



City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, NOVEMBER 26, 2018

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
18C-0443.	Call to Order by Presiding Officer
18C-0444.	Roll Call
18C-0445.	Establishment of Quorum
18C-0446.	Pledge of Allegiance
18C-0447.	Reports of Standing Committees
18C-0448.	Citizens Comments <ul style="list-style-type: none"> • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker

LIQUOR COMMISSION

None.

PUBLIC HEARINGS

None.

CONSENT AGENDA CA18-22

ITEM	DESCRIPTION	PAGE
18C-0449.	Approval of the Minutes of the Regular City Council Meeting of November 13, 2018	3-7
18C-0450.	Appointment of Matt Calvert to the Zoning Board of Appeals for a Term Extending to August 31, 2020	8

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
18C-0434.	Second Reading and Possible Approval of an Ordinance Authorizing the City of Galena to Borrow Funds from the Public Water Supply Loan Program	9-17
18C-0435.	Discussion and Possible Action on a Contract for Replacing the Furnace and Air Conditioner at the Market House Restroom Building	10

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
18C-0451.	Presentation of the Fiscal Year 2017-18 Annual Financial Report by O'Connor Brooks & Co.	--
18C-0452.	First Reading of the 2018 Tax Levy Ordinance for Taxes to be Collected in 2019	19-26
18C-0453.	Warrants	27-34
18C-0454.	Alderspersons' Comments	
18C-0455.	City Administrator's Report	
18C-0456.	Mayor's Report	
18C-0457.	Motion for Executive Session Including: <ul style="list-style-type: none"> • Section 2 (c) (1) – Employee hiring, firing, compensation, discipline and performance. • Section 2 (c) (21) Review of Executive Session Minutes 	
18C-0458.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Comm.	Thurs. Dec. 6	6:30 P.M.	City Hall, 101 Green Street
City Council	Mon. Dec. 10	6:30 P.M.	City Hall, 101 Green Street
Zoning Board of Appeals	Wed. Dec. 12	6:30 P.M.	City Hall, 101 Green Street

Please view the full City of Galena Calendar at www.cityofgalena.org

Posted: Thursday, November 21, 2018 at 4:00 p.m. Posted By:

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 13 NOVEMBER 2018**18C-0421 – CALL TO ORDER**

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 13 November 2018.

18C-0422 – ROLL CALL

Upon roll call, the following members were present: Allendorf, Bernstein, Fach, Hahn, Kieffer, Westemeier, Renner

18C-0423 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

18C-0424 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

18C-0425 - REPORTS OF STANDING COMMITTEE

Turner Hall Committee – A meeting was held November 1st. Everything is going smoothly. A copy of the minutes was distributed. Fach reminded Council of the upcoming Galena High School play, “The Nerd”, which will be held Thursday, November 15th through Saturday, November 17th at Turner Hall. He encouraged all to attend.

18C-0426 – CITIZENS COMMENTS

Mayor Renner recognized Owen Wells for his work on the Galena River Trail. Owen installed 15 signs, 5 posts, assembled and installed 5 benches, built bat houses and bird houses along the trail. Owen completed this project to earn the rank of Eagle Scout.

CONSENT AGENDA CA18-21**18C-0401 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 22, 2018****18C-0428 – SECOND READING AND APPROVAL OF AN ORDINANCE AMENDING CHAPTER 151.24 OF THE GALENA CODE OF ORDINANCES REGARDING THE DEMOLITION OF NON-HISTORICAL STRUCTURES IN THE NATIONAL REGISTER HISTORIC DISTRICT****18C-0429 – SECOND READING AND APPROVAL OF AN ORDINANCE AMENDING CHAPTER 79 OF THE CODE OF ORDINANCES TO REMOVE THE PARKING SPACE FOR PERSONS WITH DISABILITIES ON BENCH STREET IN FRONT OF THE COURTHOUSE****18C-0430 – ACCEPTANCE OF THE SEPTEMBER 2018 FINANCIAL REPORT****18C-0431 – APPROVAL OF A CONTRACT WITH KEITH AHLVIN FOR REPRODUCTION LIGHT FIXTURES FOR TURNER HALL**

Motion: Hahn moved, seconded by Kieffer, to approve the Consent Agenda, CA18-21.

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Westemeier, Allendorf, Renner

NAYS: None

The motion carried.

UNFINISHED BUSINESS

18C-0324 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY THE GALENA POLICE DEPARTMENT TO INITIATE A K-9 PROGRAM

Chief Huntington presented the following budget for the program:

New Ford Explorer quad car with all equipment	\$55,597.73
Dog/training/lodging/certification bullet proof vest	\$15,725.00
Kennel/equipment for dog	\$1,081.92
Yearly budget for K-9 program	\$3,000.00
Grand Total	\$75,404.65

Huntington stated she is happy to report that they have been able to raise the funds needed for the K-9 Program. Bev Coffey has generously agreed to donate all of the funds needed to start the program. Huntington believes the community will benefit from this program in a lot of ways and urged the Council to approve it.

Motion: Allendorf moved, seconded by Bernstein, to approve the request by the Galena Police Department to initiate the K-9 Program.

Discussion: None.

Roll Call: AYES: Fach, Hahn, Kieffer, Westemeier, Allendorf, Bernstein, Renner
NAYS: None

The motion carried.

18C-0410 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY THE GALENA-JO DAVIESS HISTORICAL SOCIETY AND MUSEUM FOR A LETTER OF SUPPORT FOR THE NEW MUSEUM PROJECT

Motion: Bernstein moved, seconded by Hahn, to approve the request by the Galena-Jo Daviess Historical Society and Museum for a letter of support for the new museum project.

Discussion: None.

Roll Call: AYES: Hahn, Kieffer, Westemeier, Allendorf, Bernstein, Fach, Renner
NAYS: None

The motion carried.

NEW BUSINESS

18C-0432 – PRESENTATION OF THE FISCAL YEAR 2017-18 ANNUAL FINANCIAL REPORT BY O’CONNOR BROOKS & CO.

This item was withdrawn and will be added to the next agenda.

18C-0433 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR PREPARATION OF THE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR 2019-2021

The following proposal was received from O’Connor Brooks:

Item	Actual Fees			Proposed Fees		
	FY 16	FY 17	FY 18	FY 19	FY 20	FY 21
City of Galena Audit	\$22,000	\$22,300	\$22,700	\$22,700	\$22,900	\$23,200
Single Audit			\$5,000	\$5,000	\$5,000	\$5,000

Motion: Allendorf moved, seconded by Hahn, to approve a contract for preparation of the Annual Financial Report for Fiscal Years 2019-2021 with O'Connor Brooks.

Discussion: None.

Roll Call: AYES: Kieffer, Westemeier, Allendorf, Bernstein, Fach, Hahn, Renner
NAYS: None

The motion carried.

18C-0434 – FIRST READING OF AN ORDINANCE AUTHORIZING THE CITY OF GALENA TO BORROW FUNDS FROM THE PUBLIC WATER SUPPLY LOAN PROGRAM

Motion: Hahn moved, seconded by Kieffer, to approve the first reading of an Ordinance authorizing the City of Galena to borrow funds from the Public Water Supply Loan Program.

Discussion: This would be a low interest loan with the possibility of getting 75 percent of it forgiven if all comes together. The loan would be for water system improvements on the East side of the river.

Moran advised if approved, the first reading of the loan ordinance would be presented at the November 26th meeting. Bidding would be done this winter with the contract ready to for early spring. At that point, the City would enter into a loan agreement with the Illinois EPA. If at that time, the City doesn't like the plan, the agreement could be terminated.

Moran advised assuming the scenario presented with a \$1.4 million dollar project cost with a 1.38% interest rate over 20 years with 75% forgiven, residents would have a rate increase of \$.84 cents per month. The loan does not have a prepayment penalty. He is looking at using it more like a grant and paying it back within the first year or two. The \$.84 cents could be added to the base fee.

Bernstein recommended putting a public notice in the paper including an explanation that the City will likely have 75 percent of the loan forgiven. She feels it is important to advise the public that the City doesn't anticipate that all of the money would be paid by the City.

Hahn noted the water mains being replaced are in extremely poor condition. If it isn't done now, it could cost a whole lot more to do in the future.

