

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 23 OCTOBER 2017

17C-0422 – CALL TO ORDER

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 23 October 2017.

17C-0423 – ROLL CALL

Upon roll call, the following members were present: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier and Renner

17C-0424 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

17C-0425– PLEDGE OF ALLEGIANCE

The Pledge was recited.

17C-0426 - REPORTS OF STANDING COMMITTEE

No reports.

17C-0427 – PUBLIC COMMENT

None.

CONSENT AGENDA CA17-20

17C-0428 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF OCTOBER 10, 2017

17C-0429 – APPROVAL OF REQUEST FOR SECONDARY EMPLOYMENT BY DETECTIVE ANTHONY YETT

17C-0430 – APPROVAL OF BUDGET AMENDMENT BA18-08 FOR BLACKSMITH SHOP ROOFING AND NON-UNION EMPLOYEE LONGEVITY PAY ADJUSTMENTS

Motion: Hahn moved, seconded by Kieffer, to approve Consent Agenda, CA17-20.

Discussion: Moran advised item 17C-0429 was withdrawn at the request of Detective Anthony Yett.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None

The motion carried.

Motion: Westemeier moved, seconded by Lincoln, to remove item 17C-0430 from the Consent Agenda.

Discussion: None.

Roll Call: AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner
NAYS: None

The motion carried.

17C-0430 – APPROVAL OF BUDGET AMENDMENT BA18-08 FOR BLACKSMITH SHOP ROOFING AND NON-UNION EMPLOYEE LONGEVITY PAY ADJUSTMENTS

Motion: Westemeier moved, seconded by Lincoln, to approve Budget Amendment BA18-08 for the Blacksmith Shop roofing and non-union employee longevity pay adjustments.

Discussion: Westemeier questioned why there were additional adjustments to the non-union employee longevity pay. Moran advised there were three issues. One retired employee was left off the list. He was added. The longevity increase for five other employees was put in the wrong year on the spreadsheet. That resulted in money being taken away from one employee and money added to the other four. Moran advised it was described on page 9 of the packet.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Hahn, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

17C-0415 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE CHANGING THE ZONING OF THE PROPERTY AT 216 S. COMMERCE STREET FROM PLANNED COMMERCIAL DISTRICT TO DOWNTOWN COMMERCIAL DISTRICT

Motion: Hahn moved, seconded by Bernstein, to approve the second reading of an ordinance changing the zoning of the property at 216 S. Commerce Street from Planned Commercial District to Downtown Commercial District.

Discussion: None.

Roll Call: AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

NEW BUSINESS

17C-0431 – PRESENTATION OF FISCAL YEAR 2017 AUDIT BY O'CONNOR & BROOKS, CPA

Motion: Bernstein moved, seconded by Westemeier, to table the presentation of the Fiscal Year 2017 Audit by O'Connor Brooks, 17C-0431.

17C-0432 – DISCUSSION AND POSSIBLE ACTION ON AMENDMENTS TO THE TURNER HALL RENTAL CONTRACT

Motion: Fach moved, seconded by Hahn, to approve the amendments to the Turner Hall Contract dated October 23, 2017, 17C-0432.

Discussion: Bernstein noted the 90 day cancellation clause seems reasonable; however, if someone were to come in and rent 60 days prior would they be subject to a different policy. Keeffer advised anyone reserving the hall in less than a 90 day window and cancels would forfeit their damage deposit and potentially their rental fee.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner

NAYS: None

The motion carried.

17C-0433 – DISCUSSION AND POSSIBLE ACTION ON MODIFYING THE TURNER HALL RENTAL RATES

Motion: Fach moved, seconded by Bernstein, to approve the modifications to the Turner Hall Rental Rates, 17C-0433.

Discussion: Lincoln questioned who would be eligible for the off season discounted rates. Keeffer advised they would be for city taxpayers and for local not-for-profits only. Non-residents would be charged the standard rates. Mayor Renner recommended removing the words “taxpayer” and making it City of Galena residents and local not-for-profits.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None

The motion carried.

17C-0434 – DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION DISSOLVING THE COMMUNITY DEVELOPMENT REVOLVING LOAN FUND AND THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

Motion: Bernstein moved, seconded by Fach, to approve the Resolution dissolving the Community Development Revolving Loan Fund and the Economic Development Revolving Loan Fund, 17C-0434.

Discussion: This program is being abolished through HUD and will be going to a separate program.

Roll Call: AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner
NAYS: None

The motion carried.

