



# City of Galena, Illinois

## AGENDA

REGULAR CITY COUNCIL MEETING

MONDAY, AUGUST 12, 2019

6:30 P.M. – CITY HALL 101 GREEN STREET

ITEM	DESCRIPTION
19C-0318.	Call to Order by Presiding Officer
19C-0319.	Roll Call
19C-0320.	Establishment of Quorum
19C-0321.	Pledge of Allegiance
19C-0322.	Reports of Standing Committees
19C-0323.	Citizens Comments <ul style="list-style-type: none"> <li>• Not to exceed 15 minutes as an agenda item</li> <li>• Not more than 3 minutes per speaker</li> </ul>

## PUBLIC HEARINGS

None.

## LIQUOR COMMISSION

ITEM	DESCRIPTION	PAGE
19C-0324.	Discussion and Possible Action on an Application for a Class D Corporation Liquor License for Kati Q Hospitality, Inc., DBA "Embe Eatery & Lounge", 233 S. Main Street	4-8
19C-0325.	Reconsideration of a Class A Corporation Liquor License for Elizabeth A. Kempner, DBA "Bubbly, Inc.", 116 S. Main Street	9

## CONSENT AGENDA CA19-16

ITEM	DESCRIPTION	PAGE
19C-0326.	Approval of the Minutes of the Regular City Council Meeting of July 22, 2019	10-13
19C-0327.	Approval of Budget Amendment BA20-03 for Grant Revenue and Expenses for Recreation Park Additional Parking Project	14-15
19C-0328.	Approval of the May and June 2019 Financial Reports	--
19C-0329.	Approval of a Request by Dan Meneguín for an On-Street Parking Space for Persons with Disabilities in Front of 619 S. Prospect Street	16
19C-0330.	Approval of a Street Dance Permit for the Galena Area Chamber of Commerce for the Ghoulish Gala at the Green Street Plaza, Friday, October 25 from 6:00 P.M. to 10 P.M.	17
19C-0331.	Approval of Request by Galena Country Fair to Utilize Recreation Park for Parking and a Shuttle Stop on October 12 and 13, 2019 from 8 A.M. to 6:00 P.M.	18

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

ITEM	DESCRIPTION	PAGE
19C-0332.	Reconsideration of an Appeal by Eben Mond of a Certificate of Appropriateness Application Denial for New Metal or Composite Garage Doors at 239 N. Main Street	--
19C-0333.	Discussion and Possible Action on Prohibiting or Permitting Adult-Use Recreational Cannabis Business Establishments in the City of Galena	19-44
19C-0334.	First Reading of an Ordinance Amending Chapter 112 of the Galena Code of Ordinances Setting Limits on the Number of Licenses for Vacation Rentals	45-46
19C-0335.	Discussion and Possible Action on Approval of Hunting Sites, Hunters and Program Rules and Regulations for the Galena Archery Deer Hunting Program	47-66
19C-0336.	Discussion and Possible Action 2019 Street Paving Program Contract	67-68
19C-0337.	Warrants	69-78
19C-0338.	Alderspersons' Comments	
19C-0339.	City Administrator's Report	
19C-0340.	Mayor's Report	
19C-0341.	Adjournment	

**CALENDAR INFORMATION**

<b>BOARD/COMMITTEE</b>	<b>DATE</b>	<b>TIME</b>	<b>PLACE</b>
Zoning Board of Appeals	Wed. August 14	6:30 P.M.	City Hall, 101 Green Street
Historic Preservation Comm.	Thurs. August 15	6:30 P.M.	City Hall, 101 Green Street
City Council	Mon. August 26	6:30 P.M.	City Hall, 101 Green Street
Grant Park Committee	Fri. September 20	9:00 A.M.	City Hall, 101 Green Street

Please view the full City of Galena Calendar at [www.cityofgalena.org](http://www.cityofgalena.org)

Posted: Thursday, August 1, 2019 at 4:00 p.m. Posted By:



311 N. Bench Street, Galena, IL 61036-1809

**Chief of Police**  
Lori Huntington

(815) 777-2131  
FAX (815) 777-4736

DATE: August 1, 2019

TO: Honorable Mayor Terry Renner & City Alderpersons

FROM: Chief Lori Huntington

RE: Application for Corporation Liquor License – Charles M. Quick and Kati L. Lawrence, Kati Q Hospitality, Inc., DBA Embe Eatery and Lounge, 233 S. Main Street, Galena, and Corporation Manager’s License – Charles M. Quick.

A check of federal, state, and local criminal records reveals no information that would prohibit these applicants from holding the licenses for which they have applied.

# CITY OF GALENA, ILLINOIS



1413

## Liquor License Application

New Application     Renewal Application

### Applicant Information:

Applicant Name: Quick Charles M  
Last First M.I.

Address: 234 South Bench Street Galena IL 61036  
City State Zip

Phone #: 563.663.8919 Email Address: cmquick2001@gmail.com

The undersigned applicant, being duly sworn on oath, makes application for a Class (check one):

A  B  C  D  F  G  H  I  J  K  L  M  N  O  P  Q  R

Liquor License in the City of Galena for the term beginning \_\_\_\_\_, and ending \_\_\_\_\_, and hereby certifies to the following facts:

### Business/Premise Information:

Application is for:  Corporation  Limited Liability Corporation  Individual  Partnership

Corporation/Business Name: Kati Q Hospitality Inc.

Doing Business As: Embe Eatery and Lounge

Name as it should appear on license: \_\_\_\_\_

(Must match State License)

Exact Address of Business: 233 South Main Street Galena IL 61036

Phone #: 815.777.2323 Fax #: \_\_\_\_\_

The property is:  Owned  Leased Lease Expires: \_\_\_\_\_ (attach a copy of the lease)

The applicant has been in business since: Embe 2011



The applicant, by signing this application, agrees to or answers in the affirmative to the following statements:

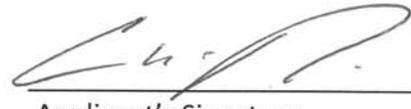
- a. The applicant owns said place of business or has a lease on said place of business for the period for which the license is issued. **(If leased, please attach a copy of the lease.)**
- b. The applicant will not allow illegal gambling or other illegal activities on the premises.
- c. The applicant has neither been convicted of a felony nor is disqualified to receive a license by reason of any requirement contained in the Liquor Control and Liquor Licensing Ordinance for the City of Galena, Jo Daviess County, Illinois passed and approved in effect on the date of this application or by the laws of the State of Illinois, the United States of America, or any other ordinance of the City of Galena.
- d. Neither the applicant; a corporation of which the applicant is a shareholder, officer, or director; or a partnership of which the applicant belongs has had a liquor license revoked or suspended by any licensing body. If the license has either been revoked or suspended, the applicant shall explain on a separate sheet of paper the circumstances regarding dates and location of said suspension or revocation and attach it to the application as a part thereof.
- e. The applicant will not, during the term of the license, violate any of the laws of the State of Illinois, the United States of America, or any Ordinance of the City of Galena in the conduct of the place of business described above.
- f. The applicant hereby files with this application a Certificate of Insurance by a company authorized to do business in the State of Illinois. The Certificate of Insurance certifies that the applicant has in force and effect the dram shop and other insurance coverage required by the City of Galena and agrees to maintain said insurance for the duration of this licensing period.

The applicant (including the manager in the case of a corporation) states (strike through alternatives that not applicable) and agrees to the following:

- a. The applicant is a resident of the City of Galena.
- b. The applicant is a citizen of the United States. If naturalized: Time \_\_\_\_\_ Place \_\_\_\_\_
- c. With reference to a Partnership Application, all members of said Applicant Partnership are qualified to obtain a license.
- d. With reference to a Corporation Application; no officer, manager director, stock holder, or stockholders owning in the aggregate more than five (5) percent of the stock of the applicant's corporation is disqualified from obtaining a license for any reason other than citizenship and residence within the City of Galena.
- e. The applicant is of good character and reputation in the community.
- f. The applicant has never been convicted of a felony under any Federal or State law.
- g. The applicant has never been convicted of being a keeper or is keeping a house of ill fame.

- h. The applicant has never been convicted of pandering, other crimes, or misdemeanors opposed to decency or morality.
- i. The applicant has never had a Liquor License revoked for any cause.
- j. The applicant (or manager in the case of a corporation) has never been refused a liquor license by any liquor control authority.
- k. The applicant has never been convicted of any Federal or State law concerning manufacture, possession, or sale of alcoholic liquor; nor has the applicant ever forfeited bond to appear in court to answer charges for a violation of such Federal or State law.
- l. The applicant is eligible for a State Retail Liquor Dealer's License.
- m. The applicant is neither a Galena law enforcing public official nor does the Mayor or any member of the City Council of the City of Galena have any interest either directly or indirectly in the applicant business. The applicant notes by his/her signature below that he/she has read and understands Chapter 111 (a copy can be obtained from the City Clerk or be viewed at [www.cityofgalena.org](http://www.cityofgalena.org)). Further, it should be noted that there must be enough employees and supervision of personnel involved with the sale of liquor to satisfy the requirements within Chapter 111 of the Galena City Code of Ordinances. Also, the applicant must recognize that the regulations of Chapter 11 that apply to the Licensee and Establishment also apply to any agents of the business involved with the sale of liquor.

Printed Name of Applicant: Charles M. Quick


7/30/19.  
 Applicant's Signature Date

**\*First time applicants must pay a \$75.00 fee for a background check.** Fingerprints must be provided by going to the Jo Daviess County Sheriff's Department to be processed. Background checks are completed by the State of Illinois Police. This process can take several weeks to complete. Once the results of the background checks are received from the State of Illinois Police, the Liquor License Application will be placed on the next available City Council agenda for approval/denial. All fees must be paid prior to being placed on the agenda.

The following attachments must be included with this application:

- Copy of Illinois Sales Tax Certificate
- Copy of State of Illinois Liquor License ✓
- Scaled drawing of premises (New applicants or only if changes were made since last renewal) *on file*
- Copy of Corporate Charter (Corporation Only)
- Copy of Lease *N/A*
- Certificate of Insurance

**NOTE: A copy of each individual's BASSET Certification License must be kept on premise at all times.**

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: July 30, 2019

RE: Kempner Liquor License

A handwritten signature in black ink, appearing to read "Mark Moran", is positioned to the right of the "DATE:" line.

At the July 8 council meeting, you approved a Class A liquor license for Lisa Kempner's planned business, Champagne on Main, 116 S. Main Street. Following the meeting, we learned that the business is not expected to open until the third quarter of 2020. According to Chapter 111.45 of the Code of Ordinances, a business shall be in operation within 120 days of the issuance of the liquor license. We have not issued the license with the knowledge that the business will not open for approximately one year.

As she prepares to make a major investment in starting the business, Kempner seeks the assurance that she will have a liquor license when ready to open. She requests that the license be issued at this time or approved, but held in abeyance until the next license renewal date of May 1, 2020.

Please let me know if you have any questions. Thank you.

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 22 JULY 2019**

**19C-0298 – CALL TO ORDER**

Mayor Pro-Tem Kieffer called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 22 July 2019.

**19C-0299 – ROLL CALL**

Upon roll call, the following members were present: Allendorf, Bernstein, Hahn, Kieffer, McCoy, Westemeier

Absent: Renner

**19C-0300 – ESTABLISHMENT OF QUORUM**

Mayor Pro-Tem Kieffer announced a quorum of Board members present to conduct City business.

**19C-0301 – PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**19C-0302 - REPORTS OF STANDING COMMITTEE**

No reports.

**19C-0303 – CITIZENS COMMENTS**

None.

**LIQUOR COMMISSION**

**Motion:** Hahn moved, seconded by Allendorf, to adjourn as the City Council and reconvene as the Liquor Commission.

**Discussion:** None.

**Roll Call:** AYES: Bernstein, Hahn, Kieffer, McCoy, Westemeier, Allendorf  
NAYS: None  
ABSENT: Renner

The motion carried.

**19C-0304 – DISCUSSION AND POSSIBLE ACTION ON A CLASS D CORPORATION LIQUOR LICENSE FOR MEGAN K. CARTER FOR OTTO’S PLACE INC., 100 BOUTHILLIER STREET**

**Motion:** Allendorf moved, seconded by Hahn, to approve a Class D Corporation Liquor License for Megan K. Carter, Otto’s Place, Inc., at 100 Bouthillier Street, contingent upon a satisfactory background check, 19C-0304.

**Discussion:** None.

**Roll Call:** AYES: Hahn, Kieffer, McCoy, Westemeier, Allendorf, Bernstein  
NAYS: None  
ABSENT: Renner

The motion carried.

**Motion:** Hahn moved, seconded by Allendorf, to adjourn as the Liquor Commission and reconvene as the City Council.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, McCoy, Westemeier, Allendorf, Bernstein, Hahn  
NAYS: None  
ABSENT: Renner

The motion carried.

**CONSENT AGENDA CA19-15**

**19C-0305 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF JULY 8, 2019**

**19C-0306 – APPROVAL OF BUDGET AMENDMENT BA20-02 FOR GRANT REVENUE AND EXPENSES FOR GALENA RIVER WATER SAMPLING AND GEAR STREET PROJECT EXPENSES**

**19C-0307 – RE-APPOINTMENT OF JIM BARANSKI TO THE ZONING BOARD OF APPEALS FOR A TERM EXPIRING JULY 31, 2024**

**19C-0308 – RE-APPOINTMENT OF KIM COOK TO THE ZONING BOARD OF APPEALS FOR A TERM EXPIRING JULY 31, 2024**

**19C-0309 – APPROVAL OF A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS (MOTOR FUEL TAX)**

**19C-0310 – APPROVAL OF A RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE (MOTOR FUEL TAX FOR GEAR STREET PROJECT)**

**19C-0311 – APPROVAL OF THE ADDITION OF THE NAME GIDEON STODDARD TO THE GRANT PARK VETERANS MONUMENT**

**Motion:** Bernstein moved, seconded by Allendorf, to approve Consent Agenda, CA19-15.

**Discussion:** None.

**Roll Call:** AYES: McCoy, Westemeier, Allendorf, Bernstein, Hahn, Kieffer  
NAYS: None  
ABSENT: Renner

The motion carried.

**NEW BUSINESS**

**19C-0312 – DISCUSSION AND POSSIBLE ACTION ON PAY APPLICATION #6 AS A SPECIAL ACCOUNT WARRANT TO LOUIE’S TRENCHING SERVICE FOR THE DOWNTOWN SIDEWALK RECONSTRUCTION PROJECT**

**Motion:** Allendorf moved, seconded by Bernstein, to approve pay application #6 as a Special Account Warrant in the amount of \$15,462.00 to Louie’s Trenching Service for the Downtown Sidewalk Reconstruction Project, 19C-0312.