Roll Call: AYES: Westemeier, Allendorf, Bernstein, Fach, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

18C-0435 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR REPLACING THE FURNACE AND AIR CONDITIONER AT THE MARKET HOUSE RESTROOM BUILDING

Motion: Hahn moved, seconded by Kieffer, to table item 18C-0435 to the next meeting.

18C-0436 – FIRST READING OF AN ORDINANCE AUTHORIZING THE EXECUTION OF THE ILLINOIS MUNICIPAL LEAGUE RISK MANAGEMENT ASSOCIATION MINIMUM/MAXIMUM CONTRIBUTION AGREEMENT

Motion: Hahn moved, seconded by Allendorf, to approve the first reading and waive the second reading of an Ordinance authorizing the execution of the Illinois Municipal League Risk Management Association Minimum/Maximum Contribution Agreement.

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Westemeier, Allendorf, Renner
NAYS: None

The motion carried.

18C-0437 – DISCUSSION AND POSSIBLE ACTION ON ESTABLISHING THE AMOUNT OF THE 2018 TAX LEVY FOR TAXES TO BE COLLECTED IN 2019

Motion: Hahn moved, seconded by Kieffer, to approve the amount of the property taxes the City of Galena expects to levy in 2018, to be collected in 2019, as \$1,439,693.

Discussion: Hahn feels, overall, it is a very minor increase. He noted if the City were to turn it down, it is not only that much for this year but every year here on after.

Roll Call: AYES: Hahn, Kieffer, Bernstein, Fach, Renner
NAYS: Westemeier, Allendorf

The motion carried.

18C-0438 – WARRANTS

Motion: Kieffer moved, seconded by Allendorf, to approve the Warrants as presented, 18C-0438.

Discussion: None.

Roll Call: AYES: Kieffer, Westemeier, Allendorf, Bernstein, Fach, Renner
NAYS: None
ABSTAIN: Hahn

The motion carried.

18C-0439 – ALDERPERSONS’ COMMENTS

Thank you – Council thanked Bev Coffey for her generous donation to the Police Department for the K-9 Program adding it is wonderful when citizens step up to help out with needs in the community.

Hill Street Steps – Bernstein advised she has received a complaint on the Hill Street Steps. They are covered with wet leaves. She asked that Public Works clean them off at some point.

Invitation – Bernstein shared an invitation with Council members for an event taking place on November 29th at the Galena Brewing Company. Lodging establishments and businesses will be recognized for their green designation. Light refreshments will be served.

K-9 Program – Westemeier believes within the first year the dog will make a difference and Officer Halstead will do a great job. Allendorf agreed.

Gear Street – Westemeier stated he is glad to see Gear Street getting finalized. He wishes all of it could have been completed this year. He noted he is not a fan of the 2 foot grassy area

between the street and the sidewalk. He feels this space should have been used to make the street wider.

Highway 20 Bridge – Allendorf questioned if the City could contact IDOT with regard to the poor condition of the Highway 20 bridge. He feels it will only get worse as we put salt down this winter.

18C-0440 – CITY ADMINISTRATOR’S REPORT

Thank you – Moran thanked Chief Huntington for all the work she did behind the scenes for the Halloween Parade. She was responsible for all of the parade safety planning. It is a huge event and a lot of work goes on behind the scenes.

Thank you – Moran thanked Owen Wells for his work on the Galena River Trail.

Gear Street – Moran advised the 2 foot grassy area is complements of the Federal Government. They require a separation between the street and sidewalk.

18C-0441 – MAYOR’S REPORT

Thank you – Mayor Renner thanked Bev Coffey for her generous donation.

Thank you – Mayor Renner thanked Owen Wells for his help on the Galena River Trail.

Congratulations – Mayor Renner congratulated the Galena Girls Volleyball Team on their successful season. They certainly made Galena proud.

Halloween Parade – The parade had an astronomical amount of people. Mayor Renner thanked the Galena Police Department and all involved for keeping the people safe.

County Committee – Mayor Renner advised the County has asked if anyone from the Council would like to sit on an Adhoc Committee for Economic Development for the County.

EMS Committee – The EMS Committee is also looked for an elected official to sit on their committee.

Mayor Renner asked anyone interested in sitting on either committee to please let himself or Mark Moran know.

18C-0442 - ADJOURNMENT

Motion: Hahn moved, seconded by Kieffer, to adjourn.


Discussion: None.

Roll Call: AYES: Westemeier, Allendorf, Bernstein, Fach, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

The meeting adjourned at 7:00 p.m.

Respectfully submitted,



Mary Beth Hyde
City Clerk


CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 20, 2018

RE: Matt Calvert Appointment

Zoning Board of Appeals member, Jim Holman, has resigned. Mayor Renner seeks council support for the appointment of Matt Calvert, 921 Ridge Street, to fill the seat created by the resignation. Calvert would serve the remainder of Holman's term through August 31, 2020.

Please let me know if you have any questions. Thank you.

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: November 21, 2018

RE: Water System Improvements

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "FROM:" line.

At the November 12 meeting, you approved the first reading of an ordinance authorizing the City to borrow funds from the Public Water Supply Loan Program administered by the Illinois Environmental Protection Agency (EPA). The funding would facilitate the several projects to improve system supply, reliability, pressure, firefighting capability, and water quality on the east side of the community. At the upcoming council meeting, Sharon Pepin of Community Funding and Planning Services will be present to explain the loan process and answer questions.

During the November 12 meeting, we discussed the possibility of increasing water rates to support the loan debt and water system operations. The EPA requires that we demonstrate revenues are sufficient to cover the loan costs and the operating expenses of the water utility. To evaluate the Water Fund revenue needs, the EPA provides a budget template that incorporates actual figures from the past three years and estimated figures for the next five years. I am attaching the completed budget, including all assumptions, for your information.

To assess revenue needs, we calculated the annual debt for the \$1,424,778 of proposed water system improvements. With an interest rate of 1.38%, a 20-year term, and 75% of the principal forgiven, the loan amount would be \$356,195. This equates to an annual revenue need of \$20,395 to cover principal and interest payments. Based on the number of water system users, a monthly base fee increase of \$0.84 per user would be required to support the debt.

We also reviewed the revenue needs for all Water Fund operations and expenses outside of the proposed debt for the east side project. We calculated a revenue need of more than \$43,000 beginning in fiscal year 2021 to support operations. The revenue need would grow each year thereafter with expenses projected to outpace revenue. To cover the revenue needs for the study period, a \$0.60 increase of the volumetric rate (per 1,000 gallons) could be implemented over a two-year period. The first increase of \$0.45 per 1,000 gallons would be effective May 1, 2020. The second increase of \$0.15 per 1,000 gallons would be effective May 1, 2021. The contemplated rate increases are shown in Table 1 on the following page.

Table 1. Water Fund Rate Increases: 2020 and 2021

Revenue Use	Rate Increase	Rate Type	Effective Date
East side project debt	\$0.84	Base	May 1, 2020
Operating expenses	\$0.45	Per 1,000 gallons	May 1, 2020
Operating expenses	\$0.15	Per 1,000 gallons	May 1, 2021

Based on the average monthly water use of 4,100 gallons per customer, we calculated the effect of the contemplated rate increases on the average bill of our customers. As shown in Table 2, the average customer water bill would increase from \$23.68 today to \$27.04 in 2021 after the full rate increase is effective.

Table 2. Effect of Water Rate Increases for Customer

Effective Date	Rate Increase	Average Monthly Customer Bill	Percent Increase
Current		\$23.68	
May 1, 2020	\$0.84 base, \$0.45 per 1,000 gallons	\$26.40	11.4%
May 1, 2021	\$0.15 per 1,000 gallons	\$27.04	2.4%

While it is not pleasant to consider increasing rates for our residents and businesses, I believe the city council and staff have worked hard to manage the water system efficiently and to avoid rate increases. The last increase of water rates was in 2004.

As we discussed at the November 12 meeting, we will not know if we are approved for 75% loan forgiveness until after the project is bid. The sooner we obtain the bid results, the better chance we have for securing the optimal loan forgiveness. The following table shows the tentative schedule for the project.

