

CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036



MEMORANDUM

TO: Honorable Mayor Renner and City Council

FROM: Mark Moran, City Administrator

DATE: March 13, 2023

RE: FY 2023-24 Operating Budget Transmittal

I am attaching for your consideration the Fiscal Year 2023-24 (FY 24) City of Galena Operating Budget. The fiscal year begins May 1 and extends through April 30. This report is intended to provide you with an overview of the budget in preparation for our upcoming budget work sessions. The first work session is scheduled for Monday, April 3 at 5:00 p.m. at City Hall.

In preparing the budget, the staff and I attempt to be realistic and cautious when projecting revenues and reserved when allocating expenses. We enter the budget process with the goal of balancing revenues and expenses for all 19 funds and the overall budget. The proposed budget includes a surplus General Fund, but a total budgeted deficit as I propose to spend down balances in some funds where strong revenues in recent years have created sizable surpluses.

Even with the deficit spending, I believe the proposed budget is an important indication that the City's finances may still be characterized as healthy and stable. The proposed budget has a General Fund surplus of \$32,465 with a total budget deficit of \$498,045. I expect the City to complete the present fiscal year with fund balances across all funds totaling nearly \$8.7 million. With the implementation of the proposed budget, the combined fund balance would end the coming fiscal year at nearly \$8.2 million—a similarly strong position.

I am hopeful this report will assist you in understanding my goals in formulating the budget, the proposed operations and projects, the condition of the individual funds, and the condition of the overall City finances.

BUDGET GOALS

Focusing on long-term financial sustainability across all funds, I approached the budget with the following goals:

- Achieve 100% compliance with our Minimum Fund Balance Policy (See "Addendum A")
- Balance the overall budget so expenses do not exceed revenues
- Balance each of the 19 individual funds
- Avoid new debt and fully fund all scheduled debt service
- Fully fund all contractual obligations
- Maintain or improve the level of services provided to our citizens and businesses

- Implement the Capital Improvement Plan (CIP) as adopted in December 2022 and plan for future capital improvement expenditures
- Improve energy efficiency and implement environmentally sustainable practices

While there will always be budgetary challenges for our local government, I believe the proposed budget controls costs to ensure that operations are supported into the foreseeable future by available revenues. The budget also supports an ambitious plan of community improvement in FY 24.

REVENUE AND EXPENSE SUMMARY

Total revenues, including transfers, are projected to decrease 6% to \$19,396,060. Total expenses are proposed to nearly 7% to \$13,894,105.

The comparison of revenues and expenses from the current budget (including council approved amendments) and the proposed budget is shown in Table 1 below. The revenue and expense summary for each fund is provided in “Addendum B.” I encourage you to review the budget for each individual fund for a more detailed comparison of proposed revenues and expenses to those of past years.

Table 1. Revenue and Expense Summary: FY 2023 and FY 2024

	FY 22-23	Proposed FY 23-24	Change
General Fund Revenues	\$6,619,570	\$6,443,915	-3%
Other Revenues	\$7,666,525	\$6,952,145	-9%
Total Revenues	\$14,286,095	\$13,396,060	-6%
General Fund Expenses	\$6,765,515	\$6,411,450	-5%
Other Expenses	\$8,136,065	\$7,482,655	-8%
Total Expenses	\$14,901,580	\$13,894,105	-7%

INTERFUND TRANSFERS

Five of the 19 individual funds derive a portion of their revenue or have expenditures from scheduled interfund transfers. Interfund transfers reflect the cost of specific improvements and/or goods and services provided from one fund to another fund. For purposes of consistency and transparency, transfers-in are considered revenue and transfers-out are considered expenses. Interfund activity is included in the entity-wide consolidated budget totals. Interfund transfers for FY 24 total \$592,905 and are listed in “Addendum C”.

REVENUES: FEES AND TAXES

The City collects revenue from a wide variety of sources. For many of the revenue sources, the City has the discretion to modify the tax rate or the fee. While most governments and businesses are increasing taxes and fees, no changes are proposed to City’s existing taxes or fees. Likewise, no new taxes or fees are proposed. Accordingly, the Food and Beverage Tax, Amusement Tax, sewer fees,

water fees, garbage fees, recycling fees, liquor license fees, building permit fees and all other license fees are proposed to remain unchanged.

When adopting the property tax levy in November 2022, the city council approved a levy the same as the prior year, effectively lowering the tax rate for individual property owners. The rate is expected to decrease from \$1.39 to \$1.28 per \$100 of equalized assessed valuation. For the property owner, this equates to a \$37.47 annual tax *reduction* for every \$100,000 of fair market value. The City is expected to collect \$1.51 million of property tax. Property tax represents 11% of total City revenue. Nine of the 19 budget funds are supported by property tax.

GENERAL FUND

As the largest fund, the General Fund is perhaps the best single indicator of the current fiscal condition of the City. General Fund revenues are unrestricted and may cross into other funds. With the proposed budget, the General Fund has a revenue over expense surplus of \$32,465.

The FY 24 year-end General Fund balance is expected to remain nearly steady at \$3.44 million. The projected fund balance represents 76% of annual operating expenses for the General Fund and exceeds the 40% reserve set forth by our Minimum Fund Balance Policy. Annual operating expenses were calculated as \$4.5 million. The payment of hotel tax revenue to Galena Country Tourism (GCT) is included in the General Fund expense budget but was excluded in the calculation of annual operating expenses. The City collects the tax revenue and passes 92% of it through to GCT. The hotel tax expense is estimated as \$763,600 in the proposed budget. As a one-time expense, the \$1.1 million for the downtown sidewalk replacement project was also excluded from the calculation of annual operating expenses for the General Fund.

The General Fund supports a variety of city operations including police, public works, zoning, building, engineering, and administration. As in the past, the General Fund budget includes expenses/transfers to balance other funds whose revenues do not support operations. Those other funds include Parks, Turner Hall, Pool, and Garbage. In the proposed budget, a total of \$585,730 would be transferred from the General Fund to zero the deficits in those four funds.

OTHER MAJOR GOVERNMENTAL FUNDS

Other Major Governmental Funds are the Parks and Recreation Fund and the Debt Service Fund.

Parks and Recreation Fund

The proposed budget maintains our commitment to quality parks, open spaces and recreation as we continue to believe that these amenities help create a great quality of life for our residents. All facilities are expected to remain open with maintenance primarily by City employees. The scope of parks maintenance is very broad. In addition to maintaining our ten parks, we maintain 8.8 miles of recreational trail and numerous landscaped areas, including those near the welcome signs and at various downtown locations. An eleventh park will open this spring with the completion of the Galena Dog Park. Our parks crew is responsible for mowing and weeding approximately 90 acres, most of it at least weekly during the growing season. The proposed budget includes funds for a new full-time

Parks Department employee and \$27,500 for seasonal employees to assist with mowing, weeding, watering, and general cleaning and maintenance in the downtown and in the parks.

With the goal of providing safe and well-maintained equipment, the proposed budget contains \$40,000 for replacing damaged or deteriorated components on the playgrounds at Recreation Park. This is the second year in a row where we will make a sizable investment to maintain this equipment which is 20 years old. Also at Rec Park, \$30,000 is included to update the restrooms near the ball field. An additional \$14,000 is budgeted to install automatic locks on the doors of both restrooms. The same locks are proposed for the Grant Park restrooms and City Hall public restrooms. The locks are expected to ensure consistent hours of operation while greatly reduce personnel time required to unlock and lock the restrooms each day.

Three of our other parks are scheduled to receive completely new playground equipment: Hill Street Park, Cemetery Park and the Bouthillier Street Park. Donations from the community and strong revenues in recent years are making these projects possible.

More than \$50,000 is included in the proposed budget as we await a decision on our pending grant application to fund new wayfinding signs for the Galena River Trail. Slightly more than \$40,000 of grant revenue is budgeted to offset the expense.

