

NOTICE OF PUBLIC MEETING

Turner Hall Committee

8:30 A.M. Thursday, August 6, 2015

City Hall

101 Green Street

Galena, Illinois 61036

Agenda:

1. Call to order
2. Roll call
3. Declaration of quorum
4. Review and approval of the Minutes of the June 4, 2015 meeting
5. Public Comments
6. Monitoring of questionnaire for users of Turner Hall
7. Discussion with Adam Johnson.
 - Door, window and fire escape project
 - Historic Structures Report
 - Galena Foundation – Joe Miller Trust Project #2
8. Further discussion on condition of building and short term projects
 - Lighting LED Replacement
 - Lighting controls upgrade
 - Insurance claim for main panel
 - City and GF funding
 - Committee recommendation to council on procurement of new equipment
 - Miscellaneous Interior Improvements
 - Squirrel Power Surge – miscellaneous problems
 - Report by Custodian Jeremy White

9. Pursuit of Illinois Clean Energy Grants in 2016 for boiler replacement and LED lighting replacement in 2015-2016.

10. Facility Marketing and Rental Rate Structure Update – Janelle Keeffer

11. Scheduling of next meeting – September 3?

12. Committee Member Comments

13. Adjourn

Meeting Dates for 2015: 1/8, 2/5, 3/5, 4/2, 5/7, 6/4, 7/2, 8/6, 9/3, 10/1, 11/5, 12/3

Posted by Shirley Johnson for the City of Galena, on July 30, 2015

MINUTES OF THE TURNER HALL COMMITTEE MEETING OF June 4, 2015

CALL TO ORDER

Chairperson, Charles Marsden called the meeting to order at 8:34 a.m. in the City Council Chambers at 101 Green Street on June 4, 2015.

ROLL CALL

Upon roll call the following members were present: Fach, Jackson, Johnson, Marsden and Smith

Absent: Albaugh

Jeremy White, Janelle Keeffer and Adam Johnson also attended the meeting.

ESTABLISHMENT OF QUORUM

Chairperson Marsden announced a quorum of Committee members present to conduct business.

NEW BUSINESS

Motion: Jackson moved, seconded by Johnson to approve the minutes of the May 7, 2015 meeting.

Discussion: None

Roll Call: AYES: All Present

NAYS: None

Absent: Albaugh

Motion Carried

Public Comment: None.

Monitoring of Questionnaires: None

Discussion: No parking problems were reported. Less cars appear to be parked in the lot.

Discussion: The Committee, with Adam Johnson, Janelle Keeffer and Jeremy White present, discussed the work currently underway.

- Several doors have cracks in veneer and panels. The manufacturer has fixed the doors. Painting and sealing underway.
- Fire escape work continues.
- Still having problems with locks. Panic bar is the problem and will be replaced.
- Had some water under stage. Hole in tarp from a rock has been repaired.
- Building will not be available for rental from May 18 to June 18 in order to perform work on building.

Discussion: A Memorandum of Understanding describing the relationship of the City of Galena, The Galena Foundation, and the Joe Miller Trust has been developed. Council approved the MOU. Planning is underway. Historic Structures Report is underway and draft will be completed

by August meeting. Committee members, city staff and architect will meet at Turner Hall on June 9 at 1:00 p.m. to discuss components of project.

Discussion: Further discussion on condition of building and short term projects.

- Lighting controls upgrade – Modules have been returned and are being evaluated. This will determine how much additional work must be done.
- LED Lights – Testing several LED bulbs. Will complete after controls are upgraded. Have a quote of \$2,706. Jo Carroll rebate is available.
- Having problems also with descending light fixtures which do not work properly. John Bookless will fix the descending light fixtures during building shutdown.
- Did some patching and painting to address moisture damage.
- Currently tabulating expenses for insurance claim. Will complete after knowing extent of damage to lighting controls. Jo Carroll will install squirrel guard and possibly make a contribution towards the installation of surge protection devices.
- Jeremy White reports that there are no problems in the building except a rash of chewing gum from a recent event.

Discussion: Janelle Keeffer reported on ongoing marketing initiatives:

- Janelle has received confirmation of two high school proms (Galena and Southwestern) for 2016. She will attempt to arrange some cost sharing and also possibly have a community open house to showcase the building while it is decorated for the proms.
- Met with Dana Meadows of the Downtown Business Group and Andy Hillard from Tristate Travel to market Turner-Hall.
- Working on new website next.
- Doing a presentation to VisitGalena.org
- Have not worked on economic impact study. Reported that the average attendance at a wedding event is 200-300 people

Committee Member Comments:

- Fach thanked Pat Smith for working with Jo Carroll on the squirrel problem.
- Fach thanked the committee members and The Galena Foundation for their good work.
- Jackson suggested that the improvements to Turner Hall and the continued expanded use of the building needs to overcome the negativity in the community. The generosity of The Galena Foundation needs to be recognized and celebrated.
- Smith commented that tax money goes into many things in the community including sports. Turner Hall needs to be recognized as an asset to the community and as an example of what makes Galena a great community to live in. She also thanked Janelle Keeffer, Jeremy White, and Adam Johnson for their hard work to improve Turner Hall.

SCHEDULING OF NEXT MEETING August 6, 2015 at 8:30 a.m. at City Hall. July meeting canceled due to 4th of July holiday.

ADJOURNMENT

Motion: Jackson moved, seconded by Johnson to adjourn at 9:25 a.m.

Discussion: None.

Roll Call:

AYES: All
NAYS: None
Absent: Albaugh

The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Marsden". The signature is written in a cursive style with a long horizontal stroke at the end.

Charles R. Marsden
Chairperson