City of Galena, Illinois

AGENDA

REGULAR CITY COUNCIL MEETING

6:30 P.M., MONDAY, SEPTEMBER 26, 2022

CITY HALL - 101 GREEN STREET

ITEM	DESCRIPTION
22C-0362.	Call to Order by Presiding Officer
22C-0363.	Roll Call
22C-0364.	Establishment of Quorum
22C-0365.	Pledge of Allegiance
22C-0366.	Reports of Standing Committees
22C-0367.	Citizens Comments • Not to exceed 15 minutes as an agenda item • Not more than 3 minutes per speaker

PUBLIC HEARINGS

None.

LIQUOR COMMISSION

None.

CONSENT AGENDA CA22-18

ITEM	DESCRIPTION	PAGE
22C-0368.	Approval of the Minutes of the Regular City Council Meeting of September 12, 2022	4-9
22C-0369.	Approval of a Contract with Geostar Mechanical for Backflow Prevention Device Inspection at $52.50 Per Device	10
22C-0370.	Approval of Budget Amendment BA23-04 for LocalGov Tax Collection Software Solution	11-12
22C-0371.	Approval of Change Order #4 for the West Side Utility Improvement Project	13

UNFINISHED BUSINESS

ITEM	DESCRIPTION	PAGE
22C-0352.	Reconsideration of Discussion and Possible Action on a Request by American Legion Post 193 to Honor Henry H. Taylor in Grant Park	--
22C-0353.	Discussion and Possible Action on a Contract for a Community-Wide Surveillance Camera System	14-20

NEW BUSINESS

ITEM	DESCRIPTION	PAGE
22C-0372.	Discussion and Possible Action on a License for Nathan Bussan, 201 S. Bench Street, for Encroachments on the Washington Street Right-of-Way	21-25
22C-0373.	Discussion and Possible Action on an Appeal by Dave and Brandy Gergescz, 1000 Third Street of a Historic Preservation Commission Ruling to Deny the Use of Aluminum Soffit and Facia	26-45
22C-0374.	Discussion and Possible Action on a Request by the Illinois Office of Tourism and Galena Country Tourism for Filming in Galena, October 4-6	46
22C-0375.	Water and Sewer Operations and Maintenance Report by the U.S. Water Corporation	47-54
22C-0376.	Discussion and Possible Action on Renewal of Employee Health, Dental, Life, Disability and Vision Insurance Policies and Health Savings Account Distributions	55-57
22C-0377.	Discussion and Possible Action on a Resolution Authorizing an Application to the Illinois Department of Transportation for Wayfinding Along the Galena River Trail	58-59
22C-0378.	Discussion and Possible Action on Fall Open Burn	60-62
22C-0379.	Discussion and Possible Action on Loan Request #8 for IEPA Loan 17-5811 in the Amount of $71,065.50 including Invoice #6 from Fischer Excavating and Origin Design Invoice #77565	63-67
22C-0380.	Discussion and Possible Action on an Ordinance Authorizing the Sale of Municipally Owned Surplus Property—Hill Street Playground Equipment and Turner Hall Chairs	68-69

68-69

ITEM	DESCRIPTION	PAGE
22C-0381.	Warrants	70-76
22C-0382.	Alderpersons' Comments	
22C-0383.	City Administrator's Report	
22C-0384.	Mayor's Report	
	Motion for Executive Session Including: • Section 2 (c) (5) – Purchase or lease of real estate.	
22C-0385.	Adjournment	

CALENDAR INFORMATION

BOARD/COMMITTEE	DATE	TIME	LOCATION
Historic Preservation Commission	Thursday, October 6	6:30 P.M.	City Hall, 101 Green Street
City Council	Monday, October 10	6:30 P.M.	City Hall, 101 Green Street
Zoning Board of Appeals	Wed., October 12	6:30 P.M.	City Hall, 101 Green Street

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 12 SEPTEMBER 2022

22C-0340 – CALL TO ORDER

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 12 September 2022.

22C-0341 – ROLL CALL

Upon roll call, the following members were present: Bernstein, Hahn, Kieffer, McCoy, Westemeier, Wienen, Renner

22C-0342 – ESTABLISHMENT OF QUORUM

Mayor Renner announced a quorum of Board members present to conduct City business.

22C-0343 – PLEDGE OF ALLEGIANCE

The Pledge was recited.

22C-0344 - REPORTS OF STANDING COMMITTEE

No reports.

22C-0345 – CITIZENS COMMENTS

James Boho, 1477 Rocky Hill Road – See attachment.

CONSENT AGENDA CA22-17

22C-0346 – APPROVAL OF THE MINUTES OF THE REGULAR CITY COUNCIL MEETING OF AUGUST 22, 2022

22C-0347 – APPROVAL OF A REQUEST BY THE GALENA PUBLIC LIBRARY DISTRICT FOR LITFEST PERFORMANCES IN THE GRANT PARK PAVILION, MAY 21, 2023

22C-0348 – APPROVAL OF THE OPEN SPACE LAND ACQUISITION AND DEVELOPMENT (OSLAD) GRANT PROGRAM RESOLUTION OF AUTHORIZATION FOR THE SPLASH PAD PROJECT

22C-0349 – APPROVAL OF THE PURCHASE OF A NEW COMMAND TRUCK FOR THE FIRE DEPARTMENT FROM RICHARDSON MOTORS

Motion: Kieffer moved, seconded by Wienen, to approve Consent Agenda CA22-17.

Discussion: None.

Roll Call: AYES: McCoy, Westemeier, Bernstein, Hahn, Kieffer, Wienen, Renner
NAYS: None

The motion carried.

UNFINISHED BUSINESS

22C-0329 – SECOND READING AND POSSIBLE APPROVAL OF AN ORDINANCE AUTHORIZING THE EXECUTION OF AN ANNEXATION AGREEMENT WITH THE RICHARD FAMILY PROPERTIES (BEN RICHARDS) FOR 3.1 ACRES KNOWN AS THE GUY'S TRUCK AND TRACTOR SUBDIVISION IN THE GALENA INDUSTRIAL PARK

Motion: McCoy moved, seconded by Bernstein, to approve the second reading of an ordinance authorizing the execution of an annexation agreement with the Richards Family Properties (Ben Richards) for 3.1 acres known as the Guy's Truck and Tractor Subdivision in the Galena Industrial Park, with the abatement of taxes for five years, starting when the building has been assessed and amended to include not paying the $11,560 for the infrastructure, 22C-0329.

Discussion: McCoy stated that he likes the idea that Guys Trucking is expanding, and the city is stepping forward by allowing them to enter into a five-year tax abatement. Kieffer agreed stating a 20-year abatement is too long.

Hahn suggested doing 10 years. He felt by doing so it would promote business growth.

Wienen was in favor of 5 years for the tax abatement with no infrastructure build out.

Amended
Motion: Wienen moved, seconded by Kieffer, to amend the motion to include not paying the $11,560 for the infrastructure.

Discussion: None

Main Motion
Roll Call: AYES: Kieffer, McCoy, Westemeier, Bernstein, Wienen, Renner
NAYS: None
ABSTAIN: Hahn

The motion carried.

Amended Motion
Roll Call: AYES: Kieffer, McCoy, Westemeier, Bernstein, Wienen, Renner
NAYS: None
ABSTAIN: Hahn

The motion carried.

NEW BUSINESS

22C-0350 – DISCUSSION AND POSSIBLE ACTION ON THE FINAL PLAT AND PLAN FOR GUY'S TRUCK AND TRACTOR SUBDIVISION

Motion: McCoy moved, seconded by Westemeier, to approve the final plat and plan for Guy's Truck and Tractor Subdivision, 22C-0350.

Discussion: Renner questioned if the fire trucks would be able to access the parking lot.

Matt Oldenburg, City Engineer, advised a new hydrant will be installed at the end of the street. There will be driveway access to the site. The fire truck will be able to turn around on the new road.

Roll Call: AYES: Westemeier, Bernstein, Hahn, Kieffer, McCoy, Wienen, Renner
NAYS: None

The motion carried.

22C-0351 – DISCUSSION AND POSSIBLE ACTION ON A RECOMMENDATION FROM THE HISTORIC PRESERVATION COMMISSION TO APPLY FOR A CERTIFIED LOCAL GOVERNMENT GRANT

Motion: Kieffer moved, seconded by McCoy, to deny the request to apply for a Certified Local Government Grant, 22C-0351.

Discussion: Kieffer stated he feels the local historic ordinance is working fine and feels, if it needs to be updated, the council can fix it without the use of an outside consultant. McCoy agreed. McCoy voiced concern with the presentation being open ended with no dollar amount and the city being obligated to fund 30 percent and not knowing the results or outcome.

McCoy stated he is very happy with the Historic Preservation Commission who has taken care of it for the past 35 years. The City of Galena is number one in the State of Illinois in historic preservation.

Wienen suggested the group come back next year with more data regarding the cost.

Lisa Sproule Vakharia, 702 Young Street spoked on behalf of the Galena Preservation Advocacy Organization. Vakharia advised the estimated cost would be $15,000 of which the city would be responsible for 30 percent.

Roll Call: AYES: Bernstein, Kieffer, McCoy, Wienen, Renner
NAYS: Hahn, Westemeier

The motion carried.

22C-0352 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY AMERICAN LEGION POST 193 TO HONOR HENRY H. TAYLOR IN GRANT PARK

Motion: Westeimer moved, seconded by Hahn, to approve the request by American Legion Post 193 to honor Henry H. Taylor in Grant Park, 22C-0352.

Discussion: Westemeier stated it is a great thing having a statue placed at the north end of Grant Park overlooking the river.

Renner advised they are still awaiting approval from the Corp of Engineers to place the nine generals on the levy. If they do not receive that approval, their second choice would be placing them in Grant Park.

Jerry Howard, representative of the American Legion, stated the statues are going to be 7 ½ feet tall with a 4-foot base. The statutes will be bolted to make them sturdy.

Roll Call: AYES: Bernstein, Hahn, Kieffer, McCoy, Westemeier, Wienen, Renner.
NAYS: None

The motion carried.

22C-0353 – DISCUSSION AND POSSIBLE ACTION ON CONTRACT FOR A COMMUNITY-WIDE SURVEILLANCE CAMERA SYSTEM

Motion: Westemeier moved, seconded by Bernstein, to deny the bids for the community wide surveillance camera system.

Discussion: Council explained that the bids were significantly over the budget for the project. They expressed interest in moving forward and suggested the City Administrator work with Sand Prairie to develop a new proposal for the project.

Roll Call: AYES: McCoy, Westemeier, Bernstein, Hahn, Kieffer, Wienen, Renner
NAYS: None

The motion carried.

22C-0354 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR PAINTING STORAGE BUILDINGS AT THE MEEKER STREET PARKING LOT

Company	Location	Cost
All Star Power Wash, Inc.	Benton, WI	$27,723
El Greco Painting, LLC	Chicago, IL	$24,500

Motion: McCoy moved, seconded by Bernstein, to approve a contract for painting the storage buildings at the Meeker Street parking lot with El Greco Painting, LLC in the amount of $24,500.

Discussion: McCoy stated he likes the idea that we are trying to preserve and maintain our buildings.

Wienen felt the Public Works Department should be the one maintaining the buildings and should paint them. Bernstein feels the Public Works Department already has a lot on their hands.

Roll Call: AYES: McCoy, Westemeier, Bernstein, Hahn, Kieffer, Renner
NAYS: Wienen

The motion carried.

22C-0355 – PRESENTATION OF 2022 ALICE T. VIRTUE YEAR-END POOL REPORT

Hillary Dickerson, Facilities Manager gave the year-end report. Dickerson stated she was pleased with her opening season given the nationwide lifeguard shortage.

Dickerson reported she had 23 new staff members of which 11 were new lifeguards. Two additional guards were certified at the end of the season. She advised we will need additional guards for the upcoming season.

Swimming lessons were steady. She advised she would also need instructors in the upcoming season.

Several facilities projects were completed prior to opening with additional projects being completed during the season. Public Works will work on several projects in the fall and winter. Spear Corporation will do work on the chemical system and will measure for new pool grates. All of the grates need replacement. The grate size will be a custom size and likely very costly.

Renner thanked Hillary and staff.

22C-0356 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR STREET PAVING

The following bid was received:

Contractor	Base Bid	Alternate Bid	Total Bid
Helm Civil	$250,690.60	-	$250,690.60

Motion: Hahn moved, seconded by Westemeier, to approve a contract for street paving with Helm Civil in the amount of $250,690.60.

Discussion: Hahn stated that all the streets need paving, and he hopes we are able to do more.

Roll Call: AYES: Bernstein, Hahn, Kieffer, McCoy, Westemeier, Wienen, Renner
NAYS: None

The motion carried.

22C-0357 – WARRANTS

Motion: Bernstein moved, seconded by McCoy, to approve the Warrants as presented, 22C-0357.

Discussion: None.

Roll Call: AYES: Bernstein, Hahn, Kieffer, McCoy, Westemeier, Wienen, Renner
NAYS: None

The motion carried.

22C-0336 – ALDERPERSONS' COMMENTS

Anniversary – McCoy stated he and his wife Michele celebrated 50 years, adding there is no place he'd rather be!

Congratulations – Hahn congratulated the McCoy's and added the town is clean and looking good.

Tourists – Kieffer noted the town is full of tourists.

Thank you – Bernstein thanked the Public Works Department and the Police Department for all that they do.

Condolences – Westemeier sends his condolences to Mary Beth.

Window Painting – Wienen stated the city's collaboration with the school to paint the windows for homecoming is a nice idea.

22C-0337 – CITY ADMINISTRATOR'S REPORT

Audit – Moran advised O'Connor Brooks just completed the audit and everything went well. Moran thanked Jen Schmidt for her hard working helping them out. We should have a report back in a couple weeks.

Street Paving – Helm Civil will be ready to get started with street paving on Wednesday and should be done with Indian Ridge by Friday.

Spring Street Project – The contractor will begin working on Saturday mornings to make up for time they have lost as a result of weather and site conditions. The Saturday work is not ideal, but it is permitted by the IDOT contract. IDOT and the contractor believe the weekend work is needed to keep the project on schedule for a three-year completion.

22C-00338 – MAYOR'S REPORT

Renner expressed his concerns and condolences to Mary Beth Hyde and her family. God Bless them!

Renner also thanked the Police Department and staff!

22C-00339 – ADJOURNMENT

Motion: Hahn moved, seconded by Kieffer to adjourn.

Discussion: None.

Roll Call: AYES: Wienen, Hahn, Kieffer, McCoy, Westemeier, Bernstein, Renner
NAYS: None

The motion carried.

The meeting adjourned at 7:07 p.m.

Respectfully submitted,

Maria Atibagos
Recording Secretary

September 12, 2022 Address to Galena City Council RE: The Parker

The Parker Project

Fourth Street and US 20 bears a Class A Critical Intersection Warning. Resources are numerous and readily available for review...Example: Illinois Intersections Chapter 34. My request was rejected when I asked to be added as an agenda item to speak on this issue. The Council continues to move forward, with no factual research or evidence, to support the usage of this intersection as intended by The Parker Project. I do not believe one can move forward against a state warning, backed up by Federal and citizen criteria. You are committing to add the traffic of thousands of vehicles a year to an intersection that has a Class A Critical Warning, with Federal, State and civilian statistics already tied to it. History of this intersection stands against increasing usage.

The Galena City Council continues to move forward against public safety and interests, risking the safety of Galenians, neighboring townships, school children, and visitors.

Your reasoning and explanations stated in previous meetings of the usage of Fourth Street and US 20, relating to the increase of traffic brought by The Parker Project, are not sound and hold no value.

One of the statements made was that the new traffic pattern would even out Summer to Winter traffic. There is more traffic in Spring, Summer and Fall than the Winter months. One can easily find a parking spot downtown during the Winter months.

Another statement was that every intersection entering Hwy 20 through town is dangerous. However, Fourth Street and Hwy 20 remains a Class A Critical.

Lights and Sirens on emergency vehicles come only after an accident and does nothing to prevent.

Another statement made was that trucks can navigate the intersection. However, they, as well as school busses, cannot without encroaching other oncoming lanes of traffic. This can be seen as the homes facing Fourth Street continue to park their vehicles on the sidewalk and their front lawns to avoid accidents.

Two other statements were "If I have to be honest". And another was "It's on us, it's on us".