A transfer of \$352,620 from the General Fund is proposed to support Parks Fund expenses. A fund deficit of \$20,490 is proposed in order to spend down an expected surplus from the current fiscal year and end FY 24 with a zero balance.

Debt Service Fund

A critical measure of financial sustainability is our ability on a year-to-year basis to service the City's debt. All scheduled debt service, including the debt payable through the Debt Service Fund (non-enterprise fund debt), is fully funded in the proposed budget. The total principal and interest payments for all Debt Service Fund obligations are just \$24,560 for the year. This debt pertains to the 2020 purchase of a new dump truck. The scheduled debt service is for the third year of the five-year loan. With an interest rate of just 1.99%, I do not recommend paying off this debt early.

Total principal and interest payments across all funds, including Debt Service *and* enterprise funds, total \$801,870). This means that the City will achieve a pay down of more than \$800,000 of principal and interest for the year.

To keep a strong and liquid cash position as we enter a possible recession, new debt is proposed to complete the downtown sidewalk and crosswalk replacement project approved by the city council in February 2023. The proposed budget includes loan revenue of \$880,000 or 80% of the \$1.1 million project cost. I propose a five-year loan, with the first annual payment due in fiscal year 2025. While the proposed budget does not include any debt service expense for this loan, the council should be aware that the annual principal and interest payment is expected to be approximately \$202,550.

Beginning in FY 24, the total indebtedness of the City will be \$7,467,384 of principal, plus \$1,281,112 of interest (\$8,748,496 total). The distribution of the debt by project is shown on Chart 1 of

“Addendum D”. After all budgeted debt payments, the total indebtedness will drop to \$6.8 million or \$7.9 million including interest.

For the fiscal year ending April 30, 2022, the statutory debt limit for the City was \$9,400,400. This represents the amount of *general obligation* debt the City may legally incur. The actual general obligation debt as we enter FY 24 is just \$65,440 or 0.7% of the limit. The statutory debt limit applies to all general obligation debt (backed by property tax) and does not apply to alternative revenue source backed debt or enterprise fund debt, including that debt incurred to finance the construction of the wastewater treatment facility, the Industrial Park well and water tower, or the East Side and West Side Water System Improvement Projects. The City’s debt/bond rating was upgraded by Standard and Poor’s Rating Service in August 2015 from AA- to AA. The City’s rating was confirmed as AA in 2020 as part of the refunding of the debt for the wastewater plant.

The Debt Service Fund has a budgeted deficit in order to spend down part of the excess fund balance. While the Minimum Fund Balance Policy calls for this fund to finish each year with a zero balance, the fund is expected to end FY 24 with \$45,885 in reserve. This surplus will be spent down in FY 25 when the debt load increases for the downtown sidewalk project.

ENTERPRISE FUNDS

Enterprise Funds include Water, Sewer, Parking/Shuttle, Turner Hall, and the Swimming Pool. An Enterprise Fund operates like a business with operational expenses financed or recovered through user charges.

Water Fund

Proposed expenses exceed revenues by \$29,610 for the Water Fund budget. Revenues for the fund, primarily water use fees, are stable year-to-year. There are no water use fee increases planned for FY 24.

After completing the East Side Project and West Side Project over the past several years, we are planning to turn our attention to lead water service line replacement. Within the next few months, we should learn if funding will be made available by the Illinois Environmental Protection Agency (EPA) for replacing lead services throughout the community. We are hoping to receive up to \$4 million of 100% forgivable funding to replace most of the lead services in Galena. A second phase may be required to replace all lead services. Currently, the law states that all lead services must be replaced by 2042. The proposed Water Fund budget includes \$1,500,000 of loan/grant revenue with an expense amount of \$1,550,000 (we are applying for \$4 million but do not expect to spend the entire amount in FY 24). The extra \$50,000 on the expense side is intended to cover any lead service lines that must be replaced during the Spring Street Project. These services may need to be replaced before the grant funding is available. The lead service replacement project will likely be a multi-year undertaking with the final schedule dependent on the scope approved by the EPA.

In addition to the lead service line expense, the Water Fund budget contains funding for \$20,000 of design (another \$20,000 is budgeted in the General Fund) to replace the watermains on Franklin Street in the vicinity of the high school. Our staff envisions a project that also includes street reconstruction, sidewalks, and lighting. We are discussing the possibility of an application to the Safe

Routes to School grant program for some of the funding. Having the design completed would strengthen our application.

Other notable proposed Water Fund expenditures include: \$392,000 for the operations and maintenance contract with U.S. Water, \$263,280 for debt service on the Industrial Park well and tower, the East Side Project, and the West Side Project, \$35,000 for meter replacements, and \$10,000 for valve replacements. A contingency of \$20,000 is also included.

Our staff is working to identify possible funding sources to undertake the painting of the Industrial Park water tower and the Dodge Street standpipe. Time is of the essence with the Industrial Park tower as the structure is nearing the point where the original paint may lack the adhesion for an overcoat. Without proper adhesion, the original coating would need to be removed, likely doubling the cost of the project to more than \$1 million.

The water system (and sewer system) often presents unexpected repair and replacement expenses. We have to be prepared to adjust our work plan and the budget to address priorities and protect the integrity of the system.

Under the proposed budget, the Water Fund would end the fiscal year with a fund balance of approximately \$687,525, or 77% of annual operating expenses.

Sewer Fund

Debt service continues to be the largest expenditure in the Sewer Fund. The debt on the solar array was paid in full in the current fiscal year so only the wastewater treatment plant debt remains. That debt extends to 2035 and totals \$514,050 for the coming year.

Other significant expenses include: \$392,000 for the operations and maintenance contract with U.S. Water, \$115,000 for the purchase of a vacuum trailer, \$104,210 for the connection of the new sewer main on West Street to the main on Spring Street, \$68,000 for equipment replacement at the wastewater plant, \$25,000 for a utility vehicle for the sewer camera system, and \$20,500 for materials to extend the sewer main along Highway 20 to the boundary of the Wilson property (as approved in the related annexation agreement).

Like the Water Fund, the primary revenue source for the Sewer Fund is monthly sewer use fees. This revenue source has proved to be very stable. There are no sewer use fee increases planned for FY 24. The proposed budget for the Sewer Fund has a deficit of \$20,500. A year-end fund balance of \$885,190, or 62% of annual expenses, is expected for the fund.

Shuttle and Parking Fund

Revenue for the Shuttle and Parking Fund is generated entirely from paid parking. In FY 24, we plan to charge for parking at the recently acquired parking lot at 403 S. Main Street and the Meeker Street lot. The Meeker Street lot will be pay-to-park on weekends only. These lots will be in addition to the Commerce Street, City Hall, and Winery parking lots. Revenue from all five lots is estimated as \$111,500 for the year. The estimate has been reduced to account for the Commerce Street lot being out of commission due to construction for part of the visitor season.

An expense of \$225,000 is included in the proposed budget to reconstruct and resurface the Commerce Street lot. The project would integrate Washington Street into the lot, add lighting and prepare for electric vehicle charging stations.

The proposed budget also contains \$30,000 to purchase and install a transit shelter in the Depot Park lot and the Meeker Street lot for persons waiting for the shuttle. Jo Daviess County Transit plans to provide a grant of \$15,000 for this project. The grant amount is included as revenue in the proposed budget.

Finally, \$9,900 is included in the proposed expense budget for the shuttle service. This amount would cover the Depot Park/Meeker Street to downtown route and the hotels to downtown route. Our staff continues to work with Jo Daviess County Transit and Galena Country Tourism to grow and improve the shuttle system as an important component of our parking and circulation plan.

The Shuttle and Parking Fund has a budgeted deficit of \$155,500 and is expected to end the fiscal year with \$37,880 in reserve. This represents 62% of annual operating expenses for the fund.

