

**MINUTES OF THE REGULAR CITY COUNCIL MEETING OF 29 MAY 2018**

**18C-0197 – CALL TO ORDER**

Mayor Renner called the regular meeting to order at 6:30 p.m. in the Board Chambers at 101 Green Street on 29 May 2018.

**18C-0198 – ROLL CALL**

Upon roll call, the following members were present: Bernstein, Fach, Hahn, Kieffer, Lincoln, Westemeier and Renner

**18C-0199 – ESTABLISHMENT OF QUORUM**

Mayor Renner announced a quorum of Board members present to conduct City business.

**18C-0200– PLEDGE OF ALLEGIANCE**

The Pledge was recited.

**18C-0201 - REPORTS OF STANDING COMMITTEE**

No reports.

**18C-0202 – PUBLIC COMMENT**

**Anthony Sostak, Kiwanis Club of Galena** – On behalf of the Kiwanis Club of Galena, Sostak thanked the City Council for allowing them to hold the first annual run. They hope to do another run on May 18, 2019. All proceeds from the race will go towards the repair and replacement of equipment at all of the tot lots now and in the future. They had 71 runners/participants. Sostak urged the council to consider the application for next year's event.

**Beth Baranski, 1015 S. Bench Street** – Baranski was pleased to see the deer hunting ordinance. She felt it was very thoughtful and thorough.

**CONSENT AGENDA CA18-10**

**18C-0203 – APPROVAL OF THE REGULAR CITY COUNCIL MEETING OF MAY 14, 2018**

**18C-0204 – APPROVAL OF AN OFFICE COPIER LEASE WITH MIDWEST BUSINESS PRODUCTS**

**18C-0205 – APPROVAL OF A LARGE-SCALE PLAN COPIER LEASE WITH MIDWEST BUSINESS PRODUCTS**

**18C-0206 – ACCEPTANCE OF MARCH 2018 FINANCIAL REPORT**

**Motion:** Hahn moved, seconded by Kieffer, to approve Consent Agenda, CA18-10.

**Discussion:** None.

**Roll Call:** AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Renner  
NAYS: None  
ABSTAIN: Bernstein

The motion carried.

**NEW BUSINESS**

**18C-0207 – WATER AND WASTEWATER OPERATIONS AND MAINTENANCE REPORT FROM AMERICAN WATER**

Matt Trotter reported the following:

- Nothing going on as far as exceptional items.
- No notable projects.
- He is happy with the process control. They are staying within the center of the parameters.
- Repaired a leaky manhole on Cobblestone.
- Pulled, cleaned and did troubleshooting on the pump listed on the agenda for repair.
- Worked with Fisher and NICOR on Gear Street.
- Working with the Galena High School in putting in a new 3 inch water meter.
- Working on installing a new 1.5 inch meter at Turner Hall.
- Ordered the new UV Controller. They hope to have it installed within the next 6 weeks.
- Had Kruser Septic here doing camera work.
- Did a repair at Third and Decatur which was one of the leaks potentially causing some of the high water loss.
- Working with American Water Iowa to borrow a valve turning machine. If they are able to borrow the machine they should be able to exceed the 50 expected valve turns this year.
- A safety trainer from American Water will be here next week for two days of training. Public Works has been invited to participate in the training. The training will be held in the Police Department training room.

Lincoln noted we seem to be replacing a lot of pumps over the last few years. He questioned if it was a maintenance issue or just the lifespan of the pumps. Trotter feels they are meeting their lifespan. The ones pulled and cleaned are in pretty bad shape.

**18C-0208 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR THE REPAIR OF A SEWER PUMP AT THE INDUSTRIAL PARK LIFT STATION**

The following quotes were received:

Company	Amount
L.W. Allen	\$6,000
Electric Pump	\$8,400

**Motion:** Kieffer moved, seconded by Lincoln, to approve the quote from L.W. Allen in the amount of \$6,000 for the repair of a sewer pump at the Industrial Park lift station.

**Discussion:** Matt Trotter advised the pump is inoperable. The replacement of that pump would cost approximately \$25,000. He feels the pump can be repaired.

**Roll Call:** AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner  
 NAYS: None

The motion carried.