Pertaining to Mr. Baranski's statement that he had meetings with the Police and Fire Departments, The Director of EMS, and The County Engineer. However, I find nothing in the minutes relating to the content of those meetings as presented to The Zoning Board and The Galena City Council. His statement was referring that they have no problem with the Parker Project. The Council has referred to this statement four times. None of these entities would recommend adding traffic to a Class A Critical Intersection. Period. None. Their Oath, their dedication is to safety first. The Council has the authority and responsibility, as elected officials, to request statements from each one regarding The State of Illinois warning on its Class A Critical rating of this intersection, relating to Council's decision of adding significantly to the traffic flow.

The current Comprehensive Plan did address the problem of this intersection and the new one, once finished, will address the State of Illinois Fourth Street and Hwy 20 as an A Critical Intersection, as this is the gateway to any expansion in that area.

I was the spokesperson for East Galena and Rice Township against the last project that intended to build a music festival venue on the Old Poor Farm Property. The two main reasons for the citizen unrest regarding that project were the increased traffic at Rt 20 and Fourth Street and amplified music. This project ended at the Zoning Board

with the applicant's realization that it was not a feasible project for the area. His initial request to address safety with the intersection was to hire off-duty Police Officers to tend to that intersection throughout entire events. 122 attended that meeting and many others, that couldn't attend, signed petitions.

Also, the 1993 Mariner's Hideaway proposed plans drawn up by Baranski, Freund-Architects, 201 S. Main Street, Galena (utilizing the Marine Hospital property for a similar, yet much smaller development than The Parker) was rejected. Please see The Galena Gazettes, July 30, 1993, September 10, 1993, and all the way back to May 20, 1987, all relating to Fourth Street and Highway 20 access. And to date, nothing has changed.

I bring these facts forward because your opinions and rulings have direct conflict with the safety and day to day life of the citizens of Rice and East Galena Townships. The Supervisor of Rice Township has submitted a letter of concern over these issues and to date, has received no response.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

Memorandum

TO: Honorable Mayor Renner, City Council & Mark Moran

FROM: Jonathan Miller, Building Official

DATE: September 20, 2022

RE: 2022 Back-Flow Prevention Device (BFPD) Inspection Bids

The Illinois EPA requires the City of Galena to oversee a Cross-Connection Control Device (CCCD) inspection program. The program's purpose is to protect the public water supply system from contamination or pollution by isolating contaminants or pollutants from the customer's water system. To comply with the regulations of the Illinois EPA, all back-flow systems in Galena must be tested annually by an Illinois State licensed plumber who is also a Certified Cross-Connection Control Device Inspector (CCCCDI). The inspection of these devices includes physical testing to assure satisfactory operation. The City of Galena currently inspects approximately 130-140 backflow devices annually at a fee of $100 to the property owner.

On July 25, 2022, letters were sent out to qualified Illinois Licensed Plumbing Contractors with a Cross-Connection Control Device Inspection Certification. We requested sealed bids for the upcoming BFPD Inspections. On September 20, 2022 at 10:00 a.m., a public bid opening was conducted at City Hall with three (3) companies responding as follows:

	Cost/Device
Geostar Mechanical	$52.50
Nelson-Carlson Mechanical Contr.	$65.00
Helm Service	$122.00

Based on the bids received, I recommend that Geostar Mechanical be contracted at $52.50/device to conduct our BFPD inspections for the 2022 inspection year. Geostar Mechanical conducted the inspection program from 2018-2021, and after testing was completed, has always provided the proper documentation as required by the Illinois Dept. of Public Health.

City of Galena, Illinois

Budget Amendment No. 22-04
Fiscal Year 2022-23

Item No.	Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance
1	Software Support	01.13.532.00	$ -	$ 11,300		$ 11,300

Justification:

Item No.	Description
1	At the August 22, 2022 city council meeting, the council approved the purchase of the LocalGov tax collection software solution from Azavar. The one-time implementation fee plus annual licensing and support costs total $11,300. The proposed budget amendment transfers $11,300 from the General Fund reserve to the Finance budget in the General Fund. The General Fund is expected to end the fiscal year with a balance of approximately $2.6 million.

Effect of Budget Amendment on Budget:

Fund	Approved Budget	Budget After Previous Amendments	Budget After Proposed Amendment
General Fund Revenues	$ 6,582,245	$ 6,582,245	$ 6,582,245
General Fund Expenses	$ 6,716,215	$ 6,716,889	$ 6,728,189
General Surplus/(Deficit)	**$ (133,970)**	**$ (134,644)**	**$ (145,944)**
Other Fund Revenues	$ 7,666,525	$ 7,666,525	$ 7,666,525
Other Fund Expenses	$ 7,610,955	$ 7,701,065	$ 7,701,065
Other Fund Surplus/(Deficit)	**$ 55,570**	**$ (34,540)**	**$ (34,540)**
Total Budget Surplus/(Deficit)	**$ (78,400)**	**$ (169,184)**	**$ (180,484)**

Approved by City Council on _____

_____

Mark Moran
Budget Officer

City of Galena, Illinois

Summary of Budget Amendments
Fiscal Year 2022-2023

Date	Line Item Title	Line Item No.	Beginning Balance	Increase	Decrease	Ending Balance	Amendment Number	Reference Number[1]
6-27-22	Salaries and Wages (General Fund Administration)	01.11.411.00	$ 156,900	$ 255		$ 157,155	BA23-01	
6-27-22	Salaries and Wages (General Fund Zoning)	01.16.411.00	$ 20,200	$ 5		$ 20,205	BA23-01	
6-27-22	Salaries and Wages (General Fund Police)	01.21.411.00	$ 656,500	$ 369		$ 656,869	BA23-01	
6-27-22	Salaries and Wages (General Fund Public Works)	01.41.411.00	$ 341,400	$ 45		$ 341,445	BA23-01	
6-27-22	Fire Department (Salaries and Wages)	22.22.411.00	$ 29,500		$ (5,500)	$ 24,000	BA23-01	
6-27-22	Salaries and Wages (Water Fund)	51.42.411.00	$ 98,840	$ 70		$ 98,910	BA23-01	
6-27-22	Salaries and Wages (Sewer Fund)	52.43.411.01	$ 122,000	$ 110		$ 122,110	BA23-01	
7-11-22	Parking Lot Improvements (Shuttle Fund)	53.48.830.02	$ 5,000	$ 66,400		$ 71,400	BA23-02	
7-11-22	Trailer (Trailer Mounted Vacuum System)	01.41.840.03	$ 50,000		$ 50,000	$ -	BA23-02	
7-11-22	Other Professional Services	01.11.549.00	$ 1,500	$ 50,000		$ 51,500	BA23-02	
8-22-22	West Side Project	51.42.831.03	$ 1,250,000	$ 15,885		$ 1,265,885	BA23-03	
8-22-22	Operational Contract (Water)	51.42.515.00	$ 365,000	$ 11,440		$ 376,440	BA23-03	
8-22-22	Operational Contract (Sewer)	52.43.515.01	$ 365,000	$ 1,705		$ 366,705	BA23-03	
09-26-22	Software Support	01.13.532.00	$ -	$ 11,300		$ 11,300	BA23-04	

1 Reference Number confirms that the budget amendment has been updated to the General Ledger.

MEMORANDUM

TO: Honorable Mayor Renner, City Council and City Administrator

FROM: Matt Oldenburg, City Engineer MATT

DATE: September 21, 2022

RE: West Side Water System Improvements Project
Approval of Fischer Pay Application #6 and Change Order #4

I attach the final pay application for the West Side Water System Improvements Project along with Change Order #4 for your consideration.

Change Order #4 includes a reduction in unused quantities on the pay application to adjust our overall contract price in preparation for the close-out with the IEPA Loan. This close-out was delayed due to IEPA fiscal change-over period during the summer months.

The net change by Change Orders will be $60,098.66, including the emergency work on Franklin Street, for Contract A with Fischer.

I request the City Council approves Change Order #4 with Fischer Excavating in the amount of ($3,469.00) and Pay Application #6 with Fischer Excavating in the amount of $70,950.00 for the West Side Water System Improvements Project.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 22, 2022

RE: Video Surveillance System

At the September 12 city council meeting, the council rejected the two bids for the community-wide video surveillance system as they were significantly over our $100,000 budget. The council then directed staff to work with Sand Prairie with the goal of developing a new proposal within the budget.

Following the meeting, our staff met with Sand Prairie to review the desired specifications of the system and view the camera locations and mounting options. The locations and mounting places are shown in Table 1 below.

Table 1. Surveillance Camera Locations

Camera Location	Location	Camera Coverage	Mounting Location
H1	Intersection of U.S. Highway 20 and Industrial Park Drive/Oldenburg Lane	North, South, East, West	Traffic Signal Masts
H2	Intersection of U.S. Highway 20 and Franklin Street	North, South, East	Traffic Signal Masts
D1	Intersection of Main Street/Broadway and Meeker Street	North, South, East, West	Building
D2	Intersection of Main Street and Franklin Street	North, South, East, West	Building
D3	Intersection of Main Street and Hill Street	North, South, East, West	Building
D4	Main Street at the floodgates	North, South	Building

Today, Sand Prairie submitted the attached proposal. The proposal is divided into two sections, Highway 20 cameras and Downtown cameras. The total cost for all cameras and installation is $77,172. This cost is less than their original proposal as they are now obtaining direct pricing on the cameras, and we reduced the video retention period from 90 to 30 days. The 30-day retention was also included in the recent request for proposals that generated the two bids that were recently rejected.

The planned approach would be to begin the permitting process for the cameras to be mounted on the Highway 20 traffic signal mast arms and begin the installation process for the downtown cameras. The cameras near the floodgates, at Hill and Main, and at Franklin and Main would be mounted on buildings. Prior to installation, City staff would finalize agreements with the owners of the three buildings. Depending on the permitting review time, the installation of the cameras on Highway 20 may have to wait until spring.

Please let me know if you have any questions.

Sand Prairie
PO Box 390
Elizabeth, IL 61028
United States

T: (800) 858-5522

Quote #	**11 v5**
Date	**September 22, 2022**
Expires	**September 30, 2022**
Contact	**Dan Marcure**

Prepared for

City of Galena
Mark Moran
101 Green Street
PO Box 310
Galena, IL 61036
United States

T: 8157773083
E: mmoran@cityofgalena.com

ACCEPT QUOTE

Highway Intersection Cameras

Highway 20 & Industrial Drive

Non-Recurring Charges

Category	Item	Qty	Price	Total
Hardware / Security Camera	**Verkada Bullet Camera** Camera & Cloud license - 30 day full capture	4	$1,753.70	**$7,014.80**
Hardware / Switch	**Rugged PoE Switch**	2	$592.11	**$1,184.22**
Hardware / Wireless	**Wireless AP/Station**	3	$216.91	**$650.73**
Hardware	**Camera Mount Hardware**	4	$271.70	**$1,086.80**
Hardware	**Outdoor Equipment Enclosure**	2	$344.71	**$689.42**
Hardware	**Streetlight Tap**	2	$145.51	**$291.02**
Hardware	**Misc Mounting Hardware**	1	$1,159.99	**$1,159.99**
Labor	**Install Conduit & Banding**	16	$75.00	**$1,200.00**
Labor	**Mount Cameras & Align**	14	$75.00	**$1,050.00**
Labor	**Configure Network**	4	$75.00	**$300.00**
Labor	**Design/Permit/Project Management**	18	$75.00	**$1,350.00**
Labor	**Time Accounting**	2	$75.00	**$150.00**
Hardware	**10% Contingence**	1	$1,207.70	**$1,207.70**†

Subtotal $17,334.68

Highway 20 & Franklin Street

Non-Recurring Charges

Category	Item	Qty	Price	Total
Hardware / Security Camera	**Verkada Bullet Camera** Camera & Cloud license - 30 day full capture	4	$1,753.70	**$7,014.80**
Hardware / Switch	**Rugged PoE Switch**	2	$592.11	**$1,184.22**
Hardware / Wireless	**Wireless AP/Station**	3	$216.91	**$650.73**
Hardware	**Camera Mount Hardware**	4	$271.70	**$1,086.80**
Hardware	**Outdoor Equipment Enclosure**	2	$344.71	**$689.42**
Hardware	**Streetlight Tap**	2	$145.51	**$291.02**
Hardware	**Misc Mounting Hardware**	1	$1,159.99	**$1,159.99**
Labor	**Install Conduit & Banding**	16	$75.00	**$1,200.00**
Labor	**Mount Cameras & Align**	14	$75.00	**$1,050.00**
Labor	**Configure Network**	4	$75.00	**$300.00**
Labor	**Design/Permit/Project Management**	18	$75.00	**$1,350.00**
Labor	**Time Accounting**	2	$75.00	**$150.00**
Hardware	**10% Contingence**	1	$1,207.70	**$1,207.70**†

Subtotal $17,334.68

Summary

† *Non-taxable item*

Total **$34,669.36 USD**

Please contact us if you have any questions.

ACCEPT QUOTE

Quote Attachments

- Camera_Design.png *(1.52 MB)*
- Slide1.PNG *(1.03 MB)*
- Slide2.PNG *(1.01 MB)*
- Slide3.PNG *(860 KB)*
- Slide4.PNG *(827 KB)*

Sand Prairie
PO Box 390
Elizabeth, IL 61028
United States

T: (800) 858-5522

Quote #	**13 v5**
Date	**September 22, 2022**
Expires	**September 30, 2022**
Contact	**Dan Marcure**

Prepared for

City of Galena
Mark Moran
101 Green Street
PO Box 310
Galena, IL 61036
United States

T: 8157773083
E: mmoran@cityofgalena.com

ACCEPT QUOTE

Downtown Security Cameras

Intersection of Main & Franklin

Non-Recurring Charges

Category	Item	Qty	Price	Total
Hardware / Security Camera	**Verkada Bullet Camera** Camera & Cloud license - 30 day full capture	1	$1,753.70	**$1,753.70**
Hardware / Security Camera	**Verkada Dome Camera** Camera & Cloud license - 30 day full capture	3	$1,688.70	**$5,066.10**
Hardware / Switch	**Rugged PoE Switch**	1	$592.11	**$592.11**
Hardware / Wireless	**Wireless AP/Station**	1	$216.91	**$216.91**
Hardware	**Outdoor Equipment Enclosure**	1	$344.71	**$344.71**
Hardware	**Conduit & Misc Mounting Hardware**	1	$295.47	**$295.47**
Labor	**Installed Conduit & Outdoor Enclosure**	10	$75.00	**$750.00**
Labor	**Mount & Align Cameras**	6	$75.00	**$450.00**
Labor	**Configure Network**	4	$75.00	**$300.00**
Labor	**Design/Permit/Project Management**	4	$75.00	**$300.00**
Labor	**Electrical**	8	$75.00	**$600.00**
Labor	**Time Accounting**	2	$75.00	**$150.00**
Hardware	**10% Contingence**	1	$826.90	**$826.90**

Subtotal $11,645.90

Intersection of Main & Meeker

Non-Recurring Charges

Category	Item	Qty	Price	Total
Hardware / Security Camera	**Verkada Bullet Camera** Camera & Cloud license - 30 day full capture	1	$1,753.70	**$1,753.70**
Hardware / Security Camera	**Verkada Dome Camera** Camera & Cloud license - 30 day full capture	3	$1,688.70	**$5,066.10**
Hardware / Switch	**Rugged PoE Switch**	1	$592.11	**$592.11**
Hardware / Wireless	**Wireless AP/Station**	1	$216.91	**$216.91**
Hardware	**Outdoor Equipment Enclosure**	1	$344.71	**$344.71**
Hardware	**Conduit & Misc Mounting Hardware**	1	$397.31	**$397.31**
Labor	**Installed Conduit & Outdoor Enclosure**	10	$75.00	**$750.00**
Labor	**Mount & Align Cameras**	6	$75.00	**$450.00**
Labor	**Configure Network**	4	$75.00	**$300.00**
Labor	**Design/Permit/Project Management**	4	$75.00	**$300.00**
Labor	**Electrical**	8	$75.00	**$600.00**
Labor	**Time Accounting**	2	$75.00	**$150.00**
Hardware	**10% Contingence**	1	$837.08	**$837.08**
			Subtotal	$11,757.92

Flood Gates

Non-Recurring Charges

Category	Item	Qty	Price	Total
Hardware / Security Camera	**Verkada Dome Camera** Camera & Cloud license - 30 day full capture	2	$1,688.70	**$3,377.40**
Hardware / Switch	**Rugged PoE Switch**	1	$592.11	**$592.11**
IaaS / Wireless	**Wireless AP/Station**	1	$216.91	**$216.91**
Hardware	**Outdoor Equipment Enclosure**	1	$344.71	**$344.71**
Hardware	**Conduit & Misc Mounting Hardware**	1	$104.35	**$104.35**
Labor	**Installed Conduit & Outdoor Enclosure**	10	$75.00	**$750.00**
Labor	**Mount & Align Cameras**	4	$75.00	**$300.00**

Category	Item	Qty	Price	Total
Labor	**Configure Network**	4	$75.00	**$300.00**
Labor	**Design/Permit/Project Management**	4	$75.00	**$300.00**
Labor	**Electical**	8	$75.00	**$600.00**
Labor	**Time Accounting**	2	$75.00	**$150.00**
Hardware	**10% Contingence**	1	$759.34	**$759.34**

Subtotal $7,794.82

Intersection of Main & Hill

Non-Recurring Charges

Category	Item	Qty	Price	Total
Hardware / Security Camera	**Verkada Dome Camera**	4	$1,688.70	**$6,754.80**
Hardware / Switch	**Rugged PoE Switch**	1	$592.11	**$592.11**
Hardware / Wireless	**Wireless AP/Station**	1	$216.91	**$216.91**
Hardware	**Outdoor Equipment Enclosure**	1	$344.71	**$344.71**
Hardware	**Conduit & Misc Mounting Hardware**	1	$186.43	**$186.43**
Labor	**Installed Conduit & Outdoor Enclosure**	10	$75.00	**$750.00**†
Labor	**Mount & Align Cameras**	4	$75.00	**$300.00**
Labor	**Configure Network**	4	$75.00	**$300.00**†
Labor	**Design/Permit/Project Management**	4	$75.00	**$300.00**
Labor	**Electrical**	8	$75.00	**$600.00**
Labor	**Time Accounting**	2	$75.00	**$150.00**
Hardware	**10% Contingence**	1	$809.50	**$809.50**

Subtotal $11,304.46

Summary

† *Non-taxable item*

Total **$42,503.10 USD**

Please contact us if you have any questions.