Table 3. East Side Water System Improvement Project: Tentative Schedule

	Project Element	Completion
1	Adopt authorizing loan ordinance	November 2018
2	Finalize plans and specifications	December 2018
3	Advertise project for bidding	January 2019
4	Award construction contract	February 2019
5	Construction	December 2020

Please let me know if you have any questions.

WATER FUND - Water Main Improvements Project

	Actual - Previous 3 Years			Estimated - Next 5 Years, Starting with Current Fiscal Year				
	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Last year rate increase/Proposed Rate Increase	0.0%	0.0%	0.0%	0.0%	0.0%	11.5%	2.4%	0.0%
Operating Revenues								
Charge for Services	\$ 591,295	\$ 592,260	\$ 582,174	\$ 588,576	\$ 591,519	\$ 594,477	\$ 597,449	\$ 600,436
Park Avenue Water Main - Base fee increase for debt						\$ 20,352	\$ 20,352	\$ 20,352
Per 1,000 gallon increase for all other expenses						\$ 45,750	\$ 61,000	\$ 61,610
Penalties	11,816	16,773	12,887	13,825	13,825	13,825	13,825	13,825
Rent	73,346	80,366	80,626	78,400	79,968	81,567	83,199	84,863
Other Miscellaneous	31,656	12,752	17,710	21,000	21,420	21,848	22,285	22,731
Other - IEPA Park Avenue Water Main	-	-	-	-	1,424,778	-	-	-
Total Operating Revenues	708,113	702,151	693,397	701,802	2,131,511	777,819	798,110	803,817
Operating Expenses								
Personnel	69,036	80,405	89,646	129,918	100,000	102,000	104,040	106,121
Pension Expense	4,625	14,669	-	-	-	-	-	-
Maintenance Services	388,144	464,786	340,968	335,930	342,649	349,502	356,492	363,621
Professional Services	30,680	11,090	12,174	2,000	2,040	2,081	2,122	2,165
Communications	2,575	2,075	1,500	-	-	-	-	-
Services and Charges	7,200	11,093	13,219	9,900	10,098	10,300	10,506	10,716
General Supplies	1,991	-	-	300	306	312	318	325
Other Expenditures	11,112	33,857	33,194	43,000	43,860	44,737	45,632	46,545
Bad Debt	5,429	32,307	3,412	4,421	4,509	4,599	4,691	4,785
Park Ave Water Main Project				15,000				
Park Ave Water Main - Construction					1,187,478			
Park Ave Water Main - Design Engineer				75,000				
Park Ave Water Main - Construction Engineer					127,300			
Park Ave Water Main - Loan Administration					35,000			
Park Ave Water Main - P&I Loan Repayment						20,395	20,395	20,395
Total Operating Expenses	520,792	650,282	494,113	615,469	1,853,240	533,926	544,196	554,672
TOTAL OPERATING INCOME	187,321	51,869	199,284	# 86,333	278,271	243,894	253,914	249,145
Non Operating Revenues (Expenses)								
Interest Earnings	4,440	4,901	4,095	4,500	4,479	4,389	4,301	4,215
Interest Expense - Water Tower	(37,992)	(34,870)	(31,669)	(30,040)	(26,717)	(23,311)	(19,820)	(16,241)
Property Taxes Revenue	219	19	20	10	10	10	10	10
Pension Earnings	-	-	798	-	-	-	-	-
Other (Debt-Principal Expense for Water Tower)	-	-	-	(132,060)	(135,380)	(138,786)	(142,277)	(145,856)
Total Non-Operating Income (Loss)	(33,333)	(29,950)	(26,756)	(157,590)	(157,608)	(157,698)	(157,786)	(157,872)
Net Change in Position Before Capital Items	153,988	21,919	172,528	(71,257)	120,663	86,196	96,128	91,273
Capital Items								
Income (Loss) Before Transfers	(101,096)	(226,146)	(64,010)	(195,000)	(25,000)	(25,500)	(26,010)	(26,530)
Equipment Replacement	-	-	-	-	(40,000)	(40,800)	(41,616)	(42,448)
Transfers In	-	-	-	-	-	-	-	-
Transfers Out	(12,375)	(18,475)	(24,270)	(16,760)	(17,095)	(17,437)	(17,786)	(18,142)
Total Capital Items	(113,471)	(244,621)	(88,280)	(211,760)	(82,095)	(83,737)	(85,412)	(87,120)
NET CHANGE IN POSITION	\$ 40,517	\$ (222,702)	\$ 84,248	\$ (283,017)	\$ 38,568	\$ 2,459	\$ 10,716	\$ 4,153
YEAR END FUND BALANCE		\$ 935,164	\$ 652,147	\$ 690,715	\$ 693,173	\$ 703,890	\$ 708,042	

Assumptions for Next 5 Year Estimates

FY 19 equal to average of actuals for past three years, then .5% annual increase.
 \$.84 increase to base fee effective May 1, 2020.
 \$.45 per 1,000 gallons used rate increase in FY 21 and \$.15 in FY 22. 1% annual growth thereafter.
 Equal to average of actuals for past three years.
 2% increase in current contracts with cellular companies.
 2% increase annually.
 Proposed loan based on engineer's estimate.

Reallocation of expenses across other funds in 2020. 2% annual increase thereafter.
 2% annual increase of operations and maintenance contract.
 2% annual increase.
 2% annual increase.
 2% annual increase.
 2% annual increase.
 2% annual increase of the average of FY 16 and 18 (FY 17 had an anomaly bad debt case)
 One time expense in FY 18/19.
 Engineer's estimate.
 Engineer's estimate.
 Engineer's estimate.
 Consultant's estimate.
 \$1,424,778 loan with 75% forgiven. Remaining \$356,195 at 1.38% for 20 years.

Includes minimum required information. Applicant may modify and expand this form to reflect the actual detailed revenue, expense, and reserves of the system. The applicant may also submit their own forms. Contact the Infrastructure Finance Assistance Center if you need additional assistance.

ORDINANCE NUMBER _____

**AN ORDINANCE AUTHORIZING THE CITY OF GALENA
TO BORROW FUNDS FROM THE
PUBLIC WATER SUPPLY LOAN PROGRAM**

WHEREAS, the City of Galena, Jo Daviess County, IL operates its public water supply/waterworks system (“the System”) in accordance with the provisions of 65 ILCS 5/11-139-1, et. seq., and the Local Government Debt Reform Act, 30 ILCS 350/1 (collectively, “the Act”), and

WHEREAS, the Mayor and City Council of the City of Galena (“the Corporate Authorities”) have determined that it is advisable, necessary and in the best interests of public health, safety and welfare to improve the System, including the following:

Water system improvements entailing focusing on a 12-block area, replacing the deteriorated and undersized mains with roughly 4,572 l.f. of new 10” water main and 730 l.f. of new 6” water main, including looping of mains to provide improved water quality, pressure and flows, including associated water appurtenances and restoration work,

together with any land or rights in land and all electrical, mechanical or other services necessary, useful or advisable to the construction and installation (“the Project”), all in accordance with the plans and specifications prepared by consultants of the City of Galena, which Project has a useful life of 20 years; and

WHEREAS, the estimated cost to purchase and install the Project, including engineering, legal, financial, administrative and other related expenses is \$1,424,778, and there are insufficient funds on hand and lawfully available to pay these costs; and

WHEREAS, in accordance with the Procedures for Issuing Loans from the Public Water Supply Loan Program Title 35 Ill. Adm. Code Part 662, Section 662.210 Fixed Loan Rate, the City meets the criteria for the Small Community Interest Rate thereby qualifying for a fixed interest loan rate equal to 75% of the Base 20 Year Rate; and

WHEREAS, in accordance with the Procedures for Issuing Loans from the Public Water Supply Loan Program Title 35 Ill. Adm. Code Part 662, the City meets the Disadvantaged Community Principal Forgiveness and is eligible to have up to 75% of the Project costs be forgiven by the State of Illinois pursuant to principal loan forgiveness provisions; and

WHEREAS, the principal and interest payment shall be payable semi-annually, and the loan shall mature in 20 years, which is within the period of useful life of the Project; and

WHEREAS, the costs are expected to be paid for with a loan to the City of Galena from the Public Water Supply Loan Program through the Illinois Environmental Protection Agency, the loan to be repaid from revenues of the System and the loan is authorized to be accepted at this time pursuant to the Act; and

WHEREAS, in accordance with the provisions of the Act, the City of Galena is authorized to borrow funds from the Public Water Supply Loan Program in the aggregate principal amount of \$1,750,000 to provide funds to pay the costs of the Project;

WHEREAS, the loan to the City of Galena shall be made pursuant to a Loan Agreement, including certain terms and conditions, between the City of Galena and the Illinois Environmental Protection Agency;

NOW THEREFORE, be it ordained by the Corporate Authorities of the City of Galena, Jo Daviess County, IL, as follows:

SECTION 1. INCORPORATION OF PREAMBLES

The Corporate Authorities hereby find that the recitals contained in the preambles are true and correct, and incorporate them into this Ordinance by this reference.

