April 13, 2020 Galena City Council Meeting

Notice of Meeting by Teleconference

Due to the essential nature of public meetings for conducting official City business and in accordance with the prohibition of gatherings, the upcoming Monday, April 13, 2020 Galena City Council meeting will take place via teleconference utilizing Zoom Video Communications. The meeting will be conducted at Zoom meeting https://zoom.us/j/185306242 (ID: 185 306 242), with the following changes, additional opportunities to participate, and reminders:

- **MEETING START TIME** – City Council meeting will start at 6:30 p.m.

- **PUBLIC COMMENT** – Public Comment will be conducted as usual near the beginning of the meeting. To ensure the public will be able to participate the city is providing three ways for public to submit their comments.

1. TELECONFERENCED — Public is invited to participate via Zoom Video Communications, meeting https://zoom.us/j/185306242 (ID: 185 306 242). When the presiding officer calls for public comments during the meeting, an attendee wishing to speak by audio link will be asked to "raise hand".

    A. If using a PC or Mac:

        1. During a meeting, click on the icon labeled "Participants" at the bottom center of your PC or Mac screen.

        2. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand." Your digital hand is now raised. The presiding officer of the meeting will recognize you to speak for not more than three minutes.

        3. After speaking, lower you hand by clicking the same button, now labeled "Lower Hand." The presiding officer may elect to lower your hand.

    B. If using a mobile device:

        1. Tap "More" at the bottom right hand corner or top right hand corner, depending on the device, of the screen.

        2. Tap "Raise Hand".

        3. The meeting presiding officer will recognize you to speak for not more than three minutes.

        4. After speaking, lower you hand by clicking the same button, now labeled "Lower Hand." The presiding officer may elect to lower your hand.

2. E-MAILED – Public comments can be submitted via email to mmoran@cityofgalena.org with the subject "Public Comment – April 13, 2020". Emails received will be read out loud (up to 3 minutes) into the public record.

3. MAILED – Public comments can be mailed to the Galena City Clerk, 101 Green Street, Galena, IL 61036. Please include "City Council Public Comment" on the outside of the envelope. Please know that postage delivery time could cause the mailing to arrive after the meeting time. If the comments arrive after the meeting date, they will be read at the next meeting, time allowing.

- **SOCIAL DISTANCING** – Public meetings will be conducted via teleconference/virtually utilizing Zoom Video Communications to insure recommended social distancing. Join the meeting at https://zoom.us/j/185306242 (ID: 185 306 242).

- **AGENDA** — The meeting agenda follows this page and is posted at www.cityofgalena.org and on the exterior of City Hall, 101 Green Street, Galena, Illinois.

- **NOTICE** – Any member of the public participating in the meeting via Zoom will have their audio muted by the presiding officer unless recognized by the presiding officer to speak. Participants joining the meeting via Zoom agree that audio from their computer or device may be broadcast to other meeting participants and may be recorded. The audio during the meeting and any recording of the meeting is a public record and open inspection and reproduction by the public. Any member of the public may view the Zoom video feeds from the meeting, but their Zoom video feed will not be enabled by the presiding officer or broadcast to the meeting. The City of Galena will not record or otherwise retain the video of the meeting.

- **QUESTIONS** — Questions about the teleconference meeting may be directed to City Administrator, Mark Moran at mmoran@cityofgalena.org or 815-777-1050.

City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

6:30 P.M., MONDAY, APRIL 13, 2020

ZOOM TELECONFERENCE MEETING https://zoom.us/j/185306242 (ID: 185 306 242)

ITEM	DESCRIPTION
20C-0119.	Call to Order by Presiding Officer
20C-0120.	Roll Call
20C-0121.	Establishment of Quorum
20C-0122.	Pledge of Allegiance
20C-0123.	Reports of Standing Committees
20C-0124.	Citizens Comments • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker

PUBLIC HEARINGS

None.

LIQUOR COMMISSION

None.

CONSENT AGENDA CA20-07

ITEM	DESCRIPTION	PAGE
20C-0125.	Approval of the Minutes of the Regular City Council Meeting of March 23, 2020	4-7
20C-0126.	Approval of Zoning Calendar No. 20S-03, an Application by ILWAB Farms, LLC for a Special Use Permit to Allow Adult-Use Cannabis Industrial Land Uses at 20000 Bartell Boulevard	8-12
20C-0127.	Approval of Zoning Calendar No. 18S-02, an Application by James Wirth (Estate), 121 South High Street, for a Special Use Permit for a Vacation Rental in the Low Density Residential District	13-19

ITEM	DESCRIPTION	PAGE
20C-0128.	Acceptance of February 2020 Financial Report	--
20C-0129.	Approval of the Purchase of New Chemical Feed Pumps for Well 6	20
20C-0130.	Approval of a Contract with Neptune Pool and Slide Resurfacing Co. for Pool Slide Resurfacing	21-28
20C-0131.	Approval of the Purchase of a Replacement Emergency Warning Siren at the Dodge Street Standpipe Property	29

UNFINISHED BUSINESS

None.

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
20C-0132.	Discussion and Possible Action on Waiving Late Penalties for Water, Sewer, Garbage, Hotel Motel Tax, Food and Beverage Tax, and Amusement Tax from March 1 through May 31, 2020	30
20C-0133.	Approval of an Ordinance Abating Certain Taxes Heretofore Levied by the City of Galena, Illinois for the 2010 Sewer Bonds	31-40
20C-0134.	Approval of an Ordinance Abating Certain Taxes Heretofore Levied by the City of Galena, Illinois for the 2012A Bonds	31-40
20C-0135.	Approval of an Ordinance Abating Certain Taxes Heretofore Levied by the City of Galena, Illinois for the 2012B Bonds	31-40
20C-0136.	Discussion and Possible Action on the East Side Utility System Improvement Project	41-42
20C-0137.	Discussion and Possible Action Water Rate Increases Scheduled to be Effective May 1, 2020	--
20C-0138.	Discussion and Possible Action the Fiscal Year 2020-21 Operating Budget	43-65
20C-0139.	Warrants	66-73
20C-0140.	Alderpersons' Comments	
20C-0141.	City Administrator's Report	
20C-0142.	Mayor's Report	
20C-0143.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	PLACE
Historic Preservation Commission	Cancelled Until Further Notice		
Zoning Board of Appeals	Cancelled Until Further Notice		
City Council	Mon. April 27	6:30 P.M.	Zoom Teleconference Meeting https://zoom.us/j/647251979 Meeting ID: 647 251 979

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 23 MARCH 2020

20C-0101 – CALL TO ORDER

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 23 March 2020.

20C-0102 – ROLL CALL

Upon roll call, the following members were present: Allendorf, Hahn, Westemeier, Renner
Present via telephone: Bernstein, Kieffer, McCoy

20C-0103 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

20C-0104 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

20C-0105 - REPORTS OF STANDING COMMITTEE

No reports.

20C-0106 – CITIZENS COMMENTS

None.

CONSENT AGENDA CA20-06

20C-0107 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF MARCH 9, 2020

20C-0108 APPROVAL OF TRUE-UP COSTS PAYMENT WITH VEOLIA FOR WATER AND SEWER OPERATIONS AND MAINTENANCE CONTRACT FOR YEAR ENDING JULY 31, 2019

Motion: Allendorf moved, seconded by Hahn, to approve Consent Agenda, CA20-06.

Discussion: None.

Roll Call: AYES: Bernstein, Hahn, Kieffer, McCoy, Westemeier, Allendorf, Renner
NAYS: None

The motion carried.

NEW BUSINESS

20C-0109 – DISCUSSION AND POSSIBLE ACTION ON SUSPENDING ALL ADVISORY BOARD AND COMMITTEE MEETINGS, INCLUDING BUT NOT LIMITED TO THE ZONING BOARD OF APPEALS AND THE HISTORIC PRESERVATION COMMISSION UNTIL FURTHER NOTICE

Motion: Allendorf moved, seconded by Westemeier, to approve suspending all advisory board and committee meetings, including but not limited to the Zoning Board of Appeals and the Historic Preservation Commission until further notice, 20C-0109.

Discussion: None.

Roll Call: AYES: Hahn, Kieffer, McCoy, Westemeier, Allendorf, Bernstein, Renner
NAYS: None

The motion carried.

20C-0110 – DISCUSSION AND POSSIBLE ACTION ON NOT CONDUCTING ANY PUBLIC HEARINGS UNTIL FURTHER NOTICE

Motion: Hahn moved, seconded by Allendorf, to approve action to not conduct any public hearings until further notice, 20C-0110.

Discussion: None.

Roll Call: AYES: Kieffer, McCoy, Westemeier, Allendorf, Bernstein, Hahn, Renner
NAYS: None

The motion carried.

20C-0111 – DISCUSSION AND POSIBLE ACTION ON SUSPENDING APPLICATIONS AND HEARINGS ON ANY NEW SPECIAL USE REQUESTS FOR ADULT-USE RECREATIONAL CANNABIS BUSINESSES UNTIL THE MONTH FOLLOWING THE ISSUANCE OF THE STATE OF ILLINOIS LICENSES CURRENTLY PLANNED TO BE ISSUED PRIOR TO MAY 1, 2020

Motion: Westemeier moved, seconded by Hahn, to approve action suspending applications and hearings on any new special use requests for Adult-Use Recreational Cannabis Businesses until the month following the issuance of the State of Illinois licenses currently planned to be issued prior to May 1, 2020, 20C-0111.

Discussion: None.

Roll Call: AYES: McCoy, Westemeier, Allendorf, Bernstein, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

20C-0112 – DISCUSSION AND POSSIBLE ACTION ON THE CITY COUNCIL CONDUCTING MEETINGS FOR NECESSARY PUBLIC BUSINESS, POSSIBLY WITH REMOTE ATTENDANCE, IN ACCORDANCE WITH THE REGULAR COUNCIL MEETING SCHEDULE

Motion: Hahn moved, seconded by Allendorf, to approve the City Council conducting meetings for necessary public business, possibly with remote attendance, in accordance with the regular council meeting schedule, 20C-0112.

Discussion: Staff will look into the possibility of using Zoom. No budget work sessions will be held.

Roll Call: AYES: Westemeier, Allendorf, Bernstein, Hahn, Kieffer, McCoy, Renner
NAYS: None

The motion carried.

20C-0113 – WARRANTS

Motion: Allendorf moved, seconded by Bernstein, to approve the Warrants as presented with the addition of a warrant to Veolia in the amount of $102,492.74, 20C-0113.

Discussion: None.

Roll Call: AYES: Allendorf, Bernstein, Hahn, Kieffer, McCoy, Westemeier, Renner
NAYS: None

The motion carried.

20C-0114 – ALDERPERSONS' COMMENTS

Good Luck – McCoy wished everyone good luck moving forward with everything.

Thank you – Bernstein thanked staff for putting all the mechanisms in place to deal with the CORVID-19 situation. The community appreciates it.

Budget – Westemeier noted everyone will really have to clamp down on the budget. While this may be hard to get through, we are a strong town and since airlines won't be flying, hopefully people will come to Galena.

Galena – Allendorf stated while things are going to be a little crazy for a while, we are in a strong financial position. While things might not be pretty, we will survive.

Businesses – Hahn hopes that the local businesses can weather it out. He urged the City to do what we can to help people out. Stay safe!

20C-0115 – CITY ADMINISTRATOR'S REPORT

Budget – Moran advised he is reworking the budget. Revenues will be taking a hard hit. The City is in a good position.

Bond Rating – The city received a AAA rating. The strong points were that we have low debt, a strong fund reserve and were able to weather difficult times in the past.

Coronavirus – Moran stated he will continue to update the website with information on the coronavirus. He will continue to add links with specific updates.

Thank you – Moran thanked staff and the community for their support over the past couple weeks.

20C-0116 – MAYOR'S REPORT

Renner noted the City will be losing all tax revenues. The last big weekend was March 14th. Sales tax will dry up. Projections are for a 30-35 percent drop. Mark will continue to work on things and he will continue to have daily talks him. We need to move ahead.

Renner thanked the First Responders, Police Department, Fire Department and Public Works. All are doing a good job.

Renner advised staff that can work from home have been offered to do so. City Hall will continue to do the daily business.

Mayor Renner thanked Blaum Brothers Distillery for making hand sanitizer.

Mayor Renner urged all to stay positive as we enter these unchartered waters. If we move ahead strong, we can come out of it.

20C-0117 – MOTION FOR EXECUTIVE SESSION

Motion: Allendorf moved, seconded by Hahn, to recess to Executive Session to discuss the following:

- Employee hiring, firing, compensation, discipline and performance, Section 2 (c) (1)
- Collective negotiating matters and deliberations concerning salary schedules, Section 2 (c) (2)
- Pending, probable or imminent litigation, Section 2 (c) (11)
- Review of Executive Session Minutes, Section 2 (c) (21)

Discussion: None.

Roll Call: AYES: Kieffer, McCoy, Westemeier, Allendorf, Bernstein, Hahn, Renner
NAYS: None

The motion carried.

The meeting recessed at 6:43 p.m.

The meeting reconvened at 7:01 p.m.

20C-0118 – ADJOURNMENT

Motion: Hahn moved, seconded by Allendorf, to adjourn.

Discussion: None.

Roll Call: AYES: McCoy, Westemeier, Allendorf, Bernstein, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

The meeting adjourned at 7:01 p.m.

Respectfully submitted,

Mary Beth Hyde
City Clerk

DECISION

ZONING BOARD OF APPEALS
OF THE CITY OF GALENA

REGARDING

CALENDAR NUMBER: Cal. No. 20S-03

APPLICATION BY: ILWAB Farms, LLC, 13275 Chetlain Lane, Galena, IL 61036

FOR: A Special Use Permit to allow Adult-Use Cannabis Industrial Land Uses.

FINDINGS OF FACT

PROCEDURES

Pursuant to law, a public hearing was held by the Galena Zoning Board of Appeals regarding this matter on March 11, 2020. The hearing was advertised in an edition of the Galena Gazette that was available to the general public between 15 and 30 days prior to the hearing. Letters were sent out to notify property owners within 250 feet of subject property of the request and public hearing date. They were invited to testify if they so desired. A quorum of the Board was present at the hearing in which the subject application and materials were reviewed and all persons were heard who desired to testify.

NATURE OF APPLICATION

The applicant is requesting a Special Use Permit to allow Adult-Use Cannabis Industrial land uses at their property, located at 20000 Bartell Blvd.

Last December, the City approved the applicant's request for Rezoning and Special Use Permits to allow Craft Grower and Dispensing Organization land uses. During that process, we identified that the Craft Grower operations would include infusing and limited transporting, as alluded-to in the State Act:

(410 ILCS 705/30-30)

Sec. 30-30. Craft grower requirements; prohibitions.

(k) A craft grower or craft grower agent shall not transport cannabis or cannabis-infused products to any other cannabis business establishment without a transport organization license unless:

(iii) If the craft grower is located in a county with a population of fewer than 700,000, the cannabis business establishment receiving the cannabis is within 15 miles of the craft grower.

(p) A craft grower may process cannabis, cannabis concentrates, and cannabis-infused products.

I (Zoning Administrator) advised the applicant, and their proposed lessee, that the Craft Grower Special Use would cover the City's process if they planned to infuse and transport under these provisions of the Act.

However, the State requires a separate license application for each operation type; this includes a form by the jurisdiction that signs-off for land use compliance.

In that regard, we determined that it would be best to do an Adult-Use Cannabis Industrial Special Use request in order to have a clear approval for each of the types. Additionally, if they want to transport their product outside of the 15-mile radius, then they can coordinate for the Transportation Operation license with the State at their will; it will be covered under the Industrial use. All of these uses remain proposed in the same building / scope as the Craft Grower operation that was approved previously.

A site plan review of the proposed request has been conducted per the criteria listed in §154.914. Preliminary massing of the proposed structure with projected traffic analysis, parking requirements, landscaping requirements, lighting standards, natural protection standards and performance standards all meet the zoning code regulations. On-site stormwater detention is also required, which will improve the situation in that vicinity regarding discharge, scour and sedimentation.

Staff recommends approval of this request. Land uses surrounding the property include other agriculture, commercial and campgrounds.

Testimony Presented on Behalf of the Applicant:

- **Brad Heying**, of Kane, Norby & Reddick, 2100 Asbury Road, Dubuque, is representing the applicant ILWAB Farms. The request for Special Use Permit before you is the same parcel of property that was previously approved as a Special Use Permit for Adult-Use Cannabis Craft Grower and Dispensary last November. All of the information, presented to you previously, remains accurate. Tonight, all of the uses previously contemplated are included, however it turns-out there is a State license for transport and the infuser. It appears under the Zoning Ordinance that those are Industrial land uses, so that is why we added this additional Special Use Permit project request for tonight. It's the same plan, the same number of employees, the same number of uses as before. It was really contemplated, in our minds, as all of the uses associated with the Craft Grower, we just didn't understand that this is actually separate licensed uses with the State.

  Baranski asked if he could explain the infusion process. The transportation use is pretty self-explanatory.

Heying stated that as he understands, the infusion process is when they take the product of the craft grow oils and they make other products with it. In the industrial sense, they are processing the stuff from the plant.

Rosenthal asked if that is when they make the gummi bears, etc?

Heying stated that yes, this is the stage when products are made.

Rosenthal asked Oldenburg if this gives them the right to transport within 15 miles.