ACCEPT QUOTE

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 21, 2022

RE: 201 S. Bench Street License

Nathan Bussan, 201 S. Bench Street, is in the process of selling his home. A survey of the property conducted as part of the sale revealed that a portion of the Washington Street right-of-way extends into what was believed to be his yard. Part of his historic stone retaining wall, yard, driveway and garage are situated in the right-of-way. In order to facilitate the sale of the property, a license is proposed to allow the encroachments. The proposed license is attached.

If the sale is executed, there will likely be an application forthcoming from the new owner to formally vacate the property that is the subject of the license. The vacation would require a public hearing and would be a formal transfer of the land to the owner instead of the revocable license. There was not enough time to proceed with the vacation process prior to the planned closing date.

Please let me know if you have any questions.

LICENSE

MAIL TO:
Nathan Busan
201 S. Bench Street
Galena, Illinois 61036

PREPARED BY & RETURN TO:
Joseph Nack
City Attorney, City of Galena
101 Green Street

LICENSE

THIS AGREEMENT made this _____ day of _____, 2022, by and between the City of Galena, Illinois, an Illinois municipal corporation, hereinafter referred to as the "City" and Nathan Bussan, 201 S. Bench Street, Galena, Illinois, hereinafter referred to as "Grantee".

RECITALS:

A. **WHEREAS,** Grantee is the owner of the following described real estate, hereafter referred to as the "Property":

   West side of Bench Street, Lot Number 33, on the West side of the Galena River, in City of Galena, Jo Daviess County, Illinois, common address 201 S. Bench Street (Parcel ID: 22-100-213-00); and

B. **WHEREAS,** Grantee's Property is adjacent to the Washington Street right-of-way; and

C. **WHEREAS,** a professional land survey performed by William Holt and dated September 2, 2022 revealed that a portion of Property long believed to be the property of the Grantee, including yard, a stone retaining wall, driveway, and part of a garage, is actually situated on the Washington Street right-of-way owned by the City; and

D. **WHEREAS,** the area of the encroachment is described as: Part of Washington Street adjacent to Lot Number 33, on the West side of Bench Street, at the corner of

Bench Street and Washington Street in the City of Galena, on the West side of the Galena River, Jo Daviess County, Illinois, bounded and described as follows to wit;

Beginning at the Northeasterly corner of said Lot Number 33; thence North 51 Degrees 19 Minutes 38 Seconds West, along the Northerly line thereof, a distance of 116.55 feet; thence North 30 Degrees 49 Minutes 11 Seconds East, a distance of 2.90 feet; thence South 54 Degrees 50 Minutes 10 Seconds East, a distance of 113.37 feet to the Northerly extension of the Easterly line of Lot Number 33; thence South 17 Degrees 32 Minutes 29 Seconds West, along said Northerly extension, a distance of 10.52 feet to the Point of Beginning;

Containing 0.017 acres (740.5 S.F.), more or less

E. **WHEREAS,** the Grantee seeks to have the City formally recognize and permit the encroachment of his improvements on the Washington Street right-of-way with the granting of a LICENSE by the City; and

F. **WHEREAS,** the City has evaluated the proposal by the Grantee and is agreeable to allowing the subject City property described in Paragraph D above to be used by the Grantee as if his own, subject to the conditions and restrictions set forth herein, and

G. **WHEREAS,** it is the intent of the parties hereto that all burdens and benefits shall inure to the Grantee, its heirs, successors and assigns.

FOR AND IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS SET FORTH HEREIN AND OTHER GOOD AND VALUABLE CONSIDERATION, THE SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED BY THE PARTIES HERETO, IT IS, THEREFORE, AGREED BETWEEN CITY AND GRANTEE AS FOLLOWS:

1. Permission is hereby granted to the Grantee, its heirs, successors and assigns in ownership of the real estate described in Paragraph A above, a LICENSE to use and enjoy the property described in Paragraph D above as if it were owned by the Grantee.

2. Said permission to use and enjoy the property described in Paragraph D above shall include, but not be limited to the maintenance, repair and improvement of the yard, stone retaining wall, driveway, and garage.

3. All costs associated with the maintenance, repair, and improvement of any improvements located within the area covered by the LICENSE, described in Paragraph D above, shall be the responsibility of the Grantee.

4. Grantee agrees to maintain the area of the LICENSE, described in Paragraph D above, in good appearance and function and comply with all zoning and codes pertaining to the property.

5. This LICENSE shall terminate only upon a decision of the Grantor to make needed improvements to said portion of the Washington Street right-of-way for public purposes, including but not limited to the installation of public utilities and in such a manner that requires the relocation or removal of the Grantee's improvements.

6. Notwithstanding the foregoing, Grantor shall make every reasonable effort to avoid planning and making any improvements in the area covered by the LICENSE, as described in Paragraph D above, that would disrupt in any way the Grantee's improvements in the area covered by the LICENSE.

7. Grantee acknowledges and agrees on behalf of itself, its heirs, successors and assigns that by signing this LICENSE that the improvements on the Washington Street right-of-way and conflicting with any needed public improvements, shall be removed from the right-of-way within 120 days of notice from the Grantor should the Grantor determine the need to make public improvements to the right-of-way, under the terms set forth in Paragraph 5, and all costs of said removal shall be paid by Grantees or their heirs, successors or assigns, as the case may be.

8. Grantee, for itself and on behalf of its heirs, successors and assigns, agrees to add Grantor to its property owner's liability insurance coverage as an additional insured and confirm annually that the coverage is in place and paid in full so as to protect hold harmless, and defend the City from liability for any actions, negligent or intentional, taken by Grantee in maintaining, repairing or improving the area covered by the LICENSE hereunder.

9. Grantee hereby agrees to record at its expense the original of this LICENSE and return a stamped copy of the recorded LICENSE to the City within five (5) days the date hereof.

CITY OF GALENA

BY: _____
Terry J. Renner, Mayor

ATTEST: _____
Mary Beth Hyde, City Clerk

State of Illinois)
) ss.
Jo Daviess County)

I, the undersigned, a Notary Public in and for the said County and State aforesaid, **DO HEREBY CERTIFY** that Terry J. Renner, Mayor of the City of Galena and Mary Beth Hyde, City Clerk of said City of Galena, who are personally known to me to be the same persons whose names are subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such Mayor and City Clerk they signed and delivered the said instrument as their free and voluntary act and as the free and voluntary act and deed of said City of Galena, for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this ___ day of _____, A.D. 2022.

_____
Notary Public

Nathan Bussan, Grantee

BY: _____

State of Illinois)
) ss.
Jo Daviess County)

I, the undersigned, a Notary Public in and for the said County and State aforesaid, **DO HEREBY CERTIFY** that _____ who is personally known to me and the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that as such authorized representative of such owner he signed and delivered the said instrument as his free and voluntary act for the uses and purposes therein set forth.

GIVEN under my hand and Notarial Seal this ___ day of _____, A.D. 2022.

_____
Notary Public

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

Memorandum

TO: The Honorable Mayor Renner, City Council & Mark Moran

FROM: Jonathan Miller, Building and Zoning

DATE: September 13, 2022

RE: 1000 Third St. Appeal of Historic Preservation Commission Ruling

On August 4, 2022, Dave and Brandy Gergescz were aggrieved by the rulings of the Galena Historic Preservation Commission and has decided to appeal the decision to the City Council. Their application to install LP Smart Side with faux wood grain on the rear addition of the home and install aluminum soffit and fascia around the entirety of the house at 1000 Third St. was denied by the HPC. Dave and Brandy Gergescz have filed the proper application for appeal, which is attached to this memo. Along with the Application for Appeal of the Historic Preservation Commission Ruling, all of the materials presented to the HPC are included. Dave and Brandy Gergescz are only appealing the ruling to not allow the use of aluminum on the soffit and fascia, and the HPC's ruling to have the unapproved install removed. They are choosing not to appeal the denial of the use of LP Smart Side with faux wood grain.

Certificate of Appropriateness August 4, 2022

The following minutes are from the August 4, 2022 HPC meeting and reflect the decision.

22HPC-036 (1000 Third St.): Discussion and possible action on a request by Dave and Brandy Geresc, owners of 1000 3rd St., to install LP Smart Side with faux wood grain on the rear addition of the home and install aluminum soffit and fascia around the entirety of the house.

Owner/ Applicant

Dave and Brandy Geresc. It was their understanding that the contractors had a permit in hand. Geresc stated that payment is already being requested by contractors for the materials that were already used. Geresc stated that the contractors they hired are not local. They hired them because they were certified to install LP Smart Side. Geresc stated that there are homes in the area with aluminum siding and siding with faux wood grain. Geresc asked the HPC if there is a list of materials that are appropriate.

Discussion:

Horton stated that LP is not permitted. The diamond coat finish is what this board has had an issue with in the past, along with the wood grain. The reveal is preset and is not a 4.5" to 5" reveal per historic board standard. Horton stated that the back side of LP Smart Siding is exposed OSB.

Brown stated that, at first, this board never wanted composite at all. The minute you install siding with faux grain, it is blatantly obvious as a composite material. The faux grain is not acceptable.

Dennerlien stated that this was a classic case that someone made a mistake and made a bad one. Dennerlien also stated that the contractors should have informed the owners that the material was not acceptable.

Horton stated that the aluminum soffit and fascia is also not historically appropriate.
Horton stated that the contractor is responsible to file for a permit and be registered, which the contractor did neither. As a homeowner your responsibility is to make sure that the contractor has done these things. Horton also stated that the soffit material is not an approved material for historic appropriateness. The direction of the soffit has changed, and the siding reveal was also changed. Horton mentioned that the color black is historically appropriate.

Dennerlein stated that the contractor should have informed the homeowner that the materials used were not acceptable.

Motion**:** Albaugh moved, seconded by Horton to require the applicant to remove the aluminum soffit and fascia, LP trim board and siding and replace all with an appropriate and approved material.

Roll Call:

Ayes: Doyle, Carroll, Dennerlein, Horton, Albaugh, Johnson, and Brown
Nays: None.
Abstain: None.

The motion carried.

The motion was carried by the unanimous vote of the entirety of the Historic Preservation Commission. The commission feels that this home is a significantly historic and contributing structure within the City of Galena Historic District and is also in a highly visible area of the district.

The commission and I are both aware of the many homes that are in the district that also have aluminum soffit and fascia. Most of these homes have had this application on them for decades or are not contributing structures in the district. The intent of the commission and reason for their decision to not allow the application of aluminum soffit and fascia is to try and stop this inappropriate application on our historic homes, specifically within the historic district.

On September 2, 2021, the owners, Dave and Brandy, had emailed me with questions regarding the property at 1000 Third St. They were looking to purchase the home and had questions regarding exterior

renovations. At that time, I had responded to their email and relayed to them that any use of aluminum and steel in the historic district needed to be approved by the HPC. I could not approve the application of aluminum and steel products administratively. These emails can be made available if requested.

In July of 2022, it was noticed that work was being done at the subject property at 1000 Third St. The hired contractors had installed aluminum soffit and fascia around the entirety of the home. This install was not permitted and not approved by myself or the HPC. The contractor was also not registered with the city. I then reached out to the owner who, at that time, decided to pursue approval of the already installed materials with the HPC.

The HPC has made many efforts over the years to prevent any further use of vinyl, aluminum, and steel products on historic homes around Galena. The use of aluminum on soffits and fascia is highly discouraged and has been denied by the HPC many times in the past. Approval of the appeal to allow the owners of 1000 Third St. to keep the unapproved aluminum soffit and fascia would set a precedent for the use of this material anywhere in the historic district and make it hard for staff and the HPC to not allow its continued use on historic homes.

Staff recommends that the decision of the HPC to require the removal of the aluminum soffit and fascia at 1000 Third St. be upheld.

Powers of the City Council

The City Council may reverse or affirm, wholly or partly, or may modify or amend the order, requirement, decision, or determination appealed from, to the extent and in the manner that the City Council may decide to be fitting and proper on the premises and to that end the City Council shall also have the powers of the officer from whom the appeal was taken.

The Concurring vote of a majority of the City Council shall be necessary to reverse any order, requirement, decision, or determination of the Building Official or to decide in favor of the applicant.

APPLICATION FOR
APPEAL OF HISTORIC PRESERVATION COMMISSION RULING

APPLICANT TO COMPLETE:

NAME OF PROPERTY OWNER: Dave and Brandy Gergescz

ADDRESS OF PROPERTY: 1000 3rd Street

CURRENT AND PROPOSED USE OF PROPERTY: Residence

Briefly describe your side of the situation in dispute, or the order which you feel is in error. (Provide enough information for the City Council to make a sound decision on the case. Attach further information on a separate page if needed.)

Appeal of The Historical Council Decision on the use of aluminum soffit.

Please see additonal information submitted with this document.

I certify that all the informtion provided above is complete and correct to the best of my knowledge and belief.

9/5/22
DATE

SIGNATURE OF APPLICANT

STAFF TO COMPLETE:
DATE FILED: 9-5-22

DATE OF ACTION BEING APPEALED: 8-4-22

APPLICABLE SECTION OF THE HISTORIC ORDINANCE: 151.25 (D)

DECISION BEING APPEALED: decision to require the applicant to remove the aluminum soffit & fascia.

July 12, 2022

To: City of Galena
Building and Zoning
101 Green Street
Galena, IL 61036

From: Dave Gergescz
1000 3rd Street
Galena IL 61036
Ph.: 815-281-1327
E-Mail: dgergescz@hotmail.com

Re: Building Permit for 1000 3rd Street
Subject: Appeal to Certificate of Appropriateness rejection

To whom it may concern-

Please review our request to appeal the Galena Historic Preservation Commission (HPC) finding on August 4, 2022, rejecting our request to install aluminum soffit and fascia around the entirety of our residence. The HPC felt that the house is a historic contributing structure to the Galena Historic District, and attempts should be made to try and preserve the structure using appropriate materials.

For purposes of full disclosure, it should be noted that this construction work was already completed on our house prior to the contractor (Heins) receiving approval from the City. However, work was initiated with the belief that the permit was approved, and not out of a disregard to procedure or authority. Similarly, our appeal should not be taken as
A slight to the HPC or their work and purpose.

Material Chosen

When we purchased our home, there was significant damage to the soffit and fascia due to weather, animal and pest invasion, and dry rot. Aluminum was chosen to increase the longevity of the house and avoid this in the future as it is superior to wood in resisting these issues. It is our goal that we can increase the longevity of the home while retaining its historical appearance with the use of this material.

