

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 27 JULY 2015**

**15C-0271 – CALL TO ORDER**

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 27 July 2015.

**15C-0272 – ROLL CALL**

Upon roll call the following members were present: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner

**15C-0273 – ESTABLISHMENT OF QUORUM**

Mayor Renner announced a quorum of Board members present to conduct City business.

**15C-0274 – PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**15C-0275 - REPORTS OF STANDING COMMITTEE**

No reports.

**15C-0276 – PUBLIC COMMENTS**

**Rick Pariser 113 S. High Street** – Pariser stated last week he spent two days sitting on the street watching the Public Works Department fill potholes. He wished to express his appreciation. Those guys do a really good job. Everybody was working to get this done. A lot of people pay notice how this affects home sites. Unfortunately these aren't permanent repairs. The streets are horrible. He urged the City Council to put this as a priority. The streets are deteriorating faster than we can repair them. Pariser thanked the Public Works Department for doing a tremendous job.

**LIQUOR COMMISSION**

**Motion:** Lincoln moved, seconded by Kieffer, to adjourn as the City Council and reconvene as the Liquor Commission.

**Discussion:** None.

**Roll Call:** AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner  
NAYS: None

The motion carried.

**15C-0277 – DISCUSSION AND POSSIBLE ACTION ON A CLASS D LIQUOR LICENSE APPLICATION BY BETSY R. ACHETT, DBA GALENA PRIME HOTELS, INC., FOR THE RAMADA, 11383 US ROUTE 20 WEST**

**Motion:** Hahn moved, seconded by Westemeier, to approve a Class D Liquor License application by Betsy R. Achett, DBA Galena Prime Hotels, Inc., for the Ramada, 11383 US Route 20 West contingent upon the last background check coming back clear.

**Discussion:** None.

**Roll Call:** AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner  
NAYS: None

The motion carried.

**Motion:** Bernstein moved, seconded by Hahn, to adjourn as the Liquor Commission and reconvene as the City Council.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner  
NAYS: None

The motion carried.

### **CONSENT AGENDA CA15-13**

**15C-0278 – APPROVAL OF MINUTES OF REGULAR CITY COUNCIL MEETING OF JULY 13, 2015**

**15C-0279 – APPROVAL OF TRICK-OR-TREAT HOURS OF 5:30 TO 7:30 P.M. ON FRIDAY, OCTOBER 30, 2015**

**15C-0280 – APPROVAL OF A RESOLUTION FOR THE MAINTENANCE OF STREETS AND HIGHWAYS FOR THE CITY OF GALENA UNDER THE ILLINOIS HIGHWAY CODE (MFT RESOLUTION)**

**15C-0281 – APPROVAL OF REQUEST BY POLICE OFFICER DEVIN HALSTEAD FOR SECONDARY EMPLOYMENT AT THE JO DAVIESS COUNTY SHERIFF'S OFFICE AND GALENA TERRITORY ASSOCIATION**

**Motion:** Kieffer moved, seconded by Lincoln, to approve Consent Agenda CA15-13 as presented.

**Discussion:** Chief Huntington has approved the request by Devin Halstead for secondary employment.

**Roll Call:** AYES: Westemeier, Bernstein, Fach, Hahn, Kieffer, Lincoln, Renner  
NAYS: None

The motion carried.

### **UNFINISHED BUSINESS**

**15C-0281 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR GRINDING CONCRETE PAVEMENT ON PARK AVENUE BETWEEN BOUTHILLIER STREET AND LAFAYETTE STREET**

**Motion:** Fach moved, seconded by Westemeier, to accept the proposal from Fischer Excavating for the City to keep \$6,500 and return the remaining \$3,845 to them in lieu of diamond grinding the street surface.

**Discussion:** Westemeier feels the street has been like this for a long time and residents have gotten used to it. He feels the money can be better used on Kelly Lane and/or Powder Hill Road. Bernstein agreed.

Lincoln disagreed stating the City has an obligation to complete this project. By doing this, Lincoln feels the City would not be completing the project.

**Roll Call:** AYES: Bernstein, Fach, Hahn, Kieffer, Westemeier  
NAYS: Lincoln

The motion carried.

### **NEW BUSINESS**

#### **15C-0282 – QUARTERLY REPORT BY VISITGALENA.ORG**

Chris Hamilton gave a quarterly report for VisitGalena.

- Year to date we are up 37 percent on lodging tax collections. Average occupancy is at 38.8 percent.
- Number counts on walk-ins to the Welcome Center, if it continues, will double the amount of business the center is doing.
- They have gone thru a transformation of being a strong service provider.
- Social Media continues to explode. As reported last year they went from Facebook posts of 600-2000 to 50,000 to 60,000. They have been hitting bigger numbers with that. It gives marketing a greater reach.
- As it appears now, they will have a record breaking year in most, if not all, categories.
- They will be transforming the former parking kiosk into an outdoor information center. They are awaiting bids and will get the work started. It is their hopes to have it done by October.
- They have altered processes to save money. They have made staffing changes and opened a gift shop at the welcome center. The profits from the gift shop will offset the costs of promotional materials.
- Hamilton is working with Pam Bernstein and Janelle Keeffer to promote a green stamp program for our tourism related businesses. They will market Galena as a green destination. They are working on creating a program where tourism businesses can earn green stamp approval.
- They are working on some other development projects. They had a meeting talking about transforming the Farmers Market into a bigger market place. They are in the process of getting plans in place so they are ready to launch next spring.
- They have extended their area of marketing to get people to come here, not just for getaways but for even longer as a vacation destination.
- The travel guide distribution has drastically increased. Marketing has generated far more requests.
- The Market Director for VisitGalena will be leaving at the end of August. She will become a school teacher. They are in the process of searching for a replacement.

