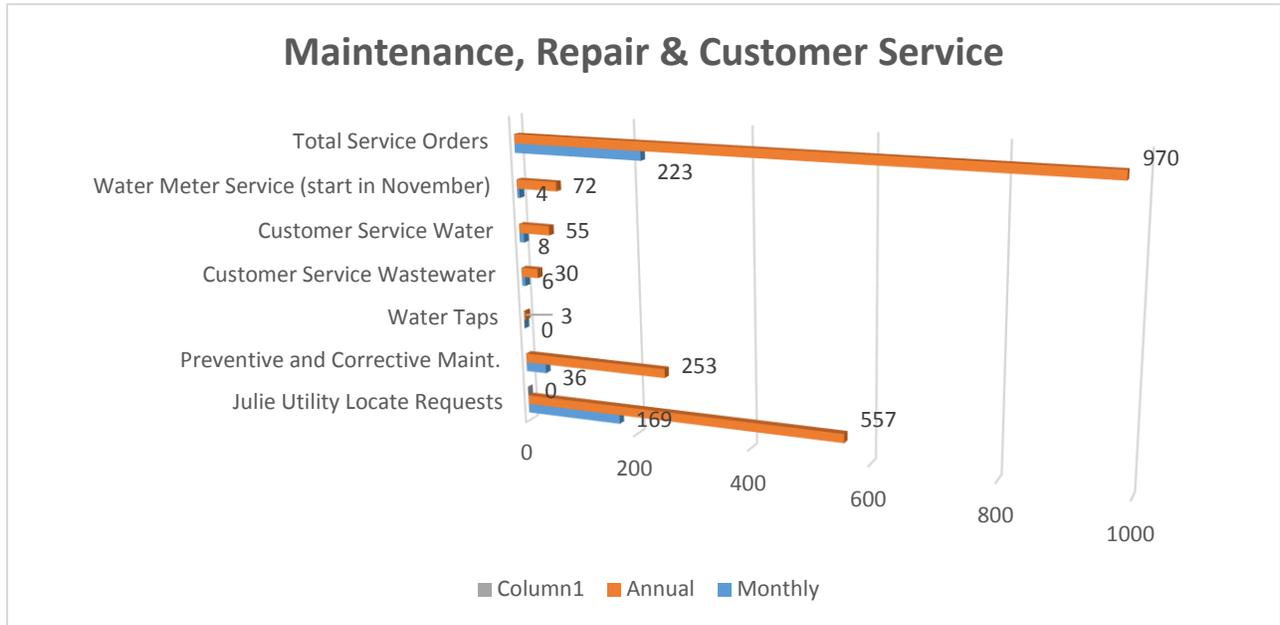
- AWWA Allowable Lost Water
- Main Breaks/Known Service Leaks
- Hydrant Tank Fill
- Fire Department
- Hydrant Flushing
- City Accounts
- Unaccounted Water
-
-

3.0 MAINTENANCE, REPAIR, & CUSTOMER SERVICE

3.1 WATER LOSS

All routine and preventative maintenance as specified in American Water Contract Services' operating agreement completed. Table 3.2 Summarizes service provided.

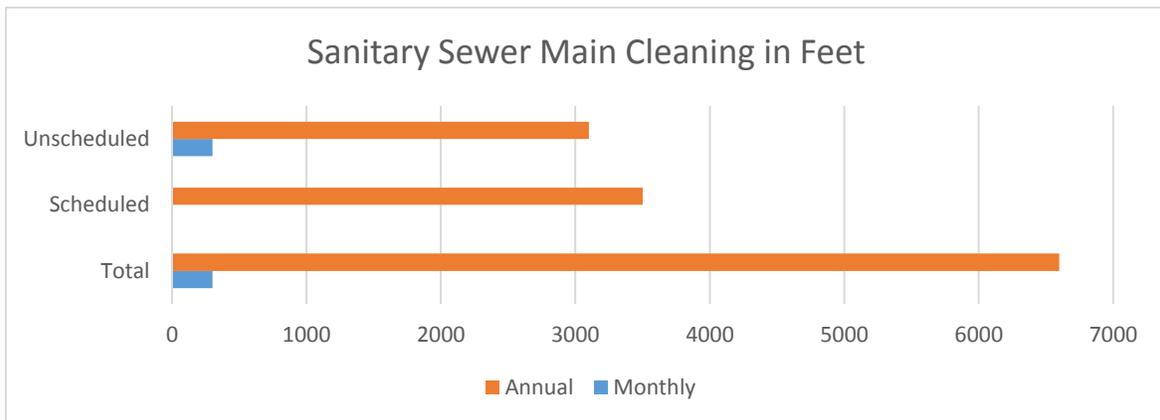
Table 3.2



3.3 COLLECTION SYSTEM OPERATIONS

All lift stations operated properly during the month of April. All lift stations and wet wells were routinely checked each week for proper operation during the month. Table 3.4 shows Sewer Main Maintenance for the month of April 2018.

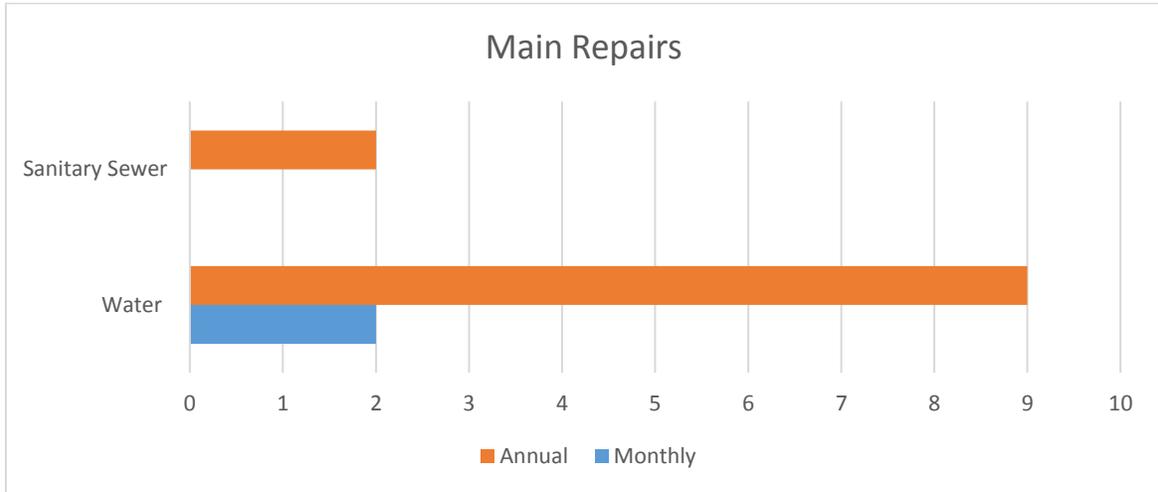
Table 3.4



3.5 DISTRIBUTION & COLLECTION SYSTEMS

All routine maintenance completed for the month of April 2018. Table 3.6 summarizes main repairs.

Table 3.6



3.7 Water Main Repair

On April 5th Nicor dug into a water service at the corner of Gear Street and Bench Street. The tap location was damaged and a water main repair clamp with a water service connection was installed. A boil order was issued for 8 customers and was lifted on 4/7/18.

On April 11th Mike & Nick Sproule Construction dug into a 10" water main while working on the sanitary sewer main installation at the corner of Bartell Boulevard and Spring Street. The water main was installed without tracer wire and maps did not accurately identify the pipe's location. A boil order was issued for Walmart, Subway, Hartig Drug, and the Health Clinic and was lifted on 4/12/18.

4.0 Contract Financial

The City of Galena has agreed to reimburse American Water Enterprises for a portion of operating costs. The reimbursement is limited to three categories with the annual level determined by the terms of the 2014 agreement. The three reimbursable items are electricity, maintenance & repair, and chemical. The accounts are officially balanced at the end of each contract year. Figure 4.1 is a year to date summary of the spending associated with these accounts.

4.1 Table



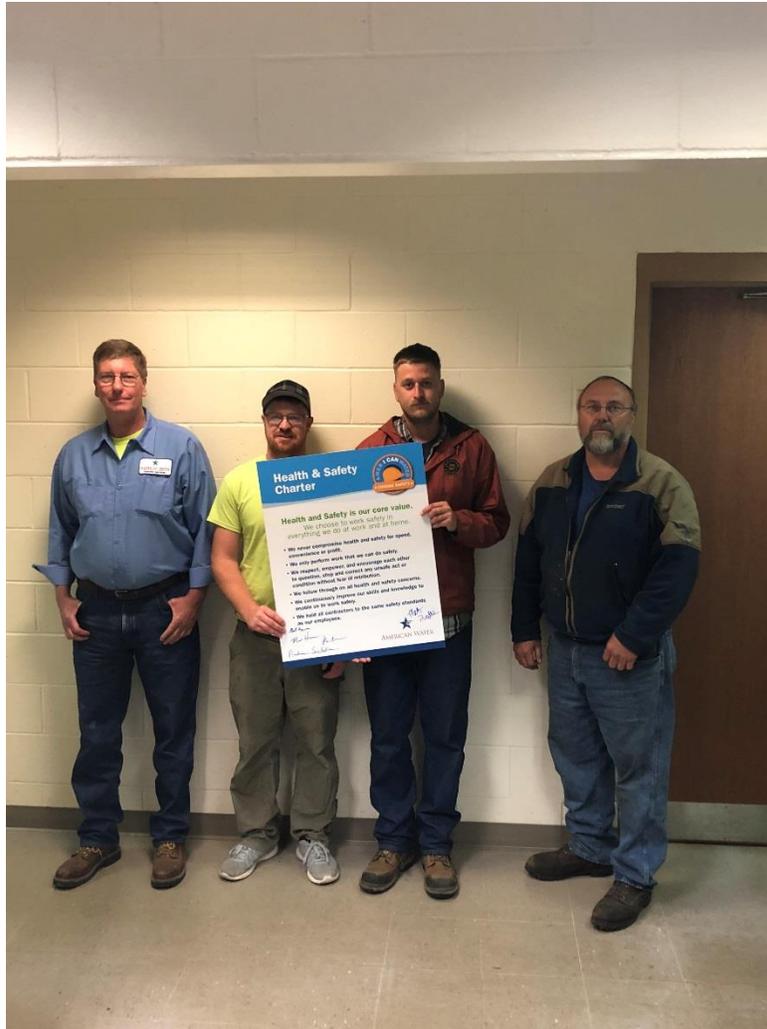
5.0 SAFETY *100% Of our Behavior – 100% of the Time*

5.1 TRAINING

Safety training completed with daily safety topics, weekly safety reminders, and monthly in-house training. In-house training covered Chemical Handling. American Water hosted a webinar outlining Aerial Lift and Forklift Safety.

5.2 SAFETY INSPECTIONS

Safety audit conducted before 4/30/18. American Water Contract Services Monthly Audit Safety rating was at 99%. No lost time accidents. We have worked 435 days since a lost time accident. There are currently zero Corrective Action Safety Projects open.



CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *ALewis*

DATE: 24 May 2018

RE: Sanitary Sewer Lift Station at Chetlain Lane
Pump Repair

In recent months there has been a problem with one of the pumps at the sanitary sewer lift station at Chetlain Lane. American Water inspected this unit and concluded it was faulty. We received two quotes to repair the pump, detailed as follows:

Company	Amount \$
L. W. Allen	6,000
Electric Pump	8,400

After discussing the two options with Matt Trotter we believe the quote from L. W. Allen is the best option. As this is an unforeseen circumstance a budget amendment will be required to fund this repair.

I recommend the City Council approves the quote of \$6,000 from L. W. Allen to repair the pump at the Chetlain Lane lift station. A budget amendment will be issued accordingly. Matt Trotter will be available at the council meeting to answer any questions you may have.