Precedence

While aluminum is not historically accurate, The City of Galena has allowed its use in the Historical District for numerous other locations. In the general area of our neighborhood alone, the following locations have aluminum soffit and fascia installed:

Address	Street	Resource Name	Construction	Style	Designation Type	National	
205	Bouthillier St	House	ca 1840	Federal	District Contributor	Yes	*
207	Bouthillier St	House	ca 1850/c. 1890/c. 1		District Contributor	Yes	*
908	Fourth St	House					
912	Fourth St	House					
918	Fourth St	House					
1003	Fourth St	House	ca 1960		District Contributor	Yes	*
1004	Fourth St	House					
1007	Fourth St	House	ca 1950		District Contributor	Yes	*
1008	Fourth St	House					
1021	Fourth St	House	1881		District Contributor	Yes	*
213	Jackson St	House	ca 1850		District Contributor	Yes	*
209	Jefferson St	House	ca 1850		District Contributor	Yes	*
212	Jefferson St	House	ca 1950		District Contributor	Yes	*
111	Johnson St	House	ca 1900	Queen Anne Cottage	District Contributor	Yes	*
202	Park Ave	House					
204	Park Ave	House	ca 1870	Queen Anne	District Contributor	Yes	*
205	Park Ave	House	ca 1880	Queen Anne	District Contributor	Yes	*
206	Park Ave	House					

207	Park Ave	House	ca 1910	Vernacular	District Contributor	Yes	*
211	Park Ave	House					
213	Park Ave	House					
301	Park Ave	House	1848	Federal	District Contributor	Yes	*
308	Park Ave	House	ca 1950		District Contributor	Yes	*
402	Park Ave	House	ca 1870	Italianate	District Contributor	Yes	*
404	Park Ave	House	ca 1890		District Contributor	Yes	*
500	Park Ave	Eugene Willard Montgomery House	ca 1920	Colonial Revival	District Contributor	Yes	*
501	Park Ave	House	ca 1871		District Contributor	Yes	*
509	Park Ave	House	ca 1890	Queen Anne	District Contributor	Yes	*
510	Park Ave	Dawson House	ca 1900	Queen Anne	District Contributor	Yes	*
513	Park Ave	House	ca 1920		District Contributor	Yes	*
514	Park Ave	House	ca 1980	Neo-Colonial	District Contributor	Yes	*
516	Park Ave	House	ca 1860	Gothic Revival	District Contributor	Yes	*
602	Park Ave	House	ca 1950		District Contributor	Yes	*
604	Park Ave	House	ca 1947		District Contributor	Yes	*
712	Park Ave	House	1891		District Contributor	Yes	*
714	Park Ave	House					
721	Park Ave	Strohmeyer House	ca 1886	Italianate	District Contributor	Yes	*
754	Park Ave	House	1940		District Contributor	Yes	

806	Park Ave	House	1919		District Contributor	Yes	*
810	Park Ave	Woodward House	1851	Federal	District Contributor	Yes	*
910	Park Ave	House	ca 1900		District Contributor	Yes	*
912	Park Ave	House	ca 1860	Federal	District Contributor	Yes	*
914	Park Ave	House	ca 1860	Federal	District Contributor	Yes	*
1002	Park Ave	Dowling House	ca 1840	Federal	District Contributor	Yes	*
200	Third St	House	ca 1860		District Contributor	Yes	*
205	Third St	House	ca 1950		District Contributor	Yes	*
206	Third St	House	ca 1900		District Contributor	Yes	*
209	Third St	House	ca 1860		District Contributor	Yes	*
210	Third St	Commercial building	ca 1960		District Contributor	Yes	*
212	Third St	House	ca 1930		District Contributor	Yes	*
901	Third St	House	ca 1854		District Contributor	Yes	*
906	Third St	House	ca 1970		District Contributor	Yes	*
907	Third St	House	ca 1850	Queen Anne Cottage	District Contributor	Yes	*
909	Third St	House	ca 1880		District Contributor	Yes	*
1001	Third St	House	ca 1910		District Contributor	Yes	*
1008	Third St	House	1950		District Contributor	Yes	*
1017	Third St	House	ca 1950		District Contributor	Yes	*

1019	Third St	House	ca 1951		District Contributor	Yes	*
1021	Third St	House	ca 1845	Greek Revival	District Contributor	Yes	*

* Designated cultural resource per REGISTER OF DESIGNATED CULTURAL RESOURCES, Updated 9/5/22

Location

As one of the considerations for denial, 1000 3rd street is directly across from the Elihu Benjamin Washburne House and as mentioned by the HPC, one of the first homes that is seen when entering the city. However, given the number of homes in the historical district with aluminum soffit and fascia, particularly in the general area to the location of our home, this appears to be an unfair burden as city code(s) and decisions thereof should not be affected by the location of the building in question.

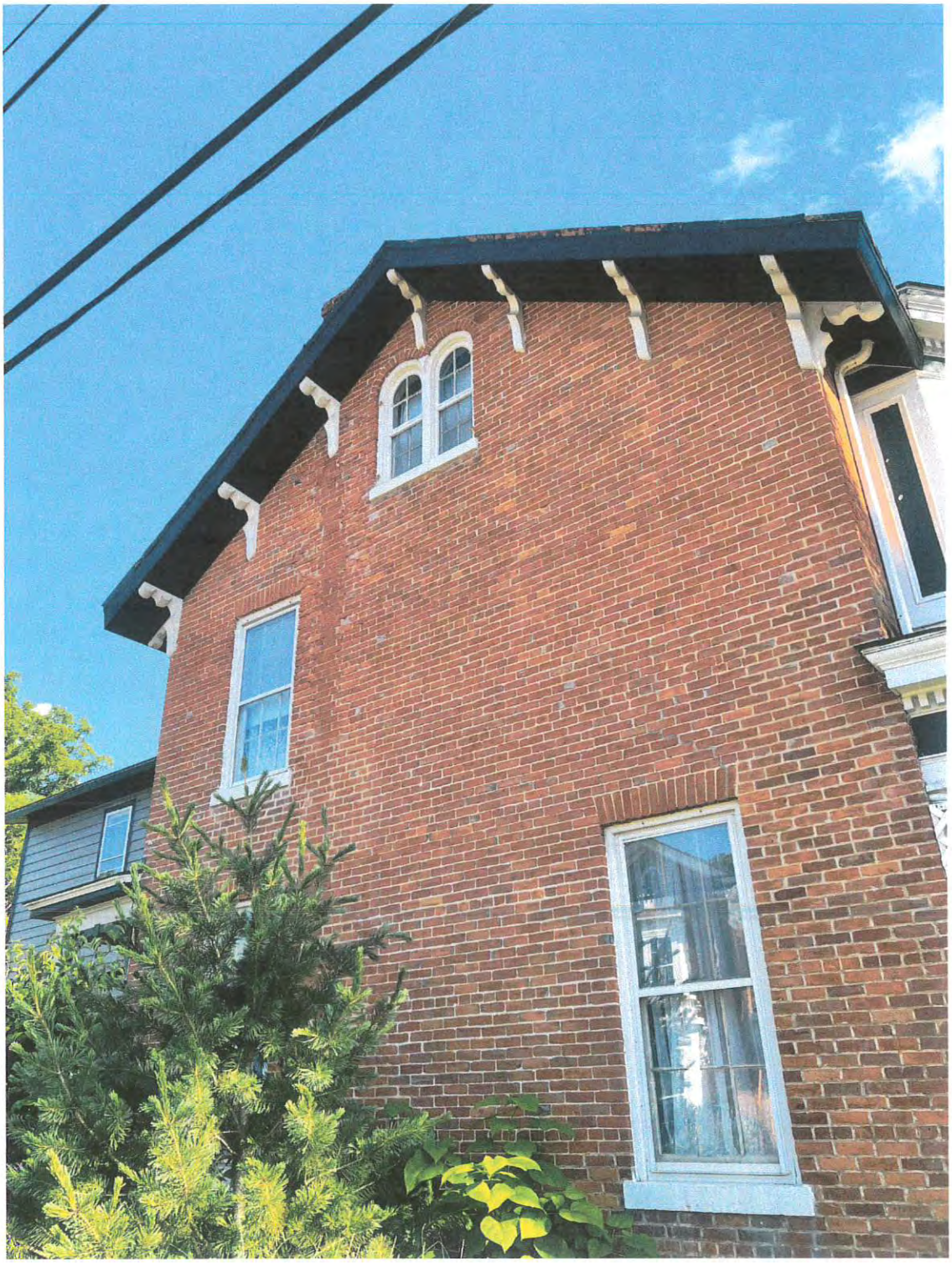
In addition to this, as noted above there are several houses in direct proximity to the Washburne house that use this material. In particular: the house next door, across the street on third street, as well as across the street for the state office on 4th street and across the street from our house.

Appearance

While the aluminum does not have the appearance of wood, the color chosen (black) obscures the appearance of the manmade material. One could argue that it would not be noticed unless actively looked for (please see pictures attached).









Thank you for your consideration and we look forward to your decision on this matter.

Dave Gergescz

Best regards,

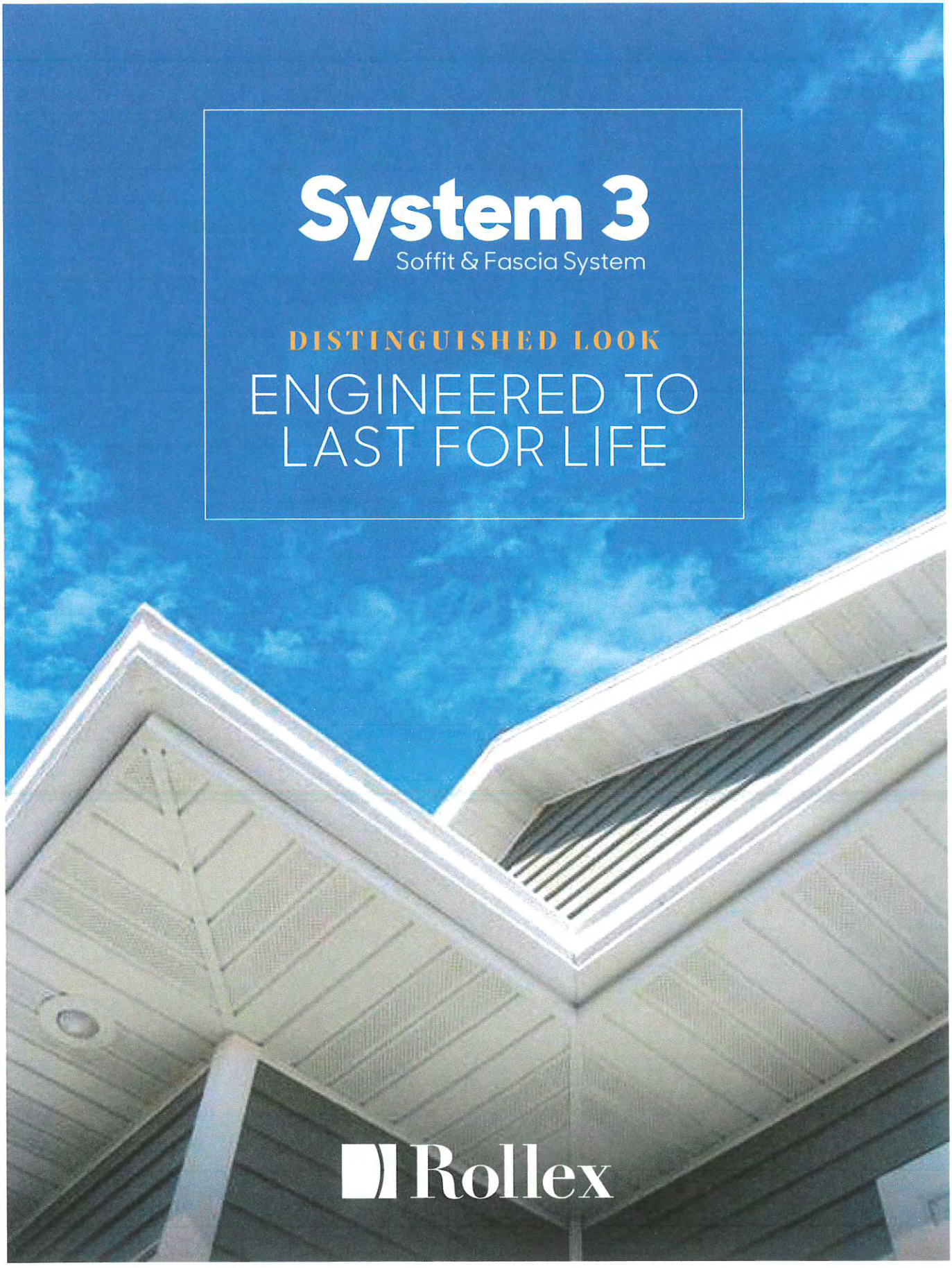


Dave Gergescz

Enc:

1000 Third St CA Denial 8-8-22

Rollex 2021-System-3-Brochure


System 3
Soffit & Fascia System
DISTINGUISHED LOOK
ENGINEERED TO LAST FOR LIFE
Rollex

What are soffit and fascia?

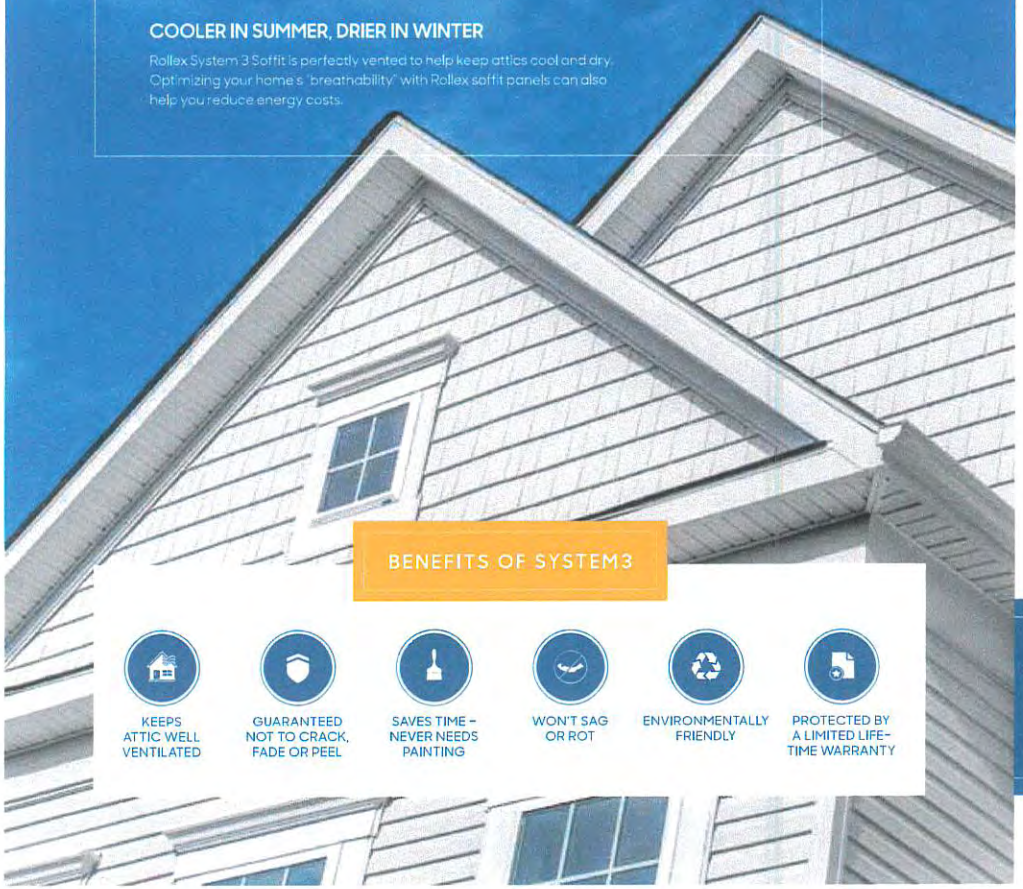
AND WHY DO YOU NEED THEM?



Soffit forms the flat area under the eaves of your home. It bridges the gap between your siding and roof and provides vital ventilation to and from the attic. Plus, it offers protection from the weather. The *fascia*, or facing boards, accent Rollex soffit and keep hard-to-maintain areas looking fresh.