**18C-0209 – DISCUSSION AND POSSIBLE ACTION ON REQUEST BY KATHERINE KOUZMANOFF TO UTILIZE THE SIDEWALK AND PARKING SPACES IN FRONT OF 242 NORTH MAIN STREET FOR WEDDING RECEPTION ON JUNE 13, 2018 FROM 4 P.M. TO 10 P.M.**

**Motion:** Lincoln moved, seconded by Hahn, to approve the request by Katherine Kouzmanoff to utilize the sidewalk and parking spaces in front of 242 N. Main Street for a wedding reception on June 13, 2018 from 4 p.m. to 10 p.m.

**Discussion:** Lincoln questioned if it was acceptable to have alcohol out front on the sidewalk. He had no problem with the hay bales and urns. He recommended, if approved, roping be added on both ends.

Kieffer and Bernstein were concerned with setting a precedent if this were approved. The City could be faced with periodic requests for blocking sidewalks for one event or another.

Hahn noted Kouzmanoff received letters of support from area merchants. The City has blocked off spaces for car shows, etc. He was supportive of the request.

Westemeier didn't have a problem with blocking off the parking; however, he doesn't think it would be wise to allow drinking on the sidewalk and street.

Fach questioned the difference between the block party and this event. Moran advised the block party is done with a permit and is tied to a not-for-profit. A permit is issued, law enforcement is there and this is the only time drinking is allowed on the sidewalk.

**Roll Call:** AYES: Lincoln, Hahn  
NAYS: Kieffer, Westemeier, Bernstein, Fach

The motion was denied.

**18C-0210 – DISCUSSION AND POSSIBLE ACTION ON SUPPORTING GALENA FOUNDATION APPLICATION FOR THE RICHARD H. DRIEHAUS PRESERVATION AWARD APPLICATION FOR TURNER HALL**

Ken Robb, on behalf of the Galena Foundation, spoke in support of the application. The Galena Foundation wishes to nominate Turner Hall for the Richard H. Driehaus Preservation Award. This award is given to 9 recipient's state wide each year. It is a prestigious recognition. The purpose of the award is to honor outstanding preservation. An awards ceremony will be held in Chicago and comes with a \$1,000 grant. Robb urged the Council to give the application their endorsement.

**Motion:** Hahn moved, seconded by Bernstein, to approve supporting the Galena Foundation application for the Richard H. Driehaus Preservation Award application for Turner Hall.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner  
NAYS: None

The motion carried.

**18C-0211 – DISCUSSION AND POSSIBLE ACTION ON THE GALENA ARCHERY DEER HUNTING PROGRAM**

**Motion:** Bernstein moved, seconded by Fach, to approve the Galena Archery Deer Hunting Program, 18C-0211.

**Discussion:** There is a stipulation that there is no hunting allowed within 100 yards of a residence or church. Bernstein questioned how a hunter knows how close he or she is to these

structures? She was advised maps of the designated areas would be provided. The hunters would also need to become familiar with the areas.

Bernstein questioned how the hunters would know who to contact for deer retrieval as they might not know who the property owner would be. Renner advised they would need to contact the Police Department for help in locating the property owner.

Westemeier stated he is glad the City is finally getting to this point. He feels a change may need to be made with regard to the 3 acres. Most of the problems are in the Franklin Street/Hill Street areas and not the outlying areas. Deer tend to stay in those areas. By just doing the outlying areas, he feels we would be missing the areas where a majority of them are at. He was in favor of seeing how this works and if it doesn't work taking a look at it next year.

Members of the Police Department and someone who is familiar with bow and arrow hunting will be doing the shooting test.

Hahn feels it is very important to enforce the ordinance on people feeding the deer. He has received several complaints of people continuing to feed the deer.

All property owners will receive a letter about the hunting in their areas.

**Amended**

**Motion:** Fach moved, seconded by Lincoln, to defer this item to the next meeting.

**18C-0212 – FIRST READING OF AN ORDINANCE AMENDING CHAPTER 138 OF THE CODE OF ORDINANCES TO PERMIT ARCHERY HUNTING IN THE CITY LIMITS AS PART OF THE GALENA ARCHERY DEER HUNTING PROGRAM**

**Motion:** Kieffer moved, seconded by Lincoln, to approve the first reading of an Ordinance amending Chapter 138 of the Code of Ordinances to permit archery hunting in the city limits as part of the Galena Archery Deer Hunting Program, 18C-0212.

**Discussion:** None.

**Roll Call:** AYES: Fach, Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Renner  
NAYS: None

The motion carried.