Mark Moran

From: Catherine Kouzmanoff <cat@inter7.com>
Sent: Friday, May 18, 2018 12:40 PM
To: Mark Moran
Subject: The Kouzabel Wedding, Special Permit to use Sidewalk
Attachments: ParkingSpacesOverhead.jpg; ParkingSpacesStreetView.jpg; ParkingSpacesStreetView-potential.jpg

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Email Response Needed

Hi Mark... I am getting married on Wednesday, June 13th and too many people have returned their RSVP. :)

Our reception is at The Grape Escape. And while our 200 attendees will not put us over capacity with the utilization of the back patio, I was wondering if there was a way to get a special use permit to block off my sidewalk to add a kind of 'front porch' to the bar's use for the afternoon. I would barricade the area with hay bails and planters and ask for the two parking spaces to be blocked off just for extra space for bus pick up and drop offs from Fried Green Tomatoes that day.

We are having door security to restrict attendance to our guest list only, so we would have someone there to oversee the area the entire time.

This also assumes permission to consume alcohol in this area in plastic cups.

The times of the reception are 4-10pm, but I would be happy to close off the sidewalk earlier if this exceeds noise ordinance times.

Let me know if there is anyway we can make this happen for approval at the next council meeting.

Thank you so much!

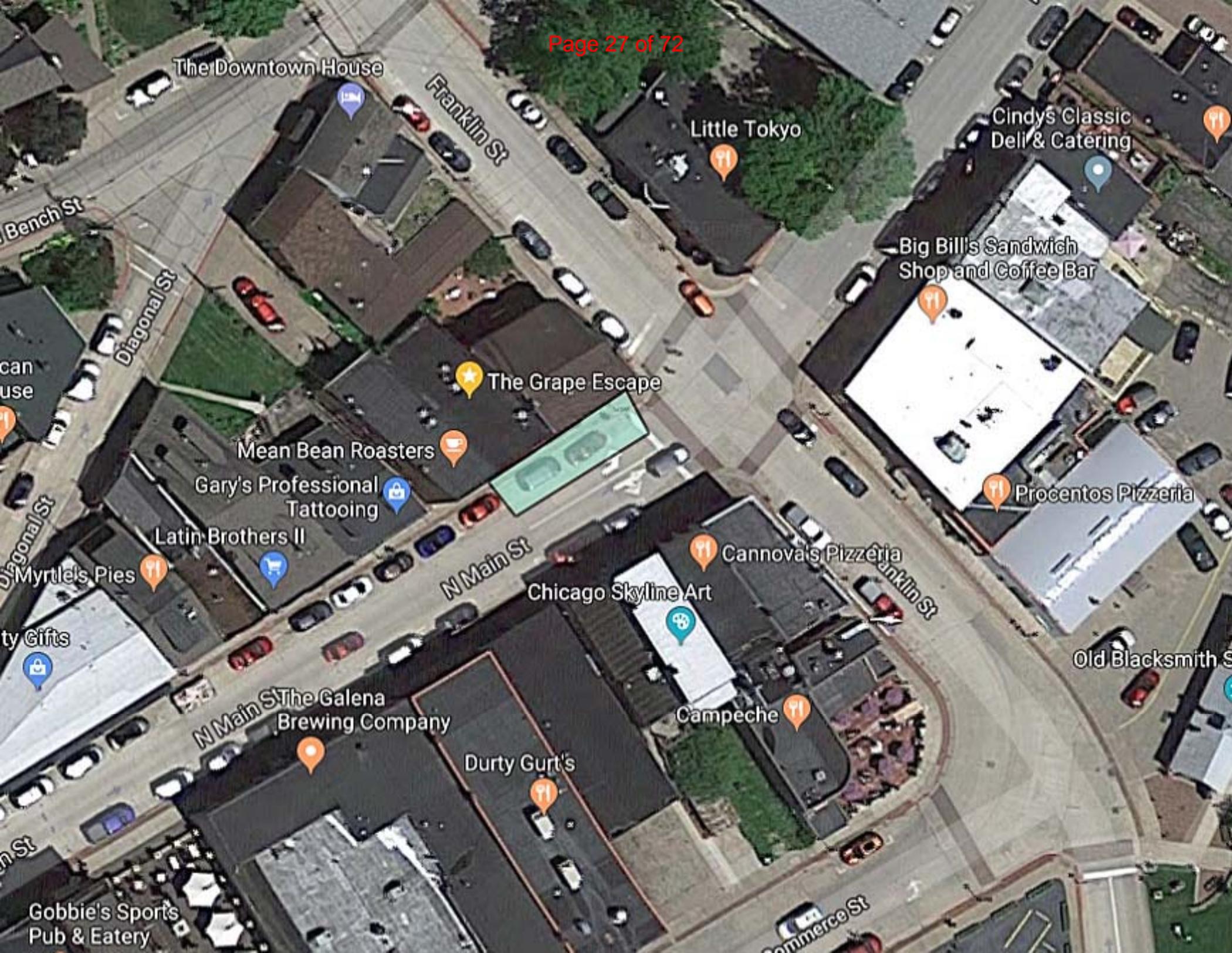
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Catherine Kouzmanoff, CFO
Inter7 Internet Technologies, Inc.
219 S. Prospect St., Galena, IL 61036

<http://inter7.com>
@Inter7 @RoboMail

(815) 776-9465 office
(815) 238-8651 cell
(815) 776-9488 fax

This email has been checked for viruses by AVG.
<http://www.avg.com>



The Downtown House

Franklin St

Little Tokyo

Cindys Classic
Deli & Catering

Bench St

Big Bill's Sandwich
Shop and Coffee Bar

Diagonal St

The Grape Escape

Mean Bean Roasters

Gary's Professional
Tattooing

Procentos Pizzeria

Latin Brothers II

N Main St

Cannova's Pizzeria

Diagonal St

Myrtle's Pies

Chicago Skyline Art

Franklin St

ty Gifts

The Galena
Brewing Company

Campeche

Old Blacksmith S

N Main St

Durty Gurt's

n St

Gobbie's Sports
Pub & Eatery

Commerce St





May 23, 2018

Hello, Mark -

The Galena Foundation would like to nominate the Turner Hall Rehabilitation Project for a Richard H. Driehaus Foundation Preservation Award, and I have attached the proposed nomination narrative and letters of support for the City Council's consideration and comment. The nomination deadline is June 1st.

Each year, Landmarks Illinois honors nine outstanding examples of excellence in Illinois preservation with the Richard H. Driehaus Foundation Preservation Award, which aim to inspire others to take action to preserve protect and promote historic resources. The Turner Hall project is a remarkable example of community collaboration that certainly achieves the goals of the Driehaus Award.

On behalf of the Galena Foundation, I hope the City Council will support our desire to submit this nomination.

Sincerely,

--- Beth Baranski

Vice President

Turner Hall Rehabilitation Project Purpose and Scope

Turner Hall was built as a community center in 1874, and has served in that capacity through its 1927 post-fire reconstruction to the present. A group of Galena's citizens (Save Turner Hall, Inc.) has accomplished various projects over the years that have kept the building viable. However, the small community has struggled for decades to fully utilize the hall and to financially support its upkeep. A liability on the city books, at one point there was talk of selling the building for a dollar! The Turner Hall \$370,000+ Rehabilitation Project achieved through a public-private partnership between the City of Galena and The Galena Foundation (a local non-profit dedicated to preservation efforts in the Galena area) was designed to transform the use of the building and ensure its role as a vibrant community center well into the future. Today, rentals are covering expenses and Turner Hall is a hive of activity.

In addition to its value as a community center, the Hall is a significant landmark in Galena's National Register Historic District. Community consensus was that the building should remain in public hands, but that something needed to be done. Mayor Terry Renner established the Turner Hall Committee in 2013 to guide project efforts. The committee's goals and objectives were to direct the rehabilitation and maintenance of the hall, to improve energy and operational efficiencies, and to improve the economic viability of the hall in order to maintain it as a cultural asset.

The Committee's first effort was to develop a masterplan to define projects to achieve these goals and objectives. In 2015, the Committee completed a Historic Structures Report (HSR) to provide a history of Turner Hall's past use and development, details about the current condition of the building, and a roadmap for historically appropriate future use and improvements. The City hired a Facilities Manager with marketing experience, and projects were evaluated and refined to maximize the facility's appeal for rentals (particularly the growing demand for weddings and receptions).

The Committee now had a path forward and proceeded to diligently complete the work. An exterior facelift included the restoration of windows and new storm sash; custom insulated doors matching originals; balcony painting; cleaning, tuck-pointing and sealing of stonework; kitchen addition refurbishment; installation of new side entry roof; new fire escapes; and insulation of the fly loft. On the interior, finish analysis provided the basis for historically accurate painting and staining; lighting controls were upgraded and light fixtures restored; the main floor was repaired and refinished; a new stage floor installed; the stone backstage wall repaired and sealed; and the restrooms updated.

Turner Hall was open for business, and the rehabilitation produced the desired results! The facility now generates over five times the annual revenue it generated in 2013, while 70% of its use is still local community events. The facility is fully rented in 2018 and well into 2019. The Turner Hall Rehabilitation Project showcases the power of preservation, perseverance and thoughtful planning!



May 10, 2018

Suzanne Germann
Director of Grants and Easements
Landmarks Illinois
30 N. Michigan Avenue, Ste. 2020
Chicago, IL 60602

Dear Ms. Germann,

I am writing this letter of recommendation in support of nomination of Turner Hall in Galena, Illinois for the Driehaus Preservation Award. Turner Hall has gone through many small phases of continuing maintenance over the years, with the most impactful completion of preservation endeavors taking place in the last few years. At one point, Turner Hall was let go to a state of near-ruin, not because of care and commitment by many, but simply because of a lack of necessary funds to complete extensive repair and restoration.

As a past board member of The Galena Foundation for nine years, I learned how important this very historic building was to the history of Galena, and soon respected all of the efforts of many individuals who worked tirelessly, with little funds, to keep the building intact and free from destruction. The care and commitment of these many individuals continued to keep the building intact, but was not enough to complete what really needed to be done.

Because of a very generous Galena donor, Joseph E. Miller, funds were now available to go forward with extensive renovation. Mr. Miller, who was a very quiet gentleman, and a life-long resident of Galena, found it in his heart to transfer his entire estate property into a trust, created so distributions upon his death, would be used for historical preservation, with emphasis on tangible works and improvement projects. He specifically recommended projects of the Galena Foundation for funding consideration. The funds created by this Trust were the catalyst needed to move into a full renovation scope of Turner Hall. Over the past three years, the Joseph E. Miller Trust has provided \$100,724.73 in renovation funds for Turner Hall.

The Joseph E. Miller Trust is managed by Illinois Bank and Trust, of which I am currently Market President. I know and value the importance of this trust and the impact it has had on the Turner Hall project. I also know and respect the far-reaching vision of many Galena individuals that took this project in their hands as a true labor of love. Because of their commitment and resolve not to get discouraged or give up, this project has now come to full fruition and is a landmark of what can be done with resolve and dedication and a very generous gentleman's heart.

I am thankful for the opportunity to write this letter of recommendation for Turner Hall of Galena, which has shown to be an example of commitment to excellence in historic preservation.

Sincerely,

A handwritten signature in black ink that reads "Libby Miller". The signature is written in a cursive, flowing style.