Turner Hall Fund

Considerable work has been accomplished in recent years to maintain, improve, and market Turner Hall. The proposed budget includes several projects to continue the improvement of the facility.

A five-year prioritized capital improvement plan was adopted as part of the December 2022 CIP as a guide for planning and budgeting. The plan is attached as "Addendum E". The largest outlay from the CIP and included in the proposed budget is \$120,000 for replacing the rooftop HVAC units that are now more than 20 years old. Installing an exterior monument sign, rewiring the chandeliers, replacing the drinking fountain, a new refrigerated cooler, and some exterior painting are also planned at a total cost of \$27,500.

Fees for the rental of the hall are the main revenue source for the Turner Hall Fund. For FY 24, rental revenue is estimated as \$24,000. No changes to the fees are proposed. The Galena Foundation plans to grant the City \$16,500 toward several of the planned projects. This amount is recorded as proposed revenue.

A year-end transfer from the General Fund of \$101,385 is budgeted to supplement revenue and zero the year-end balance of the Turner Hall Fund.

Swimming Pool Fund

As with Turner Hall, a five-year prioritized capital improvement plan for the swimming pool was adopted in December 2022. The goal of the plan is to insure the maintenance and safe operation of the facility. The plan is included as "Addendum F."

Staff wages are the largest single annual component of the Pool Fund expense budget, totaling \$120,700. State-mandated increases to the minimum-wage and competition for seasonal employees continues to drive wages up. As an example, this year's budget includes a \$1.00 per hour base wage

increase, an increase for returning employees, and, for lifeguards, a \$300 reimbursement for those who complete the rigorous training and work the full season.

The proposed budget would facilitate the continuation of comprehensive maintenance and improvements. A total of \$60,000 is included for projects and expenditures for FY 24 including but not limited to epoxy coating the pool house floors, replacing the deck grates, and repairing concrete in the pool vessel.

After completing the conceptual design for a splashpad to replace the children's pool, in the fall of 2022 we submitted a grant to the Illinois Department of Natural Resources for funding to construct the project. The grant application also included funding for large shade structures to be installed throughout the pool decks. We learned early in March that the grant was not successful. We intend to reapply in the next funding cycle with possible award and construction in FY 25.

Revenues for the Pool Fund are from admissions and lessons. Revenues are relatively stable year-to-year but are dependent on the weather. Total revenues, excluding grant funds, loan proceeds and transfers, of \$98,600 are projected.

The Pool Fund is expected to carry a surplus of approximately \$113,000 into FY 24. A year-end subsidy from the General Fund of \$55,110 is planned to zero the annual Pool Fund balance.

All Enterprise Funds are expected to comply with the Minimum Fund Balance Policy at the end of FY 24. A comparison of projected year-end balances to the desired minimum fund balances is shown for all funds in "Addendum G."

SPECIAL REVENUE FUNDS

Special Revenue Funds include Audit, Emergency Services, Garbage, Motor Fuel Tax, Social Security, Illinois Municipal Retirement Fund (IMRF), Liability, Flood Control, Fire Protection, Capital Projects, and Accrued Employee Benefits Liability.

Special Revenue Funds depend almost exclusively on the local property tax for revenue. For most of these funds, costs are expected to increase as their expenses are largely tied to payroll and private or outside service providers. As in past years, the property tax levies for the Special Revenue Funds and some interfund transfers are expected to generate revenues sufficient to make sure the funds remain in compliance with the Minimum Fund Balance Policy.

Garbage and Recycling Fund

Garbage and Recycling Fund revenue is almost entirely generated from the monthly fees charged to residents for curbside service. Revenue from fees and interest for FY 24 is estimated to be relatively stable at \$257,760.

The City contracts with Montgomery Trucking for garbage and recycling collection. During the current fiscal year, the company elected to impose a cost-of-living increase to their monthly fees charged to the City. The increase was allowed by the contract. Assuming another cost-of-living increase in FY 24, the garbage and recycling collection fees to the City are expected to be \$210,000 and \$68,900,

respectively. Total fund expenses are projected to exceed total revenues by \$56,615. Instead of raising fees, a transfer of \$56,615 is proposed from the General Fund to zero the deficit.

The five-year garbage and recycling contract with Montgomery Trucking expires in August of this year. A proposal to renew the contract is expected from Montgomery in the coming weeks. The city council will need to decide whether to allow the contract to renew, negotiate, or seek competitive bids.

The Garbage and Recycling Fund is expected to end FY 24 with a fund balance of \$166,430 or 53% of annual expenses.

Motor Fuel Tax Fund

Motor Fuel Tax Fund revenue is primarily the per capita share of the Illinois Motor Fuel Tax. The tax is collected by the State of Illinois and distributed to cities. The revenue estimate for FY 24 of \$132,500 is based on an Illinois Municipal League estimate of \$42.49 per capita. In FY 23 we received the final of six equal allocations of \$37,600 from the Build Illinois program. The end of this revenue means the total MFT revenue is lower this year. The total annual revenue projection for the MFT Fund is \$150,430.

Fund expenses are related to the maintenance of streets, and include traffic signal maintenance, street lighting energy, road salt, and materials for street repairs. The Illinois Department of Transportation reimburses the City for 50 percent of the cost of traffic signal maintenance performed by the City.

The Motor Fuel Tax Fund is projected to end FY 24 with a fund balance of \$345,180, or 229% of typical annual operating expenses. A significant portion of the fund balance is expected to be applied to the City's share of the replacement of the Hughlett's Creek bridge in FY 25. This project is being managed by Jo Daviess County.

Capital Projects Fund

In the Capital Projects Fund, an expense of \$800,000 is proposed to fund street and related infrastructure improvement projects in residential neighborhoods. Most of the project are included in the approved Capital Improvement Plan. The street resurfacing projects total more than \$3 million over the five-year plan.

Of the \$800,000 street improvement budget, \$675,000 is budgeted for blacktopping residential streets. Additionally, \$50,000 is included for replacing driveway aprons in Indian Ridge to match the newly paved street grade. Another \$30,000 is proposed for storm water improvements on Hickory Street in anticipation of future paving. An amount of \$25,000 is included to address a subsidence issue on Bench Street and \$20,000 for design of Franklin Street improvements described earlier in this report. Finally, a separate amount of \$25,000 is dedicated to street crack filling.

The Capital Projects Fund retired all its debt in FY 23 and no new debt is planned for the fund in FY 24.

The locally imposed one-half percent sales tax funds all the Capital Projects Fund expenses, including debt service. The sales tax estimate for FY 24 is \$640,000. This is an increase from past years, based in part on adult use recreational cannabis sales.

Expenses exceed revenues by \$177,900 in the proposed budget for the Capital Projects Fund as we continue to spend down a surplus created during the first year of the pandemic when we froze project spending due to the economic uncertainty. With the budget deficit, the fund is expected to end the budget year with a fund balance of \$79,690. Our Fund Balance Policy states that there is no minimum balance required for the fund, but we attempt to maintain a reserve of approximately \$50,000 for emergencies.

Emergency Services Fund

Our Emergency Services Fund is primarily intended to maintain the civil defense warning sirens throughout the community. Expenses include phone service, electricity and maintenance. In the proposed budget an expense of \$5,000 is included for any emergency siren repairs that may be required during the year.

According to state law, the tax levy for the Emergency Services Fund cannot exceed 25% of the city population. This equates to only \$827. A transfer from the Fire Protection Fund of \$7,175 provides supplemental revenue for the Emergency Services Fund. The fund is expected to end the coming fiscal year with a balance of approximately \$14,270.