**18C-0213 – DISCUSSION AND POSSIBLE ACTION ON GRANT PARK OVAL GARDEN GENERAL CONSTRUCTION CONTRACT**

The following bid was received:

Louie's Trenching Service      \$31,600.00

**Motion:** Lincoln moved, seconded by Fach, to approve the bid from Louie's Trenching Service in the amount of \$31,600 for the Grant Park Oval Garden General Construction Contract, 18C-0213.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Westemeier, Fach, Bernstein, Renner  
NAYS: None  
ABSTAIN: Hahn

The motion carried.

**18C-0214 – DISCUSSION AND POSSIBLE ACTION ON GRANT PARK LANDSCAPING CONTRACT**

The following bids were received:

Ben Wiene Excavating	\$33,414.00
Perfection Lawn Care	\$40,625.00

**Motion:** Kieffer moved, seconded by Fach, to reject all bids for the Grant Park Landscaping Contract.

**Discussion:** Council felt the prices were too high.

**Roll Call:** AYES: Kieffer, Lincoln, Westemeier, Bernstein, Fach, Hahn, Renner  
NAYS: None

The motion carried.

**18C-0215 – DISCUSSION AND POSSIBLE ACTION ON GRANT PARK FOUNTAIN LANDSCAPE MAINTENANCE CONTRACT**

The following bids were received:

Item	H & H Services	Perfection Lawn Care
Weed and mulch with four inches of fine processed organic mulch	\$450	\$0
Weed all flower beds 2018	\$1,000	\$900
Weed all flower beds 2019	\$1,200	\$900
Total	\$2,650	\$1,800

**Motion:** Fach moved, seconded by Lincoln, to accept the bid from Perfection Lawn Care in the amount of \$1,800 for the Grant Park Fountain Landscape Maintenance Contract.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Westemeier, Bernstein, Fach, Hahn, Kieffer, Renner  
NAYS: None

The motion carried.

**18C-0216 – DISCUSSION AND POSSIBLE ACTION ON A CONTRACT FOR MONROE STREET STORM SEWER REPAIR**

The following quotes were received:

Contractor	Amount
Louie's Trenching Service	\$2,350.00
Wiene Excavating	\$4,210.00
Windy Hill Construction	\$1,865.00
Mike and Nick Sproule Construction	\$1,987.00

**Motion:** Lincoln moved, seconded by Westemeier, to award a contract for Monroe Street storm sewer repair to Windy Hill Construction in the amount of \$1,865.

**Discussion:** None.

**Roll Call:** AYES: Westemeier, Bernstein, Fach, Kieffer, Lincoln, Renner  
NAYS: None  
ABSTAIN: Hahn

The motion carried.

**18C-0217 – DISCUSSION AND POSSIBLE ACTION ON A REQUEST BY GEORGE AND JEANIE FOLKS, 103 FOURTH STREET, FOR CITY FINANCIAL PARTICIPATION AND A MONTHLY FEE REDUCTION TO CONNECT TO CITY SEWER**

**Discussion:** Council discussed and had no problem with sharing in the cost to connect in the amount of \$1,750. They were opposed to any reduction in the monthly fees.

**Motion:** Westemeier moved, seconded by Kieffer, to approve the request by George and Jeanie Folks, 103 Fourth Street, for city financial participation in the amount of \$1,750 to connect to city sewer and deny the request for a monthly fee reduction.

**Roll Call:** AYES: Fach, Hahn, Kieffer, Westemeier, Bernstein  
NAYS: Lincoln

The motion carried.

**18C-0218 – DISCUSSION AND POSSIBLE ACTION ON CHANGE ORDER FOR BARTELL SEWER PROJECT**

**Motion:** Hahn moved, seconded by Fach, to deny the change order for the Bartell Sewer Project due to not having enough information to support the amount of the change order.

**Discussion:** Matt Oldenburg updated the Council on the project and provided the following changes:

Original Bid Amount: \$106,190  
New scope \$97,995 = Savings of \$8,195  
Water Main Break & Hartig's Service \$6,203.30  
Storm Sewer Repair \$26,463.25  
Total Change Order Request: add \$24,471.55

Total Contract Cost \$130,661.55

Bernstein questioned what the ramifications would be if the City were to delay the project and put this out for bid. Oldenburg advised the contractor could walk away from the project. He has concerns with leaving the trench open. While they have it somewhat anchored down, he stated he would feel better if it were covered up.

The additional money will come out of the Sewer Fund which has a healthy fund balance. Oldenburg stated he is satisfied with the \$24,000 cost. He had hoped for a better price but can live with it. He has attempted to negotiate it down as far as he could. He doesn't foresee any other unexpected change orders.

