CITY OF GALENA, ILLINOIS

101 Green Street, PO Box 310, Galena, Illinois 61036

Application for Floodgate Banner Permit

Banner scheduling priority shall be established by the order in which complete and approved applications are received. All applications must include an image or drawing of the proposed flood gate banner prior to approval. An application for a floodgate banner may not be submitted more than one year before the date of the event. If you cancel, you must inform the City of Galena at least (30) calendar days prior to your event date to assure a full refund.

Fee: $25.00

Non-Profit Organization: _____

Tax exempt number (Used to prove you are a non-profit)**:** _____

Location of Event: _____

Contact Person: _____ **Phone #:** _____

Contact Person's Address: _____

Date of Event: _____ **Dates space needed:** _____

Colors of Sign: _____ **Sign Material:** _____

Banners must be 3 foot x 20 foot. Exceptions are made for previously approved banners.

☐ **One Side** ☐ **Two Sides**

Please Note: Please attach an image or drawing of the proposed flood gate banner to this application.

_____

Applicant's Signature **Date**

City of Galena Use Only

Status of Application: ☐ **Approved** ☐ **Denied**

Approved Dates: From _____ **to** _____ **Date application received:** _____

Date indemnification agreement received: _____

Date sticker issued: _____

_____

Zoning Administrator's Signature **Date**

Indemnification Agreement

(Pursuant to zoning ordinance section 154.814

In consideration of the privilege and benefit granted to it of the display of its promotional floodgate banner.

(Name of Organization) _____ by **(Name of Designee) _____**

agrees to indemnify and save harmless the City of Galena, an Illinois Municipal Corporation, its officers, agents, and employees from and against any and all claims, suits, damages, costs, losses, and expenses in any manner resulting from or arising out of the process of hanging or removing the banner above or over the City's floodgate. **(Name of Organization) _____** agrees and acknowledges that the City of Galena shall not be held liable for any damage caused by the organization's banner while being displayed, pursuant to Section 154.814 of the City of Galena's Zoning Ordinance.

Date: _____ **Name of Organization: _____**

Filed by: _____

City of Galena Use Only

Received by: _____ **Date: _____**