**Discussion:** None.

**Roll Call:** AYES: Westemeier, Allendorf, Bernstein, Kieffer, McCoy  
NAYS: None  
ABSTAIN: Hahn  
ABSENT: Renner

The motion carried.

**19C-0313 – WARRANTS**

**Motion:** Bernstein moved, seconded by Allendorf, to approve the Warrants as presented, 19C-0313.

**Discussion:** None.

**Roll Call:** AYES: Allendorf, Bernstein, Hahn, Kieffer, McCoy, Westemeier  
NAYS: None  
ABSENT: Renner

The motion carried.

**19C-0314 – ALDERPERSONS’ COMMENTS**

**Air B & B** – Allendorf reported he had a few Air B & B owners reach out to him after the last meeting. They weren’t necessarily displeased but surprised how fast the council acted on that. Allendorf stated he would like to make sure the council reviews this in a year to see where we are at. A suggestion was made to increase oversight of it to give priority to future applications that might include parking of its own to help alleviate the parking problem.

**Gear Street** – Westemeier noted Gear Street is looking good and will be nice when it is completed. Kieffer voiced concern some areas of the median strip are overgrown and not being maintained. Westemeier advised that is the responsibility of the property owner.

**Downtown Sidewalks** – Westemeier commented the downtown sidewalks look very nice and he hopes we can have the money next year to do Commerce Street.

**Air B & B** – Bernstein stated she also received comments with regard to the decision on Air B & B’s. Most expressed concern that a cap was set on both residential and downtown commercial for various reasons. She agreed it should be reviewed in a year.

Hahn stated he too has received comments. He feels the council did the right thing as it was moving too fast and was out of control. We were losing touch with how to control it better. He feels it was the right thing to do to close it down for a year and open it back up when we have a better handle on it.

**19C-0315 – CITY ADMINISTRATOR’S REPORT**

No report.

**19C-0316 – MAYOR’S REPORT**

No report.

**19C-0317 - ADJOURNMENT**

**Motion:** Allendorf moved, seconded by Hahn to adjourn.

**Discussion:** None.

**Roll Call:** AYES: Hahn Bernstein,, Kieffer, McCoy, Westemeier, Allendorf  
NAYS: None  
ABSENT: Renner

The motion carried.

The meeting adjourned at 6:37 p.m.

Respectfully submitted,



Mary Beth Hyde  
City Clerk



City of Galena, Illinois

Budget Amendment No. 20-03

Fiscal Year 2019-20

Item No.	Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance
1	Rec Park Parking Grant	17.349.3	\$ -	\$ 50,000		\$ 50,000
2	Rec Park Parking Grant	17.52.870.05	\$ -	\$ 50,000		\$ 50,000
3						
4						

Justification:

Item No.	Description
1	The City was recently awarded a \$50,000 grant from the Illinois Department of Commerce and Economic Opportunity to construct additional parking at Recreation Park. The grant agreement has been executed and the first installment of the grant has been received. This budget amendment creates the revenue line item to receive the grant funds and the expense line item to expend the funds. Both line items are in the Parks Fund.
2	This is the new line item to expend the Rec Park Parking Project grant funds.

Effect of Budget Amendment on Budget:

Fund	Approved Budget	Budget After Previous Amendments	Budget After Proposed Amendment
General Fund Revenues	\$ 4,015,455	\$ 4,015,455	\$ 4,015,455
General Fund Expenses	\$ 4,000,630	\$ 4,000,630	\$ 4,000,630
<b>General Surplus/(Deficit)</b>	<b>\$ 14,825</b>	<b>\$ 14,825</b>	<b>\$ 14,825</b>
Other Fund Revenues	\$ 5,621,560	\$ 5,650,060	\$ 5,700,060
Other Fund Expenses	\$ 5,416,895	\$ 5,650,685	\$ 5,700,685
<b>Other Fund Surplus/(Deficit)</b>	<b>\$ 204,665</b>	<b>\$ (625)</b>	<b>\$ (625)</b>
<b>Total Budget Surplus/(Deficit)</b>	<b>\$ 219,490</b>	<b>\$ 14,200</b>	<b>\$ 14,200</b>

Approved by City Council on \_\_\_\_\_

\_\_\_\_\_  
 Mark Moran  
 Budget Officer



# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: August 1, 2019

RE: Meneguín Disabled Parking Space

Resident Daniel Meneguín has requested a parking space for persons with disabilities in front of his home at 619 S. Prospect Street. He possesses a disabled parking permit.

The Galena Police Department has reviewed the request and recommends approval. The space would remain in place until no longer needed by Mr. Meneguín. The space would be available to the public.

Please let me know if you have any questions. Thank you.





GALENA AREA  
CHAMBER  
OF COMMERCE

TO: City of Galena

FROM: Kerry Shelke, Executive Director-Galena Area Chamber of Commerce

RE: 2019 Ghoulish Gala

July 31, 2019

The Galena Area Chamber of Commerce Board of Directors is requesting the following for review and approval:

- To host the 2<sup>nd</sup> Annual Ghoulish Gala on Friday, October 25th, 2019 with festivities from 6-10 p.m.
- To close Green Street from 3:00 pm to approximately 10:30 pm. for the use of Ghoulish Gala festivities. This area will be blocked off from Commerce Street to Water Street between City Hall and the Post Office and will contain food vendors. Food vendors are responsible for procuring the appropriate licenses and cleaning up of their own area.
- To allow for live music/DJ to be played during festival hours
- To partner with an organization and/or food/alcohol vendor to sell food and alcohol.
- The Chamber will, as in years past, work with the City Administrator and Police Department in the establishment of procedures and partnerships to ensure that we present a safe and enjoyable experience for the community and visitors.

Sincerely,

Kerry Shelke, Executive Director

Galena Area Chamber of Commerce

[Director@galenachamber.com](mailto:Director@galenachamber.com)

[Office@galenachamber.com](mailto:Office@galenachamber.com)

(815) 777-9050



July 18, 2019

City of Galena  
101 Green Street  
Galena, IL 61036

Attn: Mark Moran

We are requesting the use of your parking lot located at Recreation Park for the Annual Country Fair to be held October 12<sup>th</sup> and 13<sup>th</sup>, 2019, in Grant Park, Galena, Illinois. Shuttle buses will operate from 8:00 a.m. until 6:00 p.m. each day.

I will have our insurance company send a certificate of our liability insurance if permission is granted to use the parking lot.

If you have any questions, please call me at 1-563-543-0812 or email me at EdBochn196105@hotmail.com

Thank You,

A handwritten signature in black ink that reads "Ed Bochniak". The signature is written in a cursive style with a large, stylized initial "E".

Ed Bochniak  
Chairperson

# CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: August 1, 2019

RE: Recreational Cannabis

On June 25, 2019, Governor JB Pritzker signed [Public Act 101-0027](#), the Cannabis Regulation and Tax Act. The Illinois Municipal League (IML) has assembled the attached summary of the legislation and what actions municipalities may take to prohibit cannabis business establishments from locating in their jurisdictions *or* to permit such establishments through zoning. The IML prepared the attached model ordinances for both options. If a municipality allows cannabis businesses, they may also enact an excise tax of up to 3% of the gross sales. The IML prepared the attached model ordinance for the adoption of the tax.

The state law authorizes recreational cannabis sales to begin January 1, 2020. As you might expect, we have received inquiries about whether the City of Galena will allow adult use recreational cannabis sales within the city limits.

To move the process forward, it would be helpful for the council to take initial action to set direction for our staff. I recommend addressing the following as early as the August 12 meeting.

1. Will the City of Galena prohibit or permit cannabis business establishments in the city limits? Cannabis business establishments could include any one or more of the following:
  - a. Adult-use cannabis craft grower
  - b. Adult-use cannabis cultivation center
  - c. Adult-use cannabis dispensing organization
  - d. Adult-use cannabis infuser organization or infuser
  - e. Adult-use cannabis processing organization or processor
  - f. Adult-use cannabis transporting organization or transporter

These types of businesses are defined in the attached "Model Ordinance Municipal Cannabis Business Prohibition" and "Model Ordinance Municipal Cannabis Business Zoning". The "Adult-use cannabis dispensing organization" (dispensary) refers to retail sales to the public of recreational cannabis and medical cannabis. All inquiries to-date have been from potential dispensaries.

2. If the decision is to prohibit cannabis business establishments in the city limits, the council should direct the staff to prepare an ordinance prohibiting such businesses. The ordinance could be presented for consideration as early as August 26.
3. If the decision is to permit cannabis business establishments, the council could direct staff to prepare an amendment to the zoning ordinance. The amendment would define the permitted cannabis business uses, the requirements for siting such businesses, and the approval process. The model ordinance provided by the IML requires a zoning special use permit for each cannabis business.

Any guidance the council could provide to help craft the ordinance would be appreciated. Items to consider include:

- a. Which zoning districts would cannabis business establishments be permitted?  
General Commercial, Downtown Commercial, Neighborhood Commercial, Planned Commercial, Heavy Industrial, Agricultural?
- b. Would cannabis business establishments be permitted in the downtown? On Main Street? On Commerce Street?
- c. How many cannabis businesses establishments would be permitted in the community?

The ordinance to amend the zoning ordinance to permit cannabis business establishments in Galena would require a public hearing before the Zoning Board of Appeals and final approval by the City Council.

4. If the decision is to permit cannabis business establishments, the council must to decide whether to enact an excise tax on the retail sales of cannabis? The excise tax would be in addition to the 2% local sales tax already received by the City on retail sales. If you wish to enact an excise tax, you could direct the staff to prepare an ordinance to impose the tax. Again, the IML has provided the attached Model Ordinance Municipal Cannabis Retailers' Occupation Tax. The tax may be established in increments of .25% to a maximum of 3%.

The state law legalizing recreational cannabis sales and consumption materialized quickly and cities throughout the state are navigating their way through the new law the same as Galena. The groundwork laid by the IML should greatly assist us with the process. The IML will continue to provide guidance to address questions and issues that may arise in the coming months.

Please let me know if you have any questions.



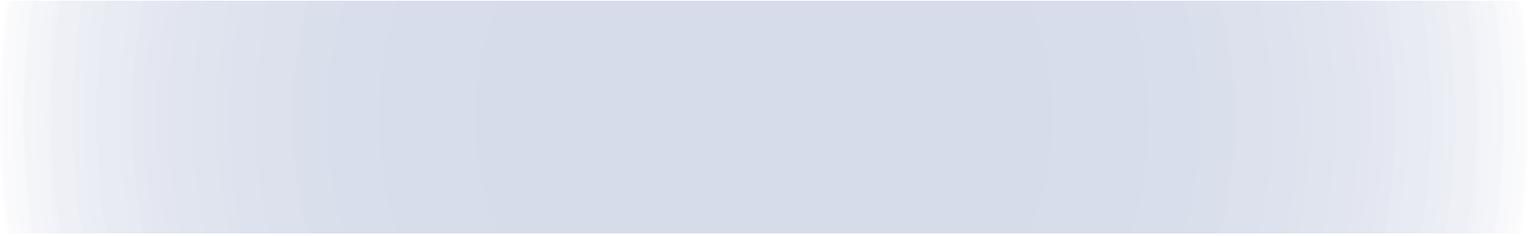
# Adult-Use Cannabis Resources

7/16/19

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<b>Model Ordinance: Municipal Cannabis Retailers' Occupation Tax</b>	<b>17</b>
<b>Disclaimers and Referrals</b>	<b>20</b>





Municipalities, by ordinance, may impose a Municipal Cannabis Retailers’ Occupation Tax on adult-use cannabis products of up to 3% of the purchase price, in .25% increments. Counties may impose up to 3.75% in unincorporated areas, in .25% increments. The taxes imposed under this Act shall be in addition to all other occupation, privilege or excise taxes imposed by the State of Illinois or by any unit of local government, such as sales tax.



**SMOKE FREE ILLINOIS ACT**

The Act applies the restrictions of the Smoke Free Illinois Act on smoking cannabis, and provides that property owners may prohibit the use of cannabis by any guest, lessee, customer or visitor. In addition, lessors may prohibit cultivation of cannabis by their lessees.

**EMPLOYER PROVISIONS**

The Act provides employer protections including that nothing in the enactment prohibits employers from adopting reasonable zero-tolerance or drug-free workplace employment policies concerning drug testing, smoking, consumption, storage or use of cannabis in the workplace or while on-call. These policies must be applied in a nondiscriminatory manner. Employers may prohibit the use of cannabis by employees in the workplace, and engage in discipline, including termination, for violations of those policies and workplace rules.

**STATE LICENSING**

The Act authorizes the production and distribution of cannabis and cannabis products through state-licensed cultivators, craft growers, infusers, transporters and dispensaries. Cannabis transporters will be separately licensed by the Act, as well. A market study due in March 2021 will inform future licensing. The state will issue licenses according to a graduated scale. By the end of the first year, there will be up to 295 dispensing organizations. The Act will allow up to 500 dispensing organizations by January 1, 2022. Cultivators will be capped at 50, and 100 craft growers will be allowed. By that same date, 100 infusers will also be authorized to be licensed.

**GRANTS AND INVESTMENT**

The Act establishes the Restore, Reinvest and Renew (R3) Program to invest in communities historically impacted by economic disinvestment and violence. The Illinois Criminal Justice Information Authority (ICJIA) will identify R3 areas that qualify for funding, and grants will be awarded by the R3 Board. A 22-member R3 Board will award grants throughout the state, subject to an application process and the Government Accountability and Transparency Act (GATA); the R3 Board shall be chaired by the Lt. Governor.

**SOCIAL EQUITY**

The Act provides for a social equity program to establish a legal cannabis industry that is accessible to those most adversely impacted by the enforcement of drug-related laws in this state, including cannabis-related laws. Qualifying social equity applicants may be awarded financial assistance and incentives if they are interested in establishing cannabis related businesses.

**DECRIMINALIZATION AND EXPUNGEMENTS**

A significant portion of the Act addresses the decriminalization of cannabis through mandatory and discretionary expungements of criminal convictions relating to non-violent cannabis offenses.

**STATE REVENUE**

State revenues derived from the Cannabis Regulation and Tax Act will be deposited into the Cannabis Regulation Fund. The funds will be distributed to multiple state agencies for implementation of the Act. The legalization of adult cannabis also includes a new source of Local Government Distributive Fund (LGDF) dollars. A portion of the Cannabis Regulation Fund revenues (8% of deposits) will go to local governments, through LGDF, which will be used to fund crime prevention programs, training and interdiction efforts. The Cannabis Regulation Fund is derived from moneys collected from state taxes, license fees and other amounts required to be transferred into the Fund.