Oldenburg stated that this would actually allow them to go outside of 15 miles; with the Craft Grower, they're able to transport up to 15 miles. If they go outside of that, they'll need a special Transporter license with the State. They have to meet all the criteria with the State.

Baranski confirmed, if you're a transporter, they've created these products and then they'll be shipped to other dispensaries around the State. He asked how often does this happen?

Heying stated that, operationally, he doesn't know the frequency of transporting. It's a function of how fast you're making it and the demand. Here, it's not on the scale that we're normally used to – it's transported in small vans rather than loads of pallets on semis.

Rosenthal asked if this request takes care of all that they need?

Oldenburg said that he believes this request will handle all of the scope of operations needed at this property.

Testimony Presented in Opposition to the Request:

No one spoke in opposition to the request.

APPLICABLE SECTIONS OF THE ZONING ORDINANCE

- Section 154.005 sets forth the Intent and Purpose of the Zoning Ordinance.
- Section 154.015 defines Adult-Use Cannabis Industrial land uses.
- Section 154.201 (C) (7) provides a definition and description of the Planned Industrial District.
- Table 154.403.1 lists the Permitted Land Uses permitted by right or by Special Use Permit for all Zoning Districts.
- Section 154.406 (G) (5) (b) (1-3) defines and outlines the regulations for Adult-Use Cannabis Industrial uses as a principal industrial land use.
- Section 154.914 lists the criteria for Site Plan Review.
- Section 154.924 sets forth the Purpose, Applicability, Review Criteria, Decision-Maker, Application and Review Procedures and Validity for Special Use Permits.

CONCLUSIONS

In applying the regulations and pertinent performance standards of the Zoning Ordinance to this particular case, the following conclusions are reached:

1. The subject property is located in the Planned Industrial District.
2. The Zoning Ordinance provides for Adult-Use Cannabis Industrial uses as follows:
   a. Adult-Use Cannabis Industrial is permitted only by Special Use Permit as a principal industrial land use in a Planned Industrial District.
3. Planned Industrial (PI) District is intended to permit both large- and small-scale industrial, research and development, and office at an intensity which is consistent with the overall desired character of the community. Beyond a relatively high minimum landscape area ratio (LSR), the primary distinguishing feature of this district is that it is geared to indoor activities which are not typically associated with high levels of noise, soot, odors and other potential nuisances for adjoining properties. In order to ensure a minimum of disruption to adjacent residential development, no development within this district shall take direct access to a local residential street or a residential collector street.
4. The applicant seeks a Special Use Permit to allow all Adult-Use Cannabis Industrial land uses, including transportation, processing and infusing operations.

DETERMINATION

Based upon the facts in this case, the Zoning Board of Appeals does find and conclude that the request by ILWAB Farms, LLC for a Special Use Permit to allow Adult-Use Cannabis Industrial land uses should be approved for the following reasons:

1. The site plan review met the applicable criteria for this request.
2. The request meets the district standards for the Planned Industrial District and is appropriate to the defining characteristics of the district.
3. The request meets the detailed land use regulations established for all Adult-Use Cannabis Industrial land uses.
4. Complimentary uses are available.
5. The request is compatible with adjoining properties through:
   a. The protection of privacy will be maintained;
   b. The elements of the plan are designed and arranged to have a minimal negative impact on the use and enjoyment of adjoining property;
   c. The elements of the plan will coexist in a harmonious manner with nearby existing properties.

DECISION

NOW, THEREFORE BE IT RESOLVED, that this Zoning Board of Appeals does recommend to the City Council of the City of Galena that this request by ILWAB Farms, LLC for a Special Use Permit to allow Adult-Use Cannabis Industrial land uses should be approved.

PASSED AND APPROVED this 11th day of March, A.D. 2020, by the Galena Zoning Board of Appeals by a vote of 6 ayes, 0 nays, 1 absent, 0 abstain, 0 recused.

Ratified by Mayor Terry Renner under Special Provisions, after Declaration of Local State of Emergency, during pandemic COVID-19, 27 March 2020. Under Local State of Emergency, the Zoning Board of Appeals, Historic Preservation Commission and City Council's powers are temporarily given to the Mayor.

_____

Terry Renner, Mayor

DECISION

ZONING BOARD OF APPEALS
OF THE CITY OF GALENA

REGARDING

CALENDAR NUMBER: 18S-02

APPLICATION BY: James Wirth, 121 South High Street,
Galena, IL 61036.

FOR: A Special Use Permit to allow Accommodations, Vacation Rental in a Low Density Residential District.

FINDINGS OF FACT

PROCEDURES

Pursuant to law, a public hearing was held by the Galena Zoning Board of Appeals regarding this matter on February 14, 2018. The hearing was advertised in an edition of the Galena Gazette that was available to the general public between 15 and 30 days prior to the hearing. Letters were sent out to notify property owners within 250 feet of subject property of the request and public hearing date. They were invited to testify if they so desired. A quorum of the Board was present at the hearing in which the subject application and materials were reviewed and all persons were heard who desired to testify.

NATURE OF APPLICATION

The applicant is requesting a Special Use Permit to operate as a one-dwelling vacation rental in a Low Density Residential District.

A site plan review of the proposed request has been conducted per the criteria listed in §154.914. All exterior development is existing and no further development is needed.

Number of Guests: Maximum occupancy load for this dwelling unit is four (4) guests. This is determined by the International Fire Code, International Building Code and NFPA on the basis of minimum 200 square feet per person gross (IFC Table 1004.1.2), with an additional requirement for two means of fire-protected egress for each sleeping area (NFPA 24.2.2.1.1). Although there is room for more than that in the dwelling, the occupancy is limited due to off-street parking.

Lot Capacity: The lot size is 5,767 square feet, or 0.11 acres. The structure is situated along South High Street between Hill and Washington Streets. The site is already properly landscaped with well-established vegetation and lighting. The lot can easily absorb the impact of this land use with minimal impact on surrounding properties.

Availability and impact of parking: The driveway can accommodate up to one vehicle off-street in the existing garage. The parking regulations require one (1) off-street space per four (4) guests.

Emergency measures: Staff will ensure that emergency lighting, exits, posted floor plans and emergency telephone are in place before license is issued.

Staff recommends approval of this request. Land uses surrounding the property include residences, guest accommodations and a church.

PUBLIC SUPPORT AND/OR OBJECTIONS

In accordance with Article 9, Table 154.918.1 of the City of Galena Zoning Ordinance, a public hearing was held for the Special Use Request. The Zoning Board of Appeals heard testimony regarding the application from the applicant and the public.

Since the Zoning Board of Appeals is not bound by the strict rules of evidence, substantial latitude is procedurally given in all cases to the kind of evidence that may be made a part of the record. In this case, all testimony and exhibits entered into the record were evaluated and given weight by Board members on the basis of credibility and factuality.

The following persons presented testimony during the public hearings. Their testimony was recorded in the official minutes of the hearing, which are hereby made a part of the findings.

Testimony Presented on Behalf of the Applicant and in Support of the Proposal:

- **Marty Johnson, 28 Vista Ridge, Galena,** stated that Mr. Wirth fell a few times this winter and is somewhat ill and in the care facility right now. He is doing better but asked that Marty sit in for his case. He has been working with Jim on this, it is a unique property and is the pre-war home of U.S. Grant. He lived there for several years and contemplated many of our war issues before he joined forces for the Civil War. There is an original floor plan done by the US Park Service in the 1930's that they worked off-of to put this request together and have outlined the house and site plan. They feel it is in compliance with the intent and regulations of the ordinance and request approval by this Board.

  Baranski asked is Mr. Wirth would be living nearby or who would meet the guests.

  Johnson stated that it is a bit up in the air now as Mr. Wirth is ill, but there is an area in the back of the house that the caretaker can stay.

Testimony Presented in Opposition to the Proposal:

- **Craig Brown, 757 Dewey Avenue, Galena**, stated that it is highly inappropriate for one of our most historic buildings in Galena to have a Special Use Permit granted and it would subject this building to a good deal of risk to accidental, negligent or intentional destruction. It would be a shame if we lost a building this important and he asks the Board to use their discretion and not approve this permit.

  Baranski asked what concerns does Craig have specifically?

  Brown stated that any time something is a rental, it gets treated differently than when someone owns it. It's why when you rent a car, the insurance is $12 / day as opposed to $1 / day when you own it. You don't know who wants to stay in it – it only takes one bachelor party, it only takes one Southern cause person who's off the deep end, it only takes one time not to have arguably the single biggest gem in this town. He just doesn't think it's a good idea to give this type of permit to this property – it's not a Mount Vernon or Monticello, but it's a darn important place to us.

Baranski asked if there was a caretaker living in the back of the house, would that sway his position / concerns?

Brown stated that if that was part of the conditions for approval, that would help a little or go some distance – it wouldn't go all the way. He thinks having visitors stay at the house like that would be an undue risk.

Baranski stated if Jim Wirth wanted to just rent the house long term to someone, he would be entitled to that. Would Brown have the same concerns in that scenario?

Brown said that was right; he would have less concern because you would have someone with a lesser level of risk to the structure – you see it in insurance – vacation rentals is the riskiest option out there.

Baranski asked if it was a matter of degree of risk to Brown?

Brown said yes, it's a matter of risk to the highest degree.

- **Steve Repp, 227 S Dodge Street, Galena,** stated that he is opposed to giving a permit for a vacation rental to 121 S High Street. His wife and he moved to Galena in 1979. Gladys Ehrler had the house then, although she lived on the East side. He got to know her – she had some health issues and he offered to take care of the house, yardwork, etc. Dr. Benson owned it in the 80's and Mr. Wirth has owned it for the last 20 years. He knows this house quite well. He understands there have been some revisions to the original proposal for the vacation rental plans that he reviewed – that Mr. Wirth will be in the back or the front of the house. The plan that he had a few days ago had the vacation rental in the front of the house and Mr. Wirth staying in the back of the house which is a very small area. The knowledge he has of the house is that there is a melodeon there that dates to the mid-1800's and furniture that is from the same period as when US Grant was there. The furnishings there are all period furnishings that have been there for many years. He sees a problem with the vacation rental having a bad impact on the very antique furnishings and ruining them. That house has been on tours for many years since the 1950's, and it's a tour home. Mrs. Ehrler would have him give tours of the home when she owned it. Mr. Wirth was given permission to use it as a tour home some time ago. He'd be more than willing to give him help operating it as a tour home.

Baranski asked Johnson to clarify the plans on how the layout of the vacation rental will be.

Oldenburg stated that he could offer some clarity to the confusion. The original proposal had the back part would be where the caretaker is and the rest would be for the vacation rental. We later found out that Mr. Wirth's intentions were also to flip the arrangement around, depending on who the guests were. If he was comfortable with the guests, they could stay in the main part of the house, or if he didn't know them well, they would stay in the back part of the house. The second revision offered would be for the alternate scenario. Oldenburg asked the architect to present the floorplan and site plan as the entire property being a vacation rental with the understanding that if it is owner-occupied, which is not prohibited, that it would impact the parking situation and Mr. Wirth would need to provide and additional parking space off-street. If he is there, he will work that out with the building, life safety and health codes.

Baranski asked whether the new configuration is a second application?

Oldenburg stated that he's really making one application for the whole site to be a single vacation rental. The configurations are to display that he can meet building and safety codes.

Baranski asked Repp how he would feel if he was renting the vacation rental and Mr. Wirth was staying in the rest of the house.

Repp asked Branski if he's seen the back of the house? It is very small. He would feel more comfortable if he only used it as a tour home.

Nybo asked if the applicant has any rebuttal to the opposition?

Johnson spoke again on behalf of the owner. Mr. Wirth is a very honorable man and understands and appreciates this valuable asset. One of the things that he would never want to do is to harm this structure and its contents. In his reading of the ordinance is that there is nothing too historic for this use. One of the goals is to try to enjoy all of our gems in this City at all levels. There is some confusion relative to the configurations – Mr. Wirth wanted him to address that if there was a room in the back with its own private use and entrance. As they moved forward with the plan – they found that if he wants to stay there with the guests then they will have to add another parking space.

Baranski asked if his original intent was to rent just the one room and somehow the parking situation could be resolved, would that still be his intent?

Oldenburg added that you can request a single-room vacation rental as an accessory use to the principal residence, but you still have to have two off-street parking spaces. He also doesn't meet the criteria for a variance to reduce the parking requirement due to availability of land. Oldenburg's guidance to the applicant was to request the whole property as a full vacation rental and then if they reduced the intensity, then it would still be acceptable / compatible.

Baranski stated that the more important concept is that he really just wants to rent the back room?

Johnson said yes, his understanding is that Mr. Wirth wants to be a good steward to the main part of the house while augmenting his income to keep the place going. When he talked to Mr. Wirth two days ago, he is open to adding the parking stall.

Baranski asked if we added the parking stall, then all they have to do is choose between two plan options?

Oldenburg stated that he also talked to Mr. Wirth two days ago and he discussed the scenario that he would also let people stay in the front / upper part if he was comfortable with them. So it would be best to not limit it to one side or the other. Whatever configuration – as long as it meets the fire & life safety codes, it doesn't detract from the intensity of the use if he gets approval for both configurations. There is a limit of four guests total anyway.

Nybo stated that the objectors now have a chance to ask questions of the applicant.

Repp asked about picking and choosing who stays in the house – that opens a whole can of worms. The option to choose who stays there is odd, can he do that?

Baranski stated that that is not part of our criteria.

Oldenburg stated that whatever interaction he chooses with his guests, whether it is through AirBnB or direct solicitation, is up to the applicant. He assumes there are possibly other laws on whether you can screen guests. There are rating systems with online booking platforms that may allow you to do that, but it is up to the owner and not part of the criteria for zoning.

Repp said that the house is not compatible to the use – he just doesn't see it where the furniture would be compatible for people to stay there.

Baranski asked if it was Grant's original furniture?

Repp said no, it was not.

Baranski asked what was his concern about the furniture?

Repp said the parlor set has condition issues.

Baranski asked if it was because it is antique?

Repp said that the continual use could damage the furniture.

Jansen asked Oldenburg if this went to any other body for decisions, like the HPC? He gets the sense that there is worry about historic value that may need another review by another body.

Oldenburg stated that he is not altering the exterior; if he were it would need review by the HPC, but otherwise it does not need other review.

Nybo stated that Johnson had another opportunity to rebut. Johnson declined.

APPLICABLE SECTIONS OF THE ZONING ORDINANCE

- Section 154.005 sets forth the Intent and Purpose of the Zoning Ordinance.
- Section 154.015 defines Accommodations, Vacation Rental.
- Section 154.201 (B) (2) provides a definition and description of the Low Density Residential District.
- Table 154.403.1 lists the Permitted Land Uses permitted by right or by Special Use Permit for all Zoning Districts.
- Section 154.406 (D) (18) defines and outlines the regulations for Accommodations, Vacation Rental.
- Section 154.914 lists the criteria for Site Plan Review.
- Section 154.924 sets forth the Purpose, Applicability, Review Criteria, Decision-Maker, Application and Review Procedures, and Validity for Special Use Permits.

CONCLUSIONS

In applying the regulations and pertinent performance standards of the Zoning Ordinance to this particular case, the following conclusions are reached:

1. The subject property is located in the Low Density Residential District.

2. The Zoning Ordinance provides for Accommodations, Vacation Rental as follows:

    a. Accommodations, Vacation Rental is permitted only by Special Use Permit as a principal commercial land use in a Low Density Residential District.

3. The Low Density Residential District is intended to permit development which primarily has detached, single family community character. Density and intensity standards for this district are designed to ensure that the Low Density Residential District shall serve as a designation which preserves and protects the residential community character of its area.

4. The applicant seeks a Special Use Permit to allow a one-unit Vacation Rental as a principal commercial land use in a Low Density Residential District.

5. The property meets the detailed regulations for a vacation rental.

DETERMINATION

Based upon the facts in this case, the Zoning Board of Appeals does find and conclude that the request by James Wirth for a Special Use Permit to allow Accommodations, Vacation Rental as a principal commercial land use in a Low Density Residential District should be approved for the following reasons:

1. The site plan review met the applicable criteria for this request.

2. The request meets the district standards for the Low Density Residential District and is appropriate to the defining characteristics of the district.

3. The request meets the detailed land use regulations established for Accommodations, Vacation Rental land use.

4. Complimentary uses are available.

5. The request is compatible with adjoining properties through:

    a. The protection of privacy will be maintained;

    b. The elements of the plan are designed and arranged to have a minimal negative impact on the use and enjoyment of adjoining property;

    c. The elements of the plan will coexist in a harmonious manner with nearby existing properties.

DECISION

NOW, THEREFORE, BE IT RESOLVED that this Zoning Board of Appeals has determined that this request by James Wirth for a Special Use Permit to allow Accommodations, Vacation Rental as a principal commercial land use in a Low Density Residential District should be approved.

PASSED AND APPROVED this 14th day of February, A.D. 2018, by the Galena Zoning Board of Appeals by a vote of 4 ayes, 0 nays, 2 absent, 1 abstain, 0 recused.

The applicant passed away in the weeks following this request approval. The James Wirth Estate subsequently requested ratification of this approval so that the Special Use Permit runs with the land.

