

NOTICE OF PUBLIC MEETING

Turner Hall Committee

8:30 A.M. Thursday, May 3, 2018

Turner Hall

115 S. Bench Street

Galena, Illinois 61036

Agenda:

1. Call to order
2. Roll call
3. Declaration of quorum
4. Review and approval of the Minutes of the April 5, 2018 meeting
5. Public Comments
6. Monitoring of questionnaire for users of Turner Hall / new questionnaire
7. Continue planning for future addition.
 - Establishment of Restricted Fund with Galena Foundation
 - Recommendation to Council
8. Discussion with Adam Johnson. -- Galena Foundation – Joe Miller Trust Project #2
 - Main floor
 - Fly loft exterior project – tuckpointing and sealing
 - Fly loft insulation
 - Fly loft fans
 - Fly loft rear drainage, roof work
 - Tile in front foyer
 - Door refinishing
 - RFQ's for additional work in Turner Hall this year
 - Remaining budget funds
 - What is left to do?

9. Further discussion on condition of building and short term projects
 - Lighting LED Replacement
 - Exterior door work and locks
 - Miscellaneous Interior Improvements
 - Light fixture restoration
 - Theatrical items
 - Sprinkler work
 - Boiler replacement
 - Tables and chairs
 - Other miscellaneous improvements on 2018 List
 - Report by Custodian Jeremy White
10. Pursuit of Nicor, Illinois Clean Energy Grants and Jo Carroll for boiler replacement, insulation and LED lighting replacement in 2018.
11. Facility Marketing and Rental Rate Structure Update – Janelle Keeffer
12. Galena Foundation Items
 - Driehaus Award
 - Joe Miller Plaque
13. Scheduling of next meeting –June 7 or July 5?
14. Committee Member Comments
15. Adjourn

Meeting Dates for 2018: 1/4, 2/1, 3/1, 4/5, 5/3, 6/7, 7/5 ?, 8/2, 9/6, 10/4, 11/1, 12/6

Posted by Shirley Johnson for the City of Galena, on May 1, 2018.

MINUTES OF THE TURNER HALL COMMITTEE MEETING OF April 5, 2018

CALL TO ORDER

Chairperson, Charles Marsden called the meeting to order at 8:30 a.m. at City Hall, 101 Green Street.

Upon roll call the following members were present: Fach, Jackson, Johnson, Marsden and Smith.

Absent: Albaugh

Adam Johnson also attended the meeting.

ESTABLISHMENT OF QUORUM

Chairperson Marsden announced a quorum of Committee members present to conduct business.

NEW BUSINESS

Motion: Smith moved, seconded by Johnson to approve the minutes of the March 1, 2018 meeting

Discussion: None

Roll Call: AYES: All Present

NAYS: None

Absent: Albaugh

Motion Carried

Public Comment: None

Monitoring of Questionnaires and Comments: None. Marsden reported on what Janelle Keeffer had learned from the Wine Lovers Weekend. There were over 1,100 people in attendance during three sessions. The event committee is working on parking and some other matters for next year, but consider the event held at Turner Hall for the first time to be very successful. There was a problem with vans parked in the fire department driveway. Fach indicated that a couple who were staying at their guest facility indicated a need for more coat racks because of the inclement weather.

Discussion: Marsden gave an overview of the recent efforts to establish a restricted fund with The Galena Foundation to support Turner Hall. A meeting was held on March 19, and now Mark Moran is working with City Attorney Joe Nack. Once the plan for this fund is completed, it will be presented to the City Council and The Galena Foundation Board for approval. A marketing strategy will also need to be developed.

Discussion: Discussion took place regarding the Galena Foundation – Joe Miller Trust Project #2. Current projects underway:

- Main hall floor wood refinishing and sealing. Work is complete and looks very good. One small area needs to be repaired by Paramore.
- Flyloft Exterior Project – Project on schedule to start in May. Change order for paint removal has been approved and issued. Paid for with Joe Miller Trust funds.

- Flyloft insulation – Done. Several sprinkler drops to be relocated when sprinkler work is done.
- Flyloft fans – RFQ to be issued shortly. Fans similar to those installed in main hall will be purchased. Fans will have speed control and will be interconnected with smoke removal system by way of a relay at the fire alarm panel at the sprinkler system.
- Flyloft rear drainage and roof edge work – Earl Thompson submitted a quote of \$761 to apply a liquid rubber membrane on the stone wall and onto the concrete trough. Thompson also provided a quote of \$887 to install a galvanized steel drip edge on the flyloft roof to divert water away from the stone wall. The committee recommended that both quotes be accepted. Cost to be paid from maintenance budget for Turner Hall.
- Tile in front foyer—Both Todd Lincoln and Jeremy White are very busy on other projects including the train depot. The committee agreed with Janelle Keeffer's recommendation that this work be deferred until August or November when there will be adequate time to complete the work. Work will be completed before the December 1 date when the work funded by the Joe Miller Trust needs to be completed.
- Marsden to update the remaining funds available from the Joe Miller Trust for the next meeting.

Discussion: Further discussion took place on condition of the building and short term projects.

- New boiler in 2018. Chris Frye is assisting with some engineering. He is also pursuing a NICOR grant.
- Sprinkler work in 2018. RFQ will be issued in the future.
- No report from custodian Jeremy White.

SCHEDULING OF NEXT MEETING May 3, 2018 at 8:30 a.m. at Turner Hall or City Hall as necessary. Janelle Keeffer to advise.

COMMITTEE MEMBER COMMENTS: Each commented that he will be discussing with City Administration the need for Public Works staff to keep the trough behind the flyloft clear of debris.

ADJOURNMENT

Motion: Jackson moved, seconded by Johnson to adjourn at 9:15 a.m.

Discussion: None.

Roll Call: AYES: All
 NAYS: None
 Absent: Albaugh

The motion carried.

Respectfully submitted,



Charles R. Marsden
Chairperson