SECTION 2. DETERMINATION TO BORROW FUNDS

It is necessary and in the best interests of the City of Galena to construct the Project for the public health, safety and welfare, in accordance with the plans and specifications, as described; that the System continues to be operated in accordance with the provision of the Act; and that for the purpose of constructing the Project, it is hereby authorized that funds be borrowed by the City of Galena in an aggregate principal amount (which can include construction period interest financed over the term of the loan) not to exceed \$1,750,000.

SECTION 3. PUBLICATION

This Ordinance, together with a Notice in the statutory form (attached hereto as Exhibit "A"), shall be published once within 10 days after passage in *The Galena Gazette*, a newspaper published and of general circulation in the City of Galena, and if no petition signed by electors numbering 10% or more of the registered voters in the City of Galena (i.e., 235) asking that the question of improving the System as provided in this Ordinance and entering into the Loan Agreement therefore be submitted to the electors of the City of Galena, is filed with the City of Galena City Clerk within 30 days after the date of publication of this Ordinance and notice, then this Ordinance shall be in full force and effect. A petition form shall be provided by the City Clerk to any individual requesting one.

SECTION 4. ADDITIONAL ORDINANCES

If no petition meeting the requirements of the Act and other applicable laws is filed during the 30 day petition period, then the Corporate Authorities may adopt additional ordinances or proceedings supplementing or amending this Ordinance providing for entering into the Loan Agreement with the Illinois Environmental Protection Agency, prescribing all the details of the Loan Agreement, and providing for the collection, segregation and distribution of the revenues of the System, so long as the maximum amount of the Loan Agreement as set forth in this Ordinance is not exceeded and there is no material change in the Project or purposes described herein. Any additional ordinances or proceedings shall in all instances become effective in accordance with the Act or other applicable law. This Ordinance, together with such additional

ordinances or proceedings, shall constitute complete authority for entering into the Loan Agreement under applicable law.

However, notwithstanding the above, the City of Galena may not adopt additional ordinances or amendments which provide for any substantive or material change in the scope and intent of this Ordinance, including but not limited to interest rate, preference, or priority of any other ordinance with this Ordinance, parity of any other ordinance with this Ordinance, or otherwise alter or impair the obligation of the City of Galena to pay the principal and interest due to the Public Water Supply Loan Program without the written consent of the Illinois Environmental Protection Agency.

SECTION 5. LOAN NOT INDEBTEDNESS OF THE CITY OF GALENA

Repayment of the loan to the Illinois Environmental Protection Agency by the City of Galena pursuant to this Ordinance is to be solely from the revenue derived from revenues of the System, and the loan does not constitute an indebtedness of the City of Galena within the meaning of any constitutional or statutory limitation.

SECTION 6. APPLICATION FOR LOAN

The City of Galena Mayor is hereby authorized to make application to the Illinois Environmental Protection Agency for a loan through the Public Water Supply Loan Program, in accordance with the loan requirements set out in 35 Ill. Adm. Code 662.

SECTION 7. ACCEPTANCE OF LOAN AGREEMENT

The Corporate Authorities hereby authorize acceptance of the offer of a loan through the Public Water Supply Loan Program, including all terms and conditions of the Loan Agreement as well as all special conditions contained therein and made a part thereof by reference. The Corporate Authorities further agree that the loan funds awarded shall be used solely for the purposes of the project as approved by the Illinois Environmental Protection Agency in accordance with the terms and conditions of the Loan Agreement.

SECTION 8. RESERVE ACCOUNTS

The City of Galena does not contemplate establishing any reserve accounts because it does not have any revenue bonds outstanding that would be superior or senior to the debt obligation contemplated herein.

SECTION 9. AUTHORIZATION OF CITY OF GALENA MAYOR TO EXECUTE LOAN AGREEMENT

The City Mayor is hereby authorized and directed to execute the Loan Agreement with the Illinois Environmental Protection Agency. The Corporate Authorities may authorize by resolution a person other than the Mayor for the sole purpose of authorizing or executing any documents associated with payment requests or reimbursements from the Illinois Environmental Protection Agency in connection with this loan.

SECTION 10. SEVERABILITY

If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

SECTION 11. REPEALER

All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

PASSED by the City Council of the City of Galena, Jo Daviess County, Illinois on November 26, 2018.

Introduced:

Passed:

Approved:

ATTEST:

Terry Renner, Mayor

Mary Beth Hyde, City Clerk

Ayes:

Nays:

Absent:

PUBLISHED in the Galena Gazette on December 5, 2018

RECORDED in the City of Galena records on November 27, 2018

ATTEST:

Mary Beth Hyde, City Clerk
City of Galena, Jo Daviess County, Illinois

CERTIFICATION

I, MARY BETH HYDE, certify that I am the Clerk of the City of Galena. I do further certify that the above and foregoing, identified as Ordinance Number _____, is a true, complete and correct copy of an ordinance otherwise identified as “An Ordinance Authorizing the City of Galena to Borrow Funds from the Public Water Supply Loan Program” passed by the City Council of the City of Galena on November 26, 2018, and approved by the Mayor of the City of Galena on the same said date, the original of which is part of the books and records within my control as Clerk of the City of Galena.

Dated this 26^h day of November 2018.

Mary Beth Hyde, City Clerk

Exhibit “A”

**NOTICE OF INTENT TO BORROW FUNDS
AND RIGHT TO FILE PETITION**

NOTICE IS HEREBY GIVEN that, pursuant to Ordinance Number _____, adopted on November 26, 2018, the City of Galena, Jo Daviess County, IL, (the “entity”) intends to enter into a Loan Agreement with the Illinois Environmental Protection Agency in an aggregate principal amount not to exceed \$1,750,000 and bearing annual interest at an amount not to exceed the maximum rate authorized by law at the time of execution of the Loan Agreement, for the purpose of paying the cost of certain improvements to the public water supply system of the City of Galena. A complete copy of the Ordinance accompanies this Notice.

NOTICE IS HEREBY FURTHER GIVEN that if a petition signed by 235 or more electors of the City of Galena (being equal to 10% of the registered voters in the City of Galena), requesting that the question of improving the public water supply system and entering into the Loan Agreement is submitted to the City Clerk within 30 days after the publication of this Notice, the question of improving the public water supply system of the City of Galena as provided in the Ordinance and Loan Agreement shall be submitted to the electors of the City of Galena at the next election to be held under general election law on April 2, 2019. A petition form is available from the Office of the City Clerk.

Mary Beth Hyde, City Clerk
City of Galena, Jo Daviess County, Illinois


CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 20, 2018

RE: Market House Restroom Building

At the November 12 meeting, you postponed action on the possibility of replacing the furnace and air conditioner at the Market House restroom building. In recent days, I have been communicating with the Illinois Department of Natural Resources (DNR) (the State Preservation Office is now situated within the DNR) about the possibility of reviewing the arrangement with the City for the maintenance and operation of the building. Our staff is planning to meet with their staff in the coming weeks to discuss this topic. I recommend postponing the current agenda item indefinitely to provide time for a review of the arrangement.

Please let me know if you have any questions. Thank you.


CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: November 20, 2018

RE: Tax Levy Ordinance

On the agenda for Monday is the first reading of the tax levy ordinance. The ordinance has been prepared in accordance with the motion approved at the November 12 meeting to levy \$1,439,693, a 2.6% increase from this year. I am attaching the proposed ordinance. If the first reading is approved, the second reading with possible approval would be included on the December 10 agenda.

