

# CITY OF GALENA, ILLINOIS



## Sign Permit Application

Address of proposed sign: \_\_\_\_\_

Building Owner: \_\_\_\_\_ Phone #: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone #: \_\_\_\_\_

Applicant Address: \_\_\_\_\_  
City State Zip

### Description of Sign:

Wall  Projecting  Freestanding  Window  Other

Dimensions: \_\_\_\_\_ Total Area: \_\_\_\_\_ Height from Ground: \_\_\_\_\_

Lighting Type: \_\_\_\_\_ Setback from Property Line: \_\_\_\_\_

Windows Coverage: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Off-premise: \_\_\_\_\_

Sign Material: \_\_\_\_\_

Please Note: Please attach the following.

- A scale drawing showing the position of the sign in relation to the building, property lines and right-of-ways.
- A drawing showing sign faces, exposed surfaces and proposed lettering style(s) and colors, accurately represented as to size, area, proportion and color. Include scaled drawings depicting all existing and proposed sign mounting components, brackets, bracing, foundations, etc.

The applicant acknowledges that this application is made in accordance with the Zoning Ordinance of the City of Galena, and is made pursuant to all provisions and requirements therein. The applicant assumes the responsibility to know any applicable regulations and agrees to comply with same. The approval of this application does not give the applicant the right to violate any other pertinent regulations of the City of Galena or Jo Daviess County, nor does approval grant the right to violate any pertinent State or Federal Rule or Regulation. Approval is conditional until sign is installed and inspected.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

City of Galena Use Only

Please Note: Signs within the City of Galena Historic District must be approved by both the Zoning Administrator and the Historic Preservation Director. Failure to obtain both signatures designates denial of the sign application.

**Approved**    **Approved w/ Conditions**    **Denied**

**Conditions:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Zoning Administrator's Signature      Date**

\_\_\_\_\_  
**Preservation Director's Signature      Date**