Libby Miller
Market President
Illinois Bank & Trust

Stockton Banking Center
11655 US 20 East, Stockton, IL 61085
815.947.2000

Galena Banking Centers
971 Gear Street | 400 South Main Street, Galena, IL 61036
815.777.0663 815.777.9202

Elizabeth Banking Center
151 North Main Street, Elizabeth, IL 61028
815.858.2221



202 1/2 SOUTH MAIN STREET / GALENA, ILLINOIS 61036-2227
(815)777-1222 or (815)238-3248
www.cjart.net - cjart@cjart.net

May 9, 2018

Suzanne Germann
Director of Grants and Easements
Landmarks Illinois
30 N. Michigan Avenue, Ste. 2020
Chicago, Illinois 60602

Driehaus Awards – Preservation Category

Dear Suzanne,

Carl and I enthusiastically support Turner Hall's nomination for a Driehaus Award. The years of preservation perseverance of this historic and much beloved building in Galena merits such recognition.

It is our experience that the use of the Hall has brought the community together to enjoy theatre, music, dance, dinners and to learn of community needs. Natives, newcomers and tourists are welcomed here to join in the activities. For over one hundred years Galena's children have participated, expanding their horizons and enriching their lives

Since our move to Galena in June 1970, we have been involved in transforming the Hall, allowing it to continue to serve its multiple audiences into the 21st century.

We delight that Landmarks Illinois recognizes restoration work throughout the State, and thank you for considering Turner Hall at this time.

Marilyn and Carl Johnson

Marilyn: Landmarks Illinois

Member, 30 + years
Former Regional Representative
Former Board Director
Current Emeritus Board

: The Galena Foundation Inc.
Founder/Director/Treasurer. 21 years

Carl :Galena Art Theater, former member
:Save Turner Hall, Inc., former Board member
:City of Galena
Former Zoning Board
Current Historic Preservation Commission
Current Turner Hall Committee

A Labor of Love...48 years helping to restore Turner Hall
The Galena Community's Great Gathering Place

In 1969 our family visited Galena. We were enchanted by its look and age. Our four children were surprised by the friendliness of the local kids...who joined our explorings. Carl couldn't resist finding a shady place to do a watercolor painting. On our second trip...we bought a five bedroom house, moving after school ended in June 1970, to a small town of about 3500+-.

Our first summer was hectic as we tried to upgrade our 1852 house. A neighbor invited Carl to "play practice"; locals were preparing the annual Melodrama for late September's opening. He was drafted to be the villain!!!

And so we were introduced to Turner Hall...this great stone edifice on Bench Street, with amazing acoustics, and seating for 500 people on the floor, with an additional 300 in the balcony. The stage is complete with fly loft, and flanked with double-decker boxes! Built in 1874, gutted by fire in 1926, the Hall was well worn! The dedicated thespians and backstage crew represented a cross section of town folk.

We were beginning to realize that Galena's "look and age" required a large commitment from the community. Like the house we had just bought (and loved), buildings all over town needed not only TLC, but financial support. Many large buildings were now owned by the City, which didn't have the financial ability to care for these public assets. Unfortunately, Turner Hall fit in this category!

Our four children became involved in school plays and band concerts at Turner Hall. During Galena's sesquicentennial year (1976) there was a huge extravaganza, involving hundreds...all costumed and thrilled to perform in front of this multigenerational town, where parents, aunts, uncles, grandparents and cousins filled the auditorium. Turner Hall was the site for every large gathering of its citizens.

With our new friends, we concentrated on making Turner Hall viable. Heating, plumbing, roof and flooring needed attention. The old wooden folding chairs needed replacement! Some who traipsed the stage now formed Save Turner Hall, Inc...a fund-raising group. Carl served on its Board. Bingo became a weekly event, and dances soon followed. STH took on the restroom and heating problems, replaced aging chairs and other small projects. We hired Michael Jackson and made grand plans! Then we sought help from the State of Illinois.

Carl and I were becoming preservationists! I joined the Landmarks Preservation Council Of Illinois and attended many conferences to bring back information for Galena. I am honored to have served on its Board, and to serve as an Emeritus Board member.

Inspired by a speech by Galena native Robert Engel suggesting a community foundation with an endowment base, a small group incorporated The Galena Foundation, Inc. to provide financial help to preserve Galena's public assets. I am a founder, and served the Board for 21 years. The Foundation held its initial Homecoming Dinner-Dance at Turner Hall inviting High School alumni and townsfolk to support its mission of preservation.

Our State Representative Dick Mulcahy steered an appropriation bill through the Legislature and about \$750,000 became available for Turner Hall! STH could not cash-flow the gigantic project. The City of Galena used the funds for life safety and building code upgrades, omitting many hopes of the local group. \$80,000+ gathered thru bingo and fundraising by Save Turner Hall became a donor directed fund with the Galena Foundation...only to be used toward projects approved by STH.

As the Foundation grew in strength, the Foundation and the City of Galena developed a strong working relationship. The Foundation gathered funding to restore Old City Cemetery, the High School Stairs, Grant Park, the Galena Depot and other City owned properties. In 2003 the Hall received air conditioning through the Foundation.

Amazingly, a Private Trust to help the Foundation's work has become available. \$30,000-\$40,000 has been used yearly. The City established a Turner Hall Committee in 2013 with the Foundation, to direct the required work for the hall. Carl serves on this Committee, with son Adam, who did measured drawings of the hall for Michael Jackson so many years ago, as the restoration architect for this continuing project.

Throughout our time in Galena, Turner Hall has been a favorite destination for plays and concerts, auctions. High School Proms, Boy Scout weekends, dances like the Millennium Ball (New Year 1999), Mistletoe Ball, the Fireman's Ball, and a place for all sorts of charity events. Our kids have all been 'on stage' for different events, our Galena grand-daughters have graced the boards, and our daughter's wedding reception was held here.

The City of Galena now proudly books the Hall. Most weekends are full, and the Hall now pays its expenses. The schools still use the Hall about 70% of its booking time, and couples plan their wedding receptions, dressing the Hall elegantly...and suspending the mirrored ball that we all love!

And so, we ask you to celebrate with us! Galena citizens have found the means to bring this 1874 building into perpetual use for the enjoyment of its community and guests.

Cheers!!!!

A handwritten signature in cursive script that reads "Marelge Johnson". The signature is written in black ink and is positioned at the bottom of the page.

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 23, 2018

RE: Archery Deer Hunting Program



In January 2018, the aerial deer count found 136 deer inside the city limits. The number of deer counted was 56 (70%) more than the 80-deer maximum herd size recommended by the Illinois Department of Resources. At the February 12 council meeting, the Deer Committee recommended initiating a bow and arrow deer hunting program inside the city limits to reduce and manage the herd size. On March 12, the council unanimously approved developing an urban deer hunting program. I am writing to propose the Galena Archery Deer Hunting Program for your consideration.

I recommend that you review the following attached documents for a complete overview of how the program would work.

- Archery Deer Hunting Authorizing Ordinance
- Archery Deer Hunting Program Rules
- 2018 Galena Deer Count Results Map
- Archery Deer Hunting Area Map
- Landowner Application and Permission Form
- Galena Deer Hunter Permit Application
- Hunter Proficiency Score Sheet
- Letter to Property Owner Near Proposed Hunting Area
- Letter to Property Owner Giving Notice of Hunting Season
- Hunting in Progress Sign
- Hunter Identification Vehicle Placard

The Deer Committee recommended the first year of the hunt be conducted only on public property. I have drafted the program rules and regulations to provide the option of authorizing hunting on public *and* private property at the discretion of the council. There may be some private properties, like a cemetery or large acreages on the edge of the city, that might be deemed safe for hunting and useful for achieving the program goals.

The attached map highlights five parcels of public property identified for hunting. The parcels are: the greenspace in Scenic Meadows, the old landfill, Gateway Park, the wastewater treatment plant, and the wooded lowlands below Rec Park. These properties total more than

300 acres. When approving the final hunting areas, including any private properties, the council should consider the distribution of deer as shown on the map of the aerial count.

If you are agreeable to moving forward with the hunting program, we would need to establish a goal for the number of deer to be removed. As noted earlier, as of January, the population exceeded the recommended carrying capacity by 56.

Hunting would be conducted during the state archery season beginning October 1, 2018 and ending January 20, 2019. To begin the hunt on October 1, I recommend following the schedule set forth in Table 1 on the following page. The process would begin at Tuesday's meeting with the first reading of the ordinance authorizing the deer hunt. At the following meeting, the program rules and the ordinance would be approved.

The proposed hunting program has been reviewed by our insurer, the Illinois Municipal Risk Management Association. They approved the indemnification language and commented that the program rules are thoroughly drafted. They confirmed that the program would not jeopardize or otherwise effect the insurance coverage for the City.

I look forward you your discussion and questions about the proposed program. Thank you.

Table 1. 2018-19 Archery Deer Hunting Schedule

		Start Date	End Date
1	Presentation of proposed Archery Deer Hunting program to city council	May 29	May 29
2	First reading of deer hunting ordinance	May 29	May 29
3	Approval of program guidelines and second reading and approval of deer hunting ordinance	June 11	June 11
4	Private hunting site application period	June 11	July 9
5	Hunter Permit application period	June 11	July 9
6	Mail letters to property owners within 100 yards of proposed hunting sites inviting comments at July 23 city council meeting	July 13	July 13
7	Approval of city-owned and private hunting sites by city council	July 23	July 23
8	Hunter proficiency qualification	August 1	August 1
9	Lottery for hunters to select Hunting Areas	August 1	August 1
10	Hunter certification deadline, including submission of Illinois license, habitat stamp, and permit(s)/tag(s)	September 14	September 14
11	Mail letters to property owners within 100 yards of hunting areas giving notice of hunting area and season dates	September 17	September 17
12	Archery hunting season	October 1	January 20, 2019

Ordinance # 18-_____

**AN ORDINANCE AMENDING CHAPTER 138 “WEAPONS”
OF THE CODE OF ORDINANCES OF THE CITY OF GALENA**

WHEREAS, the City of Galena is a municipal corporation operating under the laws of the State of Illinois; and

WHEREAS, the City desires to restrict the use of firearms, including guns, pistols, bow and arrows, crossbows, slingshots in the city limits; and

WHEREAS, the City also desires to control the white tail deer population within the city limits by permitting archery hunting in accordance with State of Illinois laws and local rules and regulations;

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 138.01 of the Galena Code of Ordinances shall be amended as follows:

§ 138.01 UNLAWFUL USE OF WEAPONS.

A person commits the offense of unlawful use of weapons when he knowingly:

(1) Discharges or fires, in any part of the city, any cannon, gun, pistol, bow and arrow, crossbow, slingshot, or other firearm, subject to the exemptions in § 138.02.

SECTION II: Chapter 138.02 of the Galena Code of Ordinances shall be amended as follows:

§ 138.02 EXEMPTIONS.

(A) § 138.01(A), ~~(1)~~(3), (4), (10) and (13) do not apply to or affect any of the following:

(17) The discharge of firearms with blank rounds by the members of any military organization when on parade or in ceremony and in accordance with the command of the commanding officer, the discharge of firearms, including cannons, with blank rounds as part of a historical reenactment or celebration authorized by the City of Galena, or by any city officer or other person in the discharge of any legal duty or necessary and lawful act done in a proper and careful manner.

(18) Archery hunting, including the use of crossbow, as part of a city council approved archery hunting program intended to control the white tail deer population. Archery hunting must be carried out in accordance with the laws and rules of the State of Illinois and the City of Galena.

(G) Each violation of this section is punishable under § 130.99 and under appropriate state law.

SECTION III: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be effective on the date of passage.