Fire Protection Fund

As listed in the CIP, the Fire Department proposes to replace each unit of self-contained breathing apparatus (SCBA) at a total cost of \$220,000. An expense of \$100,000 is included for the new command pickup truck that was approved and ordered in FY 23. Additionally, \$20,000 is proposed for station building maintenance and \$15,000 for training center maintenance and improvements. There are no other significant purchases or expenses proposed for the Fire Fund budget.

The primary revenue source for the Fire Fund is the property tax levy. Property taxes are expected to generate \$396,225 in FY 24. For the proposed budget, revenues exceed expenses by \$11,700. The projected year-end fund balance for the proposed budget year is \$1.6 million. The Fire Fund has no debt and typically saves from year-to-year in anticipation of fire truck replacements approximately every seven years.

Accrued Benefits Liability Fund

The Accrued Benefits Liability Fund was created in 2011 to save for previously unfunded employee benefit accrued liabilities, including sick leave and vacation leave. According to the fund policy, a specified percentage of the total accrued benefit liability must be reserved. Fund reserves are utilized to compensate employees for unused leave time (in accordance with the city code) when they leave the employment of the City. With the substantial employee turnover the past two years, the unfunded liability has decreased below the current fund balance. The usual annual transfer from the General Fund to the Accrued Benefits Liability Fund is not required this year.

The only budgeted revenue for FY 24 is \$6,850 of interest. The only budgeted expense is \$7,300 of estimated benefit payments. The projected fund balance at the end of FY 24 is \$236,080. This exceeds the calculated benefits liability of \$189,240. Therefore, the ending fund balance would comply with the fund balance policy.

MAJOR EXPENDITURES

Capital Improvement Plan projects and other purchases of \$10,000 or more that are included in the proposed budget are listed and described in “Addendum H”. These expenses total more than \$6.2 million. Revenue from grants is expected to offset \$1.62 million of the expenses. I recommend you review the list for the detailed explanation of major expenditures.

COMMUNITY EVENTS AND SUPPORT FOR SERVICES

Several expenditures are proposed for community events and to support community groups providing governmental-type services. These expenditures total \$32,000 and are listed in Table 2.

Table 2. Proposed Events and Donations Expenses for FY 2023-24

Item	Line Item	Amount
Historical Museum: Utilities Reimbursement	01.11.929.03	\$5,000
Kiwanis Club: Fourth of July Celebration	01.11.929.04	\$5,000
Chamber of Commerce: Halloween Parade	01.11.929.05	\$2,500
Art and Recreation Center: Youth Sports Programming	01.11.929.06	\$15,000
Galena Elk’s Club: St. Patrick’s Day	01.11.929.08	\$2,000
NW Illinois Economic Development (formerly TCEDA)	01.11.929.10	\$2,500
TOTAL		\$32,000

PERSONNEL EXPENDITURES

The City currently employs 28 full-time, 7 part-time, and approximately 40 seasonal employees. Part-time employees are police officers from other departments who cover open shifts, officers of the Fire Department, or inspectors. Most of the seasonal employees are pool employees. The other seasonal employees work in the Public Works/Parks Department. The proposed budget again includes funding for a part-time community service officer for parking control and code enforcement and a part-time code enforcement assistant for the Building Department. The proposed budget also includes the compensation for a new Public Works employee to work primarily in the Parks Department.

Seven police officers are members of the Fraternal Order of the Police union. The current collective bargaining contract expires April 30, 2024. An annual wage increase of 2.0% is due the officers under the contract. A 1.0% longevity bonus is awarded for every fifth year of employment. One officer is due the bonus in FY 24.

Eight Public Works employees are members of the Teamsters union. The current collective bargaining contract expires April 30, 2025. According to the contract, the Public Works employees will receive a 3% pay increase in FY 24. One Public Works employee will receive a 1% longevity increase. The

proposed expense budget includes funds to comply with the contract. As previously discussed, the proposed budget includes funds to hire a ninth Public Works employee.

Pay rates for non-union employees are established at the discretion of the council. The proposed budget includes an increase of 3.0% for all full-time non-union salaried employees and a \$1.25 per hour increase for all hourly employees. An adjustment to the Facility Manager salary is proposed to bring the compensation closer to City positions with similar responsibilities. One non-union salaried employee will receive the 1% longevity stipend for reaching a five-year milestone.

The budgetary cost of the proposed wage increases would be approximately \$36,060. Annual pay for full-time and part-time positions is shown in “Addendum I.” The compensation breakdown by full-time employee group is shown below in Table 3.

Table 3. Full-time Employee Compensation for FY 2023-24

Employee Group	Number of Employees	Budgeted Pay Increase	Merit Stipend	Longevity Pay
Police Union	7	2%	NA	+1% every 5 years
Public Works Union	9	3%	NA	+1% every 5 years
Non-Union Salaried	9	3%	NA	+1% stipend every 5 years
Non-Union Hourly	4	\$1.25/hr.	NA	+1% stipend every 5 years

As most are aware, the cost of living has increased substantially over the past year. The consumer price index (CPI) increased 6.4% over the past 12 months through January. Some cost sectors like food and energy were substantially higher than the average. The city council may want to consider an additional stipend to employees to help them keep pace with their living expenses.

STRUCTURING THE BUDGET

To achieve a surplus General Fund, comply with the Minimum Fund Balance Policy in the other funds, and develop a manageable work plan for the year, \$1.2 million of capital projects and purchases were omitted from the proposed expenses. All the projects are included in the five-year CIP. A complete list of the omissions is provided in Table 4 on the following page.

While the proposed budget is my attempt to prioritize expenses and balance the budget, the content of the final budget is clearly the decision of the city council. You may want to discuss the possibility of including one or more of the omitted projects.

Table 4. Projects and Purchases Not Funded in Proposed Budget

Fund	In CIP?	Capital Project Description	Estimated Cost	Amount Not Funded
General	Yes	Replace Warren Street Steps	\$25,000	\$25,000
General	Yes	Pave Public Works Building Materials Yard	\$25,000	\$25,000
Water	Yes	Gear Street Watermain Replacement	\$50,000	\$50,000
Water	Yes	Well 6 Upgrade	\$120,000	\$120,000
Water	Yes	Well 7 Water Tower Painting	\$560,000	\$560,000
Water	Yes	Connect Well 5 to Bartell Blvd Watermain	\$200,000	\$200,000
Sewer	Yes	East Side Sewer Crossing Repair	\$38,000	\$38,000
Sewer	Yes	Upgrade Blower Motors at WWTP to VFD	\$36,000	\$36,000
Sewer	Yes	Phosphorus Removal Design and Construction	\$50,000	\$50,000
Turner Hall	Yes	Tuckpointing	\$100,000	\$100,000
		TOTAL	\$1,204,000	\$1,204,000

BUDGET GOALS: OUTCOMES

The proposed budget addresses the previously stated goals as described in Table 5 below.

Table 5. Budget Goals: Outcomes

Goal	Outcome
<ul style="list-style-type: none"> Achieve 100% compliance with our Minimum Fund Balance Policy. 	<ul style="list-style-type: none"> All 19 funds are expected to comply with the Minimum Fund Balance Policy at the conclusion of FY 24.
<ul style="list-style-type: none"> Balance the overall budget so expenses do not exceed revenues. 	<ul style="list-style-type: none"> While the General Fund has a budgeted surplus, the 18 other funds have a budgeted deficit of \$530,510 to spend down surplus fund balances. The overall budget has a deficit of \$498,045.
<ul style="list-style-type: none"> Balance each of the 19 individual funds. 	<ul style="list-style-type: none"> Nine of the 19 funds are balanced or have a surplus. Again, funds that are not balanced would spend down fund reserves while remaining in compliance with the Minimum Fund Balance Policy.
<ul style="list-style-type: none"> Avoid new debt and fully fund all scheduled debt service. 	<ul style="list-style-type: none"> All scheduled debt payments are fully funded. New debt is proposed for the downtown sidewalk project. The first debt payments would be due in FY 25.
<ul style="list-style-type: none"> Fully fund all contractual obligations. 	<ul style="list-style-type: none"> All contractual obligations are fully funded.
<ul style="list-style-type: none"> Maintain or improve the level of services provided to our citizens and businesses. 	<ul style="list-style-type: none"> All services, including fire protection, police protection, and water, sewer, and garbage are fully funded. An employee would be added to the Public Works Department to improve our maintenance services.
<ul style="list-style-type: none"> Implement the Capital Improvement Plan (CIP) as adopted in December 2022. 	<ul style="list-style-type: none"> Nearly all the projects and purchases in the CIP are fully funded.

