

Request for Quotes for Exterior Repairs and Painting at

176 S. Bench Street (Old Firehouse #1)

August 15, 2017 Issue Date

Instructions & General Information

The City of Galena is requesting quotes for repairs and painting of Old Firehouse #1 at 176 S. Bench Street, as detailed below and available at www.cityofgalena.org under Departments/Engineering/Bid Documents.

Scope of Project

The City of Galena is requesting quotes to complete the work detailed below. All work to be in accordance with the latest versions of the International Building Code, Standard General Conditions of the Construction Contract and City Specifications

Conditions

1. All Work performed under this contract shall be subject to compliance with the Illinois Prevailing Wage Act, including the latest revisions and the Illinois Preference Act. Contractors are required to submit certified copies of their payroll.
2. The City of Galena shall be exempt from any liability for loss incurred by unsuccessful bidders in preparation for this proposal.
3. The City shall receive sealed quotes to complete the proposed work until:
10:00 AM, Tuesday, September 4, 2017.
4. The City of Galena will make payment within thirty (30) days after acceptance of the completed work.
5. The City of Galena reserves the right to reject any or all quotes.
6. Contractors must comply with Drug Free Workplace Act (Source: P.A. 86-1459).
7. Questions concerning the project or arranging a site visit with City Staff should be directed to: Janelle Keeffer, Facilities Manager, at 815-777-1050 or jkeeffe@cityofgalena.org
8. There will be no permit fee associated with this project.
9. **Work shall be completed by October 31, 2017.**

Specifications

1. Repair all rotted or otherwise deteriorated wood surfaces on the exterior doors, windows, soffits and facia. Please specify repair methods.
2. Scrape, sand, prime (as needed) and paint all exterior painted areas of the building, including doors, windows, soffit, facia, and bell tower with matching colors. Re-glaze windows as needed prior to painting. Please specify primer and paint.
3. Scrape and recoat metal roof with appropriate roof primer and paint/coating. Please specify your proposed method of treatment and product(s) to be used.

General

1. Contractor is responsible for providing access to all work areas in accordance with recognized health and safety requirements.
2. Contractor is responsible for all clean-up at the end of the project and will ensure that all excess materials are removed from the site.

#	ITEM	QUANTITY	AMOUNT \$
1	Repair all rotted or otherwise deteriorated wood surfaces on the exterior doors, windows, soffits and fascia.	1	
1.1	Please specify repair methods.		
2	Scrape, sand, prime (as needed) and paint all exterior painted doors, windows, and shutters with matching colors. Re-glaze windows as needed prior to painting.	1	
2.1	Please specify primer and paint to be used.		
3	Scrap and recoat metal roof with appropriate roof primer and paint/coating.	1	
3.1	Please specify your proposed method of treatment and product(s) to be used.		
	ALTERNATE		
A1	Scrape, sand, prime (as needed) and paint all other exterior painted areas, including, soffit, fascia, and bell tower with matching colors.	1	
A1.1	Please specify primer and paint to be used.		
	TOTAL COST		

All work to be completed in accordance with specifications described in this request for quotes. **The contractor is advised to visit the property to view the proposed work to determine the extent and nature of the listed work items.**

Respectfully submitted:

Company

Title

Date

Signature

Address

APPROVED BY CITY OF GALENA

Signature

Date