Ratified by Mayor Terry Renner and City Council under Special Provisions, after Declaration of Local State of Emergency, during pandemic COVID-19, 13 April 2020. Under Local State of Emergency, the Zoning Board of Appeals, Historic Preservation Commission and City Council's powers are temporarily given to the Mayor.

_____
Terry Renner, Mayor

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer ALewis

DATE: 7 April 2020

RE: Chemical Feed Pumps at Well #6
Approval of Quotes

I received a request from US Water for the city to purchase three external control chemical feed pumps for chlorine, fluoride and polyphosphate at well #6. The pumps are in poor condition and need to be brought up the same standard as equipment at our other two well houses. These pumps will allow operation in either normal or energy saving mode without the need to manually adjust the feed rate. An energy saving will be realized when these are installed.

Estimated cost to purchase the three pumps from our distract supplier is $6,510 and $1,500 has been allocated to enable the logic set-up with Strand associates and L W Allen. Total cost is $8,010.

I recommend the City Council approves the quote of $8,100 to replace the three external control chemical feed pumps at well #6 . The city administrator will complete a budget amendment for this amount.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Janelle Keeffer, Facilities Manager *Janelle*

DATE: April 7, 2020

RE: Water Slide Resurfacing | Alice T. Virtue Memorial Pool

The surface of the water slide has started to peel and needs to be repaired prior to opening for our next pool season. The slide was last fully resurfaced in 2016 by IPS. Cost for resurfacing both the slide and the mushroom fountain was $15,000.

We have two estimates for current repair work. Each company is either familiar with or has viewed the slide and has proposed their recommended course of repair. Each company uses different products and processes to complete the work. IPS is proposing fiberglass repair to troubled areas; Neptune is proposing fiberglass over the entire slide. IPS's cost estimate is for labor only as the product in use is under warranty. Neptune's proposal is for product plus labor and also includes sealing all joints for a seamless surface for added safety and water and chemical efficiency. Table 1 summarizes the proposals and future maintenance schedule.
A copy of each itemized proposal is attached at the end of this memo.

Table 1: Water Slide Repair / Resurfacing Estimates

CONTRACTOR	SCOPE OF WORK	ESTIMATE	ANNUAL MAINTENANCE
IPS	1. Sand and prep interior surface using 40 grit sandpaper (this will rough up the surface without destroying the old surface) for the purpose of bonding old surface to new surface. 2. Fiberglass repair trouble areas (cracks, chips, delaminating areas). 3. Gel-coat putty (this process will blend repaired areas in to make a uniform surface) 4. Acetone interior surface this will remove residue build-up from prepped surface. 5. Apply Iso-thalic-gel-coat to interior surface of waterslide. 6. Wet sand to remove any roughness that may have formed on the surface. *2016 Warranty* *(Current proposal does not state or restate warranty.)* *10-year warranty (1st year full warranty remaining 9 years product warranty only).*	Labor charge (only); product is under warranty. $9,375 Discount $1,350 = **$8,025**	Recommends annual sealant applied by IPS to protect the surface and fast track the slide. **$1,500 per year** (price quoted in 2016 was $1,000)
Neptune Pool & Slide Resurfacing Co.	1. Uses marine-grade quality products. 2. Sand interior and top ledge of slide. 3. Fill joints to create a seamless surface. Reinforce weak areas. 4. Apply a mixture of fiberglass over the slide and sand. 5. 90% of existing surface will be sanded to receive a new resin coat. 6. Apply colored boat glaze. 7. Hand sand entire slide again.	Product and labor **$13,350**	Recommends pool or public works team wax slide pre- and post-season with 3M Boat Wax. According to Neptune representative, annual maintenance should not be necessary by Neptune Pool.

Neptune Pool & Slide Resurfacing Co., continued	*Warranty* *All materials and application are fully warranted for two years. Extended manufacturer's material warranty and material costs for an additional 8 years. Total warranty 10 years which includes all fiberglass surfaces.*		

Based on research regarding products used, product longevity, and projected annual cost of maintenance, I would like to recommend accepting the proposal from Neptune Pool & Slide Resurfacing Company for $13,350. I have included slide repair in the amount of $13,350 in the proposed FY2020-21 budget.

A copy of the formal, submitted proposals follows.

Thank you.

IPS Inc.

Waterslide Resurfacing & Instillation

1305 Briarwood Lane, Sandwich, IL 60548

Phone: 815-482-6726 Fax: 815-786-2592

PROPOSAL AND AGREEMENT

For general repair or coating

IPS Waterslides Inc. herein proposes and agrees with City of Galena to the following:

PROPOSAL

1. IPS Inc. proposes to perform general repair and/or coating of 1 Waterslide and 1 Mushroom Fountain identified as/or/at: ***City of Galena | Alice T. Virtue Memorial Pool***
2. The following steps will be used to complete this project:
    - Walk-through (with the parties whose signatures are placed upon this agreement) to inspect and identify areas in need of repair. If the repairs are so significant as to warrant an amended a proposal will be submitted as appropriate. ***The walk through can be waived if photographs and projects specifications are provided to IPS Inc. or IPS Inc. possess knowledge of the project and both parties concede that said knowledge is sufficient to enter this agreement.***
    - Repair as needed (see back page).
    - Apply coating (see back page).
    - Conduct a post project walk-through once the walk-through is completed and parties are satisfied, payment is due as agreed to herein.

AGREEMENT

3. CITY OF GALENA agrees to provide (as necessary) garden hoses/power washers and a source of water, electrical power, and disposable facilities.
4. CITY OF GALENA agrees to keep all personnel off the slide surface until advised by IPS Inc. that people may use the slide.
5. IPS Inc. proposes and CITY OF GALENA agrees that the cost of this project will be: **$see back page.**
6. Payment to be made in the following manner: **50% deposit 25% after prep 25% upon completion.**
7. Any adjustments, changes, or additions to this proposal suggested or made by either party must be in the form of a written counter-proposal, amendment or addendum. No changes will be accepted or binding if put forward verbally only.

This agreement is considered binding only after both parties have attached their signatures hereto and have signed copies on file.

IPS INC.

CITY OF GALENA

February 26, 2020

RESOLUTION CLAUSE

IPS Inc., as indicated by applicable Illinois statues, regulations, ordinances, and case law as well as any applicable federal statues, regulations, or case law, reserves the right to seek resolution, protection and/or award from third party should the conditions of this agreement be breached or violated by direct or indirect actions of CITY OF GALENA, their agents or employees. If a third party resolution is sought by IPS Inc., IPS Inc. will notify CITY OF GALENA in a manner consistent with and prescribed by the aforementioned legal assets.

PROPOSAL 1. The Interior resurfacing of 1 waterslides.

1. Sand and prep interior surface using 40 grit sandpaper (this will rough up the surface without destroying the old surface) for the purpose of bonding old surface to new surface.
2. Fiberglass repair trouble areas (cracks, chips, delaminating areas).
3. Gel-coat putty (this process will blend repaired areas in to make a uniform surface)
4. Acetone interior surface this will remove residue build-up from prepped surface.
5. Apply Iso-thalic-gel-coat to interior surface of waterslide.
6. Wet sand to remove any roughness that may have formed on the surface.

Materials/Equipment/Labor/Travel/Shipping

Prevailing wage is applied for this project.

Isothalic Gel-coat.....$0.00 (under product warranty)

Labor Charge.....$62.50 per hr. x 3 Men 10hr 5 Days

EST Price.....$9,375.00

IPS Discount Price.....$1,350.00

Total Price.....$8,025.00

Thank you for the opportunity to provide this service.

Brad Inman

NEPTUNE
pool & slide resurfacing co.

March 17, 2020

Ms. Jenelle Keeffer
City of Galena
101 Green Street
Galena, IL. 61036

Der Ms. Keeffer:

I've enclosed our bid to resurface your slide. It's higher than we would normally bid but the surface has to be ground down at least 90%. The products on the slide are in compatible with our marine grade resins and gel coating. However to replace the base surface we'll shoot a new resin coating then proceed with the final iso gel coating.

Christian examined he surface and after our resurfacing we won't have a problem giving you our 10 year warranty.

Thank you for the opportunity to bid on this project.

Cordially,

Raymond E. Stone
Operations Director

RES/sef

20123 Crystal Lake Way, Frankfort, IL 60423 • Phone (815) 557-2600 • Email: neptuneresurfacing@att.net

NEPTUNE

pool & slide resurfacing co.

PROPOSAL: TERMS, CONDITIONS AND PROVISIONS

NEPTUNE Pool & Slide Resurfacing Corp. (hereafter "contractor") and City of Galena (hereafter "purchaser") do hereby agree and assent to the following terms, conditions and provisions.

CONTRACTOR'S PERFORMANCE

Ms. Jenelle Keeffer
City of Galena
1012 Green Street
Geneva, IL. 61036

17-Mar-2020

Regarding: Fiberglass resurface of the 102' 124' outdoor slide

Phase #1:

1. Interior and top ledge shall be sanded. Slide joints shall be sanded 3" on either side of joints. AT-75 polyester putty (FDA-RES approved) shall fill the joint for a seamless surface; except splash guard joints. Weak areas will be reinforced.
2. 4" impregnated saturated fabric shall span gap: FDA 21 CFR 117.24 shall apply.
3. A mixture of fiberglass (based on a ratio of 28%) shall be applied over each slide with a catalyst ratio of 3.2%. Styrene monomer shall meet CAS #000100-42.5. This is OSHA STANDARD (29 CFR 1910.1200.) Slide surfaces shall be overbuilt, then sanded.

Phase #2:

4. 90% of the existing surface shall be sdanded to receive new resin coat.
5. Colored boat glaze C-FDA-9400-861.33 shall be shot over the entire slide with modifier C(8002.74-2). Color selected by owner.
6. The entire slide shall again be hand-sanded for slide safety.
7. Does not include any resurfacing of splashdown area but includes launch area. Exterior shall not be finished unless specified.
8. Fiberglass gun equipment shall be used wherever possible.

Warranty:
All materials and our application are fully warranted as per this document for full two years, after which, we will extend the manufacturer's material warranty and cover material costs for an additional 8 years. Your total warranty is 10 years which includes all fiberglass surfaces.

WE PROPOSE to furnish labor and materials complete in accordance with specifications, and subject to terms, conditions and provisions found on both sides of this agreement, for the sum of:

THIRTEEN THOUSAND THREE HUNDRED FIFTY *dollars ($* $13,350.00 *).*

PAYMENT

1. The contractor shall receive $ 7,200.00 upon contractor's receipt and execution of this contract.
2. The contractor shall receive $ 4,500.00 within three (3) days upon notifying purchaser of completion of phase one of the contracted work as defined on this page of the contract.
3. The contractor shall receive $ 1,650.00 upon completion of phase two of the contracted work as defined on this page of the contract.
4. The terms and provisions contained herein shall be conditions precedent to the contractor's duty to perform any obligations of performance and warranty.

NEPTUNE pool & slide resurfacing corp.

Purchaser

Date

This offer may be withdrawn if not accepted in 30 days.

INSPECTION

1. The contractor and purchaser shall jointly complete an inspection of the work specified in phases one and two of the contracted work as defined on the front of this contract.
2. Any and all discrepancies must be reported during the course of the inspections.

WARRANTY

The contractor provides a warranty of its fiberglass coating subject to the following:

1. This warranty becomes effective upon completion and full payment of phase two of the contracted work as set forth on the front of this contract.
2. The contractor's warranty extends only to its applied surface and expressly does not cover any other part, area, structure or condition of the structure.
3. If it becomes necessary for the contractor to perform under this warranty, the purchaser shall promptly notify the contractor of any and all discrepancies and the contractor shall have a reasonable time to perform hereunder. In determining a "reasonable time", the parties shall take into account the contractor's scheduling, weather, availability of materials and workmen, purchaser's needs and other relevant factors.
4. The purchaser must continuously maintain the applied surface according to service procedures and directions issued by the contractor. Annual waxing is recommended.
5. This warranty does not extend to damage attributable to corrosive water, excessive use of acid or other materials during cleaning, or for damage resulting from improper or inadequate use of chemicals or other materials, or from neglect or misuse by the purchaser, his agents or invitees.
6. Any break in the applied surface is covered under this warranty. Color fastness is not warranteed.
7. Any repairs needed must be done by the contractor. Purchaser must not attempt any repair work as this will void the warranty.
8. The contractor makes no other or further warranty or guarantee, expressed or implied, including any implied warranty of merchantability or of fitness.
9. In no event will the contractor be liable for damages for loss of use or loss of profits.
10. It is understood that the original surface was manufactured in a mold. Minor discrepancies, orange peel and varying thicknesses are a part of the new surface and are acceptable.

DISCLAIMERS

1. The contractor expressly disclaims liability for any and all consequential damages arising from the breach of any term, condition or provision contained in this contract.
2. The contractor is responsible solely for the contracted work as defined on the front of this contract not for any pre-existing defects.
3. In no event shall the contractor be under a duty to dewater, remove, siphon, extricate, pump or stabilize any water beneath the surface, which in any way interferes with the contractor's application of a new surface.
4. In no event will the contractor be liable for damages for loss of use or loss of profits.

GENERAL PROVISIONS

1. It is the intent of the parties that every term, condition and provision contained in the contract shall be consideration for the performance of the parties and are expressly bargained for.
2. The purchaser has bargained for a new surface and a warranty as provided for herein. The contractor shall not be bound to any other obligations or duties except those expressly stated in this contract.
3. If any term, condition or provision were severed from this contract, such severance shall have no effect on the remainder of the terms, conditions and provisions contained herein.
4. This writing constitutes the entire agreement between the parties. No oral presentations shall have effect or applicability to the contract.
5. Any modification of this contract must be reduced to a writing and signed by the purchaser and contractor.
6. It is the contractors responsibility to supply General Liability, Automobile Liability and Workers' Compensation Insurances.
7. NEPTUNE Pool & Slide Resurfacing Corp. is an Illinois Corporation and this contract is accepted in Cook County, Illinois.
8. The parties have read and understand every term, condition, and provision in this contract.

S/D

Federal Signal Corporation
Alerting & Notification Systems
2645 Federal Signal Drive
University Park, IL 60484 USA

4197909

Order No:	4197909 / SO
Date / Page No:	3/31/2020 1 of 1
Order Taken By:	LYONS, LORI L
Customer PO:	SIGNED 1218201910A.1

ORDER ACKNOWLEDGEMENT

SEE NOTICE BELOW

Sold To: 36577739
GALENA, IL CITY OF
P O BOX 310
GALENA IL 61036-0310
United States

Ship To: 36577740
GALENA, IL CITY OF
101 GREEN STREET
815-777-1050. MATT OLDENBURG
QUOTE 121820190A.1
GALENA IL 61036-2246
United States

RSM: CLIFF, TEAGUE **Rep:** BRANIFF COMMUNICATIONS INC

Bill To No	36577739	**Freight Terms**	Prepaid	**Ship Via**	BEST SHIPPING METHOD /		
Payment Terms	CASH IN ADVANCE	**Inco Terms**	FOB - Origin	**Quote No**	GALENA, IL	**Ship Complete**	Y
Delivery Instructions	815-777-1050, MATT OLDENBURG						

Line No	Quantity Ordered	Schedule Date 1	Item No.	Description	Unit Price 2	Total Amount 2
1.000	1.0000	5/5/2020	2001-130	SIREN,DC,ROTATING	8,039.00	8,039.00
2.000	1.0000	5/5/2020	DCFCBH	CNTL,DC,ONE-WAY,HIGH BAND	5,175.00	5,175.00
			RF: 155.8200 NB. PROG. 4197909			
3.000	1.0000	5/5/2020	2001TRBP	TRANSFORMR RECTIFIER PLUS	1,877.00	1,877.00
4.000	1.0000	5/5/2020	RP164	ANT GROUNDING PLANE 132-928MHZ	159.00	159.00
5.000	1.0000	5/5/2020	AMB-RP164	BRACKET,ANTENNA MOUNTING	63.00	63.00
6.000	1.0000	5/5/2020	10A3	CABLE,ANT,25',VCR	205.00	205.00
7.000	4.0000	3/31/2020	IK-BATT-STD	BATTERY, STD CAPACITY	128.00	512.00
8.000	1.0000	TBD	FREIGHTANS	SHIPPING & HANDLING SHIPPING & HANDLING	713.00	713.00
		...				
		815-777-1050, ATTN; MATT OLDENBURG				

THIS ORDER IS SUBJECT TO AND GOVERNED BY SPECIFIC ADDITIONAL TERMS AND CONDITIONS WHICH ARE INCORPORATED HEREIN BY REFERENCE AND WHICH MAY BE FOUND AT: WWW.FEDSIG.COM/TERMS-AND-CONDITIONS , OR MAY BE OBTAINED BY WRITTEN REQUEST TO FEDERAL SIGNAL CORPORATION, 2645 FEDERAL SIGNAL DR., UNIVERSITY PARK, IL 60484, BY EMAIL TO INFO@FEDERALSIGNAL.COM OR BY CALLING 708/534-3400.

Subtotal:	**16,743.00**
Est. Tax:	**0.00**
CURRENCY: USD Order Total:	**16,743.00**

1. Schedule Date TBD = To Be Determined.
2. Any change or corrections should be received within 24 hours from the issue date of the Order Acknowledgement. Lack of timely notification will constitute acceptance of the order as acknowledged.