#### **15C-0283– REPORT BY GALENA ART AND RECREATION CENTER ON THE RECENT FOURTH OF JULY EVENT AT RECREATION PARK**

**Motion:** Lincoln moved, seconded by Hahn, to defer item 15C-0283 to the next meeting.

#### **15C-0284 – DISCUSSION AND POSSIBLE ACTION ON 2015 HALLOWEEN PARADE PROPOSAL BY THE GALENA AREA CHAMBER OF COMMERCE**

**Motion:** Hahn moved, seconded by Kieffer, to approve the 2015 Halloween Parade Proposal by the Galena Area Chamber of Commerce, 15C-0284.

**Discussion:** Everything looks similar except they will be running the parade the opposite direction down Main Street. The Committee hopes this will alleviate some of the congestion on Main Street by opening up three more blocks of parade route. Traffic will be shut down for the downtown area at 5:30 p.m.

Moran advised the budget includes \$5,000 for the purchase of parade barricades; however, this purchase has been put on hold pending the state budget. He advised they are looking for more volunteers.

Moran advised all participants are given a rules sheet with regard to the throwing of candy. Candy must be handed out.

Traffic control will be provided at the intersection of Highway 20 to control any traffic congestion.

**Roll Call:** AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner  
NAYS: None

The motion carried.

#### **15C-0285 – DISCUSSION AND POSSIBLE ACTION ON STREET RESURFACING CONTRACT**

The following bid was received:

Civil Constructors      \$79,644.65

**Motion:** Fach moved, seconded by Kieffer, to accept the bid by Civil Constructors for the street resurfacing contract.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Hahn, Renner  
NAYS: None

The motion carried.

#### **15C-0286 – DISCUSSION AND POSSIBLE ACTION ON CEMETERY PARK LIGHTING PLAN**

**Motion:** Bernstein moved, seconded by Fach, to accept the proposal for the Cemetery Park Lighting Plan.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner  
NAYS: None

The motion carried.

#### **15C-0287 – DISCUSSION AND POSSIBLE ACTION ON BUDGET AMENDMENT BA16-04 FOR THE POLICE DEPARTMENT RENOVATION PROJECT**

**Motion:** Hahn moved, seconded by Kieffer, to approve Budget Amendment BA16-04 for the Police Department Renovation Project.

**Discussion:** Moran advised almost all of the invoices are in. The final invoice for Montgomery Timmerman is included in the Warrants.

**Roll Call:** AYES: Westemeier, Bernstein, Fach, Hahn, Kieffer, Lincoln, Renner  
NAYS: None

The motion carried.

**15C-0265 – WARRANTS**

**Motion:** Kieffer moved, seconded by Hahn, to approve the Warrants as presented.

**Discussion:** Bernstein questioned what the payment to Community Funding and Planning was for. She was advised it was for the administration of the Third and Rives Street grant.

Bernstein questioned what the payment to Westphal and Company was for. She was advised it was for doors for the Police Department.

**Roll Call:** AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner  
NAYS: None

The motion carried.

**15C-0289 – ALDERPERSONS' COMMENTS**

**Safe Rooms** – Fach thanked Jonathan Miller for doing research on safe rooms. He found it very interesting. The City should have something in place for large establishments for 50 or more people.

**Sidewalks** – Fach thanked the city crew for grinding the sidewalks on Spring Street. They were swift, efficient and cleaned up the mess.

**Thank you** – Fach thanked the Water Department for repairing the turn off valves on Spring Street.

**Thank you** – Westemeier thanked Rick Pariser for mentioning the city crew and the good job that they do. He agrees with the comments made about the streets. They are bad. He hopes the City can come up with some money to get them done soon.

**Thank you** – Bernstein commended Chris Hamilton on doing a great job and it is her hopes that he will stick around for a while.

**15C-0290 – CITY ADMINISTRATOR'S REPORT**

**Audit** – All field work has been completed. We should have a report in the next couple of weeks.

**Bike Trail** – The repairs on the Bike Trail are coming along nicely. The culvert has largely been reinstalled. It is hopeful that the trail will be opened by the end of August. The trail will have a whole new surface.

**BSNF Claim** – Moran reported he has not received a response from BSNF for the recent claim submitted.

**15C-0291 – MAYOR'S REPORT**

Mayor Renner congratulated Chris Hamilton on his first year and echoed the sentiments on the streets.

**15C-0292– MOTION FOR EXECUTIVE SESSION**

**Motion:** Lincoln moved, seconded by Westemeier, to recess to Executive Session to discuss the following:

- Sale or lease of public property, Section 2 (c) (6)
- Review of Executive Session Minutes, Section 2 (c) (21)

**Discussion:** None.

**Roll Call:** AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner  
NAYS: None

The motion carried.

The meeting recessed at 7:05 p.m.

The meeting reconvened at 7:11 p.m.

**15C-0293 - ADJOURNMENT**

**Motion:** Kieffer moved, seconded by Lincoln to adjourn.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner  
NAYS: None

The motion carried.

The meeting adjourned at 7:11 p.m.

Respectfully submitted,



Mary Beth Hyde  
City Clerk