COOLER IN SUMMER, DRIER IN WINTER

Rollex System 3 Soffit is perfectly vented to help keep attics cool and dry. Optimizing your home's 'breathability' with Rollex soffit panels can also help you reduce energy costs.



BENEFITS OF SYSTEM3

- KEEPS ATTIC WELL VENTILATED
- GUARANTEED NOT TO CRACK, FADE OR PEEL
- SAVES TIME – NEVER NEEDS PAINTING
- WON'T SAG OR ROT
- ENVIRONMENTALLY FRIENDLY
- PROTECTED BY A LIMITED LIFE-TIME WARRANTY

Creating a Balanced System

A proper attic ventilation system allows a continual flow of outside air through your attic, balancing air intake (at your eaves or soffits) and air exhaust (at or near your roof ridge).

To determine the correct amount of ventilation, your contractor will need to calculate the required *Net Free Air*, or NFA. This is the open area for air to pass through venting products. Optimal ventilation can be strategically controlled by alternating solid and vented soffit panels coupled with exhaust products.

USE SYSTEM 3 SOFFIT AS PART OF A BALANCED SYSTEM TO:

- **Prevent** premature aging of your roof system
- **Eliminate** moisture trapped in insulation, keeping it effective and preventing mold growth
- **Stop** water vapor condensation on personal items stored in attic
- **Inhibit** the formation of ice dams, which can cause leaks in your home's interior



IDEAL AIR RATIO

FRESH AIR IN = STALE AIR OUT

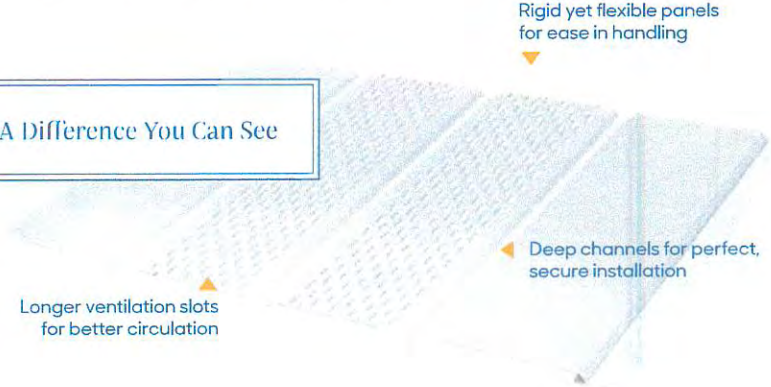
DURABILITY

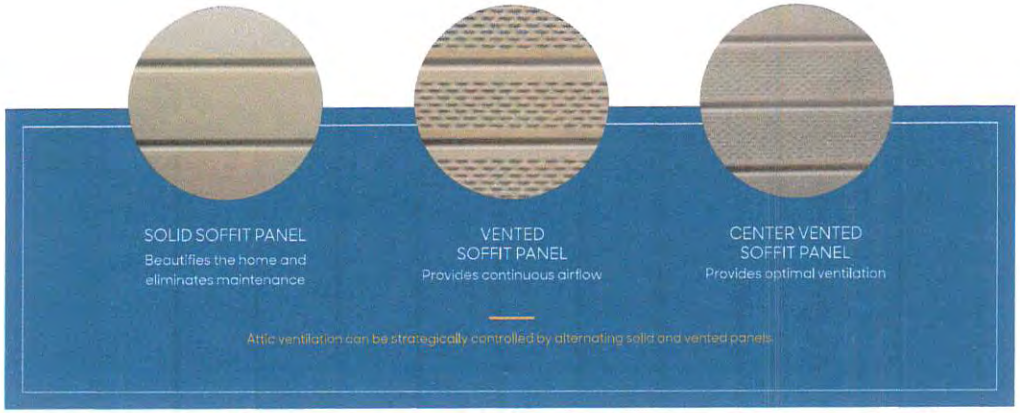
Designed to Last

Rollex System 3 Soffit is engineered to perfection and manufactured in the U.S. with positive interlocking panels and square groove design "I-Beam" construction for extraordinary strength, secure installation and a clean look.

This focus on high quality improves not only your home's appearance, but also its property value. You can depend on System 3 Soffit and Fascia to perform beautifully throughout the life of the home.

A Difference You Can See



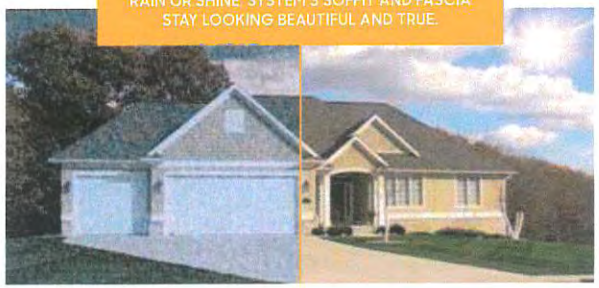




Colors to Complement Any Home

Enjoy the endless design possibilities with our extensive color selection. Our exceptional painting system provides a perfect match between soffit, accessories, rainware and siding, suitable for any style or type of home. We ensure consistency, so the color you order is exactly what you'll get. And no matter which rich shade you choose, our soffit and fascia stay true and looking new – without the hassles of painting or difficult maintenance.

RAIN OR SHINE, SYSTEM 3 SOFFIT AND FASCIA STAY LOOKING BEAUTIFUL AND TRUE.



View available colors at Rollex.com

SUSTAINABILITY

The Natural Choice for Your Home and Your Planet

As the leader in the metal manufacturing industry, Rollex products are more than innovative – they're responsible. Our technology is designed to be respectful of all our customers and the world they live in. To underscore that commitment, System 3 Soffit comes with a guarantee of high standards and low environmental impact.



LASTING POSITIVE EFFECTS ON THE ENVIRONMENT

- **No chemical upkeep** with paints or pesticides
- Made with **recycled** and **recyclable materials**
- **Materials bought locally** to reduce our carbon footprint
- **Wastewater and oil are recycled** at our facilities

100% Infinitely Recyclable

Home Innovation NGBS GREEN CERTIFIED™

Home Innovation NGBS Green Certified for Resource Efficiency.
Find our planet friendly products at www.rollex.com

QUALITY



Spend Time Enjoying Your Home, Not Maintaining It

Whether it's covering eaves, porch ceilings or entryways, System 3 Soffit is virtually maintenance-free. Unlike wood, there is no need for the expense and hassle of painting year after year. Our materials also naturally repel dirt and resist breakage. Simply rinse with a garden hose or use a mild cleansing agent to restore System 3 Soffit's original beauty.

OUR SYSTEM 3 SOFFIT'S LOOKS AND DURABILITY ARE GUARANTEED FOR FUTURE GENERATIONS TO ENJOY.

Rollex promises superior craftsmanship, quality construction and exceptional beauty. We guarantee it with a limited Lifetime "No-Nonsense" Warranty.

PROTECTION AND BEAUTY TO LAST A LIFETIME.

DEPEND ON US.

For 70 years, Rollex has been manufacturing innovative building products to help people like you beautify and maintain your most valuable asset – your home. Rollex is the preferred choice of knowledgeable contractors, and we've become a trusted name to millions of homeowners nationwide as well. Your home is most likely your family's single greatest investment. Trust our decades of experience to protect it.

Rollex

Rollex Corporation 800 Chase Ave, Elk Grove Village, IL 60007
800.251.3300 | marketing@rollex.com | www.rollex.com

NAHB NARI BBB ACCREDITED BUSINESS

ROSE NOBLE, CEO/PRESIDENT

TEL. 815.776.9200 EXT. 106
RNOBLE@VISITGALENA.ORG
WWW.VISITGALENA.ORG

City of Galena
101 Green Street
Galena, Illinois 61036
815.777.1050

Honorable Mayor Renner,

I am excited to announce Galena Country Tourism (GCT) is working with the Illinois Office of Tourism (IOT) on filming for a nationally televised commercial and digital promotions campaign. This campaign will also feature a famously-known actor. I'm writing to submit a request for possible, partial Main Street closure as well as 6 parking spots reserved on Commerce St., and all parking spots reserved on Perry St., during the tentative date of Wed., Oct. 5, 2022 – timing TBD. If the agenda allows, I would like this request to be considered. If selected to be on the agenda next week, I plan to speak during public comment and be available to the Council for any questions they might have.

Who: Illinois Office of Tourism in partnership with Galena Country Tourism, filmed by O'Keefe Reinhard & Paul (OKRP)
What: TV Commercial filming for fall tourism campaign – "The Middle of Everything"
When: Tue., Oct. 4 – Thu., Oct. 6, 2022
Where: Galena Main Street and various Galena locations
Why: To promote travel to Galena to visitors around the nation and in our international markets
Other: Absolutely no cost for the City of Galena and GCT will handle all logistics
Bonus: Estimated economic impact of filming is $30,000+ due to cast and crew expenditures including lodging, food and other.

Galena Country Tourism (GCT) will organize all logistics, including efforts to secure permits and organize security/safety. We will erect, remove and monitor any needed signage. GCT will also include a communications plan for the City, in order to keep staff aware of pertinent details. This will be shared as we lock in the final details.

As you know, GCT aligns their marketing efforts with the Illinois Office of Tourism (IOT). The final product of this filming will shine light on our community as one of the leading small towns in America. Our cooperation will prove to the IOT that we are solid marketing partners and therefore build a stronger relationship between both brands - a partnership we consider crucial in tourism and economic growth for Galena Country.

We appreciate your consideration to be included on the agenda. The tourism-related businesses we represent in Galena are extremely excited about this opportunity that relies on your approval.

I am happy to answer any questions you or the Council may have.

Thank you,

Rose Noble

Rose Noble, CEO & President
Galena Country Tourism

USW
UTILITY GROUP

Monthly Operations Report



August 2022
Prepared for
The City of Galena
By Andrew Schuler
Project Manager
US Water Corporation

Wastewater Treatment

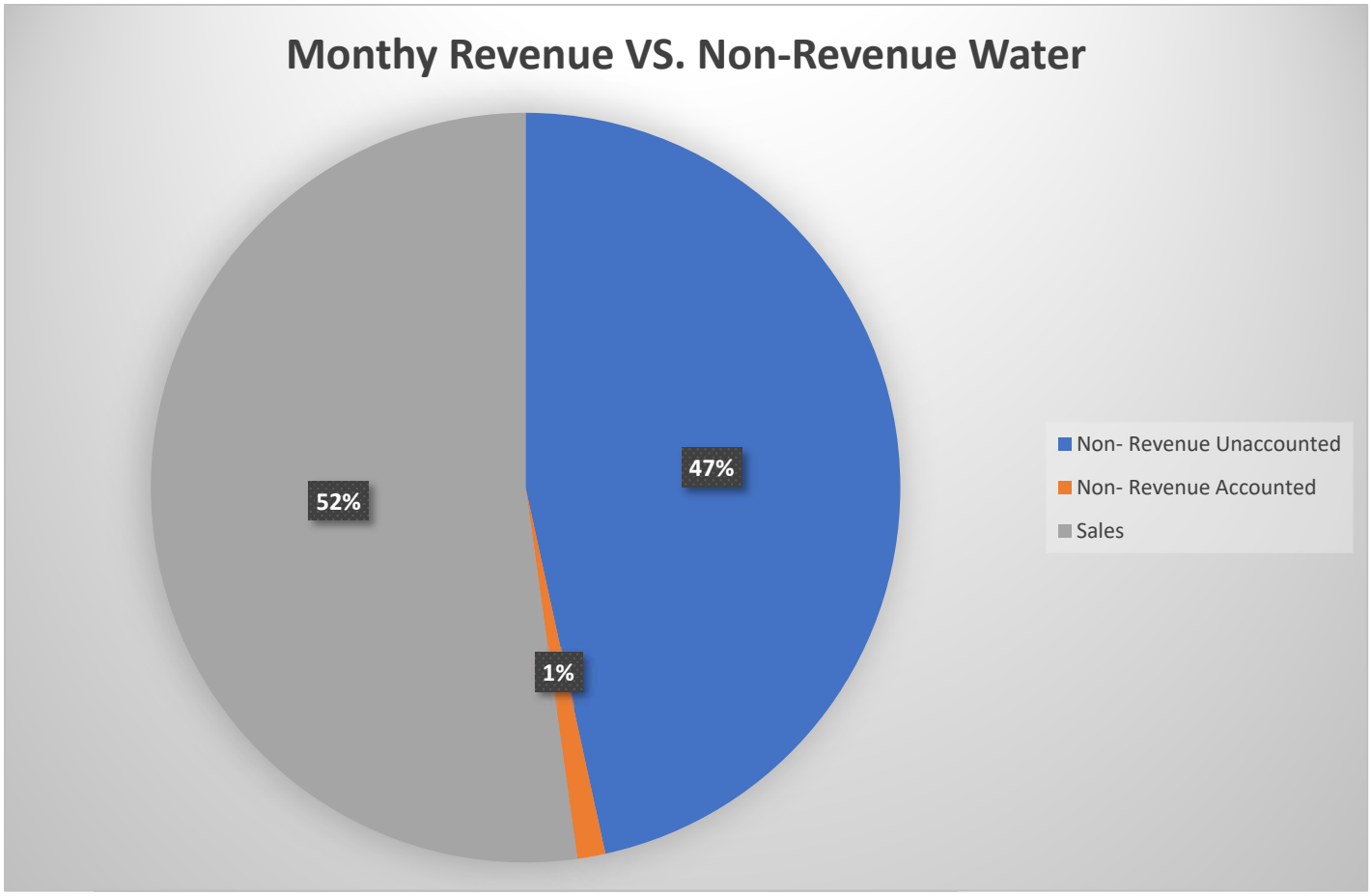
In August, the Wastewater Treatment Plant treated 20,956,000 gallons.

Drinking water Produced

Well #5 Produced 0 Gallons of finished water
Well #6 Produced 0 Gallons of finished water
Well #7 Produced 18,815,000 Gallons of finished water
Total water Produced is 18,815,000 Gallons

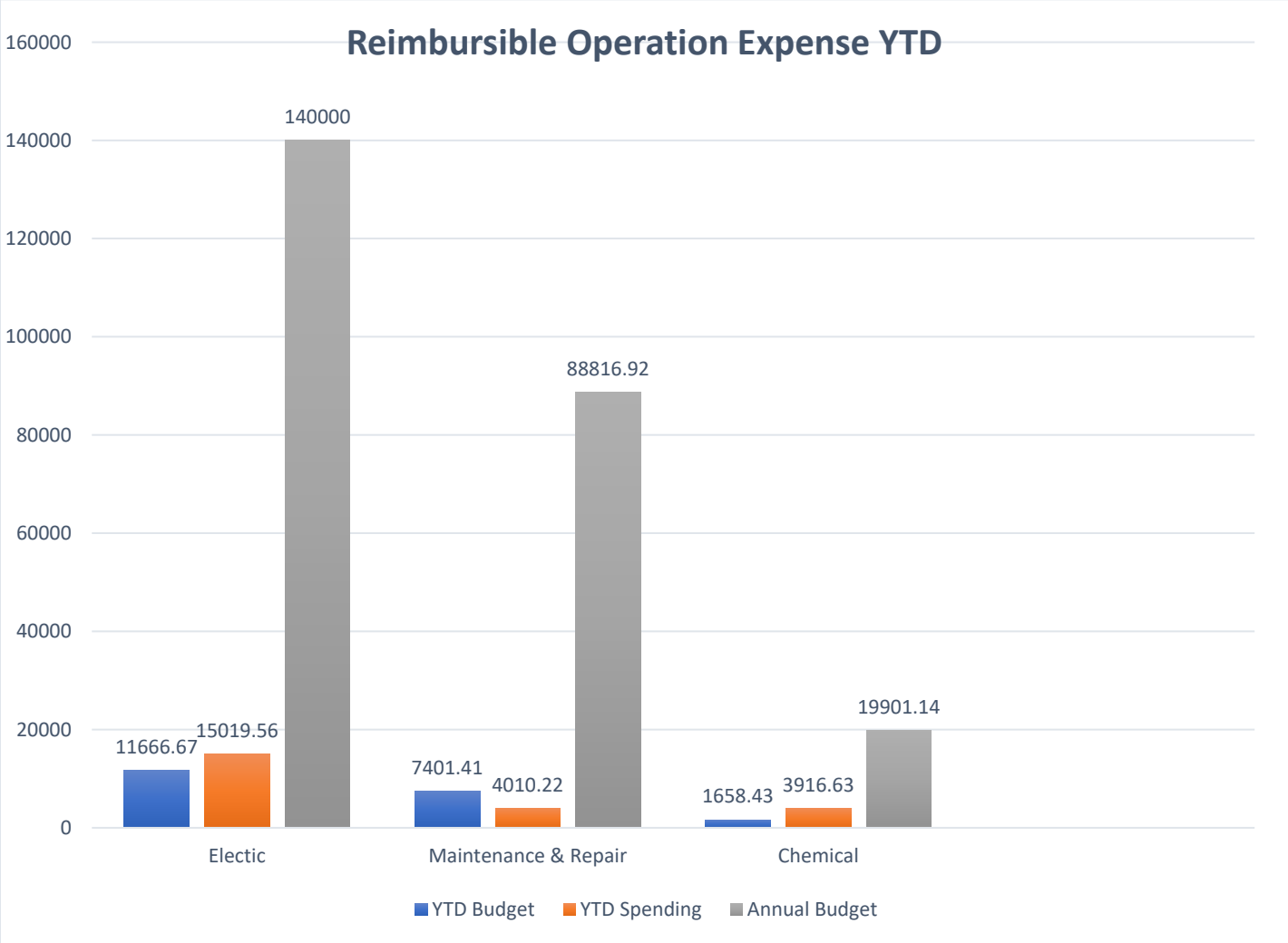
City of Galena — Billing and Usage Summary
Report Dates: 08/01/2022 - 08/31/2022

Description	COMMERCIAL	None	RESIDENTIAL	Totals
WATER Usage	4,371,000	11,000	4,521,246	8,903,246
DMETR Usage	35,000	0	8,000	43,000
SEMET Usage	5,000	0	0	5,000



Un-metered water used equates to lost revenue in water and sewer user fees.