SECTION V: Passed on this _____ day of _____, A.D., 2018, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK



Archery Deer Hunting Program: Rules and Regulations

The City of Galena has created the Archery Deer Hunting Program in an effort to better control the deer population within the boundaries of the City. Select City-owned properties have been designated for hunting. Privately-owned properties are also eligible for the program. The intent is to give limited control of hunting to the property owners to enable archery hunters to harvest the deer for their use or to provide meat to social agencies—such as the Galena Food Pantry. Hunting sites are to be selected by the city council with an emphasis on matching sites with locations that have high concentrations of deer as identified by counts. The council will consider hunting sites proposed by private property owners who wish to have hunting on their property. With a goal of thinning the number of deer in the city limits, conditions are in place for the safety of the public and the hunters.

Private Property Owners

Property owners have the option of applying for hunting on their property, however, all sites must be approved by the city council prior to approval for hunting. There are a limited number of sites that will be approved. The City reserves the right to reject any and all proposed hunting sites on private property.

- A hunting site must be a minimum of three acres. The site may include multiple properties, provided they are adjacent or connected.
- A hunting site that has 10 or more acres may, at the discretion of the city council, be divided into five-acre areas enabling two or more hunting locations.
- No hunting is permitted within 100 yards of any residence, church, or occupied structure.
- Property owners must collect the names, addresses, and signatures of other property owners who wish to be included in the hunting site, and select one individual who will be the contact person for the overall hunting site. Those names and addresses are to be brought to the Chief of Police so they can be plotted on a map for potential selection.
- Property owners within 100 yards of any proposed hunting site will be notified by mail of the proposed site and the date and time of the city council meeting when the site will be considered for approval. Adjacent property owners, or any citizen, may express their support or concern regarding the proposed site in writing or verbally to the city council.

- Sites will be approved by the city council with an emphasis on areas with high deer population counts, complaints of deer damage to vegetation or property, deer vehicle accidents, and/or incidents between people and deer.
- All hunting shall be conducted from elevated positions or stands and in such a way that all shots will be taken at a downward angle and not continue into an open or occupied area.
- Property owners with an approved hunting site may permit more than one authorized hunter to share a stand, but only one hunter may occupy a stand at any one time.
- The hunter will be required to post a City-issued sign at the hunting area during hunting to notify others that hunting is taking place in a permitted hunting area.
- Property owner may allow the hunter to leave a tree stand in a specific location for more than one day, but not longer than the duration of the hunting season. No nails, screws or other intrusive appliance may be used to attach the stand or steps to a tree. Stands can be strapped to the tree, or other means that do not enter the tree or branches.

Hunters

- Landowners who have an approved site for hunting may recommend a hunter(s) for their site. The city council will approve each hunter and the site to be hunted by each hunter. If a landowner does not recommend a hunter(s), the site will be included in the lottery for hunters as described hereafter.
- Hunters must be at least 21 years of age.
- Hunters with any felony convictions or wildlife law convictions shall not be eligible for hunting.
- All hunters must pass an annual proficiency shooting test administered by the City of Galena. Hunters must successfully shoot a nine-inch target with at least three of five shots from 20 yards away. Hunters may test with and hunt with compound bow and arrow or crossbow.
- All hunters must possess the following to be eligible for urban hunting:
 1. Valid State of Illinois hunting license
 2. State of Illinois Habitat Stamp
 3. Deer Archery Permit/Tag(s)
 4. Archery Proficiency Certificate
 5. City of Galena Urban Hunting Permit
- Hunters must wear at least one item of external clothing with blaze orange color.

- Stands or hunting positions must be elevated in such a way that all shots taken must be at a downward angle, and not carry into an area of human or pet habitation.
- Each hunter must use a safety harness when using an elevated stand.
- Stands and steps shall not use nails, screws or other intrusive appliances to attach to trees.
- Hunters must retrieve all arrows.
- Hunters must notify the Galena Police Department that they are hunting a site on any day that they are hunting. Notification must occur during the regular business hours of the police department, Monday-Friday, and be in a manner prescribed by the police department.
- Hunters must post a City-issued hunting area sign on the perimeter of the hunting area so the public is aware that hunting is taking place on an approved site. The hunter must make sure that the sign is in place every time they are hunting an approved site.
- Hunters must place a City-issued placard on the dash board of the vehicle parked at the hunting area.
- Hunters must harvest two or more does before harvesting a buck. A button doe does not count as a buck.
- Hunters must document and report each deer that is harvested by tagging the deer, photographing the deer with tag, and reporting where it was harvested. Reporting shall be made to the police department.
- Deer that travel onto property that is not in the hunting area requires the hunter to obtain permission from the owner of that property before retrieving the deer. Illinois does not have a hunter retrieval law allowing a hunter to access a property without permission.
- Hunters must remove each deceased deer from the hunting site or any other accessible property. Field dressing is permitted on the approved hunting sites, but all remains must be removed from the hunting site. No remains shall be left on a hunting site.

Hunting on Public Property

The city may approve hunting on property owned by the City of Galena. Hunters assigned such public land shall follow all the requirements set forth herein for hunting on private land. In addition, the following procedure will be used to determine who will hunt on those lands.

- Hunting areas on public property must be approved by the city council.

- Hunters will enter their name into a lottery for the chance of being awarded a hunting area.
- To be eligible for the lottery, hunters must be approved to hunt by meeting the requirements described above.
- Hunters will be selected through a drawing with each of the names noted in order. Each hunter will select a hunting area in the order their name was drawn. Hunting sites will be assigned based on availability. Hunters entered in the lottery are not guaranteed a hunting site.
- If the hunter has harvested their quota of deer as permitted by their state tag(s), and the season is still open, they are to notify the Galena Police Department so another hunter may be assigned to the hunting area.
- The hunter must notify the Galena Police Department that they are hunting a site on any day that they are hunting. Notification must occur during the regular business hours of the police department, Monday-Friday, and be in a manner prescribed by the police department.

Hunting without Permits

- Any hunting that takes place without appropriate permits will be considered poaching and will be prosecuted as such.
- Any hunting on property that is not previously approved by the city for hunting will be considered to be poaching.
- Any hunting on property with or without approved hunting designation is considered trespassing.



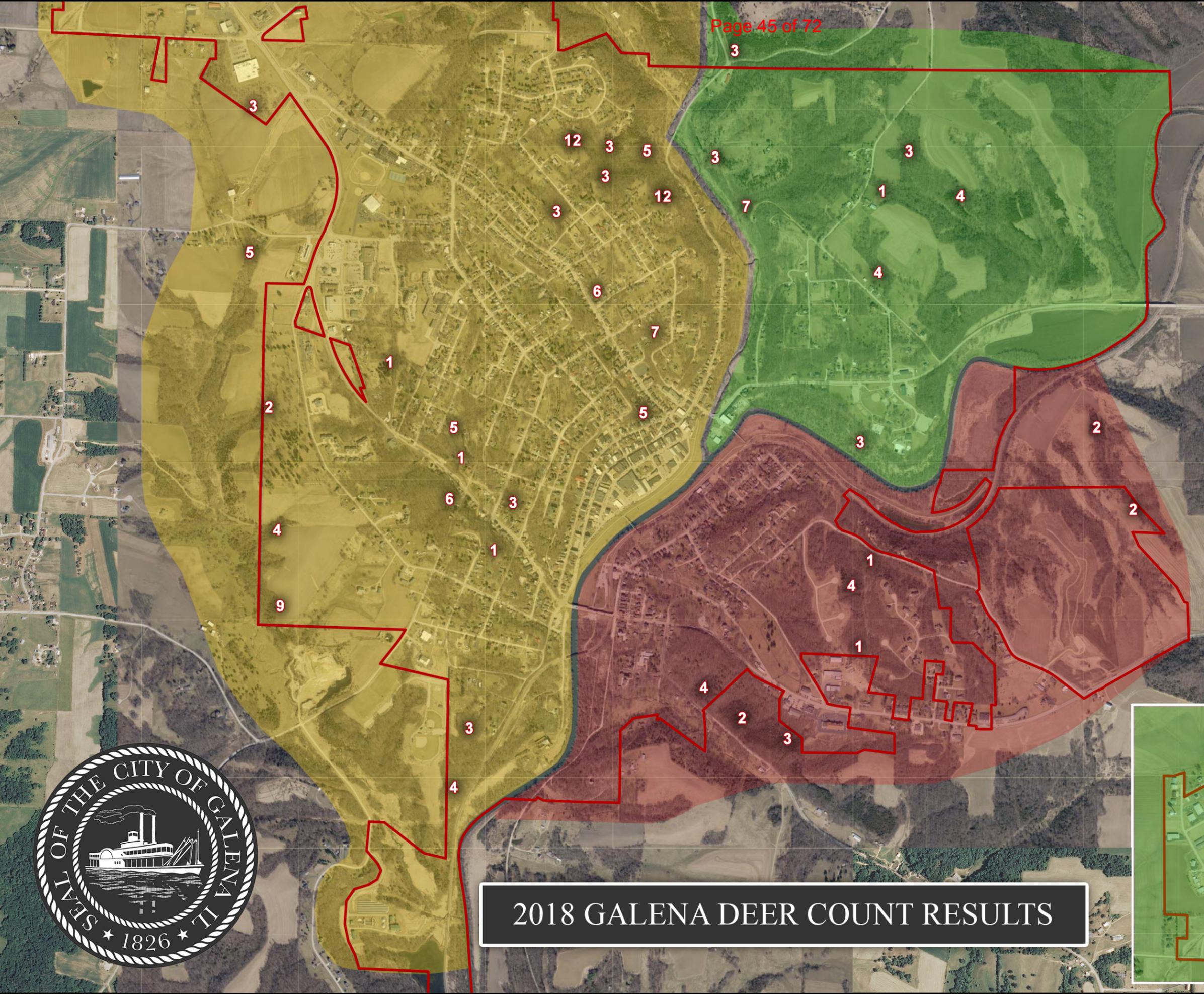
LEGEND

-  Corporate Boundary
-  Area 1
-  Area 2
-  Area 3

Total Count = 151
Within Limits = 136



2018 GALENA DEER COUNT RESULTS





SCENIC MEADOWS GREENSPACE
35 Acres - 2 Hunters

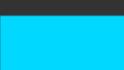
B
CITY DUMP
10 Acres - 1 Hunter

C
RECREATION PARK
33 Acres - 2 Hunters

D
GATEWAY PARK
180 Acres - 4 Hunters

E
WASTEWATER TREATMENT PLANT
44 Acres - 1 Hunter

LEGEND

-  Corporate Boundary
-  Area A
-  Area B
-  Area C
-  Area D
-  Area E



2018 - 2019 DEER HUNTING PROGRAM
CITY-OWNED HUNTING AREAS



Archery Deer Hunting Program: Landowner Application and Permission Form

The undersigned property owner(s), after having the opportunity to fully read and understand the City of Galena Archery Deer Hunting Program Rules and Regulations, hereby notifies the City of Galena of his/her intent to permit archery hunting on the following property or contiguous properties. (Please note that the hunting site must be at least three (3) acres in total area.)

Address(es) of Property to be Hunted:	
1	
2	
3	
4	

Please complete the following for each participating property:

Property 1	
Property Owner's Name(s):	
Property Owner's Address:	
Phone Number:	Email:

Property 2	
Property Owner's Name(s):	
Property Owner's Address:	
Phone Number:	Email:

Property 3	
Property Owner's Name(s):	
Property Owner's Address:	
Phone Number:	Email:

Property 4	
Property Owner's Name(s):	
Property Owner's Address:	
Phone Number:	Email:

Please identify the Hunting Area Contact Person who will be the point of contact with the City of Galena regarding the hunting area.

Hunting Site Contact Person:	
Name:	
Address:	
Phone Number:	Email:

PREFERRED HUNTER(S):

The City of Galena reserves the right to assign a permitted hunter to your property in accordance with the City of Galena Archery Hunting Program Rules and Regulations. If you are a bow hunter or you know a hunter who would like to hunt the area described in this application, please identify the name(s) of the hunter(s) below. The City of Galena will assign the listed hunter(s) to your your hunting area provided they are successfully permitted by the City.