Please let me know if you have any questions. Thank you.

**ORDINANCE NO. 0-18-__ 2018 TAX LEVY ORDINANCE
FOR TAXES TO BE COLLECTED IN 2019**

An Ordinance levying taxes for all corporate purposes for the City of Galena, Jo Daviess County, Illinois, for the fiscal year beginning May 1, 2019, and ending April 30, 2020.

BE IT ORDAINED BY the Mayor and City Council of the City of Galena, Illinois:

SECTION I: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and the same are hereby levied upon all property subject to taxation within the municipality as that property is assessed and equalized for the current year and for such purposes as: Parks & Recreation; General Corporate; Garbage Disposal; Flood Control; Fire Protection; Annual Audit; Illinois Municipal Retirement Fund; Social Security; Chlorination; Street Lighting; Water Treatment; Street & Bridge; Police Protection; Unemployment Insurance; Worker's Compensation; City Tort Judgment & Liability; Emergency Services and School Crossing Guards for the City of Galena, Jo Daviess County, Illinois for the fiscal year beginning May 1, 2019, and ending April 30, 2020.

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Administration			
Personnel - Salaries	141,882	141,882	0
Personnel - Elected	17,500	500	17,000
Professional Services	592,500	592,500	0
Communications	4,450	4,450	0
Professional Development	2,600	2,600	0
Debt Service	675,623	675,623	0
Capital Outlays	0	0	0
Other Expenditures	35,450	35,450	0
Total	1,470,005	1,453,005	17,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Finance			
Personnel - Salaries	95,055	95,055	0
Insurance Benefits	455,425	121,325	334,100
Maintenance Services	36,790	36,790	0
Professional Services	16,660	16,660	0
Communications	9,700	9,700	0
Professional Development	2,575	2,575	0
Service Charges	8,300	8,300	0
Other Contractual Services	4,500	4,500	0
Maintenance Supplies	7,000	7,000	0
Capital Outlays	0	0	0
Total	636,005	301,905	334,100

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
City Clerk			
Personnel - Salaries	9,100	0	9,100
Maintenance Services	0	0	0
Professional Services	5,000	5,000	0
Communications	1,700	1,700	0
Professional Development	3,000	3,000	0
Service Charges	0	0	0
Other Contractual Services	0	0	0
Maintenance Supplies	0	0	0
Capital Outlays	0	0	0
Total	18,800	9,700	9,100

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Zoning			
Personnel - Salaries	62,854	37,204	25,650
Personnel - Elected	2,100	2,100	0
Professional Services	3,150	3,150	0
Communications	1,250	1,250	0
Professional Development	600	600	0
Maintenance Supplies	1,000	1,000	0
Capital Outlays	2,000	2,000	0
Other Expenditures	0	0	0
Total	72,954	47,304	25,650

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Building			
Personnel - Salaries	67,643	60,643	7,000
Other Benefits	0	0	0
Maintenance Services	0	0	0
Professional Services	1,000	1,000	0
Communications	400	300	0
Professional Development	4,800	4,800	0
Maintenance Supplies	0	0	0
General Supplies	0	0	0
Other Expenditures	3,500	1,500	0
Total	77,343	68,243	9,100

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Engineering			
Personnel - Salaries	8,258	8,258	0
Professional Services	6,500	3,500	3,000
Professional Development	1,900	1,900	0
Capital Outlays	1,100	1,100	0
Total	17,758	14,758	3,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Police			
Personnel - Salaries	693,032	667,948	25,084
Other Benefits	7,500	7,500	0
Maintenance Services	7,000	7,000	0
Professional Services	32,270	32,270	0
Communications	6,500	6,500	0
Professional Development	8,200	8,200	0
Service Charges	8,700	8,700	0
Maintenance Supplies	15,900	15,900	0
General Supplies	5,000	5,000	0
Capital Outlays	50,500	50,500	0
Other Expenditures	20,715	20,715	0
Total	855,317	830,233	25,084

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
General Fund			
Public Works			
Personnel - Salaries	387,611	345,779	41,832
Other Benefits	600	600	0
Maintenance Services	45,100	45,100	0
Professional Services	7,400	7,400	0
Communications	1,650	1,650	0
Professional Development	500	500	0
Service Charges	43,600	43,600	0
Maintenance Supplies	58,500	58,500	0
General Supplies	28,850	28,850	0
Debt Service	0	0	0
Capital Outlays	340,100	340,100	0
Total	913,911	872,079	41,832
General Fund Grand Total	4,062,093	3,597,227	464,866

REF: General Corporate Tax (65ILCS 5/8-3.1)	439,762
REF: Police Protection Tax (65ILCS 5/11-1-3 & 5.1)	25,084
REF: School Cross Guards Tax (65ILCS 5/11-80-23)	10
REF: Street Lighting Tax (65ILCS 5/11-80-5)	10
REF: Street & Bridges (65ILCS 5/11-81-2)	0
Total Corporate Levy	464,866

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Annual Audit			
Annual Audit	27,700	8,200	19,500
Book Reconciliation	0	0	0
Total	27,700	8,200	19,500

REF: Audit Tax (65ILCS 5/8-8-8) **19,500**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Emergency Services			
Ambulance Service	0	0	0
Siren Maintenance	1,000	600	400
Communication	500	393	107
Electric	1,700	1,350	350
Capital Outlays	0	0	0
Total	3,200	2,343	857

REF: Emergency Services & Disaster Operations Tax (65ILCS 5/8-3-16) **857**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Garbage Collection			
Personnel Services - Salaries	9,991	9,991	0
Insurance Benefits	0	0	0
Pension Benefits	0	0	0
Professional Services	229,040	229,030	10
Communications	4,000	4,000	0
Professional Development	0	0	0
General Supplies	0	0	0
Other Expenditures	4,500	4,500	0
Total	247,531	247,521	10

REF: Garbage Disposal Tax (65ILCS 5/11-19-4) **10**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Workers' Compensation			
Workers' Compensation Insurance	95,200	0	156,500
Total	95,200	0	156,500

REF: Workers' Compensation and Occupational Disease (7451LCS 10/9-107) **156,500**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Liability Insurance			
Insurance Benefit	0	0	0
City Building & Content	50,200	32,700	17,500
Public Official's Liability	350	350	0
Automobile Insurance	18,300	18,300	0
Tort Insurance	73,600	73,600	0
Inland Marine	3,700	3,700	0
Boiler & Machinery	3,500	3,500	0
Employee Crime	0	0	0
Employee's Bond	0	0	0
Treasurer's Bond	0	0	0
Total	149,650	132,150	17,500

REF: City Tort Judgment & Liability Insurance Fund (745 ILCS 10/9-107) **17,500**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Parks Fund			
Personnel Services - Salaries	83,900	1,150	82,750
Maintenance Services	31,650	31,650	0
Professional Services	3,550	3,550	0
Professional Development	0	0	0
Service Charges	3,500	3,500	0
General Supplies	11,000	11,000	0
Debt Service	54,345	54,345	0
Capital Outlays	485,200	485,200	0
Other Expenditures	5,300	5,300	0
Total	678,445	595,695	82,750

REF: Parks Tax (651LCS 5/11-98-1) **82,750**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Social Security			
Social Security Tax	149,700	0	137,000
Total	149,700	0	137,000

REF: Social Security Fund (40LCS 5/21-110 & 110.1) **137,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Flood Control Fund			
Personnel Services - Salaries	44,727	0	44,000
Insurance Benefits	0	0	0
Pension Benefits	0	0	0
Maintenance Services	10,000	0	10,000
Professional Services	0	0	0
Communications	0	0	0
Professional Development	0	0	0
Service Charges	2,500	0	2,500
Maintenance Supplies	2,500	0	2,500
General Supplies	0	0	0
Capital Outlays	14,000	0	20,000
Other Expenditures	1,000	0	1,000
Total	74,727	0	80,000

REF: Levee Tax (65ILCS 5/11-112-1 & 2) **80,000**

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Fire Protection Fund			
Personnel Services - Salaries	28,120	0	28,120
Insurance Benefits	2,200	0	2,200
Pension Benefits	0	0	0
Maintenance Services	3,800	0	3,800
Professional Services	3,060	0	3,060
Communications	1,850	0	1,850
Professional Development	11,500	0	11,500
Service Charges	17,200	0	17,200
Other Contractual Services	0	0	0
Maintenance Supplies	13,000	0	13,000
General Supplies	16,500	0	16,500
Capital Outlays	22,500	0	22,500
Other Expenditures	689,700	0	245,459
Total	809,430	0	365,189