3.0 Contract Financial



CITY OF GALENA CAP EXPENSE SUMMARY AUGUST 2022 FY 22-23						
Cap Expenses:	**USWUG Expenses**		**Budget**		**Variance**	
Chemicals	$	3,916.63	$	1,658.43	$	(2,258.20)
Electricity	$	15,019.56	$	11,666.67	$	(3,352.89)
Maintenance	$	4,010.22	$	7,401.41	$	3,391.19
Total Cap Expenses	**$**	**22,946.41**	**$**	**19,827.13**	**$**	**(2,219.91)**
Overbudget					**$**	**(2,219.91)**

MAINTENANCE CAP PURCHASES
AUGUST 2022

PO#	Invoice #	Vendor	Product	Cost	Draw Down	Date
12280000	21566296T109	Montgomery Trucking Inc.	Dumpster Rental for Galena	25.00	88,791.91	8/1/2022
12280001	12180	Lyons Lab	Coliform & E. Coli Sampling for Highway 20 Construction Project	50.00	88,741.91	8/4/2022
12280002	0523702638	U.S. Cellular	Cell phone for Galena Employee	24.49	88,717.42	8/2/2022
12280003	815777933608AUGUST2022	AT&T	Phone and Fax line for Galena	67.93	88,649.49	8/1/2022
12280004	815777931508AUGUST2022	AT&T	Phone and Fax line for Galena	119.62	88,529.87	8/1/2022
12280005	9912562950	Verizon Wireless IA	Galena Project Manager	52.65	88,477.22	8/2/2022
12280006	065012	Mary Halstead	Janitorial Services for Week ending 8/1/2022 & 8/15/2022	200.00	88,277.22	8/16/2022
12280007	2208301-IN	J&R Supply, Inc.	Pipe, and Fittings for Sewer Main Repairs on Dodge & Elk	473.00	87,804.22	8/16/2022
12280008	2207896-IN	J&R Supply, Inc.	Risers (6) for raising Valve Boxes	234.00	87,570.22	8/3/2022
12280009	134527	Helm Materials	Road stone for water main repair	68.25	87,501.97	8/29/2022
12280010	12244	Lyons Lab	Coliform & E. Coli sampling for Water main repair at 1230 Franklin & Highway 20 Construction Project	75.00	87,426.97	8/25/2022
12280011	ARI	ARI	Fuel for Maintnance Equipment	197.64	87,229.33	8/31/2022
12280012	47100	Kruser Septic Services	Big Jetter Truck - Water Jetting	731.25	86,498.08	8/15/2022
12280013	6825	Louie's Aggregate	Concrete stones for water main repair	123.80	86,374.28	8/30/2022
12280014	103325AUGUST22	Gasser Hardware & Farm	3/8" X50 Air Hose, Tire sealant, hose mender, bulk tubing, paint for locates, wasp spray, tarp, u-bolts, star screw driver, weed eater line, oil mix, heat shrink butt conn, liq electric tape, hydroaulic cement,	459.17	85,915.11	8/31/2022
12280015	35876-CC	NAPA Auto Part CC	Blower belt for lower control room	17.85	85,897.26	8/1/2022
12280016	8522-cc	Menards	Hot rolled steel solid round rods for curb stop shut off	17.61	85,879.65	8/5/2022
12280017	81522-CC	Galena Chrysler	Oil change for IL-102 - City of Galena vehicle	48.12	85,831.53	8/15/2022
12280018	59347-CC	Habor Freight	9 pc wrench sets, pry bars, mag bits, screwdrivers, hammers, adj wrench, tap measures, pentrant pro, WD 40, jumbo wrench, round & square shovels, sledge hammer	387.73	85,443.80	8/3/2022
12280019	29529-CC	Habor Freight	Dead blow hammers, 16" joint plier, diagonal cutter, linesman pliers, needle nose pliers	89.76	85,354.04	8/15/2022
12280020	97341-CC	Habor Freight	Rip hammer, pein hammer, rubber wheel chocks, mini fuel injection hse, ext cord, hose clamps, flashlights	95.13	85,258.91	8/19/2022
12280020	81922-CC	Copyworks Dubuque	Boil tags & boil terminated tags	452.22	84,806.69	8/19/2022
Grand Total		**4,010.22**	**Drawdown**	**$84,806.69**		

ELECTRICITY CAP PURCHASES
AUGUST 2022

PO#	Invoice #	Vendor	Product	Cost	Draw Down	Date
12281000	49978001AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 001 - US 20 9073 W	41.56	139,958.44	8/24/2022
12281001	49978002AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 002 - Cross Road 1989A East	282.00	139,676.44	8/5/2022
12281002	49978003AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 003 - Cross Road 1989 East	5,459.06	134,217.38	8/5/2022
12281003	49978004AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 004 - Bouthillier St. 307	230.95	133,986.43	8/19/2022
12281004	49978005AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 005 - Chetlain LN W LS	249.02	133,737.41	8/26/2022
12281005	49978007AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 007 - Gear St Well #6	1,272.56	132,464.85	8/5/2022
12281006	49978008AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 008 - Galena Treatment	576.06	131,888.79	8/5/2022
12281007	49978010AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 010 - Technical Drive	6,349.40	125,539.39	8/5/2022
12281008	49978011AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 011 - Franklin St 1238	422.64	125,116.75	8/5/2022
12281009	49978012AUGUST2022	Jo-Carroll Energy	Electricity for account ending in 012 - Cobblestone Blvd Lift Station	136.31	124,980.44	8/5/2022
Grand Total		**15,019.68**	**Drawdown**	**$124,980.44**		

CHEMICAL CAP PURCHASES
AUGUST 2022

PO#	Invoice #	Vendor	Product	Cost	Draw Down	Date
1228100	6259889	Hawkins, Inc.	Azone, Hydrofluosilicic Acid & Zetag	3,916.63	$15,984.51	8/9/2022
Grand Total		**$3,916.63**	**Drawdown**	**$15,984.51**		

Work Order Statistics
08/01/2022 To 08/31/2022

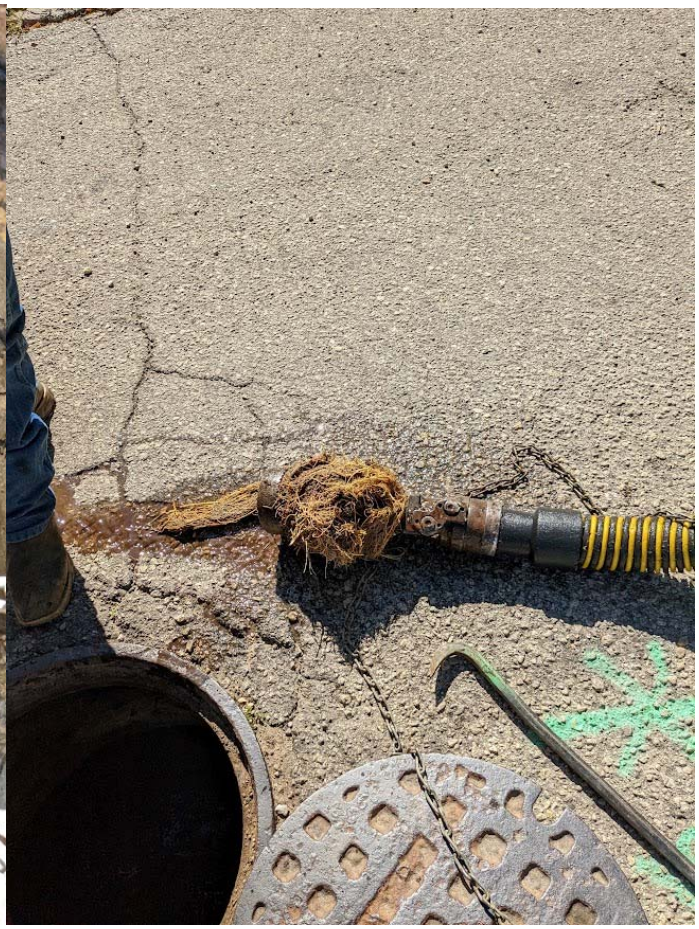
Number of Preventative WO's that were due	128
Number of Corrective WO's that were due	0
Number of Skipped WO's that were due	0
Total Number of WO's that were due	128
Number of Preventative WO's that were closed**	161
Number of Corrective WO's that were closed**	0
Number of Skipped WO's that were closed**	0
Total Number of WO's that were closed**	161
Number of Preventative WO's still open	2
Number of Corrective WO's still open	0
Total Number of WO's still open	2
Average lag time (in days) of WO's that were closed	0.90

** The number closed in this time period whether they were due in this time period or some other time period.



Ground down rough bottom of manhole so toilet paper and wipes would not get caught and cause a backup.





Kruser jetted High Street to remove roots so we could inspect sanitary main.



Installed new clean outs on Dodge & Elk Street.



Repaired bottom of manhole on Dodge & Hill Street.



Step screen is up and running and removing lots of inorganics for better operation and less ware and tear on the wastewater plant.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 7, 2022

RE: Employee Insurance

Our employee health, dental, life, and short-term disability insurance policies are subject to renewal November 1. This report explains the cost changes, the costs relative to budget, and recommends renewing each policy.

Policy Renewal

The health insurance premium with Blue Cross/Blue Shield of Illinois (BCBS) is the largest component of the employee insurance package. We have 27 employees on a high-deductible, lower premium, Health Savings Account (HSA) policy. We no longer have any active employees on the more traditional deductible and co-pay policy. We are keeping the policy available for retirees that were on the plan as employees and now pay 100% of the premium costs for the plan under COBRA.

The health insurance renewal rates are quoted to increase 4.0%. Based on our current employee census, the premium cost of our health-only policies would be $428,915. Retirements and hirings over the past year have shifted more of our individual premiums from “family” to lower cost “single” coverage. The result is a total premium cost *decrease* of 2.1% over the current year. We did not obtain alternate quotes this year with the proposed savings.

Under the proposed renewal scenario, we would retain our dental coverage with MetLife. The monthly premiums would increase 5% from the current year. Based on the current employee census, the annual dental premium would be $22,737, a 1.3% increase.

Our life and short-term disability policies are through BlueCross/Blue Shield. The policy premium rates would be unchanged for this year. This is the third year with no change. The life and disability policies are relatively low cost with annual premiums of $1,778 and $1,216, respectively.

The actual cost of all four policies, based on our current employee census, and the percent changes from last year are shown in Table 2 on the following page.

Table 2. Proposed Insurance Renewal Premiums

Policy	Renewal Cost	Percent Change
BCBS Health	$428.915	-2.1%
Met Life Dental	$22,737	1.3%
BCBS Life	$1,778	0.0%
BCBS Short-term Disability	$1,216	0.0%

Rate History

The year-to-year change based on actual costs for each of our four policies for the years 2019-2023 is shown in Table 3 below. The average annual change is also listed. The proposed premiums are shown in year 2022-23 and highlighted in yellow.

Table 3. Insurance Premium Change per Year: 2019-2023

Policy	2018-19 Change	2019-20 Change	2020-21 Change	2021-22 Change	**2022-23 Change**	5-Year Average
BCBS Health	-0.7%	7.2%	3.5%	-8.8%	-2.1%	-0.18%
Met Life Dental	-15.40%	6.00%	9.80%	3.20%	1.3%	0.98%
Argus Life	0%	-12.9%	-10.0%	3.8%	0.0%	-3.82%
Argus Short-term Disability	0.00%	-22.70%	-10.00%	3.80%	0.0%	-5.78%

Employee Share of Premium Costs

In accordance with current collective bargaining contracts, each union employee will pay 20% of his/her combined premium for health, dental, life and disability. Each non-union employee will also pay 20% of his/her combined premium cost. With the proposed policies and premiums, our covered employees would pay a total of $90,930 toward premiums.

Cost Comparison with Budget

Proposed insurance renewal costs are well within our budget. The City's share of the expected insurance premium costs for the insurance year, the current year budget for the expenses, and the projected budget surplus or deficit for each policy is shown in Table 4 below. The amount budgeted for the proposed policies exceeds (surplus) the actual costs by $25,795.

Table 4. Proposed Insurance Renewal Premiums (City Share) vs. Budget

Policies	Projected Annual Cost	Current Year Budget	Budget Surplus/-Deficit
Health	$343,130	$368,100	$24,970
Dental	$18,190	$19,410	$1,220
Life and Short-term Disability	$2,395	$2,000	-$395
TOTAL	**$363,715**	**$389,510**	**$25,795**

Vision Insurance

For the past five years, we have offered vision insurance to employees on a voluntary basis with the participating employees responsible for all premium costs. Three years ago, we shifted to

Argus with the Davis Vision Network. Argus proposes a renewal with no rate increase. Again, participating employees pay 100% of the vision premium costs.

Health Savings Account

When the City transitioned to the high deductible Health Savings Account in 2009, employee out-of-pocket costs increased while the City realized a significant savings in health insurance premiums. The City shared the premium savings with employees by distributing dollars to each participating employee's Health Savings Account (to be spent on eligible healthcare costs). The distribution is made annually on January 1. The amount distributed to each employee is based on the cost of their health policy and whether they elect dental coverage. For the coming calendar year, HSA contributions to employees are again frozen at the 2017 level, unless the employee voluntarily elects a lower level of health coverage. In such a case, the HSA distribution to that employee would decrease. The total cost of the HSA distributions to employee accounts on January 1, 2023 would be $70,850. This expense is slightly less than the current year as a result of changes to our employee census. The total cost to the City has been reduced over $17,000 from three years ago. The budget contains $75,000 for the HSA program, or $4,150 more than expected expenses (a surplus).

Recommendation

I recommend you approve the proposed policies with BlueCross for health, life and disability insurance and MetLife for dental. Additionally, I recommend you approve the policy with Argus for the voluntary vision program. Finally, I recommend that you approve the distribution of HSA funds to employee accounts, effective January 1, 2023, in accordance with the Health Savings Account Policy. As noted, we have a budgeted surplus of $25,795 for the insurance policies and $4,150 for the HSA program.

Thank you for your consideration.

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 21, 2022

RE: ITEP Grant for Galena River Trail

For the past several years, we have been working with Blackhawk Hills Regional Council (BHRC) to study the use of trails in the region and methods for improving trail experiences and safety. BHRC completed detailed studies in 2018 and 2020. Recommendations from the studies led to the creation of the Northwest Illinois Wayfinding Sign Guide and the Galena River Trail—Sign Plan. BHRC is proposing to write an Illinois Transportation Enhancement Program (ITEP) grant on behalf of the City of Galena to fund the implementation of the sign plan for our trail.

Links to the sign plan for the Galena River Trail and the studies are provided below.

