

Request for Quotes for Interior and Exterior Painting at 720 Park Avenue

July 13, 2017 Issue Date

Instructions & General Information

The City of Galena is requesting quotes for painting the interior and all painted surfaces of the exterior of the main building and outbuilding at 720 Park Avenue, as detailed below and available at www.cityofgalena.org under Departments/Engineering/Bid Documents.

Scope of Project

The City of Galena is requesting quotes to complete the work detailed below. All work to be in accordance with the latest versions of the International Building Code, Standard General Conditions of the Construction Contract and City Specifications

Conditions

1. All Work performed under this contract shall be subject to compliance with the Illinois Prevailing Wage Act, including the latest revisions and the Illinois Preference Act. Contractors are required to submit certified copies of their payroll.
2. The City of Galena shall be exempt from any liability for loss incurred by unsuccessful bidders in preparation for this proposal.
3. The City shall receive sealed quotes to complete the proposed work until:
10:00 AM, Tuesday, August 8, 2017.
4. The City of Galena will make payment within thirty (30) days after acceptance of the completed work.
5. The City of Galena reserves the right to reject any or all quotes.
6. Contractors must comply with Drug Free Workplace Act (Source: P.A. 86-1459).
7. Questions concerning the project or arranging a site visit with City Staff should be directed to: Jonathan Miller at 815-777-1050 or jmiller@cityofgalena.org
8. There will be no permit fee associated with this project.
9. **Work shall be completed by October 31, 2017.**

Specifications

1. Scrape, sand, prime (as needed) and paint all exterior painted areas of main building, including doors, storm windows, soffit, and fascia, with matching colors. Re-glaze storm windows prior to painting. Window surfaces behind storm windows should not be painted.
2. Scrape, sand, repair holes, prime (as needed) and paint all exterior walls, windows, doors, soffits and fascia of the outbuilding. Apply single coat of paint. Repair any damage on interior walls, such as those caused by hanging pictures, prior to painting. Protect carpets and non-painted surfaces during painting.
3. Paint all painted interior spaces with matching colors. Repair any damage on interior walls, such as those caused by hanging pictures, prior to painting. Protect carpets and non-painted surfaces during painting.
4. Sherman Williams Duration Exterior Acrylic Latex paint for exterior surfaces. Sherwin Williams Cashmere Interior Acrylic Latex for interior surfaces.

General

1. Contractor is responsible for providing access to all work areas in accordance with recognized health and safety requirements.
2. Contractor is responsible for all clean-up at the end of the project and will ensure that all excess materials are removed from the site.

#	ITEM	QUANTITY	AMOUNT \$
1	Scrape, sand, prime (as needed) and paint all exterior painted areas of main building, including doors, storm windows, soffit, and fascia, with matching colors. Re-glaze storm windows prior to painting. Window surfaces behind storm windows should not be painted.	1	
2	Scrape, sand, repair holes, prime (as needed) and paint all exterior walls, windows, doors, soffits and fascia of the outbuilding. Apply single coat of paint.	1	
3.	Paint all painted interior spaces with matching colors. Repair any damage on interior walls, such as those caused by hanging pictures, prior to painting. Protect carpets and non-painted surfaces during painting.	1	
	TOTAL COST		

All work to be completed in accordance with specifications described in this request for quotes.

The contractor is advised to visit the property to view the proposed work to determine the extent and nature of the listed work items.

Respectfully submitted:

Company

Title

Date

Signature

Address

APPROVED BY CITY OF GALENA

Signature

Date