REF: Fire Protection Tax (65ILCS 5/11-71 & 3) 365,189

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Water Fund			
Personnel Services - Salaries	129,918	129,908	10
Insurance Benefits	0	0	0
Pension Benefits	0	0	0
Maintenance Services	0	0	0
Professional Services	0	0	0
Communications	2,400	2,400	0
Professional Development	0	0	0
Service Charges	8,000	8,000	0
Other Contractual Services	330,000	330,000	0
Maintenance Supplies	0	0	0
General Supplies	300	300	0
Debt Service	162,100	162,100	0
Capital Outlays	250,500	250,500	0
Other Expenditures	32,690	32,690	0
Total	915,908	915,898	10

REF: Waterworks System Tax (65ILCS 5/11-131-1) 10

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Sewer Fund			
Personnel Services - Salaries	114,037	114,037	0
Insurance Benefits	0	0	0
Pension Benefits	0	0	0
Maintenance Services	1,300	1,300	0
Professional Services	16,390	16,380	10
Communications	1,300	1,300	0
Professional Development	0	0	0
Other Contractual Services	330,000	330,000	0
Maintenance Supplies	0	0	0
General Supplies	300	300	0
Debt Service	602,755	602,755	0
Capital Outlays	132,500	132,500	0
Other Expenditures	103,000	103,000	0
Total	1,301,582	1,301,572	10

REF: Chlorination of Sewage Tax (65ILCS 5/11-142-3) 10

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Illinois Municipal Retirement Fund			
Pension Benefits	163,500	50,500	113,000
Personal Property Replacement Tax (Library)	8,000	8,000	0
Total	171,500	58,500	113,000
REF: Illinois Municipal Retirement Fund (40 ILCS 5/7-171)			113,000

FUND	AMOUNT BUDGETED \$	FROM OTHER SOURCES \$	AMOUNT LEVIED \$
Unemployment Insurance			
Unemployment Payments	8,300	5,800	2,500
Total	8,300	5,800	2,500
Unemployment Compensation Fund (745ILCS 10/9-1-7)			2,500

TAX LEVY SUMMARY			AMOUNT LEVIED \$
General Corporate Tax			439,762
Police Protection Tax			25,084
School Cross Guards			10
Street Lighting			10
Street & Bridges Tax			0
Annual Audit Tax			19,500
Emergency Services Tax			857
Garbage Disposal Tax			10
Worker's Compensation Tax			156,500
City Tort Judgment & Liability Insurance			17,500
Parks & Recreation Tax			82,750
Social Security Tax			137,000
Flood Control Tax			80,000
Fire Protection Tax			365,189
Water Treatment Tax			10
Chlorination Tax			10
Illinois Municipal Retirement Fund			113,000
Unemployment Insurance Tax			2,500
TOTAL TAX LEVY			1,439,693

SECTION II: That the amount levied for each object and purpose is placed in a separate column under the heading, "Amount Levied," which appears over same being as follows, to-wit:

SECTION III: That if any section, subdivision or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION IV: That this ordinance shall be in full force and effect after its adoption as provided by law.

Adopted this 26th day of November, 2018 pursuant to a roll call vote by the City Council of the City of Galena, Jo Daviess County, Illinois.

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

Terry Renner, Mayor

Mary Beth Hyde, City Clerk

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
AT & T (LOCAL) (103)							
111518	1	Invoice	POOL/PHONE	11/18/2018	42.92		59.55.552.00
111518	2	Invoice	PUBLIC WORKS/PHONE	11/18/2018	46.89		01.41.552.00
111518	3	Invoice	FIRE DEPARTMENT/PHO	11/18/2018	43.07		22.22.552.00
111518	4	Invoice	EMS/PHONE	11/18/2018	42.92		12.10.552.00
111518	5	Invoice	POLICE/PHONE	11/18/2018	230.53		01.21.552.00
111518	6	Invoice	ADMINISTRATION/PHON	11/18/2018	327.84		01.13.552.00
111518	7	Invoice	FLOOD CONTROL/PHON	11/18/2018	42.92		20.25.515.00
111518	8	Invoice	ADMINISTRATION/PHON	11/18/2018	43.96		01.13.552.00
Total AT & T (LOCAL) (103):					821.05		
AZAVAR AUDIT (120348)							
146188	1	Invoice	REV AUDIT FEES	10/31/2018	41.94		01.11.549.00
Total AZAVAR AUDIT (120348):					41.94		
BARD MATERIALS CENTRAL REGION (119788)							
343018	1	Invoice	SIDEWALK MATERIALS	11/10/2018	577.50		01.41.514.08
Total BARD MATERIALS CENTRAL REGION (119788):					577.50		
CARD SERVICE CENTER (119840)							
111518	1	Invoice	RENTLY	11/15/2018	30.00		01.13.511.03
111518	2	Invoice	RENTLY	11/15/2018	30.00		58.54.532.00
111518	3	Invoice	CREATIVE CLOUD	11/15/2018	22.30		01.16.553.00
111518	4	Invoice	BACKUP SERVICES	11/15/2018	279.00		01.13.512.04
111518	5	Invoice	OFFICE SUPPLIES	11/15/2018	714.86		01.13.651.02
111518	6	Invoice	SNAGIT 2019	11/15/2018	32.24		01.21.652.03
111518	7	Invoice	CONCRETE TESTING	11/15/2018	33.45		01.45.532.00
111518	8	Invoice	DUES	11/15/2018	85.00		01.45.561.00
111518	9	Invoice	SIGNS	11/15/2018	530.54		17.52.517.01
111518	10	Invoice	DUES	11/15/2018	85.00		01.45.561.00
Total CARD SERVICE CENTER (119840):					1,842.39		
CARGILL, INC. (119097)							
2904418525	1	Invoice	SALT	11/08/2018	1,748.31		01.41.614.07
2904421027	1	Invoice	SALT	11/09/2018	1,730.94		01.41.614.07
2904434341	1	Invoice	SALT	11/16/2018	3,467.44		01.41.614.07
Total CARGILL, INC. (119097):					6,946.69		
CIVIL CONSTRUCTORS, INC. (1122)							
111918	1	Invoice	STREET PAVING	11/19/2018	7,664.32		41.61.860.02
Total CIVIL CONSTRUCTORS, INC. (1122):					7,664.32		
CIVIL MATERIALS (120397)							
114269	1	Invoice	HOT MIX	10/31/2018	1,560.65		15.41.614.03
114270	1	Invoice	COLD PATCH	10/31/2018	636.00		15.41.614.00
114271	1	Invoice	MISC. MATERIALS	10/31/2018	116.93		01.41.614.04
114513	1	Invoice	COLD PATCH	11/12/2018	1,360.00		15.41.614.00
114514	1	Invoice	STORM SEWER	11/12/2018	429.19		01.41.514.06