2020 Galena River Trail – Sign Plan
2020 Northwest Illinois Trails – Wayfinding Sign Guide
2019-2020 Northwest Illinois Trails Study
2017-2018 Northwest Illinois Trails Study

One of the main recommendations from the 2020 study was to "develop a style guide and add or replace signage, including: wayfinding, confidence, interpretive". That style guide was completed by BHRC and a consultant late in 2020. Using the style guide, a specific sign plan was developed for the Galena River Trail. The proposed grant application seeks federal funding to manufacture and install the Galena River Trail signs.

The signs are primarily focused on wayfinding, or assisting the public with finding the trail, finding their way on the trail, and finding community assets near the trail. There are also important "confidence" signs to let trail users know they are on the right track to their destination. Confidence signs are especially important now that our trail extends more than five miles from Galena and into remote territory. The plan also includes opportunities for interpretive signs.

The total estimated cost of the signs and installation is $50,540. The local match would be 20% or $10,110. If the grant is successful, the City would likely incur the cost next fiscal year.

Please feel free to contact me with any questions or if you require any other information.

RESOLUTION # _____

A RESOLUTION AUTHORIZING AN APPLICATION
TO THE ILLINOIS DEPARTMENT OF TRANSPORTATION
TO FUND WAYFINDING ALONG THE GALENA RIVER TRAIL

WHEREAS, the City of Galena, IL (Galena), is applying for an Illinois Department of Transportation (IDOT) Illinois Transportation Enhancement Program (ITEP) grant, in the amount of $10,107.71 ($50,538.57 total project cost).

WHEREAS, Blackhawk Hills Regional Council (BHRC) conducted studies of Northwest Illinois trails from 2017-2018 and 2019-2020 that led to a recommendation of adding wayfinding signage to the Galena River Trail to improve trail user confidence, promote economic development in Galena, and provide transportation alternatives to a major regional employer;

WHEREAS, in a 2019 intercept survey on the Galena River Trail, trail users suggested increasing the number of signs along the trail, particularly within downtown Galena;

WHEREAS, BHRC commissioned the 2020 Northwest Illinois Trails – Wayfinding Sign Guide and 2020 Galena River Trail – Sign Plan to assist Galena and other BHRC communities in realizing a regional brand for its trails;

NOW THEREFORE BE IT RESOLVED that Galena commits $10,107.71 as matching share and that this amount is not conditioned or encumbered in any way that would preclude its use towards such match and will not be derived from any non-authorized sources.

FURTHER, BE IT RESOLVED that City Council of Galena approves of this application to IDOT for funding and authorizes Mayor Terry Renner to execute any duties and sign any documents necessary to the fulfillment of this project.

ADOPTED this _____ day of _____ 2022.

_____
Terry Renner, Mayor, City of Galena

_____
Attested by Mary Beth Hyde, City Clerk, City of Galena

CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 21, 2022

RE: Open Burn

We are beginning to receive inquiries from residents about dates for opening burning. Last fall, the city council approved a four-day open burn period for November 4-7, the first Thursday through Sunday of November. The council also approved the curbside pickup of yard waste the first three Thursdays of November as an alterative to burning. Our public works crew completed the pickup on an appointment-only basis.

I am attaching the press release describing the open burn and curbside pickup of yard waste program that we implemented in the fall of 2021. This program could be replicated this fall.

Please feel free to contact me with any questions or if you require any other information.

"FOR IMMEDIATE RELEASE"

October 13, 2021

CITY OF GALENA ANNOUNCES FALL OPEN BURN DATES AND FREE CURBSIDE PICKUP OF YARD WASTE

From: City of Galena, Illinois
Contact: Mark Moran, City Administrator, 815-777-1050, mmoran@cityofgalena.org

The Galena City Council voted on October 12 to approve a four-day open burning period of residential yard waste this fall. Fire Chief, Bob Conley, announced today that the open burn dates will be November 4-7 with rain dates of November 11-14. Burning will only be allowed during the rain dates if conditions are too wet to burn during the November 11-14 period.

To provide residents an alternative to burning, the City is offering free curbside pickup of yard waste the first three Tuesdays in November (November 2, 9, and 16). Curbside pickup is by appointment only as described below.

All open burning shall be carried out in compliance with the following rules:

1. Only landscape waste produced on the property shall be burned.
2. Open burning shall be allowed during daylight hours only.
3. Burning must be supervised at all times.
4. Burning shall not be allowed on windy days.
5. If possible, a garden hose shall be made available at the burn site.
6. No burning is allowed on city streets.
7. No burning shall create a visibility hazard on roadways or railroad tracks.
8. Care must be taken to locate fires a sufficient distance from buildings, vehicles or other exposures to prevent fire spread.
9. Violations of the burn policy will result in a citation from the Galena Police Department.
10. If the burn gets out of control the Galena Fire Department shall be called immediately by dialing 911.

The following rules apply to the free curbside pickup of yard waste:

1. Yard waste includes only organic materials, including grass, leaves, plants, brush, sticks and limbs.
2. Grass, leaves, and plants must be in either plastic or paper bags.
3. Sticks and limbs must be cut in lengths of four feet or less and bound with twine, if possible, for easy lifting.
4. Bags and bound sticks and limbs should be set at near the street and separate from garbage and recycling containers.

5. When setting the materials at the street, residents must call City Hall at 815-777-1050 or email matibagos@cityofgalena.org to schedule collection by the City crew.
6. Collection will occur on the Tuesdays of November 2, 9, and 16.
7. The service is being offered at no cost to residents.

Beginning *after* the free curbside pickup period on November 17, resident who elect to set out yard waste at the curb for pickup must purchase a Yard Waste Tag at City Hall in accordance with regular policy. Each tag is $2.00. A tag must be attached to each bag. Sticks or tree limbs are not eligible for tags or curbside pickup.

As an alternative to curbside pickup, residents may transport their yard waste to the old landfill site on Donegan Street. Please note that state law prohibits contractors from depositing landscape debris or any other materials at the old landfill site. No garbage, lumber or other materials are accepted at the facility.

During the fall season beginning October 13-November 30, the old landfill site is open weekly 8:00 a.m. to 5:00 p.m.

Contact:

Mark Moran, City Administrator
City of Galena
101 Green Street
Galena, IL 61036

Phone 815-777-1050
Fax: 815-777-3083
Email: mmoran@cityofgalena.org

[END]

City of Galena
West Side Water Improvements Project
Funding Status Summary – September 2022

The City of Galena is requesting IEPA (Illinois Environmental Protection Agency) Loan funds for the West Side Water Improvement Project. All invoices are considered loan eligible.

IEPA Loan Funds are being requested for:

- Construction Observation Services from Origin Design
  - Invoices #77565 in the amount of $95.50
    - *EPA will pay 100% of this invoice*

- Construction Services from Fischer Excavating
  - Pay Application #6 in the amount of $70,950.00
    - *EPA will pay 100% of this invoice*

IEPA Loan Disbursement #8 Request = $71,065.50

Also attached is a total project funds log worksheet that keeps track of the overall project budget. Once approved, it will take approximately 2-3 weeks before the City receives the loan funds. Once the City receives the loan funds they can write checks for these invoices.

CFPS

Illinois Environmental Protection Agency

1021 North Grand Avenue East • P.O. Box 19276 • Springfield • Illinois • 62794-9276 • (217) 782-3397

Illinois Water Revolving Loan Fund
Request for Loan Disbursement

Loan Recipient: City of Galena
Service Dates for this Request: From: 5/19/2022
To: 9/21/2022

Loan #: L17-5811
Request #: 8
Date: 9/22/2022

Complete this form for each request for disbursement from the State Water Revolving Fund pursuant to the executed loan agreement. Report **total cumulative costs** incurred to date and submit copies of all supporting invoices. Submit cost allocation if there are other funding sources.

Please complete, print, sign, scan, and email to EPA.LoanMgmt@illinois.gov

	Eligible Budget (per loan agreement +/- **IEPA approved** change orders)	Total Cumulative Costs Incurred to Date	Total Cumulative **Eligible** Costs Incurred to Date
Legal/Administrative			
Design Engineering	$118,400.00	$118,400.00	$118,400.00
Construction Engineering	$96,500.00	$96,368.00	$96,368.00
Construction (**before retainage**) - List each contractor separately	$1,107,305.91	$1,107,305.91	$1,107,305.91
Planning Engineering- OD Co.	$102,468.00	$77,598.50	$77,598.50
Other: CFPS, Inc	$40,000.00	$30,000.00	$30,000.00
TOTAL COSTS TO DATE		$1,429,672.41	$1,429,672.41
Less Retainage - List each contractor separately			
Fischer		$0.00	$0.00
Less Paid with Other Funding Sources			
Less Total Interest Earned on Invested Funds			
Less Total Disbursements to Date			
Less Rounding adjustment for bonds (if necessary)			$1,358,606.91
NET DISBURSEMENT REQUESTED			$71,065.50

FOR AGENCY USE ONLY

Prepared by: _____ Date: _____

Approved by: _____ Date: _____

Request # 8 Loan # L17-5811

Please indicate compliance with the following by marking the checkbox:

☑	This disbursement request constitutes a report in accordance with Section 4(b)(2) of the Illinois Grant Funds Recovery Act (30 ILCS 705/4(b)(2)) and is intended to describe the progress of the project and the expenditure of the loan funds related thereto.
☑	The loan recipient is in compliance with all Standard and Special Conditions of the Loan Agreement and any subsequent Amendments executed for this loan project.
☑	No refunds, rebates, or credits have been received by the loan recipient.
☑	The loan recipient is in compliance with the wage rate requirements established in rules issued by the U.S. Department of Labor to implement the Davis-Bacon Wage Act and other related acts (29 CFR Parts 1, 3, and 5). **Certified payroll records for the time period covered by the submitted invoices are being maintained and are available for review.**
☑	If this disbursement contains construction costs, the Illinois Works Apprenticeship Initiative Periodic Report is included with this request. Only applies to loans issued since May 8, 2020.
☑	Engineering charges have been reviewed, and are reasonable, supported, and separated with documentation and in accordance with the approved engineering contract. The loan recipient acknowledges that **no construction observation charges after the approved final completion date are eligible** for loan reimbursement.
☑	Each prime contractor has current and appropriate insurance coverage including workman's compensation, public liability and property damage, fire, and extended coverage including "All Risk" type of Builder's Risk Insurance.
☑	Flood insurance has been acquired and maintained on eligible insurable structures under construction pursuant to the National Flood Insurance Act of 1968, as amended; or official exclusion from flood insurance requirements has been received from the Federal Emergency Management Agency; or there are no insurable structures located within a flood plain.
☐	This is a **first** or **final** disbursement request and the additional checklist has been completed and submitted.

Please complete, print, sign, scan, and email to EPA.LoanMgmt@illinois.gov

I hereby certify that this request for disbursement is, to the best of my knowledge and belief, a true and accurate request for disbursement, that it is made in accordance with the conditions of the loan for the project, and that I am authorized to request disbursement on behalf of the borrower.

Terry Renner
Authorized Representative (Printed Name)

Mayor
Title

Signature

Date

origin design®
FORMERLY iiw

137 Main Street, Suite 100
Dubuque, IA 52001
origindesign.com

City of Galena
Matt Oldenburg
P.O. Box 310
Galena, IL 61036-0310

Invoice number 77565
Date 07/25/2022

Project: 22027 City of Galena Miscellaneous (2022)

Miscellaneous Professional Services
Franklin Street emergency permit

	Hours	Rate	Billed Amount
Professional Engineer III	0.50	191.00	95.50

Invoice total 95.50

All invoices are due upon receipt. A finance charge of 1.5% per month will be added to any unpaid balance after 30 days.

Contractor's Application for Payment

Owner:	City of Galena	**Owner's Project No.:**	L17-5811
Engineer:	Origin Design	**Engineer's Project No.:**	20142
Contractor:	Fischer Excavating, Inc.	**Contractor's Project No.:**	
Project:	West Side Water System Improvements 2021 - Contract A		
Contract:	Watermain, Pressure Reduction Stations, Demolition of Pump & Pressure Reduction Statior		
Application No.:	6	**Application Date:**	9/21/2022
Application Period:	**From** 5/19/2022	**to**	9/21/2022

1. Original Contract Price		$ 1,047,207.25
2. Net change by Change Orders		$ 60,098.66
3. Current Contract Price (Line 1 + Line 2)		$ 1,107,305.91
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)		$ 1,107,305.91
5. Retainage		
a. 0% X $ 1,107,305.91 Work Completed =	$ -	
b. 0% X $ - Stored Materials =	$ -	
c. Total Retainage (Line 5.a + Line 5.b)		$ -
6. Amount eligible to date (Line 4 - Line 5.c)		$ 1,107,305.91
7. Less previous payments (Line 6 from prior application)		$ 1,036,355.91
8. Amount due this application		$ 70,950.00
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)		$ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Fischer Excavating, Inc.

Signature: _____ **Date:** 9/21/2022

Recommended by Engineer		**Approved by Owner**	
By:		**By:**	
Title:	City Engineer	**Title:**	City Clerk
Date:	9/21/2022	**Date:**	9/27/2022
Approved by Funding Agency			
By:		**By:**	
Title:		**Title:**	
Date:		**Date:**	

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CITY OF GALENA, ILLINOIS

101 Green Street, Galena, Illinois 61036

MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: September 20, 2022

RE: Surplus Property—Hill Street Playground Equipment and Turner Hall Chairs

In order to sell or otherwise dispose of property that the city no longer finds useful, an ordinance must be passed declaring the property "surplus." I am presenting for your consideration an ordinance declaring the old playground equipment at the Hill Street Park as surplus property as well as the chairs at Turner Hall.

As you are aware, we plan to replace the playground equipment at the park late this fall. I would propose to offer the old equipment for sale to the highest bidder who is able to move the equipment from the park. The Public Works crew would remove the equipment from the ground in anticipation the high bidder transporting the items from the site. I expect work to begin in the park the week of October 10. We will ask for the equipment to be removed by October 16.

In May, council approved the purchase of new chairs for Turner Hall and the disposal of the old chairs. As discussed then, we plan to return chairs to any of the original donors that may want them. The remainder would be offered for sale to the highest bidder. We have nine chairs that will be returned to the donors and 189 offered for sale.

I request your approval of the surplus property ordinance and suggest you consider waiving the second reading. As you will recall, the second reading may be waived by an affirmative vote of not less than four council members after an express determination on the record that the circumstances for doing so are just.

Ordinance #22-

AN ORDINANCE AUTHORIZING THE SALE OF MUNICIPALLY OWNED PERSONAL PROPERTY

WHEREAS in the opinion of the corporate authorities of the City of Galena, it is no longer necessary or useful to or for the best interest of the City of Galena to retain the following described personal property now owned by it:

1. Playground structure, swing set, slide, three spring riders, and merry-go-round from the Hill Street Park

2. 189 folding chairs from Turner Hall

BE IT ORDAINED by the City Council of the City of Galena, Jo Daviess County, Illinois, as follows:

SECTION I: Pursuant to 65 ILCS 5/11-76-4, the corporate authorities find that the personal property listed above and now owned by the City of Galena is no longer useful and the best interest of the City of Galena will be served by its sale.

SECTION II: The city council hereby authorizes the City Administrator to offer for sale and sell the playground structure, swing set, slide, three spring riders, and merry-go-round to the highest bidder who is willing and able to move the equipment from the park.

SECTION III: The city council hereby authorizes the City Administrator to offer for sale and sell 189 chairs from Turner Hall to the highest bidder. The chairs may be sold individually, in lots, or as a single lot.

SECTION IV: This ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

SECTION V: Passed on this _____ day of _____, A.D., 2022, in open Council.