# Model Ordinance

## Municipal Cannabis Business Prohibition

**MODEL ORDINANCE  
MUNICIPAL CANNABIS BUSINESS PROHIBITION**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE  
OF THE CITY/VILLAGE OF \_\_\_\_\_  
BY THE ADDITION OF [ARTICLE/CHAPTER] \_\_\_\_\_  
PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS**

**WHEREAS**, the City/Village has the authority to adopt ordinances and to promulgate rules and regulations [that pertain to its government and affairs and] that protect the public health, safety and welfare of its citizens; and

**WHEREAS**, this Ordinance is adopted pursuant to the provisions of the Illinois Cannabis Regulation and Tax Act, Public Act 101-0027, which provides that the City/Village has the authority to prohibit adult-use cannabis business establishments; and

**WHEREAS**, the City/Village has determined that the operation of cannabis business establishments would present adverse impacts upon the health, safety and welfare of the residents, and additional costs, burdens and impacts upon law enforcement and regulatory operations of the City/Village; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City/Board of Trustees of the Village of \_\_\_\_\_ as follows:

**SECTION 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**SECTION 2. Cannabis Business Establishments Prohibited.** Chapter \_\_\_ of the Municipal Code of the City/Village of \_\_\_\_\_ shall be amended by the addition of [Article/Chapter] \_\_\_ that will read as follows:

**ARTICLE [CHAPTER] \_\_\_ Cannabis Business Establishments Prohibited.**

**1. Definitions.** The following words and phrases shall, for the purposes of this Article [Chapter], have the meanings respectively ascribed to them by this section, as follows:

**ADULT-USE CANNABIS BUSINESS ESTABLISHMENT:** A cultivation center, craft grower, processing organization, infuser organization, dispensing organization or transporting organization.

**ADULT-USE CANNABIS CRAFT GROWER:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure

and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS CULTIVATION CENTER:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS DISPENSING ORGANIZATION:** A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS INFUSER ORGANIZATION OR INFUSER:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS PROCESSING ORGANIZATION OR PROCESSOR:** A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**ADULT-USE CANNABIS TRANSPORTING ORGANIZATION OR TRANSPORTER:** An organization or business that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A.101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

**PERSON:** Any person, firm, corporation, association, club, society or other organization, including any owner, manager, proprietor, employee, volunteer or agent.

**2. Cannabis Business Establishments Prohibited.** The following Adult-Use Cannabis Business Establishments are prohibited in the City/Village of \_\_\_\_\_. No person shall locate, operate, own, suffer, allow to be operated or aide, abet or assist in the operation within the City/Village of \_\_\_\_\_ of any of the following:

- Adult-Use Cannabis Craft Grower
- Adult-Use Cannabis Cultivation Center
- Adult-Use Cannabis Dispensing Organization
- Adult-Use Cannabis Infuser Organization or Infuser
- Adult-Use Cannabis Processing Organization or Processor
- Adult-Use Cannabis Transporting Organization or Transporter

**3. Public Nuisance Declared.** Operation of any prohibited Cannabis Business Establishment within the City/Village in violation of the provisions of this Article [Chapter] is hereby declared a public nuisance and shall be abated pursuant to all available remedies.

**4. Violations.** Violations of this Article [Chapter] may be enforced in accordance with the provisions of Article [Chapter] \_\_\_\_ of this Code.

**5. Severability.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

**6. Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law.

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor/Village President

ATTEST:

\_\_\_\_\_  
City/Village Clerk



# Model Ordinance

## Municipal Cannabis Business Zoning

**MODEL ORDINANCE  
MUNICIPAL CANNABIS BUSINESS ZONING**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER \_\_ (ZONING TITLE, PURPOSE, DEFINITIONS), CHAPTER \_\_ (GENERAL ZONING PROVISIONS), CHAPTER \_\_ (COMMERCIAL DISTRICTS), AND CHAPTER \_\_ (INDUSTRIAL DISTRICTS) OF TITLE \_\_ (ZONING ORDINANCE) OF THE \_\_\_\_\_ MUNICIPAL CODE PERTAINING TO ADULT-USE CANNABIS**

**WHEREAS**, the City/Village of \_\_\_\_\_, Illinois, has enacted Municipal Code Regulations for the purpose of improving and protecting the public health, safety, comfort, convenience and general welfare of the people; and

**WHEREAS**, the State of Illinois enacted the Cannabis Regulation and Tax Act (Act), which pertains to the possession, use, cultivation, transportation and dispensing of adult-use cannabis, which became effective June 25, 2019; and

**WHEREAS**, pursuant to the Act, the City/Village may enact reasonable zoning ordinances or resolutions not in conflict with the Act, regulating cannabis business establishments, including rules adopted governing the time, place, manner and number of cannabis business establishments, and minimum distance limitations between cannabis business establishments and locations the City/Village deems sensitive; and

**WHEREAS**, on \_\_\_\_\_, the City Council/Village Board initiated an amendment to Title \_\_ (Zoning Ordinance) to review and consider additional amendments to further regulate adult-use cannabis facilities within the City/Village of \_\_\_\_\_; and

**WHEREAS**, the Planning and Zoning Commission/Zoning Board of Appeals conducted public hearings, as required by law, on \_\_\_\_\_ and \_\_\_\_\_, in regards to the proposed amendments to Title \_\_ (Zoning Ordinance) of the \_\_\_\_\_ Municipal Code pertaining to adult-use cannabis; and

**WHEREAS**, the Planning and Zoning Commission/Zoning Board of Appeals recommended approval of the proposed amendments to Title \_\_ (Zoning Ordinance) on \_\_\_\_\_.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City/Board of Trustees of the Village of \_\_\_\_\_ as follows:

**SECTION 1:** The recitals set forth above are incorporated herein.

**SECTION 2:** Chapter \_\_ (Zoning Title, Purpose, Definitions) of Title \_\_ (Zoning Ordinance) of the \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

\* \* \*

ADULT-USE CANNABIS BUSINESS ESTABLISHMENT:

An adult-use cannabis cultivation center, craft grower, processing organization, infuser organization, dispensing organization or transporting organization.

ADULT-USE CANNABIS CRAFT GROWER:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, dry, cure and package cannabis and perform other necessary activities to make cannabis available for sale at a dispensing organization or use at a processing organization, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS CULTIVATION CENTER:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to cultivate, process, transport and perform necessary activities to provide cannabis and cannabis-infused products to licensed cannabis business establishments, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS DISPENSING ORGANIZATION:

A facility operated by an organization or business that is licensed by the Illinois Department of Financial and Professional Regulation to acquire cannabis from licensed cannabis business establishments for the purpose of selling or dispensing cannabis, cannabis-infused products, cannabis seeds, paraphernalia or related supplies to purchasers or to qualified registered medical cannabis patients and caregivers, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS INFUSER ORGANIZATION OR INFUSER:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to directly incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis-infused product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS PROCESSING ORGANIZATION OR PROCESSOR:

A facility operated by an organization or business that is licensed by the Illinois Department of Agriculture to either extract constituent chemicals or compounds to produce cannabis concentrate or incorporate cannabis or cannabis concentrate into a product formulation to produce a cannabis product, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

ADULT-USE CANNABIS TRANSPORTING ORGANIZATION OR TRANSPORTER:

An organization or business that is licensed by the Illinois Department of Agriculture to transport cannabis on behalf of a cannabis business establishment or a community college licensed under the Community College Cannabis Vocational Training Pilot Program, per the Cannabis Regulation and Tax Act, (P.A. 101-0027), as it may be amended from time-to-time, and regulations promulgated thereunder.

\* \* \*

**SECTION 3:** Chapter \_\_ (General Zoning Provisions) of Title \_\_ (Zoning Ordinance) of the \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

\* \* \*

**: ADULT-USE CANNABIS:**

1. Purpose and Applicability: It is the intent and purpose of this Section to provide regulations regarding the cultivation, processing and dispensing of adult-use cannabis occurring within the corporate limits of the City/Village of \_\_\_\_\_ . Such facilities shall comply with all regulations provided in the Cannabis Regulation and Tax Act (P.A. 101-0027) (Act), as it may be amended from time-to-time, and regulations promulgated thereunder, and the regulations provided below. In the event that the Act is amended, the more restrictive of the state or local regulations shall apply.

2. Conditional Use: Adult-Use Cannabis Business Establishment facilities, as defined herein, requiring approval of a conditional use in the respective districts in which they are requested shall be processed in accordance with Section \_\_\_\_\_ (Conditional Uses) of this Title and Section 3 (Adult-Use Cannabis Facility Components) as provided herein.

3. Adult-Use Cannabis Facility Components: In determining compliance with Section \_\_\_\_\_ (Conditional Uses) of this Title, the following components of the Adult-Use Cannabis Facility shall be evaluated based on the entirety of the circumstances affecting the particular property in the context of the existing and intended future use of the properties:

3.1 Impact of the proposed facility on existing or planned uses located within the vicinity of the subject property.

3.2 Proposed structure in which the facility will be located, including co-tenancy (if in a multi-tenant building), total square footage, security installations/security plan and building code compliance.

3.3 Hours of operation and anticipated number of customers/employees.

3.4 Anticipated parking demand based on Section \_\_\_\_\_ and available private parking supply.

3.5 Anticipated traffic generation in the context of adjacent roadway capacity and access to such roadways.

3.6 Site design, including access points and internal site circulation.

3.7 Proposed signage plan.

3.8 Compliance with all requirements provided in Section 4 (Adult-Use Cannabis Craft Grower); Section 5 (Adult-Use Cannabis Cultivation Center); Section 6 (Adult-Use Cannabis Dispensing Organization); Section 7 (Adult-Use Cannabis Infuser Organization); Section 8 (Adult-Use Cannabis Processing Organization); or Section 9 (Adult-Use Cannabis Transporting Organization), as applicable.

3.8 Other criteria determined to be necessary to assess compliance with Section \_\_\_\_\_ (Conditional Uses) of this Title.

4. Adult-Use Cannabis Craft Grower: In those zoning districts in which an Adult-Use Cannabis Craft Grower may be located, the proposed facility must comply with the following:

4.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

4.2 Facility may not be located within 1,500 feet of the property line of a pre-existing property zoned or used for residential purposes.

4.3 Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

4.4 For purposes of determining required parking, Adult-Use Cannabis Craft Grower shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Industrial Uses), provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

4.5 Petitioner shall file an affidavit with the City/Village affirming compliance with Section \_\_\_\_ as provided herein and all other requirements of the Act.

5. Adult-Use Cannabis Cultivation Center: In those zoning districts in which an Adult-Use Cannabis Cultivation Center may be located, the proposed facility must comply with the following:

5.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

5.2 Facility may not be located within 1,500 feet of the property line of a pre-existing property zoned or used for residential purposes.

5.3 Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

5.4 For purposes of determining required parking, Adult-Use Cannabis Cultivation Centers shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Industrial Uses), provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

5.5 Petitioner shall file an affidavit with the City/Village affirming compliance with Section \_\_\_\_ as provided herein and all other requirements of the Act.

6. Adult-Use Cannabis Dispensing Organization: In those zoning districts in which an Adult-Use Cannabis Dispensing Organization may be located, the proposed facility must comply with the following:

6.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

6.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

6.3 At least 75% of the floor area of any tenant space occupied by a dispensing organization shall be devoted to the activities of the dispensing organization as authorized by the Act, and no dispensing organization shall also sell food for consumption on the premises other than as authorized in Section 6.5 below in the same tenant space.

6.4 Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

6.5 Facility may be issued a permit to host on-site consumption of cannabis if located in a freestanding structure occupied solely by the dispensing organization and smoke from the facility does not migrate into an enclosed area where smoking is prohibited. The security plan for the facility required by Section 10 (Additional Requirements) shall also reflect adequate provisions to respond to disruptive conduct and over-consumption. The on-site consumption permit shall be reviewed annually and may be suspended or revoked following notice and hearing as provided in Section \_\_\_\_ of the City/Village of Municipal Code.

6.6 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Commercial Uses) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

6.7 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_ as provided herein and all other requirements of the Act.

7. Adult-Use Cannabis Infuser Organization: In those zoning districts in which an Adult-Use Cannabis Infuser Organization may be located, the proposed facility must comply with the following:

7.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

7.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

7.3 At least 75% of the floor area of any tenant space occupied by an infusing organization shall be devoted to the activities of the infusing organization as authorized by the Act. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

7.4 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_ (Schedule of Off-Street Parking Requirements: Commercial Uses) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

7.5 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_ as provided herein and all other requirements of the Act.

8. Adult-Use Cannabis Processing Organization: In those zoning districts in which an Adult-Use Cannabis Processing Organization may be located, the proposed facility must comply with the following:

8.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

8.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

8.3 At least 75% of the floor area of any tenant space occupied by a processing organization shall be devoted to the activities of the processing organization as authorized by the Act. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

8.4 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_\_ (Schedule of Off-Street Parking Requirements: Commercial Uses) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

8.5 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_\_ as provided herein and all other requirements of the Act.

9. Adult-Use Cannabis Transporting Organization: In those zoning districts in which an Adult-Use Transporting Organization may be located, the proposed facility must comply with the following:

9.1 Facility may not be located within 1,500 feet of the property line of a pre-existing public or private nursery school, preschool, primary or secondary school, day care center, day care home or residential care home. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this Section.

9.2 Facility may not be located in a dwelling unit or within 250 feet of the property line of a pre-existing property zoned or used for residential purposes.

9.3 The transporting organization shall be the sole use of the tenant space in which it is located. Facility may not conduct any sales or distribution of cannabis other than as authorized by the Act.

9.4 For purposes of determining required parking, said facilities shall be classified as “\_\_\_\_\_” per Section \_\_\_\_\_ (Schedule of Off-Street Parking Requirements: \_\_\_\_\_) of the City/Village of \_\_\_\_\_ Municipal Code, provided, however, that the City/Village may require that additional parking be provided as a result of the analysis completed through Section \_\_\_\_\_ (Adult-Use Cannabis: Conditional Use) herein.

9.5 Petitioner shall file an affidavit with the City affirming compliance with Section \_\_\_\_\_ as provided herein and all other requirements of the Act.

10. Additional Requirements: Petitioner shall install building enhancements, such as security cameras, lighting or other improvements, as set forth in the conditional use permit, to ensure the safety of employees and customers of the adult-use cannabis business establishments, as well as its environs. Said improvements shall be determined based on the specific characteristics of the

floor plan for an Adult-Use Cannabis Business Establishment and the site on which it is located, consistent with the requirements of the Act.