Table 5. Budget Goals: Outcomes (continued)

Goal	Outcome
<ul style="list-style-type: none"> Improve energy efficiency and implement environmentally sustainable practices. 	<ul style="list-style-type: none"> Glass recycling and electronics recycling would continue under the proposed budget. Our existing agreement to purchase renewable energy and operate at net zero would be funded. This would ensure that 100% of electricity used for city operations is from renewable sources.

SUMMARY

The proposed budget controls expenses and still maintains the services and amenities that our residents, businesses and visitors have come to expect in our distinctive city. The budget also funds new amenities and facilitates the replacement of important equipment and the maintenance and improvement of public buildings and infrastructure. At the same time, the implementation of the budget would retire more than \$800,000 of existing debt.

I believe that a projected year-end fund balance of more than \$8.2 million across all funds, a surplus General Fund, and compliance with our Minimum Fund Balance Policy across all funds, are indicators that we continue to be fiscally responsible and financially sustainable.

As always, the staff and I appreciate the opportunity to work together with the city council to be good stewards of the public funds and to operate and budget cost-effectively. Thank you for your consideration of the FY 24 budget.

City of Galena Minimum Fund Balance Policy

The City of Galena established the following policy to maintain fund balances across all funds to provide the required resources to meet operating cost needs, to allow for unforeseen needs of an emergency nature, and to permit orderly adjustment to changes resulting from fluctuations of revenue sources, including cutbacks or delays in distributions from the state or federal government. This policy shall be adopted annually as part of the operating budget.

Fund Number	Fund	Desired Year-End Fund Balance Policy
01	General Fund	40% of Annual Operating Expenses
11	Audit	30% of Annual Operating Expenses
12	Emergency Services	30% of Annual Operating Expenses
13	Garbage and Refuse Collection	30% of Annual Operating Expenses
14	Insurance	30% of Annual Operating Expenses
15	Motor Fuel Tax	30% of Annual Operating Expenses
16	IL Municipal Retirement Fund	30% of Annual Operating Expenses
17	Parks and Recreation	Break Even/No Defecit
19	Social Security	30% of Annual Operating Expenses
20	Flood Control	30% of Annual Operating Expenses
22	Fire Protection	30% of Annual Operating Expenses
41	Capital Projects	\$50,000
51	Water	30% of Annual Operating Expenses
52	Sewer	30% of Annual Operating Expenses
53	Shuttle and Parking	No Minimum, Growth Desired
58	Turner Hall	Break Even/No Defecit
59	Swimming Pool	Break Even/No Defecit
60	Debt Service Fund	Fund all Annual Debt and Break Even
79	Benefits Liability Fund	25% of Accrued Liability from Unfunded Benefits

ADDENDUM B

REVENUE AND EXPENSE COMPARISON: ALL FUNDS

FY 2023-24 Budget

Fund No.	Budget Funds	FY 23-24 Revenues	FY 23-24 Expenditures	Revenues minus Expenses
1	General Fund	\$ 6,443,915	\$ 6,411,450	\$ 32,465
11	Audit	\$ 27,805	\$ 23,800	\$ 4,005
12	Emergency Services	\$ 8,400	\$ 8,000	\$ 400
13	Garbage	\$ 314,375	\$ 314,375	\$ -
14	Liability	\$ 223,185	\$ 214,700	\$ 8,485
15	Motor Fuel Tax	\$ 150,430	\$ 150,430	\$ -
16	IL Municipal Retirement Fund	\$ 144,630	\$ 100,250	\$ 44,380
17	Parks	\$ 496,720	\$ 517,210	\$ (20,490)
19	Social Security	\$ 152,100	\$ 160,500	\$ (8,400)
20	Flood	\$ 76,425	\$ 75,000	\$ 1,425
22	Fire	\$ 469,025	\$ 457,325	\$ 11,700
41	Capital Projects Fund	\$ 647,100	\$ 825,000	\$ (177,900)
51	Water	\$ 2,408,070	\$ 2,437,680	\$ (29,610)
52	Sewer	\$ 1,399,710	\$ 1,420,210	\$ (20,500)
53	Parking/Shuttle	\$ 130,500	\$ 286,000	\$ (155,500)
58	Turner Hall	\$ 143,380	\$ 193,605	\$ (50,225)
59	Pool	\$ 153,710	\$ 266,710	\$ (113,000)
60	Debt Service Fund	\$ -	\$ 24,560	\$ (24,560)
78	Accrued Benefits Liability Fund	\$ 6,580	\$ 7,300	\$ (720)
TOTALS		\$ 13,396,060	\$ 13,894,105	\$ (498,045)