This is not an invoice. Do not pay on this document.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: April 8, 2020

RE: Waiving Late Penalties

Without question, the COVID-19 shelter in place order is causing economic stress on many of our residents and businesses. During this period of financial hardship, I suggest the city council consider temporarily waiving penalties for late payments on charges for services and certain tax payments.

Late fees could be waived for the water, sewer, garbage, hotel motel tax, food and beverage tax, and amusement tax from March 1 through May 31, 2020. We have already suspended water service disconnections that would normally be triggered by delinguent accounts. The council could review this subject again at the May 25 council meeting to determine if an extension is warranted.

To be clear, the waiver of late fees does not effect the amount of tax or service fee due. Residents and businesses are encouraged to pay on time and keep their accounts as current as possible to avoid a difficult transition at a later date. If any resident or business has difficulty making a timely payment, they are encouraged to contact City Hall to discuss options.

Please contact me should you have any questions. Thank you.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: March 24, 2020

RE: Tax Abatement Ordinances

For several months, we have been working with an underwriter and bond counsel to refinance the debt (refund the bonds) for the wastewater plant. The process was expected to result in a considerable savings by re-issuing the debt at a lower interest rate. The new bonds were being readied for sale when the coronavirus became a pandemic and effected the U.S. markets. After a period of low investor interest from the bond market, we were fortunate to receive interest in the new bonds from First Community Bank of Galena. On March 18, the bonds were priced, offered to the market, and then purchased by First Community Bank. The process was very successful and resulted in a net savings of $619,400 over the life of the debt.

When the final pricing occurred, it was determined that debt set to mature in 2020 from the original bonds was not economical to refund. The 2020 debt is one of three outstanding bonds that the City has used over the years to finance various projects. Ordinances were adopted at the time of each original bond sale to pledge sales tax and income tax revenues, instead of property tax, to cover the annual principal and interest payments. When these alternate revenues are sufficient to make the scheduled debt payments for the year, the City must adopt tax abatement ordinances to inform the County Clerk that the City does not intend to levy property taxes for the debt payments. With the alternate revenues sufficient to make the scheduled payments, I am presenting the tax abatement ordinances for your approval.

The three bond abatement ordinances on the agenda for approval are as follows:

1. Ordinance to abate taxes for 2010 sewer bonds in 2019 levy year. Bonds refinanced debt on wastewater treatment plant (this will be the last abatement for 2010 bonds).

2. Ordinance to abate taxes for 2012A bonds in 2019 levy year. Bonds refinanced downtown project debt.

3. Ordinance to abate taxes for 2012B bonds in 2019 levy year. Bonds funded part of the Meeker Street Bridge replacement, the solar array, and the downtown flood pump projects.

To minimize the March 23 council agenda during shelter in place order, these ordinances were not included on the council agenda. To file them with the County Clerk in time to abate the property taxes, the mayor signed the ordinances on March 24. I am presenting them to the council for final approval.

AN ORDINANCE ABATING CERTAIN TAXES HERETOFORE LEVIED BY THE CITY OF GALENA, ILLINOIS FOR THE 2012B BONDS

ORDINANCE NO. O2009

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on $945,000 General Obligation Bonds (Alternate Revenue Source), Series 2012B, of the City of Galena, Jo Daviess County, Illinois.

WHEREAS the City Council (the *"Corporate Authorities"*) of the City of Galena, Jo Daviess County, Illinois (the *"City"*), by an ordinance, adopted on the 11th day of June, 2012 (the *"Ordinance"*), did provide for the issue of $945,000 General Obligation Bonds (Alternate Revenue Source), Series 2012B (the *"Bonds"*), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Pledged Income Taxes (as defined in the Ordinance) have been determined by the Corporate Authorities to provide an amount not less than 1.25 times debt service of all Outstanding Bonds (as defined in the Ordinance) in the next succeeding bond year (June 30 and December 30); and

WHEREAS the Pledged Income Taxes have been deposited in the 2012B Income Tax Alternate Bond Fund of the City (as defined in the Ordinance) in an amount sufficient to pay debt service on all outstanding Bonds in the next succeeding bond year; and

WHEREAS it is necessary and in the best interests of the City that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated in its entirety;

NOW, THEREFORE, Be It Ordained by the Mayor of the City of Galena, Jo Daviess County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated in its entirety, which is the amount of $109,700.00.

Section 2. *Filing of Ordinance*. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of the County of Jo Daviess, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. *Effective Date*. This ordinance shall be in full force and effect forthwith upon its passage by the Mayor.

APPROVED BY THE MAYOR, on March 24, 2020, during the Coronavirus pandemic and under the county-wide disaster area proclamation.

APPROVED: March 24, 2020.

Terry Renner
Mayor

RECORDED in the City Records on March 24, 2020.

Published in pamphlet form by authority of the Corporate Authorities on March 24, 2020.

ATTEST:

Mary Bohlt Hyde
City Clerk

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF JO DAVIESS)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Jo Daviess, Illinois, and as such official I do further certify that on the ___ day of _____, 20___, there was filed in my office a duly certified copy of an ordinance entitled:

> ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on $945,000 General Obligation Bonds (Alternate Revenue Source), Series 2012B, of the City of Galena, Jo Daviess County, Illinois.

(the *"Ordinance"*) duly approved by the Mayor during the Coronavirus pandemic, and under the county-wide disaster proclamation, Jo Daviess County, Illinois (the *"City"*), on the 24th day of March 2020 and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the City's $945,000 General Obligation Bonds (Alternate Revenue Source), Series 2012B, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 20___.

_____
County Clerk, The County of Jo Daviess

[SEAL]

AN ORDINANCE ABATING CERTAIN TAXES HERETOFORE LEVIED BY THE CITY OF GALENA, ILLINOIS FOR THE 2012A BONDS

ORDINANCE NO. O2008

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on $2,620,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012A, of the City of Galena, Jo Daviess County, Illinois.

WHEREAS the City Council (the *"Corporate Authorities"*) of the City of Galena, Jo Daviess County, Illinois (the *"City"*), by an ordinance, adopted on the 11th day of June, 2012 (the *"Ordinance"*), did provide for the issue of $2,620,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012A (the *"Bonds"*), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Pledged Sales Taxes (as defined in the Ordinance) have been determined by the Corporate Authorities to provide an amount not less than 1.25 times debt service of all Outstanding Bonds and Prior Sales Tax Bonds (as defined in the Ordinance) in the next succeeding bond year (June 30 and December 30); and

WHEREAS the Pledged Sales Taxes have been deposited in the 2012A Sales Tax Alternate Bond Fund of the City (as defined in the Ordinance) in an amount sufficient to pay debt service on all outstanding Bonds in the next succeeding bond year; and

WHEREAS it is necessary and in the best interests of the City that the tax heretofore levied for the year 2019 to pay the principal of and interest on the Bonds be abated in its entirety;

NOW, THEREFORE, Be It Ordained by the Mayor of the City of Galena, Jo Daviess County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated in its entirety, which is the amount of $304,050.00.

Section 2. *Filing of Ordinance.* Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of the County of Jo Daviess, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. *Effective Date.* This ordinance shall be in full force and effect forthwith upon its passage by the Mayor.

APPROVED BY THE MAYOR, on March 24, 2020, during the Coronavirus pandemic and under the county-wide disaster area proclamation.

Terry Renner
Mayor

RECORDED in the City Records on March 24, 2020.

Published in pamphlet form by authority of the Corporate Authorities on March 24, 2020.

ATTEST:

Mary Beth Hyde
City Clerk

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF JO DAVIESS)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Jo Daviess, Illinois, and as such official I do further certify that on the ___ day of _____, 20___, there was filed in my office a duly certified copy of an ordinance entitled:

> ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on $2,620,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012A, of the City of Galena, Jo Daviess County, Illinois.

(the *"Ordinance"*) approved by the Mayor during the Coronavirus pandemic, and under the county-wide disaster proclamation, Jo Daviess County, Illinois (the *"City"*), on the 24th day of March, 2020 and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the City's $2,620,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012A, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this ____ day of _____, 20____.

_____
County Clerk, The County of Jo Daviess

[SEAL]

AN ORDINANCE ABATING CERTAIN TAXES HERETOFORE LEVIED BY THE CITY OF GALENA, ILLINOIS FOR THE 2010 SEWER BONDS

ORDINANCE NO. O2007

ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on $8,735,000 General Obligation Bonds (Alternate Revenue Source), Series 2010, of the City of Galena, Jo Daviess County, Illinois.

WHEREAS the City Council (the *"Corporate Authorities"*) of the City of Galena, Jo Daviess County, Illinois (the *"City"*), by an ordinance, adopted on the 11th day of January, 2010 (the *"Ordinance"*), did provide for the issue of $8,735,000 General Obligation Bonds (Alternate Revenue Source), Series 2010 (the *"Bonds"*), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS the Pledged Income Taxes (as defined in the Ordinance) have been determined by the Corporate Authorities to provide an amount not less than 1.25 times debt service of all Outstanding Bonds (as defined in the Ordinance) in the next succeeding bond year (June 30 and December 30); and

WHEREAS the Pledged Sales Taxes have been deposited in the 2010 Sales Tax Alternate Bond Fund of the City (as defined in the Ordinance) in an amount sufficient to pay debt service on all outstanding Bonds in the next succeeding bond year; and

WHEREAS it is necessary and in the best interests of the City that the tax heretofore levied for the year 2018 to pay the principal of and interest on the Bonds be abated in its entirety;

NOW, THEREFORE, Be It Ordained by the Mayor of the City of Galena, Jo Daviess County, Illinois, as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2019 in the Ordinance is hereby abated in its entirety, which is the amount of $568,245.00.

Section 2. *Filing of Ordinance*. Forthwith upon the adoption of this ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of the County of Jo Daviess, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2019 in accordance with the provisions hereof.

Section 3. *Effective Date*. This ordinance shall be in full force and effect forthwith upon its passage by the Corporate Authorities.

APPROVED BY THE MAYOR, on March 24, 2020, during the Coronavirus pandemic and under the county-wide disaster area proclamation.

APPROVED: March 24, 2020.

Terry Renner
Mayor

RECORDED in the City Records on March 24, 2020.

Published in pamphlet form by authority of the Corporate Authorities on March 24, 2020.

ATTEST:

Mary Beth Hyde
City Clerk

[SEAL]

STATE OF ILLINOIS)
) SS
COUNTY OF JO DAVIESS)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of the County of Jo Daviess, Illinois, and as such official I do further certify that on the ____ day of _____, 2020, there was filed in my office a duly certified copy of an ordinance entitled:

> ORDINANCE abating the tax hereto levied for the year 2019 to pay the principal of and interest on $8,735,000 General Obligation Bonds (Alternate Revenue Source), Series 2010, of the City of Galena, Jo Daviess County, Illinois.

(the *"Ordinance"*) duly approved by the Mayor during the Coronavirus pandemic, and under the county-wide disaster proclamation, Jo Daviess County, Illinois (the *"City"*), on the 24th day of March 2020 and that the same has been deposited in the official files and records of my office.

I do further certify that the taxes heretofore levied for the year 2019 for the payment of the City's $8,735,000 General Obligation Bonds (Alternate Revenue Source), Series 2010, as described in the Ordinance will be abated in their entirety as provided in the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of said County this _____ day of _____, 2020.

_____
County Clerk, The County of Jo Daviess

[SEAL]

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: April 7, 2020

RE: East Side Water Project

Monday, April 6 marked the deadline for contractors to submit bids for the East Side Utility Improvement Project. Two bids were received, but not opened. Our staff elected to keep the bids sealed to give the city council the opportunity to discuss how to proceed with the project considering the pandemic.

With five years of planning and design complete, the East Side Project is considered essential. The project would improve the water system supply, reliability, pressure, firefighting capability, and water quality on the east side of the community. Improvements are planned on Park Avenue, Highway 20, Third Street, and Fifth Street. In addition to replacing water mains, services, valves and hydrants, nearly 1,000 feet of sewer main and services would also be replaced. New base and asphalt streets are planned on Park Avenue and Third Street.

A $1.75 million, 20-year, low interest loan from the Illinois Environmental Protection Agency (EPA) has been secured to fund the project. With $800,000 of the loan principal to be forgiven by the EPA, the final loan amount would not exceed $950,000. The estimated project cost is $1.65 million, including contingency, bidding and construction engineering, and loan administration. The estimate also includes $95,000 of sewer construction that would not be funded by the loan. The sewer work would be funded by the Sewer Fund.

To secure the loan, the City was required to perform a five-year financial analysis for the Water Fund, including a rate study. The analysis determined that a rate increase would be needed to (1) service the debt, and (2) fund general operations and maintenance of the water utility. In October 2019, the council adopted an ordinance approving two rate increases, both effective May 1, 2020. The monthly base rate would increase from $4.03 to $6.32 and the monthly volumetric rate would increase from $4.72 to $5.46 per 1,000 gallons. The rate increases are described in Table 1 below.

Table 1. Water Fund Rate Increases: May 1, 2020

Revenue Use	Rate Increase	Rate Type	New Rate	Effective Date
East Side Project debt	$2.29	Base	$6.32	May 1, 2020
Operating expenses	$0.74	Per 1,000 gallons	$5.46	May 1, 2020

Given the economic challenges that some of our residents and business are experiencing as a result of the shelter in place order, our staff understands the timing of the rate increases is not ideal. The following are some of the options available to the council. The first two options assume the bid amount for completing the project is acceptable relative to our available revenues.

1. **Proceed with the project and rate increases as planned.** Open and review the bids, enact the rate increases, and proceed with construction this summer. Bids results would be presented at the April 27 council meeting.

2. **Proceed with the project and only enact one rate increase.** Open and review the bids, enact the base fee increase only (to cover the loan debt), and proceed with construction this summer. This would be a $2.29 per month increase on each water bill. Postpone the second rate increase to November 1, 2020 or May 1, 2021.

3. **Postpone the project.** Do not open the bids, postpone the rate increases until May 1, 2021, and rebid the project next winter for summer 2021 construction. With this option, a new loan would need to be approved by the EPA. The award of the new loan would not be likely, but not certain. The interest rate and amount of loan forgiveness could change.

If you decide to move forward with the project, please know that it will take approximately three months from the date of bid opening to the start of construction. During this period, there would be required actions and documentation by the City, the bidder and the EPA.

I look forward to receiving direction from you. Please contact me should you have any questions. Thank you.

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: April 8, 2020

RE: FY 2020-21 Operating Budget Transmittal (COVID-19 Revision)

In early March, I distributed the proposed budget for fiscal year 2020-21. The budget included a General Fund surplus and a total budget surplus. With the dramatic changes to our lives and the economy caused by the pandemic, the original budget proposal is unfortunately no longer relevant. During the past three weeks, the staff and I revised revenue projections and expenses for the entire budget. I am presenting the attached revised budget transmittal report and budget for your consideration.

The revised budget contains severe revenue reductions in many areas, with a total revenue reduction of 30% over the current year budget. To offset the revenue decline as much as possible, expense are proposed to be 29% lower than the current year. Some key elements include:

- A total budget *deficit* of $737,635, requiring the use of reserves in some funds
- A General Fund *deficit* of $441,960, requiring the use of reserves
- The General Fund would finish the year with $923,000 in reserve (equal to 25% of normal annual expenses, but below the policy goal of 40%)
- All but one other fund (Liability) would remain compliant with our Minimum Fund Balance Policy

To implement the budget, I propose the following measures:

- Freeze hiring of any new positions and do not fill the currently vacant police officer position
- Hire seasonal employees on a case-by-case basis to provide essential services
- Freeze wages for all full-time and part-time employees
- Defer projects that are not essential or where previously awarded grants are in question
- Defer purchases that are not essential

Given the economic uncertainties and the challenges with conducting meetings at this time, I suggest you consider adopting the proposed budget at the April 13 council meeting. Throughout the coming fiscal year, we will need to:

- Closely monitor revenue trends on a monthly basis
- Be prepared to adjust revenue projections and expenses with budget amendments
- Be prepared for additional cost cutting measures including employment furloughs or layoffs

Please feel free to contact me with any questions. Thank you for your consideration.

TRANSMITTAL REPORT
FISCAL YEAR 2020-21 OPERATING BUDGET

April 8, 2020

I am attaching for your consideration the proposed Fiscal Year 2020-21 (FY 21) City of Galena Operating Budget, revised during the COVID-19 pandemic. The fiscal year begins May 1 and extends through April 30. This report is intended to provide you with an overview of the complete budget with more detailed information on individual funds.

In preparing the budget, the staff and I attempt to be realistic and cautious when projecting revenues and reserved when allocating expenses. We enter the budget process with the goal of balancing revenues and expenses for all 20 funds and the overall budget. The sudden economic downturn and uncertainty caused by the pandemic presented an unprecedented challenge. We have attempted to estimate the revenue impact of the pandemic and adjust expenses accordingly.

Entering the COVID-19 era, I believe the City's finances are equipped to withstand an economic downturn. The pre-COVID-19 proposed budget included an encouraging surplus General Fund and a surplus total budget. The revised proposed budget has a General Fund deficit of $441,960 and a total budget deficit of $737,635. We are fortunate to have strong fund reserves that will enable us to operate with a budget deficit.

I expect the City to complete the present fiscal year with fund balances across all funds totaling $5.1 million. With the implementation of the proposed budget, the combined fund balance would end the coming fiscal year at $4.3 million.