11. Co-Location of Cannabis Business Establishments. The City/Village may approve the co-location of an Adult-Use Cannabis Dispensing Organization with an Adult-Use Cannabis Craft Grower Center or an Adult-Use Cannabis Infuser Organization, or both, subject to the provisions of the Act and the Conditional Use criteria within the City/Village of \_\_\_\_\_ Municipal Code. In a co-location, the floor space requirements of Section 6.3 and 7.3 shall not apply, but the co-located establishments shall be the sole use of the tenant space.

**SECTION 4:** Chapter \_\_ (Commercial Districts) of Title \_\_ (Zoning Ordinance) of the City/Village of \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

**ARTICLE A. B-1 GENERAL COMMERCIAL DISTRICT**

\_\_\_\_\_: **PERMITTED USES:**

\* \* \*

\_\_\_\_\_: **CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

Adult-Use Cannabis Dispensing Organization.

**ARTICLE B. B-2. INTENSE COMMERCIAL DISTRICT**

\_\_\_\_\_: **PERMITTED USES:**

\* \* \*

\_\_\_\_\_: **CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

Adult-Use Cannabis Dispensing Organization.

Adult-Use Cannabis Infuser Organization.

Adult-Use Cannabis Processing Organization.

Adult-Use Cannabis Transporting Organization.

**SECTION 5:** Chapter \_\_ (Industrial Districts) of Title \_\_ (Zoning Ordinance) of the City/Village of \_\_\_\_\_ Municipal Code is hereby amended by adding the underlined language and deleting the stricken language, as follows:

**ARTICLE A. I-1 GENERAL INDUSTRIAL DISTRICT**

\_\_\_\_\_: **PERMITTED USES:**

\* \* \*

\_\_\_\_\_: **CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

- Adult-Use Cannabis Craft Grower Organization.
- Adult-Use Cannabis Dispensing Organization.
- Adult-Use Cannabis Infuser Organization.
- Adult-Use Cannabis Processing Organization.
- Adult-Use Cannabis Transporting Organization.

**ARTICLE B. I-2 HEAVY INDUSTRIAL DISTRICT**

**\_\_\_\_\_ : PERMITTED USES:**

\* \* \*

**\_\_\_\_\_ : CONDITIONAL USES:**

The following conditional uses may be permitted in specific situations in accordance with the procedures outlined in Section \_\_\_\_\_ and Chapter \_\_ of this Title, as appropriate:

\* \* \*

- Adult-Use Cannabis Craft Grower Organization.
- Adult-Use Cannabis Cultivation Organization.
- Adult-Use Cannabis Dispensing Organization.
- Adult-Use Cannabis Infuser Organization.
- Adult-Use Cannabis Processing Organization.
- Adult-Use Cannabis Transporting Organization.

**SECTION 6: Severability.** If any provision of this Ordinance or application thereof to any person or circumstances is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

**SECTION 7: Effective Date.** This Ordinance shall be in full force and effect upon its passage and approval as required by law.

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_.

\_\_\_\_\_  
Mayor/Village President

ATTEST:

\_\_\_\_\_  
City/Village Clerk



# **Model Ordinance**

## **Municipal Cannabis Retailers' Occupation Tax**

**MODEL ORDINANCE  
MUNICIPAL CANNABIS RETAILERS’ OCCUPATION TAX**

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE  
OF THE CITY/VILLAGE OF \_\_\_\_\_  
BY THE ADDITION OF [ARTICLE/CHAPTER] \_\_\_\_\_  
IMPOSING A MUNICIPAL CANNABIS RETAILERS’ OCCUPATION TAX**

**WHEREAS**, the City/Village has the authority to adopt ordinances and to promulgate rules and regulations [that pertain to its government and affairs and] that protect the public health, safety and welfare of its citizens; and

**WHEREAS**, this Ordinance is adopted pursuant to the provisions of the Illinois Municipal Cannabis Retailers’ Occupation Tax Law, 65 ILCS 5/11-8-22 *et seq.* (Act); and

**WHEREAS**, this Ordinance is intended to impose the tax authorized by the Act providing for a municipal cannabis retailers’ occupation tax which will be collected by the Illinois Department of Revenue;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City/ Board of Trustees of the Village of \_\_\_\_\_ as follows:

**SECTION 1. Recitals.** The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

**SECTION 2. Adoption of Tax.** Chapter \_\_\_\_ of the Municipal Code of the City/Village of \_\_\_\_\_ shall be amended by the addition of [Article/Chapter] \_\_\_\_ that will read as follows:

**ARTICLE [CHAPTER] \_\_\_\_ Municipal Cannabis Retailers’ Occupation Tax.**

**1. Tax imposed; Rate.**

(a) A tax is hereby imposed upon all persons engaged in the business of selling cannabis, other than cannabis purchased under the Compassionate Use of Medical Cannabis Pilot Program Act, at retail in the City/Village at the rate of 3% of the gross receipts from these sales made in the course of that business.

(b) The imposition of this tax is in accordance with the provisions of Sections 8-11-22, of the Illinois Municipal Code (65 ILCS 5/8-11-22).

**2. Collection of tax by retailers.**

(a) The tax imposed by this Ordinance shall be remitted by such retailer to the Illinois Department of Revenue (Department). Any tax required to be collected pursuant to or as authorized by this Ordinance and any such tax collected by such retailer and required to be remitted to the Department shall constitute a debt owed by the retailer to the State. Retailers may reimburse themselves for their seller's tax liability hereunder by separately stating that tax as an additional charge, which charge may be stated in combination, in a single amount, with any State tax that sellers are required to collect.

(b) The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department. The Department shall have full power to administer and enforce the provisions of this article.

**3. Severability.** If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

**4. Effective Date.** This Ordinance shall be in full force and effect from and after its passage and approval and publication as required by law, provided, however, that the tax provided for herein shall take effect for all sales on or after the first day of January, 2020. Copies of this Ordinance shall be certified and sent to the Illinois Department of Revenue prior to September 30, 2019.

[NOTE: Any new ordinance or amendment to an existing ordinance can take effect only on September 1. To be effective September 1, an ordinance must be adopted and filed with the Department of Revenue by June 1.]

ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Mayor/Village President

ATTEST:

\_\_\_\_\_  
City/Village Clerk



# Disclaimers & Referrals

IML has assembled these resources for your municipality's consideration. It is strongly recommended that you consult with your municipal attorney or other qualified counsel prior to considering or adopting any of the model ordinances. The model ordinances are being provided as a reference for use in drafting an ordinance for your community. The model ordinances may require adaptation and modification to conform to your community's determinations and specific code provisions.

It is further recommended that local law enforcement officials discuss the mandated expungements with your municipality's retained attorney or other qualified counsel, as well as the state's attorney's office in your county to gain a full understanding of the issue and process and to be in compliance with what may be complicated expungement provisions. IML shall not provide direction or counsel on this aspect of the new law, due to the myriad factors that could impact each municipality differently.

### **State Agency Contacts**

#### Illinois Department of Agriculture

Website: <https://www2.illinois.gov/sites/agr/Pages/default.aspx>

Phone: (217) 785-4789

#### Illinois Department of Financial and Professional Regulation

Website: <https://www.idfpr.com/profs/adultusecan.asp>

Phone: (888) 473-4858

Email: [FPR.AdultUseCannabis@illinois.gov](mailto:FPR.AdultUseCannabis@illinois.gov)

#### Illinois Department of Public Health

Website: [www.dph.illinois.gov](http://www.dph.illinois.gov)

Phone: (217) 782-4977

These contacts are likely to be expanded and updated as additional agency resources are made available.



# CITY OF GALENA, ILLINOIS

101 Green Street • P.O. Box 310 • Galena, Illinois 61036



## MEMORANDUM

TO: Mayor Renner, City Council & City Administrator  
FROM: Matt Oldenburg, Zoning Administrator  
DATE: August 7, 2019  
RE: Guest Accommodations License Amendment

MATT

Per Council direction, at the July 8<sup>th</sup> meeting, the attached Ordinance Amendment is before you for discussion and possible action.

Chapter 112: Guest Accommodations, §112.02 License Required, is the appropriate section to add the limitation for Accommodations, Vacation Rentals licenses in residential and commercial zoning districts. Additions are underlined.

At my presentation on June 24, I reported a current potential of 75 units requested in commercial districts, which still stands. In my last memo, July 3<sup>rd</sup>, I referenced 69 approved units in the Downtown Commercial District. I was incorrect, the number is 70 approved units. The remaining 5 units would then be outside of the downtown core area (such as Spring Street); 4 are approved already and 1 is currently under request.

In order to simplify, I recommend limiting commercial district licenses to a total of 75.

Please clarify whether you wish to cap the commercial districts, at 75 licenses, as available to:

1. only the applicants who have completed the Special Use Permit process; or,
2. future applicants who can make Special Use Permit requests to claim the unfulfilled licenses of previous applicants who abandon or default on their requests.

If the latter is selected, Staff will need to establish a waitlist and use the same attrition method to fulfill the licenses, similar to the method used in current residential district requests.

**AN ORDINANCE AMENDING CHAPTER 112, "GUEST ACCOMMODATIONS", OF THE CODE OF ORDINANCES OF THE CITY OF GALENA**

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**BE IT ORDAINED** by the City Council of the City of Galena, JoDaviess County, Illinois as follows:

**SECTION I:** Section § 112.02 **LICENSE REQUIRED**, is hereby amended as follows:

- *(Additions are shown as underlined)*

**§ 112.02 LICENSE REQUIRED.**

No person shall operate guest accommodations without first having obtained a license from the city. A license may not be issued until the owner has obtained a special use permit for the appropriate land use from the city. There shall be a total limit of 20 licenses issued for Accommodations, Vacation Rentals / Vacation Rentals – Single Room in residential zoning districts in the City. Any Accommodations, Vacation Rentals / Accommodations, Vacation Rentals – Single Room licenses in residential zoning districts, hereafter, shall comply with a density requirement of 8%, 5 Guest Accommodations licenses, within a circular area of 25.83 acres. There shall be a total limit of 75 licenses issued for Accommodations, Vacation Rentals in commercial zoning districts.

('69 Code, § 12-108) (Ord. O-88-5, passed 2-22-88; Am. Ord. O-98-01, passed 1-26-98; Am. Ord. O-98-05, passed 2-23-98; Am. Ord. O-16-21, passed 12-12-16)

Penalty, see § 110.99

**SECTION II:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION III:** This ordinance shall be in full force and effect within ten (10) days of its passage and legal publication in pamphlet form.

**SECTION IV:** Passed on the \_\_<sup>th</sup> day of \_\_\_\_\_, A.D., 201\_\_, in open Council.

**AYES:**

**NAYS:**

**ATTEST:**

\_\_\_\_\_  
**TERRY RENNER, MAYOR**

\_\_\_\_\_  
**MARY BETH HYDE, CITY CLERK**

# CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator 

DATE: August 1, 2019

RE: 2019-20 Archery Deer Hunting Program

At the May 13 meeting, you approved the second year of the Galena Archery Deer Hunting Program. Since that date, we have accepted applications from hunters who want to participate in the program and from property owners who wish to allow their land to be hunted. I am writing to present the list of hunters and proposed hunting sites for the 2019-20 season. I am also requesting the approval of the program rules and regulations.

### Hunters

In 2018, the first year of the program, 12 hunters applied and qualified. This year, 32 hunters applied, including 11 of the 12 hunters from last season. As of this writing, 16 of the 21 new hunters have passed the shooting proficiency test. Five of the hunters had conflicts with the testing time and plan to test in the coming days. No hunters have failed the test in either of the first two seasons. Hunters who passed the shooting proficiency test last year did not have to retest this year. To qualify, a hunter must shoot a nine-inch target from 20 yards in at least three out of five attempts.

Each hunter who participated last year is being assigned the same hunting site this season. Some of the new hunters were designated by hunting site property owners as preferred hunters for their site. The other new hunters selected their preferred hunting site by lottery.

### Hunting Sites

Eleven hunting sites are proposed for this season. Four of the sites are the same city-owned sites as last year. Seven private property hunting sites are proposed. Four of the private sites were included in the program last year. Three new private sites are proposed: one near Indian Ridge off Stone Quarry Lane, one on Mississippi Street, and one adjacent to Turney Street and Muir Street in School Section. The site near the Turney House adjacent to Spring Street has been removed from the program based a recommendation from the preferred hunter for the site. All property owners within 100 yards of the 11 proposed sites were notified by letter of the proposed hunting in their neighborhood and of the opportunity to comment during the August 12 council meeting.

I am attaching the list of hunting sites and the hunters assigned to each site. I request the council approve the hunters (the final five conditional on successfully qualifying), their assignments, and the hunting sites. I am attaching a map showing all the hunting sites and a separate map of each individual site. The individual site maps highlight the area available for hunting taking into consideration any structures within 100 yards.

Rules and Regulations

The proposed rules and regulations for the hunting program are unchanged from last season with one exception. At the request of the hunters, I recommend removing the requirement that each hunter wear at least one blaze orange colored article of clothing. Illinois archery hunting law does not require blaze colored clothing.

As you will recall, the January 2019 aerial count located 211 deer in the city limits. The Illinois Department of Natural Resources (IDNR) has suggested that 40-80 deer would be a reasonable biological carrying capacity in the Galena city limits. I recommend that the council establish a culling limit of 130 deer for the 2019-20 season.

At the conclusion of the hunting season, we plan to reimburse each hunter \$15.50 for each deer culled. The reimbursement equals the cost of the INDR deer tag required for each deer. The council approved the reimbursement policy at the May 13, 2019 meeting.

Schedule

The schedule for the archery hunting program is as follows:

Table 1. Proposed 2019-20 Archery Deer Hunting Schedule

#	Activity	Start Date	End Date
1	Private hunting site application period	June 1	July 1
2	Hunter Permit application period	June 1	July 1
3	Mail letters to property owners within 100 yards of proposed hunting sites inviting comments at July 22 city council meeting	July 12	July 12
4	Approval of city-owned and private hunting sites by city council	July 22	July 22
5	Hunter proficiency qualification	August 1	August 1
6	Lottery for new hunters to select Hunting Areas	August 1	August 1
7	Hunter certification deadline, including submission of Illinois license, habitat stamp, and permit(s)/tag(s)	September 13	September 13
8	Mail letters to property owners within 100 yards of hunting areas giving notice of hunting area and season dates	September 20	September 20
9	Archery hunting season	October 1	January 19, 2020

I look forward to your discussion and decisions. Please let me know if you have any questions.

