

**IN AN EMERGENCY...
WHAT WOULD YOU DO?**

THE CITY OF GALENA

**EMERGENCY
PREPAREDNESS
GUIDE**

The Galena Police Department and the Galena Fire Department provide this guide to residents within the City of Galena and the Galena Rural Fire Districts. The publication is intended to educate and assist you with preparing for, and responding to, an actual emergency. Please take time to read the guide and to prepare appropriately.

CITYOF GALENA
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Galena, Illinois 61036
815-777-1050

BE PREPARED

A disaster can strike quickly and without warning. It can confine you to where you are when it occurs. It can also impel you to evacuate your residence and/or the immediate area.

Local emergency services and relief workers will react as quickly as possible. They will not be able to reach everyone immediately.

You, your family, or co-workers will cope best by preparing for a disaster and dealing with the emergency until public services can be restored.

IF A DISASTR OCCURS

Many types of disasters could occur in the Galena area, such as a tornado, flood, earthquake, toxic chemical incident, or a major fire. If a disaster occurs, a loud continuous siren holding its pitch for three minutes will sound. This means the outdoor warning system has been activated.

When you hear the siren, go indoors and turn on your radio or television to one of the emergency broadcast stations. These stations are listed in the next column. Please listen for further information and instructions.

Do not call 9-1-1 to obtain information!

During an actual emergency dispatch personnel will be busy answering requests for assistance. Call 9-1-1 only if you personally have an emergency.

SIREN TESTING

Test of the City of Galena emergency sirens are conducted the first Tuesday of every month for a duration of three minutes.

EMERGENCY BROADCAST STATIONS

The following stations (radio and television) will broadcast information to help you respond appropriately to the disaster at hand.

RADIO

KDTH	AM 1370	WJOD	FM 103.3
KGRR	FM 97.3	WDBQ	FM 107.5
KLYV	FM 105.3	WDBQ	AM 1490
KAT	FM 92.9	KXGE	FM 102.3

TELEVISION

KFXA-TV	FOX 2	KWWL-TV	NBC 7
KWKB-TV	WB 20		

SHELTER-IN-PLACE

A disaster warning may only require that you stay indoors until the emergency has passed.

When a shelter-in-place warning has been issued. Take the following steps:

- Go indoors immediately.
- Close all doors and windows.
- Seal all doors and windows with masking tape. Place wet towels at the base of outside doors.
- Shut off systems that draws in outside air (furnace, air conditioner, fireplace, attic fan, etc.)
- Move occupants to an inside room.
- Tune to an emergency broadcast station.
- Do not use the telephone unless you need help at your location. Leave the phone lines open for emergency workers. This includes cellular phone usage also.
- Know how to and be prepared to shut off water, gas, and electricity.

Most shelter-in-place emergencies will last two days or less. Preparing now will save you valuable time in case an emergency of this nature occurs.

EVACUATION

Other disaster warnings will require you to evacuate the area. Remember to remain calm, but act promptly. This move may be precautionary to reduce risk to you. Take the following steps:

- Do not try to pick up others at schools, churches, or other locations. These facilities will follow their own plan.
- If you are disabled, notify relief workers using the telephone number provided on the emergency stations.
- Do not rush. Law enforcement will maintain security in the evacuated area.
- Evacuate all people and pets in your home together. Follow recommended evacuation routes broadcast on the emergency stations.
- Plan for two days away from your home. Lock things up and turn off as you would for a weekend vacation.
- Do not use the telephone unless you need help at your location. Leave telephone lines open for emergency workers. (including cellular telephones).
- Choose an out-of-state friend as a “check-in-contact” for everyone to call. Make sure everyone knows this person’s telephone number.

Evacuation works properly if you act safely, calmly and deliberately.

PREPARING FOR THE POSSIBILITIES IN ADVANCE

A disaster may require that you shelter-in-place or evacuate. In either case, you will not have time to shop or search for supplies. By gathering supplies in advance, you will be ready for home confinement or evacuation. Depending on the severity of the disaster, restoration of basic public services may take a few days. Your emergency supply packages should have enough food and water for three days.

SHELTER-IN-PLACE SUPPLIES

Listed below are items you should stock for shelter-in-place:

FOODS

- Water (one gallon per day per person)
- Canned Foods—meats, fruits, vegetables
- High energy foods
- Food for infants and elderly
- Special dietary needs

FIRST AID KIT

- Assorted bandages
- Cleaning/sterilizing agents
- Prescription medications
- Non-prescription drugs
- Tape, scissors, and gauze

TOOLS AND SUPPLIES

- Battery powered radio
- Flashlight
- Extras batteries

EVACUATION SUPPLIES

In preparation for an evacuation order being issued, the following items should also be stocked. In the actual event of an evacuation order, take as many items with you as time permits.

SANITATION

- Toilet paper, soap, and personal hygiene products.
- Plastic garbage bags and ties.
- Plastic bucket with a tight lid.
- Disinfectants and bleach.

CLOTHING AND BEDDING

- One complete change of clothing and footwear.
- Rain gear.
- Blankets and sleeping bags.
- Hats and gloves.
- Extra clothing for warmth.

SPECIAL ITEMS

- Extras reading glasses.
- Extra car keys.
- Entertainment games and books.
- Checkbooks and credit cards.
- Financial records.
- Important documents (wills, insurance policies, family records, address books).

PLEASE REMEMBER!

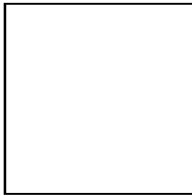
The best way to be prepared for an emergency is to plan ahead. Knowing how you will be notified, where to listen for follow-up information, and what to do if a disaster strikes is your best defense.

As a resident or visitor of Galena, you are the number one priority of the Galena Police Department and Fire Department. Both departments are dedicated to protecting, preserving and improving your quality of life. We continually update our skills, procedures and equipment in order to respond efficiently and effectively in case of an emergency.

QUESTIONS?

More information on disaster planning is available by contacting the Galena Police Department at 815- 777-2131 or the Galena Fire Department at 815-777-0025.

PLEASE, IN THE EVENT OF A TRUE EMERGENCY, DIAL 9-1-1



HELPFUL NUMBERS TO KEEP ON HAND

Keep the following numbers someplace handy so you can find them easily should you need them. You should also make sure your children know where these numbers are kept and explain to them when it is appropriate to use them.

NON-EMERGENCY IMPORTANT NUMBERS

Non-emergency Police	777-2131
Non-emergency Fire	777-0025
Non-emergency Sheriff	777-2141

Telecommunications devices for the deaf 9-1-1

PROBLEMS WITH UTILITY SERVICES?

SBC Customer Service	800-480-8088
AT&T Customer Service	800-222-0300
NICOR Gas Customer Service	888-642-6748
Alliant Customer Service	800-255-4268
Water & Sewer/City Hall	815-777-1050