**Roll Call:** AYES: Hahn  
NAYS: Kieffer, Lincoln, Westemeier, Bernstein, Fach

The motion was denied.

**Motion:** Lincoln moved, seconded by Westemeier, to approve the change order for the Bartell Sewer Project in the amount of \$24,471.55.

**Discussion:** None.

**Roll Call:** AYES: Kieffer, Lincoln, Westemeier, Bernstein, Renner  
NAYS: Fach, Hahn

The motion carried.

### **18C-0219 – WARRANTS**

**Motion:** Kieffer moved, seconded by Lincoln, to approve the Warrants as presented, 18C-0219.

**Discussion:** None.

**Roll Call:** AYES: Lincoln, Westemeier, Bernstein, Fach, Kieffer, Renner  
NAYS: None  
ABSTAIN: Hahn

The motion carried.

### **18C-0220 – ALDERPERSONS' COMMENTS**

**Bartell Sewer** – Hahn stated he is not happy with the change order.

**GGMI** – Hahn stated he is not happy with the direction the GGMI is taking. They are leaving out Galena as he sees it. He feels they need to recant and include Galena in what they are trying to do.

**Grant Park Fountain** – Hahn questioned why the Grant Park Fountain is not up and running. He was advised there was a leak in the drain near the pavilion. That is being repaired and it should be up and running this week. They are also putting a new coating on the interior of the fountain.

**Yards** – Hahn advised he has been getting complaints that a lot of yards are getting ragged.

**Galena Square Retention Pond** – Fach noted there is a lot of undergrowth and trees in the retention pond below Galena Square. He is concerned that volume reduces the volume of the retention pond.

**Tree** – Lincoln reported there is a tree in the old city cemetery that is up against the water tower that needs to be trimmed.

**Fire Hydrant** – Lincoln reported there are trees overgrowing a fire hydrant on the alley at Elk and High Streets

**Materials** – Lincoln questioned, if it would be permissible for the City, could the City supply materials on emergency repair and contract out the work.

**Fire Hydrants** – Lincoln advised a few weeks ago he brought up the idea of having some local artists paint some of the fire hydrants throughout town. He has talked to some local artists. They are interested in the project. Lincoln will meet with them and report back with additional information.

**Library Steps** – Westemeier reported there is a tree hanging over the library steps. He would like to see that trimmed up so you have a direct view of the library from Main Street.

**Thank you** – Westemeier thanked the grass cutters for keeping the dike and city properties looking good despite all of the rain. He is hoping the grant for the streets and sidewalks will be approved soon as they are unsafe.

**Litter** – Bernstein noted in spite of the efforts of the city and the citizens to clean up, she is still hearing complaints and comments about how much litter we have in our city. She urged people to keep their eyes open and be aware where those areas are.

**18C-0221 – CITY ADMINISTRATOR’S REPORT**

**Crosswalk** – Moran advised the crosswalk at Hill and Main Street blew up in the weekend heat. Staff is working on replacing the crosswalk.

**18C-0222 – MAYOR’S REPORT**

Mayor Renner thanked all involved with getting the pool up and running, the grass cutters and all involved with work on the deer ordinance.

**18C-0223 – MOTION FOR EXECUTIVE SESSION**

**Motion:** Lincoln moved, seconded by Hahn, to recess to Executive Session to discuss the following:

- Employee hiring, firing, compensation, discipline and performance, Section 2 (c) (1)
- Review of Executive Session Minutes, Section 2 (c) (21)

**Discussion:** None.

**Roll Call:** AYES: Westemeier, Bernstein, Fach, Hahn, Kieffer, Lincoln, Renner  
NAYS: None

The motion carried.

The meeting recessed at 7:55 p.m.

The meeting reconvened at 9:09 p.m.

**18C-0224 – DISCUSSION AND POSSIBLE ACTION ON EMPLOYEE COMPENSATION AND BENEFITS**

No action was taken.

**18C-0225 - ADJOURNMENT**

**Motion:** Bernstein moved, seconded by Hahn, to adjourn.

**Discussion:** None.

**Roll Call:** AYES: Hahn, Kieffer, Lincoln, Westemeier, Bernstein, Fach, Renner  
NAYS: None

The motion carried.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Beth Hyde". The signature is written in a cursive style with a large, stylized initial "M".

Mary Beth Hyde  
City Clerk