## 2019-20 Galena Archery Deer Hunter Program

## Private Property Hunting Sites

Approved: August 12, 2019

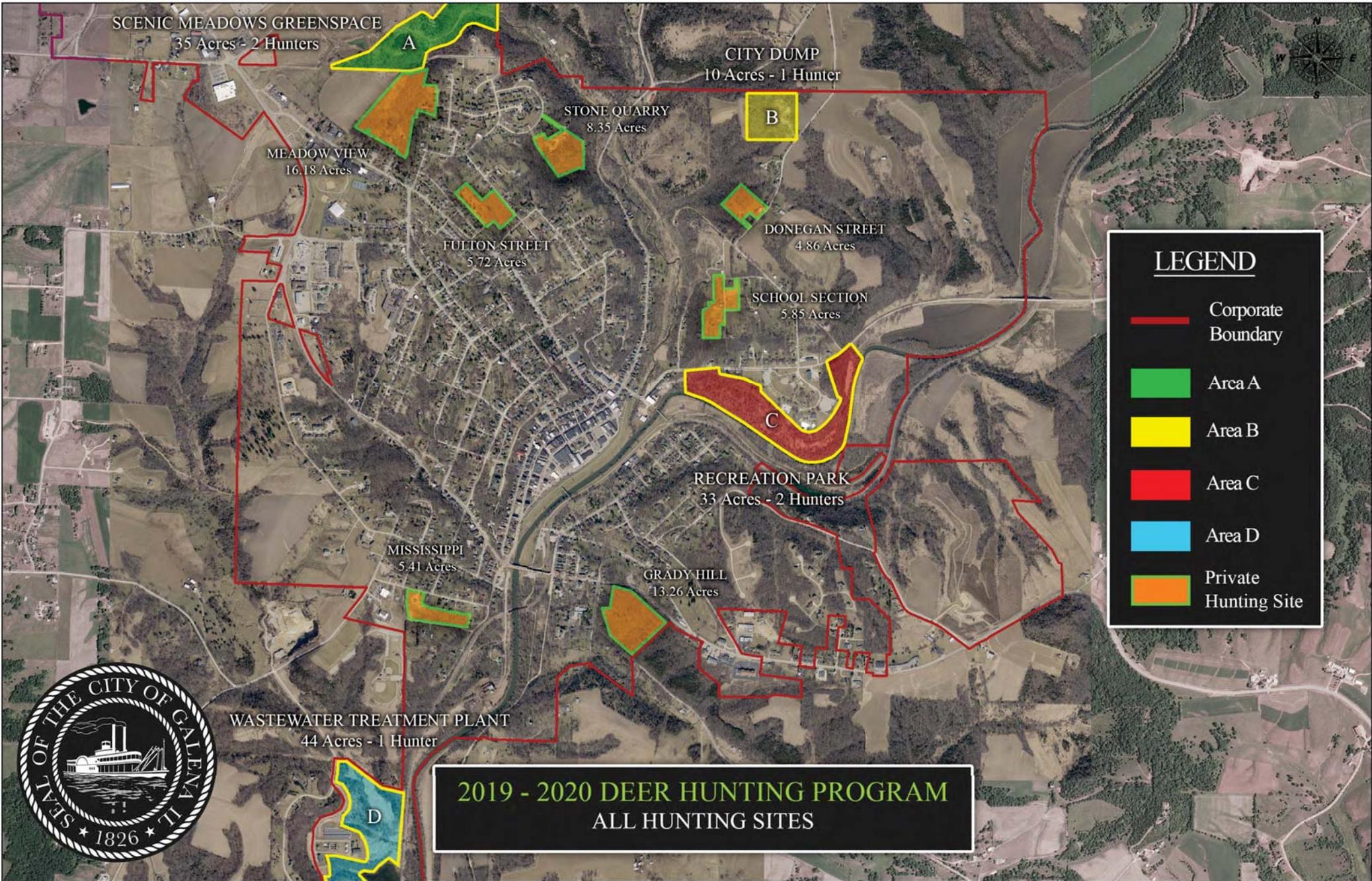
No.	Site Name	Owner Last Name	Owner First Name	Adjoining Streets	Size of Site	Number of Hunters	Preferred Hunters	Site Contact Person
1	Meadow View	Miller	Bill	Sioux Court	16.18 acres	1	Jeremy Miller	Bill Miller
		Greene	Dan			2	Sam Miller	
		Hyde	Jeff			3	Jonathan Miller	
						4	Matt Oldenberg	
						5	Dave Oldenburg	
2	Fulton Street	Ferguson	Carmen	Alexander Street	5.72 acres	1	Jerry Houy	Carmen Ferguson
				Fulton Street		2	Joe Funston	
						3	Gary Greene	
						4	Don Renner	
3	Donegan Street	Lange	Casey	Donegan Street	4.86 acres	1	Casey Lange	Casey Lange
		Montgomery	Brian					
4	Grady Hill	Burlingame	Richard	Highway 20	13.26 acres	1	Doug Smith	John Cox
				Blackjack Road		2	Jeremy Edmonds	
5	Quarry	Wienen	Ben	None	8.35 acres	1	Sam Miller	Ben Wienen
						2	Matt Oldenburg	
						3	Dave Oldenburg	
6	Mississippi Street	White	Robbie	Mississippi Street	5.41 acres	1	Devon Foley	Robbie White
						2	Todd Shelhorn	
						3	Dominic Wasmund	
						4	Todd Wasmund	
7	School Section	Stocks	Bob	Turney Street	5.85 acres	1	Bob Stocks	Bob Stocks
		Karberg	Phil	Muir Street		2	Phil Karberg	
						3	Kevin Sinagra	

2019-20 Galena Archery Deer Hunter Program

Public Property Hunting Sites

Approved: August 12, 2019

No.	Site Name	Adjoining Streets	Size of Site	Number of Hunters	Hunters
A	Scenic Meadows	Sproule Lane	35 acres	1	Jeremy Macholl
				2	Bruce Scharpf
				3	Dennis Berning
				4	Glen Scharpf
				5	Mike Muehleip
B	Old City Landfill	Donegan Street	10 acres	1	Steve Stangl
				2	Andrew Stangl
C	Recreation Park	Field Street	33 acres	1	Jim Rigdon
				2	Bob White
				3	Chris Weber
				4	Hunter Muehleip
D	Wastewater Plant	E. Cross Road	44 acres	1	Matt Trotter



# HUNTING AREA "A"



13-001-106-09 36.87 acres

R300



# HUNTING AREA "B"



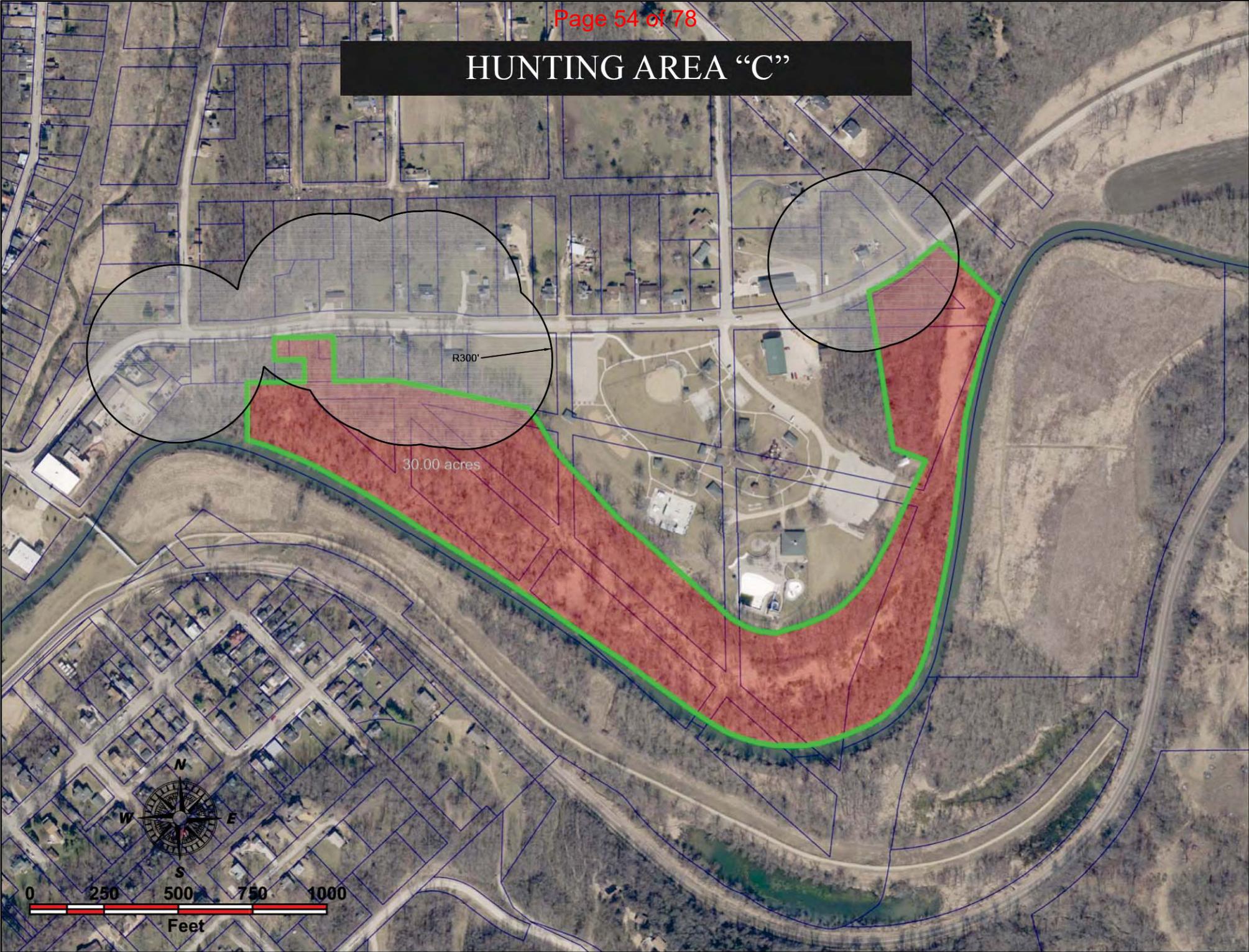
22-200-004-03 10.00 acres



R300'



