

NOTICE OF PUBLIC MEETING

Turner Hall Committee

8:30 A.M. Thursday, November 1, 2018

Turner Hall

115 S Bench Street

Galena, Illinois 61036

Agenda:

1. Call to order
2. Roll call
3. Declaration of quorum
4. Review and approval of the Minutes of the September 6, 2018 meeting.
5. Public Comments
6. Monitoring of questionnaire for users of Turner Hall / new questionnaire
7. Continue planning for future addition.
 - Establishment of Restricted Fund with Galena Foundation
 - Recommendation to Council
8. Discussion with Adam Johnson. -- Galena Foundation – Joe Miller Trust Project #2
 - Main floor
 - Fly loft fans
 - Fly loft rear drainage, roof work
 - Tile in front foyer
 - Door refinishing
 - RFQ's for additional work in Turner Hall this year
 - Remaining budget funds
 - What is left to do?
9. Further discussion on condition of building and short term projects
 - HVAC Units repair by Halderson Trane Service Company

- Lighting LED Replacement
- Exterior door work and locks
- Miscellaneous Interior Improvements
- Light fixture restoration
- Theatrical items
- Sprinkler work
- Tables and chairs
- Chair Storage
- Stage Curtains
- Other miscellaneous improvements on 2018 List
- Report by Custodian Jeremy White

10. Pursuit of Nicor, Illinois Clean Energy Grants and Jo Carroll for insulation and LED lighting replacement.

11. Facility Marketing and Rental Rate Structure Update – Janelle Keeffer

- New Years Eve rate
- Theater rate
- Crowd managers and occupancy

12. Galena Foundation Items

- Driehaus Award resubmittal
- Joe Miller Plaque
- Lighting restoration
- Proceeds of 2018 Hunter Fuerste Concert – Turner Hall sign
- Joe Miller Trust annual request letter

13. Charles Scheerer relief

14. Scheduling of next meeting – December 6?

15. Meeting schedule for 2019.

16. Committee Member Comments

17. Adjourn

Meeting Dates for 2018: 11/1, 12/6

Posted by Shirley Johnson for the City of Galena, on October 26, 2018.

MINUTES OF THE TURNER HALL COMMITTEE MEETING OF September 6, 2018

CALL TO ORDER

Chairperson, Charles Marsden called the meeting to order at 8:35 a.m. at Turner Hall, 115 S Bench Street.

Upon roll call the following members were present: Fach, Jackson, Marsden and Smith.

Absent: Albaugh and Johnson

Janelle Keeffer and Jeremy White also attended the meeting.

ESTABLISHMENT OF QUORUM

Chairperson Marsden announced a quorum of Committee members present to conduct business.

NEW BUSINESS

Motion: Jackson moved, seconded by Smith to approve the minutes of the August 2, 2018 meeting.

Discussion: None

Roll Call: AYES: All Present

NAYS: None

Absent: Albaugh and Johnson

Motion Carried

Public Comment: None

Monitoring of Questionnaires and Comments: Janelle reported that there was a posting by a bride to "The Knot" wedding planning website. Steve Repp provided more pieces of Turner Hall history.

Discussion: Discussion took place regarding the Galena Foundation – Joe Miller Trust Project #2. Current projects underway:

- Main hall floor wood refinishing and sealing. High humidity continues to cause some serious floor buckling due to moisture condensation. Boiler has been running to help dehumidify. Need to continue to pursue HVAC system and also dehumidifiers. City is thinking about hiring an engineering consultant.
- Flyloft Exterior Project -- Work is complete.
- Flyloft insulation – Done. Several sprinkler drops to be relocated when sprinkler work is done.
- Flyloft fans – RFQ to be issued shortly.
- Flyloft rear drainage and roof edge work – Work is almost complete.
- Tile in front foyer—Looks good. Done within budget. Have extra tile.
- Door Refinishing – Pretty much done. More during slow period.
- Marsden to update the remaining funds available from the Joe Miller Trust for the next meeting.

Discussion: Further discussion took place on condition of the building and short term projects.

- New boiler. Holland Heating reports that the boiler is in good condition and has additional years of useful life. Boiler replacement no longer a priority unless problems develop with boiler in future.
- Sprinkler work in 2018. RFQ will be issued in the future. Leak has been repaired.
- Continuing to pursue balance of LED replacement
- New tables working well. Chairs become a priority.
- Stage curtains are the next top priority. Need to pursue fundraising and grants.
- Janelle pursuing rebate from Jo Carroll for flyloft insulation. This will be done along with Train Depot work.
- Need to continue light fixture restoration this winter using the Hunter Fuerste funds.
- Jeremy White reported that he will be painting the sprinkler pipe running along the back wall of the stage and will be installing a cable along that wall to hang things on.
- Need to pursue the exterior sign using Hunter Fuerste funds.

Discussion: Janelle reported on several items.

- New Years Eve is mid-week this year. Janelle will report back at next meeting with a recommendation on a rate structure.
- Theater rate of \$1200 for 21 days needs further discussion
- The storage of chairs by users of the hall continues to pose a hazard. This requires further discussion.
- There are now eight people certified as crowd managers, including two from the fire department. \$25 per hour, \$100 minimum.
- City will provide holiday greens on outside of building. There may be a tree inside provided by others.

Discussion: Further discussion took place on Galena Foundation items:

- Application for the Driehaus Award was submitted by the June 1 deadline. We were recently notified that we did not win the award. We were encouraged to submit again in 2019 with professional photography.
- No update on the plaque honoring Joe Miller. Marsden to contact Beth Baranski
- Hunter Fuerste Concert was June 16. Proceeds from the concert in the amount of about \$4,000 will go to Turner Hall exterior sign.

SCHEDULING OF NEXT MEETING November 1, 2018 at 8:30 a.m. at Turner Hall.

COMMITTEE MEMBER COMMENTS: Pat Smith complimented Janelle and Jeremy for all they do. Chas. Fach gave a presentation on the development of the relief of Charles Scheerer. It will be done in bronze and mounted on the wall of the foyer.

ADJOURNMENT

Motion: Jackson moved, seconded by Smith to adjourn at 10:35 a.m.

Discussion: None.

Roll Call: AYES: All
NAYS: None
Absent: Albaugh and Johnson

The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "CR Marsden". The signature is written in a cursive style with a long horizontal stroke at the end.

Charles R. Marsden
Chairperson