17C-0435 – DISCUSSION AND POSSIBLE ACTION ON BUDGET AMENDMENT BA18-09 FOR THE FINAL DISBURSEMENT OF FUNDS FROM THE COMMUNITY DEVELOPMENT REVOLVING LOAN FUND AND THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

Motion: Bernstein moved, seconded by Fach, to approve Budget Amendment BA18-09 for the final disbursement of funds from the Community Development Revolving Loan Fund and the Economic Development Revolving Loan Fund, 17C-0435.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Hahn, Renner
NAYS: None

The motion carried.

17C-0436 – DISCUSSION AND POSSIBLE ACTION ON CONTRACT WITH COMMUNITY FUNDING AND PLANNING SERVICES FOR GRANT WRITING AND ADMINISTRATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT

Motion: Fach moved, seconded by Bernstein, to approve the contract with Community Funding and Planning Services for Grant Writing and Administration for a Community Development Block

Grant amended to include in the amount of \$6,500 for writing the City's CDBG application and \$23,500 for administering the City's CDBG Application.

Discussion: None.

Roll Call: AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner
NAYS: None

The motion carried.

Amended

Motion: Fach moved, seconded by Westemeier, to include in the amount of \$6,500 for writing the City's CDBG application and \$23,500 for administering the City's CDBG Application.

Discussion: None.

Roll Call: AYES: Westemeier, Bernstein, Fach, Hahn, Kieffer, Lincoln, Renner
NAYS: None

The motion carried.

17C-0437 – DISCUSSION AND POSSIBLE ACTION ON THE PURCHASE OF MATERIALS FOR THE INSTALLATION OF A SEWER MAIN ON WEST STREET, SOUTH OF WASHINGTON STREET

Motion: Hahn moved, seconded by Kieffer, to approve the purchase of materials for the installation of a sewer main on West Street, South of Washington Street in an amount not to exceed \$4,000, 17C-0437.

Discussion: None.

Roll Call: AYES: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner
NAYS: None

The motion carried.

17C-0438 – WARRANTS

Motion: Kieffer moved, seconded by Hahn, to approve the Warrants as presented, 17C-0438.

Discussion: None.

Roll Call: AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner
NAYS: None

The motion carried.

17C-0439 – ALDERPERSONS' COMMENTS

Music – Bernstein stated she received a complaint about businesses on Main Street playing loud music and leaving their doors open.

Fingerprint Kits – Bernstein stated she ran into Chief Huntington and Sheriff Turner at Walmart. They were distributing fingerprint kits for children. She thanked them for providing such a good program.

Thank you – Hahn thanked Janelle Keeffer and Charlie Fach for all their work on the Turner Hall Committee. They are doing a good job and keeping things on track.

Neon Signs – Fach stated it has been brought to his attention that the city has an ordinance that only allows one neon sign per business on the front. There seems to be a few businesses displaying two or three. Fach feels there seems to be an escape clause because now they have LED signs that mimic neon. He recommends council look at that down the line. A recommendation was made to pass it on to the Zoning Board where they deal with signage.

17C-0440 – CITY ADMINISTRATOR’S REPORT

Introduction – Moran introduced Mark Trotter. Trotter is the new Water Systems Operator for American Water and comes to us from Cedar Falls Utilities.

Bartell Sewer – Moran advised we have the EPA permit for the project. Bids will go out Friday.

Depot – The heating system should be operational by the end of the week. Staff is working on putting together the scopes and other projects.

Water Works Building – The chimney is complete. They are in the process of doing the exterior and interior painting. The new roof should be done in the next two weeks.

Old Fire House – The old fire house is being painted and is just about complete.

Blacksmith Shop – The roof has been recoated with the new sealant.

Bridge – The painting of the Kohlstadt Bridge is complete.

Coatsworth – The Coatsworth property should close by the end of the weeks thanks to the work of Joe Nack.

17C-0441 – MAYOR’S REPORT

Mayor Renner thanked Janelle Keeffer and the Turner Hall Committee for their work and welcomed Matt Trotter to Galena.

Mayor Renner congratulated Chad Wienen for his fine finish at the Motocross ATV Championship.

17C-0442 - ADJOURNMENT

Motion: Hahn moved, seconded by Kieffer, to adjourn.

Discussion: None.

Roll Call: AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Hahn, Renner
NAYS: None

The motion carried.

Regular Board Meeting

23 October 2017

The meeting adjourned at 6:54 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Beth Hyde". The signature is written in a cursive style with a large initial "M" and "H".

Mary Beth Hyde
City Clerk