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
114514	2	Invoice	MISC. MATERIALS	11/12/2018	173.94		01.41.614.04
Total CIVIL MATERIALS (120397):					4,276.71		
COMELEC SERVICES INC. (244)							
0466841	1	Invoice	2011 1-TON	11/05/2018	40.00		01.41.613.04
Total COMELEC SERVICES INC. (244):					40.00		
CORE & MAIN LP (120473)							
J745857	1	Invoice	METERS	11/07/2018	771.77		51.42.831.00
Total CORE & MAIN LP (120473):					771.77		
DRIVE LINE, INC. (285)							
235252	1	Invoice	2014 1-TON	11/08/2018	159.74		01.41.613.01
Total DRIVE LINE, INC. (285):					159.74		
EUCLID MANAGERS (120626)							
111518	1	Invoice	EMPLOYEE DENTAL #56	11/15/2018	1,708.60		01.13.451.01
Total EUCLID MANAGERS (120626):					1,708.60		
FISCHER EXCAVATING, INC. (25638)							
110918	1	Invoice	CONSTRUCTION	11/09/2018	338,776.13		15.41.850.00
Total FISCHER EXCAVATING, INC. (25638):					338,776.13		
FRANK, DAVE (153)							
112618	1	Invoice	RETIREMENT HEALTH B	11/26/2018	349.44		78.32.464.02
Total FRANK, DAVE (153):					349.44		
GALENA AREA CHAMBER OF COMMERCE (20)							
111918	1	Invoice	HALLOWEEN PARADE R	11/19/2018	2,500.00		01.11.929.05
49206	1	Invoice	DUES	11/01/2018	95.00		22.22.652.00
Total GALENA AREA CHAMBER OF COMMERCE (20):					2,595.00		
GASSER @ GALENA (24)							
110118	1	Invoice	MISC. SUPPLIES	11/01/2018	36.95		01.13.654.00
110118	2	Invoice	MISC. SUPPLIES	11/01/2018	99.29		01.41.514.06
110118	3	Invoice	MISC. SUPPLIES	11/01/2018	9.48		01.41.613.12
110118	4	Invoice	MISC. SUPPLIES	11/01/2018	41.71		01.41.614.04
110118	5	Invoice	MISC. SUPPLIES	11/01/2018	232.77		01.41.652.00
110118	6	Invoice	MISC. SUPPLIES	11/01/2018	126.58		01.41.653.00
110118	7	Invoice	MISC. SUPPLIES	11/01/2018	142.57		17.52.652.00
110118	8	Invoice	MISC. SUPPLIES	11/01/2018	3.41		22.22.513.00
110118	9	Invoice	MISC. SUPPLIES	11/01/2018	52.60		22.22.611.00
110118	10	Invoice	MISC. SUPPLIES	11/01/2018	5.66		22.22.613.00
110118	11	Invoice	MISC. SUPPLIES	11/01/2018	64.56		22.22.652.00
110118	12	Invoice	ANTIFREEZE	11/01/2018	602.64		59.55.511.02

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total GASSER @ GALENA (24):					1,418.22		
GLOBAL REACH INTERNET PROD. (119792)							
96248	1	Invoice	EXCHANGE	11/06/2018	102.00		51.42.929.00
96372	1	Invoice	MONTHLY HOSTING FEE	10/01/2018	115.00		01.13.512.05
Total GLOBAL REACH INTERNET PROD. (119792):					217.00		
GUARDIAN (120502)							
111518	1	Invoice	VISION INSURANCE	11/15/2018	187.19		13.218.0
Total GUARDIAN (120502):					187.19		
GUY'S TRUCK & TRACTOR SERVICE (119033)							
GWIO12276	1	Invoice	TOWER CLEANING	11/06/2018	525.00		51.42.549.00
GWOO13812	1	Invoice	TOWER CLEANING	11/12/2018	520.00		51.42.549.00
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					1,045.00		
HALSTEAD, MARY L. (119966)							
111318	1	Invoice	CITY HALL JANITOR	11/13/2018	290.00		01.13.511.07
111318	2	Invoice	PUBLIC RESTROOMS AT	11/13/2018	270.00		01.13.511.08
111318	3	Invoice	MARKET HOUSE RESTR	11/13/2018	258.50		01.13.511.09
112618	1	Invoice	CITY HALL JANITOR	11/26/2018	290.00		01.13.511.07
112618	2	Invoice	PUBLIC RESTROOMS AT	11/26/2018	270.00		01.13.511.08
112618	3	Invoice	MARKET HOUSE RESTR	11/26/2018	258.50		01.13.511.09
Total HALSTEAD, MARY L. (119966):					1,637.00		
HEALTHCARE SERVICE CORPORATION (118931)							
111518	1	Invoice	HSA/FAMILY/EMPLOYEE	11/15/2018	6,808.39		01.218.0
111518	2	Invoice	PPO/BLUE CROSS BLUE	11/15/2018	132.42		01.218.0
111518	3	Invoice	HEALTH INSURANCE	11/15/2018	27,763.24		01.13.451.00
111518	4	Invoice	COBRA INSURANCE	11/15/2018	1,504.98		01.13.451.04
Total HEALTHCARE SERVICE CORPORATION (118931):					36,209.03		
HOLLAND HEATING, AIR COND (99)							
45470	1	Invoice	BOILER INSPECTION & R	11/12/2018	114.01		58.54.511.00
Total HOLLAND HEATING, AIR COND (99):					114.01		
ILLINOIS STATE POLICE (1152)							
103118	1	Invoice	BACKGROUND CHECK	10/31/2018	27.00		01.21.549.00
Total ILLINOIS STATE POLICE (1152):					27.00		
IML RISK MANAGEMENT ASSOCIATION (432)							
101518	1	Invoice	WORKERS COMP	10/15/2018	87,157.62		14.14.454.00
101518	2	Invoice	TORT	10/15/2018	62,898.66		14.14.591.04
101518	3	Invoice	INLAND MARINE	10/15/2018	3,346.20		14.14.591.05
101518	4	Invoice	AUTO	10/15/2018	18,018.00		14.14.591.03
101518	5	Invoice	BUILDING/CONTENTS	10/15/2018	48,431.79		14.14.591.01

