

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 10 JUNE 2013**

**13C-0223 – CALL TO ORDER**

Mayor Terry Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 312½ North Main Street on 10 June 2013.

**13C-0224 – ROLL CALL**

Upon roll call the following members were present: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner

**13C-0225 – ESTABLISHMENT OF QUORUM**

Mayor Renner announced a quorum of Board members present to conduct City business.

**13C-0226 – PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**13C-0227 - REPORTS OF STANDING COMMITTEES**

**Turner Hall Committee** – Fach reported the Turner Hall Committee met. They took a field trip to Turner Hall and spent about an hour and a half going through the building.

**13C-0228 – PUBLIC COMMENTS**

**Fred Bonnet 213 N. Main Street** – As chair of the VisitGalena Board of Directors, Bonnet updated the Council on VisitGalena. Bonnie Heimbach, Northern Illinois Tourism Director, picked the marketing plan apart and has found an additional \$50,000 that the state would do matching grants on through the Illinois Tourism Board. She also advised she is going to find spots for us in the kiosks in the major exchanges in Chicago. Bonnet feels Heimbach is a great resource and she will contact the state directly if we have any problems.

Bonnet advised they have posted for a part-time interim director. They hope to put this person in place in July. The position will be a 3 day position. They have reached out to the Field of Dreams project in Dubuque. They are looking into doing something in Galena with an application that would tie into the movie.

The new marketing plan will be presented in the first part of July. They will have about \$400,000 in direct marketing dollars going out. The plan will be presented to the community in two sessions at the DeSoto Hotel.

Bernstein questioned why they chose to search for an interim director. Bonnet stated because the marketing plan will be done, budgeting is done and most of the things are done for 2013 and 2014 the board felt those dollars would be better spent in marketing. The board is comfortable with an interim director at this point since the groundwork has been laid out for this tourism season.

**CONSENT AGENDA CA13-11**

**13C-0229 – APPROVAL OF MINUTES OF THE SPECIAL CITY COUNCIL MEETING OF MAY 15, 2013 AND THE REGULAR CITY COUNCIL MEETING OF MAY 28, 2013**

**13C-0230 – APPROVAL OF A REQUEST BY MIDWEST MEDICAL CENTER TO USE THE GALENA RIVER TRAIL ON OCTOBER 5, 2013, 9 A.M. TO 11 A.M., FOR THE 9<sup>TH</sup> ANNUAL FUN WALK/RUN**

**13C-0231 – FIRST READING OF AN ORDINANCE AMENDING CHAPTER 111.20 TO EXTEND THE CLASS P LIQUOR LICENSE TO SMALL INNS**

**13C-0232 – APPROVAL OF ADOPTION AGREEMENT FOR 457(B) DEFERRED COMPENSATION PLAN**

**Motion:** Lincoln moved, seconded by Kieffer, to approve Consent Agenda CA13-11 as presented.

**Discussion:** Fach requested item 13C-0232 be removed from the Consent Agenda.

**Roll Call:** AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner  
NAYS: None

The motion carried.

**13C-0232 – APPROVAL OF ADOPTION AGREEMENT FOR 457(B) DEFERRED COMPENSATION PLAN**

Moran advised this is the 457 Public Employees 401(k). It is a voluntary employee contribution with no match by the City. The only expense incurred by the City is for administration of the plan. This agreement sets parameters for the 457 Plan. Moran recommended changing the minimum hours worked in order to qualify to 35 hours per week.

**Motion:** Fach moved, seconded by Painter, to approve the Adoption Agreement for the 457(B) Deferred Compensation Plan changing the minimum number of hours worked to 35 hours per week.

**Discussion:** None.

**Roll Call:** AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner  
NAYS: None

The motion carried.

**NEW BUSINESS**

**13C-0233 – FIRST READING OF AN ORDINANCE REGULATING WAGES OF LABORERS, MECHANICS AND OTHER WORKERS EMPLOYED IN PUBLIC WORKS PROJECTS FOR THE CITY OF GALENA, ILLINOIS (PREVAILING WAGE ORDINANCE)**

**Motion:** Greene moved, seconded by Kieffer, to approve the first reading and waive the second reading of an ordinance regulating wages of laborers, mechanics and other workers employed in Public Works Projects for the City of Galena, Illinois.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner  
NAYS: None

The motion carried.