I am hopeful this report will assist you in understanding my goals in formulating the budget, the proposed operations and projects, the condition of the individual funds, and the condition of the overall City finances.

BUDGET GOALS

Focusing on long-term financial sustainability across all funds, I approached the budget with the following goals:

- Achieve 100% compliance with our Minimum Fund Balance Policy
- Balance the overall budget so expenses do not exceed revenues
- Balance each of the 20 individual funds
- Avoid new debt and fully fund all scheduled debt service
- Fully fund all contractual obligations
- Maintain or improve the level of services provided to our citizens and businesses
- Implement the Capital Improvement Plan (CIP) as adopted in December 2019
- Improve energy efficiency and implement environmentally sustainable practices

REVENUE AND EXPENSE SUMMARY

While much uncertainty exists regarding the economic downturn and pace of recovery, total revenues, including transfers, are estimated to decrease 30% to $7,066,205. Total expenses are proposed to decrease 29% to $7,803,840.

The comparison of revenues and expenses from the current budget (including council approved amendments) and proposed budget is shown in Table 1 below. The revenue and expense summary for each fund is provided in "Addendum A". I encourage you to review the budget for each individual fund for a more detailed comparison of proposed revenues and expenses to those of past years.

Table 1. Revenue and Expense Summary: FY 2020 and FY 2021

	FY 19-20	Proposed FY 20-21	Change
General Fund Revenues	$4,025,355	$2,974,070	-26%
Other Revenues	$6,023,155	$4,092,135	-32%
Total Revenues	**$10,048,510**	**$7,066,205**	**-30%**
General Fund Expenses	$4,323,025	$3,416,030	-21%
Other Expenses	$6,654,230	$4,387,810	-34%
Total Expenses	**$10,977,255**	**$7,803,840**	**-29%**

INTERFUND TRANSFERS

More than half the 20 individual funds derive a portion of their revenue or have expenditures from scheduled interfund transfers. Interfund transfers reflect the cost of specific improvements and/or goods and services provided from one fund to another fund. For purposes of consistency and transparency, transfers-in are considered revenue and transfers-out are considered expenses. Interfund activity is included in the entity-wide consolidated budget totals. Interfund transfers for FY 21 total $728,065 and are listed in "Addendum B".

REVENUES: FEES AND TAXES

The City collects revenue from a variety of sources. For many of the revenue sources, the City has the discretion to modify the tax rate or the fee. Except for the property tax, no changes are proposed to existing taxes or fees. No new taxes or fees are proposed. Accordingly, the Food and Beverage Tax, Amusement Tax, sewer fees, garbage fees, recycling fees, liquor license fees, building permit fees and all other license fees are proposed to remain unchanged.

When adopting the property tax levy in November 2019, the city council approved a levy that would slightly increase the tax rate for individual property owners. The rate would increase from $1.40 to $1.43 per $100 of equalized assessed valuation. This equates to a $10.11 annual tax increase for every $100,000 of fair market value. The increase is expected to generate $18,165 of new revenue. Property tax represents 20% of total City revenue.

In October 2019, the council approved an increase of the monthly water base fee and monthly use fee (per 1,000 gallons). The base fee increase was to fund the debt for the Park Avenue Project and

the use fee increase was to fund operations and maintenance for the Water Fund. The proposed budget assumes that the rate increases, scheduled to take effect May 1, will be postponed for at least one year. The budget also assumes the Park Avenue Project will be postponed for at least one year. A more detailed description of the Park Avenue Project is provided in the Water Fund section later in this report.

GENERAL FUND

As the largest fund, the General Fund is perhaps the best single indicator of the current fiscal condition of the City. General Fund revenues are unrestricted and may transfer into other funds. The pre-COVID19 budget proposal included a General Fund Surplus of $57,570. In the revised proposed budget, the General Fund expenses exceed estimated revenues by $441,960.

The deficit budget would require the use of General Fund reserves. The FY 21 year-end General Fund balance is expected to decrease from $1.36 million to $923,450. The projected FY 21 year-end fund balance represents 25% of normal annual operating expenses for the General Fund. This would be 15% or $362,000 less than the 40% required by our Minimum Fund Balance Policy. Annual operating expenses were calculated as $3.7 million. The payment of hotel tax revenue to the Galena Country Tourism (GCT) is included in the General Fund budget but was excluded in the calculation of annual operating expenses. The City collects the tax revenue and passes it through to GCT as a net-zero transaction. The hotel tax revenue and expense are estimated as $338,000 in the proposed budget.

As in the past, the General Fund budget includes expenses/transfers to balance other funds where revenues do not support operations. Those other funds include: Parks, Turner Hall, and Pool. In the proposed budget, a total of $296,360 would be transferred from the General Fund to zero the deficits in these three funds.

OTHER MAJOR GOVERNMENTAL FUNDS

Other Major Governmental Funds are the Parks and Recreation Fund and the Debt Service Fund.

Parks and Recreation Fund

The proposed budget maintains our commitment to quality parks, open spaces and recreation. All facilities are expected to remain open with maintenance by City employees. The scope of parks maintenance is very broad. In addition to maintaining our ten parks, we maintain 8.8 miles of recreational trail and numerous landscaped areas, including those near the welcome signs and at various downtown locations. Our parks crew is responsible for mowing and weeding approximately 90 acres, most of it at least weekly during the growing season. The proposed budget includes $33,000 for seasonal employees to assist with mowing, weeding, watering, and general cleaning and maintenance in the downtown and in the parks.

Considerable progress was made in FY 20 on the Grant Park Improvement Project. Completed projects included the addition of parking for persons with disabilities, new plantings in the rockery, and the reconstruction of the north entrance. For FY 21, work was planned to improve the approach to the Kohlstadt Bridge, replace the gazebo floor, and to add interpretive maps throughout the park.

The estimated cost for all the projects was $22,500. The proposed budget would postpone the projects at least one year.

Four other sizable projects were planned for summer 2020. The proposed budget anticipates postponing two of the projects and moving forward with the other two. In the pre-COVID19 budget, $23,000 was included for painting the skatepark ramps. The ramps were installed in 2003 and are beginning to rust. The project includes power washing, priming and painting to manufacturer specifications. The proposed budget would postpone the project at least one year.

In the pre-COVID budget, $50,000 was included for the construction of the Galena Dog Park. The location and concept plan for the park have been approved and fundraising is underway. More than $18,000 has been raised in addition to the donation of the land. Bidding and construction of this project is not expected until donations equal or exceed the $50,000 project cost. The project is not included in the proposed budget.

The proposed budget includes $127,500 for the Canoe and Kayak Park. The contract for this project was awarded in 2019 but persistent flooding of the project site prevented construction. Funding for this project is an $80,000 grant from the Illinois Department of Natural Resources (DNR) and a grant from the Community Development Fund of Galena. The DNR has not confirmed availability of the grant funds as of today, but the expectation is that the funds will remain committed to our project. The CDFG recently confirmed its commitment of matching funds.

Finally, a $50,000 grant was awarded in 2019 for the addition of 36 parking spaces at Rec Park. Excavation was completed in the fall. The remainder of the project should be completed this spring for a total cost of just over $50,000. The grant agency, the Illinois Department of Commerce and Economic Opportunity, recently confirmed its commitment of the grant funds. The City has received $22,445 of the $50,000 award.

A transfer of $127,770 from the General Fund is proposed to support Parks Fund expenses and prevent a year-end deficit.

<u>Debt Service Fund</u>

A critical measure of financial sustainability is our ability on a year-to-year basis to service the City's debt. All scheduled debt service, including the debt payable through the Debt Service Fund (non-enterprise fund debt), is fully funded in the proposed budget. The total principal and interest payments for all Debt Service Fund obligations are $393,405 for the year (total principal and interest payments across all funds, including Debt Service *and* enterprise funds, total $1,128,400). This means that the City will achieve a pay down of $1.1 million of principal and interest for the year. All Debt Service Fund debt is scheduled to be repaid within three years.

No new debt is proposed for the Debt Service Fund. With the possible postponement of the Park Avenue Project, no new enterprise fund debt is proposed. The City has not incurred any new debt in eight years.

Beginning in FY 21, the total indebtedness of the City will be $7,725,712 of principal, plus $2,283,056 of interest ($10,008,768 total). The distribution of the debt by project is shown on Chart 1 of "Addendum C". After all budgeted debt payments, the total indebtedness will drop to $8,880,368.

For the fiscal year ending April 30, 2019, the statutory debt limit for the City was $8,746,210. This represents the amount of general obligation debt the City may legally incur. The actual general obligation debt on April 30, 2019 was $970,000 or 11% of the limit. The statutory debt limit applies to all general obligation debt (backed by property tax) and does not apply to alternative revenue source backed debt or enterprise fund debt, including that debt incurred to finance the construction of the wastewater treatment facility and the Industrial Park well and water tower. The City's debt/bond rating was upgraded by Standard and Poor's Rating Service in August 2015 from AA- to AA. The City's rating was affirmed as AA in March 2020 as part of the refunding of the debt for the wastewater plant.

After all year-end transfers, the two Other Major Governmental Funds are expected to have zero balances in compliance with the Minimum Fund Balance Policy.

ENTERPRISE FUNDS

Enterprise Funds include: Water, Sewer, Shuttle, Turner Hall, and the Swimming Pool. An Enterprise Fund operates like a business with operational expenses financed or recovered through user charges.

Water Fund

Proposed revenues exceed expenses by $95,745 for the Water Fund budget. Revenues for the fund, primarily water use fees, are generally stable year-to-year. Revenues are projected to decrease 20% in FY 21 as a result of reduced water use and payment delinquencies associated with COVID-19.

As mentioned earlier, the proposed budget assumes the Park Avenue Project and the water rate increases planned for May 1 will be postponed. The last time water rates were increased was 15 years ago in 2004.

The Park Avenue Project was the most significant project planned for the Water Fund. The project would improve system supply, reliability, firefighting capability, and water quality. Project planning and design is complete, and the bids have been received but not opened. A low-interest loan of $1,750,000 was approved by the EPA. The loan financing is attractive, with an expected interest rate of 1.51% and 60% of the principal forgivable (maximum forgiveness of $800,000). The expectation is that the loan would still be available next year if the project is delayed, although the interest rate and amount of principal forgiveness could change.

Notable proposed Water Fund expenditures include: $350,000 for the operations and maintenance contract with U.S. Water, $162,100 for debt service on the Industrial Park well and tower, $15,000 for complete inspections of the water towers and reservoir, and $8,000 for replacing remote read devices and water meters. To reduce costs, $12,500 for replacing hydrants, $10,000 for painting hydrants, and $10,000 for valve replacements has been removed from the proposed budget.

Under the proposed budget, the Water Fund would end the fiscal year with a fund balance of approximately $284,000, or 41% of annual operating expenses.

Sewer Fund

Debt service continues to be the largest expenditure in the Sewer Fund. There are two projects covered by the debt, the solar array and the wastewater plant. The solar array debt will be paid in full in 2023 and is less than $38,000 of the total debt. The wastewater plant debt extends to 2035 and totals $516,020 for the coming year. The wastewater plant debt was successfully refunded in March and resulted in a savings of more than $619,000 over the life of the debt.

Other significant expenses include: $350,000 for the operations and maintenance contract with U.S. Water, $50,000 for relining flood prone manholes on the Hughlett's Creek sewer main, $10,000 as a portion of the cost of a new dump truck, and $23,060 for water sampling by the U.S. Geological Survey (fully grant funded). To reduce costs, $12,000 for repairs to a sewer main under the east side levee, $10,000 as a portion of the cost of a new end loader, and $100,000 for sewer main replacement as part of the Park Avenue Project has been removed from the proposed budget.

Like the Water Fund, the primary revenue source for the Sewer Fund is monthly sewer use fees. This revenue source has been stable over the years. Revenues are projected to decrease nearly 33% in FY 21 as a result of reduced water/sewer use, payment delinquencies, and a COVID-19 related decline in Sewer Fund dedicated sales tax.

The proposed budget for the Sewer Fund has a deficit of $270,030. A year-end fund balance of $826,700, or 70% of annual expenses, is expected for the fund.

Shuttle and Parking Fund

Revenue for the Shuttle and Parking Fund is generated entirely from paid parking in the Commerce Street, City Hall, and Winery parking lots. The all-day parking fee will be increased from $5.00 to $10.00 prior to the start of FY 21. Parking fees are estimated to be $35,000 or 50% of a typical year as a result of the pandemic.

An expense of $85,000 was proposed in the pre-COVID-19 budget for the reconstruction of the Commerce Street parking lot. This project has been removed from the proposed budget as a cost saving measure. The fund is expected to end the coming budget year with approximately $265,000 in reserve.

Turner Hall Fund

Considerable work has been accomplished in recent years to maintain, improve, and market Turner Hall. While the proposed budget includes funding for some maintenance projects, other projects would be postponed for at least one year.

A five-year prioritized capital improvement plan was adopted as part of the December 2019 CIP as a guide for planning and budgeting. The plan is attached as "Addendum D". The two largest projects from the CIP, new chairs and tuckpointing, were not included in the budget for cost-cutting purposes.

The budget includes funds for a professional HVAC study aimed at finding a solution for problems resulting from high humidity in the summer. Funds are also included to install commercial dehumidifiers (depending on results of HVAC study).

For FY 21, grant revenue of $35,000 is expected from the Galena Foundation. The grant is a reimbursement for work already completed. Rental revenue is expected to decline more than 50% due to cancellations and postponements related to the pandemic.

A year-end transfer from the General Fund of $7,590 is budgeted to balance the Turner Hall Fund.

Swimming Pool Fund

As with Turner Hall, a five-year prioritized capital improvement plan for the swimming pool was adopted in December 2019. The goal of the plan is to insure the maintenance and safe operation of the facility. The plan is included as "Addendum E".

With the uncertainty of social distancing requirements this summer, the proposed budget assumes the pool will not open in 2020. Expenses are included for maintenance projects that are already under contract or needed prior to the start of the 2021 season.

The Pool Fund is expected to carry a surplus of approximately $11,300 into FY 21. A year-end subsidy from the General Fund of $161,000 is planned to zero the projected pool deficit at the end of FY 21.

All Enterprise Funds are expected to comply with the Minimum Fund Balance Policy at the end of FY 21. A comparison of projected year-end balances to the desired minimum fund balances is shown for all funds in "Addendum F".

SPECIAL REVENUE FUNDS

Special revenue funds include: Audit, Emergency Services, Garbage, Motor Fuel Tax, Social Security, Illinois Municipal Retirement Fund (IMRF), Liability, Flood Control, Fire Protection, Capital Projects, and Accrued Employee Benefits Liability.

Special Revenue Funds depend almost exclusively on the local property tax for revenue. For most of these funds, costs are expected to increase as their expenses are largely tied to payroll and private or outside service providers. As in past years, the property tax levies for the Special Revenue Funds and some interfund transfers are expected to generate revenues sufficient to make sure the funds remain in compliance with the Minimum Fund Balance Policy. Just one fund, the Liability Fund, is projected to drop slightly below the 30% minimum fund balance.

Motor Fuel Tax Fund

Motor Fuel Tax Fund revenue is a per capita share of the Illinois Motor Fuel Tax. The tax is collected by the State of Illinois and distributed to cities. The pre-COVID-19 revenue estimate for FY 21 was based on an Illinois Municipal League estimate of $24.85 per capita. A newly adopted 19-cent per gallon tax increase was projected to generate an additional $16.87 per capita. The total annual

revenue projection for the Fund was based on $41.72 per capita. Again, these estimates were pre-COVID-19. The proposed budget assumes a 30% reduction based on significantly less travel and less taxable fuel consumption.

Fund expenses are related to the maintenance of streets, and include traffic signal maintenance, street lighting energy, road salt, and materials for street repairs. The Illinois Department of Transportation reimburses the City for 50 percent of the cost of traffic signal maintenance performed by the City.

The Motor Fuel Tax Fund is projected to end FY 21 with a fund balance of $121,785, or 91% of typical annual operating expenses.

Capital Projects Fund

The Capital Projects Fund relies entirely on the voter-approved one-half percent sales tax for revenue. While difficult to estimate, the proposed budget assumes a sales tax revenue decline of 40%.

With the expected decline in sales tax, the proposed budget assumes planned street resurfacing projects will be delayed by at least one year. These projects totaled $304,000. Instead, $53,000 is included for numerous maintenance projects, including crack sealing, joint replacement, and storm sewer repairs.

The Economic Development Revolving Loan Fund and the Community Development Revolving Loan Fund were dissolved in early 2018. In accordance with State of Illinois requirements, the combined fund balance of $373,000 was returned to the state. The City has since applied for and received a non-competitive grant to recoup the full fund balance. All grant funds will be used for downtown sidewalk and crosswalk replacement. Approximately 75% of the work was completed in the summer of 2019. The remaining work is scheduled for early-spring 2020. While this project was included in the FY 20 budget, it was later determined that payments to the contractor would be made directly from the State of Illinois to the contractor. The project is therefore not included in the proposed budget. The Department of Commerce and Economic Opportunity recently confirmed that the funds are still committed to the project and they are making disbursements.

The other major expenditures planned for the Capital Projects Fund are debt service payments for completed reconstruction, including North Main Street, Meeker Street, and the downtown flood pumps. An expense of $62,000 is also planned to close out the Gear Street project.

