

NOTICE OF PUBLIC MEETING

Turner Hall Committee

8:30 A.M. Thursday, March 3, 2016

Turner Hall

115 S. Bench Street

Galena, Illinois 61036

Agenda:

1. Call to order
2. Roll call
3. Declaration of quorum
4. Review and approval of the Minutes of the February 4, 2016 meeting
5. Public Comments
6. Monitoring of questionnaire for users of Turner Hall
7. Discussion with Adam Johnson.
 - Galena Foundation – Joe Miller Trust Project #2
8. Further discussion on condition of building and short term projects
 - Lighting LED Replacement
 - Miscellaneous Interior Improvements
 - Light fixture restoration
 - Report by Custodian Jeremy White
9. Pursuit of Illinois Clean Energy Grants and Jo Carroll in 2016 for boiler replacement, insulation and LED lighting replacement in 2016-2017.
10. Facility Marketing and Rental Rate Structure Update – Janelle Keeffer
11. Scheduling of next meeting – April 7, 2016?
12. Committee Member Comments

13. Adjourn

Meeting Dates for 2016: 1/7, 2/4, 3/3, 4/7, 5/5, 6/2, 7/7, 8/4, 9/1, 10/6, 11/3, 12/1

Posted by Shirley Johnson for the City of Galena, on Feb 29 2016

MINUTES OF THE TURNER HALL COMMITTEE MEETING OF February 4, 2016

CALL TO ORDER

Chairperson, Charles Marsden called the meeting to order at 8:40 a.m. at Turner Hall, 115 S. Bench Street.

ROLL CALL

Upon roll call the following members were present: Albaugh, Fach, Jackson, Johnson, Marsden and Smith

Absent: None

Janelle Keeffer, Adam Johnson and Jeremy White also attended the meeting.

ESTABLISHMENT OF QUORUM

Chairperson Marsden announced a quorum of Committee members present to conduct business.

NEW BUSINESS

Motion: Fach moved, seconded by Johnson to approve the minutes of the January 7, 2016 meeting.

Discussion: None

Roll Call: AYES: All Present

NAYS: None

Absent: None

Motion Carried

Public Comment: Jenny Ackerman from the Center for the Performing Arts informed the committee of their intent to purchase a balcony curtain. This curtain will be used by the group now that they are moving their productions to Turner Hall. Curtain will be available for use by other groups for a fee. Their group also has a sound system that might be available for use by other groups as well.

Motion: Albaugh moved, seconded by Smith to recommend that Ackerman work with Janelle Keeffer with committee support to implement the use of the balcony curtain.

Discussion: None

Roll Call: AYES: All Present

NAYS: None

Absent: None

Motion Carried

Monitoring of Questionnaires: None.

Discussion: The committee and attendees toured the recently completed rest room work. The kitchen upgrades and some work on the stairs leading up to the stage was reviewed as well. All felt that it was a very positive improvement of Turner Hall.

Discussion: Discussion took place regarding the bidding of work for Project #2. Work behind the stage is progressing. Excavation is complete so now we know what we are dealing with. Need to keep costs in line. Kitchen roof and associated work will be bid on February 16. Tuckpointing, stage floor, interior painting, and floor refinishing will be next. Fly loft still needs to be pursued.

Discussion: Discussion took place regarding the paint analysis that was part of the Historic Structures Report. Samples appear to show that the hall was previously painted an off white color with various accent colors occurring over the years. The committee recommends the use of off white and a neutral historic color for accent, similar to current color on the lower level of the hall. The committee discussed details of how to accomplish the interior painting work.

Motion: Albaugh moved, seconded by Fach to recommend that the interior painting project include the following:

- Work to be completed during the August 8-27 timeframe
- Paint and supporting materials to be specified as Sherwin Williams products recommended specifically for the existing conditions in Turner Hall and to match the paint analysis as closely as possible.
- City can open an account at Sherwin Williams to ensure that contractor uses the proper materials. No sales tax would be charged. A complete inventory of products used would be provided to the city at the end of the project. This would allow for future paint matching and also confirm that new paint matches paint analysis.

Discussion: None

Roll Call: AYES: All Present

NAYS: None

Absent: None

Motion Carried

Discussion: Further discussion on condition of building and short term projects.

- Beth Baranski and Janelle Keeffer continue to research ways to restore the existing light fixtures. This would be done as a project using Hunter Fuerste Concert funds.
- The improvements to the lighting controls is resulting in favorable comments from groups planning to use Turner Hall.
- The side door roof has been fabricated but not yet installed.
- Jeremy White suggests roof drip edge repair be done as part of tuck-pointed to address some water intrusion and wood rot.
- Janelle Keeffer reported that Illinois Clean Energy grants have been cut back at the state level, but that Andy Lewis continues to monitor it.

Discussion: Janelle Keeffer provided the following report regarding facility marketing and rentals:

- There are currently 43 event bookings for 2016-17 and one already for 2018
- Galena Foundation Board is meeting at Turner Hall on February 26.
- Janelle indicated that she has several other parties she is talking to regarding the use of Turner Hall.
- Wedding show is being rescheduled to March 26. Marketing materials are being prepared.
- An ad is being placed in the next issue of The Galenian.
- Liability concerns with alcohol, the Genie lift and school functions are being reviewed.
- Ron Toebaas and the Main Street Players are planning on using the facility for a production. Actual dates need to be worked out.

Committee Member Comments:

Fach feels that the Historic Structures Report is wonderful and that it needs to continue to be used as a reference document for the project and for information about Turner Hall to be shared with the community. Fach also suggested that future committee meetings be held at Turner Hall unless there is a scheduling conflict. Committee members in attendance agreed. (Albaugh and Smith had left the meeting at this time.)

SCHEDULING OF NEXT MEETING March 3, 2016 at 8:30 a.m. at Turner Hall, unless it is necessary for the committee to hold a special meeting to review bids and make recommendation to City Council. Special meeting would be held at 2:00 p.m. on February 16, 2016 at City Hall. Janelle Keeffer to advise Marsden as to whether a special meeting is necessary.

ADJOURNMENT

Motion: Jackson moved, seconded by Johnson to adjourn at 10:25 a.m.

Discussion: None.

Roll Call: AYES: All
NAYS: None
Absent: Albaugh and Smith

The motion carried.

Respectfully submitted,



Charles R. Marsden
Chairperson