Hunter name(s): _____

Hunter name(s): _____

INDEMNIFICATION CLAUSE AND WAIVER:

I/We, hereby authorize the City of Galena to conduct archery deer hunting on my/our property in the City of Galena in accordance with the City of Galena Archery Deer Hunting Program Rules and Regulations. In granting this permission, I am not accepting any responsibility for or incurring liability for any injury to the person or property caused by an act or omission of the hunter(s). I further understand the City of Galena, likewise, accepts no responsibility or liability regarding hunting deer on my property.

All property owners within the proposed hunting area must sign.

Property 1: Name (written): _____

Signature: _____ Date: _____

Property 2: Name (written): _____

Signature: _____ Date: _____

Property 3: Name (written): _____

Signature: _____ Date: _____

Property 4: Name (written): _____

Signature: _____ Date: _____



Archery Deer Hunting Program: Hunter Permit Application

I, the undersigned applicant, after having the opportunity to fully read and understand the City of Galena Archery Deer Hunting Program Rules and Regulations, hereby applies for a City of Galena Archery Deer Hunting Program Hunter Permit. Please note that hunters with any felony or wildlife law convictions are not eligible for a hunting permit.

By submitting this application, I certify that I do not have any felony convictions or wildlife law convictions.

HUNTER PERMIT APPLICANT			
Name:			
<i>First</i>	<i>Middle</i>	<i>Last</i>	
Address:			
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
Phone:			
Email:			
Date of Birth:		Please attach copy of driver's license	

A person exercising privileges granted pursuant to the City of Galena Archery Deer Hunting Program shall thereby voluntarily assume full responsibility for any risks of loss, property damage or personal injury, including death, caused or incurred by the Permittee and shall indemnify and hold the City of Galena harmless for any such claims. If the Permittee is exercising privileges granted pursuant to a hunting permit on land which is owned or controlled, in whole or part, by the City of Galena shall, without need for further evidence or assent, be deemed to have released, waived, discharged and to have covenanted not to sue the City for loss, damage, or injury, including death, that may be sustained, whether caused by negligence of the City, the condition of the property, or otherwise, while participating in such activities.

I hereby state that I understand the rules and regulations set forth by the Illinois Department of Natural Resources and City of Galena Archery Deer Hunting Program. Failure to comply with said State and local regulations may cause revocation of my Hunter Permit, revocation of my privilege to participate in the hunting program, and may include fines per the Galena Code of Ordinances.

Signature _____ Date: _____

For Staff Use Only

Copy of Driver's License	Deer Archery Permit(s)/Tag(s)	
State of Illinois Hunting License	Archery Proficiency Certification	
Illinois Habitat Stamp	Galena Hunting Permit Approval Issue Date	



Archery Deer Hunting Program: Hunter Proficiency Score Sheet

To be eligible for City of Galena Archery Deer Hunting Permit, all hunters must pass an annual proficiency shooting test administered by the City of Galena. Hunters must successfully shoot a nine-inch target with at least three of five shots from 20 yards away. Hunters may test with and hunt with compound bow and arrow or crossbow.

HUNTER PERMIT APPLICANT			
Name:			
<i>First</i>	<i>Middle</i>	<i>Last</i>	
Address:			
<i>Street</i>	<i>City</i>	<i>State</i>	<i>Zip</i>
Phone:			
Email:			

Testing will be supervised by City of Galena personnel. Scoring will be by the personnel assigned by the City of Galena.

Equipment brought by the applicant for use in testing must be in good working condition and must be deemed legal for hunting under Department of Natural Resources regulation and City of Galena regulations. The testing supervisor reserves the right to deny the applicant access to the range for testing at his/her discretion.

If warm-ups are used, it is up to the applicant to contact the scorer to start the testing process and accumulation of scores. The scorer will track arrows according to the scoring system below. Three shots striking and stick within the target area is considered a Pass grade. Arrows that strike and stick on a line defining the target area will be considered successful shots. Applicants are allowed only one five-shot test each hunting season.

SCORING:

1		2		3		4		5	
	Hit								
	Miss								

	PASS
	FALL

Scorer's Name: _____

Signature: _____

Date: _____

July 13, 2018

Dear Property Owner,

I am writing to notify you of a proposal to conduct archery deer hunting near your property. The hunting proposal is part of the City of Galena Archery Deer Hunting Program intended manage the deer herd within the city. I am enclosing a map showing the proposed hunting areas.

Hunting would be by archery only. The hunt would be conducted during the 2018-19 Illinois deer hunting season. The season begins on October 1, 2018 and ends January 20, 2019. A notification sign would be posted along the nearest street when hunting is in progress.

Archery hunters in the deer management program must successfully complete a bow and arrow shooting proficiency test before they are allowed to hunt. Hunters must also possess a State of Illinois hunting license and permit. I am enclosing the hunting program rules and regulations.

The need to hunt within the city is necessary due to the large number of deer, the damage caused by the deer, and the number of vehicle accidents involving deer. Our goal is to thin the herd to a level that is considered healthy by the Illinois Department of Natural Resources (IDNR). An aerial count of the deer in the city limits was conducted in January 2018 (enclosed). The count found 136 deer in the city limits—56 more deer than the 80-deer maximum carrying capacity recommended by the IDNR.

Although not every resident supports the deer hunt, it is believed beneficial for the health and survival of the deer. Too many deer in an area will decrease the amount of food to the point where deer health will suffer and not all deer will survive. We are also hopeful to decrease the number of vehicle accidents involving deer.

At the July 23, 2018 Galena City Council meeting, the council will consider whether to approve hunting in the areas specified on the enclosed map. Prior to making a decision, the public will be given the opportunity to comment during the meeting. You are invited to express your opinion at the meeting. The meeting begins at 6:30 p.m. at City Hall, 101 Green Street, Galena.

Please feel free to contact me with any questions. Thank you.

Sincerely,

Lori Huntington
Chief of Police

Encl. 2018-19 Proposed Hunting Areas Map
 2017 Deer Hunting Survey
 Galena Archery Deer Hunting Rules and Regulations

September 17, 2018

Dear Resident,

The City of Galena will be conducting a deer management hunt in your area during the 2018-19 deer hunting season. The season begins on October 1, 2018 and ends January 20, 2019. You are being notified because of the proximity of your property to the hunting area.

This is an archery hunt with bow and arrow only. A notification sign will be posted along the nearest street when hunting is in progress.

The need to hunt within the city is necessary due to the large number of deer, the damage caused by the deer, and the number of vehicle accidents involving deer. Our goal is to thin the herd to a level that is considered healthy by the Illinois Department of Natural Resources.

Although not every resident supports the deer hunt, it is believed beneficial for the health and survival of the deer. Too many deer in an area will decrease the amount of food to the point where deer health will suffer and not all deer will survive. We are also hopeful to decrease the number of vehicle accidents involving deer.

Archery hunters in the deer management program must successfully complete a bow shooting proficiency test before they are allowed to hunt. Hunters must also possess a State of Illinois hunting license and permit.

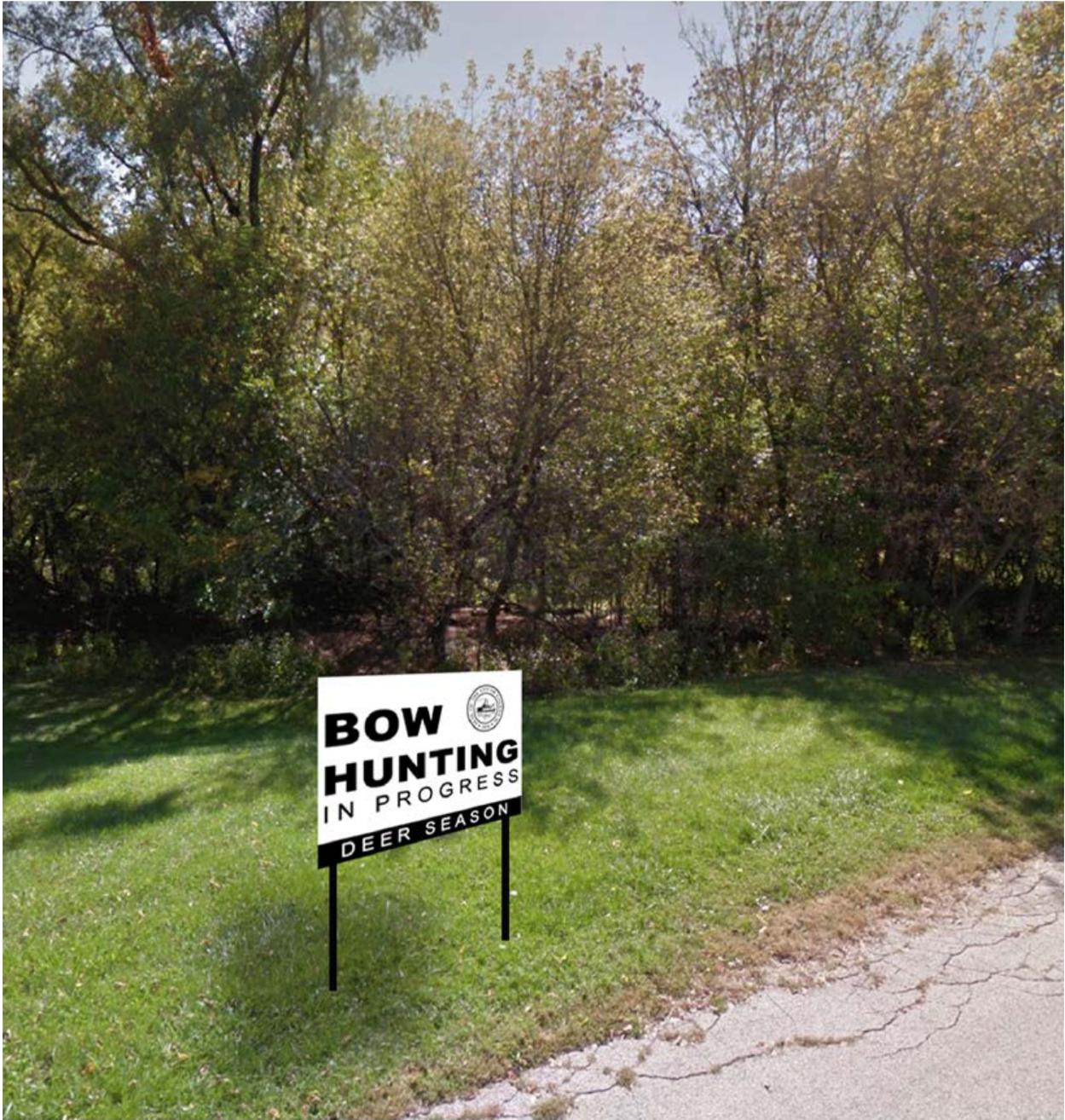
The deer hunt is managed by the Galena Police Department. More information about the City of Galena Archery Deer Hunting Program is available on the City's website at www.cityofgalena.org. If you should have any questions, please call me at 815-777-2131.

Thank you.

Sincerely,

Lori Huntington
Chief of Police

Example of Hunting in Process Sign



Each permitted hunter will be required to post a City-issued sign at the hunting area during hunting to notify others that hunting is taking place in a permitted hunting area.

BOW HUNTING IN PROGRESS

Hunter Name: _____

Address(es) of Properties Being Hunted: _____

Make of Vehicle: _____ Year: _____ License Plate #: _____

Hunting Placard Valid From: _____

To: _____

Signed (Chief of Police): _____

Date: _____

*This placard must be placed on the dash board of the hunter's vehicle during the hunt of the above listed property.