ADDENDUM C

FY 2023-24 INTERFUND BUDGET TRANSFERS

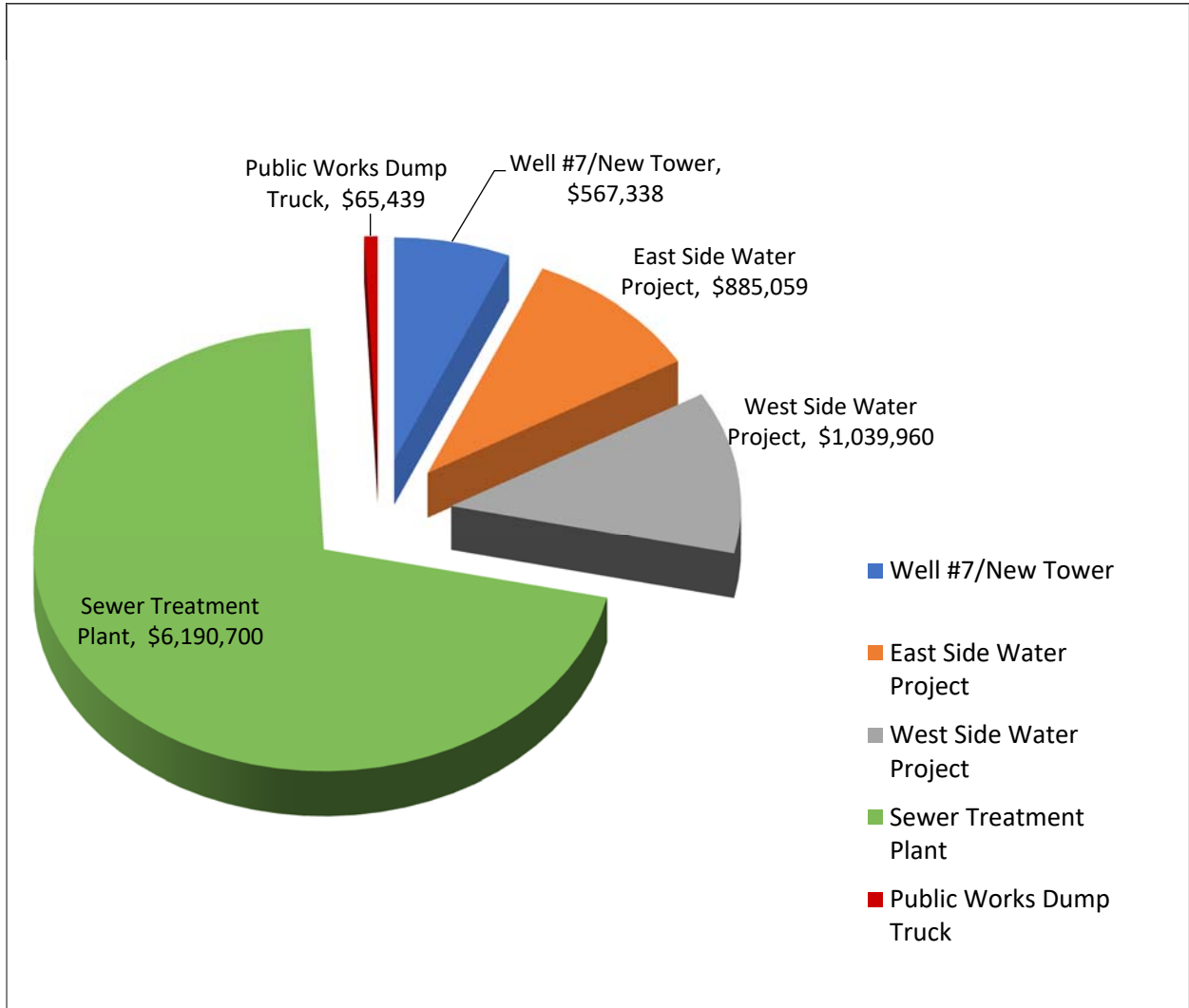
From	Account	Amount		To	Account	Amount	Purpose
Water	51.99.999.01			Audit	11.399.4	\$ -	
Sewer	52.99.999.01			Audit	11.399.5	\$ -	
General Fund	01.99.999.27	\$ 56,615		Garbage	13.999.0	\$ 56,615	Support to avoid garbage and recycling customer rate increase
Fire Fund	22.99.902.14	\$ 7,175		Emergency Services	12.399.1	\$ 7,175	Support of Emergency Services expenses
General Fund	01.99.999.24			Liability	14.399.5	\$ -	
General Fund	01.99.999.05	\$ 352,620		Parks	17.399.0	\$ 352,620	Balance projected year-end fund deficit
General Fund	01.99.999.25			Flood Control	20.399.0	\$ -	
General Fund	01.99.999.20			Water	51.399.5	\$ -	
General Fund	01.99.999.06	\$ 101,385		Turner Hall	58.399.0	\$ 101,385	Balance projected year-end fund deficit
General Fund	01.99.999.07	\$ 75,110		Swimming Pool	59.399.0	\$ 75,110	Balance projected year-end fund deficit
General Fund	01.99.999.08	\$ -		Debt Service	60.399.5	\$ -	
General Fund	01.99.999.18			Accrued Benefits	78.399.1	\$ -	
TOTAL		\$ 592,905		TOTAL		\$ 592,905	

Mark Moran
City Administrator

Date

ADDENDUM D

CHART 1: TOTAL INDEBTEDNESS (\$8,748,496), INCLUDING PRINCIPAL AND INTEREST, MAY 1, 2023



ADDENDUM E

**TURNER HALL MAINTENANCE AND IMPROVEMENT PLAN
(FY 2024-2028)**

Project #	Year	Project		Estimated Cost
1	FY 23/24	High	HVAC rooftop unit replacement	\$300,000
2	FY 23/24	Medium	Stair tread lighting in balcony	\$4,000
3	FY 23/24	Medium	Parking lot resurfacing and landscaping rear of lot	\$45,000
4	FY 23/24	Medium	Exterior tuckpointing	\$100,000
5	FY 23/24	High	Interior lighting rewiring	\$6,500
6	FY 23/24	High	Exterior painting	\$6,000
FY 2023/24 TOTAL				\$461,500

Project #	Year	Project		Estimated Cost
1	FY 24/25	High	Boiler replacement	\$25,000
2	FY 24/25	Medium	Exterior tuckpointing	\$100,000
3	FY 24/25	Medium	Video projection system, Apple TV, wiring	\$5,000
FY 2024/25 TOTAL				\$130,000

Project #	Year	Project		Estimated Cost
1	FY 25/26	High	Exterior tuckpointing	\$100,000
2	FY 25/26	Medium	Stage lighting upgrades	\$10,000
FY 2025/26 TOTAL				\$110,000

Project #	Year	Project		Estimated Cost
1	FY 26/27	Medium	Exterior tuckpointing	\$100,000
2	FY 26/27	Medium	Stage lighting upgrades	\$10,000
FY 2026/27 TOTAL				\$110,000

Project #	Year	Project		Estimated Cost
1	FY 27/28	Medium	Exterior tuckpointing	\$100,000
2	FY 27/28	High	Floor refinishing	\$10,000
FY 2027/28 TOTAL				\$110,000

5-YEAR TOTAL \$921,500

ADDENDUM F

**SWIMMING POOL MAINTENANCE AND IMPROVEMENT PLAN
(FY 2024-2028)**

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 23/24	High	Splash Pad / Shade Structures	\$1,150,000	Fall
2	FY 23/24	High	Pulsar chlorine system	\$12,500	Spring
3	FY 23/24	High	Epoxy locker room / admissions floors in pool house	\$15,500	Spring
4	FY 23/24	Medium	Hot water wash pool areas (bodies of water)	\$4,000	Spring
5	FY 23/24	Medium	Pool deck / concrete updates	\$10,000	Fall
6	FY 23/24	Medium	Maintenance & updates	\$10,000	Spring

FY 23/24 TOTAL \$1,202,000

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 24/25	High	Replace blue waterslide / wooden decking	\$400,000	Fall
2	FY 24/25	High	Replace gutter grates around main pool	\$200,000	Spring
3	FY 24/25	Medium	Epoxy concessions / office floor in pool house	\$8,000	Spring
4	FY 24/25	Medium	Hot water wash pool areas (bodies of water)	\$4,000	Spring
5	FY 24/25	Medium	Pool deck / concrete updates	\$5,000	Fall
6	FY 24/25	Medium	Maintenance & updates	\$10,000	Spring
7	FY 24/25	Medium	Pool surface painting every 5 -7 years; last painted 2019	\$70,000	Fall

FY 24/25 TOTAL \$697,000

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 25/26	Medium	Pool deck / concrete updates	\$5,000	Fall
2	FY 25/26	Medium	Maintenance & updates	\$10,000	Spring
3	FY 25/26	Medium	Hot water wash pool areas (bodies of water)	\$4,000	Spring
4	FY 25/26	Medium	New drop slide for deep end	\$20,000	Spring

FY 25/26 TOTAL \$39,000

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 26/27	Medium	Pool deck / concrete updates	\$15,000	Fall
2	FY 26/27	Medium	Maintenance & updates	\$10,000	Spring
3	FY 26/27	Medium	Hot water wash pool areas (bodies of water)	\$4,000	Spring

FY 26/27 TOTAL \$29,000

Project #	Year	Priority	Project	Estimated Cost	Project Start
1	FY 27/28	Medium	Boiler replacement	\$40,000	Spring
2	FY 27/28	Medium	Maintenance & updates	\$10,000	Spring
3	FY 27/28	Medium	Pool deck / concrete updates	\$10,000	Spring

FY 27/28 TOTAL \$60,000

5-YEAR TOTAL \$2,027,000

ADDENDUM G

Projected Year-End Fund Balances vs. Fund Balance Policy FY 2022-23 and FY 2023-24

