

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Janelle Keeffer, Facilities Manager and Andy Lewis, City Engineer

DATE: November 28, 2017

RE: Turner Hall RFQ Approval | Turner Hall Floor Refinishing

In accordance with memorandum of understanding outlining projects to be sponsored by The Galena Foundation / Joe Miller Trust fund, I respectfully submit quotes received for refinishing the Turner Hall main wood floor. We distributed RFQs to seven contractors and posted information on the City's website to request estimates.

We received two estimates, which are listed below.

In our RFQ, we defined one item and three alternates to be estimated. Upon reviewing the information with Turner Hall committee chairperson Charles Marsden and city engineer Andy Lewis, we would like to propose acceptance of Item 1 and Alternates 1 and 2 as defined below.

Contractor	Item 1—Sanding, cleaning, and varnishing existing floor	Alternate 1—Repair buckled areas	Alternate 2—Remove dark boards & replace with matching	Total
Paramore Hardwood Floors	\$9,900	\$1,500	\$6,400	\$17,800
Higley Industries, Inc.	\$19,484	\$698	\$3,677	\$23,859

We recommend the City Council approve the estimate from the Paramore Hardwood Floors for the total amount of \$17,800. This amount has been budgeted and will be paid by The Galena Foundation / Joe Miller Trust Fund.

Thank you.