Ordinance # 18-_____

**AN ORDINANCE AMENDING CHAPTER 138 “WEAPONS”
OF THE CODE OF ORDINANCES OF THE CITY OF GALENA**

WHEREAS, the City of Galena is a municipal corporation operating under the laws of the State of Illinois; and

WHEREAS, the City desires to restrict the use of firearms, including guns, pistols, bow and arrows, crossbows, slingshots in the city limits; and

WHEREAS, the City also desires to control the white tail deer population within the city limits by permitting archery hunting in accordance with State of Illinois laws and local rules and regulations;

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Chapter 138.01 of the Galena Code of Ordinances shall be amended as follows:

§ 138.01 UNLAWFUL USE OF WEAPONS.

A person commits the offense of unlawful use of weapons when he knowingly:

(1) Discharges or fires, in any part of the city, any cannon, gun, pistol, bow and arrow, crossbow, slingshot, or other firearm, subject to the exemptions in § 138.02.

SECTION II: Chapter 138.02 of the Galena Code of Ordinances shall be amended as follows:

§ 138.02 EXEMPTIONS.

(A) § 138.01(A), ~~(1)~~(3), (4), (10) and (13) do not apply to or affect any of the following:

(17) The discharge of firearms with blank rounds by the members of any military organization when on parade or in ceremony and in accordance with the command of the commanding officer, the discharge of firearms, including cannons, with blank rounds as part of a historical reenactment or celebration authorized by the City of Galena, or by any city officer or other person in the discharge of any legal duty or necessary and lawful act done in a proper and careful manner.

(18) Archery hunting, including the use of crossbow, as part of a city council approved archery hunting program intended to control the white tail deer population. Archery hunting must be carried out in accordance with the laws and rules of the State of Illinois and the City of Galena.

(G) Each violation of this section is punishable under § 130.99 and under appropriate state law.

SECTION III: All ordinances or parts of ordinances conflicting with the provisions of this ordinance are hereby repealed.

SECTION IV: This ordinance shall be effective on the date of passage.

SECTION V: Passed on this _____ day of _____, A.D., 2018, in open Council.

AYES:

NAYS:

TERRY RENNER, MAYOR

ATTEST:

MARY BETH HYDE, CITY CLERK

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 24, 2018

RE: Grant Park Oval Garden Bids

We are continuing to move forward with the individual projects that are contained in the Grant Park Masterplan. Perhaps the largest project is the improvement of the oval garden located at the Van Buren Street entrance. I am writing to present the bids for the project and the recommendation on behalf of the Grant Park Committee.

The oval garden work includes the construction of low stone seating walls on each end of the oval, the construction of a stone center monument to support a large flower urn, the installation of four stone bases for flower urns, a brick or concrete pathway entering the oval from the sides, large stepping stones, and new landscaping throughout. The project was divided into two bids, one for the general construction, and one for the landscaping.

The bid packets for the project were distributed to nine contractors on May 4. The bid deadline was May 23. A bid from Louie’s Trenching Service was the only bid received for the general construction. Two bids were received for the landscaping, one from Ben Wiene Excavating and one from Perfection Lawn Care. A summary of the base bids is shown in Table 1 and 2 below.

Table 1. Summary of Base Bid for Oval Garden General Construction

Bidder	Base Bid
Louie’s Trenching Service	\$95,670.00

Table 2. Summary of Base Bid for Oval Garden Landscaping

Bidder	Base Bid
Ben Wiene Excavating	\$33,414.00
Perfection Lawn Care	\$40,625.00

After reviewing the bids with committee chairperson, Charles Marsden, we have the following recommendations:

1. Award the general construction bid to Louie’s Trenching Service in an amount of \$31,600, including the following items from the bid form:

Item 3	\$4,800
Item 4	\$8,550
Item 6	\$2,400
Item 7	\$3,350
Item 8	\$2,500
Item A1	\$10,000
TOTAL	\$31,600

2. Reject both bids for the landscaping.

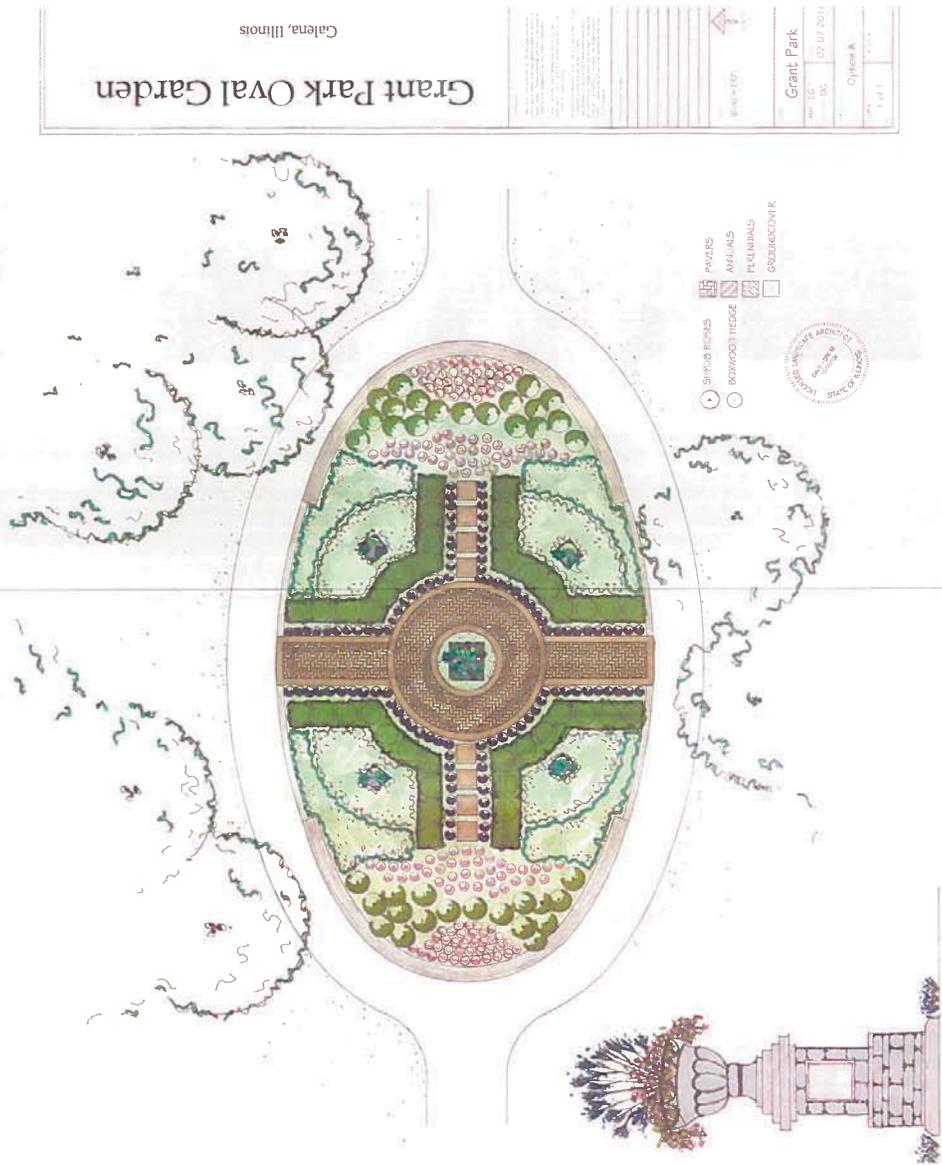
The recommended bid for the general construction contract would eliminate the two low walls (Items 1 and 2) from the project. The cost of the decorative stone walls would have been more than \$56,000. As an alternative, a stone border would be installed along the sidewalk at a cost of \$2,150. This would be an add-on to Item 7 at the unit cost. With this recommendation, another \$10,000 would be saved by substituting stamped concrete for brick pavers (Item A1 in place of Item 5).

The landscaping bids were considerably higher than expected. We believe the busy time of year was the main reason for the high bids. We have since priced the plants directly from a supplier and believe we could save considerably by purchasing direct and planting with volunteers. Planting could be delayed until next spring since the general construction contract would not be complete until late mid-August at the earliest.

The proposed project would be fully funded by the Galena Foundation.

I look forward to answering any questions you may have during the meeting. Thank you for your consideration.

Plan B



CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: May 24, 2018

RE: Grant Park Fountain Maintenance

Last year, we completed a restoration of the fountain in Grant Park and replaced all the landscaping around the fountain. A request for quotes to weed, mulch, prune and maintain the landscaping for the 2018 and 2019 seasons was distributed to six contractors on May 18 with a return deadline of May 23. I am writing to present the quotes and recommend a contractor.

Two quotes were received, one from H & H Services and one from Perfection Lawn Care. The low quote was provided by Perfection Lawn Care in the amount of \$900 for 2018 and \$900 for 2019. The quote includes all proposed maintenance, including weeding and mulching within seven days of the contract award.

Table 1. Grant Park Fountain Landscape Maintenance

Item	H & H Services	Perfection Lawn Care
Weed and mulch with four inches of fine processed organic mulch	\$450	\$0
Weed all flower beds 2018	\$1,000	\$900
Weed all flower bids 2019	\$1,200	\$900
TOTAL	\$2,650	\$1,800

Perfection Lawn Care maintained the Depot landscaping in recent years and performed very well. I recommend contracting with Perfection for the 2018 year for \$900 with the possibility of renewal in 2019.

The James O’Bell Trust Fund managed by the Galena Foundation is expected to have sufficient funds to cover the cost of the maintenance contract as well as the planting of the annual flowers in the fountain urns.

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *A Lewis*

DATE: 23 May 2018

RE: Monroe Street Culvert – Approval of Quotes

Request for quotes (RFQ) to replace a deteriorated culvert on Monroe Street (411 Park Avenue) were sent to four contractors. The RFQ was also posted on the city website. Four contractors submitted quotes detailed as follows:

Contractor	Amount \$
Louie’s Trenching Service	2,350.00
Wienen Excavating and Landscaping	4,210.00
Windy Hill Construction	1,865.00
Mike and Nick Sproule Construction	1,987.00

This project involves removal of a deteriorated steel culvert and replacement with HDPE pipe, inlet structure, outlet headwall, rip-rap, driveway reinstatement and landscaping.

The quote from Windy Hill at \$1,865 represents the best value option. We have \$12,00 budgeted this year for storm sewer improvements.

I recommend the city council approves the quote from Windy Hill at \$1,865 to replace the Monroe Street culvert.

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: May 22, 2018

RE: George Folks Sewer Request

In 1993, a sewer main was extended from Adams Street to Powder House Hill Road to connect with the newly approved Timp Subdivision. George and Jeanie Folks entered into the attached easement agreement with the City to allow the sewer main to pass through their property. Portions of two streets were vacated and part of the vacated property was conveyed to the Folks. As part of the easement agreement, the City agreed to allow the existing building on the Folk's property to "remain on the existing septic fields".

The Folks inquired with the Jo Daviess County Department of Environmental Health about replacing their septic fields to extend the life of the system. In accordance with state code, the Health Department cannot approve the permit because the property is approximately 150 feet from the public sewer. According to the state code, any property within 300 feet of the public sewer must connect unless a physical barrier or local ordinance exists that prevents connection. There does not appear to be such a barrier or ordinance in this case.

The Folks are agreeable to connecting to the City sewer, but seeks financial assistance from the City to reduce their cost. Their contractor has quoted them a price of \$3,500, including a small pump system to make the connection. Because of their willingness to work with the City in the past and allow the sewer main to cross their property, the Folks are requesting the City to pay for half the connection cost or \$1,750. They are also requesting a 50 percent reduction of the monthly flat sewer use fee from \$43.74 to \$21.87 per month.