Fund No.	Fund	Projected Fund Balance 4/30/2023	Percent of Annual Expenses	Compliant with Policy? Yes/No		Projected Fund Balance 4/30/2024	Percent of Annual Expenses	Compliant with Policy? Yes/No
1	General	\$ 3,410,876	75%	Yes		\$ 3,443,341	76%	Yes
11	Audit	\$ 10,960	46%	Yes		\$ 14,965	63%	Yes
12	Emergency Services	\$ 14,270	178%	Yes		\$ 14,670	183%	Yes
13	Garbage	\$ 166,430	53%	Yes		\$ 166,430	53%	Yes
14	Liability	\$ 151,240	70%	Yes		\$ 159,725	74%	Yes
15	Motor Fuel Tax	\$ 345,180	229%	Yes		\$ 345,180	229%	Yes
16	IL Municipal Retirement Fund	\$ 310,534	310%	Yes		\$ 354,914	203%	Yes
17	Parks	\$ 20,490	4%	Yes		\$ -	0%	Yes
19	Social Security	\$ 75,600	47%	Yes		\$ 67,200	42%	Yes
20	Flood	\$ 44,878	60%	Yes		\$ 52,700	57%	Yes
22	Fire	\$ 1,596,155	246%	Yes		\$ 1,607,855	352%	Yes
41	Capital Projects Fund	\$ 257,590	31%	Yes		\$ 79,690	12%	Yes
51	Water	\$ 717,135	104%	Yes		\$ 687,525	77%	Yes
52	Sewer	\$ 905,690	64%	Yes		\$ 885,190	62%	Yes
53	Parking and Shuttle	\$ 193,380	317%	Yes		\$ 37,880	62%	Yes
58	Turner Hall	\$ 50,225	26%	Yes		\$ -	0%	Yes
59	Pool	\$ 113,000	42%	Yes		\$ -	0%	Yes
60	Debt Service Fund	\$ 70,445	287%	Yes		\$ 45,885	187%	Yes
78	Benefits Liability	\$ 236,800	NA	Yes		\$ 236,080	NA	Yes
	TOTALS	\$ 8,690,878				\$ 8,199,230		

ADDENDUM H

Capital Projects and Purchases

FY 2024: May 1, 2023 to April 30, 2024

Expense Account	Fund	Description	Estimated Cost	Grant Funded
01.11.549.03	General	Comprehensive Plan Update	\$90,000	\$0
01.13.511.01	General	City Hall Maintenance (Electronic Locks on Public Restrooms)	\$10,000	\$0
01.13.511.01	General	City Hall Maintenance (ADA Openers on City Hall Front Doors)	\$18,000	\$0
01.13.511.03	General	Depot Building Maintenance (Resurface Parking Lot)	\$26,000	\$0
01.13.512.05	General	Website Support (Update Entire Website)	\$15,000	\$0
01.21.511.00	General	Police Building Maintenance (Exterior Stairs and Parking Lot Resurfacing)	\$29,000	\$0
01.21.814.08	General	APX Radio System (In Partnership with Jo Daviess County)	\$168,500	\$0
01.21.815.09	General	Surveillance Cameras (Complete First Year Project + \$25,000)	\$75,000	\$0
01.21.818.01	General	New Police Vehicle	\$45,000	\$0
01.41.830.01	General	Sidewalk Replacement (Residential Districts)	\$100,000	\$0
01.41.840.01	General	New One-Ton Truck with Plow and Spreader	\$140,000	\$0
01.41.840.04	General	Street Sweeper Purchase	\$277,000	\$0
01.41.860.01	General	Equipment Replacement (Articulating Mower)	\$32,500	\$0
01.41.860.01	General	Equipment Replacement (New Utility Vehicle)	\$28,000	\$0
01.41.860.01	General	Equipment Replacement (Turf Shaper)	\$7,000	\$0
01.41.863.07	General	Downtown Sidewalks and Crosswalks	\$1,100,000	\$0
01.41.863.14	General	Old Fire House #1 Site Improvements (Galena Foundation Grant)	\$40,000	\$20,000
01.41.863.18	General	Storm Sewer Project (Catch Basin Replacements)	\$12,000	\$0
01.41.890.04	General	Meecker Street Pedestrian Bridge Maintenance	\$45,000	\$0
01.41.890.06	General	Kohlstadt Bridge Maintenance	\$35,000	\$0
<hr/>				
15.41.614.04	Motor Fuel Tax	Road Salt	\$51,430	\$0
<hr/>				
Expense Account	Fund	Description	Estimated Cost	Grant Funded
17.52.511.02	Parks	Cemetery Park Playground Replacement	\$105,000	\$0
17.52.517.02	Parks	Park Equipment Maintenance	\$40,000	\$0
17.52.517.03	Parks	Grant Park Maintenance (Electronic Locks on Restroom Doors)	\$7,300	\$0
17.52.815.03	Parks	Bike Trail Wayfinding Signage Grant	\$50,540	\$40,430
17.52.820.06	Parks	Park Improvements (Rec Park Restroom Remodel)	\$30,000	\$0
17.52.820.06	Parks	Park Improvements (Electronic Locks on Both Restroom Buildings)	\$14,000	\$0
17.52.830.01	Parks	Riding Mower Trade-up	\$12,000	\$0
17.52.870.01	Parks	New Park Benches (Replace 10 Benches on Green Street Plaza)	\$28,100	\$28,100
17.52.870.07	Parks	Hill Street Playground (Drinking Fountain Install, Picnic Tables, Mulch)	\$12,000	\$0
17.52.870.08	Parks	Bouthillier Street Playground (Equipment, Picnic Table)	\$30,000	\$0
<hr/>				
22.22.840.00	Fire	New Equipment (Replace All Self-Contained Breathing Apparatus (SCBA))	\$220,000	\$0
22.22.840.02	Fire	New Fire Truck (Command Pickup Truck Approved in Prior Budget)	\$100,000	\$0
22.22.840.05	Fire	Training Center Maintenance and Improvements	\$15,000	\$0
22.22.844.04	Fire	Building Improvements at Main Station	\$20,000	\$0
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41.61.860.02	Capital Projects	Sales Tax Projects (Street Paving)	\$675,000	\$0
41.61.860.02	Capital Projects	Sales Tax Projects (Bench Street Repairs)	\$25,000	\$0
41.61.860.02	Capital Projects	Sales Tax Projects (Hickory Street Storm Water Improvements)	\$30,000	\$0
41.61.860.02	Capital Projects	Sales Tax Projects (Franklin Street Project Design)	\$20,000	\$0
41.61.860.02	Capital Projects	Sales Tax Projects (Indian Ridge Driveway Apron Replacements)	\$50,000	\$0
41.61.860.04	Capital Projects	Crack Filling	\$25,000	\$0
<hr/>				
51.42.532.01	Water	Franklin Street Water System Design Fee	\$20,000	\$0
51.42.831.00	Water	Meter Upgrades	\$35,000	\$0
51.42.831.02	Water	Lead Line Replacement	\$1,550,000	\$1,500,000
51.42.831.09	Water	Valve Replacement	\$10,000	\$0
51.42.929.00	Water	Contingencies (Safety Improvements, PRV)	\$20,000	\$0

ADDENDUM H

Expense Account	Fund	Description	Estimated Cost	Grant Funded
52.43.850.02	Sewer	West Street/Spring Street Sewer Connection	\$104,210	\$0
52.43.850.03	Sewer	Vacuum Trailer	\$115,000	\$0
52.43.850.04	Sewer	Sewer Extension (Highway 20 to Wilson Property)	\$20,500	\$0
52.43.850.06	Sewer	New Utility Vehicle for Sewer Camera and Equipment	\$25,000	\$0
52.43.850.15	Sewer	Equipment Replacement (Sludge Spreader)	\$30,000	\$0
52.43.850.15	Sewer	Equipment Replacement (Energetics Repairs)	\$38,000	\$0
<hr/>				
53.48.830.02	Parking/Shuttle	Commerce Street Parking Lot Reconstruction	\$225,000	\$0
53.48.830.04	Parking/Shuttle	Shelters for Shuttle Stops (Meecker Street and Depot Parking Lots)	\$30,000	\$15,000
<hr/>				
58.54.820.00	Turner Hall	Building Improvements (Speaker System, Exterior Painting)	\$19,000	\$16,500
58.54.820.01	Turner Hall	Capital Projects-City (Tuckpointing)	\$100,000	\$0
<hr/>				
59.55.511.01	Pool	Various Maintenance Projects (Grate Replacement, Epoxy Floor, Pool Tile Replace)	\$60,000	\$0
			TOTAL CAPITAL EXPENSES	\$6,255,080
			NET COST	\$4,635,050