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
101518	6	Invoice	IML MEMBERSHIP	10/15/2018	450.00		01.11.561.00
Total IML RISK MANAGEMENT ASSOCIATION (432):					220,302.27		
J & R SUPPLY INCORPORATED (951)							
1811172	1	Invoice	GEAR ST. MANHOLES	10/26/2018	860.00		15.41.850.00
1811606	1	Invoice	CONSTRUCTION	11/09/2018	520.00		15.41.850.00
Total J & R SUPPLY INCORPORATED (951):					1,380.00		
JDWI (235)							
43947	1	Invoice	SR. VAN SERVICES	10/31/2018	833.00		01.13.542.00
43986	1	Invoice	FIRE/RUG SERVICE	10/31/2018	100.00		22.22.538.01
43986	2	Invoice	POLICE/RUG SERVICE	10/31/2018	30.00		01.21.651.00
43986	3	Invoice	TURNER HALL/RUG SER	10/31/2018	27.00		58.54.654.01
Total JDWI (235):					990.00		
JESSIFFANY CANINE SERVICES, LLC (120628)							
18-017	1	Invoice	K-9 AND TRAINING	04/09/2018	13,000.00		01.21.914.06
Total JESSIFFANY CANINE SERVICES, LLC (120628):					13,000.00		
JO CARROLL ENERGY, INC. (397)							
111518	1	Invoice	STREET LIGHTS	11/15/2018	686.75		15.41.572.00
111518	2	Invoice	CITY HALL/ELECTRIC	11/15/2018	209.08		01.13.571.01
111518	3	Invoice	PUBLIC WORKS/ELECTRI	11/15/2018	329.30		01.41.571.01
111518	4	Invoice	PARKS/ELECTRIC	11/15/2018	159.31		17.52.571.01
111518	5	Invoice	FIRE/ELECTRIC	11/15/2018	81.54		22.22.576.01
111518	6	Invoice	POOL/ELECTRIC	11/15/2018	188.79		59.55.571.01
Total JO CARROLL ENERGY, INC. (397):					1,654.77		
JO DAVIESS COUNTY TREAS. (MFT) (119855)							
3806	1	Invoice	STREET STRIPING	10/01/2018	821.95		01.41.514.01
Total JO DAVIESS COUNTY TREAS. (MFT) (119855):					821.95		
JO DAVIESS CTY HEALTH DEPT (121)							
110518	1	Invoice	VACATION RENTALS	11/05/2018	250.00		01.16.546.00
Total JO DAVIESS CTY HEALTH DEPT (121):					250.00		
JO DAVIESS CTY HWY DEPT (653)							
3268	2	Adjustmen	STREET STRIPE	08/20/2018	821.95-		01.41.514.01
Total JO DAVIESS CTY HWY DEPT (653):					821.95-		
JODAVIESS CTY CIRCUIT CLERK (119752)							
110918	1	Invoice	2018TR2491	11/09/2018	120.00		01.11.912.00
Total JODAVIESS CTY CIRCUIT CLERK (119752):					120.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
JOHN DEERE FINANCIAL (119690)							
111518	1	Invoice	EQUIPMENT MAINTENAN	11/15/2018	3.40		17.52.514.00
111518	2	Invoice	CLOTHING	11/15/2018	366.46		01.41.579.02
Total JOHN DEERE FINANCIAL (119690):					369.86		
KIEFFER BODY SHOP INC (1267)							
111918	1	Invoice	ZIP TIES FOR HOLIDAY D	11/19/2018	101.32		01.11.929.07
Total KIEFFER BODY SHOP INC (1267):					101.32		
KRUSER SEPTIC SERVICE, INC. (120515)							
34744	1	Invoice	CLEANING SEWERS	09/24/2018	2,947.68		52.43.615.00
Total KRUSER SEPTIC SERVICE, INC. (120515):					2,947.68		
LAFAYETTE COUNTY HIGHWAY DEPT (119719)							
101518	1	Invoice	COLD PATCH	10/15/2018	795.34		15.41.614.00
Total LAFAYETTE COUNTY HIGHWAY DEPT (119719):					795.34		
LAWSON PRODUCTS, INC. (627)							
9306254183	1	Invoice	MISC. SUPPLIES	11/06/2018	364.74		01.41.652.00
Total LAWSON PRODUCTS, INC. (627):					364.74		
LEXISNEXIS RISK SOLUTIONS (376)							
1343164-201	1	Invoice	INVESTIGATION PROGR	10/31/2018	31.50		01.21.652.03
Total LEXISNEXIS RISK SOLUTIONS (376):					31.50		
LOUIE'S AGGREGATE COMPANY (1218)							
5103	1	Invoice	MISC. MATERIALS	09/05/2018	349.61		01.41.614.04
5170	1	Invoice	MISC. MATERIALS	10/29/2018	247.30		01.41.614.04
5170	2	Invoice	TRAILS/GATEWAY	10/29/2018	404.69		17.52.517.01
5232	1	Invoice	MISC. MATERIALS	11/14/2018	112.26		01.41.614.04
Total LOUIE'S AGGREGATE COMPANY (1218):					1,113.86		
MIDWEST BUSINESS PRODUCTS (38)							
402320	1	Invoice	PRINTER MAINTENANCE	11/08/2018	102.43		52.43.549.00
Total MIDWEST BUSINESS PRODUCTS (38):					102.43		
MOTOROLA SOLUTIONS - STARCOM (119812)							
3901592820	1	Invoice	MONTHLY RATE FOR ST	11/01/2018	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM (119812):					10.00		
MUNICIPAL CLERKS OF IL (143)							
112018	1	Invoice	TRAINING	11/20/2018	35.00		01.14.563.00
Total MUNICIPAL CLERKS OF IL (143):					35.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
MURRAY, B. L. CO. INC. (135)							
99282	1	Invoice	MISC. SUPPLIES	11/07/2018	126.84		17.52.652.00
Total MURRAY, B. L. CO. INC. (135):					126.84		
NORTHWEST IL CIRT (120629)							
11072018	1	Invoice	CIRT DUES FOR 2018	11/07/2018	500.00		01.21.563.00
Total NORTHWEST IL CIRT (120629):					500.00		
NUTOYS LEISURE PRODUCTS (373)							
48459	1	Invoice	WASHBURNE GARDEN/M	11/02/2018	2,745.00		17.52.870.01
48481	1	Invoice	GRANT PARK RECYCLIN	11/06/2018	1,487.00		17.52.820.06
48517	1	Invoice	SANDERSON BENCH	11/14/2018	1,686.00		17.52.870.01
Total NUTOYS LEISURE PRODUCTS (373):					5,918.00		
PROJECT MANAGEMENT INSTITUTE (119506)							
100418	1	Invoice	PMI MEMBERSHIP	10/04/2018	179.00		01.45.561.00
Total PROJECT MANAGEMENT INSTITUTE (119506):					179.00		
SECOND CHANCE CARDIAC SOLUTIONS (120048)							
18-011-444	1	Invoice	DEFIBRILLATOR FOR K-9	11/09/2018	1,295.00		01.21.914.06
Total SECOND CHANCE CARDIAC SOLUTIONS (120048):					1,295.00		
SELCO, INC. (119585)							
72189	1	Invoice	HALLOWEEN PARADE	11/02/2018	500.00		01.41.652.04
Total SELCO, INC. (119585):					500.00		
SPAHN & ROSE LUMBER CO (1166)							
9843883	1	Invoice	SIDEWALK MATERIALS	11/05/2018	54.78		01.41.514.08
Total SPAHN & ROSE LUMBER CO (1166):					54.78		
STEPHENSON SERVICE CO. (119230)							
111518	1	Invoice	FUEL	11/15/2018	921.60		01.41.655.00
Total STEPHENSON SERVICE CO. (119230):					921.60		
THOMPSON, EARL (118756)							
111718	1	Invoice	FLYLOFT SEALING & TU	11/17/2018	761.00		58.54.820.04
Total THOMPSON, EARL (118756):					761.00		
TRI-COUNTY LOCATORS (120627)							
18-536	1	Invoice	"JULIE" Traffic Signal	11/02/2018	2,050.00		01.41.549.00
Total TRI-COUNTY LOCATORS (120627):					2,050.00		
TRI-STATE PORTA POTTY, INC. (908)							
5369	1	Invoice	BIKE TRAIL/PORTA POTT	11/15/2018	430.00		17.52.579.01

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total TRI-STATE PORTA POTTY, INC. (908):					430.00		
VAN METER INC. (141)							
S010339294	1	Invoice	ST. LIGHT MAINTENANC	11/09/2018	30.60		01.41.514.11
Total VAN METER INC. (141):					30.60		
VERIZON WIRELESS (316)							
111518	1	Invoice	FIRE DEPARTMENT/VERI	11/15/2018	76.02		22.22.652.00
9817531628	1	Invoice	VERIZON JET PACK FOR	11/15/2018	38.01		01.21.652.03
Total VERIZON WIRELESS (316):					114.03		
WAL-MART COMMUNITY (CC) (1258)							
111518	1	Invoice	OFFICE SUPPLIES	11/15/2018	254.54		01.21.651.00
111518	2	Invoice	MISC. SUPPLIES	11/15/2018	8.98		01.41.652.00
111518	3	Invoice	CLOTHING	11/15/2018	127.50		01.41.579.02
111518	4	Invoice	2011 1-TON	11/15/2018	40.65		01.41.613.04
111518	5	Invoice	SUPPLIES	11/15/2018	106.49		01.41.652.00
Total WAL-MART COMMUNITY (CC) (1258):					538.16		
WEBER PAPER COMPANY (40)							
D061270	1	Invoice	JANITORIAL SUPPLIES	06/12/1970	127.08		01.13.654.01
Total WEBER PAPER COMPANY (40):					127.08		
WELU PRINTING CO. (770)							
104767	1	Invoice	BUSINESS CARDS	11/12/2018	52.91		58.54.553.00
Total WELU PRINTING CO. (770):					52.91		
WHITE CONSTRUCTION CO., INC. (119359)							
110718	1	Invoice	STORM WINDOW INSTAL	11/07/2018	2,200.00		01.13.511.03
111518	1	Invoice	TURNER HALL JANITORI	11/15/2018	350.00		58.54.536.00
Total WHITE CONSTRUCTION CO., INC. (119359):					2,550.00		
WHKS & CO. (119367)							
38382	1	Invoice	DESIGN/OBSERVATION	11/14/2018	16,962.90		15.41.850.00
Total WHKS & CO. (119367):					16,962.90		
WINDY HILL CONSTRUCTION (119449)							
5988	1	Invoice	DRAINAGE WORK	11/11/2018	798.88		01.41.614.05
Total WINDY HILL CONSTRUCTION (119449):					798.88		
YETT, ANTHONY (119270)							
111518	1	Invoice	TRAVEL REIMBURSEME	11/15/2018	14.60		01.21.562.00
111618	1	Invoice	MEALS/TRAINING	11/16/2018	17.00		01.21.562.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total YETT, ANTHONY (119270):					31.60		
Grand Totals:					684,936.88		

Report GL Period Summary

Vendor number hash: 4956901
Vendor number hash - split: 7124055
Total number of invoices: 80
Total number of transactions: 133

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	684,936.88	684,936.88
Grand Totals:	684,936.88	684,936.88