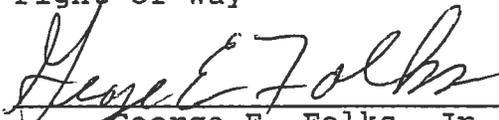
Please let me know if you have any questions. Thank you.

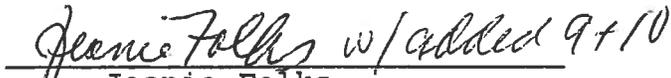
EASEMENT AGREEMENT
GEORGE E. FOLKS

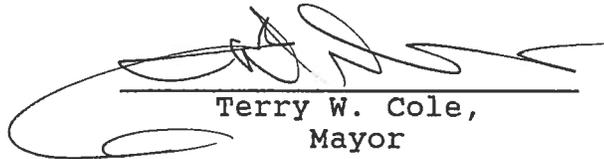
In consideration of the granting of a sewer easement for the Timp Subdivision, the City of Galena hereby agrees to the following:

1. Vacation of a portion of Fourth and Fifth Streets in Blocks 37 and 38 on the eastside of Galena River, City of Galena (Sketch Attached)
2. Vacation of a portion of Powderhill Road from Folks' property line to Fifth Street right-of-way (Sketch Attached)
3. City will furnish plat of street vacations
4. Remove speed bumps and regrade and gravel existing drive with 6" CA-10 limestone
5. City will construct right turn onto new Fifth Street-Powder Hill Road ramp
6. Repair drainage problem at Adams and existing drive
7. City's contractor to remove existing abandoned trailers located along sewer easement
8. City will install survey pins at corners of Fifth Street right-of-way

By


George E. Folks, Jr.


Jeanie Folks


Terry W. Cole,
Mayor

- RGA*
9. REDUCE EASEMENT TO 10'0 WIDTH,
 10. ALLOW EXISTING BUILDINGS TO REMAIN ON EXISTING SEPTIC FIELDS.

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Matt Oldenburg, Deputy City Engineer

DATE: 24 May 2018

RE: Sanitary Sewer Diversion Project – Update

As part of the ongoing Sanitary Sewer Diversion Project at Bartell Blvd., the Council recently approved a request to proceed with the new route for the sanitary sewer and its connection to the existing main. Also, approval was conceptually given to repair the damaged storm sewer that extends under the planned Bartell Blvd. right-of-way, which also will run under the new sanitary sewer.

Final estimates of costs for the new scope of work are expected from the Contractor in the next 24 hours. It is expected that the drop manhole connection will be 16-18 feet deep and the storm sewer repair will need to be executed first, in order that we can excavate for the drop manhole afterward. Therefore, the timing of a decision is critical to proceed with the project.

I will present a summary update at the Council meeting on Tuesday along with the expected total cost for your consideration and will ask for approval up to a certain amount.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ADDOCO INC (971)							
00075840	1	Invoice	SHRUBS/FLOWERS	05/17/2018	288.00		17.52.652.00
Total ADDOCO INC (971):					288.00		
AMER. PUBLIC WORKS ASSOC. (758)							
050718	1	Invoice	DUES	05/07/2018	196.00		01.45.561.00
Total AMER. PUBLIC WORKS ASSOC. (758):					196.00		
AMERICAN WATER ENTERPRISES (1005)							
EMCI-00029	1	Invoice	SEWER CONTRACT	05/10/2018	26,621.28		52.43.515.01
EMCI-00029	2	Invoice	WATER CONTRACT	05/10/2018	26,621.28		51.42.515.00
Total AMERICAN WATER ENTERPRISES (1005):					53,242.56		
AT & T LONG DISTANCE (119065)							
051518	1	Invoice	PUBLIC WORKS/LONG DI	05/15/2018	.10		01.41.552.00
051518	2	Invoice	FIRE DEPARTMENT/LON	05/15/2018	.05		22.22.552.00
051518	3	Invoice	POLICE/LONG DISTANCE	05/15/2018	11.60		01.21.552.00
051518	4	Invoice	ADMINISTRATION/LONG	05/15/2018	77.63		01.13.552.00
Total AT & T LONG DISTANCE (119065):					89.38		
BUSINESS TELEPHONE SUPPLY (453)							
997147	1	Invoice	DEPOT RENOVATION	05/15/2018	3,757.50		01.13.511.03
Total BUSINESS TELEPHONE SUPPLY (453):					3,757.50		
CALLAHAN EQUIPMENT SERVICES, INC. (118944)							
5217	1	Invoice	LIFT INSPECTION	05/18/2018	370.75		58.54.532.01
Total CALLAHAN EQUIPMENT SERVICES, INC. (118944):					370.75		
CARD SERVICE CENTER (119840)							
051518	1	Invoice	RENTLY	05/15/2018	30.00		01.13.511.03
051518	2	Invoice	CREATIVE CLOUD	05/15/2018	21.24		01.16.553.00
051518	3	Invoice	RENTLY	05/15/2018	30.00		58.54.532.00
051518	4	Invoice	LIPTAK	05/15/2018	279.00		01.13.512.04
051518	5	Invoice	CONFERENCE	05/15/2018	280.00		01.11.563.00
051518	6	Invoice	SYMPATHY FLOWERS	05/15/2018	48.29		01.11.929.01
051518	7	Invoice	LOCKS	05/15/2018	774.87		01.13.511.03
051518	8	Invoice	OFFICE SUPPLIES	05/15/2018	79.65		01.13.651.02
051518	9	Invoice	UNIFORMS/ERIC/KIM	05/15/2018	169.98		01.21.471.15
051518	10	Invoice	TRAVEL/CONFERENCE	05/15/2018	114.16		01.21.562.00
051518	11	Invoice	LOCATING TOOL	05/15/2018	540.00		01.45.532.00
051518	12	Invoice	STANDING DESK	05/15/2018	172.12		01.46.830.01
051518	13	Invoice	BEAUTIFICATION/TRASH	05/15/2018	614.69		17.52.652.00
051518	14	Invoice	BATTERIES	05/15/2018	25.98		58.54.654.01
051518	15	Invoice	SAMPLE SUITS	05/15/2018	51.93		59.55.691.04
051518	16	Invoice	POOL OPERATORS COU	05/15/2018	440.00		59.55.691.06
051518	17	Invoice	CONCRETE TESTING	05/15/2018	215.87		15.41.850.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total CARD SERVICE CENTER (119840):					3,887.78		
CHRISTOPHER FYE & ASSOC., PC (119093)							
10918.02	1	Invoice	DESIGN/BOILER	05/07/2018	1,332.50		01.45.532.00
Total CHRISTOPHER FYE & ASSOC., PC (119093):					1,332.50		
CIVIL MATERIALS (120397)							
111057	3	Adjustmen	CRUSHED ROCK	04/19/2018	137.70-		15.41.614.02
111058	3	Adjustmen	COLD PATCH	04/19/2018	686.43-		15.41.614.00
Total CIVIL MATERIALS (120397):					824.13-		
CLICK ROI (119793)							
4563	1	Invoice	TURNER HALL WEBSITE	05/22/2018	260.90		58.54.553.00
Total CLICK ROI (119793):					260.90		
COMELEC SERVICES INC. (244)							
0462627	1	Invoice	NEW PORTABLE RADIOS	05/08/2018	4,680.00		01.21.830.04
0462627	2	Invoice	NEW PORTABLE RADIOS	05/08/2018	3,000.00		01.21.918.00
Total COMELEC SERVICES INC. (244):					7,680.00		
CORE & MAIN LP (120473)							
1861074	1	Invoice	METERS	05/15/2018	1,149.00		51.42.831.00
Total CORE & MAIN LP (120473):					1,149.00		
CURTIS BLUE LINE (120523)							
11922	1	Invoice	UNIFORMS/DEVIN/NATE/	05/04/2018	78.40		01.21.471.15
176203	1	Invoice	UNIFORMS/NATHAN	04/16/2018	257.81		01.21.471.15
182839	1	Invoice	UNIFORMS/ERIC	05/09/2018	357.17		01.21.471.15
Total CURTIS BLUE LINE (120523):					693.38		
DECKER SUPPLY CO., INC. (867)							
900890	1	Invoice	STREET SIGNS	05/18/2018	294.89		01.41.652.04
Total DECKER SUPPLY CO., INC. (867):					294.89		
DIXON, R.K. (1)							
1933962	1	Invoice	METER CLICKS	05/14/2018	288.99		01.13.579.00
Total DIXON, R.K. (1):					288.99		
ELITE PLUMBING (120136)							
5788	1	Invoice	PARK RESTROOMS	05/07/2018	108.00		17.52.652.00
5802	1	Invoice	PRESTROOM STARTUP	05/11/2018	484.25		17.52.652.00
Total ELITE PLUMBING (120136):					592.25		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
FELD FIRE (119879)							
0328415	1	Invoice	BREATING AIR COMP. M	05/01/2018	500.00		22.22.929.00
Total FELD FIRE (119879):					500.00		
FISCHER EXCAVATING, INC. (25638)							
051818	1	Invoice	CONSTRUCTION	05/18/2018	146,744.36		15.41.850.00
Total FISCHER EXCAVATING, INC. (25638):					146,744.36		
FLEEGE ELECTRIC (1045)							
7029	1	Invoice	FLOOD	05/11/2018	150.00		20.25.515.00
7029	2	Invoice	LIGHT MAINTENANCE	05/11/2018	575.00		01.41.514.11
7029	3	Invoice	BRIDGE LIGHTS	05/11/2018	300.00		15.41.514.07
7037	1	Invoice	BRIDGE LIGHTS	05/21/2018	100.00		15.41.514.07
7037	2	Invoice	PARK EQUIPMENT	05/21/2018	450.00		17.52.517.02
Total FLEEGE ELECTRIC (1045):					1,575.00		
FRANK, DAVE (153)							
051518	1	Invoice	RETIREMENT HEALTH B	05/15/2018	349.44		78.32.464.02
Total FRANK, DAVE (153):					349.44		
FRENTRESS LAKE MARINA (120525)							
926061	1	Invoice	BOAT DOCK REPAIR PA	05/21/2018	568.43		17.52.820.06
Total FRENTRESS LAKE MARINA (120525):					568.43		
GALENA CHRYSLER (82)							
051018	1	Invoice	2018 DODGE RAM PICKU	05/10/2018	17,199.00		01.21.918.01
Total GALENA CHRYSLER (82):					17,199.00		
GALENA GAZETTE (34)							
00061062	1	Invoice	OVAL GARDEN BID AD	05/03/2018	63.65		17.52.870.04
Total GALENA GAZETTE (34):					63.65		
GALENA PUBLIC LIBRARY (93)							
051518	1	Invoice	PERS.PROP.REPLACE.T	05/15/2018	2,725.91		16.14.913.00
Total GALENA PUBLIC LIBRARY (93):					2,725.91		
GLOBAL REACH INTERNET PROD. (119792)							
92620	1	Invoice	EXCHANGE	05/06/2018	204.00		51.42.929.00
Total GLOBAL REACH INTERNET PROD. (119792):					204.00		
GUARDIAN (120502)							
051518	1	Invoice	DENTAL/VISION INSURA	05/15/2018	1,767.19		01.13.451.01
Total GUARDIAN (120502):					1,767.19		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
HALSTEAD, MARY L. (119966)							
052818	1	Invoice	CITY HALL JANITOR	05/28/2018	290.00		01.13.511.07
052818	2	Invoice	PUBLIC RESTROOMS AT	05/28/2018	270.00		01.13.511.08
052818	3	Invoice	PARKS RESTROOMS	05/28/2018	765.00		17.52.422.00
052818	4	Invoice	MARKET HOUSE RESTR	05/28/2018	258.50		01.13.511.06
Total HALSTEAD, MARY L. (119966):					1,583.50		
HEALTHCARE SERVICE CORPORATION (118931)							
051518	1	Invoice	HSA/FAMILY/EMPLOYEE	05/15/2018	4,361.00		01.218.0
051518	2	Invoice	PPO/BLUE CROSS BLUE	05/15/2018	396.00		01.218.0
051518	3	Invoice	HEALTH INSURANCE	05/15/2018	31,372.67		01.13.451.00
051518	4	Invoice	WESTEMEIER/INSURAN	05/15/2018	1,141.60		78.32.464.02
Total HEALTHCARE SERVICE CORPORATION (118931):					37,271.27		
HOLLAND HEATING, AIR COND (99)							
44472	1	Invoice	HVAC PAYMENT	05/14/2018	1,000.00		01.13.511.03
Total HOLLAND HEATING, AIR COND (99):					1,000.00		
IAFC MEMBERSHIP (119095)							
052318	1	Invoice	DUES	05/23/2018	234.00		22.22.561.00
Total IAFC MEMBERSHIP (119095):					234.00		
IL MUNICIPAL TREASURERS ASSOCIATION (120524)							
051718	1	Invoice	MEMERSHIP DUES	05/17/2018	60.00		01.13.561.00
Total IL MUNICIPAL TREASURERS ASSOCIATION (120524):					60.00		
ILLINOIS ATTORNEY GENERAL (118940)							
052218	1	Invoice	SEX OFFENDER REGIST	05/22/2018	30.00		01.21.549.00
Total ILLINOIS ATTORNEY GENERAL (118940):					30.00		
ILLINOIS DEPARTMENT OF CMS (CRF) (118967)							
T1832664	1	Invoice	MONTHLY CHARGE	05/14/2018	221.35		01.21.542.00
Total ILLINOIS DEPARTMENT OF CMS (CRF) (118967):					221.35		
ILLINOIS STATE POLICE (1152)							
051518	1	Invoice	BACKGROUND CHECK	05/15/2018	81.00		01.21.549.00
052218	1	Invoice	SEX OFFENDER REGIST	05/22/2018	30.00		01.21.549.00
Total ILLINOIS STATE POLICE (1152):					111.00		
JO CARROLL ENERGY, INC. (397)							
051518	1	Invoice	CITY HALL/ELECTRIC	05/15/2018	214.35		01.13.571.01
051518	2	Invoice	PUBLIC WORKS/ELECTRI	05/15/2018	377.43		01.41.571.01
051518	3	Invoice	PARKS/ELECTRIC	05/15/2018	133.76		17.52.571.01
051518	4	Invoice	FIRE/ELECTRIC	05/15/2018	67.52		22.22.576.01
051518	5	Invoice	POOL/ELECTRIC	05/15/2018	316.51		59.55.571.01
051518	6	Invoice	STREET LIGHTS/ELECTR	05/15/2018	.60		15.41.572.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total JO CARROLL ENERGY, INC. (397):					1,110.17		
JO DAVIESS CTY GIS DEPT (330)							
050818	1	Invoice	NEW MAPS	05/08/2018	272.16		01.21.554.00
050818	2	Invoice	ZONING MAPS	05/08/2018	150.00		01.16.549.01
050818	3	Invoice	ZONING MAPS	05/08/2018	106.44		01.16.554.00
Total JO DAVIESS CTY GIS DEPT (330):					528.60		
JO DAVIESS CTY HEALTH DEPT (121)							
041018	1	Invoice	2018 INSPECTIONS	04/10/2018	850.00		01.16.546.00
Total JO DAVIESS CTY HEALTH DEPT (121):					850.00		
JOHN DEERE FINANCIAL (119690)							
051518	1	Invoice	UNIFORMS	05/15/2018	285.98		01.41.579.02
051518	2	Invoice	EQUIPMENT MAINTENAN	05/15/2018	1,075.29		17.52.514.00
Total JOHN DEERE FINANCIAL (119690):					1,361.27		
LAWSON PRODUCTS, INC. (627)							
9305803595	1	Invoice	TOOL DRILL BITS	05/08/2018	392.14		01.41.653.00
Total LAWSON PRODUCTS, INC. (627):					392.14		
LOCKSMITH EXPRESS (105)							
120355	1	Invoice	POOL KEYS	05/15/2018	11.75		59.55.654.00
Total LOCKSMITH EXPRESS (105):					11.75		
LOUIE'S TRENCHING SERVICE (127)							
4098	1	Invoice	PUMP REPAIRS	05/14/2018	140.00		20.25.576.01
Total LOUIE'S TRENCHING SERVICE (127):					140.00		
MENARDS (280)							
66020	1	Invoice	STARTUP	05/21/2018	116.95		59.55.511.02
Total MENARDS (280):					116.95		
MIDWEST BUSINESS PRODUCTS (38)							
386163	1	Invoice	COPIES	05/07/2018	102.51		22.22.512.00
387240	1	Invoice	UTILITY BILLING PRINTE	05/14/2018	675.00		51.42.929.00
387240	2	Invoice	UTILITY BILLING PRINTE	05/14/2018	600.00		52.43.929.00
387241	1	Invoice	PRINTER MAINTENANCE	05/14/2018	61.20		52.43.929.00
Total MIDWEST BUSINESS PRODUCTS (38):					1,438.71		
MNS CONSTRUCTION, INC. (118877)							
052318	1	Invoice	SSD CHEDLAIN & HIGHW	05/23/2018	28,339.65		52.43.850.11
Total MNS CONSTRUCTION, INC. (118877):					28,339.65		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
MONTGOMERY, RUSTY (118987)							
051518	1	Invoice	UNIFORMS	05/15/2018	99.99		01.41.579.02
051518	2	Invoice	UNIFORMS	05/15/2018	51.14		01.41.579.02
Total MONTGOMERY, RUSTY (118987):					151.13		
MOTOROLA SOLUTIONS - STARCOM (119812)							
3562242201	1	Invoice	MONTHLY RATE FOR ST	05/01/2018	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM (119812):					10.00		
MURRAY, B. L. CO. INC. (135)							
97640	1	Invoice	SHOP TOWELS	05/15/2018	116.90		01.41.652.00
Total MURRAY, B. L. CO. INC. (135):					116.90		
NICOR (151)							
051518	1	Invoice	GAS	05/15/2018	31.44		22.22.571.05
Total NICOR (151):					31.44		
PETTY CASH/POLICE DEPT. (163)							
052218	1	Invoice	MEAL/TRAINING	05/22/2018	34.81		01.21.562.00
Total PETTY CASH/POLICE DEPT. (163):					34.81		
PIONEER FORD (120509)							
115192	1	Invoice	SQUAD 1 MAINTENANCE	05/11/2018	319.38		01.21.513.06
Total PIONEER FORD (120509):					319.38		
SCENIC VIEW GREENHOUSE (120374)							
5237-28	1	Invoice	FLOWER BASKETS	05/15/2018	750.00		01.11.929.01
Total SCENIC VIEW GREENHOUSE (120374):					750.00		
SECRETARY OF STATE (515)							
051618	1	Invoice	TAX, TITLE AND LICENSI	05/16/2018	103.00		01.46.655.00
Total SECRETARY OF STATE (515):					103.00		
THOMPSON, EARL (118756)							
052218	1	Invoice	DEPOT ELECTRIC	05/22/2018	567.00		01.13.511.03
052218	2	Invoice	DEPOT ELECTRIC	05/22/2018	911.50		01.13.511.03
Total THOMPSON, EARL (118756):					1,478.50		
TREASURER, STATE OF ILLINOIS (119672)							
052218	1	Invoice	SEX OFFENDER REGIST	05/22/2018	5.00		01.21.549.00
Total TREASURER, STATE OF ILLINOIS (119672):					5.00		
TRI-STATE PORTA POTTY, INC. (908)							
3735	1	Invoice	PARKS/PORTA POTTY	05/16/2018	505.00		17.52.579.01

