

NOTICE OF PUBLIC MEETING

Turner Hall Committee

8:30 A.M. Thursday, June 7, 2018

Turner Hall

115 S. Bench Street

Galena, Illinois 61036

Agenda:

1. Call to order
2. Roll call
3. Declaration of quorum
4. Review and approval of the Minutes of the April 5, 2018 meeting, discussion on Meeting Notes of May 3, 2018 meeting with no quorum.
5. Public Comments
6. Monitoring of questionnaire for users of Turner Hall / new questionnaire
7. Continue planning for future addition.
 - Establishment of Restricted Fund with Galena Foundation
 - Recommendation to Council
8. Discussion with Adam Johnson. -- Galena Foundation – Joe Miller Trust Project #2
 - Main floor
 - Fly loft exterior project – tuckpointing and sealing
 - Fly loft insulation
 - Fly loft fans
 - Fly loft rear drainage, roof work
 - Tile in front foyer
 - Door refinishing
 - RFQ's for additional work in Turner Hall this year
 - Remaining budget funds
 - What is left to do?

9. Further discussion on condition of building and short term projects
 - Lighting LED Replacement
 - Exterior door work and locks
 - Miscellaneous Interior Improvements
 - Light fixture restoration
 - Theatrical items
 - Sprinkler work
 - Boiler replacement
 - Tables and chairs
 - Other miscellaneous improvements on 2018 List
 - Report by Custodian Jeremy White
10. Pursuit of Nicor, Illinois Clean Energy Grants and Jo Carroll for boiler replacement, insulation and LED lighting replacement in 2018.
11. Facility Marketing and Rental Rate Structure Update – Janelle Keeffer
12. Galena Foundation Items
 - Driehaus Award
 - Joe Miller Plaque
 - Proceeds of Hunter Fuerste Concert
13. Scheduling of next meeting –August 2?
14. Committee Member Comments
15. Adjourn

Meeting Dates for 2018: 1/4, 2/1, 3/1, 4/5, 5/3, 6/7, 7/5 ?, 8/2, 9/6, 10/4, 11/1, 12/6

Posted by *Shirley Johnson* for the City of Galena, on May 31, 2018.

NOTES OF THE TURNER HALL COMMITTEE MEETING OF May 3, 2018

CALL TO ORDER

Chairperson, Charles Marsden called the meeting to order at 8:30 a.m. at Turner Hall, 115 S. Bench Street.

Upon roll call the following members were present: Albaugh, Johnson, and Marsden

Absent: Fach, Jackson, Johnson and Smith

Janelle Keeffer and Jeremy White also attended the meeting.

ESTABLISHMENT OF QUORUM

Chairperson Marsden announced that there was no quorum of Committee members present. No business will be conducted. Discussion for information purposes only.

NEW BUSINESS

Minutes: Minutes of the April 5, 2018 meeting were tabled.

Public Comment: None

Monitoring of Questionnaires and Comments: None.

Discussion: Marsden indicated that he will discuss further with Mark Moran and possibly Joe Nack.

Discussion: Discussion took place regarding the Galena Foundation – Joe Miller Trust Project #2. Current projects underway:

- Flyloft Exterior Project – Project on schedule to start on May 21 and be completed by July 1. Some parking will be affected by equipment in place during the work.
- Flyloft insulation – Done. Several sprinkler drops to be relocated when sprinkler work is done.
- Flyloft fans – Should be done this summer.
- Tile in front foyer—Work scheduled for August 19 - September 1 time frame.

Discussion: Further discussion took place on condition of the building and short term projects.

- New boiler not included in 2018 – 2019 budget. Chris Frye is assisting with some engineering. He is also pursuing a NICOR grant.
- Sprinkler work in 2018. \$25,000 in 2018 - 2019 budget.
- Water softener and water meter work is being pursued.
- Report from custodian Jeremy White indicated that things are going well. Needs to work on gutter on south side of building.
- Janelle reminded us that we need to update the Historic Structures Report to reflect completed work.
- Janelle reported that she is evaluating financial performance of Turner Hall based on the new budget.
- Janelle reported that there have been some people attempting scams of venues like Turner Hall.

SCHEDULING OF NEXT MEETING June 7, 2018 at 8:30 a.m. at Turner Hall.

COMMITTEE MEMBER COMMENTS: None

ADJOURNMENT

The meeting concluded at 8:20 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "CR Marsden". The signature is written in a cursive, somewhat stylized font.

Charles R. Marsden
Chairperson