**13C-0234 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR THE MAGAZINE STREET RETAINING WALL PROJECT**

<b>MAGAZINE STREET RETAINING WALL - BID TABULATION</b>			
	EARL THOMPSON	CREATIVE MASONRY	WEINEN LANDSCAPING
<b>BID ITEMS</b>	<b>AMOUNT</b>	<b>AMOUNT</b>	<b>AMOUNT</b>
<b>TOTAL BASE BID</b>	\$ 27,107.75	\$ 12,802.50	\$ 10,470.00
<b>ALTERNATE ITEMS</b>			
<b>TOTAL WITH ALTERNATES A1-2, A4, A6-7</b>	\$ 38,652.59	\$ 14,002.50	\$ 19,313.00
<b>TOTAL CREATIVE MASONRY &amp; WIENEN LANDSCAPING</b>		\$ 33,315.50	
NOTE:			
THE BIDS FROM CREATIVE MASONRY AND WIENEN LANDSCAPING WERE TO BE CONSIDERED AS A SINGLE BID WITH A COMBINED TOTAL OF \$33,315.50			

**Motion:** Painter moved, seconded by Lincoln, to approve a contract for the Magazine Street Retaining Wall Project with Earl Thompson in the amount of \$38,652.59.

**Discussion:** Painter advised she has looked at the wall and believes it is a safety issue and should be taken care of. Renner agreed advising the City fixed the wall once and it does hold up the street.

Greene recommended doing the project and then going after the insurance company.

Fach questioned if this repair would last 50 years. Lewis advised when the project was done in 1999 there were only limited funds to repair the wall itself. Storm water flow wasn't able to get into the gutter. The water went behind the wall and aggravated the problem. A new curb, gutter and sidewalk will be installed at a slightly higher elevation. Water will be directed to Bench Street away from the wall. They plan to salvage the small stones. The wall will be reinforced concrete block with a stone veneer. The wall will be 24 to 30 inches thick.

**Roll Call:** AYES: Lincoln, Painter, Bernstein, Fach, Greene, Kieffer, Renner  
 NAYS: None

The motion carried.

**13C-0235 – DISCUSSION AND POSSIBLE ACTION ON A CONSTRUCTION CONTRACT FOR THE CITY HALL RELOCATION PROJECT**

**ALTERATION AND REMODELING OF CITY HALL - BID TABULATION**

#	BID ITEMS	Tricon Construction	Montgomery Timmerman
1	Base bid	734,000	652,000
2	Alternate #1 - Public restroom addition	156,000	168,709
3	Alternate #2 - Brick veneer to north and east walls in lieu of EIFS	20,000	95,106
4	Alternate #3 - Replace existing electrical panels	12,000	9,500
5	Alternate #4 - Connect emergency lights, exit signs and computer system to existing emergency generator	5,000	2,000
6	Alternate #5 - Remove and replace asphalt to parking lot	25,000	23,870
<b>TOTAL BASE BID &amp; ALTERNATES #1-5</b>		<b>952,000</b>	<b>951,185</b>

**Motion:** Painter moved, seconded by Lincoln, to approve the construction contract for the City Hall Relocation Project with Montgomery Timmerman Construction in the amount of \$951,185.

**Discussion:** Lincoln advised he has worked with both companies. He is confident either contractor would do an excellent job.

Painter questioned why there were some significant differences in particular portions of the bid. Lewis advised he would have to look at things in more detail.

Council agreed to include all of the alternates. Greene stated he was opposed to Alternate 1. Greene feels the public restrooms should be on Main Street. Renner felt building public restrooms on Main Street would be more expensive. Kieffer agreed.

**Roll Call:** AYES: Painter, Bernstein, Fach, Kieffer, Lincoln, Renner  
 NAYS: Greene,

The motion carried.

**13C-0236 – DISCUSSION AND POSSIBLE ACTION ON CONTRACTS FOR AUDIO VISUAL, FURNITURE, TELEPHONE, COMPUTER NETWORK, AND SECURITY SYSTEM FOR THE CITY HALL RELOCATION PROJECT**

Furniture	SBM Office Equipment	\$63,490
Phone System	Business Telephone Systems	\$6,595
Audio Visual System	Advanced Technologies	\$15,437
Security System	Security Products of Dubuque	\$5,320
Computer Network	Wizard Computer	\$5,500
Building Permit Software	Civic Systems	\$13,200
Landscaping	To be determined	\$10,000
Misc. Items	NA	\$10,000

**Motion:** Lincoln moved, seconded by Painter, to approve the contracts for audio visual, furniture, telephone, computer network and security system for the City Hall Relocation Project.

**Discussion:** Moran advised some of the miscellaneous items would include a drive-up utility payment drop-off box, landscaping design and installation and parking lot signs.