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
3735	2	Invoice	DEPOT/PORTA POTTY D	05/16/2018	100.00		01.13.511.03
3811	1	Invoice	TRAINING CENTER POR	05/17/2018	95.00		22.22.652.00
Total TRI-STATE PORTA POTTY, INC. (908):					700.00		
UNIFORM DEN EAST, INC. (119474)							
55173	1	Invoice	BODY ARMOR/KEITH	03/21/2018	407.50		01.21.830.04
55342	1	Invoice	BODY ARMOR/CHUCK/N	03/21/2018	805.00		01.21.830.04
55642	1	Invoice	BODY ARMOR/ERIC	03/21/2018	407.50		01.21.830.04
Total UNIFORM DEN EAST, INC. (119474):					1,620.00		
WAL-MART COMMUNITY (CC) (1258)							
051718	1	Invoice	OFFICE SUPPLIES	05/17/2018	35.51		01.13.651.02
051718	2	Invoice	JANITOR SUPPLIES	05/17/2018	12.27		01.13.654.00
051718	3	Invoice	LICENSE CERTIFICATES	05/17/2018	10.94		01.16.554.00
051718	4	Invoice	OFFICE SUPPLIES	05/17/2018	94.34		01.21.651.00
051718	5	Invoice	UNIFORMS	05/17/2018	73.68		01.41.579.02
051718	6	Invoice	OFFICE SUPPLIES	05/17/2018	35.68		01.41.651.00
051718	7	Invoice	MISC. SUPPLIES	05/17/2018	13.96		01.41.652.00
051718	8	Invoice	BASKETBALL NETS	05/17/2018	9.88		17.52.652.00
051718	9	Invoice	POOL TV	05/17/2018	368.00		59.55.512.01
051718	10	Invoice	OFFICE SUPPLIES	05/17/2018	59.52		59.55.651.00
051718	11	Invoice	JANITOR SUPPLIES	05/17/2018	38.88		59.55.654.00
Total WAL-MART COMMUNITY (CC) (1258):					752.66		
WATERWAY NORTHERN ILLINOIS (120173)							
1125	1	Invoice	LADDER/HOSE TESTING	05/09/2018	2,511.65		22.22.929.00
Total WATERWAY NORTHERN ILLINOIS (120173):					2,511.65		
WEIDE, DAVE (120526)							
052418	1	Invoice	CREDIT BALANCE REFU	05/24/2018	1.21		98.115.0
Total WEIDE, DAVE (120526):					1.21		
WERNER, CHARLES (734)							
052218	1	Invoice	EAR PIECE FOR NEW RA	05/22/2018	35.95		01.21.471.15
Total WERNER, CHARLES (734):					35.95		
WHITE CONSTRUCTION CO., INC. (119359)							
043018	1	Invoice	DEPOT RENOVATION	04/30/2018	15,768.72		01.13.511.03
052818	1	Invoice	TURNER HALL JANITORI	05/28/2018	350.00		58.54.536.00
Total WHITE CONSTRUCTION CO., INC. (119359):					16,118.72		
WIENEN, MATT (120514)							
043018	1	Invoice	UNIFORMS	04/30/2018	57.50		01.41.579.02
Total WIENEN, MATT (120514):					57.50		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
WILLS FEED & FARM SUPPLY (209)							
09600	1	Invoice	RESEEDING	05/14/2018	13.00		20.25.515.00
Total WILLS FEED & FARM SUPPLY (209):					13.00		
YETT, ANTHONY (119270)							
052218	1	Invoice	EAR PIECE FOR NEW RA	05/22/2018	71.90		01.21.471.15
Total YETT, ANTHONY (119270):					71.90		
Grand Totals:					344,679.84		

Report GL Period Summary

Vendor number hash: 4951858
 Vendor number hash - split: 8321172
 Total number of invoices: 76
 Total number of transactions: 128

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	344,679.84	342,912.65
Grand Totals:	344,679.84	342,912.65