AYES:

NAYS:

_____

TERRY RENNER, MAYOR

_____

ATTEST: MARY BETH HYDE, CITY CLERK

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
ACCESS SYSTEMS LEASING (120766)							
32464276	1	Invoice	COPIES MADE	09/19/2022	316.82		01.13.579.00
32464276	2	Invoice	KIP	09/19/2022	260.50		52.43.549.00
32464276	3	Invoice	COLOR COPIES	09/19/2022	422.30		01.13.579.00
Total ACCESS SYSTEMS LEASING (120766):					999.62		
ALL TRAFFIC SOLUTIONS (119313)							
SIN033514	1	Invoice	SPEED SIGN	07/26/2022	4,171.00		41.61.860.07
Total ALL TRAFFIC SOLUTIONS (119313):					4,171.00		
ALTORFER INDUSTRIES, INC. (121124)							
S9231301	1	Invoice	NEW EXCAVATOR	09/14/2022	63,000.00		01.41.860.01
Total ALTORFER INDUSTRIES, INC. (121124):					63,000.00		
AMERICAN LEGAL PUBLISHING (556)							
18998	1	Invoice	CODE CODIFICATION	08/31/2022	3,206.31		01.14.549.01
19151	1	Invoice	CODE CODIFICATION	08/31/2022	203.00		01.14.549.01
19389	1	Invoice	CODE CODIFICATION	09/14/2022	495.00		01.14.549.01
Total AMERICAN LEGAL PUBLISHING (556):					3,904.31		
AT & T (LOCAL) (103)							
091522	1	Invoice	PUBLIC WORKS/PHONE	09/15/2022	57.01		01.41.552.00
091522	2	Invoice	FIRE DEPARTMENT/PHO	09/15/2022	53.24		22.22.552.00
091522	3	Invoice	POLICE/PHONE	09/15/2022	266.03		01.21.552.00
091522	4	Invoice	FLOOD CONTROL/PHON	09/15/2022	53.03		20.25.515.00
Total AT & T (LOCAL) (103):					429.31		
AT & T LONG DISTANCE (119065)							
090422	1	Invoice	FIRE DEPARTMENT/LON	09/04/2022	.12		22.22.552.00
090422	2	Invoice	POLICE/LONG DISTANCE	09/04/2022	19.30		01.21.552.00
090422	3	Invoice	ADMINISTRATION/LONG	09/04/2022	45.75		01.13.552.00
Total AT & T LONG DISTANCE (119065):					65.17		
AZAVAR TECHNOLOGIES (120348)							
618461	1	Invoice	LOCAL GOV SOFTWARE	08/31/2022	8,063.69		01.13.532.00
Total AZAVAR TECHNOLOGIES (120348):					8,063.69		
B & S TURF TEAM (362)							
090622	1	Invoice	SPRAY LAWN	09/06/2022	135.00		22.22.840.05
Total B & S TURF TEAM (362):					135.00		
CARD SERVICE CENTER (119840)							
091522	1	Invoice	CREATIIVE CLOUD	09/15/2022	22.30		01.16.684.00
091522	2	Invoice	RENTLY	09/15/2022	54.00		58.54.532.00
091522	3	Invoice	ADOBE/BUILDING	09/15/2022	15.93		01.13.512.04
091522	4	Invoice	IPAD MONTHLY MAINTEN	09/15/2022	56.00		01.13.512.04

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
091522	5	Invoice	MICROSOFT	09/15/2022	379.12		51.42.532.00
091522	6	Invoice	SOFTWARE LICENSE	09/15/2022	225.00		01.13.512.05
091522	7	Invoice	TRAINING	09/15/2022	140.00		01.13.563.00
091522	8	Invoice	OFFICE SUPPLIES	09/15/2022	14.71		01.13.651.02
091522	9	Invoice	JANITOR SUPPLIES	09/15/2022	362.44		01.13.654.00
091522	10	Invoice	MARKET HOUSE RESTR	09/15/2022	279.44		01.13.654.01
091522	11	Invoice	TRAINING	09/15/2022	500.00		01.14.563.00
091522	12	Invoice	UNIFORMS	09/15/2022	354.67		01.21.471.15
091522	13	Invoice	POSTAGE	09/15/2022	16.55		01.21.551.00
091522	14	Invoice	HOTEL/PTI GRADUATION	09/15/2022	108.48		01.21.562.00
091522	15	Invoice	WEED CONTROL/CAUTI	09/15/2022	729.46		01.41.652.00
091522	16	Invoice	PARKING SIGNS	09/15/2022	70.55		01.41.652.04
091522	17	Invoice	JANITOR SUPPLIES	09/15/2022	230.68		17.52.511.05
091522	18	Invoice	BIKE TRAIL SIGN	09/15/2022	37.74		17.52.517.01
091522	19	Invoice	PARK MAINTENANCE	09/15/2022	53.64		17.52.517.03
091522	20	Invoice	PARK SIGNAGE	09/15/2022	11.99		17.52.652.02
091522	21	Invoice	PLAQUES	09/15/2022	451.41		17.52.870.07
091522	22	Invoice	DEPOSIT BAGS	09/15/2022	37.98		59.55.511.02
091522	23	Invoice	LIFE SAFETY	09/15/2022	269.69		59.55.512.00
091522	24	Invoice	PROGRAM SUPPLIES	09/15/2022	200.00		59.55.652.04
Total CARD SERVICE CENTER (119840):					4,621.78		
DEARBORN NATIONAL LIFE INS. CO (119500)							
090822	1	Invoice	EMPLOYEE LIFE INSURA	09/08/2022	255.56		01.13.452.00
Total DEARBORN NATIONAL LIFE INS. CO (119500):					255.56		
DEERE CREDIT, INC. (120306)							
2693627	1	Invoice	MOWER TRADE	09/17/2022	7,197.00		17.52.830.01
Total DEERE CREDIT, INC. (120306):					7,197.00		
DEVERE, ANGELA (120347)							
091422	1	Invoice	DEPOSIT REFUND	09/14/2022	250.00		17.52.929.00
Total DEVERE, ANGELA (120347):					250.00		
DMASWA (120782)							
1002121	1	Invoice	GLASS RECYCLING	09/12/2022	127.50		13.44.540.06
Total DMASWA (120782):					127.50		
DUBUQUE MULCH CO. (120600)							
17353	1	Invoice	MULCH	08/31/2022	971.50		17.52.517.02
17362	1	Invoice	MULCH	09/05/2022	600.00		17.52.517.02
Total DUBUQUE MULCH CO. (120600):					1,571.50		
EUCLID MANAGERS (120626)							
091422	1	Invoice	EMPLOYEE DENTAL #564	09/14/2022	1,773.18		01.13.451.01
091422	2	Invoice	COBRA DENTAL	09/14/2022	171.81		01.13.451.04

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total EUCLID MANAGERS (120626):					1,944.99		
EXACT PEST SOLUTIONS, INC. (120708)							
35663	1	Invoice	PEST CONTROL	09/08/2022	52.00		01.21.511.00
Total EXACT PEST SOLUTIONS, INC. (120708):					52.00		
GOV. LEASING & FINANCE, INC. (120896)							
482194016	1	Invoice	NEW TRUCK/DEBT SERV	09/15/2022	2,044.98		01.41.840.01
Total GOV. LEASING & FINANCE, INC. (120896):					2,044.98		
HALSTEAD, MARY L. (119966)							
092622	1	Invoice	CITY HALL JANITOR	09/26/2022	390.00		01.13.511.07
092622	2	Invoice	PUBLIC RESTROOMS AT	09/26/2022	365.00		01.13.511.08
092622	3	Invoice	PARKS RESTROOMS	09/26/2022	1,050.00		17.52.511.00
092622	4	Invoice	MARKET HOUSE RESTR	09/26/2022	365.00		01.13.511.09
Total HALSTEAD, MARY L. (119966):					2,170.00		
HEALTHCARE SERVICE CORPORATION (118931)							
090722	1	Invoice	HSA/FAMILY/EMPLOYEE	09/07/2022	6,826.87		01.218.0
090722	2	Invoice	HEALTH INSURANCE	09/07/2022	27,307.50		01.13.451.00
090722	3	Invoice	COBRA INSURANCE	09/07/2022	5,075.60		01.13.451.04
Total HEALTHCARE SERVICE CORPORATION (118931):					39,209.97		
HELM MATERIALS (121053)							
134699	1	Invoice	PIGGLY WIGGLY WATER	08/31/2022	607.32		01.41.614.04
134955	1	Invoice	PATCHING	09/15/2022	869.25		15.41.614.00
Total HELM MATERIALS (121053):					1,476.57		
J & R SUPPLY INCORPORATED (951)							
2209281	1	Invoice	VALVE IN MECHANICAL R	09/16/2022	745.00		59.55.511.01
2209284	1	Invoice	STORM SEWER BLACK S	09/16/2022	600.00		01.41.514.06
Total J & R SUPPLY INCORPORATED (951):					1,345.00		
JO CARROLL ENERGY, INC (NFP) (120984)							
I0004432	1	Invoice	SHADOW BLUFF LIGHTIN	09/20/2022	600.00		01.41.860.02
Total JO CARROLL ENERGY, INC (NFP) (120984):					600.00		
JO CARROLL ENERGY, INC. (397)							
091522	1	Invoice	CITY HALL/ELECTRIC	09/15/2022	324.07		01.13.571.01
091522	2	Invoice	PUBLIC WORKS/ELECTRI	09/15/2022	367.99		01.41.571.01
091522	3	Invoice	PARKS/ELECTRIC	09/15/2022	186.88		17.52.571.01
091522	4	Invoice	FIRE/ELECTRIC	09/15/2022	82.28		22.22.576.01
091522	5	Invoice	POOL/ELECTRIC	09/15/2022	1,890.42		59.55.571.01
091522	6	Invoice	STREET LIGHTS	09/15/2022	602.22		15.41.572.00

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
Total JO CARROLL ENERGY, INC. (397):					3,453.86		
JO DAVIESS CTY HEALTH DEPT (121)							
090622	1	Invoice	VACATION RENTAL INSP	09/06/2022	50.00		01.16.546.00
Total JO DAVIESS CTY HEALTH DEPT (121):					50.00		
JOHN DEERE FINANCIAL (119690)							
091422	1	Invoice	LAWN MOWER	09/14/2022	283.13		17.52.514.00
091422	2	Invoice	SWEATSHIRTS	09/14/2022	87.73		01.41.579.02
111520	4	Adjustmen	UNIFORMS	11/15/2020	168.92-		01.41.579.02
111520	5	Adjustmen	SUPPLIES	11/15/2020	73.95-		01.41.652.00
111520	6	Adjustmen	SAFETY	11/15/2020	64.97-		01.41.652.05
Total JOHN DEERE FINANCIAL (119690):					63.02		
JOHNSON, JENNIFER (121123)							
092022	1	Invoice	DEPOSIT REFUND	09/20/2022	350.00		58.54.929.00
Total JOHNSON, JENNIFER (121123):					350.00		
LAWSON PRODUCTS, INC. (627)							
9309927361	1	Invoice	SHOP STUFF	09/14/2022	567.20		01.41.652.00
Total LAWSON PRODUCTS, INC. (627):					567.20		
LEXISNEXIS RISK SOLUTIONS (376)							
1343164-202	1	Invoice	E-CRASH REPORTS	08/31/2022	31.00		01.21.652.03
Total LEXISNEXIS RISK SOLUTIONS (376):					31.00		
LOUIE'S AGGREGATE COMPANY (1218)							
6684	1	Invoice	MAINTENANCE MATERIA	05/06/2022	311.53		01.41.614.04
6795	1	Invoice	MAINTENANCE MATERIA	08/30/2022	5,416.68		01.41.614.04
Total LOUIE'S AGGREGATE COMPANY (1218):					5,728.21		
METAL SCULPTURES BY RICK COOLEY (121125)							
092022	1	Invoice	ITINERANT MERCHANT R	09/20/2022	25.00		01.11.912.00
Total METAL SCULPTURES BY RICK COOLEY (121125):					25.00		
MILL BRANCH SOAP COMPANY (121126)							
092222	1	Invoice	ITINERANT MERCHANT R	09/22/2022	25.00		01.11.912.00
Total MILL BRANCH SOAP COMPANY (121126):					25.00		
MOTOROLA SOLUTIONS - STARCOM (119812)							
6795020220	1	Invoice	MONTHLY FEE	09/01/2022	10.00		01.21.549.00
Total MOTOROLA SOLUTIONS - STARCOM (119812):					10.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
NIU (120617)							
TEL006526	1	Invoice	INTERNET	09/15/2022	360.00		22.22.929.00
Total NIU (120617):					360.00		
O'HERRON CO.INC., RAY (548)							
2219563	1	Invoice	AMMO	09/12/2022	343.75		01.21.652.02
Total O'HERRON CO.INC., RAY (548):					343.75		
ORIGIN DESIGN (260)							
77595	1	Invoice	ALTA SURVEY	07/29/2022	5,539.75		51.42.831.10
Total ORIGIN DESIGN (260):					5,539.75		
ROSENBAUER (120389)							
0000055711	1	Invoice	AERIAL CERTIFICATION	09/14/2022	4,800.00		22.22.539.00
Total ROSENBAUER (120389):					4,800.00		
RRD HOLDING COMPANY (133)							
21605868T1	1	Invoice	REFUSE HANDLING CON	09/01/2022	16,785.50		13.44.540.04
21605868T1	2	Invoice	RECYCLING CONTRACT	09/01/2022	5,449.25		13.44.540.00
21606189T1	1	Invoice	DUMPSTER RENT	09/01/2022	25.00		13.44.544.03
Total RRD HOLDING COMPANY (133):					22,259.75		
SIGNCRAFT SCREENPRINT, INC. (555)							
685388	1	Invoice	SIGNS	09/06/2022	85.00		59.55.511.02
685991	1	Invoice	BOUTHILLIER STREET P	09/12/2022	155.00		17.52.652.02
686643	1	Invoice	PARKING SIGNS	09/16/2022	180.20		01.41.652.04
Total SIGNCRAFT SCREENPRINT, INC. (555):					420.20		
STEEL MART (567)							
633328	1	Invoice	SIDEWALK DRAIN	09/12/2022	128.15		01.41.514.06
Total STEEL MART (567):					128.15		
STEINKE, SAM (120450)							
090222	1	Invoice	TRAILER TRUCK	09/02/2022	250.00		01.41.613.12
Total STEINKE, SAM (120450):					250.00		
STEPHENSON SERVICE CO. (119230)							
083122	1	Invoice	FUEL	08/31/2022	1,746.42		01.41.655.00
Total STEPHENSON SERVICE CO. (119230):					1,746.42		
STRAND ASSOCIATES, INC. (954)							
0187693	1	Invoice	UPGRADES 2022	09/14/2022	2,420.00		51.42.532.02
Total STRAND ASSOCIATES, INC. (954):					2,420.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	PO Number	GL Account
STRYKER SALES CORPORATION (120934)							
3879508M	1	Invoice	DEFIB PADS	09/06/2022	201.35		01.21.652.04
Total STRYKER SALES CORPORATION (120934):					201.35		
TECHNOLOGY MANAGEMENT REV FUND (120601)							
T2302528	1	Invoice	IN SQUAD COMPUTERS	08/29/2022	265.62		01.21.542.00
Total TECHNOLOGY MANAGEMENT REV FUND (120601):					265.62		
US WATER (120719)							
SI57419	1	Invoice	WATER CONTRACT	09/01/2022	31,595.72		51.42.515.00
SI57419	2	Invoice	SEWER CONTRACT	09/01/2022	31,595.71		52.43.515.01
SI57427	1	Invoice	INSTALLATION STEP SC	08/31/2022	29,487.34		52.43.929.00
Total US WATER (120719):					92,678.77		
VETERINARY ASSOCIATES SC (120691)							
178562	1	Invoice	HEKTOR/SHOTS	09/08/2022	249.12		01.21.814.06
Total VETERINARY ASSOCIATES SC (120691):					249.12		
WELU PAINTING (120327)							
111367	1	Invoice	BUSINESS CARDS	08/31/2022	59.69		22.22.651.00
Total WELU PAINTING (120327):					59.69		
WHITE CONSTRUCTION CO., INC. (119359)							
092622	1	Invoice	TURNER HALL JANITORI	09/26/2022	425.00		58.54.536.00
Total WHITE CONSTRUCTION CO., INC. (119359):					425.00		
WHITE, KAREN (120266)							
092622	1	Invoice	POLICE DEPARTMENT JA	09/26/2022	395.00		01.21.511.01
Total WHITE, KAREN (120266):					395.00		
WORKSHOP, THE (120647)							
50569	1	Invoice	FIRE/RUG SERVICE	08/31/2022	173.95		22.22.538.01
50569	2	Invoice	POLICE/RUG SERVICE	08/31/2022	166.96		01.21.651.00
50569	3	Invoice	TURNER HALL/RUG SER	08/31/2022	37.57		58.54.654.01
50569	4	Invoice	MARKET HOUSE RESTR	08/31/2022	12.49		01.13.511.06
Total WORKSHOP, THE (120647):					390.97		
Grand Totals:					286,871.78		

Report GL Period Summary

Vendor number hash:	4706575
Vendor number hash - split:	9505100
Total number of invoices:	61

Terms Description	Invoice Amount	Net Invoice Amount

Total number of transactions: 110

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	286,871.78	286,871.78
Grand Totals:	286,871.78	286,871.78