

Request for Quotes for Maintenance of Generators

Instructions & General Information

The City of Galena is requesting quotes for a five year maintenance agreement to maintain city owned generators as detailed below and also available at city website: www.cityofgalena.org under Departments/Engineering/Bid Documents.

Scope of Project

The City of Galena is requesting quotes to complete the work detailed below. All work to be in accordance with the latest versions of the National Electrical code, International Building Code, Standard General Conditions of the Construction Contract and City Specifications

Conditions

1. All Work performed under this contract shall be subject to compliance with the Illinois Prevailing Wage Act, including the latest revisions and the Illinois Preference Act. Contractors are required to submit certified copies of their payroll.
2. The City of Galena shall be exempt from any liability for loss incurred by unsuccessful bidders in preparation for this proposal.
3. The City shall receive sealed quotes to complete the proposed work until:
10:00 AM, Tuesday 6th June 2017. Quotes can be mailed City of Galena, 101 Green Street, Galena, IL 61036 or emailed to alewis@cityofgalena.org
4. The City of Galena will make payment within thirty (30) days after acceptance of the work. The City of Galena reserves the right to reject any or all quotes.
5. Contractors must comply with Drug Free Workplace Act (Source: P.A. 86-1459).
6. Questions concerning the project or arranging a site visit with City Staff should be directed to: Andy Lewis at 815-777-1050 or alewis@cityofgalena.org
7. **Work to be completed in same month each year for a five year period.**

Specifications

1. Complete inspection and full service of 7 generators once each year for period of five years. This includes changing oil and fluid filters.
2. Quoted cost will include for one comprehensive maintenance program for each generator including: replacement of air filter and battery, diesel fuel polish, two-hour resistive load testing; replacement of coolant, coolant hoses, belts, engine thermostats, radiator cap and block heater. This comprehensive program will occur within one of the five years and will be determined by the service technician.
3. Quoted cost is inclusive of travel, mileage, parts and labor and assumes all equipment is fueled and in working condition.

General

1. Contractor is responsible for all clean-up at the end of the project and will ensure that all excess materials are removed from the site.

Attached Drawings include: None

Contractor to complete specified work at prices in attached table:

All work to be completed in accordance with specifications described in this request for quotes.

The contractor is advised to visit the site to view the proposed work in order to determine the extent and nature of the listed work items.

Respectfully submitted:

Company

Date

Title

Signature

Address

APPROVED BY CITY OF GALENA

Signature

Date

Maintenance of City Owned Generators

#	Location	Manufacturer & Size (kW)	Serial Number	Type	Model	Cost/Year	Cost/5 year
1	Wastewater treatment plant 1989 East Cross Road	Cummins Npower 275DQAE/C 60hZ-275/250kW 50hZ-250/277kW Manual transfer switch	C050760987	Trailer mounted diesel	275DQAE/C		
2	Well #7 11510 Technical Drive	Cummins Npower DFEG, 350 kW, 438 kVA Automatic transfer switch	D050777124	Stationary diesel	350DFEG		
3	Influent pump station 114 Meeker Street	Caterpillar Olympian D125P1, 125 kW Automatic transfer switch	LNAT00390	Stationary diesel	D125P1		
4	Midwest Medical Centre Norris Lane	Patten Cat Olympian D50-4, 50 kW, 120/208V Automatic transfer switch	C44CN4D00433	Stationary diesel	D50-4		
5	Cobblestone Crossing	Patten Cat Olympian D50P3, 50 kW, 120/208V Automatic transfer switch	KNPF03711	Stationary diesel	D30P3		
6	Pluym Sub-division	Patten Cat Olympian D50P3, 50 kW, 120/208V Automatic transfer switch	CNPF03713	Stationary diesel	D50P3		
7	Storm water pump station 213 Water Street	Cummins GTA855e, GFBC, 250 kW Automatic transfer switch	M13H348146	Stationary natural gas	250GFBC		
	TOTALS						