The proposed budget for the Capital Projects Fund has a surplus of $76,315 and is projected to end the budget year with a fund balance of $192,600. Our Fund Balance Policy states that there is no minimum balance required for the fund, but we attempt to maintain a reserve of at least $50,000 for emergencies.

Emergency Services Fund

Our Emergency Services Fund is primarily intended to maintain the civil defense warning sirens throughout the community. Expenses include phone service, electricity and maintenance. In the

proposed budget an expense of $18,000 is included to replace the emergency siren near the Dodge Street standpipe. The siren has been ordered.

According to state law, the tax levy for the Emergency Services Fund cannot exceed 25% of the city population. This equates to only $857. The fund is expected to end the coming fiscal year with a balance of approximately $8,575. A transfer from the Fire Protection Fund of $20,300 provides supplemental revenue for the Emergency Services Fund. The transfer is considerably larger than in a typical year because of the siren replacement cost.

Fire Protection Fund

In accordance with the CIP, an expense of $150,000 is proposed in the Fire Protection Fund for the replacement of bunder gear for each of the 36 volunteers. Based on the age of the gear, the Fire Chief believes the purchase is imperative in the coming year. An additional $10,000 is included to complete the restoration of the windows at the firehouse. No other major expenses are planned in FY 21.

The primary revenue source for the Fire Fund is the property tax levy. Property taxes are expected to generate $372,100 in FY 21. For the proposed budget, revenues exceed expenses by $143,705. The projected year-end fund balance for the proposed budget year is $1,043,000.

Accrued Benefits Liability Fund

The Accrued Benefits Liability Fund was created in 2011 to save for previously unfunded employee benefit accrued liabilities, including sick leave and vacation leave. According to the fund policy, a specified percentage of the total accrued benefit liability must be reserved. Fund reserves are utilized to compensate employees for unused leave time (in accordance with the city code) when they leave the employment of the City. The pre-COVID-19 budget proposal included a transfer of $13,900 from the General Fund to the Accrued Benefits Liability Fund for the current liability. The revised budget proposal omits this transfer as a cost savings measure for the General Fund. I would expect to fully fund the calculated liability in future years. The projected fund balance at the end of FY 21 is $186,970.

MAJOR EXPENDITURES

Proposed Capital Improvement Plan projects and other purchases of $10,000 or more that are included in the proposed budget are listed and described in “Addendum G”. These expenses total more than $741,330 million. Revenue from grants is expected to offset $176,100 of the expenses.

Capital projects and purchases that were included in the pre-COVID-19 budget proposal but that have been cut from the revised budget proposal are shown in “Addendum H”. The cuts total $2.4 million.

COMMUNITY EVENTS AND SUPPORT FOR SERVICES

Several expenditures are proposed for community events and to support community groups providing governmental-type services. These expenditures total $29,000 and are listed in Table 2 on the following page. The expenditures are unchanged from the current fiscal year.

Table 2. Proposed Events and Donations Expenses for FY 2020-21

Item	Line Item	Amount
Historical Museum: Utilities Reimbursement	01.11.929.03	$5,000
Kiwanis Club: Fourth of July Celebration	01.11.929.04	$3,500
Chamber of Commerce: Halloween Parade	01.11.929.05	$2,500
Art and Recreation Center: Youth Sports Programming	01.11.929.06	$15,000
NW Illinois Economic Development (formerly TCEDA)	01.11.929.10	$3,000
TOTAL		**$29,000**

PERSONNEL EXPENDITURES

The City currently employs 29 full-time, 12 part-time, and approximately 40 seasonal employees. Most of the part-time employees are police officers from other departments who cover open shifts or officers of the Fire Department. Thirty-five of the seasonal employees are pool employees. The other seasonal employees work in the Public Works/Parks Department. No new positions or staff reductions are proposed as part of the budget. Pay freezes are proposed for all positions.

Seven police officers are members of the Fraternal Order of the Police union. The current collective bargaining contract expires April 30, 2020. Contract negotiations started in March 2020. No compensation increase is included in the budget. One police officer position is vacant, and a hiring freeze is recommended. The annual compensation for the vacant position is not included in the budget.

Eight Public Works employees are members of the Teamsters union. The current collective bargaining contract expires April 30, 2021. According to the contract, the Public Works employees will not receive a pay increase in FY 21 unless they are scheduled for a five-year longevity increase of 1.0%. One Public Works employee will receive a longevity increase. The proposed expense budget includes funds to comply with the contract.

Pay rates for non-union employees are established at the discretion of the council. The proposed budget does not include funds for wage increases for full-time non-union salaried employees, except for two employees who will receive the 1% longevity stipend for reaching a five-year employment milestone. No wage increase is proposed for hourly-rated full-time or part-time employees.

Annual pay for full-time and part-time positions is shown in “Addendum I”. The compensation breakdown by full-time employee group is shown below in Table 3.

Table 3. Full-time Employee Compensation for FY 2020-21

Employee Group	Number of Employees	Budgeted Pay Increase	Longevity Pay
Police Union	7	No change	+1% every 5 years
Public Works Union	8	No change	+1% every 5 years
Non-Union Salaried	10	No change	+1% every 5 years
Non-Union Hourly	4	No change	+1% every 5 years

BALANCING THE BUDGET

Before the pandemic, the proposed budget was balanced (slight surplus). To achieve a balanced budget, $386,000 of capital projects and purchases were not included as proposed expenses. Some of the projects are included in the five-year Capital Improvement Plan, others are not. A complete list of the items not included is provided in Table 4 below. These items are *in addition to* the cuts listed in Addendum H.

Table 4. Projects and Purchases Not Funded in Proposed Budget

Fund	In CIP?	Capital Project Description	Estimated Cost	Amount Not Funded
General	Yes	Kohlstadt Bridge Repairs	$80,000	$80,000
General	Yes	Pavement Crack Sealing	$25,000	$17,000
General	Yes	Public Works Bucket Truck Purchase	$20,000	$20,000
General	No	Comprehensive Plan Update	$100,000	$100,000
General	Yes	Repair Headwall at Top of Green St. Steps	$10,000	$10,000
Capital Projects	Yes	Street Improvement Program	$372,000	$68,000
Turner Hall	Yes	300 New Chairs	$20,000	$20,000
Turner Hall	Yes	Exterior Tuckpointing of Turner Hall	$35,000	$35,000
Pool	Yes	Shade Structures/Epoxy Coating Bathhouse Floors	$36,000	$36,000
		TOTAL	**$698,000**	**$386,000**

BUDGET GOALS: OUTCOMES

The proposed budget addresses the stated goals as described in Table 6 below.

Table 6. Budget Goals: Outcomes

Goal	Outcome
• Achieve 100% compliance with our Minimum Fund Balance Policy.	• 18 of 20 funds are expected to comply with the Minimum Fund Balance Policy at the conclusion of FY 21. The General Fund and Liability Fund are expected to end the year with balances below the level stated in the policy.
• Balance the overall budget so expenses do not exceed revenues.	• The overall budget has a deficit of $737,635.
• Balance each of the 20 individual funds.	• 12 of the 20 funds are balanced or have a surplus
• Avoid new debt and fully fund all scheduled debt service.	• All scheduled debt payments are fully funded. A five-year loan is proposed for the new dump truck that was ordered months ago.
• Fully fund all contractual obligations	• All contractual obligations are fully funded.
• Maintain or improve the level of services provided to our citizens and businesses	• All services, including fire protection, police protection, public works, and water, sewer, and garbage are fully funded.

Table 6. Budget Goals: Outcomes (Continued)

Goal	Outcome
• Implement the Capital Improvement Plan (CIP) as adopted in December 2019	• Many of the projects and purchases in the CIP are funded, but most non-essential projects are proposed to be delayed at least one year.
• Improve energy efficiency and implement environmentally sustainable practices	• Energy efficiency projects at Turner Hall are proposed to be delayed. The installation of more efficient equipment at the pool is underway. Glass recycling and electronics recycling would continue under the proposed budget.

SUMMARY

Even with the uncertainty presented by COVID-19, the proposed budget maintains the services and amenities that our residents, businesses and visitors have come to expect in our distinctive city. The budget also facilitates the replacement of important equipment and the maintenance of public buildings and infrastructure. At the same time, the implementation of the budget would retire more than $1.1 million of existing debt.

I believe that a projected year-end fund balance of $4.3 million across all funds and compliance with our Minimum Fund Balance Policy in 18 of 20 funds is an indication that we have been fiscally responsible and prepared for this unique moment in history. I believe we must be financially cautious but not panicked. There are likely to be some challenging months and possibly years ahead. We will need to monitor our finances vigorously and be prepared to adapt so we may remain financially sustainable. As always, I hope you will appreciate the ongoing efforts of our dedicated staff to operate and budget cost-effectively. Thank you for your consideration of the FY 21 budget.

Addendum A

REVENUE AND EXPENSE COMPARISON: ALL FUNDS

FY 2020-21 Budget

Fund No.	Budget Funds	FY 20-21 Revenues	FY 20-21 Expenditures	Revenues minus Expenses
1	General Fund	$ 2,974,070	$ 3,416,030	$ (441,960)
11	Audit	$ 12,150	$ 23,000	$ (10,850)
12	Emergency Services	$ 21,220	$ 21,220	$ -
13	Garbage	$ 221,910	$ 255,840	$ (33,930)
14	Liability	$ 155,000	$ 237,200	$ (82,200)
15	Motor Fuel Tax	$ 100,330	$ 100,330	$ -
16	IL Municipal Retirement Fund	$ 95,120	$ 167,450	$ (72,330)
17	Parks	$ 376,835	$ 376,835	$ -
19	Social Security	$ 144,630	$ 144,630	$ -
20	Flood	$ 100,300	$ 78,560	$ 21,740
22	Fire	$ 426,225	$ 282,520	$ 143,705
41	Capital Projects Fund	$ 264,500	$ 188,185	$ 76,315
51	Water	$ 601,470	$ 697,215	$ (95,745)
52	Sewer	$ 916,670	$ 1,186,700	$ (270,030)
53	Shuttle	$ 37,000	$ 5,200	$ 31,800
58	Turner Hall	$ 62,800	$ 62,800	$ -
59	Pool	$ 161,020	$ 166,020	$ (5,000)
60	Debt Service Fund	$ 393,405	$ 393,405	$ -
77	Cable TV Fund	$ 50	$ -	$ 50
78	Accured Benefits Liability Fund	$ 1,500	$ 700	$ 800
	TOTALS	**$ 7,066,205**	**$ 7,803,840**	**$ (737,635)**

Addendum B

FY 2020-21 INTERFUND BUDGET TRANSFERS

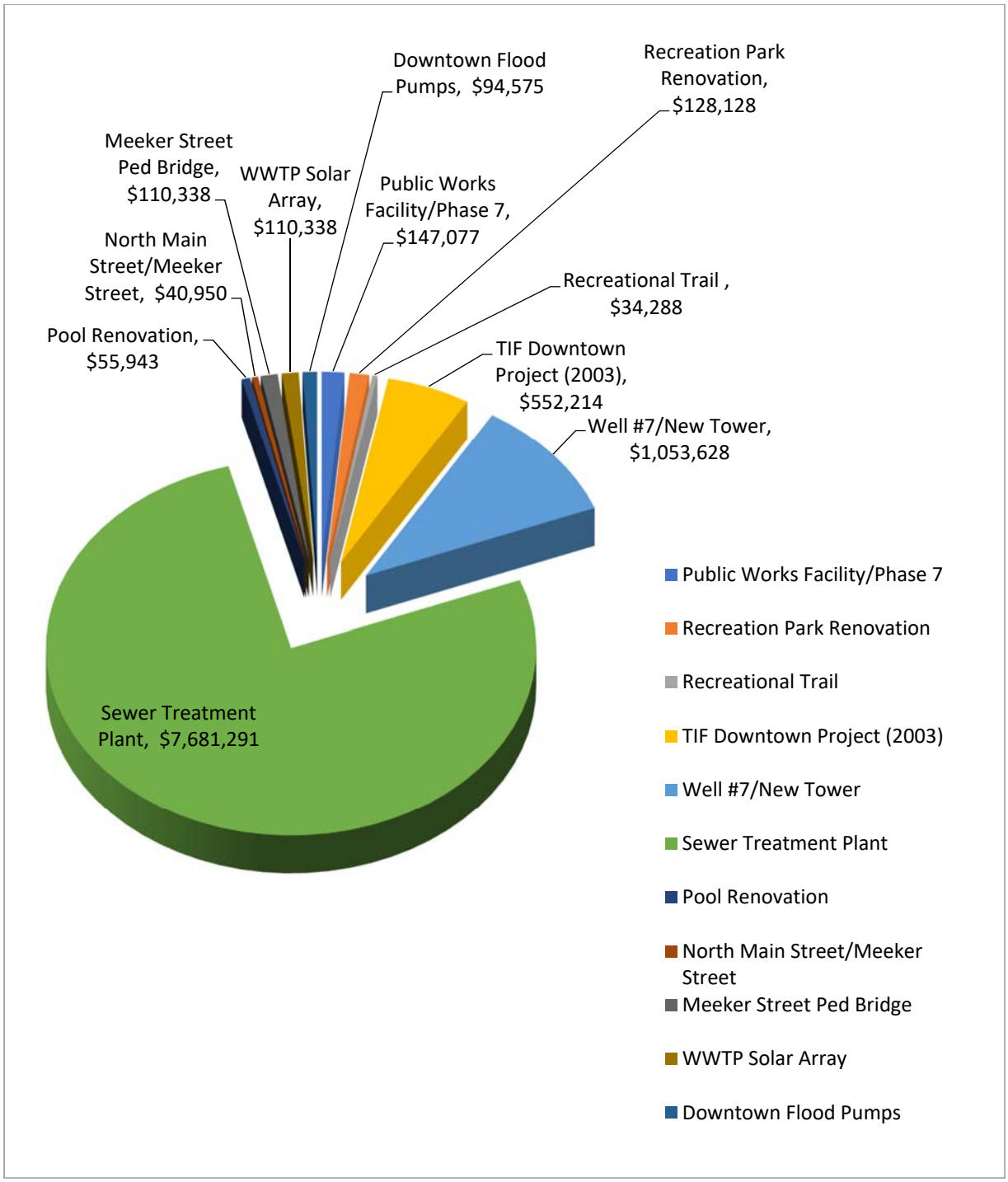
From	Account	Amount	To	Account	Amount	Purpose
Fire Fund	22.22.902.14	**$ 20,300**	Emergency Services	12.399.1	**$ 20,300**	Support of Emergency Services expenses, including new siren
Water	51.99.999.08	**$ 9,000**	Liability	14.399.5	**$ 9,000**	
Sewer	52.99.999.08	**$ 9,000**	Liability	14.399.5	**$ 9,000**	
General Fund	01.99.999.05	**$ 127,770**	Parks	17.399.0	**$ 127,770**	Balance projected year-end fund deficit
General Fund	01.99.999.06	**$ 7,590**	Turner Hall	58.399.0	**$ 7,590**	Balance projected year-end fund deficit
General Fund	01.99.999.07	**$ 161,000**	Swimming Pool	59.399.0	**$ 161,000**	Balance projected year-end fund deficit
Parks	17.99.999.01	$ 42,020	Debt Service	60.399.1	$ 42,020	Principal and interest payments of existing debt
Parks	17.99.999.02	$ 11,245	Debt Service	60.399.1	$ 11,245	Principal and interest payments of existing debt
		$ 53,265			**$ 53,265**	
Capital Projects	41.99.999.03	$ 40,950	Debt Service	60.399.4	$ 40,950	Debt service for 2010 Sales Tax Projects: Main Street, others
Capital Projects	41.99.999.04	$ 32,235	Debt Service	60.399.4	$ 32,235	Debt service for 2012 downtown flood pump upgrades
		$ 73,185			**$ 73,185**	
General Fund	01.99.999.04	$ 48,235	Debt Service	60.399.5	$ 48,235	Debt service for Public Works building
General Fund	01.99.999.11	$ 181,110	Debt Service	60.399.5	$ 181,110	Debt service for 2003 downtown project
General Fund	01.99.999.23	$ 37,610	Debt Service	60.399.5	$ 37,610	Debt service for 2012 Meeker Street pedestrian bridge
		$ 266,955			**$ 266,955**	
	TOTAL	**$ 728,065**		**TOTAL**	**$ 728,065**	

Mark Moran
City Administrator

Date

Addendum C

CHART 1: TOTAL INDEBTEDNESS, INCLUDING PRINCIPAL AND INTEREST, MAY 1, 2020



TOTAL INDEBTEDNESS (P &I) = $10,008,768

Addendum D

TURNER HALL MAINTENANCE AND IMPROVEMENT PLAN

(FY 2021-2025)

Project #	Year		Project	Estimated Cost
1	FY 20/21	High	Analysis of HVAC system needs by consultant	$12,500
2	FY 20/21	High	Replace sidewalk on Bench Street	$7,000
3	FY 20/21	Medium	300 new chairs and storage system (replace current chairs)	$20,000
4	FY 20/21	Medium	Exterior tuckpointing	$35,000
			FY 2020-21 TOTAL	**$74,500**