# HUNTING AREA "C"

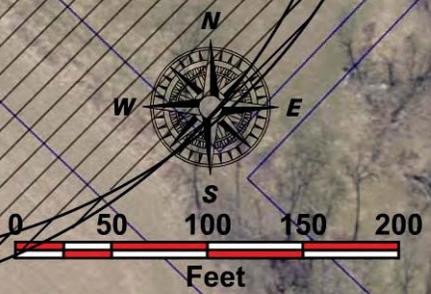


# HUNTING AREA "D"





**DONNEGAN HUNTING SITE**



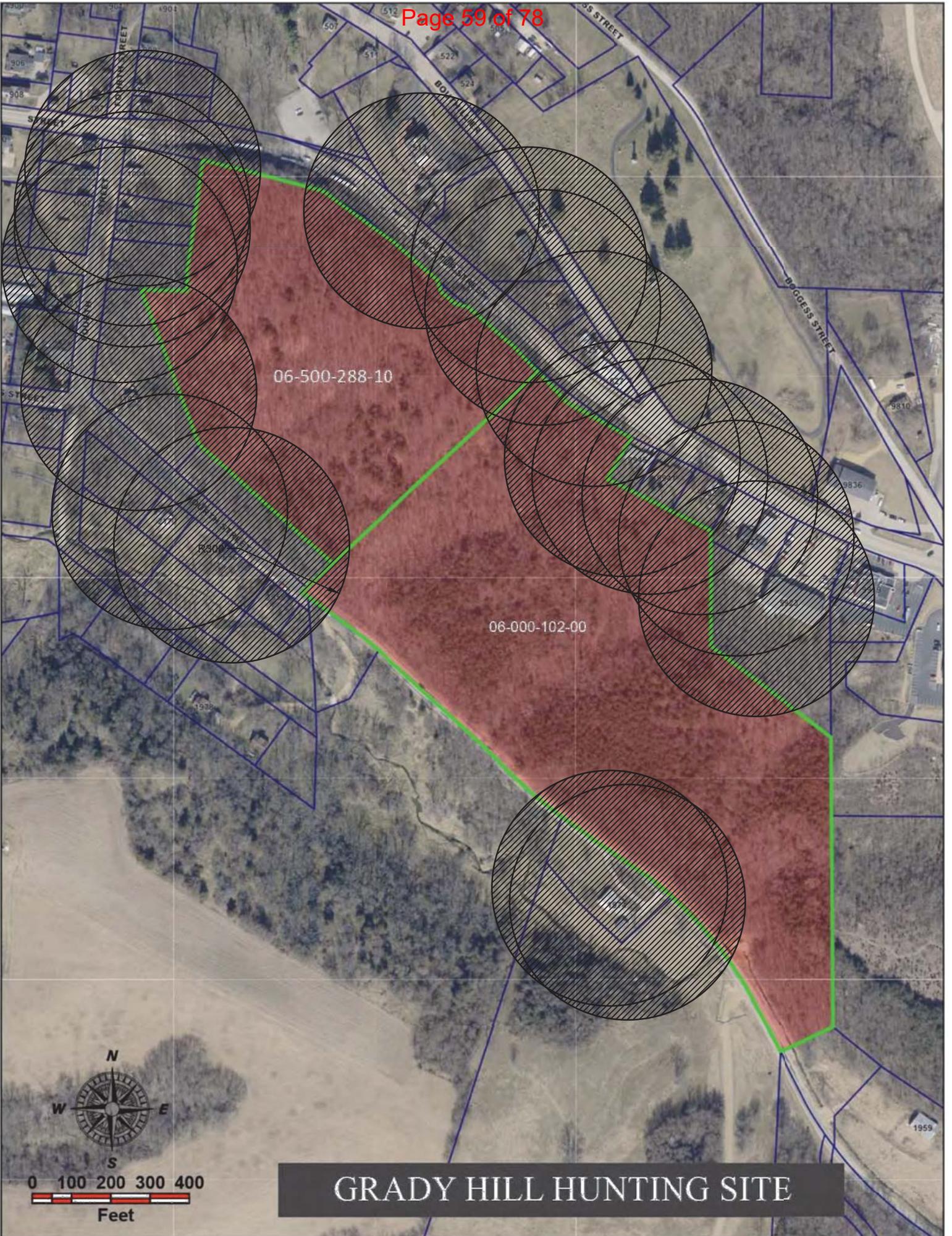


**MEADOW VIEW HUNTING SITE**



FULTON STREET HUNTING SITE





**GRADY HILL HUNTING SITE**

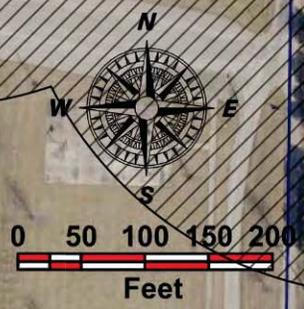


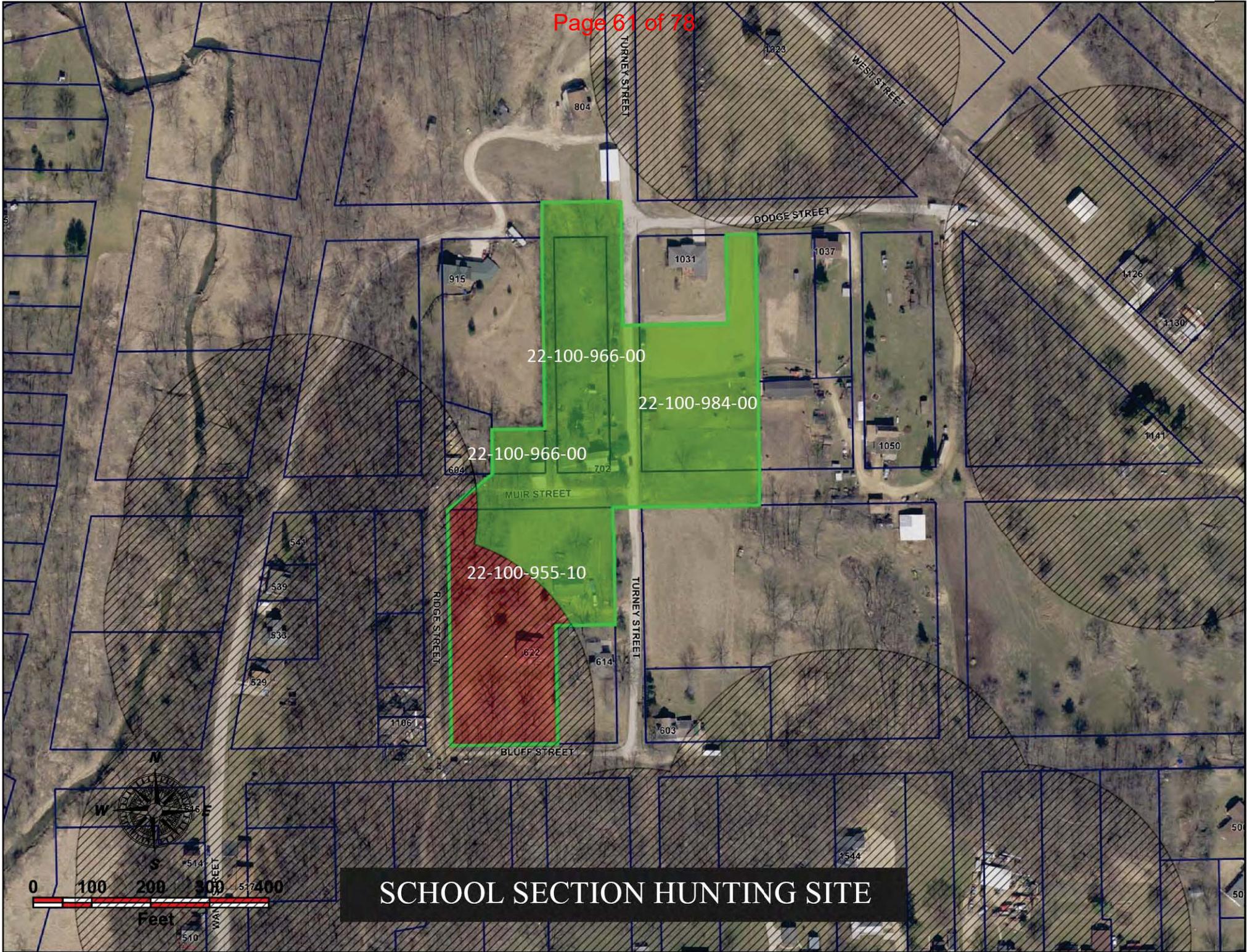
22-101-365-00

22-101-366-00

22-101-363-00

# MISSISSIPPI HUNTING SITE





**SCHOOL SECTION HUNTING SITE**



22-200-060-10

R300

1040

**STONE QUARRY HUNTING SITE**





## Archery Deer Hunting Program: Rules and Regulations

The City of Galena has created the Archery Deer Hunting Program in an effort to better control the deer population within the boundaries of the City. Select City-owned properties have been designated for hunting. Privately-owned properties are also eligible for the program. The intent is to give limited control of hunting to the property owners to enable archery hunters to harvest the deer for their use or to provide meat to social agencies—such as the Galena Food Pantry. Hunting sites are to be selected by the city council with an emphasis on matching sites with locations that have high concentrations of deer as identified by counts. The council will consider hunting sites proposed by private property owners who wish to have hunting on their property. With a goal of thinning the number of deer in the city limits, conditions are in place for the safety of the public and the hunters.

### Private Property Owners

Property owners have the option of applying for hunting on their property, however, all sites must be approved by the city council prior to approval for hunting. There are a limited number of sites that will be approved. The City reserves the right to reject any and all proposed hunting sites on private property.

- A hunting site must be a minimum of three acres. The site may include multiple properties, provided they are adjacent or connected.
- A hunting site that has 10 or more acres may, at the discretion of the city council, be divided into five-acre areas enabling two or more hunting locations.
- No hunting is permitted within 100 yards of any residence, church, or occupied structure without first obtaining permission of the owner or tenant of the dwelling or occupied structure.
- Property owners must collect the names, addresses, and signatures of other property owners who wish to be included in the hunting site, and select one individual who will be the contact person for the overall hunting site. Those names and addresses are to be brought to the Chief of Police so they can be plotted on a map for potential selection.
- Property owners within 100 yards of any proposed hunting site will be notified by mail of the proposed site and the date and time of the city council meeting when the site will be considered for approval. Adjacent property owners, or any citizen, may express their support or concern regarding the proposed site in writing or verbally to the city council.

- Sites will be approved by the city council with an emphasis on areas with high deer population counts, complaints of deer damage to vegetation or property, deer vehicle accidents, and/or incidents between people and deer.
- All hunting shall be conducted from elevated positions or stands and in such a way that all shots will be taken at a downward angle and not continue into an open or occupied area.
- Property owners with an approved hunting site may permit more than one authorized hunter to share a stand, but only one hunter may occupy a stand at any one time.
- The hunter will be required to post a City-issued sign at the hunting area during hunting to notify others that hunting is taking place in a permitted hunting area.
- Property owner may allow the hunter to leave a tree stand in a specific location for more than one day, but not longer than the duration of the hunting season. No nails, screws or other intrusive appliance may be used to attach the stand or steps to a tree. Stands can be strapped to the tree, or other means that do not enter the tree or branches.
- Hunting is permitted ½ hour before sunrise to ½ hour after sunset.

## Hunters

- Landowners who have an approved site for hunting may recommend a hunter(s) for their site. The city council will approve each hunter and the site to be hunted by each hunter. If a landowner does not recommend a hunter(s), the site will be included in the lottery for hunters as described hereafter.
- Hunters must be at least 21 years of age.
- Hunters with any felony convictions or wildlife law convictions shall not be eligible for hunting.
- All hunters must pass an annual proficiency shooting test administered by the City of Galena. Hunters must successfully shoot a nine-inch target with at least three of five shots from 20 yards away. Hunters may test with and hunt with compound bow and arrow or crossbow.
- All hunters must possess the following to be eligible for urban hunting:
  1. Valid State of Illinois hunting license
  2. State of Illinois Habitat Stamp
  3. Deer Archery Permit/Tag(s)
  4. Archery Proficiency Certificate
  5. City of Galena Urban Hunting Permit

- Stands or hunting positions must be elevated in such a way that all shots taken must be at a downward angle, and not carry into an area of human or pet habitation.
- Each hunter must use a safety harness when using an elevated stand.
- Stands and steps shall not use nails, screws or other intrusive appliances to attach to trees.
- Hunters must retrieve all arrows.
- Hunters must notify the Galena Police Department that they are hunting a site on any day that they are hunting. Notification must occur during the regular business hours of the police department, Monday-Friday, and be in a manner prescribed by the police department.
- Hunters must post a City-issued hunting area sign on the perimeter of the hunting area so the public is aware that hunting is taking place on an approved site. The hunter must make sure that the sign is in place every time they are hunting an approved site.
- Hunters must place a City-issued placard on the dash board of the vehicle parked at the hunting area.
- Hunters must harvest two or more does before harvesting a buck. A button buck does not count as a doe.
- Hunters must document and report each deer that is harvested by tagging the deer, photographing the deer with tag, and reporting where it was harvested. Reporting shall be made to the police department and the Illinois Department of Natural Resources.
- Deer that travel onto property that is not in the hunting area requires the hunter to obtain permission from the owner of that property before retrieving the deer. Illinois does not have a hunter retrieval law allowing a hunter to access a property without permission.
- Hunters must remove each deceased deer from the hunting site or any other accessible property. Field dressing is permitted on the approved hunting sites, but all remains must be removed from the hunting site. No remains shall be left on a hunting site.

### **Hunting on Public Property**

The city may approve hunting on property owned by the City of Galena. Hunters assigned such public land shall follow all the requirements set forth herein for hunting on private land. In addition, the following procedure will be used to determine who will hunt on those lands.

- Hunting areas on public property must be approved by the city council.
- Hunters will enter their name into a lottery for the chance of being awarded a hunting area.
- Hunters who successfully hunted an area will be given the opportunity to hunt the same area the following year.
- To be eligible for the lottery, hunters must be approved to hunt by meeting the requirements described above.
- Hunters will be selected through a drawing with each of the names noted in order. Each hunter will select a hunting area in the order their name was drawn. Hunting sites will be assigned based on availability. Hunters entered in the lottery are not guaranteed a hunting site.
- If the hunter has harvested their quota of deer as permitted by their state tag(s), and the season is still open, they are to notify the Galena Police Department so another hunter may be assigned to the hunting area.
- Hunting is permitted ½ hour before sunrise to ½ hour after sunset.
- The hunter must notify the Galena Police Department that they are hunting a site on any day that they are hunting. Notification must occur during the regular business hours of the police department, Monday-Friday, and be in a manner prescribed by the police department.

### **Hunting without Permits**

- Any hunting that takes place without appropriate permits will be considered poaching and will be prosecuted as such.
- Any hunting on property that is not previously approved by the city for hunting will be considered to be poaching.
- Any hunting on property with or without approved hunting designation is considered trespassing.

# CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



## MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *ALewis*

DATE: 8 August 2019

RE: Street Paving Contract - Approval of Bids

Bids for street repaving were sent to three contractors, of these one responded, as detailed in the following table and attached bid tabulation:

Contractor	Base Bid \$	Alternate Bid \$	Total Bid \$
Civil Constructors	156,111.00	14,745.50	170,856.50

This project involves repaving the following streets identified in the base bid with 2-inch HMA overlay, leveling base course, prime coat and adjustment of utility covers:

- West Street from Franklin to Mc Brems Street
- Meeker Street (Jail Hill) to High including South Dodge from High to Harrison and Soldiers Monument
- Jackson Street from High and including Harrison to end

Alternate bid items – streets include:

- Fourth Street from HW20 to north end
- Access lane to Grant Park rest rooms

This year \$190,000 was budgeted for all street improvement work, which includes \$12,100 for sealcoating South Bench and Mississippi Street. This leaves \$177,900 for 2-inch HMA overlays.

In discussing the bid amounts with Jim Rigdon we would also like to overlay the section of South Dodge to the north of Gear Street. We paved part of this street last year and would like to complete the remainder for a cost of \$24,987. In summary we propose the following items are completed:

- Base bid items – identified above for \$156,111
- Alternate items – identified above for \$14,745.50
- Change order for South Dodge Street – for \$24,987
- Total cost for above items is \$195,843 which exceeds budget amount of \$177,900 by \$17,900. I propose paying for this using \$10,000 from Spring Street Project (41.61.860.07) and the remainder of \$7,900 by a budget amendment.

I recommend the city council approve the base bid and alternate bid from Civil Constructors for total of \$170,865.50 and a change order of \$24,987 for paving South Dodge Street. Repaving work will commence during September and sealcoating is planned within the next few weeks.

