

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Andy Lewis, City Engineer *A Lewis*

DATE: 22 March 2017

RE: Deteriorated Retaining Wall at Prospect Street
Approval of Quotes

Recently, an area of retaining wall on Prospect Street between Elk and Hill Street collapsed and now needs repair. Request for quotes (RFQ) were prepared and sent to three contractors and also advertised on the city website. Only one quote was returned and is summarized as follows:

Contractor	Quote (\$)
Earl Thompson Masonry	8,600

Based on the above table, the quote from Earl Thompson Masonry at \$8,600 represents the best value option. This contractor has completed work to a satisfactory standard for the city previously.

There is no budget item to repair the wall. It is proposed the city administrator will prepare a budget amendment for this item. I recommend the repair is completed as quickly as possible before further deterioration of the wall occurs.

I recommend the city council approve the quote from Earl Thompson Masonry for \$8,650 to repair the Prospect Street retaining wall subject to authorization of a budget amendment.