**Roll Call:** AYES: Bernstein, Fach, Greene, Kieffer, Lincoln, Painter, Renner  
NAYS: None

The motion carried.

**13C-0237 – DISCUSSION AND POSSIBLE ACTION ON RENEWAL OF GARBAGE AND RECYCLING CONTRACTS WITH MONTGOMERY TRUCKING**

**Motion:** Greene moved, seconded by Bernstein, to approve the renewal of the Garbage and Recycling Contracts with Montgomery Trucking.

**Discussion:** Lincoln questioned if they would ever consider having a drop off area for larger recycling items. Montgomery advised that is something that could be discussed.

**Roll Call:** AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner  
NAYS: None

The motion carried.

**13C-0238 – DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF BIDS FOR UNIT PRICES ON VARIOUS INFRASTRUCTURE WORK**

**Motion:** Fach moved, seconded by Kieffer to accept the bids for unit prices on various infrastructure work.

**Discussion:** None.

**Roll Call:** AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner  
NAYS: None

The motion carried.

**13C-0239 – WARRANTS**

**Motion:** Greene moved, seconded by Fach, to approve the Warrants as presented, item 13C-0239 as presented with the addition of a Warrant to Sherwin-Williams in the amount of \$675.73 for pool maintenance.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner  
NAYS: None

The motion carried.

**13C-0240 – ALDERPERSONS' COMMENTS**

**Trash Container** – Fach stated the trash container in the parking lot across from the Steamboat Guest House has not been picked up for several weeks.

**City Hall Relocation** – Kieffer stated he is happy to see we are moving ahead with the City Hall project. Painter agreed stating it is exciting looking forward to getting City Hall moved and the Police Department upstairs.

**Rec Park Softball** – Lincoln advised he had the opportunity to attend the inaugural night of softball at Rec Park. All went well. They have four teams this year. He heard in excess of 50 comments on how good it is to see the park being used.

**Recycling** – Painter stated it looks like the bike race people made great efforts to have recycling containers. She was pleased to see that and hopes to move towards getting all large events to use recycling. Bernstein agreed.

**Website** – Bernstein commended city staff on the new website. It will provide a great service to the community.

**Council Table** – Bernstein advised she discovered today that the council table will be moved to the new city hall with a little restoration work. She commended whoever decided a little restoration work would do.

### **13C-0241 – CITY ADMINISTRATOR’S REPORT**

**Website** – Moran advised there is a section on the new website where people can make reservations for pavilions at the parks as well as Turner Hall. Moran thanked all for their patience in waiting for the new websites arrival and noted it is still on going.

### **13C-0242 – MAYOR’S REPORT**

**City Hall Project** – Mayor Renner stated he is glad we are moving ahead with the City Hall project.

**Ball Diamond** – Renner advised he too has heard good reports on the use of the ball diamond as well as the pool and the pavilions.

### **12C-0243 – MOTION FOR EXECUTIVE SESSION**

**Motion:** Lincoln moved, seconded by Kieffer, to recess to Executive Session to discuss the following:

- Employee hiring, firing, compensation, discipline and performance, Section 2 (c) (1)
- Review of Executive Session Minutes, Section 2 (c) (21)

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner  
NAYS: None

The motion carried.

The meeting recessed at 7:12 p.m.

The meeting reconvened at 7:41 p.m.

The following action was taken following Executive Session.

**Motion:** Lincoln moved, seconded by Greene, to fill the position of Zoning Administrator with Matt Oldenburg at a salary of \$46,500.

**Discussion:** None.

**Roll Call:** AYES: Fach, Greene, Kieffer, Lincoln, Painter, Bernstein, Renner  
NAYS: None

The motion carried.

**Motion:** Lincoln moved, seconded by Painter, to increase the Building Officials salary from \$48,328 to \$54,000.

**Discussion:** None.

**Roll Call:** AYES: Greene, Kieffer, Lincoln, Painter, Bernstein, Fach, Renner  
NAYS: None

The motion carried.

**Motion:** Lincoln moved, seconded by Bernstein, to increase the Administrative Assistants pay from \$14.34 per hour to \$15.35 per hour.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Painter, Bernstein, Fach, Greene, Renner  
NAYS: None

The motion carried.

**13C-0245 - ADJOURNMENT**

**Motion:** Lincoln moved, seconded by Kieffer, to adjourn.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Painter, Bernstein, Fach, Kieffer, Greene, Renner  
NAYS: None

The motion carried.

The meeting adjourned at 7:43 p.m.

Respectfully submitted,



Mary Beth Hyde  
City Clerk