## STREET REPAVING PROGRAM 2019

REF. #	BID ITEMS	UNIT	QUANTITY	UNIT COST \$	AMOUNT \$
	<b>WEST STREET</b>				
1	HMA SURFACE REMOVAL 2"	SY	370	9.50	3,515.00
2	HMA BINDER COURSE IL-19, N50, 0-2"	TON	70	99.00	6,930.00
3	HMA SURFACE COURSE MIX C, N50, 2"	TON	360	90.00	32,400.00
4	TACK COAT CSS-1H	GALL	216	4.00	864.00
5	ADJUST WATER VALVE	EA	5	660.00	3,300.00
6	ADJUST MH COVER	EA	3	950.00	2,850.00
7	HMA CURB	LF	30	35.00	1,050.00
	<b>MEEKER-HIGH STREET &amp; SOLDIERS MNT</b>				
8	HMA SURFACE REMOVAL 2"	SY	640	9.50	6,080.00
9	HMA BINDER COURSE IL-19, N50, 0-2"	TON	90	99.00	8,910.00
10	HMA SURFACE COURSE MIX C, N50, 2"	TON	630	90.00	56,700.00
11	TACK COAT CSS-1H	GALL	378	4.00	1,512.00
12	ADJUST WATER VALVE	EA	1	660.00	660.00
13	ADJUST MH COVER	EA	7	950.00	6,650.00
	<b>JACKSON AND HARRISON STREET</b>				
14	HMA SURFACE REMOVAL 2"	SY	50	9.50	475.00
15	HMA BINDER COURSE IL-19, N50, 0-2"	TON	35	99.00	3,465.00
16	HMA SURFACE COURSE MIX C, N50, 2"	TON	200	90.00	18,000.00
17	TACK COAT CSS-1H	GALL	120	4.00	480.00
18	ADJUST WATER VALVE	EA	2	660.00	1,320.00
19	ADJUST MH COVER	EA	1	950.00	950.00
	<b>TOTAL</b>				<b>156,111.00</b>
	<b>ALTERNATE ITEMS</b>				
	<b>FOURTH STREET</b>				
A1	HMA SURFACE REMOVAL 2"	SY	153	9.50	1,453.50
A2	HMA SURFACE COURSE MIX C, N50, 2"	TON	55	90.00	4,950.00
A3	TACK COAT CSS-1H	GALL	33	4.00	132.00
A4	ADJUST MH COVER	EA	1	950.00	950.00
	<b>GRANT PARK RESTROOMS ACCESS ROAD</b>				
A5	HMA SURFACE REMOVAL 2"	SY	30	20.00	600.00
A6	HMA BINDER COURSE IL-19, N50, 0-2"	TON	7	120.00	840.00
A7	HMA SURFACE COURSE MIX C, N50, 2"	TON	50	95.00	4,750.00
A8	TACK COAT CSS-1H	GALL	30	4.00	120.00
A9	ADJUST MH COVER	EA	1	950.00	950.00
	<b>TOTAL</b>				<b>14,745.50</b>
	<b>COMBINED TOTAL</b>				<b>170,856.50</b>

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>ALL STAR POWERWASH, INC. (120167)</b>							
6830	1	Invoice	OUTDOOR PAINTING/BRI	07/29/2019	10,000.00		01.41.863.17
6830	2	Invoice	OUTDOOR PAINTING/BRI	07/29/2019	11,655.00		01.41.890.06
Total ALL STAR POWERWASH, INC. (120167):					21,655.00		
<b>AMERICAN LEGION POST 193 (120709)</b>							
0080119	1	Invoice	AMERICAN FLAGS	08/01/2019	100.00		01.41.652.00
Total AMERICAN LEGION POST 193 (120709):					100.00		
<b>BEAUTIFUL RESTORATIONS (119727)</b>							
071919	1	Invoice	ANTIMICROBIAL FOG	07/19/2019	600.00		58.54.511.00
Total BEAUTIFUL RESTORATIONS (119727):					600.00		
<b>BEN WIENEN EXCAVATING (118887)</b>							
2804	1	Invoice	SIDEWALK CONCRETE	08/02/2019	560.00		01.41.614.05
2805	1	Invoice	SIDEWALK REPAIRS	08/02/2019	630.00		01.41.614.05
2806	1	Invoice	PARK AREA ADA	08/02/2019	22,235.00		17.52.929.00
Total BEN WIENEN EXCAVATING (118887):					23,425.00		
<b>BERTUCCI, CHRISTINA (120711)</b>							
072619	1	Invoice	LESSON REFUND	07/26/2019	27.00		59.55.929.00
Total BERTUCCI, CHRISTINA (120711):					27.00		
<b>BLACK HILLS (120713)</b>							
239231	1	Invoice	AMMUNITION	06/04/2019	299.00		01.21.652.02
Total BLACK HILLS (120713):					299.00		
<b>BONNELL INDUSTRIES INC. (854)</b>							
0187963	1	Invoice	ST. SIGNS	07/26/2019	1,389.50		01.41.652.04
Total BONNELL INDUSTRIES INC. (854):					1,389.50		
<b>C &amp; C EMBROIDERY, INC. (630)</b>							
597	1	Invoice	UNIFORMS/TIM	07/16/2019	7.00		01.21.471.15
Total C & C EMBROIDERY, INC. (630):					7.00		
<b>CHRISIEN, MARTINA (120717)</b>							
080819	1	Invoice	COUNTRY FAIR VENDOR	08/08/2019	25.00		01.11.912.00
Total CHRISIEN, MARTINA (120717):					25.00		
<b>CIVIL MATERIALS (120397)</b>							
116977	1	Invoice	TRAILS	07/17/2019	200.48		17.52.517.01
Total CIVIL MATERIALS (120397):					200.48		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>DECKER SUPPLY CO., INC. (867)</b>							
906399	1	Invoice	SIGNS	07/23/2019	138.38		01.41.652.04
906400	1	Invoice	SIGNS/BARRICADES	07/23/2019	307.04		01.41.652.04
Total DECKER SUPPLY CO., INC. (867):					445.42		
<b>DEVERE, ANGELA (120347)</b>							
081219	1	Invoice	DEPOSIT REFUND	08/12/2019	50.00		17.52.929.00
Total DEVERE, ANGELA (120347):					50.00		
<b>DINGES FIRE COMPANY (120340)</b>							
02027	1	Invoice	FOAM	07/31/2019	1,152.94		22.22.652.00
Total DINGES FIRE COMPANY (120340):					1,152.94		
<b>EJ EQUIPMENT, INC. (119950)</b>							
18802	1	Invoice	SWEEPER	07/26/2019	276.33		01.41.613.11
Total EJ EQUIPMENT, INC. (119950):					276.33		
<b>EXACT PEST SOLUTIONS, INC. (120708)</b>							
16655	1	Invoice	PEST CONTROL	07/11/2019	55.00		01.13.511.01
16703	16724	1	Invoice	PEST CONTROL	07/19/2019	200.00	58.54.511.00
Total EXACT PEST SOLUTIONS, INC. (120708):					255.00		
<b>FARNER BOCKEN COMPANY (792)</b>							
7197356	1	Invoice	CONCESSION SUPPLIES	07/18/2019	1,921.19		59.55.652.05
7209248	1	Invoice	CONCESSION SUPPLIES	07/25/2019	684.46		59.55.652.05
Total FARNER BOCKEN COMPANY (792):					2,605.65		
<b>FIELD, ELLA (120716)</b>							
080719	1	Invoice	DAMAGE DEPOSIT REFU	08/07/2019	200.00		58.54.929.00
Total FIELD, ELLA (120716):					200.00		
<b>FLEEGE ELECTRIC (1045)</b>							
7234	1	Invoice	STREET LIGHTS	07/30/2019	1,913.00		01.41.514.11
7234	2	Invoice	ELECTRICAL WORK	07/30/2019	300.00		15.41.514.06
7234	3	Invoice	ELECTRICAL WORK	07/30/2019	200.00		15.41.514.07
7235	1	Invoice	TRAFFIC SIGNAL	07/30/2019	500.00		15.41.514.06
7237	1	Invoice	SIREN REPAIRS	07/30/2019	900.00		12.10.512.00
Total FLEEGE ELECTRIC (1045):					3,813.00		
<b>FOLEY'S TIRE &amp; AUTO SERVICE, INC. (119917)</b>							
12218	1	Invoice	2015 1-TON TIRE	07/11/2019	15.00		01.41.613.15
Total FOLEY'S TIRE & AUTO SERVICE, INC. (119917):					15.00		
<b>GALENA ARC (850)</b>							
080119	1	Invoice	HAHN COUNCIL SALARY	08/01/2019	100.00		01.11.432.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total GALENA ARC (850):					100.00		
<b>GALENA CHRYSLER (82)</b>							
73691	1	Invoice	SQUAD 2 MAINTENANCE	07/08/2019	45.56		01.21.513.06
73827	1	Invoice	SQUAD 3 MAINTENANCE	07/24/2019	62.64		01.21.513.06
73839	1	Invoice	SQUAD 1 MAINTENANCE	07/24/2019	53.44		01.21.513.06
Total GALENA CHRYSLER (82):					161.64		
<b>GALENA GAZETTE (34)</b>							
00067725	1	Invoice	BID AD	07/11/2019	64.60		01.41.553.00
00067931	1	Invoice	PUBLIC NOTICE	07/26/2019	38.95		01.14.553.00
Total GALENA GAZETTE (34):					103.55		
<b>GASSER @ GALENA (24)</b>							
073119	1	Invoice	SUPPLIES	07/31/2019	219.82		01.21.511.00
073119	2	Invoice	SUPPLIES	07/31/2019	70.35		01.41.652.00
073119	3	Invoice	SUPPLIES	07/31/2019	26.99		01.41.653.00
073119	4	Invoice	SUPPLIES	07/31/2019	11.88		15.41.514.06
073119	5	Invoice	SUPPLIES	07/31/2019	12.93		17.52.517.02
073119	6	Invoice	SUPPLIES	07/31/2019	30.56		17.52.517.03
073119	7	Invoice	SUPPLIES	07/31/2019	350.62		17.52.652.00
073119	8	Invoice	SUPPLIES	07/31/2019	109.00		20.25.515.00
073119	9	Invoice	SUPPLIES	07/31/2019	268.44		22.22.611.00
073119	10	Invoice	SUPPLIES	07/31/2019	26.04		22.22.613.00
073119	11	Invoice	SUPPLIES	07/31/2019	87.88		22.22.652.00
073119	12	Invoice	SUPPLIES	07/31/2019	8.08		58.54.654.01
073119	13	Invoice	SUPPLIES	07/31/2019	20.22		59.55.511.01
073119	14	Invoice	SUPPLIES	07/31/2019	51.62		59.55.511.02
Total GASSER @ GALENA (24):					1,294.43		
<b>GLOBAL REACH INTERNET PROD. (119792)</b>							
102194	1	Invoice	EXCHANGE ON LINE	07/06/2019	100.00		51.42.532.00
102194	2	Invoice	EXCHANGE ON LINE	07/06/2019	100.00		52.43.532.00
Total GLOBAL REACH INTERNET PROD. (119792):					200.00		
<b>GUARDIAN (120502)</b>							
080119	1	Invoice	VISION INSURANCE	08/01/2019	187.19		01.13.451.01
Total GUARDIAN (120502):					187.19		
<b>GUY'S TRUCK &amp; TRACTOR SERVICE (119033)</b>							
GWIO13976	1	Invoice	SKID LOADER/MISC. VEH	07/02/2019	58.46		01.41.613.12
GWIO14002	1	Invoice	MISC. VEHICLE	07/05/2019	161.54		01.41.613.12
GWIO14023	1	Invoice	SWEEPER	07/09/2019	4.38		01.41.613.11
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					224.38		
<b>H. B. WILKINSON (31)</b>							
58667	1	Invoice	TITLE WORK/LANDFILL	01/30/2018	538.00		01.11.549.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total H. B. WILKINSON (31):					538.00		
<b>HALSTEAD, MARY L. (119966)</b>							
081219	1	Invoice	CITY HALL JANITOR	08/12/2019	290.00		01.13.511.07
081219	2	Invoice	PUBLIC RESTROOMS AT	08/12/2019	270.00		01.13.511.08
081219	3	Invoice	PARKS RESTROOMS	08/12/2019	765.00		17.52.422.00
081219	4	Invoice	MARKET HOUSE RESTR	08/12/2019	258.50		01.13.511.09
Total HALSTEAD, MARY L. (119966):					1,583.50		
<b>HEALTHCARE SERVICE CORPORATION (118931)</b>							
080119	1	Invoice	HSA/FAMILY/EMPLOYEE	08/01/2019	6,914.61		01.218.0
080119	2	Invoice	PPO/BLUE CROSS BLUE	08/01/2019	132.42		01.218.0
080119	3	Invoice	HEALTH INSURANCE	08/01/2019	28,188.14		01.13.451.00
080119	4	Invoice	COBRA INSURANCE	08/01/2019	1,504.98		01.13.451.04
Total HEALTHCARE SERVICE CORPORATION (118931):					36,740.15		
<b>HINZMAN, MICHELLE (120714)</b>							
080719	1	Invoice	DAMAGE DEPOSIT REFU	08/07/2019	200.00		58.54.929.00
Total HINZMAN, MICHELLE (120714):					200.00		
<b>HYDE, MARY BETH (101)</b>							
073019	1	Invoice	TRAINING/TRAVEL	07/30/2019	249.48		01.14.562.00
Total HYDE, MARY BETH (101):					249.48		
<b>IIW ENGINEERS &amp; SURVEYORS, PC (260)</b>							
72750	1	Invoice	INSPECTIONS	07/31/2019	604.00		01.41.514.03
72754	1	Invoice	INSPECTIONS	07/31/2019	662.50		01.41.514.03
Total IIW ENGINEERS & SURVEYORS, PC (260):					1,266.50		
<b>ILEAS (118922)</b>							
DUES8472	1	Invoice	2019 DUES	07/01/2019	60.00		01.21.561.00
Total ILEAS (118922):					60.00		
<b>ILLINOIS STATE POLICE (1152)</b>							
080119	1	Invoice	BACKGROUND CHECK	08/01/2019	2.50		01.21.549.00
Total ILLINOIS STATE POLICE (1152):					2.50		
<b>INTOXIMETERS, INC. (1132)</b>							
634028	1	Invoice	DRY GAS TO CERTIFY P	07/26/2019	205.25		01.21.914.00
Total INTOXIMETERS, INC. (1132):					205.25		
<b>J &amp; J POOL CO. (122)</b>							
48218	1	Invoice	CHEMICALS	07/15/2019	166.70		59.55.656.00
48391	1	Invoice	ALGAE TREATMENT	07/19/2019	490.25		59.55.656.00
48465	1	Invoice	CHEMICALS	07/23/2019	299.50		59.55.656.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
48595	1	Invoice	CHEMICALS	07/29/2019	569.85		59.55.656.00
48762	1	Invoice	POWDER CHLORINE	08/02/2019	125.85		59.55.656.00
48824	1	Invoice	ALGAE TREATMENT	08/05/2019	209.65		59.55.656.00
Total J & J POOL CO. (122):					1,861.80		
<b>J &amp; R RENTAL (1014)</b>							
0057115	1	Invoice	CHAINSAW REPAIR	07/19/2019	105.97		22.22.652.00
Total J & R RENTAL (1014):					105.97		
<b>J &amp; R SUPPLY INCORPORATED (951)</b>							
1907768	1	Invoice	STORM SEWER	07/22/2019	60.00		01.41.514.06
1908409	1	Invoice	TOOL	08/06/2019	36.00		01.41.653.00
Total J & R SUPPLY INCORPORATED (951):					96.00		
<b>JACKSON CONCRETE/EXCAVATION CO (489)</b>							
080819	1	Invoice	STEP REPAIR	08/08/2019	2,912.00		01.41.614.05
Total JACKSON CONCRETE/EXCAVATION CO (489):					2,912.00		
<b>JO CARROLL ENERGY, INC. (397)</b>							
080119	1	Invoice	STREET LIGHTS	08/01/2019	5,343.30		15.41.572.00
080119	2	Invoice	POLICE/ELECTRIC	08/01/2019	641.35		01.21.571.01
080119	3	Invoice	EMS/ELECTRIC	08/01/2019	133.06		12.10.571.01
080119	4	Invoice	PARKS/ELECTRIC	08/01/2019	86.69		17.52.571.01
080119	5	Invoice	FLOOD/ELECTRIC	08/01/2019	225.85		20.25.576.01
080119	6	Invoice	FIRE/ELECTRIC	08/01/2019	402.25		22.22.576.01
080119	7	Invoice	TURNER HALL/ELECTRIC	08/01/2019	1,043.83		58.54.571.01
080119	8	Invoice	WELCOME SIGNS/ELECT	08/01/2019	35.59		01.41.571.01
080119	9	Invoice	LIFT STATION/ELECTRIC	08/01/2019	126.88		52.43.850.09
Total JO CARROLL ENERGY, INC. (397):					8,038.80		
<b>JO DAVIESS CTY GIS DEPT (330)</b>							
062119	1	Invoice	ZBA REQUESTS	06/21/2019	18.75		01.16.553.00
Total JO DAVIESS CTY GIS DEPT (330):					18.75		
<b>JO DAVIESS CTY SHERIFF (116)</b>							
080119	1	Invoice	RADIO SERVICE	08/01/2019	100.00		22.22.538.00
080119	2	Invoice	CIRT DUES FOR 2017	08/01/2019	.00		01.21.563.00
080119	3	Invoice	CITY SHARE OF OFFICE	08/01/2019	200.12		01.21.538.00
Total JO DAVIESS CTY SHERIFF (116):					300.12		
<b>JOHN DEERE FINANCIAL (119690)</b>							
071519	1	Invoice	POOL CHEMICALS	07/15/2019	34.48		59.55.656.00
071519	2	Invoice	GATOR REPAIRS	07/15/2019	513.60		17.52.514.00
Total JOHN DEERE FINANCIAL (119690):					548.08		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>KIEFER AQUATICS (120674)</b>							
868019	1	Invoice	POOL UNIFORMS	06/24/2019	17.50		59.55.691.04
Total KIEFER AQUATICS (120674):					17.50		
<b>LAWSON PRODUCTS, INC. (627)</b>							
9306869141	1	Invoice	TOOLS	07/15/2019	159.97		01.41.653.00
9306905779	1	Invoice	SUPPLIES	07/30/2019	81.42		01.41.652.00
9306905779	2	Invoice	SUPPLIES	07/30/2019	501.00		17.52.652.00
Total LAWSON PRODUCTS, INC. (627):					742.39		
<b>LIME ROCK SPRINGS CO (PEPSI) (663)</b>							
20189874	1	Invoice	CONCESSION SUPPLIES	07/18/2019	330.94		59.55.652.05
Total LIME ROCK SPRINGS CO (PEPSI) (663):					330.94		
<b>LOPEZ, GERARDO (120351)</b>							
080719	1	Invoice	DAMAGE DEPOSIT REFU	08/07/2019	200.00		58.54.929.00
Total LOPEZ, GERARDO (120351):					200.00		
<b>LW ALLEN, INC (490)</b>							
108074	1	Invoice	PUMP REPAIR	05/14/2019	5,822.40		52.43.930.00
108224	1	Invoice	BARSCREEN REPAIR	05/31/2019	5,245.07		52.43.850.16
Total LW ALLEN, INC (490):					11,067.47		
<b>MIDWEST BUSINESS PRODUCTS (120561)</b>							
071519	1	Invoice	COPIES	07/15/2019	298.27		01.13.579.00
071519	2	Invoice	KIP	07/15/2019	244.26		52.43.549.00
733084	1	Invoice	COPIER MAINTENANCE	05/08/2019	153.53		22.22.512.00
Total MIDWEST BUSINESS PRODUCTS (120561):					696.06		
<b>MIDWEST POOLS &amp; SPAS, INC. (119982)</b>							
3001358	1	Invoice	SHOCK	07/16/2019	95.00		59.55.656.00
Total MIDWEST POOLS & SPAS, INC. (119982):					95.00		
<b>MONTGOMERY TRUCKING (133)</b>							
193035	1	Invoice	DUMPSTER/GARAGE	07/18/2019	292.86		01.21.511.00
193564	1	Invoice	REFUSE HANDLING CON	08/01/2019	14,453.97		13.44.540.04
193564	2	Invoice	RECYCLING CONTRACT	08/01/2019	4,989.29		13.44.540.00
193564	3	Invoice	DUMPSTER RENT	08/01/2019	60.00		13.44.544.03
193564	4	Invoice	POOL	08/01/2019	25.00		59.55.929.00
Total MONTGOMERY TRUCKING (133):					19,821.12		
<b>MONTGOMERY, MARK (120712)</b>							
080719	1	Invoice	DUPLICATE PASS REFUN	08/07/2019	110.00		59.55.929.00
Total MONTGOMERY, MARK (120712):					110.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>MUTUAL WHEEL CO. (119575)</b>							
1473914	1	Invoice	VEHICLE MAINTENANCE	07/30/2019	65.70		22.22.613.00
Total MUTUAL WHEEL CO. (119575):					65.70		
<b>NAPA AUTO PARTS (79)</b>							
080819	1	Invoice	JOHNSON ST. SIREN	08/08/2019	847.36		12.10.512.00
080819	2	Invoice	SUPPLIES	08/08/2019	192.65		17.52.652.00
Total NAPA AUTO PARTS (79):					1,040.01		
<b>NICOR (151)</b>							
080119	1	Invoice	POOL-GAS	08/01/2019	845.72		59.55.571.02
Total NICOR (151):					845.72		
<b>NICOR (F) (118924)</b>							
080119	1	Invoice	POLICE-GAS	08/01/2019	81.72		01.21.571.05
080119	2	Invoice	PUBLIC WORKS-GAS	08/01/2019	142.66		01.41.571.05
080119	3	Invoice	FIRE DEPARTMENT-GAS	08/01/2019	115.75		22.22.571.05
080119	4	Invoice	TURNER HALL-GAS	08/01/2019	125.50		58.54.571.05
Total NICOR (F) (118924):					465.63		
<b>NORWEST SURVEYING SERVICES, INC. (120707)</b>							
15625	1	Invoice	SURVEYING	07/31/2019	6,250.00		41.61.860.02
Total NORWEST SURVEYING SERVICES, INC. (120707):					6,250.00		
<b>NUTOYS LEISURE PRODUCTS (373)</b>							
49225	1	Invoice	PARK IMPROVEMENTS	07/02/2019	4,843.00		17.52.820.06
Total NUTOYS LEISURE PRODUCTS (373):					4,843.00		
<b>PERFECTION LAWN CARE (119990)</b>							
3822	1	Invoice	GRANT PARK LANDSCAP	08/03/2019	300.00		17.52.870.04
Total PERFECTION LAWN CARE (119990):					300.00		
<b>PETITGOUT, TERRI (120706)</b>							
080519	1	Invoice	REFUND	08/05/2019	98.00		59.55.929.00
Total PETITGOUT, TERRI (120706):					98.00		
<b>PROTECH HEATING &amp; COOLING, INC. (120531)</b>							
3661	1	Invoice	HVAC REPAIR	07/15/2019	1,026.85		58.54.511.00
Total PROTECH HEATING & COOLING, INC. (120531):					1,026.85		
<b>ROCKFORD TESTING CO., INC. (120635)</b>							
5059	1	Invoice	TESTING	07/19/2019	1,135.20		15.41.850.00
Total ROCKFORD TESTING CO., INC. (120635):					1,135.20		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>SCHROEDER, STEPHEN V. (120718)</b>							
080819	1	Invoice	COUNTRY FAIR VENDOR	08/08/2019	25.00		01.11.912.00
Total SCHROEDER, STEPHEN V. (120718):					25.00		
<b>SIGNCRAFT SCREENPRINT, INC. (555)</b>							
566158	1	Invoice	SIGNS/LANDFILL	07/16/2019	40.00		01.41.652.04
Total SIGNCRAFT SCREENPRINT, INC. (555):					40.00		
<b>SIRCHIE FINGER PRINT LABS (659)</b>							
0408017	1	Invoice	DRUG KITS	07/16/2019	39.28		01.21.652.03
Total SIRCHIE FINGER PRINT LABS (659):					39.28		
<b>SPAHN &amp; ROSE LUMBER CO (1166)</b>							
169887	1	Invoice	SUPPLIES	08/01/2019	48.00		01.41.652.00
Total SPAHN & ROSE LUMBER CO (1166):					48.00		
<b>SPEAR CORPORATION (120532)</b>							
302608	1	Invoice	PHOSPHATE REDUCTIO	07/19/2019	145.00		59.55.656.00
302711	1	Invoice	CLARIFIER	07/24/2019	230.00		59.55.656.00
302722	1	Invoice	ACID MAGIC	07/26/2019	1,322.80		59.55.656.00
302741	1	Invoice	POSPHATE REDUCER	07/26/2019	145.00		59.55.656.00
Total SPEAR CORPORATION (120532):					1,842.80		
<b>TANCRELL, GREG (120710)</b>							
072619	1	Invoice	LESSON REFUND	07/26/2019	30.00		59.55.929.00
Total TANCRELL, GREG (120710):					30.00		
<b>TECHNOLOGY MANAGEMENT REV FUND (120601)</b>							
T1937327	1	Invoice	MONTHLY CHARGE FOR	07/22/2019	265.62		01.21.542.00
Total TECHNOLOGY MANAGEMENT REV FUND (120601):					265.62		
<b>THOMPSON TRUCK &amp; TRAILER (120307)</b>							
R201031533:	1	Invoice	2011 INT. DUMP TRUCK	06/24/2019	1,652.16		01.41.613.06
Total THOMPSON TRUCK & TRAILER (120307):					1,652.16		
<b>TRI-STATE PORTA POTTY, INC. (908)</b>							
6838	1	Invoice	TRAINING CENTER PORT	07/16/2019	95.00		22.22.652.00
6844	1	Invoice	PORTA POTTY RENTAL	07/16/2019	215.00		17.52.579.01
Total TRI-STATE PORTA POTTY, INC. (908):					310.00		
<b>UPS STORE GALENA, THE (1260)</b>							
5862	1	Invoice	UPS SHIPPING	06/20/2019	14.13		01.21.551.00
Total UPS STORE GALENA, THE (1260):					14.13		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
<b>US CELLULAR (92)</b>							
080119	1	Invoice	PUBLIC WORKS/CELL PH	08/01/2019	36.96		01.41.552.00
080119	2	Invoice	ADMIN/CELL PHONE	08/01/2019	36.96		01.11.552.00
080119	3	Invoice	MORAN/CELL PHONE	08/01/2019	19.00		01.261.0
080119	4	Invoice	POLICE/CELL PHONES	08/01/2019	73.91		01.21.552.01
080119	5	Invoice	HUNTINGTON/CELL PHO	08/01/2019	36.95		01.216.0
080119	6	Invoice	TONY/CELL PHONE	08/01/2019	43.59		01.261.0
080119	7	Invoice	POOL IPADS	08/01/2019	148.22		59.55.552.00
Total US CELLULAR (92):					395.59		
<b>US POSTAL SERVICE (1076)</b>							
073119	1	Invoice	PERMIT 82 ACCOUNT PO	07/31/2019	250.00		52.43.551.00
073119	2	Invoice	PERMIT 82 ACCOUNT PO	07/31/2019	500.00		51.42.551.00
073119	3	Invoice	PERMIT 82 ACCOUNT PO	07/31/2019	750.00		13.44.551.00
Total US POSTAL SERVICE (1076):					1,500.00		
<b>VEOLIA (120598)</b>							
90204427	1	Invoice	SEWER CONTRACT	07/23/2019	27,489.39		52.43.515.01
90204427	2	Invoice	WATER CONTRACT	07/23/2019	27,489.39		51.42.515.00
Total VEOLIA (120598):					54,978.78		
<b>VERIZON WIRELESS (316)</b>							
080119	1	Invoice	PAY & DISPLAY	08/01/2019	75.08		53.48.555.00
Total VERIZON WIRELESS (316):					75.08		
<b>WEBER PAPER COMPANY (40)</b>							
072553	1	Invoice	GARBAGE BAGS	06/05/2019	77.98		01.21.654.00
074803	1	Invoice	JANITOR SUPPLIES	07/17/2019	179.28		59.55.654.00
75235	1	Invoice	JANITOR SUPPLIES	07/24/2019	104.16		01.13.654.00
75236	1	Invoice	GARBAGE BAGS	07/24/2019	51.65		01.13.654.01
75238	1	Invoice	INSTITUTIONAL SUPPLIE	07/24/2019	195.55		58.54.654.01
Total WEBER PAPER COMPANY (40):					608.62		
<b>WELU PRINTING CO. (770)</b>							
106078	1	Invoice	ENVELOPES	07/25/2019	171.96		01.13.554.00
106079	1	Invoice	ENVELOPES	07/25/2019	146.55		01.13.554.00
Total WELU PRINTING CO. (770):					318.51		
<b>WEX BANK (119104)</b>							
080119	1	Invoice	FIRE-GAS	08/01/2019	362.60		22.22.655.00
080119	2	Invoice	POLICE-GAS	08/01/2019	1,729.15		01.21.655.00
080119	3	Invoice	PARKS-GAS	08/01/2019	404.76		17.52.655.03
080119	4	Invoice	PUBLIC WORKS-GAS	08/01/2019	1,013.30		01.41.655.00
Total WEX BANK (119104):					3,509.81		
<b>WHITE CONSTRUCTION CO., INC. (119359)</b>							
080119	1	Invoice	PUBLIC WORKS JANITOR	08/01/2019	110.00		01.41.511.01