Project #	Year		Project	Estimated Cost
1	FY 21/22	Medium	Energy efficiency projects	$15,000
2	FY 21/22	Medium	Stage lighting upgrades to improve efficiency/outdated equipment	$15,000
3	FY 21/22	Medium	Video projection system, Apple TV, wiring	$10,000
4	FY 21/22	Medium	Exterior tuckpointing	$35,000
			FY 2021-22 TOTAL	**$75,000**

Project #	Year		Project	Estimated Cost
1	FY 22/23	High	HVAC rooftop unit replacement	$75,000
2	FY 22/23	Medium	Energy efficiency projects / upgrades / emergency repairs	$15,000
3	FY 22/23	Medium	Stage lighting upgrades	$10,000
			FY 2022-23 TOTAL	**$100,000**

Project #	Year		Project	Estimated Cost
1	FY 23/24	High	Boiler replacement	$25,000
			FY 2023-24 TOTAL	**$25,000**

Project #	Year		Project	Estimated Cost
1	FY 24/25	High	Floor refinishing	$10,000
2	FY 24/25	Medium	Exterior tuckpointing	$35,000
			FY 2024-25 TOTAL	**$45,000**
			TOTAL 5-YEAR PLAN	**$319,500**

FUTURE PROJECTS	Project	Estimated Cost
	Building addition and remodel with kitchen, bathrooms & storage	$500,000

Addendum E

SWIMMING POOL MAINTENANCE AND IMPROVEMENT PLAN

(FY 2021-2025)

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 20/21	High	New 16' diving board	$7,500	Pre-Season 2020
2	FY 20/21	High	Sand filtration check / change sand	$7,500	Pre-Season 2020
3	FY 20/21	High	Repair concrete on side of slide tank	$2,500	Pre-Season 2020
4	FY 20/21	High	Permanent shade structures	$20,000	Pre-Season 2020
5	FY 20/21	High	New electric switch for pump room	$4,000	Pre-Season 2020
6	FY 20/21	High	Install ventilation fans in pump room	$4,000	Pre-Season 2020
7	FY 20/21	High	Replace 4 strainers	$17,000	Pre-Season 2020
8	FY 20/21	High	Replace chlorinator	$20,000	Pre-Season 2020
9	FY 20/21	Medium	Pool deck / concrete updates	$15,000	Fall 2020
10	FY 20/21	Medium	Pool house floors / non-slip surface	$10,000	Pre-Season 2020
11	FY 20/21	Medium	Storage shed for chemicals--plan w/ new chlorination	$3,000	Summer 2020
12	FY 20/21	Medium	Shower head replacement, men's locker room	$11,000	Pre-Season 2020
			FY 20/21 TOTAL	**$121,500**	

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 21/22	High	Permanent shade structure concessions court	$20,000	Fall 2021
2	FY 21/22	Medium	Pool deck / concrete updates	$15,000	Fall 2021
3	FY 21/22	Medium	Maintenance and updates	$10,000	Pre-Season 2021
			FY 21/22 TOTAL	**$45,000**	

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 22/23	High	Permanent shade structure kiddie pool	$20,000	Fall 2022
2	FY 22/23	Medium	Pool deck / concrete updates	$15,000	Fall 2022
3	FY 22/23	Medium	Maintenance & updates	$10,000	Pre-Season 2021
			FY 22/23 TOTAL	**$45,000**	

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 23/24	Medium	Pool deck / concrete updates	$15,000	Fall 2023
2	FY 23/24	Medium	Maintenance & updates	$10,000	Pre-Season 2023
			FY 22/23 TOTAL	**$25,000**	

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 24/25	Medium	Pool deck / concrete updates	$15,000	Fall
2	FY 24/25	Medium	Maintenance & updates	$10,000	
			FY 22/23 TOTAL	**$25,000**	
			TOTAL 5-YEAR PLAN	**$261,500**	

FUTURE PROJECTS	Project	Estimated Cost
	New large waterslide	$120,000
	Splash pad	$175,000

Addendum F

Projected Year-End Fund Balances vs. Fund Balance Policy

FY 2019-20 and FY 2020-21

Fund No.	Fund	Projected Fund Balance 4/30/2020	Percent of Annual Expenses	Compliant with Policy? Yes/No		Projected Fund Balance 4/30/2021	Percent of Annual Expenses	Compliant with Policy? Yes/No
1	General	$ 1,365,413	49%	No		$ 923,453	25%	No
11	Audit	$ 28,853	125%	Yes		$ 18,003	78%	Yes
12	Emergency Services	$ 8,531	40%	Yes		$ 8,531	40%	Yes
13	Garbage	$ 204,270	80%	Yes		$ 170,340	66%	Yes
14	Liability	$ 146,575	62%	Yes		$ 64,375	27%	Yes
15	Motor Fuel Tax	$ 121,785	121%	Yes		$ 121,785	91%	Yes
16	IL Municipal Retirement Fund	$ 161,973	97%	Yes		$ 89,643	51%	Yes
17	Parks	$ -	0%	Yes		$ -	0%	Yes
19	Social Security	$ 75,169	52%	Yes		$ 75,169	47%	Yes
20	Flood	$ 49,854	63%	Yes		$ 71,594	78%	Yes
22	Fire	$ 899,383	318%	Yes		$ 1,043,088	369%	Yes
41	Capital Projects Fund	$ 116,369	62%	Yes		$ 192,684	43%	Yes
51	Water	$ 379,736	-36%	Yes		$ 283,991	41%	Yes
52	Sewer	$ 1,096,704	92%	Yes		$ 826,674	70%	Yes
53	Shuttle	$ 233,979	4500%	Yes		$ 265,779	5111%	Yes
58	Turner Hall	$ 37,671	60%	Yes		$ 37,671	45%	Yes
59	Pool	$ 11,393	7%	Yes		$ 6,393	2%	Yes
60	Debt Service Fund	$ -	0%	Yes		$ -	0%	Yes
77	Cable TV Fund	$ 5,190	$5000 + Int.	Yes		$ 5,240	$5000 + Int.	Yes
78	Benefits Liability	$ 186,169	NA	Yes		$ 186,969	NA	Yes
	TOTALS	**$ 5,129,017**				**$ 4,391,382**		

Addendum 6

Capital Projects and Purchases

FY 2021: May 1, 2020 to April 30, 2021

Expense Account	Fund	Description	Estimated Cost	Grant Funded
01.11.929.06	General	Art and Recreation Center	$15,000	$0
01.41.511.00	General	Public Works Garage Floor Epoxy Surfacing (essential to protect in-floor heating system	$30,000	$0
01.41.613.12	General	Tree Removal (Includes Emerald Ash Borer stump removal)	$20,000	$0
01.41.614.05	General	Maintenance Projects	$10,000	$0
01.41.840.01	General	New Public Works Dump Truck (finance over 5-yrs.) ($10,000 in Sewer)	$16,430	$0
12.10.890.00	Emergency Services	Emergency Siren Replacement	$18,000	$0
17.52.830.01	Parks	Riding Mower Replacement	$12,000	$0
17.52.870.03	Parks	Canoe/Kayak Project	$127,500	$127,500
17.52.870.05	Parks	Recreation Park Parking Expansion	$37,500	$37,500
22.22.840.00	Fire	New Turnout Gear for all Volunteers	$150,000	$0
22.22.844.04	Fire	Building Maintenance at Main Department	$10,000	$0
41.61.860.02	Capital Projects	Street Improvement Program	$53,000	$0
41.61.860.05	Capital Projects	Gear Street Project (Final City Costs)	$62,000	$0
51.42.559.02	Water	Water Tower Inspections	$15,000	$0
52.43.850.06	Sewer	New Truck (Portion of Dump Truck-Other Part in Public Works)	$10,000	$0
52.43.850.17	Sewer	Hughlett Sewer Lining	$50,000	$0
58.54.511.00	Turner Hall	Turner Hall Maintenance (Many Small Projects)	$11,700	
58.54.820.04	Turner Hall	Capital Projects-Galena Foundation (Building Sign and Overhead Lighting Update)	$11,100	$11,100
59.55.511.01	Pool	Various Maintenance Projects and Improvements	$82,100	$0
		TOTAL CAPITAL EXPENSES	**$741,330**	**$176,100**
		NET COST	**$565,230**	

Addendum H

Capital Projects and Purchases: Cut from Pre-COVID-19 Budget Proposal

FY 2021: May 1, 2020 to April 30, 2021

Expense Account	Fund	Description	Estimated Cost	Grant Funded
58.54.511.00	Turner Hall	Turner Hall Maintenance (Many Small Projects)	$18,300	$0
53.48.830.02	Shuttle	Parking Lot Improvements (Commerce Street Lot Resurfacing)	$85,000	$0
52.43.850.08	Sewer	Repairs to Water Crossing to East Side	$12,000	$0
52.43.850.12	Sewer	Park Avenue Project (Sewer Main Replacement)	$100,000	$0
52.43.850.15	Sewer	Equipment Replacement at Wastewater Plant	$20,000	$0
52.43.850.05	Sewer	End Loader Replacement (Other 50% in Flood Control)	$10,000	$0
51.42.831.07	Water	Replacement of Old Hydrants	$12,500	$0
51.42.831.08	Water	Hydrant Painting	$10,000	$0
51.42.831.09	Water	Water Valve Replacement	$10,000	$0
51.42.831.04	Water	East Side Water System Improvement Project (US 20 Section)	$1,750,000	$800,000
41.61.860.02	Capital Projects	Street Improvement Program	$251,000	$0
20.25.832.00	Flood Control	End Loader Replacement (Other 50% in Sewer)	$10,000	$0
17.52.890.01	Parks	Dog Park Construction	$50,000	$50,000
17.52.870.04	Parks	Grant Park Improvement Projects (bridge entrance and gazebo floor replacement)	$22,500	$0
17.52.514.00	Parks	Equipment Maintenance (Paint Skatepark)	$25,000	$0
01.41.830.01	General	Sidewalk Replacement	$10,000	$0
01.21.918.01	General	New Police Vehicle	$25,000	$0
		TOTAL CAPITAL EXPENSES CUT	**$2,421,300**	**$850,000**
		NET TOTAL CUT	**$1,571,300**	

ADDENDUM

CITY OF GALENA, ILLINOIS: FY 2020-2021 DISTRIBUTION OF WAGES BY FUND (COVID-19 Budget Proposal)

	TOTAL GROSS WAGES	FUND: Public Works	Garbage	Parks	Water	Sewer	Flood Control	Admin	Engineering	Finance	Zoning	Building	Police	Fire	Pool	TOTAL
DEPARTMENT OF PUBLIC WORKS																
		75%			10%	10%	5%									
Rigdon, James (Director)	**$75,615**	$56,711			$7,561.50	$7,561.50	$3,781									$75,615
		73%		4%	10%	10%	3%									
Jason Bingham (Assistant Foreman)	**$57,402**	$41,903		$2,296	$5,740	$5,740	$1,722									$57,402
				50%			50%									
Rury, David (Assistant Foreman)	**$54,997**			$27,499			$27,499									$54,997
		70%		7%	10%	10%	3%									
Tim Bussan (Operator 1)	**$51,230**	$35,861		$3,586	$5,123	$5,123	$1,537									$51,230
		70%		7%	10%	10%	3%									
Kuhn, Brian (Operator 1)	**$53,845**	$37,692		$3,769	$5,385	$5,385	$1,615									$53,845
		70%		7%	10%	10%	3%									
Miller, Jeff (Parks Laborer)	**$43,722**	$30,605		$3,061	$4,372	$4,372	$1,312									$43,722
		70%		7%	10%	10%	3%									
Montgomery, Rusty (Operator 2)	**$50,315**	$35,221		$3,522	$5,032	$5,032	$1,509									$50,315
		70%		7%	10%	10%	3%									
Wienen, Matt (Laborer)	**$42,245**	$29,571		$2,957	$4,224	$4,224	$1,267									$42,245
		70%		7%	10%	10%	3%									
Sinagra, Kevin (Laborer)	**$43,289**	$30,302		$3,030	$4,329	$4,329	$1,299									$43,289
Seasonal	**$45,000**	$15,000		$30,000												$45,000
ADMINISTRATIVE																
					47.5%	47.5%					5%					
Price, Deb (Admin. Asst.)	**$39,188**				$18,614	$18,614					$1,959					$39,188
		25%		20%	30%			25%								
Keeffer, Janelle (Facilities Manager)	**$53,995**	$13,499		$10,799	$16,199			$13,499								$53,995
			25%					25%		50%						
Hyde, Mary Beth (Office Manager)	**$40,784**		$10,196					$10,196		$20,392						$40,784
											100%					
Oldenburg, Matt (Zoning Administrator)	**$54,192**										$54,192					$54,192
					5%	5%				90%						
Pepple, Cindy (Finance Director)	**$71,210**				$3,561	$3,561				$64,089						$71,210
		10%			10%	20%		60%								
Moran, Mark (City Administrator)	**$106,669**	$10,667			$10,667	$21,334		$64,001								$106,669
					0%	0%		66%			14%	10%	10%			
Nack, Joe (City Attorney)	**$56,916**				$0	$0		$37,565			$7,968	$5,692	$5,692			$56,916
		25%			12.0%	48.0%	5.0%		10.0%							
Lewis, Andy (City Engineer)	**$84,235**	$21,059			$10,108	$40,433	$4,212		$8,424							$84,235
		30%										70%				
Miller, Jonathan (Building Inspector)	**$52,831**	$15,849										$36,981				$52,831
Miller, Jonathan (Electrical Inspector)	**$5,360**											$5,360				$5,360
								50%				50%				
Johnson, Shirley (Receptionist/Admin.Asst.)	**$39,100**							$19,550				$19,550				$39,100
POLICE DEPARTMENT																
													100%			
Johnson, Nathan (Officer)	**$48,377**												$48,377			$48,377
													100%			
Davis, Mary (Clerk/Disp./Sec.)	**$44,463**												$44,463			$44,463
													100%			
Hefel, Eric (Ltn.)	**$66,123**												$66,123			$66,123
													100%			
Werner, Chuck (Sgt.)	**$63,580**												$63,580			$63,580
													100%			
Huntington, Lori (Chief of Police)	**$75,990**												$75,990			$75,990
													100%			
Hatfield, Kim (Officer)	**$48,377**												$48,377			$48,377
													100%			
Vacant (Officer)	**$0**												$0			$0
													100%			

		FUND														
	TOTAL GROSS WAGES	Public Works	Garbage	Parks	Water	Sewer	Flood Control	Admin	Engineering	Finance	Zoning	Building	Police	Fire	Pool	TOTAL
Wubben, Tim (Investigator)	**$53,678**												$53,678			$53,678
													100%			
Yett, Tony (Ltn)	**$66,123**												$66,123			$66,123
													100%			
Devin Halstead (Officer)	**$48,377**												$48,377			$48,377
													100%			
Brandel, Keith (Officer)	**$53,832**												$53,832			$53,832
													100%			
Vacant (Seasonal Public Safety Officer)	**$9,360**												$9,360			$9,360
										100%						
White, Elaine (Custodian)	**$11,764**									$11,764						$11,764
FIRE DEPARTMENT																
														100%		
Beadle, Randy (Fire Chief)	**$6,000**													$6,000		$6,000
														100%		
Connley, Bob (Assistant Fire Chief)	**$3,000**													$3,000		$3,000
														100%		
Calvert, Matt (Secretary)	**$1,500**													$1,500		$1,500
														100%		
Werner, Terry (Vehicle Maintenance)	**$1,500**													$1,500		$1,500
														100%		
Benson, Dan (Fire House Janitor)	**$5,500**													$5,500		$5,500
														100%		
Temperly, Brett (Fire Prevention Inspector)	**$7,009**													$7,009		$7,009
														100%		
Beadle, Randy (Assistant Fire Prevention Insp.)	**$1,500**													$1,500		$1,500
															100%	
SWIMMING POOL	**$10,000**														$10,000	$10,000
TOTAL	**$1,748,194**	**$373,941**	**$10,196**	**$90,519**	**$100,915**	**$125,708**	**$45,752**	**$144,811**	**$8,424**	**$96,245**	**$64,120**	**$67,583**	**$ 583,972**	**$26,009**	**$10,000**	**$1,748,194**

