

December 30, 2020 Neighborhood Meeting – St. Mary’s School Planned Unit Development

Notice of Meeting by Teleconference

Due to the essential nature of public meetings in conducting official City business and in line with the prohibition of gatherings, the upcoming Wednesday, December 30, 2020 Neighborhood Meeting will take place via teleconference utilizing Zoom Video Communications. The meeting will be conducted at Zoom meeting <https://us02web.zoom.us/j/84882480618> (ID: 848 8248 0618), with the following opportunities to participate, and reminders:

- **MEETING START TIME** – Neighborhood Meeting will start at 6:30 p.m.

TELECONFERENCED — Public is invited to participate via Zoom Video Communications, meeting <https://us02web.zoom.us/j/84882480618> (ID: 848 8248 0618). When the presiding officer calls for public comments during the meeting, an attendee wishing to speak by video and/or audio link will be asked to “raise hand”.

- A. If using a PC or Mac:
 1. During a meeting, click on the icon labeled "Participants" at the bottom center of your PC or Mac screen.
 2. At the bottom of the window on the right side of the screen, click the button labeled "Raise Hand." Your digital hand is now raised. The meeting presiding officer will recognize you to speak for not more than three minutes.
 3. After speaking, lower you hand by clicking the same button, now labeled "Lower Hand."
- B. If using a mobile device:
 1. Tap "Raise Hand" at the bottom left corner of the screen. The hand icon will turn blue and the text below it will switch to say "Lower Hand" while your hand is raised.
 2. The meeting presiding officer will recognize you to speak for not more than three minutes.
 3. After speaking, lower you hand by clicking the same button, now labeled "Lower Hand."
2. E-MAILED – Public participation can be submitted via email to mjoldenburg@cityofgalena.org with the subject "Public Comment – December 30, 2020". The Zoning Administrator will read emails received out loud into the public record.
3. MAILED – Public participation can be mailed to the Galena Zoning Board of Appeals, 101 Green Street, Galena, IL 61036. Please include "ZA Public Comment – Neighborhood Meeting" on the outside of the envelope. Please know that postage delivery time could cause the mailing to arrive after the meeting time. You may also drop the envelope in the metal dropbox that is mounted near the front door of City Hall.

4. TELEPHONE – Public participation can be by telephone by dialing the following:

Meeting ID: 848 8248 0618

One tap mobile
+13126266799,,84882480618# US (Chicago)

Dial by your location +1 312 626 6799 US (Chicago)
Find your local number: <https://us02web.zoom.us/j/84882480618>

- **SOCIAL DISTANCING** – Public meetings will be conducted via teleconference/virtually utilizing Zoom Video Communications to insure recommended social distancing. Join the meeting at <https://us02web.zoom.us/j/84882480618> (ID: 848 8248 0618).
- **AGENDA** — The meeting agenda follows this page and is posted at www.cityofgalena.org and on the exterior of City Hall, 101 Green Street, Galena, Illinois.
- **NOTICE** – Members of the public participating in the meeting via Zoom will be muted unless recognized by the presiding officer to speak. Participants joining the meeting via Zoom agree that video and/or audio from their computer or device may be broadcast to other meeting participants and may be recorded. By joining the meeting, participants also agree that their video feed to the meeting may be disabled by the presiding officer and their audio feed may be muted. Members of the public participating via Zoom are encouraged to test their system prior to the meeting start time and become familiar with any changes to the Zoom operating environment that may have been made by Zoom.
- **QUESTIONS** — Questions about the teleconference meeting may be directed to Zoning Administrator, Matt Oldenburg at mjoldenburg@cityofgalena.org or 815-777-1050.