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
080719	1	Invoice	CLEANING SERVICES/TU	08/07/2019	300.00		58.54.537.01
Total WHITE CONSTRUCTION CO., INC. (119359):					410.00		
<b>WHKS &amp; CO. (119367)</b>							
39475	1	Invoice	SUPERVISION	07/22/2019	8,515.80		15.41.850.00
Total WHKS & CO. (119367):					8,515.80		
<b>WILLS FEED &amp; FARM SUPPLY (209)</b>							
10063	1	Invoice	DIKE	07/22/2019	97.50		20.25.515.00
Total WILLS FEED & FARM SUPPLY (209):					97.50		
<b>WORKSHOP, THE (120647)</b>							
45066	1	Invoice	FIRE/RUG SERVICE	07/31/2019	110.00		22.22.538.01
45066	2	Invoice	TURNER HALL/RUG SER	07/31/2019	59.40		58.54.654.01
Total WORKSHOP, THE (120647):					169.40		
<b>ZARNOTH BRUSH WORKS INC. (212)</b>							
0176281	1	Invoice	SWEEPER	07/11/2019	376.00		01.41.613.11
Total ZARNOTH BRUSH WORKS INC. (212):					376.00		
Grand Totals:					237,912.08		

Report GL Period Summary

Vendor number hash: 6394296  
 Vendor number hash - split: 8556145  
 Total number of invoices: 117  
 Total number of transactions: 173

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	237,912.08	237,912.08
Grand Totals:	237,912.08	237,912.08