ADDENDUM I

CITY OF GALENA, ILLINOIS: FY 2023-2024 DISTRIBUTION OF WAGES BY FUND (PROPOSED)

		FUND															
TOTAL GROSS WAGES	TOTAL WAGES INCLUDES	Public Works	Garbage	Parks	Water	Sewer	Flood Control	Admin	Engineering	Finance	Zoning	Building	Police	Fire	Parking	Pool	TOTAL
DEPARTMENT OF PUBLIC WORKS																	
Jason Bingham (Director)	\$69,935	\$33.62	75%			10%	10%	5%									\$69,935
			\$52,451			\$6,993.49	\$6,993.49	\$3,497									
Huer, Cody (Laborer)	\$40,063	\$19.26	73%		4%	10%	10%	3%									\$40,063
			\$29,246	\$1,603	\$4,006	\$4,006	\$1,202										
Rury, David (Assistant Foreman)	\$60,697	\$29.18		50%			50%										\$60,697
			\$30,349	\$30,349			\$30,349										
Tim Bussan (Assistant Foreman)	\$60,697	\$29.18	70%		7%	10%	10%	3%									\$60,697
			\$42,488	\$4,249	\$6,070	\$6,070	\$1,821										
Kammes, Ben (Laborer)	\$41,265	\$19.26	70%		7%	10%	10%	3%									\$41,265
			\$28,885	\$2,889	\$4,126	\$4,126	\$1,238										
Miller, Jeff (Parks Laborer)	\$47,776	\$22.97	70%		7%	10%	10%	3%									\$47,776
			\$33,443	\$3,344	\$4,778	\$4,778	\$1,433										
Montgomery, Rusty (Operator 2)	\$55,531	\$26.70	70%		7%	10%	10%	3%									\$55,531
			\$38,872	\$3,887	\$5,553	\$5,553	\$1,666										
Wienen, Matt (Operator 2)	\$49,832	\$23.96	70%		7%	10%	10%	3%									\$49,832
			\$34,883	\$3,488	\$4,983	\$4,983	\$1,495										
Kaiser, Tyler (Operator 1)	\$43,512	\$20.92	70%		7%	10%	10%	3%									\$43,512
			\$30,459	\$3,046	\$4,351	\$4,351	\$1,305										
Vacant, (Parks Laborer)	\$38,896	\$18.70	70%		7%	10%	10%	3%									\$38,896
			\$27,227	\$2,723	\$3,890	\$3,890	\$1,167										
Seasonal	\$52,250	\$15-\$17										100%					\$52,250
			\$12,750	\$27,500								\$12,000					
ADMINISTRATIVE																	
Simmons, Sue (Utility Billing Clerk)	\$46,072	\$22.15				47.5%	47.5%				5%						\$46,072
			\$21,884	\$21,884							\$2,304						
Dickerson, Hillary (Facilities Manager)	\$54,075	\$26.00	25%		20%	30%		25%									\$54,075
			\$13,519	\$10,815	\$16,223		\$13,519										
Hyde, Mary Beth (Office Manager)	\$57,907	\$27.84		25%				25%		50%							\$57,907
			\$14,477				\$14,477			\$28,954							
Miller Jonathan (Zoning Administrator)	\$9,724	\$4.68									100%						\$9,724
										\$9,724							
Schmidt, Jennifer (Finance Director)	\$66,950	\$32.19				5%	5%			90%							\$66,950
			\$3,348	\$3,348						\$60,255							
Moran, Mark (City Administrator)	\$118,299	\$56.87	10%			10%	20%	60%									\$118,299
			\$11,830	\$11,830	\$23,660		\$70,979										
Nack, Joe (City Attorney)	\$63,127	\$30.35				0%	0%	66%		14%	10%	10%					\$63,127
			\$0	\$0			\$41,664			\$8,838	\$6,313	\$6,313					
Oldenburg, Matt (City Engineer)	\$75,844	\$36.46	25%			12.0%	48.0%	5.0%	10.0%								\$75,844
			\$18,961	\$9,101	\$36,405	\$3,792	\$7,584										
Miller, Jonathan (Building Inspector)	\$58,595	\$28.17	30%								70%						\$58,595
			\$17,578								\$41,016						
Miller, Jonathan (Electrical Inspector)	\$6,147											\$6,147					\$6,147
												50%					
Atibagos, Maria (Receptionist/Admin.Asst.)	\$44,990	\$21.63										\$22,495					\$44,990
												\$22,495					
POLICE DEPARTMENT																	
Johnson, Nathan (Officer)	\$53,664	\$25.80											100%				\$53,664
													\$53,664				
Kieffer, Jessi (Clerk/Disp./Sec.)	\$46,072	\$22.15											100%				\$46,072
													\$46,072				
Yess, Anthony (Ltn.)	\$71,213	\$34.24											100%				\$71,213
													\$71,213				
Joseph Santoro (Officer)	\$52,616	\$25.30											100%				\$52,616
													\$52,616				
Hefel, Eric (Chief of Police)	\$84,278	\$40.52											100%				\$84,278
													\$84,278				
Hatfield, Kim (Officer)	\$53,146	\$25.55											100%				\$53,146
													\$53,146				
Asad, Shoiab (Officer)	\$54,716	\$25.79											100%				\$54,716
													\$54,716				
Wubben, Tim (Ltn.)	\$71,213	\$34.24											100%				\$71,213
													\$71,213				
													100%				

	TOTAL GROSS WAGES	TOTAL WAGES INCLUDES	FUND														TOTAL		
			Public Works	Garbage	Parks	Water	Sewer	Flood Control	Admin	Engineering	Finance	Zoning	Building	Police	Fire	Parking		Pool	
Brandel, Keith (Detective)	\$62,083	\$29.85												\$62,083					\$62,083
														100%					
Devin Halstead (Officer)	\$54,237	\$26.08												\$54,237					\$54,237
														100%					
Johnson, Emma (Officer)	\$52,616	\$24.80												\$52,616					\$52,616
																100%			
(Seasonal Public Safety Officer)	\$10,800	\$15.00														\$10,800			\$10,800
FIRE DEPARTMENT																			
																100%			
Conley, Bob (Fire Chief)	\$6,000															\$6,000			\$6,000
																100%			
Werner, Terry (Assistant Fire Chief)	\$3,000															\$3,000			\$3,000
																100%			
Simmons, Mike (Secretary)	\$1,500															\$1,500			\$1,500
																100%			
Werner, Terry (Vehicle Maintenance)	\$1,500															\$1,500			\$1,500
																100%			
Benson, Dan (Fire House Janitor)	\$5,500															\$5,500			\$5,500
																100%			
Temperly, Brett (Fire Prevention Inspector)	\$5,862															\$5,862			\$5,862
																100%			
Vacant, Rental Housing/Fire Inspector	\$3,600															\$3,600			\$3,600
																100%			
Conley, Bob (Assistant Fire Prevention Insp.)	\$1,500															\$1,500			\$1,500
																	100%		
SWIMMING POOL	\$120,700																	\$120,700	\$120,700
TOTAL	\$1,978,001		\$392,592	\$14,477	\$93,892	\$107,136	\$130,047	\$48,965	\$163,133	\$7,584	\$89,209	\$20,866	\$87,971	\$ 662,167	\$28,462	\$10,800	\$120,700	\$1,978,018	