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ACCESS SYSTEMS (120783)							
861094	1	Invoice	COPIES	04/06/2020	276.14		01.21.512.03
Total ACCESS SYSTEMS (120783):					276.14		
ACCESS SYSTEMS LEASING (120766)							
26700074	1	Invoice	COPIES MADE	03/19/2020	298.27		01.13.579.00
26700074	2	Invoice	KIP	03/19/2020	244.26		52.43.549.00
26700074	3	Invoice	COPIES MADE	03/19/2020	219.55		01.13.579.00
Total ACCESS SYSTEMS LEASING (120766):					762.08		
ADDOCO INC (971)							
00003049	1	Invoice	IMPROVEMENTS	03/27/2020	768.00		17.52.820.06
Total ADDOCO INC (971):					768.00		
ADVANCED BUSINESS SYTEMS, INC. (118913)							
95185	1	Invoice	POSTAGE METER MAINT.	04/01/2020	600.00		01.13.579.02
Total ADVANCED BUSINESS SYTEMS, INC. (118913):					600.00		
ARGUS DENTAL & VISION INC. (120754)							
032220	1	Invoice	VISION INSURANCE	03/22/2020	130.28		01.13.451.01
Total ARGUS DENTAL & VISION INC. (120754):					130.28		
BEGGIN CRAFT, SUZY (120803)							
032420	1	Invoice	PARK REFUND	03/24/2020	25.00		17.52.929.00
Total BEGGIN CRAFT, SUZY (120803):					25.00		
BLAIN'S FARM & FLEET (120547)							
6148	1	Invoice	DOG FOOD/HEKTOR	02/23/2020	31.99		01.21.814.06
Total BLAIN'S FARM & FLEET (120547):					31.99		
BLAUM BROTHERS DISTILLING CO. (120801)							
040620	1	Invoice	SUPPORT OF HAND SANI	04/06/2020	250.00		01.11.929.01
Total BLAUM BROTHERS DISTILLING CO. (120801):					250.00		
BUSINESS TELEPHONE SUPPLY (453)							
998687	1	Invoice	PHONE SYSTEM UPGRA	03/23/2020	3,950.00		52.43.929.00
Total BUSINESS TELEPHONE SUPPLY (453):					3,950.00		
CIVIL MATERIALS (120397)							
120081	1	Invoice	MAINTENANCE	03/24/2020	260.24		20.25.515.00
120110	1	Invoice	MAINTENANCE	03/31/2020	246.16		20.25.515.00
Total CIVIL MATERIALS (120397):					506.40		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
COMMUNITY FUNDING & PLANNING SERV. (119937)							
040120	1	Invoice	PLANNING	04/01/2020	3,375.00		51.42.831.05
Total COMMUNITY FUNDING & PLANNING SERV. (119937):					3,375.00		
COMPASS MINERALS AMERICA (120335)							
613742	1	Invoice	SALT	03/20/2020	1,899.76		01.41.614.07
Total COMPASS MINERALS AMERICA (120335):					1,899.76		
CURTIS BLUE LINE (120523)							
370504	1	Invoice	UNIFORMS/KEITH	03/13/2020	33.00		01.21.471.15
Total CURTIS BLUE LINE (120523):					33.00		
DMASWA (120782)							
866338	1	Invoice	GLASS RECYCLING	04/01/2020	111.60		13.44.929.00
Total DMASWA (120782):					111.60		
DUBUQUE FIRE EQUIPMENT, INC. (631)							
151976	1	Invoice	FIRE EXTINGUISHER CH	03/13/2020	85.00		01.13.511.06
Total DUBUQUE FIRE EQUIPMENT, INC. (631):					85.00		
EAGLE POINT SOLAR (119784)							
2834	1	Invoice	DATA LOGGER	04/01/2020	1,500.00		01.45.532.01
Total EAGLE POINT SOLAR (119784):					1,500.00		
GALENA ARC (850)							
041020	1	Invoice	HAHN COUNCIL SALARY	04/10/2020	100.00		01.11.432.00
Total GALENA ARC (850):					100.00		
GALENA GAZETTE (34)							
040120	1	Invoice	ADS	04/01/2020	92.75		01.21.549.00
Total GALENA GAZETTE (34):					92.75		
GALL'S, INC. (712)							
015162613	1	Invoice	BADGE/WALLET	03/02/2020	115.45		01.21.471.15
Total GALL'S, INC. (712):					115.45		
GASSER @ GALENA (24)							
040120	1	Invoice	MISC. SUPPLIES	04/01/2020	10.41		01.13.654.00
040120	2	Invoice	MISC. SUPPLIES	04/01/2020	20.56		01.13.654.01
040120	3	Invoice	MISC. SUPPLIES	04/01/2020	6.81		01.21.651.00
040120	4	Invoice	MISC. SUPPLIES	04/01/2020	48.49		01.41.514.06
040120	5	Invoice	MISC. SUPPLIES	04/01/2020	34.18		01.41.579.02
040120	6	Invoice	MISC. SUPPLIES	04/01/2020	54.63		01.41.613.12
040120	7	Invoice	MISC. SUPPLIES	04/01/2020	170.70		01.41.652.00
040120	8	Invoice	MISC. SUPPLIES	04/01/2020	87.04		01.41.653.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
040120	9	Invoice	MISC. SUPPLIES	04/01/2020	17.95		17.52.652.00
040120	10	Invoice	MISC. SUPPLIES	04/01/2020	8.09		22.22.611.00
040120	11	Invoice	MISC. SUPPLIES	04/01/2020	84.57		22.22.652.00
Total GASSER @ GALENA (24):					543.43		
GLOBALCOM TECHNOLOGIES (120231)							
18446	1	Invoice	PUT RECORDER ON NET	04/02/2020	225.00		01.21.652.03
184743	1	Invoice	REPLACE CAMERA REC	04/02/2020	600.00		01.21.652.03
Total GLOBALCOM TECHNOLOGIES (120231):					825.00		
GRANT COUNTY TRUCK BODIES LLC (120686)							
33120	1	Invoice	NEW TRUCK	03/31/2020	20,272.25		01.41.840.01
Total GRANT COUNTY TRUCK BODIES LLC (120686):					20,272.25		
GUY'S TRUCK & TRACTOR SERVICE (119033)							
GWO017473	1	Invoice	SWEEPER	03/06/2020	138.17		01.41.613.12
Total GUY'S TRUCK & TRACTOR SERVICE (119033):					138.17		
HALSTEAD, MARY L. (119966)							
041320	1	Invoice	CITY HALL JANITOR	04/13/2020	290.00		01.13.511.07
041320	2	Invoice	PUBLIC RESTROOMS AT	04/13/2020	270.00		01.13.511.08
041320	3	Invoice	MARKET HOUSE RESTR	04/13/2020	258.50		01.13.511.09
Total HALSTEAD, MARY L. (119966):					818.50		
HOLLAND, JACQUIE (120806)							
040920	1	Invoice	COVID-19 CANCELLATIO	04/09/2020	2,100.00		58.54.929.00
Total HOLLAND, JACQUIE (120806):					2,100.00		
HOLLAND, STEVE (120804)							
040720	1	Invoice	OVERPAYMENT ON FINA	04/07/2020	6.38		98.115.0
Total HOLLAND, STEVE (120804):					6.38		
IFIBER (119998)							
2002096	1	Invoice	IFIBER CONNECTION	04/01/2020	375.00		22.22.652.00
Total IFIBER (119998):					375.00		
IIW ENGINEERS & SURVEYORS, PC (260)							
73822	1	Invoice	ENGINEERING	03/25/2020	1,281.50		51.42.831.05
Total IIW ENGINEERS & SURVEYORS, PC (260):					1,281.50		
IL EPA (119716)							
040120	1	Invoice	EPA LOAN-WATER TOWE	04/01/2020	68,961.78		51.42.716.00
040120	2	Invoice	EPA LOAN-WATER TOWE	04/01/2020	12,086.51		51.42.720.01

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total IL EPA (119716):					81,048.29		
J & R RENTAL (1014)							
0061316	1	Invoice	REPAIR CHAINSAW	03/24/2020	694.04		22.22.652.00
Total J & R RENTAL (1014):					694.04		
J & R SUPPLY INCORPORATED (951)							
2002312	1	Invoice	RENTAL	03/20/2020	1,950.00		01.41.594.00
Total J & R SUPPLY INCORPORATED (951):					1,950.00		
JACKSON CONCRETE/EXCAVATION CO (489)							
032620	1	Invoice	STAIR REPAIRS	03/26/2020	3,765.00		01.41.614.05
Total JACKSON CONCRETE/EXCAVATION CO (489):					3,765.00		
JHTD (120805)							
040720	1	Invoice	509 GEAR ST./OVERPAY	04/07/2020	6.97		98.115.0
Total JHTD (120805):					6.97		
JO CARROLL ENERGY, INC. (397)							
040120	1	Invoice	STREET LIGHTS	04/01/2020	7,431.45		15.41.572.00
040120	2	Invoice	LIFT STATION	04/01/2020	120.06		52.43.850.09
040120	3	Invoice	POLICE/ELECTRIC	04/01/2020	533.16		01.21.571.01
040120	4	Invoice	EMS/ELECTRIC	04/01/2020	132.67		12.10.571.01
040120	5	Invoice	PARKS/ELECTRIC	04/01/2020	90.18		17.52.571.01
040120	6	Invoice	FLOOD/ELECTRIC	04/01/2020	506.67		20.25.576.01
040120	7	Invoice	FIRE/ELECTRIC	04/01/2020	383.74		22.22.576.01
040120	8	Invoice	TURNER HALL/ELECTRIC	04/01/2020	400.21		58.54.571.01
040120	9	Invoice	WELCOME SIGNS	04/01/2020	36.10		01.41.571.01
Total JO CARROLL ENERGY, INC. (397):					9,634.24		
JO DAVIESS CTY SHERIFF (116)							
040120	1	Invoice	CITY SHARE OF OFFICE	04/01/2020	200.12		01.21.538.00
040120	2	Invoice	RADIO SERVICE	04/01/2020	100.00		22.22.538.00
Total JO DAVIESS CTY SHERIFF (116):					300.12		
LAWSON PRODUCTS, INC. (627)							
9307482542	1	Invoice	SAFETY EQUIPMENT	03/23/2020	52.81		01.41.652.05
9307488946	1	Invoice	SAFETY EQUIPMENT	03/25/2020	108.19		01.41.652.05
9307498237	1	Invoice	MAINTENANCE	03/30/2020	54.10		20.25.515.00
Total LAWSON PRODUCTS, INC. (627):					215.10		
LEXISNEXIS RISK SOLUTIONS (376)							
1343164-202	1	Invoice	INVESTIGATION PROGR	03/31/2020	39.00		01.21.652.03
Total LEXISNEXIS RISK SOLUTIONS (376):					39.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
LOCKSMITH EXPRESS (105)							
136908	1	Invoice	MISC.	03/24/2020	24.65		01.41.652.00
Total LOCKSMITH EXPRESS (105):					24.65		
MENARDS (280)							
17555	1	Invoice	MISC.	03/20/2020	9.95		01.41.652.00
Total MENARDS (280):					9.95		
MONTGOMERY TRUCKING (133)							
203148	1	Invoice	REFUSE HANDLING CON	04/01/2020	14,513.11		13.44.540.04
203148	2	Invoice	RECYCLING CONTRACT	04/01/2020	5,006.27		13.44.540.00
203148	3	Invoice	DUMPSTER RENT	04/01/2020	60.00		13.44.544.03
203148	4	Invoice	DUMPSTER DISPOSAL F	04/01/2020	275.00		01.41.573.00
203148	5	Invoice	EMPTY GLASS DUMPSTE	04/01/2020	225.00		13.44.929.00
203658	1	Invoice	DUMPSTER/TRAINING C	04/01/2020	370.00		22.22.929.00
Total MONTGOMERY TRUCKING (133):					20,449.38		
MOTOROLA SOLUTIONS - STARCOM (119812)							
4884420200	1	Invoice	MONTHLY RATE FOR STA	04/01/2020	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM (119812):					10.00		
NAPA AUTO PARTS (79)							
033120	1	Invoice	BATTERY	03/31/2020	126.81		01.41.613.12
Total NAPA AUTO PARTS (79):					126.81		
NAT. FIRE PROTECT. ASSN (564)							
7657279X	1	Invoice	MEMBERSHIP RENEWAL	04/01/2020	1,345.50		22.22.563.02
Total NAT. FIRE PROTECT. ASSN (564):					1,345.50		
NICOR (151)							
040120	1	Invoice	POOL-GAS	04/01/2020	217.30		59.55.571.02
040120	2	Invoice	TURNER HALL/GAS	04/01/2020	615.25		58.54.571.05
Total NICOR (151):					832.55		
PEPPLE, CINDY (106)							
040720	1	Invoice	NUMERIC KEYBOARD	04/07/2020	48.41		01.13.651.02
Total PEPPLE, CINDY (106):					48.41		
PETITGOUT, GEORGE (120625)							
040720	1	Invoice	UTILITY LOCATES	04/07/2020	25.00		01.41.514.11
Total PETITGOUT, GEORGE (120625):					25.00		
RIVER CITY PAVING (56)							
4300018054	1	Invoice	COLD PATCH	03/20/2020	701.19		15.41.614.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total RIVER CITY PAVING (56):					701.19		
S J CARLSON FIRE PROTECTION (120664)							
38724	1	Invoice	SPRINKLER REPAIR	03/31/2020	415.00		58.54.511.00
Total S J CARLSON FIRE PROTECTION (120664):					415.00		
SCHULTZ APPLIANCE REPAIR (914)							
36851	1	Invoice	GARAGE	03/19/2020	107.23		01.41.511.00
Total SCHULTZ APPLIANCE REPAIR (914):					107.23		
SLOAN IMPLEMENT (119196)							
1874191	1	Invoice	SKID LOADER LEASE	03/02/2020	4,000.00		20.25.832.03
Total SLOAN IMPLEMENT (119196):					4,000.00		
STEPHENSON SERVICE CO. (119230)							
040120	1	Invoice	FUEL	04/01/2020	495.25		01.41.655.00
Total STEPHENSON SERVICE CO. (119230):					495.25		
TRI-STATE PORTA POTTY, INC. (908)							
8446	1	Invoice	PORTA POTTY RENTAL	03/16/2020	495.00		17.52.579.01
Total TRI-STATE PORTA POTTY, INC. (908):					495.00		
UNITED CHURCHES/GALENA FOOD PANTRY (120802)							
040620	1	Invoice	SUPPORT DURING TIME	04/06/2020	500.00		01.11.929.01
Total UNITED CHURCHES/GALENA FOOD PANTRY (120802):					500.00		
US CELLULAR (92)							
040120	1	Invoice	PUBLIC WORKS/CELL PH	04/01/2020	37.49		01.41.552.00
040120	2	Invoice	ADMIN/CELL PHONE	04/01/2020	37.49		01.11.552.00
040120	3	Invoice	POLICE/CELL PHONES	04/01/2020	74.97		01.21.552.01
040120	4	Invoice	HUNTINGTON/CELL PHO	04/01/2020	36.95		01.216.0
040120	5	Invoice	TONY/CELL PHONE	04/01/2020	43.59		01.261.0
040120	6	Invoice	POOL PHONE	04/01/2020	2.60		59.55.552.00
Total US CELLULAR (92):					233.09		
US POSTAL SERVICE (1076)							
040620	1	Invoice	PERMIT 82 ACCOUNT PO	04/06/2020	250.00		52.43.551.00
040620	2	Invoice	PERMIT 82 ACCOUNT PO	04/06/2020	500.00		51.42.551.00
040620	3	Invoice	PERMIT 82 ACCOUNT PO	04/06/2020	750.00		13.44.551.00
Total US POSTAL SERVICE (1076):					1,500.00		
US WATER (120719)							
SI05052	1	Invoice	SEWER CONTRACT	04/01/2020	29,201.04		52.43.515.01
SI05052	2	Invoice	WATER CONTRACT	04/01/2020	29,201.04		51.42.515.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total US WATER (120719):					58,402.08		
WEBER PAPER COMPANY (40)							
D088338	1	Invoice	JANITOR SUPPLIES	03/20/2020	198.26		01.13.654.01
D08836	1	Invoice	JANITOR SUPPLIES	03/20/2020	362.01		01.13.654.00
Total WEBER PAPER COMPANY (40):					560.27		
WEX BANK (119104)							
040120	1	Invoice	PUBLIC WORKS-GAS	04/01/2020	835.52		01.41.655.00
040120	2	Invoice	PARKS-GAS	04/01/2020	160.65		17.52.655.03
040120	3	Invoice	POLICE-GAS	04/01/2020	1,109.71		01.21.655.00
040120	4	Invoice	BUILDING-GAS	04/01/2020	64.70		01.46.655.00
040120	5	Invoice	FIRE-GAS	04/01/2020	155.77		22.22.655.00
Total WEX BANK (119104):					2,326.35		
WHITE CONSTRUCTION CO., INC. (119359)							
040120	1	Invoice	PUBLIC WORKS JANITOR	04/01/2020	110.00		01.41.511.01
Total WHITE CONSTRUCTION CO., INC. (119359):					110.00		
WHITE'S LAWN CARE (119092)							
12735	1	Invoice	ST. LIGHT MAINT.	03/30/2020	100.00		01.41.514.11
Total WHITE'S LAWN CARE (119092):					100.00		
WIENEN, MATT (120514)							
040620	1	Invoice	UNIFORMS	04/06/2020	136.98		01.41.579.02
040620	2	Invoice	UNIFORMS	04/06/2020	89.23		01.41.579.02
Total WIENEN, MATT (120514):					226.21		
WITMER PUBLIC SAFETY GROUP, INC. (120423)							
EMI1942705	1	Invoice	NEW LIGHTS	03/18/2020	402.13		22.22.840.00
Total WITMER PUBLIC SAFETY GROUP, INC. (120423):					402.13		
WUEBBEN, TIM (119934)							
040820	1	Invoice	ITEMS FOR SNIPER RIFF	04/08/2020	512.73		01.21.471.15
Total WUEBBEN, TIM (119934):					512.73		
ZARNOTH BRUSH WORKS INC. (212)							
0179420	1	Invoice	SWEEPER	03/19/2020	274.00		01.41.613.12
Total ZARNOTH BRUSH WORKS INC. (212):					274.00		
Grand Totals:					232,858.22		

Vendor number hash:	4461320
Vendor number hash - split:	5786976
Total number of invoices:	70
Total number of transactions:	112

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	232,858.22	232,858.22
Grand Totals:	232,858.22	232,858.22